

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners      Date: February 26, 2014,  
Via: Roxy Traxler, Interim County Administrator  
From: Kirk Peysar, County Auditor

Title of Item:

2015 Fire Protection Contract with City of Palisade

Requested Meeting Date: Next available Estimated Presentation Time: n/a

Presenter: Kirk Peysar

**Type of Action Requested** (check all that apply)

- For info only, no action requested       Approve under Consent Agenda
- For discussion only with possible future action       Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion       Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale       Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

Is this item in the current approved budget?  Yes  No (attach explanation)

What type of expenditure is this?  Operating  Other (attach explanation)

Revenue line account # that funds this item is: \_\_\_\_\_

Expenditure line account # for this item is: 04-422-6801

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

Duties of a department employee(s) may be materially affected.  Yes  No

Applicable job description(s) may require revision.  Yes  No

Item may impact a bargaining unit agreement or county work policy.  Yes  No

Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) contract

**Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)**

**Kirk Peysar**  
**Aitkin County Auditor**  
209 Second Street Northwest Room 202  
Aitkin, Minnesota 56431  
218.927.7354

February 26, 2014

To: Board of Commissioners

From: Kirk Peysar, County Auditor 

Re: 2015 Fire Protection contract with the City of Palisade

The City of Palisade has submitted a renewal contract to provide fire protection to the 5 neighboring unorganized townships. The allocation of fire protection costs are as follows: 50-26 \$1,277; 51-25 \$205; 49-27 \$ 4,596; 50-27 \$251; and 50-25 \$1,350.

Request to authorize signatures to the 2015 Fire Protection contract with the City Palisade for the unorganized townships.

## Agreement for Fire Protection

**THIS AGREEMENT, MADE** and entered into this 6<sup>th</sup> day of **February**, 2014 by and between the **City of Palisade**, a Municipal corporation of Aitkin County, MN and the **Townships of Unorganized**, a Municipal corporation of Aitkin County, MN.

**WHEREAS**, the second party, deeming it advisable to have available for the benefit of the residents of said Township, services of the first party's Fire Department, and the Electors of said Town having pursuant to law, provided a fund for the furnishing of said service and

**WHEREAS**, the first party has by appropriate action authorized its Mayor and Council Members to enter into a contract with the second party for the furnishing of said service.

**NOW, THEREFORE**, It is mutually agreed between the parties hereto, that for a period of **ONE YEAR** from and after the date hereof, the Fire Department of the first party will answer any and all fire calls of the residents in the following sections of **Unorganized Townships** and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the Palisade Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, second party agrees to pay as follows;

**50-26; \$1,277, 51-25; \$205, 49-27; \$4,596, 50-27; \$251, 50-25; \$1,350 total Due & payable by July 1, 2015 \$7,679**

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It is understood and agreed however, that at times weather and road conditions through the various seasons of the year can and no doubt will interfere in the rendering of such service, in which event, failure to furnish the service herein agreed upon, shall not be taken to be a breach of this agreement.

It is further agreed that this contract shall continue to be in effect for a period of not more than ten years with the privilege of canceling by either party with a written notice within 30 days. Late fee of 1.5% of total agreement will be assessed monthly after July 1<sup>st</sup>

**CONTRACT DATE** January 1, 2015 to December 31, 2015

**IN WITNESS WHEREOF**, The respective parties have caused this instrument to be executed by respective officers thereof and the respective seals of the parties to be affixed thereto.

**CITY OF PALISADE, A MUNICIPAL CORPORATION OF AITKIN COUNTY.**  
**IN PRESENCE OF:**

  
\_\_\_\_\_

  
\_\_\_\_\_

TOWNSHIP OF Unorganized  
OF AITKIN COUNTY.

  
\_\_\_\_\_

  
\_\_\_\_\_

\_\_\_\_\_, A MUNICIPAL CORPORATION

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Palisade Fire Department Budget

<b>Proposed Budget</b>	<b>2015</b>
Gas/Oil/Repair	2156
Insurance	5458
Utilities	6463
Wages	12926
Equipment	14360
Training	8184
Truck Depreciation	7180
	<b>56727</b>

<b>Actual Expenditures</b>	<b>2012</b>	<b>2013</b>
Gas/Oil/Repair	7553	2032
Insurance	5359	5145
Utilities	6485	6092
Wages	11000	12184
Equipment	6786	13536
Training	8737	7714
Dues/Subscriptions	1530	6768
	<b>47450</b>	<b>53471</b>

**Please sign & mail the original with payment to:**  
**City of Palisade**  
**PO Box 144**  
**Palisade, MN 56469**

**Due date for 2014 contract is July 1st-late fees will apply to contracts not paid by that date.**