

The Aitkin County Board of Commissioners met this 28th day of January, 2014 at 9:00 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the January 28, 2014 amended agenda. Items 2K) Approve Out of State Travel Request – Human Resources Dept.; and 2L) Approve Resolution – Conservation Easements for Wetland Mitigation were removed from the Consent Agenda and placed on the Regular Agenda as Items 4D) and 4F) respectively. Item 4E) Approve Out of State Travel Request – Scott Rian, LLCC was added to the Regular Agenda.

APPROVED AGENDA

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
January 28, 2014**

**HEALTH &
HUMAN
SERVICES
BOARD**

I. Attendance

The Aitkin County Board of Commissioners met this 28th day of January, 2014, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Sue Tange, Social Service Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, and Cheryl Meld, H&HS Advisory Committee Members; and Nanci Sauerbrei, Aitkin Independent Age.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review December 17, 2013 Health & Human Service Board Minutes

Motion by Commissioner Niemi, seconded by Commissioner Marcotte, and carried, the vote was to approve the December 17, 2013, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the bills as presented this date.

V. General/Miscellaneous Information

A. MNChoices Update – Tom Burke updated the Board that the start date has been moved back to April 14th and problems are still anticipated.

B. MNSURE Update – Eileen Foss updated the Board that MNSURE is going through successfully for some people whereas others are still experiencing problems.

C. Building Remodeling Project – Tom Burke discussed the current project of moving the water lab from the PH area to the basement to free up an office for

one of our new staff. He is also looking at possibly remodeling the basement to include a meeting room. A proposed plan will be developed and presented to the facilities committee.

VI. Administrative Reports:

A. Financial & Transportation Reports – Kathy Ryan reviewed the reports noting she included the 2013 yearend financial report.

VII. Joint Powers Board Reports:

A. Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke – Dec. 12th, 2013 Meeting Minutes. It was noted that the Board is looking at hiring a part-time Administrator and have been advertising in the Aitkin, Itasca, Koochiching, and Duluth newspapers as well as posting it through MDH and LPH. Tom noted there have been a lot of changes on the Board with folks from both Aitkin and Itasca leaving. He looks forward to working with new people with new ideas on the Board.

VIII. Committee Reports from Commissioners

A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte meeting updates from Committee Members: Cheryl Meld & Roberta Elvecrog Draft minutes of the January 8, 2014 meeting. Cheryl Meld noted that there was a very informative Red Cross services presentation. She noted the committee anticipates playing a role in gathering community input for the Community Health Assessments in 2014 and they will be setting goals at the next meeting. Commissioner Marcotte noted that the By-laws probably need to be updated since H&HS has not been doing Annual Plans for many years. (It technically needs to be a legislative change to the Statutes.)

B. AEOA / NEMOJT Committee Updates – Commissioner Napstad noted that Commissioner Niemi has been appointed to the AEOA Committee and will be attending the next meeting to be held the third Wednesday of February. Commissioner Napstad reported on the January 8th, 2014, NEMOJT meeting. He discussed the report he received from Michelle Ufford with respect to the presence of the Workforce staff and outside businesses in the Aitkin high school noting it was only once and not near enough involvement. Roberta Elvecrog noted that Kari Paulsen is in the Aitkin School on a regular basis and there are numerous job fairs and employers providing presentations and job shadowing.

C. CJI (Children’s Justice Initiative) – Commissioner Westerlund /Sue Tange noted that the last meeting was held on January 2nd with very few members present due to the holidays.

The Statistical Reports for 2013 for Income Maintenance, Social Services and Public Health were included in this packet.

Next Meeting – February 25, 2014

Break: 10:08 a.m. to 10:19 a.m.

**HHS BOARD
ADJOURNED**

BREAK

<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: January 14, 2014 – January 27, 2014; B) Approve County Board Minutes: January 14, 2014; C) Approve Resolution – Exempt Permit Form LG220 Ruffed Grouse Society; D) Approve Request to Fill Committee Vacancies; E) Approve Auditor Warrants – December Sales & Use Tax: General Fund \$1,347.76, Road & Bridge \$3,002.04, Health & Human Services \$41.68, State \$6,559.50, Forest Development \$130.26, Long Lake Conservation Center \$58.61, Parks \$83.17 for a total of \$11,223.02; F) Approve Auditor Warrants – Real Estate Tax Settlement Payments: Agency \$520,209.61; G) Approve Commissioner Warrants: General Fund \$487,638.86, Road & Bridge \$55,991.48, Special Revenue \$132.67, Health & Human Services \$1,009.40, State \$5.80, Trust \$18,116.86, Forest Development \$663.31, Agency \$3,188.30, Long Lake Conservation Center \$12,751.49, Parks \$8,589.08 for a total of \$588,087.25; H) Approve Recycling Agreement Extensions; I) Approve Resolution – Solid Waste Management Plan; J) Approve Pay Equity Report</p>	<p>REGULAR BOARD RECONVENED</p> <p>CONSENT AGENDA</p>
<p>Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to approve resolution – Exempt Permit Form LG220 Ruffed Grouse Society:</p> <p>BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Ruffed Grouse Society – Aitkin Chapter, at the following location – The Landing, which has an address of 170 Southgate Drive, Aitkin, MN 56431 – Aitkin Township. (Note: Date of activity for Raffle – September 11, 2014)</p>	<p>RESOLUTION 012814-009 FORM LG220 OF THE RUFFED GROUSE SOCIETY</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to reappoint Linda Hommes to a three year term on the East Central Regional Library Board.</p>	<p>COMMITTEE APPOINTMENT - LIBRARY BOARD</p>
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to approve Recycling Agreement extensions with Garrison Disposal and J&H Transfer through December 31, 2015.</p>	<p>RECYCLING AGREEMENT EXTENSIONS</p>
<p>Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to approve resolution – Solid Waste Management Plan:</p>	
<p>WHEREAS, the legislature of the State of Minnesota requires that Minnesota's counties develop a Solid Waste Management Plan in accordance with Minn. Stat. §§ 115A.46; 115A.417, 115A.551; subds. 6-7. 115A.552 , 115A.557, subd 2-3,115A.63; 115A.84; 115A.914, 115A.96, Subd. 6-7; 115A.917, 115A.97 Minn. Rules 9215 and all other applicable statutes and rules; and</p>	<p>RESOLUTION 012814-010 SOLID WASTE MANAGEMENT PLAN</p>
<p>WHEREAS, Aitkin County recognizes the need and responsibility to plan for and practice environmentally sound methods of managing their solid waste stream; and</p>	
<p>WHEREAS, in 1989, the legislature of the State of Minnesota enacted legislation to require that Solid Waste Management Plans be amended to include the requirements in Minn. Stat.</p>	

§§115A.551, 115A.914, and 115A.96, Subd. 6 (1991); and

WHEREAS, Aitkin County recognizes the need to plan for and implement waste reduction, recycling, yard waste composting, special waste management strategies, and processing of MSW.

NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby approves and adopts Aitkin County Solid Waste Management Plan and supporting documentation dated November 25, 2013.

BE IT THEREFORE FURTHER RESOLVED, that the Aitkin County Board submits this document to the Minnesota Pollution Control Agency for final approval pursuant to applicable Minnesota laws and rules.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve additional expenditures required to meet the State Board of Assessor's revised Jurisdictional License Levels: Training and Education \$4,000.00; Overnight Meals \$500.00; and Gasoline \$200.00, but to hold off on releasing funds until an update is given to the Board by Mike Dangers on any legislative action that may be taken on this issue.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to schedule the 2014 Board of Appeal and Equalization on Tuesday, June 17, 2014 at 4:00 p.m. in the Boardroom of the Aitkin County Courthouse.

Paul Steinman, Vice President Springsted Incorporated gave a power point presentation to the Board on Bond Essentials for Minnesota Local Governments.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve request to authorize the County Board Chair sign a letter authorizing Central Planes Aviation aerial spray to control army tent caterpillars under a congested area permit for the FAA and Department of Agriculture.

Patrick Wussow, County Administrator and Bobbie Danielson, Human Resources Manager presented Personnel Committee recommendations to the Board.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to accept the proposal of Springsted Incorporated to provide executive recruitment services for the position of County Administrator, at a cost not-to-exceed \$14,000.00.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, (4-1 Wedel) to appoint Roxanne Traxler, Mille Lacs County Administrator as the Interim County Administrator for Aitkin County at a cost of \$4,767.00 per month, payable to Mille Lacs County.

**ASSESSORS
LICENSE LEVEL
CHANGES**

**BAE MEETING
SCHEDULED**

**BONDING
PRESENTATION**

**CENTRAL
PLANES
AVIATION**

**PERSONNEL
COMMITTEE**

**RECRUITMENT
SERVICES**

**INTERIM COUNTY
ADMINISTRATOR**

AITKIN COUNTY BOARD

January 28, 2014

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to approve out of state travel request for Bobbie Danielson, Human Resources Manager to attend 2014 New Trustee Institute/Teamsters Health Fund Management Trustee Conference in Lake Buena Vista, Florida February 16, 2014 through February 19, 2014. The only cost to the County is staff time.

**OUT OF STATE
TRAVEL
REQUEST HUMAN
RESOURCES**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to approve out of state travel request for Scott Rian, Business and Marketing Director at Long Lake Conservation Center to Alabama for the purpose of picking up a climbing wall. The only cost to the County is staff time.

**OUT OF STATE
TRAVEL
REQUEST SCOTT
RIAN - LLCC**

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to approve resolution – Conservation Easements for Wetland Mitigation on Tax-Forfeited Lands:

WHEREAS, MN session laws 2006 - Chapter 236 Article 1 sec 37 allows conservation easements for wetland mitigation on tax-forfeited lands in St. Louis County.

**RESOLUTION
012814-011
CONSERVATION
EASEMENTS FOR
WETLAND
MITIGATION**

THEREFORE, the Aitkin County Board of Commissioners supports legislation that extends this authorization to all MN Counties.

The Board reported on the following:

**BOARD
DISCUSSION**

Commissioner Brian Napstad

- **NCLUCB**
- **BWSR-Wetlands**
- **MHB**

Commissioner Don Niemi

- **ARDC**
- **Lakes & Pines**

Commissioner Anne Marcotte

- **NCLUCB**
- **BWSR-Wetlands**
- **Township Quarterly Mtg.**
- **Land Dept. LLCC**
- **AMC Leadership**

Commissioner Marcotte left at 12:46 p.m.

MARCOTTE LEFT

Commissioner Laurie Westerlund

- **CMCC**
- **ACAT**
- **DAC**
- **AMC Leadership**

- P&Z

Commissioner Mark Wedel

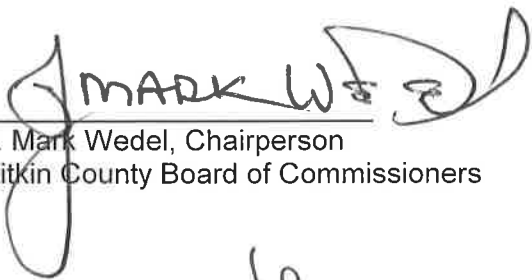
- CMCC

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent) to schedule a Committee of the Whole meeting at 2:00 p.m. on Wednesday, February 5, 2014 in the Boardroom at the Aitkin County Courthouse, to meet the newly appointed Aitkin County Interim County Administrator – Roxy Traxler, Mille Lacs County Administrator. No action will be taken.

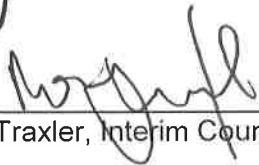
Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 1:19 p.m. until Tuesday, February 11, 2014 at 9:00 p.m.

**COMMITTEE OF
THE WHOLE
MEETING
SCHEDULED**

ADJOURN



J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners



Roxy Traxler, Interim County Administrator