

AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
August 27, 2013

I. Attendance

The Aitkin County Board of Commissioners met this 27th day of August, 2013, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Cynthia Bennett, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog & Bob Lewis, H&HS Advisory Members; Jane VanderMey, Galen Tveit, and Bob Harwarth, Residents; and Nanci Sauerbrei, Aitkin Independent Age.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review July 23, 2013 Health & Human Service Board Minutes

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the July 23, 2013, Health & Human Services Board Minutes.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve the Bills as presented this date.

V. FYI

A. Minnesota Reportable Diseases – Cynthia Bennett reviewed the handout noting that Public Health analyzes these statistics to better provide service and assure population health.

VI. Contracts/Service Agreements

A. Administrative Agreements for Purchase of Supplies and Equipment between Aitkin County Health & Human Services and:

- 1. Activstyle Medical Supply, Minneapolis**
- 2. Brainerd Medical Supply, Brainerd**
- 3. Essentia Health Medical Equipment and Supplies, Duluth**
- 4. Globe Drug & Medical Equipment, Grand Rapids**
- 5. Home Medical Products and Services, Hurley, WI**
- 6. Minnesota Mobility Systems, Deerwood**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the Administrative Agreements for Purchase of Supplies and Equipment between Aitkin County Health & Human Services and:

- 1. Activstyle Medical Supply, Minneapolis*
- 2. Brainerd Medical Supply, Brainerd*
- 3. Essentia Health Medical Equipment and Supplies, Duluth*
- 4. Globe Drug & Medical Equipment, Grand Rapids*
- 5. Home Medical Products and Services, Hurley, WI*
- 6. Minnesota Mobility Systems, Deerwood*

B. WIC Agreements between ACH&HS and:

1. **Hill City Independent School District #2**
2. **McGregor Independent School District # 4**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the WIC Agreements between ACH&HS and:

1. *Hill City Independent School District #2*
2. *McGregor Independent School District # 4*

C. Home and Community-Based Waiver Services Contracts between ACHHS and:

1. **Aide Home Care LLC, Aitkin/Ironton**
2. **Nuline Solutions dba Assured Care, Prior Lake**
3. **Arrowhead Economic Opportunity Agency, Virginia**
4. **Oak Haven Adult Foster Care, Aitkin**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Home and Community-Based Waiver Services Contracts between ACHHS and:

1. *Aide Home Care LLC, Aitkin/Ironton*
2. *Nuline Solutions dba Assured Care, Prior Lake*
3. *Arrowhead Economic Opportunity Agency, Virginia*
4. *Oak Haven Adult Foster Care, Aitkin*

VII. Administrative Reports:

- A. Financial & Transportation Reports** – Kathy Ryan noted that we are 67% through the year with our expenses at close to 61% of the budgeted amount.

VIII. Joint Powers Board Reports:

- A. Tri-County Community Health Services Board (CHS)** – Cynthia Bennett updated the Board that the Champs program is going well. They are working on the “Pathways” area which is the Nursing Care Plans as they are trying to use the same format in all three counties. Itasca is still working on the Joint Powers Agreement with their County Attorney. Cynthia noted that the SHIP work plan and proposal has been completed and sent to the State.

IX. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Bob Lewis & Roberta Elvecrog Draft minutes of the August 7, 2013 meeting. It was noted the main focus of the meeting was the reports from the various task forces.
- B. AEOA / NEMOJT Committee Updates** – Commissioner Napstad noted there has been no NEMOJT meeting recently. The AEOA meeting was last week with several topics discussed; 1) Management Agreement with Kootaska CAP; 2) Consolidation Program for the 37 CAPS down to 6; 3) Developing a new building; 4) Resolution passed designating HWY 53 a Critical Trade Route in order to get federal funding.
- C. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted she was unable to attend the last meeting.

X. Break at 9:58 a.m. for 15 minutes (until 10:10 a.m.) Next Meeting – September 24, 2013