

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 12-9-13

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Adopt Final 2014 Property Tax Levy

Requested Meeting Date: 12-17-13 Estimated Presentation Time: _____

Presenter: Kirk Peysar, Auditor

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution (11 resolutions)
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 17, 2013

By Commissioner: xx

121713-0xx

2013 Ditch Fund Budgets

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets for 2013:

<u>Fund/Account</u>	<u>Fund/Acct</u>	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
Judicial Ditch 2	7-350	\$4		\$0
Co Ditch 5	7-353	\$0		\$0
Co Ditch 21	7-365	\$0		\$0
Co Ditch 24	7-351	\$0		\$0
Co Ditch 28	7-356	\$0		\$175
Co Ditch 30	7-352	\$8		\$173
Co Ditch 34	7-357	\$0		\$0
Co Ditch 36	7-358	\$0		\$0
Co Ditch 37	7-359	\$0		\$0
St Ditch 63	7-362	\$10		\$1,523
St Ditch 66	7-363	\$0		\$0
Co Ditch 2	7-367	\$0		\$0
Diversion Channel	7-373	\$1		\$23,556
Co Ditch 23	7-354	\$0		\$0
Co Ditch 25	7-355	\$0		\$685
Co Ditch 42	7-360	\$0		\$0
Co Ditch 58	7-361	\$0		\$0
Co Ditch 20	7-364	\$0		\$9,222
Co Ditch 43	7-366	\$0		\$435
Co Ditch 29	7-371	\$0		\$0
Co Ditch 38	7-	\$0		\$0

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 17th day of December A.D., 2013, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 17th day of December A.D. 2013

KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 17, 2013

By Commissioner: xx

121713-0xx

2014 Unorganized Township Budgets

BE IT RESOLVED, that the following 2014 budgets be set for Unorganized Townships:

	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
Unorganized Road and Bridge	\$41,000		\$41,000
Unorganized Fire Fund	\$25,100		\$25,100
Unorganized Cemetery	\$2,700		\$2,700

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 17, 2013

By Commissioner: xx

121713-0xx

2014 Non-Levy Budgets

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets that are non-levy for 2014:

<u>Fund/Account</u>	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
Law Library	\$30,000		\$30,000
County Development	\$205,000	\$130,324	\$335,324
Cons. Forf Tax Sales	\$0		\$0
Forfeit Tax Sales	\$1,205,000	\$1,823	\$1,206,823
Forest Resource	\$143,000	\$78,036	\$221,036
Reforestation	\$137,000	\$76,841	\$213,841
Memorial Forest	\$85,000	\$43,592	\$128,592
Forest Road	\$37,000	\$11,691	\$48,691
Gravel Pit	\$1,500		\$1,500
Missing Heirs	\$0		\$0
MCIT	\$150,000	(\$80,000)	\$70,000
Collaborative Grant	\$70,800	\$17,050	\$87,850
Environmental Trust	\$10,000		\$10,000
LLCC	\$673,360	\$1,315	\$674,675

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 17, 2013

By Commissioner: xx

121713-0xx

2014 Levy

BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby adopts the final property tax levy for taxes payable in 2014 for the following funds:

<u>FUND</u>	<u>LEVY</u>
Revenue Fund	\$5,428,371
Road and Bridge Fund	\$2,402,125
Health & Human Services Fund	\$2,004,934
Debt Service Jail Bond	\$0
Operation or Maintenance Costs Of a County Jail	\$1,890,266
Total:	\$11,725,696

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 17, 2013

By Commissioner: xx

121713-0xx

2014 Budgets

BE IT RESOLVED, that the following 2014 budgets be set for the leviable funds of Aitkin County:

<u>Fund/Account</u>	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
General Fund	\$11,410,747	(\$79,375)	\$11,331,372
Road and Bridge	\$8,594,248	\$1,883,000	\$10,477,148
Health & Human Service	\$5,521,956	\$600,030	\$6,121,986
Debt Service	\$0	\$406,250	\$406,250
Parks	\$564,000	\$3,519	\$567,519
Total:	\$26,090,851	\$2,813,424	\$28,904,275

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 17, 2013

By Commissioner: xx

121713-0xx

2014 ECRL Levy

BE IT RESOLVED, that the amount of \$232,137 be budgeted and levied for the year 2014 for the East Central Regional Library.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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KIRK PEYSAR, County Auditor

BY _____, Deputy

By Commissioner: xx

121713-0xx

2014 Boat & Water Safety Budget

BE IT RESOLVED, the Aitkin County Board of Commissioners approves the 2014 annual Boat and Water Safety Agreement budget in file in the Office of County Auditor in the amount of \$79,833 for a term January 1, 2014 to December 31, 2014.

	<u>Revenues</u>	<u>Co Share</u>	<u>Expenditures</u>
Misc. Receipts	\$500		
Boat & Water Grant	\$18,628		
Boat & Water Supply Grant	\$6,375		
Totals:	\$25,503	\$54,330	\$79,833

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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KIRK PEYSAR, County Auditor

BY _____, Deputy

By Commissioner: xx

121713-0xx

2014 Appropriations to ASCS & Snake River Watershed

BE IT RESOLVED, that the budget and appropriation in the amount of \$138,045 be set for 2014 for the Aitkin County Soil and Water Conservation District (\$98,034 from the General Revenue Fund and \$40,011 from County Development Funds) and \$10,079 be set for the Snake River Watershed District.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

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KIRK PEYSAR, County Auditor

BY _____, Deputy

By Commissioner: xx

121713-0xx

2014 Arrowhead Regional Development Commission Levy

BE IT RESOLVED, that the Aitkin County Board of Commissioners acknowledges the Levy for the Arrowhead Regional Development Commission for 2014 in the amount of \$49,013.00.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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KIRK PEYSAR, County Auditor

BY _____, Deputy

By Commissioner: xx

121713-0xx

Unorganized Road & Bridge Transfers

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the Unorganized Road and Bridge account to the County Road and Bridge fund. Monies to be transferred from the individual accounts of the Unorganized Townships as given below. Purpose of this claim is to cover the expense of snowplowing and repairing of road in the Unorganized Townships with county equipment.

Unorg Township

52-22	\$15,011.21
45-24	\$4,174.58
47-24	\$13,412.77
52-24	\$7,742.16
50-25	\$6,219.75
51-25	\$117.50
52-25	\$44,166.99
50-26	\$4,432.44
48-27	\$8,012.71
49-27	\$8,748.73
50-27	\$456.25
51-27	\$793.03
52-27	\$15,831.89

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All Members Voting Yes

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KIRK PEYSAR, County Auditor
BY _____, Deputy

By Commissioner: xx

121713-0xx

County Ditch & County Development Transfers

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the ditch accounts to the County Road and Bridge fund. Monies to be transferred from the individual accounts of the ditch as given below. Purpose of this claim is to cover the expense of Assessment and Maintenance of ditches.

County Ditch 30	\$172.50
County Ditch 63	\$1,523.30
Diversion Channel	\$2.54

BE IT FUTHER RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the County Development Fund to the County Road and Bridge fund to cover maintenance of the following County Ditches:

County Ditch 20	\$9,222.00
County Ditch 25	\$685.00
County Ditch 28	\$175.00
County Ditch 43	\$435.00
Diversion Channel	\$23,553.31

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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KIRK PEYSAR, County Auditor

BY _____, Deputy