

Welcome to this meeting of the Aitkin County Board of Commissioners. We are extremely pleased that you have shown your interest in Aitkin County affairs by attending this meeting. It is the wish of the Board of Commissioners that interested citizens participate in the deliberations of its meetings and that residents of the county become aware of the procedures to be followed.

This pamphlet has been prepared to familiarize you with the function and the organization of the Aitkin County Board of Commissioners and to outline for you the procedures that must be followed if you wish to actively participate in the meeting. We are pleased that you have decided to attend a meeting and we wish to invite you to attend our future meetings.

The Aitkin County Board of Commissioners

### Board Members

Your Board of Commissioners is composed of five members elected to serve over-lapping terms. The County Administrator serves as the recording clerk to the Board and prepares the agendas for consideration. The election of the Board members takes place on the first Tuesday in November of even numbered years and all members are elected by district. New Board members take office on the first Monday in January.

Your Board members this year are:

District I	J. Mark Wedel, Chair	(218) 927-6500
District II	Laurie Westerlund	(320) 684-2652
District III	Donald Niemi	(218) 927-9947
District IV	Brian Napstad	(218) 426-3008
District V	Anne Marcotte, Vice Chair	(218) 256-0277

The Board of Commissioners desires public participation at its meetings but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to provide their comments or propose an agenda item for future consideration. This will be done at the beginning of the meeting.

After presentation of the comments, the Board may discuss the comments. After Board discussion, members of the audience shall have an opportunity to be heard prior to Board action.

Each speaker will be allowed 5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the Board of Commissioners may shorten this time. Interruption or other interference with the orderly conduct of Board of Commissioners' business cannot be allowed. Defamatory or abusive remarks are always out of order. The presiding officer (Chairperson) may terminate the speaker's privilege of address, if after being called to order, he/she persists in improper conduct or remarks.

At a public meeting of the Board, no person shall orally initiate charges or complaints against individual employees of the County (due to laws governing data practices) or debate any subjects under jurisdiction of the courts. All such charges, if presented to the Board directly, shall be referred to the County Administrator's Office for investigation and report.

No action will be taken on any item not considered a part of the agenda on the same day it is presented unless action is considered necessary by a majority of the Board.

- 4) There will be a public comment period where the audience will have the opportunity to provide comments or questions on the issue/item/proposal after the County Board has discussed the issue/item/proposal. Time limits may be set as to allow for appropriate public comment. Repetitive comments will be discouraged.
- 5) After the public comment period the County Board will discuss the issue/item/proposal and select the appropriate action for the issue/item/proposal.

**Rule 11. Ordinances. Procedure.**

Every proposed ordinance shall be considered at two separate regular sessions of the County Board. Amendments may be offered at either meeting when the ordinance is under consideration. Amendment to any section may be made and acted upon at any time up to the final passage. If amendments are made, the sections of the ordinance amended shall be read as amended before the question of its passage is taken. Approval of the second reading of the ordinance shall constitute final adoption of said ordinance. When a proposed ordinance fails to pass, a motion to reconsider the same may be made, but such motion must be made at the session at which the same failed to pass and action thereupon shall be postponed to the next regular session.

**Rule 12. Absent Member.**

Every member of the County Board who anticipates being absent during a County Board meeting shall notify the County Administrator.

# AITKIN COUNTY ADMINISTRATOR

**Aitkin County Courthouse**  
**Patrick Wussow**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

January 7, 2014

Arrowhead Economic Opportunity Agency  
421 SE 13<sup>th</sup> Street  
Grand Rapids, MN 55744

RE: County Commissioner Representative

Commissioner Don Niemi has been appointed as representative to the Arrowhead Economic Opportunity Agency. His address is as follows:

Donald Niemi  
32340 State Hwy 47  
Aitkin, MN 56431  
218-927-9947  
[don.niemi@co.aitkin.mn.us](mailto:don.niemi@co.aitkin.mn.us)

Please note that Commissioner Niemi prefers to be contacted by phone or regular mail.

*Board  
Correspondence*

# Aitkin County Board of Commissioners Board Meeting Attendance Record

Date: January 14, 2014

Name	Please check the boxes that apply.			Company Representative – please list.
	Aitkin County Citizen	Aitkin County Employee		
Tim Terrill	<input checked="" type="checkbox"/>			Mississippi Headwaters Board
Bob HARWAATH	<input checked="" type="checkbox"/>			MY SELF
Janei Auersbrei	<input checked="" type="checkbox"/>			Aitkin Bga
Rynda Butterfield	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Jon Bowle Hanson				MN DNR NE RD
John Welle		<input checked="" type="checkbox"/>		Highway Department
meluocog	<input checked="" type="checkbox"/>			