

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 12-30-13

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

2014 Committee Appointments

Requested Meeting Date: 1-7-14 Estimated Presentation Time: _____

Presenter: Steve Bennett, IT Director

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution) (2)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

_____ HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution (2)
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) 2013 Resolutions

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Committee Appointments

DATE: December 30, 2013

The Board needs to make committee appointments for 2014. Staff has included the 2013 resolutions, along with proposed resolutions for 2014.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 8, 2013

By Commissioner: Westerlund

010813-005

2013 COMMITTEE APPOINTMENTS

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2013:

Assessor for Unorganized Twps.
Fairgrounds Custodian
AMC Delegates (8)

Mike Dangers
Kirk Peysar
County Board
Environmental Services Director
HHS Director
County Administrator
Board

Purchasing/Building Committee
Facilities Committee

J. Mark Wedel
Brian Napstad
J. Mark Wedel
John Welle

Aitkin Airport Commission (2)

Brian Napstad
William Bedor
Laurie Westerlund

McGregor Airport Commission (2)

Tri-County Community Health Services Board
Arrowhead Regional Development Council
Aitkin County Water Planning Task Force
Snake River Watershed Management Board
NE MN Office Job Training

Don Niemi
Mark Wedel
Don Niemi
Brian Napstad

Commissioner Niemi moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 8th day of January A.D., 2013, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 8th day of January A.D., 2013

KIRK PEYSAR, County Auditor

BY _____, Deputy

By Commissioner: Marcotte

010813-006

2013 COMMITTEE APPOINTMENTS

BE IT HEREBY RESOLVED, that Board Chairperson Wedel make the following committee appointments for the year 2013:

Aitkin County Growth, Board of Directors, Liaison	Anne Marcotte
Aitkin Economic Development Administration	J. Mark Wedel
Arrowhead Counties Association	Don Niemi
	Anne Marcotte
Arrowhead Economic Opportunity Agency	Brian Napstad
Arrowhead Emergency Management Services	Anne Marcotte
(1 + alternate)	Brian Napstad, Alternate
Arrowhead Regional Transportation Committee	John Welle
ATV Committee (2)	Brian Napstad
	Anne Marcotte
Beyond the Yellow Ribbon Steering Committee	All Board Members
	Don Niemi, Primary
	Anne Marcotte, Primary
Big Sandy Lake Management Plan (1 + Alternate)	Brian Napstad
	Anne Marcotte, Alternate
Central MN Corrections (2)	J. Mark Wedel
	Laurie Westerlund
Development Achievement Center (liaison) (1 + Alternate)	Laurie Westerlund
	Don Niemi, Alternate
East Central Regional Library Board	Don Niemi
Economic Development (2)	Anne Marcotte
	Don Niemi
Employee Recognition (2)	Don Niemi
	Laurie Westerlund
Environmental Assessment Worksheet (2)	Anne Marcotte
	Brian Napstad
Emergency Management	J. Mark Wedel
Extension Committee (2)	J. Mark Wedel
	Laurie Westerlund
Forest Advisory Committee (2)	Anne Marcotte
	Brian Napstad
H & HS Advisory Committee (Liaison)	Laurie Westerlund
	Anne Marcotte
Historical Society (Liaison)	J. Mark Wedel
Insurance Committee (2)	J. Mark Wedel
	Laurie Westerlund
Investment Committee	County Board
Joint Powers Natural Resources Board	Brian Napstad
	Mark Jacobs
Kinship of Aitkin	All Board Members
	J. Mark Wedel, Primary
Labor Management Committee	J. Mark Wedel
	Laurie Westerlund, Alternate

COMMITTEE APPOINTMENTS

Lakes and Pines (1+ Alternate)	Don Niemi Anne Marcotte, Alternate
Law Library	Don Niemi
MCIT Representative (1 + Alternate)	Laurie Westerlund Kirk Peysar, Alternate
Mille Lacs Watershed (2)	Don Niemi Laurie Westerlund
Mississippi Headwaters Board (MHB)	Brian Napstad
MN Rural Counties Caucus (1 + Alternate)	Anne Marcotte Don Niemi, Alternate
Northeast MN ATP Steering Committee	John Welle
Northeast MN ATP	Don Niemi John Welle
Northeast MN ATP Township Representative	(Vacant)
Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	Brian Napstad Laurie Westerlund, Alternate
Northern Counties Land Use Coordinating Board (NCLUCEB) (1 + Alternate)	Brian Napstad Anne Marcotte, Alternate
Onanegozie (RCDC) (1 + Alternate)	Laurie Westerlund Anne Marcotte, Alternate
Ordinance Committee (2)	Brian Napstad Anne Marcotte
Personnel Committee (2)	Don Niemi J. Mark Wedel
Planning Commission	Laurie Westerlund
Public Land Classification Committee (2)	Anne Marcotte Laurie Westerlund, Alternate
Solid Waste Task Force (2)	Laurie Westerlund Brian Napstad
Park Commission	Laurie Westerlund

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 8th day of January A.D., 2013, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 8th day of January A.D., 2013

KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 7, 2014

By Commissioner: xx

010714-0xx

2014 COMMITTEE APPOINTMENTS

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2014:

Assessor for Unorganized Twps.
Fairgrounds Custodian
AMC Delegates (8)

Mike Dangers
Kirk Peysar
County Board
Environmental Services Director
HHS Director
County Administrator
Board

Purchasing/Building Committee
Facilities Committee

J. Mark Wedel
Brian Napstad
J. Mark Wedel
John Welle

Aitkin Airport Commission (2)

Brian Napstad
William Bedor

McGregor Airport Commission (2)

Tri-County Community Health Services Board
Arrowhead Regional Development Council
Aitkin County Water Planning Task Force
Snake River Watershed Management Board
NE MN Office Job Training

Laurie Westerlund
Don Niemi
Mark Wedel
Don Niemi
Brian Napstad

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 7th day of January A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 7th day of January A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy

By Commissioner: xx

010714-0xx

2014 COMMITTEE APPOINTMENTS

BE IT HEREBY RESOLVED, that Board Chairperson Wedel make the following committee appointments for the year 2014:

Aitkin County Growth, Board of Directors, Liaison	Anne Marcotte
Aitkin Economic Development Administration	J. Mark Wedel
Arrowhead Counties Association	Don Niemi
	Anne Marcotte
Arrowhead Economic Opportunity Agency	Brian Napstad
Arrowhead Emergency Management Services (1 + alternate)	Anne Marcotte
Arrowhead Regional Transportation Committee	Brian Napstad, Alternate
ATV Committee (2)	John Welle
	Brian Napstad
Beyond the Yellow Ribbon Steering Committee	Anne Marcotte
	All Board Members
	Don Niemi, Primary
Big Sandy Lake Management Plan (1 + Alternate)	Anne Marcotte, Primary
	Brian Napstad
Central MN Corrections (2)	Anne Marcotte, Alternate
	J. Mark Wedel
Development Achievement Center (liaison) (1 + Alternate)	Laurie Westerlund
	Laurie Westerlund
East Central Regional Library Board	Don Niemi, Alternate
Economic Development (2)	Don Niemi
	Anne Marcotte
Employee Recognition (2)	Don Niemi
	Don Niemi
Environmental Assessment Worksheet (2)	Laurie Westerlund
	Anne Marcotte
Emergency Management	Brian Napstad
Extension Committee (2)	J. Mark Wedel
	J. Mark Wedel
Forest Advisory Committee (2)	Laurie Westerlund
	Anne Marcotte
H & HS Advisory Committee (Liaison)	Brian Napstad
	Laurie Westerlund
Historical Society (Liaison)	Anne Marcotte
Insurance Committee (2)	J. Mark Wedel
	J. Mark Wedel
Investment Committee	Laurie Westerlund
Joint Powers Natural Resources Board	County Board
	Brian Napstad
Kinship of Aitkin	Mark Jacobs
	All Board Members
Labor Management Committee	J. Mark Wedel, Primary
	J. Mark Wedel
	Laurie Westerlund, Alternate

COMMITTEE APPOINTMENTS

Lakes and Pines (1+ Alternate)	Don Niemi Anne Marcotte, Alternate
Law Library	Don Niemi
MCIT Representative (1 + Alternate)	Laurie Westerlund Kirk Peysar, Alternate
Mille Lacs Watershed (2)	Don Niemi Laurie Westerlund
Mississippi Headwaters Board (MHB)	Brian Napstad
MN Rural Counties Caucus (1 + Alternate)	Anne Marcotte Don Niemi, Alternate
Northeast MN ATP Steering Committee	John Welle
Northeast MN ATP	Don Niemi John Welle
Northeast MN ATP Township Representative	(Vacant)
Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	Brian Napstad Laurie Westerlund, Alternate
Northern Counties Land Use Coordinating Board (NCLUCLB) (1 + Alternate)	Brian Napstad Anne Marcotte, Alternate
Onanegozie (RCDC) (1 + Alternate)	Laurie Westerlund Anne Marcotte, Alternate
Ordinance Committee (2)	Brian Napstad Anne Marcotte
Personnel Committee (2)	Don Niemi J. Mark Wedel
Planning Commission	Laurie Westerlund
Public Land Classification Committee (2)	Anne Marcotte Laurie Westerlund, Alternate
Solid Waste Task Force (2)	Laurie Westerlund Brian Napstad
Park Commission	Laurie Westerlund

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 7th day of January A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 7th day of January A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy