

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING AGENDA  
September 24, 2013**

REVISED

REVISED

- 9:05 A.M.**
- I. Attendance**
  - II. Approval of Health & Human Services Board Agenda**
  - III. Review August 27, 2013 Health & Human Service Board Minutes**
  - IV. Review Bills**
  - V. General/Miscellaneous Information**
    - A. Re-procurement – Tom Burke**
    - B. NACO – Health Steering Committee membership – Tom Burke**
  - VI. FYI**
    - A. What is MNSure & What Will it do? – Eileen Foss**
  - VII. Administrative Reports:**
    - A. Financial & Transportation Reports**
  - VIII. Committee Reports from Commissioners**
    - A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte  
Meeting updates from Committee Members: Dave Leaf & Roberta Elvecrog  
Draft minutes of the September 4, 2013 meeting.**
    - B. AEOA / NEMOJT Committee Updates – Commissioner Napstad**
    - C. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
  - IX. Break at 9:\_\_\_ a.m. for \_\_\_\_\_ minutes      Next Meeting – October 22, 2013**

**AITKIN COUNTY HEALTH & HUMAN SERVICES**  
**BOARD MEETING MINUTES**  
**August 27, 2013**

**I. Attendance**

The Aitkin County Board of Commissioners met this 27th day of August, 2013, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Cynthia Bennett, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog & Bob Lewis, H&HS Advisory Members; Jane VanderMey, Galen Tveit, and Bob Harwarth, Residents; and Nanci Sauerbrei, Aitkin Independent Age.

**II. Approval of Health & Human Services Board Agenda**

*Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda as mailed/posted.*

**III. Review July 23, 2013 Health & Human Service Board Minutes**

*Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the July 23, 2013, Health & Human Services Board Minutes.*

**IV. Review Bills**

*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve the Bills as presented this date.*

**V. FYI**

**A. Minnesota Reportable Diseases – Cynthia Bennett reviewed the handout noting that Public Health analyzes these statistics to better provide service and assure population health.**

**VI. Contracts/Service Agreements**

**A. Administrative Agreements for Purchase of Supplies and Equipment between Aitkin County Health & Human Services and:**

- 1. Activstyle Medical Supply, Minneapolis**
- 2. Brainerd Medical Supply, Brainerd**
- 3. Essentia Health Medical Equipment and Supplies, Duluth**
- 4. Globe Drug & Medical Equipment, Grand Rapids**
- 5. Home Medical Products and Services, Hurley, WI**
- 6. Minnesota Mobility Systems, Deerwood**

*Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the Administrative Agreements for Purchase of Supplies and Equipment between Aitkin County Health & Human Services and:*

- 1. Activstyle Medical Supply, Minneapolis*
- 2. Brainerd Medical Supply, Brainerd*
- 3. Essentia Health Medical Equipment and Supplies, Duluth*
- 4. Globe Drug & Medical Equipment, Grand Rapids*
- 5. Home Medical Products and Services, Hurley, WI*
- 6. Minnesota Mobility Systems, Deerwood*

**B. WIC Agreements between ACH&HS and:**

- 1. Hill City Independent School District #2**
- 2. McGregor Independent School District # 4**

*Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the WIC Agreements between ACH&HS and:*

- 1. Hill City Independent School District #2*
- 2. McGregor Independent School District # 4*

**C. Home and Community-Based Waiver Services Contracts between ACHHS and:**

- 1. Aide Home Care LLC, Aitkin/Ironton**
- 2. Nuline Solutions dba Assured Care, Prior Lake**
- 3. Arrowhead Economic Opportunity Agency, Virginia**
- 4. Oak Haven Adult Foster Care, Aitkin**

*Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Home and Community-Based Waiver Services Contracts between ACHHS and:*

- 1. Aide Home Care LLC, Aitkin/Ironton*
- 2. Nuline Solutions dba Assured Care, Prior Lake*
- 3. Arrowhead Economic Opportunity Agency, Virginia*
- 4. Oak Haven Adult Foster Care, Aitkin*

**VII. Administrative Reports:**

- A. Financial & Transportation Reports** – Kathy Ryan noted that we are 67% through the year with our expenses at close to 61% of the budgeted amount.

**VIII. Joint Powers Board Reports:**

- A. Tri-County Community Health Services Board (CHS)** – Cynthia Bennett updated the Board that the Champs program is going well. They are working on the “Pathways” area which is the Nursing Care Plans as they are trying to use the same format in all three counties. Itasca is still working on the Joint Powers Agreement with their County Attorney. Cynthia noted that the SHIP work plan and proposal has been completed and sent to the State.

**IX. Committee Reports from Commissioners**

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Bob Lewis & Roberta Elvecrog Draft minutes of the August 7, 2013 meeting. It was noted the main focus of the meeting was the reports from the various task forces.
- B. AEOA / NEMOJT Committee Updates** – Commissioner Napstad noted there has been no NEMOJT meeting recently. The AEOA meeting was last week with several topics discussed; 1) Management Agreement with Kootaska CAP; 2) Consolidation Program for the 37 CAPS down to 6; 3) Developing a new building; 4) Resolution passed designating HWY 53 a Critical Trade Route in order to get federal funding.
- C. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted she was unable to attend the last meeting.

**X. Break at 9:58 a.m. for 15 minutes (until 10:10 a.m.)      Next Meeting – September 24, 2013**

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
1 85003 Aitkin County DAC		13.16	PAPER SHREDDING	Services Or Contracts
			08/01/2013 08/29/2013	
1 05-400-440-0410-6231				
1 05-420-600-4800-6231		33.34	PAPER SHREDDING	Services Or Contracts
			08/01/2013 08/29/2013	
1 05-430-700-4800-6231		41.24	PAPER SHREDDING	Services Or Contracts
			08/01/2013 08/29/2013	
85003 Aitkin County DAC		87.74	3 Transactions	
86222 Aitkin Independent Age		303.19	IV- D LEGAL NOTICES	Services Or Contracts
			08/14/2013 08/14/2013	
2 05-420-640-4800-6231				
86222 Aitkin Independent Age		303.19	1 Transactions	
8239 Ameripride Linen & Apparel Services		4.82	CLEANING SUPPLIES	Supplies- Computer/Office/Meeting
			08/20/2013 08/20/2013	
3 05-400-440-0410-6405				
3 05-420-600-4800-6405		12.21	CLEANING SUPPLIES	Supplies- Computer/Office/Meeting
			08/20/2013 08/20/2013	
3 05-430-700-4800-6405		15.10	CLEANING SUPPLIES	Supplies- Computer/Office/Meeting
			08/20/2013 08/20/2013	
8239 Ameripride Linen & Apparel Services		32.13	3 Transactions	
12106 Antoine Electric		17.94	FIX LIGHT SW ENTRY/EXIT	Services Or Contracts
			08/20/2013 08/20/2013	
4 05-400-440-0410-6231				
5 05-400-440-0410-6231		37.69	REPLACE LIGHT FIXTURE SE STAIR	Services Or Contracts
			08/20/2013 08/20/2013	
6 05-400-440-0410-6231		9.74	REPLACE BALLAST IN FW OFFICE	Services Or Contracts
			08/29/2013 08/29/2013	
4 05-420-600-4800-6231		45.44	FIX LIGHT SW ENTRY/EXIT	Services Or Contracts
			08/20/2013 08/20/2013	
5 05-420-600-4800-6231		95.49	REPLACE LIGHT FIXTURE SE STAIR	Services Or Contracts
			08/20/2013 08/20/2013	
6 05-420-600-4800-6231		24.69	REPLACE BALLAST IN FW OFFICE	Services Or Contracts
			08/29/2013 08/29/2013	
4 05-430-700-4800-6231		56.20	FIX LIGHT SW ENTRY/EXIT	Services Or Contracts
			08/20/2013 08/20/2013	

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 Health & Human Services

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<u>No.</u> <u>Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5 05-430-700-4800-6231			118.11 REPLACE LIGHT FIXTURE SE STAIR 08/20/2013 08/20/2013	13330	Services Or Contracts
6 05-430-700-4800-6231			30.54 REPLACE BALLAST IN FW OFFICE 08/29/2013 08/29/2013	13345	Services Or Contracts
12106 Antoine Electric			435.84 9 Transactions		
12786 BELL BROTHERS CHAPEL					
7 05-420-650-4800-6810			1,000.00 COUNTY BURIAL 08/30/2013 08/30/2013		County Burials
12786 BELL BROTHERS CHAPEL			1,000.00 1 Transactions		
10855 Culligan					
8 05-400-440-0410-6231			17.55 COOLER RENTAL SERVICE 09/01/2013 09/30/2013	150-10016285-1	Services Or Contracts
8 05-420-600-4800-6231			44.47 COOLER RENTAL SERVICE 09/01/2013 09/30/2013	150-10016285-1	Services Or Contracts
8 05-430-700-4800-6231			55.00 COOLER RENTAL SERVICE 09/01/2013 09/30/2013	150-10016285-1	Services Or Contracts
10855 Culligan			117.02 3 Transactions		
88628 Dalco					
9 05-400-440-0410-6405			22.29 TOWELS/TISSUE 09/03/2013 09/03/2013	2647515	Supplies- Computer/Office/Meeting
9 05-420-600-4800-6405			56.47 TOWELS/TISSUE 09/03/2013 09/03/2013	2647515	Supplies- Computer/Office/Meeting
9 05-430-700-4800-6405			69.85 TOWELS/TISSUE 09/03/2013 09/03/2013	2647515	Supplies- Computer/Office/Meeting
88628 Dalco			148.61 3 Transactions		
11984 DataBank IMX					
27 05-420-600-4800-6231			4,685.85 EDOCS- PROFESSIONAL SERVICES 08/01/2013 08/31/2013	504831	Services Or Contracts
11984 DataBank IMX			4,685.85 1 Transactions		
11051 Department of Human Services					
25 05-420-640-4800-6231			14.65 CS MONTHLY FED OFFSET FEE 08/01/2013 08/31/2013	A300C325701	Services Or Contracts
15 05-420-650-4400-6025			1,355.86 MA LTC UN 65	A300MM6P01I	State/Fed Share - MA

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16	05-420-650-4400-6025	191.35	08/01/2013 08/31/2013 MA ESTATE COLLECTIONS- FED	A300MM6P01I State/Fed Share - MA
17	05-420-650-4400-6025	95.67	08/01/2013 08/31/2013 MA ESTATE COLLECTIONS- ST	A300MM6P01I State/Fed Share - MA
18	05-420-650-4400-6025	150.00	08/01/2013 08/31/2013 MA RECIPIENT INEL- FED	A300MM6P01I State/Fed Share - MA
19	05-420-650-4400-6025	75.00	08/01/2013 08/31/2013 MA RECIPIENT INEL- ST	A300MM6P01I State/Fed Share - MA
11	05-420-610-4100-6011	37.50	08/01/2013 08/31/2013 MAXIS AFDC RECOV PRE TANF	A300MX01125I County Share- Afdc/Mfip
12	05-420-610-4100-6011	50.00	07/01/2013 07/31/2013 MAXIS MFIP RECOV TANF	A300MX01125I County Share- Afdc/Mfip
13	05-420-620-4100-6011	25.00	07/01/2013 07/31/2013 MAXIS GA RECOVERIES	A300MX01125I County Share - Ga
14	05-420-630-4100-6011	54.09	07/01/2013 07/31/2013 MAXIS SNAP RECOVERIES	A300MX01125I County Share- Food Support
10	05-430-710-0000-5833	1,442.00	07/01/2013 07/31/2013 IV- E ELIG REVIEW DISALLOW	00000158584 IV- E Foster Care Recoveries
22	05-430-710-0000-5453	136.00	08/20/2013 08/20/2013 SFY 2013 CW- TCM ADMIN FEE	00000162581 CW TCM Revenue
21	05-430-710-0000-5483	367.00	SFY 2013 LCTS ADMIN FEE	00000162581 MA Admin LCTS*07
20	05-430-740-0000-5444	12.00	SFY 2013 RULE 5 ADMIN FEE	00000162581 MA Rule 5 Foster Care*66
24	05-430-740-0000-5450	23.00	SFY 2013 MH- TCM CHILD ADMIN FE	00000162581 MA CMH TCM*64
23	05-430-745-0000-5421	35.00	SFY 2013 MH- TCM ADULT ADMIN FE	00000162581 MA Adult MH TCM*31
11051	Department of Human Services	4,064.12	16 Transactions	
1491	Dutch's Electric, Inc			
26	05-400-440-0410-6231	13.78	2 LAMP ELECTRONIC BALLAST 08/31/2013 08/31/2013	21147 Services Or Contracts
26	05-420-600-4800-6231	34.92	2 LAMP ELECTRONIC BALLAST 08/31/2013 08/31/2013	21147 Services Or Contracts
26	05-430-700-4800-6231	43.19	2 LAMP ELECTRONIC BALLAST 08/31/2013 08/31/2013	21147 Services Or Contracts
1491	Dutch's Electric, Inc	91.89	3 Transactions	
1598	Ferrara's Htg Air Cond & Refrig Inc			
28	05-400-440-0410-6231	36.75	CLEAN 4 AIR COILS 09/04/2013 09/04/2013	6656 Services Or Contracts

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								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
28		05-420-600-4800-6231			93.10	CLEAN 4 AIR COILS	09/04/2013 09/04/2013	6656	Services Or Contracts
28		05-430-700-4800-6231			115.15	CLEAN 4 AIR COILS	09/04/2013 09/04/2013	6656	Services Or Contracts
1598		<b>Ferrara's Htg Air Cond &amp; Refrig Inc</b>			245.00	<b>3 Transactions</b>			
2186		<b>Hillyard Inc - Kansas City</b>							
29		05-400-440-0410-6405			42.64	CLEANING/BATHROOM SUPPLIES	08/30/2013 08/30/2013	600834272	Supplies- Computer/Office/Meeting
29		05-420-600-4800-6405			108.02	CLEANING/BATHROOM SUPPLIES	08/30/2013 08/30/2013	600834272	Supplies- Computer/Office/Meeting
29		05-430-700-4800-6405			133.60	CLEANING/BATHROOM SUPPLIES	08/30/2013 08/30/2013	600834272	Supplies- Computer/Office/Meeting
2186		<b>Hillyard Inc - Kansas City</b>			284.26	<b>3 Transactions</b>			
11889		<b>Honeywell International Inc.</b>							
30		05-400-440-0410-6231			71.46	CLEANED AIRFLOW SENSOR TUBES	08/27/2013 08/27/2013	5226995415	Services Or Contracts
30		05-420-600-4800-6231			181.05	CLEANED AIRFLOW SENSOR TUBES	08/27/2013 08/27/2013	5226995415	Services Or Contracts
30		05-430-700-4800-6231			223.93	CLEANED AIRFLOW SENSOR TUBES	08/27/2013 08/27/2013	5226995415	Services Or Contracts
11889		<b>Honeywell International Inc.</b>			476.44	<b>3 Transactions</b>			
2340		<b>Hyytinen Hardware Hank</b>							
31		05-400-440-0410-6405			2.16	UTILITY HOSE & TEFLON TAPE	08/05/2013 08/05/2013	1125980	Supplies- Computer/Office/Meeting
31		05-420-600-4800-6405			5.48	UTILITY HOSE & TEFLON TAPE	08/05/2013 08/05/2013	1125980	Supplies- Computer/Office/Meeting
31		05-430-700-4800-6405			6.78	UTILITY HOSE & TEFLON TAPE	08/05/2013 08/05/2013	1125980	Supplies- Computer/Office/Meeting
2340		<b>Hyytinen Hardware Hank</b>			14.42	<b>3 Transactions</b>			
90182		<b>Laboratory Corp Of America Holdings</b>							
32		05-420-640-4800-6397			84.00	IVD GENETIC TEST 0011002483-04	08/30/2013 08/30/2013	42112067	Genetic Tests Iv- D
90182		<b>Laboratory Corp Of America Holdings</b>			84.00	<b>1 Transactions</b>			

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33	12492 LexisNexis Risk Data Management 05-430-700-4800-6231		116.00	AUGUST 2013- SERVICES 08/01/2013 08/31/2013	1598721- 201308 Services Or Contracts
	12492 LexisNexis Risk Data Management		116.00	1 Transactions	
34	89079 McGregor Area Ambulance Service 05-400-401-0000-6812		1,385.00	AMBULANCE RUNS- AUG'13	Mcgregor Area Ambulance
	89079 McGregor Area Ambulance Service		1,385.00	1 Transactions	
35	89078 Mille Lacs Health System 05-400-401-0000-6814		225.00	AMBULANCE SERVICE FOR AUG'13	Isle Ambulance/Mille Lacs Health System
	89078 Mille Lacs Health System		225.00	1 Transactions	
36	89765 Minnesota Elevator, Inc 05-400-440-0410-6231		22.76	ELEVATOR SERVICE- SEPT'13	288001 Services Or Contracts
36	05-420-600-4800-6231		57.67	ELEVATOR SERVICE- SEPT'13	288001 Services Or Contracts
36	05-430-700-4800-6231		71.33	ELEVATOR SERVICE- SEPT'13	288001 Services Or Contracts
	89765 Minnesota Elevator, Inc		151.76	3 Transactions	
37	3358 Minnesota State Auditor 05-400-440-0410-6231		744.60	AUDIT 07/03/2013 07/30/2013	63827 Services Or Contracts
37	05-420-600-4800-6231		1,886.32	AUDIT 07/03/2013 07/30/2013	63827 Services Or Contracts
37	05-430-700-4800-6231		2,333.08	AUDIT 07/03/2013 07/30/2013	63827 Services Or Contracts
	3358 Minnesota State Auditor		4,964.00	3 Transactions	
38	12745 MJS CONSULTING, INC 05-420-640-4800-6231		301.88	EDOCS- REGION 3 EDMS DEFINITION 09/14/2013 09/14/2013	50110 Services Or Contracts
	12745 MJS CONSULTING, INC		301.88	1 Transactions	
39	89081 North Ambulance Brainerd 05-400-401-0000-6809		2,070.00	AMBULANCE RUNS- AUG'13	No. Memorial Ambulance- Aitkin
	89081 North Ambulance Brainerd		2,070.00	1 Transactions	



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								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
40	5414	Northland Chemical Corp			17.21	SNAKE DRAIN OPENER			
		05- 400- 440- 0410- 6405				08/29/2013	08/29/2013	5051317	Supplies- Computer/Office/Meeting
40		05- 420- 600- 4800- 6405			43.57	SNAKE DRAIN OPENER		5051317	Supplies- Computer/Office/Meeting
						08/29/2013	08/29/2013		
40		05- 430- 700- 4800- 6405			53.89	SNAKE DRAIN OPENER		5051317	Supplies- Computer/Office/Meeting
						08/29/2013	08/29/2013		
	5414	Northland Chemical Corp			114.67	3 Transactions			
	89327	Postmaster- Aitkin							
41		05- 400- 440- 0410- 6405			15.00	REPLENISH POSTAGE DUE ACCT			Supplies- Computer/Office/Meeting
						09/18/2013	09/18/2013		
41		05- 420- 600- 4800- 6405			38.00	REPLENISH POSTAGE DUE ACCT			Supplies- Computer/Office/Meeting
						09/18/2013	09/18/2013		
41		05- 430- 700- 4800- 6405			47.00	REPLENISH POSTAGE DUE ACCT			Supplies- Computer/Office/Meeting
						09/18/2013	09/18/2013		
	89327	Postmaster- Aitkin			100.00	3 Transactions			
	5774	Riverwood Healthcare Clinic							
42		05- 400- 430- 0407- 6262			11.70	FAM PLAN- DEPO INJ			Family Planning Approp
						08/23/2013	08/23/2013		
	5774	Riverwood Healthcare Clinic			11.70	1 Transactions			
	4233	S & T Office Products Inc							
43		05- 400- 440- 0410- 6405			3.79	AGENCY SUPPLIES		01PV8401	Supplies- Computer/Office/Meeting
						06/21/2013	06/21/2013		
45		05- 400- 440- 0410- 6405			32.03	MCH/TANF MARKERS		01PY0288	Supplies- Computer/Office/Meeting
						08/19/2013	08/19/2013		
46		05- 400- 440- 0410- 6405			3.01	OFFICE SUPPLIES		01PY0288	Supplies- Computer/Office/Meeting
						08/19/2013	08/19/2013		
48		05- 400- 440- 0410- 6405			5.02	OFFICE SUPPLIES		01PY2485	Supplies- Computer/Office/Meeting
						08/23/2013	08/23/2013		
47		05- 400- 440- 0410- 6405			3.25	OFFICE SUPPLIES		01PY2724	Supplies- Computer/Office/Meeting
						08/23/2013	08/23/2013		
49		05- 400- 440- 0410- 6405			23.71	OFFICE SUPPLIES		01PY7216	Supplies- Computer/Office/Meeting
						09/05/2013	09/05/2013		
50		05- 400- 440- 0410- 6405			21.58	OFFICE SUPPLIES		01PY9774	Supplies- Computer/Office/Meeting
						09/11/2013	09/11/2013		

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43 05-420-600-4800-6405	9.60	06/21/2013 06/21/2013	01PV8401	Supplies- Computer/Office/Meeting	AGENCY SUPPLIES
44 05-420-600-4800-6405	23.30	08/19/2013 08/19/2013	01PY0288	Supplies- Computer/Office/Meeting	WRIST REST & MOUSE PAD(KT)
46 05-420-600-4800-6405	7.63	08/19/2013 08/19/2013	01PY0288	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
48 05-420-600-4800-6405	12.71	08/23/2013 08/23/2013	01PY2485	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
47 05-420-600-4800-6405	8.25	08/23/2013 08/23/2013	01PY2724	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
49 05-420-600-4800-6405	60.05	09/05/2013 09/05/2013	01PY7216	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
50 05-420-600-4800-6405	54.66	09/11/2013 09/11/2013	01PY9774	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
43 05-430-700-4800-6405	11.88	06/21/2013 06/21/2013	01PV8401	Supplies- Computer/Office/Meeting	AGENCY SUPPLIES
46 05-430-700-4800-6405	9.44	08/19/2013 08/19/2013	01PY0288	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
48 05-430-700-4800-6405	15.73	08/23/2013 08/23/2013	01PY2485	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
47 05-430-700-4800-6405	10.20	08/23/2013 08/23/2013	01PY2724	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
49 05-430-700-4800-6405	74.27	09/05/2013 09/05/2013	01PY7216	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
50 05-430-700-4800-6405	67.61	09/11/2013 09/11/2013	01PY9774	Supplies- Computer/Office/Meeting	OFFICE SUPPLIES
4233 S & T Office Products Inc	457.72	20 Transactions			
89450 SCPS South Inc					
51 05-420-640-4800-6379	65.00	09/08/2013 09/08/2013	008957	Other Iv- D Charges	IVD SERVICE 0014712589- 01
89450 SCPS South Inc	65.00	1 Transactions			
89003 Seven County Process Servers LLC					
52 05-420-640-4800-6379	55.00	09/10/2013 09/10/2013	5490	Other Iv- D Charges	IVD SERVICE 0014012426- 03
89003 Seven County Process Servers LLC	55.00	1 Transactions			

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 Health & Human Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
56 86177 Sheriff Aitkin County 05-420-600-4800-6265	75.00	FRAUD- APR- JUNE'13 04/01/2013 06/30/2013	13-0218	Sheriff - Fraud Investigation	
53 05-420-640-4800-6270	50.00	IVD SERVICE 0015132861-01 08/23/2013 08/23/2013	2358	Aitkin Co Sheriff Fees Iv- D	
54 05-420-640-4800-6270	50.00	IVD SERVICE 0014457061-01 09/03/2013 09/03/2013	2366	Aitkin Co Sheriff Fees Iv- D	
55 05-420-640-4800-6270	50.00	IVD SERVICE 0011121717-08 09/06/2013 09/06/2013	2368	Aitkin Co Sheriff Fees Iv- D	
86177 Sheriff Aitkin County	225.00	4 Transactions			
57 86460 Sheriff Dakota County 05-420-640-4800-6379	65.00	IVD SERVICE 0015313418-01 08/22/2013 08/22/2013	RCRD #157930	Other Iv- D Charges	
86460 Sheriff Dakota County	65.00	1 Transactions			
58 11336 Sheriff Douglas County- Mn 05-420-640-4800-6379	45.00	IVD SERVICE 0010225333-01 09/04/2013 09/04/2013	201300000899	Other Iv- D Charges	
11336 Sheriff Douglas County- Mn	45.00	1 Transactions			
59 86347 Sheriff Hennepin County 05-420-640-4800-6379	70.00	IVD SERVICE 0011121717-08 09/06/2013 09/06/2013	56974	Other Iv- D Charges	
86347 Sheriff Hennepin County	70.00	1 Transactions			
60 87016 Sheriff Itasca County 05-420-640-4800-6379	55.00	IVD SERVICE 0015334512-03 09/13/2013 09/13/2013	3498	Other Iv- D Charges	
87016 Sheriff Itasca County	55.00	1 Transactions			
61 4507 Sorenson Root Thompson Funeral Home 05-420-650-4800-6810	4,119.00	COUNTY BURIAL 09/03/2013 09/03/2013		County Burials	
4507 Sorenson Root Thompson Funeral Home	4,119.00	1 Transactions			
62 88859 Spee*Dee- St Cloud 05-420-600-4800-6231	178.84	IM SERVICE	2456266	Services Or Contracts	

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 Health & Human Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
63 05-430-700-4800-6231	11.28	08/05/2013 08/31/2013	SS SERVICE	2456266	Services Or Contracts
88859 Spee*Dee- St Cloud	190.12	08/05/2013 08/31/2013	2 Transactions		
65 86235 The Office Shop Inc 05-400-440-0410-6405	12.82	08/19/2013 08/19/2013	ACCTG TONER(KR)	942646-0	Supplies- Computer/Office/Meeting
64 05-420-600-4800-6405	96.18	08/07/2013 08/07/2013	IM TONER(EF)	941900-0	Supplies- Computer/Office/Meeting
65 05-420-600-4800-6405	32.49	08/19/2013 08/19/2013	ACCTG TONER(KR)	942646-0	Supplies- Computer/Office/Meeting
65 05-430-700-4800-6405	40.18	08/19/2013 08/19/2013	ACCTG TONER(KR)	942646-0	Supplies- Computer/Office/Meeting
86235 The Office Shop Inc	181.67	08/19/2013 08/19/2013	4 Transactions		
66 5167 Trimin Systems Inc 05-400-440-0410-6231	240.45	10/01/2013 12/31/2013	QTR END 12/31/13	043827	Services Or Contracts
66 05-420-600-4800-6231	609.16	10/01/2013 12/31/2013	QTR END 12/31/13	043827	Services Or Contracts
66 05-430-700-4800-6231	753.43	10/01/2013 12/31/2013	QTR END 12/31/13	043827	Services Or Contracts
5167 Trimin Systems Inc	1,603.04	10/01/2013 12/31/2013	3 Transactions		
<b>Final Total .....</b>	<b>28,642.07</b>		<b>37 Vendors</b>	<b>114 Transactions</b>	

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	28,642.07	Health & Human Services	
All Funds		28,642.07	Total	Approved by, .....
				.....
				.....

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
20 6094 AADA 05- 430- 710- 3190- 6020		225.00	Supervised visits- Court- relate 08/01/2013 08/08/2013 1 Transactions	Court Related Services & Activities
71 86222 AITKIN INDEPENDENT AGE 05- 430- 720- 3020- 6069		99.00	MFIP Program Advertising - Com 08/28/2013 08/28/2013	Community Ed & Prevent/Advertising
72 05- 430- 720- 3020- 6069		61.88	Child Care Plan Advertising - 08/28/2013 08/28/2013	Community Ed & Prevent/Advertising
73 05- 430- 720- 3020- 6069		60.00	Child Care Advertising - Commu 08/17/2013 08/21/2013	Community Ed & Prevent/Advertising
86222 AITKIN INDEPENDENT AGE		220.88	3 Transactions	
12 9017 ALEX AND BRANDON SAFETY CENTER 05- 430- 710- 3190- 6020		60.00	Supervised visits - Court- rela 08/01/2013 08/01/2013 1 Transactions	Court Related Services & Activities
9017 ALEX AND BRANDON SAFETY CENTER		60.00	1 Transactions	
11 10917 Anderson/Jeanne 05- 430- 710- 3190- 6020		875.00	Supervised visits - Court- rela 08/06/2013 08/31/2013 1 Transactions	Court Related Services & Activities
10917 Anderson/Jeanne		875.00	1 Transactions	
25 8125 BACKSTROM/MARILYN 05- 430- 750- 3950- 6020		70.00	Public guardianship 08/01/2013 08/31/2013	Public Guardianship Dd
32 05- 430- 750- 3950- 6020		70.00	Public guardianship 08/01/2013 08/31/2013	Public Guardianship Dd
8125 BACKSTROM/MARILYN		140.00	2 Transactions	
29 9791 BIEGANNEK/JOAN M 05- 430- 760- 3950- 6020		105.00	Guardianship/Conservator Activ 08/01/2013 08/31/2013 1 Transactions	Guardianship/Conservatorship
9791 BIEGANNEK/JOAN M		105.00	1 Transactions	
3 12734 CARITAS MENTAL HEALTH CLINIC 05- 430- 745- 3085- 6020		600.00	Adult outpatient diagnostic as	Adult Outpat Diagnostic Assess/Psyc

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
50	05- 430- 745- 3085- 6020	1,050.00	08/16/2013 08/30/2013 Adult outpatient diagnostic as	Adult Outpat Diagnostic Assess/Psyc
51	05- 430- 745- 3085- 6020	862.50	08/21/2013 08/23/2013 Parenting assessment - Adult o	Adult Outpat Diagnostic Assess/Psyc
12734	CARITAS MENTAL HEALTH CLINIC	2,512.50	08/21/2013 08/23/2013 3 Transactions	
9020	CENTRAL LAKES DRUG TESTING			
62	05- 430- 710- 3180- 6020	98.00	09/04/2013 09/04/2013 Drug Testing - Health- related	Health- Related Services
6	05- 430- 710- 3190- 6020	180.00	09/09/2013 09/11/2013 Drug testing- Court- related ser	Court Related Services & Activities
7	05- 430- 710- 3190- 6020	180.00	09/04/2013 09/06/2013 Drug testing- Court- related ser	Court Related Services & Activities
8	05- 430- 710- 3190- 6020	20.00	08/30/2013 08/30/2013 Drug testing- Court- related ser	Court Related Services & Activities
9	05- 430- 710- 3190- 6020	120.00	08/26/2013 08/29/2013 Drug testing- Court- related ser	Court Related Services & Activities
10	05- 430- 710- 3190- 6020	60.00	08/19/2013 08/19/2013 Drug testing- Court- related ser	Court Related Services & Activities
52	05- 430- 710- 3190- 6020	98.00	08/26/2013 08/26/2013 Hair Analysis - Court- related	Court Related Services & Activities
59	05- 430- 710- 3190- 6020	98.00	09/12/2013 09/12/2013 Drug testing - Court- related s	Court Related Services & Activities
60	05- 430- 710- 3190- 6020	98.00	09/04/2013 09/04/2013 Drug testing - Court- related s	Court Related Services & Activities
61	05- 430- 710- 3190- 6020	20.00	09/04/2013 09/04/2013 Drug testing - Court- related s	Court Related Services & Activities
9020	CENTRAL LAKES DRUG TESTING	972.00	10 Transactions	
88879	Central Mn Community Corrections- DT			
5	05- 430- 710- 3410- 6057	1,320.00	06/19/2013 08/17/2013 Electronic Home Monitoring - E	Electronic Monitor/Specialize Supply- OHP
88879	Central Mn Community Corrections- DT	1,320.00	1 Transactions	
12191	COOPER/SHIRLIE			
44	05- 430- 710- 3820- 6040	87.00	09/01/2013 09/30/2013 Relative custody assistance	Relative Custody Assistance

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
45 05- 430- 710- 3820- 6040		150.00	Relative custody assistance 09/01/2013 09/30/2013	Relative Custody Assistance
12191 COOPER/SHIRLIE		237.00	2 Transactions	
11051 Department of Human Services				
70 05- 430- 720- 3110- 6069		361.42	BSFE County Match 07/01/2013 07/31/2013	Bsf Child Care
11051 Department of Human Services		361.42	1 Transactions	
91345 ELVECROG/ROBERTA C				
13 05- 430- 750- 3950- 6020		35.00	Public guardianship 08/01/2013 08/31/2013	Public Guardianship Dd
15 05- 430- 750- 3950- 6020		70.00	Public guardianship 08/01/2013 08/31/2013	Public Guardianship Dd
16 05- 430- 750- 3950- 6020		105.00	Public guardianship 08/01/2013 08/31/2013	Public Guardianship Dd
91345 ELVECROG/ROBERTA C		210.00	3 Transactions	
10030 GORDON/DOROTHY				
34 05- 430- 710- 3820- 6040		87.00	Relative custody assistance 09/01/2013 09/30/2013	Relative Custody Assistance
10030 GORDON/DOROTHY		87.00	1 Transactions	
9588 Greater Mn Family Services				
46 05- 430- 710- 3190- 6020		222.60	In- home services - Court- relat 08/13/2013 08/27/2013	Court Related Services & Activities
47 05- 430- 710- 3190- 6020		133.56	In- home services - travel - Co 08/13/2013 08/27/2013	Court Related Services & Activities
9588 Greater Mn Family Services		356.16	2 Transactions	
10862 KAZMERZAK, AMANDA				
2 05- 430- 710- 3710- 6057		24.97	Emergency Foster Care 08/23/2013 08/24/2013	Child Shelter
10862 KAZMERZAK, AMANDA		24.97	1 Transactions	
11589 Lutheran Social Service of MN- Mankato				
1 05- 430- 750- 3950- 6020		148.86	Public guardianship 08/13/2013 08/28/2013	Public Guardianship Dd



# Aitkin County



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
11589 Lutheran Social Service of MN- Mankato		148.86	1 Transactions	
19 11072 Lutheran Social Service Of Mn- St Paul 05- 430- 760- 3950- 6020		81.94	Guardianship/conservatorship 08/08/2013 08/29/2013	Guardianship/Conservatorship
11072 Lutheran Social Service Of Mn- St Paul		81.94	1 Transactions	
28 86058 Martin/Patricia 05- 430- 760- 3950- 6020		105.00	Guardianship/conservatorship 08/01/2013 08/31/2013	Guardianship/Conservatorship
86058 Martin/Patricia		105.00	1 Transactions	
18 91221 McCormick/John 05- 430- 710- 3820- 6040		268.00	Relative custody assistance 09/01/2013 09/30/2013	Relative Custody Assistance
91221 McCormick/John		268.00	1 Transactions	
23 11450 MILLE LACS DRIVING INSTRUCTION 05- 430- 710- 3470- 6020		105.00	Behind the Wheel driving instr 09/01/2013 09/16/2013	Independent Living Skills
11450 MILLE LACS DRIVING INSTRUCTION		105.00	1 Transactions	
40 10593 Morrison/Debra 05- 430- 710- 3820- 6040		64.29	Relative custody assistance 09/01/2013 09/30/2013	Relative Custody Assistance
41 05- 430- 710- 3820- 6040		64.29	Relative custody assistance 09/01/2013 09/30/2013	Relative Custody Assistance
10593 Morrison/Debra		128.58	2 Transactions	
54 12538 North Homes, Inc 05- 430- 710- 3640- 6020		473.60	In home services county pay - 08/01/2013 08/30/2013	Family Assessment Response Services
55 05- 430- 710- 3640- 6020		74.00	In home mileage county pay - 08/01/2013 08/30/2013	Family Assessment Response Services
12538 North Homes, Inc		547.60	2 Transactions	
10977 NORTHERN PSYCHIATRIC ASSOCIATES				

# Aitkin County

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
27 05- 430- 740- 3050- 6020		300.00	Child outpatient diagnostic as 08/09/2013 08/09/2013	Child Outpat Assess/Psyc. Testing
53 05- 430- 740- 3050- 6020		300.00	Child outpatient diagnostic as 08/09/2013 08/09/2013	Child Outpat Assess/Psyc. Testing
56 05- 430- 740- 3050- 6020		300.00	Child outpatient diagnostic as 08/09/2013 08/09/2013	Child Outpat Assess/Psyc. Testing
68 05- 430- 740- 3900- 6020		180.00	Clinical supervision- Child Rul 08/02/2013 08/02/2013	Child Rule 79 Case Mgmt
26 05- 430- 745- 3085- 6020		300.00	Adult outpatient diagnostic as 08/09/2013 08/09/2013	Adult Outpat Diagnostic Assess/Psyc
17 05- 430- 745- 3090- 6050		405.00	Pre- petition screening/hearing 08/02/2013 08/05/2013	Pre- Petition Screening/Hearing
69 05- 430- 745- 3340- 6071		180.00	Clinical supervision- CSP 25% 08/02/2013 08/02/2013	Pyschosocial Rehab/Ind Living Skills Csp
67 05- 430- 745- 3910- 6020		360.00	Clinical supervision- Adult Rul 08/02/2013 08/02/2013	Adult Rule 79 Case Mgmt
10977 NORTHERN PSYCHIATRIC ASSOCIATES		2,325.00	8 Transactions	
90748 OAKRIDGE HOMES SILS				
14 05- 430- 750- 3340- 6073		630.00	Semi- Independent Living Servic 08/01/2013 08/31/2013	Semi- Independent Living Serv (Sils)
35 05- 430- 750- 3340- 6073		473.40	Semi- Independent Living Servic 08/01/2013 08/31/2013	Semi- Independent Living Serv (Sils)
33 05- 430- 750- 3350- 6020		284.04	Family support program 08/01/2013 08/31/2013	Family Support Program
90748 OAKRIDGE HOMES SILS		1,387.44	3 Transactions	
89879 OCCUPATIONAL DEVELOPMENT CENTER				
37 05- 430- 745- 3160- 6050		108.75	Transportation for employment 08/01/2013 08/31/2013	Adult Transportation
36 05- 430- 760- 3370- 6050		255.00	Employability- supported employ 08/01/2013 08/31/2013	Employability - Txx
89879 OCCUPATIONAL DEVELOPMENT CENTER		363.75	2 Transactions	
87514 Pine Manors Inc				
66 05- 430- 730- 3710- 6080		275.00	Detoxification (Category I) 08/31/2013 09/01/2013	Detoxification - Other

# Aitkin County

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
87514 Pine Manors Inc		275.00	1 Transactions	
65 9489 Redwood Toxicology Laboratory, Inc 05- 430- 710- 3181- 6020		6.75	UA- Health- related services 08/29/2013 08/29/2013	Drug Testing - CMCC Juveniles
58 05- 430- 710- 3190- 6020		6.75	Drug testing - Court- related s 08/29/2013 08/29/2013	Court Related Services & Activities
9489 Redwood Toxicology Laboratory, Inc		13.50	2 Transactions	
21 11824 RIVERVIEW PSYCHOLOGICAL SERVICES 05- 430- 740- 3050- 6020		828.06	Child outpatient diagnostic as 02/04/2013 02/20/2013	Child Outpat Assess/Psyc. Testing
11824 RIVERVIEW PSYCHOLOGICAL SERVICES		828.06	1 Transactions	
57 6146 RS Eden 05- 430- 710- 3190- 6020		65.75	Drug testing - Court- related s 08/13/2013 08/15/2013	Court Related Services & Activities
6146 RS Eden		65.75	1 Transactions	
24 4242 Ryan & Brucker Ltd 05- 430- 750- 3950- 6020		52.50	Public guardianship 07/01/2013 07/31/2013	Public Guardianship Dd
4242 Ryan & Brucker Ltd		52.50	1 Transactions	
30 88890 SCHARRER/SHIRLEY 05- 430- 750- 3950- 6020		70.00	Public guardianship 07/01/2013 07/31/2013	Public Guardianship Dd
31 05- 430- 750- 3950- 6020		35.00	Public guardianship 06/01/2013 06/30/2013	Public Guardianship Dd
38 05- 430- 750- 3950- 6020		35.00	Public guardianship 07/01/2013 07/31/2013	Public Guardianship Dd
39 05- 430- 750- 3950- 6020		70.00	Public guardianship 06/01/2013 06/30/2013	Public Guardianship Dd
88890 SCHARRER/SHIRLEY		210.00	4 Transactions	
43 12573 SCHLEIFER/DANI 05- 430- 710- 3820- 6040		341.60	Relative custody assistance 09/01/2013 09/30/2013	Relative Custody Assistance

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 Health & Human Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>No. Account/Formula</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
48 05- 430- 710- 3820- 6040	48.00	Relative custody assistance		Relative Custody Assistance	
12573 SCHLEIFER/DANI	389.60	09/01/2013 09/30/2013 2 Transactions			
12561 SHAREHOUSE INC					
49 05- 430- 710- 3190- 6020	60.00	Drug Testing - Court- related s		Court Related Services & Activities	
12561 SHAREHOUSE INC	60.00	08/27/2013 08/30/2013 1 Transactions			
86177 SHERIFF AITKIN COUNTY					
63 05- 430- 720- 3980- 6020	10.00	Licensing and resource develop		License And Resource Development	
64 05- 430- 720- 3980- 6020	10.00	Licensing and resource develop		License And Resource Development	
86177 SHERIFF AITKIN COUNTY	20.00	09/05/2013 09/05/2013 2 Transactions			
12214 Shopko Store Operating Co. LLC					
42 05- 430- 710- 3930- 6020	32.04	School supplies		General Case Management	
12214 Shopko Store Operating Co. LLC	32.04	08/30/2013 08/30/2013 1 Transactions			
9140 SIMAR/CANDACE					
22 05- 430- 750- 3950- 6020	70.00	Public guardianship		Public Guardianship Dd	
4 05- 430- 760- 3950- 6020	70.00	Guardianship/conservatorship		Guardianship/Conservatorship	
9140 SIMAR/CANDACE	140.00	08/01/2013 08/31/2013 2 Transactions			
<b>Final Total .....</b>	<b>15,254.55</b>	<b>36 Vendors</b>	<b>73 Transactions</b>		

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	15,254.55	Health & Human Services	
All Funds		15,254.55	Total	Approved by, .....
				.....
				.....


**Minnesota Department of Human Services**
**Memo**

**DATE:** September 6, 2013

**TO:** County Directors

**FROM:** Scott Leitz *Scott Leitz*  
Assistant Commissioner, Health Care Administration

**SUBJECT:** 2014 RFP – County Concerns

Good Morning – Thank you for your comments and inquiries about the 2014 procurement. We want to provide you with some additional information on the process that was used in the 27-county procurement.

A key consideration in DHS contracting with MCOs is ensuring that we receive the best possible value for taxpayer expenditures on the Medicaid program. As part of this strategy, the Department used a competitive bid strategy for 2012 MCO contracts, and again for the 2014 MCO contracts. In order to receive the best possible value, we are selecting less than the number of plans who bid for contracts in this open procurement.

As indicated on page 8 of the RFP, the State anticipated that if bids were competitive, we would reduce the number of MCOs in a county to take advantage of additional value. The State indicated that it would select one MCO for each county except in MSA counties where two MCOs are required to be selected. Since UCare received the highest combined technical and price bid score they were sent an award letter inviting them to enter into negotiations as the single plan in the non-MSA counties, and one of two health plans selected for the MSA counties for MA and MinnesotaCare for 2014. The second highest combined scoring health plan was selected as the second health plan choice in the MSA counties.

Procurement is an open, fair and competitive process and the selection of the health plan(s) were based on the highest combined technical and price bid score for both the non-MSA and MSA counties. These overall health plan scores represent scores from DHS and each county for the technical component of the RFP, and scores from the DHS rates staff for the price bid component.

We will be actively working to reduce any possible confusion that may result from these changes. Many of the providers are represented across all of the MCOs networks and for those enrollees whose providers may not be in the MCO's network, the selected MCO(s) will be providing a period of transition for those enrollees in order to get the services they need.

Enrollees were sent a letter prior to open enrollment indicating that they will have a new health plan or will need to select a new health plan in the case of MSA counties where there is a choice of two health plans for January 1, 2014. The letter asks the enrollee if they want to receive additional information about the health plan(s) and if so, is asked to return the letter so that the information can be sent to the enrollee.

We want to assure you that we are committed to working with you and the health plan(s) to ensure that enrollees receive all necessary services.

DHS has received some requests for reconsideration of the Commissioner's decisions regarding this procurement. Pursuant to Minnesota Statutes, §256B.69, subd. 3a (d) we want to provide you with the information and process for requesting reconsideration. The statute provides that:

(d) In the event that a county board or a single entity representing a group of county boards and the commissioner cannot reach agreement regarding: (i) the selection of participating health plans in that county; (ii) contract requirements; or (iii) implementation and enforcement of county requirements including provisions regarding local public health goals, the commissioner shall resolve all disputes after taking into account the recommendations of a three-person mediation panel. The panel shall be composed of one designee of the president of the association of Minnesota counties, one designee of the commissioner of human services, and one person selected jointly by the designee of the commissioner of human services and the designee of the Association of Minnesota Counties. Within a reasonable period of time before the hearing, the panelists must be provided all documents and information relevant to the mediation. The parties to the mediation must be given 30 days' notice of a hearing before the mediation panel.

In order to ensure that all requests for reconsideration are dealt with in a timely fashion, DHS needs to receive all requests for reconsideration no later than September 13, 2013. All requests must be in writing and can be sent by e-mail to Pam Olson, a member of my staff. Her e-mail address is [Pam.R.Olson@state.mn.us](mailto:Pam.R.Olson@state.mn.us).



September 6, 2013

Mr. Thomas Burke  
Health & Human Services Director  
Aitkin County  
204 1St St Nw  
Aitkin, MN 56431-1260

Dear Mr. Burke,

As President of the National Association of Counties (NACo), it is my pleasure to confirm your nomination as a member of the Health Steering Committee for the 2013-2014 term. We are excited to have you as part of our team!

Your NACo committee staff liaison is Paul Beddoe. He can be reached at 202.942.4234 or [pbeddoe@naco.org](mailto:pbeddoe@naco.org). Please feel free to reach out to Paul. He will also be contacting you soon.

NACo steering committee members play a critical role in advancing legislative and policy priorities important to the nation's counties. All steering committee members should plan to:

- Actively participate in steering committee work including conference calls, legislative strategy development and advocacy efforts
- Attend NACo's 2014 Legislative Conference in Washington, D.C. – March 1-5, 2014
- Attend NACo's 2014 Annual Conference in New Orleans, LA – July 11-14, 2014

Steering committee members help to establish the goals and policy priorities of the association. At the NACo legislative and annual conferences, the 10 policy steering committees meet to hear federal legislative and policy updates, discuss best practices and innovation, and advise the NACo Board of Directors and voting delegates who set NACo policy for the coming year.

As a member of a steering committee, you may introduce policy resolutions and platform changes and will vote on other proposed resolutions and platform changes within the jurisdiction of your committee. It is my hope that all steering committee members make the most of this opportunity and help create a dynamic and productive policy process.

Thank you for your willingness to serve in this capacity and I look forward to working with you this year and value your membership with NACo.

Sincerely,

A handwritten signature in black ink that reads "Linda Langston". The signature is written in a cursive, flowing style.

Linda Langston  
President  
National Association of Counties





## What is MNSure and what will it do?

**MNSure** is a new online marketplace where individuals, families and small businesses will be able to get quality, affordable health coverage that fits their budget. They may even qualify for a low-cost or free plan (similar to Medical Assistance).

**MNSure** will offer:

- An easy-to-use website where you can search and compare plans
- A hotline you can call to talk with someone about your options (available September 3, 2013)
- Places where you can sign up in your community

**MNSure** will do many things. It will:

- Be a one-stop place to shop for health insurance plans
- Lay out plan options side-by-side for easy comparison
- Ensure that plans meet certain baseline benefit standards
- Let you know if you qualify for tax credits or financial assistance
- Let you know if you qualify for a low-cost or free plan (similar to Medical Assistance)
- Allow you to apply and enroll online in health benefit plans
- Show you what your potential cost will be
- Give you examples of average costs for common health services
- Show you quality ratings for hospitals and clinics in your community

**MNSure** key dates:

- State MNSure Contact Center opens Sept. 3, 2013. Phone 1-855-3-MNSure (1-855-366-7873)
- Open enrollment begins October 1, 2013. Public can begin accessing [www.mnsure.org](http://www.mnsure.org)
- MNSure health care coverage begins January 1, 2014

**MNSure** useful information:

- If health care is needed before January 1, 2014 and income levels are at or below Federal Poverty Levels (<https://edocs.dhs.state.mn.us/lfserver/Public/DHS-3461-ENG>) for their family size, individuals can complete a paper health care application in person or via mail in the county in which they reside.
- Individuals who are currently active with Medical Assistance DO NOT need to take action at this time. Medical Assistance recipients will receive a notice during their next renewal in 2014 advising them what steps they need to take.

## AITKIN COUNTY FOSTER CARE

1998	\$470,228.76	61	2001	\$840,674.02	116	2004	\$1,054,034.05	76
1999	\$619,842.48	68	2002	\$927,493.49	94	2005	\$911,374.91	69
2000	\$663,637.48	85	2003	\$1,210,524.55	81	2006	\$847,823.25	73

	2007	2008	2009	2010	2011	2012	2013
JAN	\$57,760.29	\$51,397.99	\$71,257.41	\$73,496.04	\$78,312.32	\$59,278.73	\$52,334.43
FEB	\$94,242.30	\$62,605.01	\$78,980.18	\$82,467.05	\$82,982.51	\$78,783.86	\$50,122.31
MARCH	\$67,724.29	\$62,918.27	\$75,728.59	\$75,000.60	\$61,384.45	\$89,386.88	\$44,070.76
APRIL	\$74,285.29	\$62,865.11	\$91,603.72	\$79,548.43	\$69,570.36	\$101,195.78	\$52,651.49
MAY	\$74,048.44	\$71,824.48	\$74,777.50	\$77,811.48	\$73,398.62	\$70,140.91	\$49,124.55
JUNE	\$85,395.63	\$79,633.26	\$78,255.63	\$99,039.56	\$92,735.90	\$79,654.30	\$51,198.58
JULY	\$59,397.74	\$76,076.59	\$84,874.52	\$74,466.67	\$63,530.39	\$68,929.00	\$59,525.43
AUG	\$66,770.76	\$74,550.01	\$74,213.76	\$97,571.86	\$77,971.22	\$67,386.62	\$50,216.24
SEPT	\$68,837.51	\$67,930.63	\$74,599.74	\$70,427.32	\$65,924.31	\$66,615.87	\$51,396.77
OCT	\$52,226.54	\$66,331.65	\$73,431.32	\$89,100.75	\$83,971.03	\$45,407.15	
NOV	\$66,203.74	\$77,776.03	\$91,038.51	\$76,359.06	\$78,148.23	\$45,889.63	
DEC	\$51,560.49	\$80,602.70	\$81,512.33	\$75,599.03	\$58,313.77	\$43,359.27	
<b>TOTAL</b>	<b>\$818,453.02</b>	<b>\$834,511.73</b>	<b>\$950,273.21</b>	<b>\$970,887.85</b>	<b>\$886,243.11</b>	<b>\$816,028.00</b>	<b>\$460,640.56</b>
<b>CHILDREN</b>	<b>75</b>	<b>63</b>	<b>64</b>	<b>57</b>	<b>56</b>	<b>49</b>	
	\$818,453.02	\$16,058.71	\$115,761.48	\$20,614.64	(\$84,644.74)	(\$70,215.11)	(\$355,387.44)
	Decrease	Increase	Increase	Increase	Decrease	Decrease	Decrease
	from 2006	from 2007	from 2008	from 2009	from 2010	from 2011	from 2012

### 2011 Foster Care Breakdown

Child Shelter	\$2,832.90
Treatment Foster	\$101,130.13
Child Foster Care	\$317,597.09
Rule 8 FC	\$79,291.48
Corrections	\$316,273.71
18-21	\$1,228.00
Rule 5	\$70,889.29
Respite	\$8,645.32
Child Care	\$1,166.65
Health Services	\$193.65
Transportation	\$10,267.87
<b>Total</b>	<b>\$909,516.09</b>

### 2012 Foster Care Breakdown

Child Shelter	\$8,847.10
Treatment Foster	\$96,215.62
Child Foster Care	\$276,532.46
Rule 8 FC	\$76,095.10
Corrections	\$245,552.59
Electronic Monitor	\$352.00
Rule 5	\$99,575.24
Respite	\$9,183.36
Child Care	
Health Services	\$382.00
Transportation	\$7,187.58
<b>Total</b>	<b>\$819,923.05</b>

### 2013 Foster Care Breakdown Year to Date

Child Shelter	\$1,377.50
Treatment Foster	\$66,162.08
Child Foster Care	\$ 212,630.52
Rule 8 FC	\$7,305.55
Corrections	\$ 123,810.95
Electronic Monitor	\$308.00
Rule 5	\$41,590.73
Respite	\$2,358.48
Child Care	\$718.00
Health Services	\$110.87
Transportation	\$11,071.58
<b>Total</b>	<b>\$467,444.26</b>

### 2010 Foster Care Reimbursement

IV-E	\$81,539.76
Rule 5	\$37,364.89
Recoveries	\$130,255.98
<b>Total</b>	<b>\$249,160.63</b>

### 2011 Foster Care Reimbursement

IV-E	\$75,838.00
Rule 5	\$103,505.70
Recoveries	\$127,343.92
<b>Total</b>	<b>\$306,687.62</b>

### 2012 Foster Care Reimbursement

IV-E	\$73,551.00
Rule 5	\$59,512.99
Recoveries	\$112,766.58
<b>Total</b>	<b>\$245,830.57</b>

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2010 expenses.

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Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2012 expenses.

**2010 Foster Care Breakdown**

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00

Total \$976,259.24 \$544,023.08 \$131,713.39 \$300,522.77

Total \$976,259.24

**2011 Foster Care Breakdown**

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$8,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00

Total \$909,516.09 \$404,864.16 \$240,205.75 \$264,446.18

Total \$909,516.09

**2012 Foster Care Breakdown**

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00

Total \$819,923.05 \$395,228.38 \$248,465.10 \$176,229.57

Total \$819,923.05

**2013 Foster Care Breakdown Year to Date**

	Total	Social Service	Corrections	ICWA
Child Shelter	\$1,377.50	\$0.00	\$1,377.50	\$0.00
Treatment Foster	\$66,162.08	\$66,162.08	\$0.00	\$0.00
Child Foster Care	\$212,630.52	\$201,248.43	\$0.00	\$11,382.09
Rule 8 FC	\$7,305.55	\$0.00	\$0.00	\$7,305.55
Corrections	\$123,810.95	\$0.00	\$107,459.96	\$16,350.99
Electronic Monitoring	\$308.00	\$0.00	\$308.00	\$0.00
Rule 5	\$41,590.73	\$12,552.52	\$0.00	\$29,038.21
Respite	\$2,358.48	\$2,258.48	\$0.00	\$100.00
Child Care	\$718.00	\$718.00	\$0.00	\$0.00
Health Services	\$110.87	\$110.87	\$0.00	\$0.00
Transportation	\$11,071.58	\$11,071.58	\$0.00	\$0.00

Total \$467,444.26 \$294,121.96 \$109,145.46 \$64,176.84

Total \$467,444.26



**AITKIN COUNTY VOLUNTEER DRIVER TRANSPORTATION**

<b>MONTH</b>	<b>MEDICAL TRANSPORTS COMPLETED</b>	<b>OTHER TRANSPORTS COMPLETED*</b>	<b>TRANSPORTS CANCELED OR NO SHOWS</b>	<b>TOTAL TRANSPORTS ARRANGED</b>	<b>COUNTY EXPENSE FOR MEDICAL TRANSPORTS</b>
<b>SEPT</b>	<b>60</b>	<b>0</b>	<b>9</b>	<b>69</b>	<b>\$916.23</b>
<b>OCT</b>	<b>78</b>	<b>0</b>	<b>18</b>	<b>96</b>	<b>\$960.75</b>
<b>NOV</b>	<b>68</b>	<b>1</b>	<b>7</b>	<b>76</b>	<b>\$650.84</b>
<b>DEC</b>	<b>53</b>	<b>1</b>	<b>14</b>	<b>68</b>	<b>\$514.32</b>
<b>JAN '13</b>	<b>58</b>	<b>2</b>	<b>14</b>	<b>74</b>	<b>\$694.18</b>
<b>FEB '13</b>	<b>60</b>	<b>3</b>	<b>11</b>	<b>74</b>	<b>\$674.16</b>
<b>MARCH</b>	<b>57</b>	<b>0</b>	<b>9</b>	<b>67</b>	<b>\$845.36</b>
<b>APRIL</b>	<b>62</b>	<b>2</b>	<b>12</b>	<b>76</b>	<b>\$844.11</b>
<b>MAY</b>	<b>83</b>	<b>0</b>	<b>14</b>	<b>97</b>	<b>\$887.39</b>
<b>JUNE</b>	<b>59</b>	<b>4</b>	<b>12</b>	<b>75</b>	<b>\$1,150.84</b>
<b>JULY</b>	<b>44</b>	<b>0</b>	<b>9</b>	<b>53</b>	<b>\$520.04</b>
<b>AUGUST</b>	<b>50</b>	<b>5</b>	<b>20</b>	<b>75</b>	<b>\$207.43</b>
<b>SEPT</b>					<b>\$276.54</b>

**\*COURT, MEDICAL W/NO TRANSPORTATION (SUCH AS MN CARE), VISITATION, ETC.**

As of July 31, 2012 - we have 228 more rides on the books through July this year than in 2011....and beyond that too!

**AITKIN COUNTY HEALTH & HUMAN SERVICE  
ADVISORY COMMITTEE MEETING MINUTES  
Wednesday, September 4, 2013**

**Committee Members Present:** Jim Carlson  
Roberta Elvecrog  
Mickey Gault  
Kami Genz, CMCC  
Renee Larson  
David Leaf  
Robert Lewis  
Bob Marcum  
Tricia Martin, ACCARE  
Cheryl Meld  
Beverly Mensing  
Kari Paulsen, NEMOJT  
Jessica Seibert, HRA  
Jessi Schultz, AFSCME Union Rep  
Commissioner Anne Marcotte  
Commissioner Laurie Westerlund

**Others Present:** Tom Burke, Director  
Sue Tange, SS Supervisor  
Julie Lueck, Clerk to this Committee

**Absent:** Beverly Mensing  
Michele Plagman

- I. Approval of Agenda**  
*Motion by Roberta Elvecrog, seconded by Bob Lewis, and carried; the vote was to approve the Agenda with additions under VII. Miscellaneous – C. HRA-Jessica Seibert & D. Other-Bob Lewis.*
- II. Approval of Minutes of the August 7, 2013 Meeting**  
*Motion by Bob Lewis, seconded by Bob Marcum, and carried; the vote was to approve the August 7, 2013, minutes as mailed.*
- III. Task Force Reports/Updates:**
- A. Corrections** - Cheryl Meld/Dave Leaf – CMCC Board meets quarterly so there has not been a recent meeting and there is nothing to report.
  - B. Public Health** – Renee Larson / Bob Lewis / Bob Marcum / Katie Nelson – Nothing to report.
  - C. Children’s Social Services/Mental Health** – Bev Mensing (absent) Sue Tange noted that she and Bev met the week of the 4<sup>th</sup> of July and went over the PowerPoint topics -which was also shared with the members via an e-mail attachment.
  - D. Adult Social Services/Mental Health** – Jessica Seibert / Tricia Martin / Bob Marcum – No meeting yet as the supervisor position is still open.

E. **How often should the Task Forces Meet?** – Dave Leaf / Tom Burke – Leave it open to the Task Force Members to determine and keep it open at this time.

IV. **Budget Committee Report/Update** – Jim Carlson / Jessica Seibert – Noted that they met with Kathy Ryan in mid August and she was going to present the budget to the Board on August 20<sup>th</sup> with a 0% increase in the levy for 2014. The budget was \$2.7 million for 2013. The Board presentation went well.

V. **Comments:**

A. **Comments from the Committee Members for the Commissioners relative to HHS -**

B. **Feedback from the Board Meetings – August 27** – Bob Lewis & Roberta Elvecrog

C. **Committee Members scheduled to attend upcoming Board Meetings in 2013 -**

September 24	Dave Leaf	&	Roberta Elvecrog
October 22	Jim Carlson	&	Roberta Elvecrog
November 26	Mickey Gault	&	Cheryl Meld
December 17	Renee Larson	&	Cheryl Meld

VI. **Miscellaneous Discussion**

A. **Community Meal Follow-Up (Served August 26<sup>th</sup> at First Lutheran, Aitkin)** Served 57 people and were a little short on help that evening.

B. **McGregor Community Meal 2014 dates:** Cheryl Meld - Committee decided they will serve Wednesday, February 19, 2014.

C. **How often should H&HS Advisory Committee Meet?** – Dave Leaf / Tom Burke noted that after checking with surrounding counties, he found that most county advisory committees meet quarterly and at the most, six times per year. The Committee decided to continue monthly and re-visit this discussion for a 2014 schedule of meeting dates noting the By-Laws currently say “at least 6 meetings per year”.

D. **HRA** – Jessica Seibert notified the members that the Section 8 Housing Choice Voucher waiting list will be opening on Tuesday, Sept. 10<sup>th</sup> at 9:30 a.m. Applications can be picked up in person at the HRA office located at 215 3<sup>rd</sup> St. SE, Aitkin or by calling 215-927-2151. Jessica is encouraging any clients in need of rental assistance to come early as a line will form. A residency requirement has been adopted allowing only current residents of Aitkin or Mille Lacs County to apply.

E. **Other – Bob Lewis** – Explained a scenario about a family living in tents in the McGregor area. It was noted that the Sheriff's Department works closely with the HRA, Salvation Army, Red Cross, and H&HS staff if certain criteria dictates assistance.

F. **Restorative Justice Facilitator** – Roberta Elvecrog noted that if anyone is interested in becoming a facilitator, another training will be held in Brainerd on October 18 & 19.

G. **ACCARE** – Tricia Martin noted that she and Beth Leaf will be on PBS (Lakeland Channel 22) at 10 p.m. tonight (9/4/13) where they were interviewed regarding a grant for “Transitioning from Nursing Homes to Home”.



**VII. Adjourn**

*Motion by Bob Lewis, seconded by Cheryl Meld, and carried; the vote was to adjourn the meeting at 4:34 p.m.*

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Dave Leaf, Chairperson

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Julie Lueck, Clerk to  
Aitkin County Health & Human Services Advisory Committee

**The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:**

- Draft copy of the Minutes of the August 7, 2013, Advisory Committee Meeting
- Draft Copy of the August 27, 2013 Health & Human Services Board Meeting Minutes

DRAFT