

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
July 23, 2013**

**I. Attendance**

The Aitkin County Board of Commissioners met this 23rd day of July, 2013, at 9:01 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Cynthia Bennett, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, DAC & HHS Advisory; Brenda Butterfield, H&HS Staff Member; and Nanci Sauerbrei, Aitkin Independent Age.

**II. Approval of Health & Human Services Board Agenda**

*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda as mailed/posted.*

**III. Review June 25, 2013 Health & Human Service Board Minutes**

*Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the June 25, 2013, Health & Human Services Board Minutes.*

**IV. Review Bills**

*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve the Bills as presented this date.*

**V. Contracts/Service Agreements**

**A. Acceptance of Grant Award – Adoption & Foster Care Recruitment Grant – thru LexisNexus Accurint –** Kathy Ryan reminded the Board that this is a contract with LexisNexus that we have had in place for a year and just expired June 30<sup>th</sup>. It is used for tracking relatives for children in out-of-home placements. The grant pays for the computer program for us to use. It is a State Grant that is being renewed. Sue Tange is the only person licensed to access the information. *Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Acceptance of Grant Award – Adoption & Foster Care Recruitment Grant – thru LexisNexus Accurint.*

**VI. Administrative Reports:**

**A. Financial & Transportation Reports** – Kathy Ryan reviewed and responded to questions regarding the Financial and Transportation Reports.

**VII. Joint Powers Board Reports:**

**A. Tri-County Community Health Services Board (CHS) – Minutes of the June 12<sup>th</sup> meeting was included in the agenda packet. Cynthia Bennett discussed several of the important topics discussed at the recent meeting which included the fact that MDH along with DHS will be hosting Healthcare Informational Conference Calls.**

**VIII. Committee Reports from Commissioners**

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte  
Meeting updates from Committee Members: Roberta Elvecrog discussed clarification from the last meeting that the committee has recently developed Task Forces but the committee has always been offered and given very educational presentations/information from the H&HS staff and felt the information was there for the members to use not only for themselves but to benefit the community in which they live. No meeting was held in July – No minutes to review.
- B. AEOA / NEMOJT Committee Updates – Commissioner Napstad noted there have been no meetings held since his last report and the next NEMOJT meeting is scheduled for August 16<sup>th</sup>.
- C. CJI (Children’s Justice Initiative) – Commissioner Westerlund noted the CJI meeting would have been held on July 4<sup>th</sup> so they have not had a meeting.

**IX. Break at 9:23 a.m. until 9:40 a.m. for the regular meeting.      Next Meeting – August 27, 2013**