

# AITKIN COUNTY BOARD

January 14, 2014

The Aitkin County Board of Commissioners met this 14<sup>th</sup> day of January at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the January 14, 2014 amended agenda. Item 6C) Approve Personnel Committee Recommendation for FT Instructor/Naturalist, LLCC, was removed.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 7, 2014 – January 13, 2014; B) Approve County Board Minutes: January 7, 2014; C) Approve Commissioner Warrants: General Fund \$315,133.54, Road & Bridge \$195,320.10, Special Revenue \$682.30, Health & Human Services \$42,460.60, State \$777.21, Trust \$29,761.45, Forest Development \$9,452.34, Agency \$19,669.22, Long Lake Conservation Center \$20,646.11, Parks \$106,633.82 for a total of \$740,536.69; D) Approve December Manual Warrants: General Fund \$54,176.34, Road & Bridge \$13,174.80, Health & Human Services \$1,528.39, State \$29,040.48, Forest Development \$22,530.89, Taxes & Penalties \$87.36, Long Lake Conservation Center \$1,253.25, Parks \$5,869.97 for a total of \$127,661.48; E) Approve Resolution – Final Payment Contract #20133; F) Accept \$100 Donation to Aitkin County Sheriff's Posse – Granite Electronics; G) Approve Resolution – Recorder's Office Transfer of Funds

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – Final Payment Contract #20133:

**WHEREAS**, Contract No. 20133 – Project No. CP 01-60-02 –has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED**, that we do hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to Tri City Paving in the amount of \$51,990.99 as specified herein.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – Recorder's Office Transfer of Funds:

**WHEREAS**, the Aitkin County Board of Commissioners authorized and ordered the transfer of \$59,560.00 (\$10.00 for each document recorded in the County Recorder's office between January and December of 2013) from the General Revenue Fund to the County Recorder's Technology Fund, according to Minnesota Statute 357.18, Subd. 4; and

**WHEREAS**, the Aitkin County Board of Commissioners authorized and ordered the transfer of \$65,516.00 (\$11.00 for each document recorded in the County Recorder's office between January and December of 2013) from the General Revenue Fund to the Unallocated Fund according to Minnesota Statute 357.182, Subd. 7.

**THEREFORE, BE IT RESOLVED**, that the order of transfer of \$59,560.00 from the General

**CALL TO ORDER**

**APPROVED  
AGENDA**

**CONSENT  
AGENDA**

**RESOLUTION  
011414-006  
FINAL PAYMENT  
CONTRACT  
#20133**

**RESOLUTION  
011414-007  
RECORDER'S  
OFFICE  
TRANSFER OF  
FUNDS**

<p>Revenue Fund to the County Recorder's Technology Fund and the order of transfer of \$65,516.00 from the General Revenue Fund to the Unallocated Fund is authorized by the Aitkin County Board of Commissioners.</p>	
<p>Bobbie Danielson, Human Resources Manager recognized employees for their years of service – Kirk Peysar, County Auditor with the Auditor's Department, 25 years of service; Marlene Sarff, Social Worker with Health &amp; Human Services Department, 25 years of service.</p>	<p><b>EMPLOYEE RECOGNITION</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting to approve Highway Department's 2014 Fee Schedule/Equipment Rates.</p>	<p><b>2014 FEE SCHEDULE &amp; EQUIPMENT RATES – HIGHWAY DEPT.</b></p>
<p>Motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Eminent Domain Authorization S.P. 001-610-022:</p>	
<p><b>WHEREAS</b>, plans for S.P. 001-610-022 to construct the 7-mile segment of Aitkin County State-Aid Highway (CSAH) No. 10 from US Hwy 169 to CSAH 3 are being developed as directed by the Aitkin County Board, and</p>	<p><b>RESOLUTION 011414-008 EMINENT DOMAIN AUTHORIZATION S.P. 001-610-022</b></p>
<p><b>WHEREAS</b>, several parcels of right-of-way remain to be acquired before construction of this project can begin, and</p>	
<p><b>WHEREAS</b>, it is necessary to take immediate possession of these parcels of land in order to prevent loss of funding and further delay of this project.</p>	
<p><b>NOW THEREFORE, BE IT RESOLVED</b>, that the Aitkin County Attorney is hereby directed to begin condemnation proceedings by quick take on those parcels of S.P. 001-610-022 that have not been acquired.</p>	
<p>Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve Aitkin County Environmental Services proposed 2014 Food, Beverage and Lodging Fee Schedule. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting to approve Change of License Ownership policy.</p>	<p><b>ENVIRONMENTAL SERVICES 2014 FBL &amp; CHANGE OF LICENSE OWNERSHIP POLICY</b></p>
<p>Terry Neff, Environmental Services Director discussed with the Board establishing an Ordinance Committee for the adoption of a new Onsite Sewage Treatment System Ordinance which will meet minimum state requirements. The Board consensus was to move forward as proposed.</p>	<p><b>SSTS ORDINANCE UPDATE</b></p>
<p>Tim Terrill, Executive Director Mississippi Headwaters Board introduced himself to the Board and provided an overview of the MHB.</p>	<p><b>MISSISSIPPI HEADWATERS BOARD</b></p>
<p>Lori Dowling-Hanson, Northeast Regional Director for MN DNR discussed Strategic Land Asset Management with the Board.</p>	<p><b>STRATEGIC LAND ASSET MGMT</b></p>

<p>The Board discussed the recruitment process for the County Administrator position and provided direction to Patrick Wussow, County Administrator and Bobbie Danielson, Human Resources Manager. This item will be on the January 28, 2014 County Board agenda for further discussion.</p>	<p><b>RECRUITMENT PROCESS FOR COUNTY ADMINISTRATOR</b></p>
<p>The Board reported on the following:</p>	<p><b>BOARD DISCUSSION</b></p>
<p>Commissioner Brian Napstad</p> <ul style="list-style-type: none"><li>• <b>NEMOJET</b></li><li>• <b>Broadband Presentation</b></li><li>• <b>NEWAC</b></li></ul>	
<p>Commissioner Don Niemi</p> <ul style="list-style-type: none"><li>• <b>ECRL</b></li></ul>	
<p>Commissioner Anne Marcotte</p> <ul style="list-style-type: none"><li>• <b>Broadband Presentation</b></li><li>• <b>H&amp;HS Advisory</b></li></ul>	
<p>Commissioner Marcotte left at 11:27 a.m.</p>	<p><b>MARCOTTE LEFT</b></p>
<p>Commissioner Laurie Westerlund</p> <ul style="list-style-type: none"><li>• <b>Mille Lacs Area Tourism</b></li></ul>	
<p>Commissioner J. Mark Wedel</p> <ul style="list-style-type: none"><li>• <b>Airport</b></li><li>• <b>LMC</b></li></ul>	
<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to adjourn the meeting at 11:46 a.m. until Tuesday, January 28, 2014 at 9:00 a.m.</p>	<p><b>ADJOURN</b></p>
<hr/> <p>J. Mark Wedel, Chairperson Aitkin County Board of Commissioners</p>	
<hr/> <p>Patrick Wussow, County Administrator</p>	