

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
January 28, 2014**

I. Attendance

The Aitkin County Board of Commissioners met this 28th day of January, 2014, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Sue Tange, Social Service Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, and Cheryl Meld, H&HS Advisory Committee Members; and Nanci Sauerbrei, Aitkin Independent Age.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review December 17, 2013 Health & Human Service Board Minutes

Motion by Commissioner Niemi, seconded by Commissioner Marcotte, and carried, the vote was to approve the December 17, 2013, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

- A. MNChoices Update** – Tom Burke updated the Board that the start date has been moved back to April 14th and problems are still anticipated.
- B. MNSURE Update** – Eileen Foss updated the Board that MNSURE is going through successfully for some people whereas others are still experiencing problems.
- C. Building Remodeling Project** – Tom Burke discussed the current project of moving the water lab from the PH area to the basement to free up an office for one of our new staff. He is also looking at possibly remodeling the basement to include a meeting room. A proposed plan will be developed and presented to the facilities committee.

VI. Administrative Reports:

- A. Financial & Transportation Reports** – Kathy Ryan reviewed the reports noting she included the 2013 yearend financial report.

VII. Joint Powers Board Reports:

- A. Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke – Dec. 12th, 2013 Meeting Minutes.** It was noted that the Board is looking at hiring a part-time Administrator and have been advertising in the Aitkin, Itasca, Koochiching, and Duluth newspapers as well as posting it through MDH and LPH. Tom noted there have been a lot of changes on the Board with folks from both Aitkin and Itasca leaving. He looks forward to working with new people with new ideas on the Board.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte
Meeting updates from Committee Members: Cheryl Meld & Roberta Elvecrog
Draft minutes of the January 8, 2014 meeting. Cheryl Meld noted that there was a very informative Red Cross services presentation. She noted the committee anticipates playing a role in gathering community input for the Community Health Assessments in 2014 and they will be setting goals at the next meeting. Commissioner Marcotte noted that the By-laws probably need to be updated since H&HS has not been doing Annual Plans for many years. (It technically needs to be a legislative change to the Statutes.)
- B. AEOA / NEMOJT Committee Updates – Commissioner Napstad noted that Commissioner Niemi has been appointed to the AEOA Committee and will be attending the next meeting to be held the third Wednesday of February.
- Commissioner Napstad reported on the January 8th, 2014, NEMOJT meeting. He discussed the report he received from Michelle Ufford with respect to the presence of the Workforce staff and outside businesses in the Aitkin high school noting it was only once and not near enough involvement. Roberta Elvecrog noted that Kari Paulsen is in the Aitkin School on a regular basis and there are numerous job fairs and employers providing presentations and job shadowing.
- C. CJI (Children’s Justice Initiative) – Commissioner Westerlund /Sue Tange noted that the last meeting was held on January 2nd with very few members present due to the holidays.

IX. Break at 10:08 a.m. for 10 minutes.

Next Meeting – February 25, 2014

**The Statistical Reports for 2013
for Income Maintenance, Social Services and Public Health were included in this packet.**