

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 2-4-14

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item: Equipment Purchase

Requested Meeting Date: 2-11-14 Estimated Presentation Time: Consent Agenda

Presenter: NA

Type of Action Requested (check all that apply)

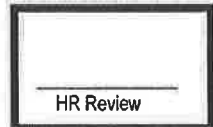
- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5001
- Expenditure line account # for this item is: 6600

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution (1)
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

AITKIN COUNTY COMMISSIONER'S MEMO

TO: Aitkin County Commissioners
Patrick Wussow, County Administrator

FROM: John Welle

DATE: January 7, 2014

Consent Agenda Item:

Equipment Purchase

Summary:

\$18,000 is budgeted in the 2014 Capital Equipment and Facilities Budget to replace an existing trailer, Unit #31. Minnesota State Contract Release T-603(5) was used to compare pricing for three-axle deck-over type trailers for Felling, Towmaster, and Trail King models with a minimum load capacity of 45,000 pounds.

From the enclosed bid comparison sheet, the Felling FT 45 is the lowest cost trailer at a total cost of \$20,585. The other two models are not available with a 45,000 pound capacity, therefore the 50,000 pound capacity trailers were used for comparison.

Based on the pricing, authorization is requested to purchase the Felling FT 45 trailer from Felling Trailers, Inc. of Sauk Centre, Minnesota for a price of \$20,585. Although this purchase is approximately \$2,600 over the budgeted amount, approximately \$3,000 to \$4,000 of revenue is expected from sale of the existing trailer.

Deck -over trailer price comparisons.

Vendor	Felling Trailer Sauk Centre, MN	Towmaster Litchfield, MN	Ziegler, Inc Bloomington, MN
	Felling FT 45	Towmaster T50	Trail King TK 50
Base Price	\$19,093.00	\$21,237.25	\$29,793.60
Capacity #	45,000 lbs.	50,000 lbs.	50,000 lbs
Deck length	24 feet	24 feet	25 feet
Deck width	104 inches	104 inches	104 inches
Beavertail	5 feet	5 feet	5 feet
# of axles	3	3	3
Tire size	215/75R 17.5	215/75R 17.5	215/75R 17.5
Deck mat'l	Wood	Wood	Wood
Options:			
Air brake	\$583.00	Stan.	Stan.
Dual jacks	\$356.00	\$395.00	N/A
wired to county	\$0	Stan.	Stan.
Spare tire	\$553.00	\$525.00	\$410.00
Total	\$20,585.00	\$22,157.25	\$30,203.60