

AITKIN COUNTY BOARD

February 11, 2014

The Aitkin County Board of Commissioners met this 11th day of February at 9:04 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, Interim County Administrator Roxy Traxler, and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the February 11, 2014 agenda.

APPROVED
AGENDA

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 28, 2014 – February 10, 2014; B) Approve County Board Minutes: January 28, 2014; C) Approve Consumption & Display Permit – Minnewawa Sportsmen’s Club; D) Approve Resolution – Exempt Permit LG220 NWTF Dead Moose River Longbeards; E) Approve Request to Fill Forest Advisory Committee Vacancy; F) Approve Fire Protection Contract with City of McGrath; G) Approve Resolution – Publication Alternatives; H) Approve SSTS Inspection Contract; I) Approve January Manual Warrants: General Fund \$108,786.02, Road & Bridge \$51,862.68, Health & Human Services \$417.50, State \$114,253.84, Trust \$20,005.50, Taxes & Penalties \$1,652.08, Long Lake Conservation Center \$519.98, Parks \$378.44 for a total of \$297,876.04; J) Approve Commissioner Warrants: General Fund \$114,483.13, Road & Bridge \$33,265.74, Health & Human Services \$9,909.06, State \$180.00, Trust \$1,293.79, Forest Development \$5,015.87, Long Lake Conservation Center \$9,018.96, Parks \$2,957.85 for a total of \$176,124.40; K) Approve Updating Aitkin County Credit Card Purchasing Policy; L) Approve Resolution – Central Minnesota Housing Partnership; M) Approve Equipment Purchase – Road & Bridge; N) Authorize Sale of Surplus Equipment – Road & Bridge; O) Approve County Board Workshop Minutes: February 5, 2014

CONSENT
AGENDA

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the following Renewal of Consumption & Display (Set Up) Permit:

CONSUMPTION &
DISPLAY PERMIT
– MINNEWAWA
SPORTSMEN’S
CLUB

Minnewawa Sportsmen’s Club Inc., d/b/a **Minnewawa Sportsmen’s Club** – Shamrock Township

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Exempt Permit LG220 NWTF Dead Moose River Longbeards

RESOLUTION
021114-012
EXEMPT PERMIT
LG220 NWTF
DEAD MOOSE
RIVER
LONGBEARDS

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the NWTF Dead Moose River Longbeards, at the following location – Jackson’s Hole, which has an address of 36232 Kestrel Ave., McGregor, MN 55760 – Salo Township. (Note: Date of activity for Raffle – March 22, 2014)

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to appoint Robert Palmer District 3 representative on the Forest Advisory Committee.

FOREST
ADVISORY
COMMITTEE

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by

Commissioner Niemi and carried, all members voting yes to approve resolution – Publication Alternatives:

WHEREAS, counties are currently required by law to publish public notices in a designated official newspaper for the county (Minn. Stat. § 331A); and

WHEREAS, counties are committed to providing information to citizens and increasing access to information about county operations and business; and

WHEREAS, citizens expect and demand information in an immediate format; and

WHEREAS, counties have limited resources and must utilize tax dollars in the most efficient way possible; and

WHEREAS, counties should have the authority to determine the best and most efficient method of communicating information to citizens based on citizen expectations; and

WHEREAS, counties are continuously improving and investing in technology to reach more citizens in a timely manner; and

WHEREAS, utilizing county websites to publish public notices would eliminate the time and costly burden of publishing in newspapers; and

WHEREAS, county websites are increasingly the first place citizens look for information about their counties; and

WHEREAS, the ability of county websites to provide citizens with up-to-date, detailed information exceeds that of print media

NOW THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners supports HF 1286 and SF 1152, legislation now before the 2014 legislature that would allow counties to publish certain public notices on their websites instead of, or in addition to, in an official newspaper.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve 2014 SSTS Inspector Contract with Martin Joyce Septic Service LLCC at a rate of \$325.00 per day.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve updating Aitkin County Credit Card Purchasing Policy to reflect Treasurer's Office, not Central Services, is responsible for the Credit Card program, and to authorize County Treasurer sign Request for Credit Card in the County Administrator's absence.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Central Minnesota Housing Partnership:

WHEREAS, Aitkin County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county, and

**RESOLUTION
021114-013
PUBLICATION
ALTERNATIVES**

**SSTS INSPECTOR
CONTRACT**

**CREDIT CARD
PURCHASING
POLICY UPDATE**

**RESOLUTION
021114-014**

<p>WHEREAS, an unmet need remains for the repair and rehabilitation of rental housing units, and</p> <p>WHEREAS, the Rental Rehabilitation Deferred Loan program sponsored by Minnesota Housing (MHFA) may provide a means for rehabilitating rental housing units in Aitkin County.</p> <p>NOW THEREFORE BE IT RESOLVED, that the Central Minnesota Housing Partnership is hereby authorized to submit an "Application for Administrative Authority" to MHFA for participation in the Rental Rehabilitation Deferred Loan program, and the Central Minnesota Housing Partnership is designated as the administrative body for implementing this program in Aitkin County.</p>	<p>CENTRAL MINNESOTA HOUSING PARTNERSHIP</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve Road & Bridge Dept. purchase of Felling FT 45 deck-over trailer at a cost of \$20,585.00 from Felling Trailers, Inc. of Sauk Rapids.</p>	<p>ROAD & BRIDGE EQUIPMENT PURCHASE</p>
<p>Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve sale of the following Road & Bridge equipment: V-Plow for recently traded Cat 140 Motor Grader, and Unit #31 trailer (or other fleet trailer if in worse condition).</p>	<p>AUTHORIZE SALE OF ROAD & BRIDGE EQUIPMENT</p>
<p>Beth Leaf, Executive Director CARE provided an update to the Board on CARE initiatives and flood recovery.</p>	<p>CARE UPDATE</p>
<p>Marilyn Ocepek, Service Provider AEOA discussed the Meals on Wheels program with the Board.</p>	<p>MEALS ON WHEELS</p>
<p>Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – Continued Support of SFIA:</p>	
<p>WHEREAS, healthy forests benefit wildlife, air quality, water quality, tourism, and jobs; and</p>	<p>RESOLUTION 021114-015</p>
<p>WHEREAS, forest management is best performed on parcels that are 20 acres in size or larger; and</p>	<p>CONTINUED SUPPORT OF SFIA</p>
<p>WHEREAS, the Sustainable Forest Incentive Act (SFIA) offers a small monetary incentive for landowners to follow their Forest Stewardship Plans and retain their forested property; and</p>	
<p>WHEREAS, Local SWCD's could be contracted to annually ensure compliance with SFIA covenants.</p>	
<p>THEREFORE, BE IT RESOLVED, that the MASWCD lobby for and support the continuation of SFIA by the State of MN.</p>	
<p>Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and</p>	

carried, all members voting yes to approve resolution – 2012 Local Road & Bridge Disaster Relief Agreement:

**For Agreement to State Transportation Fund
Local Road and Bridge Disaster Relief (LRBDR), Account 267
SP 001-601-019, SP 001-603-013, SP 001-603-015, SP 001-604-011, SP 001-606-016,
SP 001-606-018, SP 001-612-015, SP 001-612-017, SP 001-614-013, SP 001-622-008
Grant Terms and Conditions**

WHEREAS, the County of Aitkin has applied to the Commissioner of Transportation for a Grant from the Minnesota State Transportation Fund for construction of the following projects: SP 001-601-019, SP 001-603-013, SP 001-603-015, SP 001-604-011, SP 001-606-016, SP 001-606-018, SP 001-612-015, SP 001-612-017, SP 001-614-013, SP 001-622-008; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this local road and bridge disaster projects are available; and

WHEREAS, the amount of the Grant has been determined to be \$87,238.79.

NOW, THEREFORE BE IT RESOLVED, that the County of Aitkin does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the road project, but not required.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Engineer is authorized to execute the Agreement and any amendments to the Agreement.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve John Welle, County Engineer’s out-of-state travel request to National Association of County Engineers (NACE) Conference in Baton Rouge, Louisiana from April 12 through April 17, 2014. Cost is \$575 for conference registration, \$645 plus taxes and fees for lodging, and approximately \$600 for airfare and/or car rental.

Kirk Peysar, County Auditor held a Public Hearing for Assembly Ordinance changes. No public comment was received. The Board remanded this to the Ordinance Committee for modifications. It will be brought before the Board at a future date for final approval.

Lori Grams, County Treasurer reviewed the 4th Quarter Investment Report with the Board.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve 2014 Aitkin County Tourism and Promotions budget.

Bill Thompson, Building Maintenance Supervisor reviewed the 2013 Motor Pool Report with the Board.

Roxy Traxler, Interim County Administrator and the Board discussed MRCC priorities.

**RESOLUTION
021114-016
2012 LOCAL
ROAD & BRIDGE
DISASTER
RELIEF
AGREEMENT**

**OUT-OF-STATE
TRAVEL
REQUEST –
ROAD & BRIDGE**

**PUBLIC HEARING
ASSEMBLY
ORDINANCE**

**4th QUARTER
INVESTMENT
REPORT**

**2014 TOURISM &
PROMOTIONS
BUDGET**

**2013 MOTOR
POOL REPORT**

**MRCC
PRIORITIES**

The Board reported on the following:

Commissioner Brian Napstad had no Committee updates.

Commissioner Don Niemi

- **ECRL**

Commissioner Anne Marcotte

- **MRCC**
- **Economic Development**

Commissioner Laurie Westerlund

- **Mille Lacs Watershed**

Commissioner J. Mark Wedel had no Committee updates.

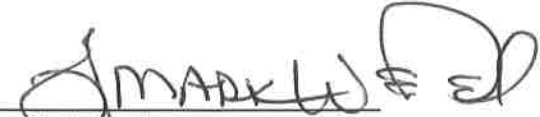
Roxy Traxler, Interim County Administrator and the Board discussed differences between Mille Lacs County and Aitkin County Board meetings.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adjourn the meeting at 12:27 p.m. until Tuesday, February 25, 2014 at 9:00 a.m.

**BOARD
DISCUSSION**

**COUNTY
COMPARISONS**

ADJOURN



J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners



Roxy Traxler, Interim County Administrator