

The Aitkin County Board of Commissioners met this 27th day of August, 2013 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the August 27, 2013 agenda.

**APPROVED
AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
August 27, 2013**

**HEALTH &
HUMAN
SERVICES
BOARD**

I. Attendance

The Aitkin County Board of Commissioners met this 27th day of August, 2013, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Cynthia Bennett, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog & Bob Lewis, H&HS Advisory Members; Jane VanderMey, Galen Tveit, and Bob Harwarth, Residents; and Nanci Sauerbrei, Aitkin Independent Age.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review July 23, 2013 Health & Human Service Board Minutes

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the July 23, 2013, Health & Human Services Board Minutes.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve the Bills as presented this date.

V. FYI

A. Minnesota Reportable Diseases – Cynthia Bennett reviewed the handout noting that Public Health analyzes these statistics to better provide service and assure population health.

VI. Contracts/Service Agreements

A. Administrative Agreements for Purchase of Supplies and Equipment between Aitkin County Health & Human Services and:

- 1. Activstyle Medical Supply, Minneapolis**
- 2. Brainerd Medical Supply, Brainerd**
- 3. Essentia Health Medical Equipment and Supplies, Duluth**
- 4. Globe Drug & Medical Equipment, Grand Rapids**
- 5. Home Medical Products and Services, Hurley, WI**

6. Minnesota Mobility Systems, Deerwood

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the Administrative Agreements for Purchase of Supplies and Equipment between Aitkin County Health & Human Services and:

1. Activstyle Medical Supply, Minneapolis
2. Brainerd Medical Supply, Brainerd
3. Essentia Health Medical Equipment and Supplies, Duluth
4. Globe Drug & Medical Equipment, Grand Rapids
5. Home Medical Products and Services, Hurley, WI
6. Minnesota Mobility Systems, Deerwood

B. WIC Agreements between ACH&HS and:

1. **Hill City Independent School District #2**
2. **McGregor Independent School District # 4**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the WIC Agreements between ACH&HS and:

1. Hill City Independent School District #2
2. McGregor Independent School District # 4

C. Home and Community-Based Waiver Services Contracts between ACHHS and:

1. **Aide Home Care LLC, Aitkin/Ironton**
2. **Nuline Solutions dba Assured Care, Prior Lake**
3. **Arrowhead Economic Opportunity Agency, Virginia**
4. **Oak Haven Adult Foster Care, Aitkin**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Home and Community-Based Waiver Services Contracts between ACHHS and:

1. Aide Home Care LLC, Aitkin/Ironton
2. Nuline Solutions dba Assured Care, Prior Lake
3. Arrowhead Economic Opportunity Agency, Virginia
4. Oak Haven Adult Foster Care, Aitkin

VII. Administrative Reports:

- A. Financial & Transportation Reports** – Kathy Ryan noted that we are 67% through the year with our expenses at close to 61% of the budgeted amount.

VIII. Joint Powers Board Reports:

- A. Tri-County Community Health Services Board (CHS)** – Cynthia Bennett updated the Board that the Champs program is going well. They are working on the “Pathways” area which is the Nursing Care Plans as they are trying to use the same format in all three counties. Itasca is still working on the Joint Powers Agreement with their County Attorney. Cynthia noted that the SHIP work plan and proposal has been completed and sent to the State.

IX. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Bob Lewis & Roberta Elvecrog Draft minutes of the August 7, 2013 meeting. It was noted the main focus of the meeting was the reports from the various task forces.
- B. AEOA / NEMOJT Committee Updates** – Commissioner Napstad noted there has been no NEMOJT meeting recently. The AEOA meeting was last week

with several topics discussed; 1) Management Agreement with Kootaska CAP; 2) Consolidation Program for the 37 CAPS down to 6; 3) Developing a new building; 4) Resolution passed designating HWY 53 a Critical Trade Route in order to get federal funding.

- C. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted she was unable to attend the last meeting.

Next Meeting – September 24, 2013

Break: 9:58 a.m. to 10:13 a.m.

Jane VanderMey of Fleming Township asked for help resolving flooding problems on her property.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: August 13, 2013 – August 26, 2013; B) Approve County Board Minutes: August 13, 2013; C) Approve County Board Meetings Special Meeting – August 20, 2013; D) Approve Commissioner Warrants: General Fund \$81,424.02, Road & Bridge \$108,710.40, Health & Human Services \$940.79, Trust \$5,220.02, Forest Development \$7,070.55, Long Lake Conservation Center \$5,915.73, Parks \$2,992.75 for a total of \$212,274.26; E) Approve Auditor Warrants – Real Estate Tax Adjustments: Taxes & Penalties \$1,916.27; F) Approve Auditor Warrants – Sales & Use Tax: General Fund \$670.54, Road & Bridge \$1,876.38, Health & Human Services \$42.30, State \$8,640.00, Trust \$658.04, Forest Development \$56.83, Long Lake Conservation Center \$138.54, Parks \$143.37 for a total of \$12,226.00; G) Approve On Sale Liquor License – Park Rapids Eagles Club #870; H) Approve Resolution – Repurchase of Tax Forfeited Property: Boyette; I) Approve Public Auction of Vehicle – Sheriff’s Dept.; J) Approve Cash Donation of \$187.00 to Aitkin County Sobriety Court; K) Approve Resolution – 2013 Federal Boating Safety Supplemental Equipment Grant

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the following Temporary **3.2 Malt Liquor License** for a period from August 30, 2013 through September 1, 2013.

ON Sale:

Park Rapids Eagles Club #870, d/b/a Park Rapids Eagles Club #870 – Wagner Township (Howie’s Mud Bog)

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – Repurchase of Tax Forfeited Property: Boyette:

WHEREAS, Marcia Boyette, the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota, and described as follows, to-wit:

East One Half of the Northeast Quarter (E ½-NE ¼) of the Northeast Quarter of the

**HHS BOARD
ADJOURNED**

BREAK

**CITIZEN’S PUBLIC
COMMENT**

**REGULAR BOARD
RECONVENED**

**CONSENT
AGENDA**

**TEMPORARY ON
SALE 3.2 MALT
LIQUOR LICENSE
HOWIE’S MUD
BOG**

**RESOLUTION
082713-069
REPURCHASE OF
TAX FORFEITED
PROPERTY:
BOYETTE**

Southeast Quarter (NE ¼-SE ¼) less South 150 feet Section Twenty-three (23) Township Fifty-one (51) Range Twenty-seven (27)

And WHEREAS, said applicant has set forth in her application that:

- a) Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

I was going through treatment for throat cancer, I had to leave my job, because I couldn't talk, so I had no income at that time, but I thought I was current on my property taxes. I didn't check my papers close enough which turned out to be a large oversight on my part, and it will not happen again.

- b) The repurchase of said land by me will promote and best serve the public interest, because:

I now have my social security coming in and I'm working two days a week, which that income is being put aside for property tax, so that this will not happen again. All I can say now is ask you to please let me keep my property. I promise this won't happen again. Thank you.

And WHEREAS, this Board is of the opinion that said application should be granted for such reasons.

NOW THEREFORE BE IT RESOLVED, that the application Marcia Boyette for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve public auction of 2005 Chevrolet Impala (former squad) – Sheriff's Dept.

**PUBLIC AUCTION
OF VEHICLE –
SHERIFF'S DEPT.**

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – 2013 Federal Boating Safety Supplemental Equipment Grant:

**RESOLUTION
082713-070
2013 FEDERAL
BOATING SAFETY
SUPPLEMENTAL
EQUIPMENT
GRANT**

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2013 Federal Boating Safety Enforcement Supplemental Agreement – Equipment/Supplies Grant file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$3,026.00 for the term of July 1, 2013, through September 16, 2013.

Patrick Wussow, County Administrator, Steve Hughes, SWCD District Manager, Dave Kanz, MN DNR Acting Area Wildlife Supervisor, and Joe Pavelko, Pheasants Forever MN Director of Conservation discussed the MN DNR request to acquire an additional 762 acres of land in Fleming Township to enlarge Gun Lake State Wildlife Management area. Public comments were given by Dale Lueck, Galen Tveit, and Dave Dickey. No action was taken. The Board will revisit this issue at the October 8th County Board meeting with further discussion and possible action.

**GUN LAKE STATE
WILDLIFE MGMT
AREA**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all

PUBLIC HEARING

Commissioner Laurie Westerlund

- **Mille Lacs Watershed** – Steve Hughes attended. Many questions about land trust.
- **CMCC** – Attended August 21st.

Commissioner J. Mark Wedel

- **CMCC** – Met August 21st. Discussed budget.
- **Kinship** – Undergoing a total restructuring. Chairperson Wedel tendered his resignation with Kinship.
- **City of Aitkin Economic Development Authority** – Approved replacement windows in Butler Building.
- **Sobriety Court** – Attended meeting last week.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 1:19 p.m. until Tuesday, September 10, 2013 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator