

**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, September 4, 2013**

Committee Members Present: Jim Carlson
Roberta Elvecrog
Mickey Gault
Kami Genz, CMCC
Renee Larson
David Leaf
Robert Lewis
Bob Marcum
Tricia Martin, ACCARE
Cheryl Meld
Beverly Mensing
Kari Paulsen, NEMOJT
Jessica Seibert, HRA
Jessi Schultz, AFSCME Union Rep
Commissioner Anne Marcotte
Commissioner Laurie Westerlund

Others Present: Tom Burke, Director
Sue Tange, SS Supervisor
Julie Lueck, Clerk to this Committee

Absent: Beverly Mensing
Michele Plagman

- I. Approval of Agenda**
Motion by Roberta Elvecrog, seconded by Bob Lewis, and carried; the vote was to approve the Agenda with additions under VII. Miscellaneous – C. HRA-Jessica Seibert & D. Other-Bob Lewis.
- II. Approval of Minutes of the August 7, 2013 Meeting**
Motion by Bob Lewis, seconded by Bob Marcum, and carried; the vote was to approve the August 7, 2013, minutes as mailed.
- III. Task Force Reports/Updates:**
- A. Corrections** - Cheryl Meld/Dave Leaf – CMCC Board meets quarterly so there has not been a recent meeting and there is nothing to report.
 - B. Public Health** – Renee Larson / Bob Lewis / Bob Marcum / Katie Nelson – Nothing to report.
 - C. Children’s Social Services/Mental Health** – Bev Mensing (absent) Sue Tange noted that she and Bev met the week of the 4th of July and went over the PowerPoint topics -which was also shared with the members via an e-mail attachment.
 - D. Adult Social Services/Mental Health** – Jessica Seibert / Tricia Martin / Bob Marcum – No meeting yet as the supervisor position is still open.

E. **How often should the Task Forces Meet?** – Dave Leaf / Tom Burke – Leave it open to the Task Force Members to determine and keep it open at this time.

IV. **Budget Committee Report/Update** – Jim Carlson / Jessica Seibert – Noted that they met with Kathy Ryan in mid August and she was going to present the budget to the Board on August 20th with a 0% increase in the levy for 2014. The budget was \$2.7 million for 2013. The Board presentation went well.

V. **Comments:**

A. **Comments from the Committee Members for the Commissioners relative to HHS -**

B. **Feedback from the Board Meetings – August 27** – Bob Lewis & Roberta Elvecrog

C. **Committee Members scheduled to attend upcoming Board Meetings in 2013 -**

September 24	Dave Leaf	&	Roberta Elvecrog
October 22	Jim Carlson	&	Roberta Elvecrog
November 26	Mickey Gault	&	Cheryl Meld
December 17	Renee Larson	&	Cheryl Meld

VI. **Miscellaneous Discussion**

A. **Community Meal Follow-Up (Served August 26th at First Lutheran, Aitkin)** Served 57 people and were a little short on help that evening.

B. **McGregor Community Meal 2014 dates:** Cheryl Meld - Committee decided they will serve Wednesday, February 19, 2014.

C. **How often should H&HS Advisory Committee Meet?** – Dave Leaf / Tom Burke noted that after checking with surrounding counties, he found that most county advisory committees meet quarterly and at the most, six times per year. The Committee decided to continue monthly and re-visit this discussion for a 2014 schedule of meeting dates noting the By-Laws currently say “at least 6 meetings per year”.

D. **HRA** – Jessica Seibert notified the members that the Section 8 Housing Choice Voucher waiting list will be opening on Tuesday, Sept. 10th at 9:30 a.m. Applications can be picked up in person at the HRA office located at 215 3rd St. SE, Aitkin or by calling 215-927-2151. Jessica is encouraging any clients in need of rental assistance to come early as a line will form. A residency requirement has been adopted allowing only current residents of Aitkin or Mille Lacs County to apply.

E. **Other – Bob Lewis** – Explained a scenario about a family living in tents in the McGregor area. It was noted that the Sheriff's Department works closely with the HRA, Salvation Army, Red Cross, and H&HS staff if certain criteria dictates assistance.

F. **Restorative Justice Facilitator** – Roberta Elvecrog noted that if anyone is interested in becoming a facilitator, another training will be held in Brainerd on October 18 & 19.

G. **ACCARE** – Tricia Martin noted that she and Beth Leaf will be on PBS (Lakeland Channel 22) at 10 p.m. tonight (9/4/13) where they were interviewed regarding a grant for “Transitioning from Nursing Homes to Home”.

VII. Adjourn

Motion by Bob Lewis, seconded by Cheryl Meld, and carried; the vote was to adjourn the meeting at 4:34 p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the August 7, 2013, Advisory Committee Meeting
- Draft Copy of the August 27, 2013 Health & Human Services Board Meeting Minutes

DRAFT