

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 1-7-14

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item: 2014 Fee Schedule/Equipment Rental Rates

Requested Meeting Date: 1-14-14 Estimated Presentation Time: 5 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution (1)
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

AITKIN COUNTY COMMISSIONER'S MEMO

TO: Aitkin County Commissioners
Patrick Wussow, County Administrator

FROM: John Welle

DATE: January 7, 2014

Regular Agenda Item:

2014 Fee Schedule/Equipment Rates

Summary:

Enclosed is a proposed revised fee schedule for equipment rental rates and other materials sold by the highway department to public and private entities. These rates were last adjusted in February, 2011. Only three changes to current rates are being proposed as shown on the listing. With ever increasing costs for equipment, fuel, and repair parts and with increased fuel consumption by engines with cleaner emissions, these rates need to be increased to cover the cost of operating the machine. The proposed rates are consistent with those being charged by private contractors in our area.

**Aitkin County Highway Department
Fee Schedule**

January 2014

EQUIPMENT (including Operator):	Rate
Motor Grader	\$85 \$90 per hour
Tandem Truck	\$90 \$100 per hour
Single Axle Truck	\$85 \$95 per hour
3 Cubic Yard Articulating Loader	\$85 per hour
Dozer	\$85 per hour
Tractor	\$55 per hour
Tractor/Loader/Backhoe	\$75 per hour
Track Backhoe	\$85 per hour
ASV Posi Track with Brush Head	\$80 per hour
Tractor/Mower	\$75 per hour
Sioux Steamer w/Truck	\$45 per hour
Self Propelled Steel Drum Roller	\$55 per hour
MATERIALS (for Other Governmental Units Only):	
Deicing Salt/Sand (15% salt)	Inventory Cost
Culverts	Inventory Cost
Cutting Edges	Inventory Cost
Signs and Posts	Inventory Cost
Calcium Chloride	Spring Bid Unit Price
MATERIAL (for Private Sale):	
E-911 Address Sign/Post	\$30 each
Mailbox Supports	\$50 + MN Sales Tax
Dust Control Treatment	Based on Spring Bid
Driveway Approach Culverts (as determined by Permit)	60% of Inventory Cost
MISCELLANEOUS:	
Driveway Approach Deposits	\$500 Refundable
Utility Permit	\$50 each