

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: March 5, 2014

Via: Roxy Traxler, Interim County Administrator

From: Sheriff Scott Turner

Title of Item:
ACSO Areas of Services (Powerpoint presentation)

Requested Meeting Date: 03/11/14 Estimated Presentation Time: 15 minutes

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

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MEMO

To: Aitkin County Board of Commissioners

Date: March 5, 2014

From: Sheriff Scott Turner

Re: Public Safety Overview - Trends

At the March 11, 2014 meeting of the Aitkin County Commissioners, I will be showing you a power point with a quick overview of all areas of service that fall within the Sheriff's Office. It will be for information only – so that you have a better understanding of what we do, the trends of what we are seeing and an idea of where we are going.

There are many mandates that come from the state, the technology that we deploy is always increasing and the demands on public safety agencies are ever-changing. I hope to spark any questions or concerns that you may have and trigger the request to make this a more frequent occurrence.

If you have any questions or perhaps topics that you would like me to address during this time, please do not hesitate to call.

Thanks.