Aitkin County Board of Commissioners Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 8/21/13 Via: Patrick Wussow, County Administrator From: Ross Wagner, Economic Development & Forest Industry Coordinator Title of Item: Tourism and Promotion Grants Requested Meeting Date: 8/27/13 Estimated Presentation Time: 10 Minutes Presenter: Ross Wagner Type of Action Requested (check all that apply) ___ For info only, no action requested ___ Approve under Routine Business ___ For discussion only with possible future action ___ Adopt Ordinance Revision Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison) ____ Approve/adopt proposal by resolution (attach draft resolution) __x_ Approve/adopt proposal by motion ___ Authorize filling vacant staff position ____ Approve under Consent Agenda Request to schedule public hearing or sale Other (please list) ____ Request by member of the public to be heard Item should be addressed in closed session under MN Statute Fiscal Impact (check all that apply) Is this item in the current approved budget? x Yes ____ No (attach explanation) What type of expenditure is this? ___ Operating ___ Capital ___ Other (attach explanation) Revenue line account # that funds this item is: Expenditure line account # for this item is: _____ Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board) Duties of a department employee(s) may be materially affected. ____ Yes ___X No Applicable job description(s) may require revision. ____ Yes ___X No Item may impact a bargaining unit agreement or county work policy. Yes X No HR Review Item may change the department's authorized staffing level. ____ Yes __X No Supporting Attachment(s) __x_ Memorandum Summary of Item Copy of applicable county policy and/or ordinance (excerpts acceptable) Copy of applicable state/federal statute/regulation (excerpts acceptable) Copy of applicable contract and/or agreement Original bid spec or quote request (excluding complex construction projects) Bids/quotes received (excluding complex construction projects, provide comparison worksheet) Bid/quote comparison worksheet ___ Draft County Board resolution Plat approval check-list and supporting documents Copy of previous minutes related to this issue Other supporting document(s) (please list) Copy of Applications and List of Grants

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Aitkin County Economic Development & Forest Industry Coordinator

Aitkin County Courthouse

Ross Wagner

Ross Wagner

217 Second Street N.W. Aitkin, MN 56431 Phone: 218/927-7305

Fax: 218/927-7374

TO: Aitkin County Board of Commissioners

FROM: Ross Wagner, Economic Development & Forest Industry Coordinator

DATE: August 21, 2013

SUBJECT: Tourism Promotion and Development Grants

Aitkin County received two applications for the Tourism and Promotion Grants;

- McGrath Historical Society, requested \$650.00 to prepare and distribute a McGrath area/Southern Aitkin County event brochure.
- Jaques Art Center, requested \$1,000.00 to promote the Jaques and upcoming events.

The Economic Development Committee reviewed both requests and recommends funding both for the requested amount.

McGrath Historical Society, this brochure would cover an area that has not traditionally had one and would be available for placing at Trade Show Booths and would be mailed to McGrath area residents and Alumni. The brochure highlights area events and lodging establishments for tourists.

Jaques Art Center, funds would be used to promote the Jaques and upcoming events on Public TV and other area media outlets. The committee noted the number of out of county members of the Jaques. Creating more awareness of the Jaques through promotions and advertising could bring new members as well as first time visitors into the county. The committee stipulated that the funds promote the Jaques as a whole and to promote the events it will be hosting rather than just the Harvest Dinner.

Aitkin County

Application for Aitkin County Tourism Promotion and Development Grants January 1, 2013 - December 31, 2013

DEADLINE: Grant requests must be submitted to ACTPDG c/o Ross Wagner, Aitkin County Courthouse, 217 2nd St. N.W.#131, Aitkin, MN 56431. Funding recommendations will be considered at the regularly scheduled meeting of the Aitkin County Economic Development Committee in May and August. Application deadline for the May meeting is April 26th and deadline for the August meeting is July 31st.

Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Event/Activity Eligibility: Tourism Grant Funds shall be used to market tourism and related events that will benefit Aitkin County. Funds shall be targeted towards attracting new, repeat and extended stay tourism visitations to Aitkin County or activities that will enhance the Aitkin County economy. Events eligible for funding include: community/recreational events such as races, rides, tournaments, shows and exhibits; community celebrations; logistic and informational materials for tourism related information booths or trade shows and other. Eligible uses include radio, newspaper, TV, signage, internet, brochures and other related advertising; printed publications and marketing promotions.

Tourism grant funds shall not be used for salaries, awards, prizes or gifts. Maximum grant amount is \$1,000.00 minimum is \$100.00.

General Criteria for funding annual or repeat events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for funding. Repeat annual events <u>may</u> be considered if the event changes in a significant way or if the event wants to try new advertising/promotion activities to reach a significantly new market. Tourism funds are not intended to be used an annual subsidy or line item budget amount.

APPLICANT INFORMATION

Note: No reimbursement grants will be awarded.

١.	PROGRAM INFORMATION	
	Project Name: So. a: (+121-) County Brochure Date(s) of Program: Year Round Location of Program: Organization/Community Name: McGrath Historical Com	
	Date(s) of Program: Year Round Location of Program:	116
	Organization/Community Name: Me Grath Historical Com	mittee, Inc
	Person in Charge of Project: <u>Darlene Maciej</u>	_
	Po Box 216 McGrath MN 56350	and City and Zip Code):
	Contact Person's Phone #: 320 - 592 - 6222	
	Legal Status of Organization: Unit of Government (for example cit	ies, townships etc.)
	Non-profit Tourism Association	
	Non-profit Association	
	Is your organization registered as a nonprofit corporation with the Secretar If yes, please include a copy of your certificate of corporation. (Local units of gov file.) In multi-community/multi-organization projects, only the entity responsible for administering funds needs to be registered. Use your registered name on all doc	ernment do not need to or signing documents and
	past history document share present	history.
2.	FUNDING:	\$ 15000
	Amount requested from Aitkin County Tourism (ACTGAC) (Minimum \$100.00, maximum request is 1,000.00)	\$ <u>630.</u>
	Amount of your organization's match	\$ 100 00
	Total projected budget	\$ 750

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clubs. Perplay a	alute Puplay at NW Sports Show Booth and				
have on display a	& Tourism	boards.			
What do you hope to accomplish, he	ow it will be done an	d specifically how	the grant funds will	be use	
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sending out not	sending out notices with events and places to				
stay.			, ,	-022	
Explain how your project will bring	visitors to or provide	a positive econo	mic impact on Aitkin	County	
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spent time.					
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McGrath Historical Committee, Inc. has been an organization in McGrath since 2009.

Townships include in the McGrath Historical Committee Inc. area are:

White Pine, Pliny, Seavey, Williams, Wagner, Millward (North and South), Idun, and One Unorganized (Jewett).

The location headquarters for the McGrath Historical Committee, Inc. may be found on Main Street in McGrath.

Mission: The mission of the organization shall be the collection, preservation and dissemination of knowledge about the history of the McGrath area and to relate that history to that of the State of Minnesota.

McGrath was originally a logging village. Mr. James E. McGrath acquired timberland along the snake River in White Pine, Minnesota. In 1895 James McGrath built a tote road from Willow River to a logging camp, White Pine. In 1907 James McGrath learned of the SOO Line plans to enter into this area. He is said to have donated 40 acres of land and hence the city was named after McGrath.

The White Pine Logging and Threshing Show is a huge event for McGrath and surrounding area residents. It hosts vintage machinery, a working blacksmith shop, an immense tractor parade, a log cutting demonstration, basket making, along with a great flea market and plenty of good food and drink for everyone. It is one of the biggest social events of the area over Labor Day Holiday. Take a step back in time and enjoy.

ATV Riding and Snowmobiling are two of the biggest sports in McGrath. With the SOO Line trail etching through the city, riders can meet at the park. Also riders may eat at the park, Pour Lewey's or the McGrath Bar and Café. The trails are for exploring the extensive country side that our area provides within the State of Minnesota.



WELCOME

TO

MCGRATH





Founded by Loggers

Population: 80

Year 2010

Fire Department: 19 Volunteers

Nearest State Park: Father Hennepin

Nearest Campgrounds: Snake River & 1865 Campgrounds

Howie's Mud Bog is an event that takes place on the Labor Day weekend with mudding, camping and music. The Trucks with the big wheels venture in the mud all week end long. Campers roll in and spent the weekend parked.



Giese Bed & Breakfast Inn is one of the lodging facility in the McGrath area. The countryside surrounding the Inn has trails to walk to enjoy the peacefulness and beauty of nature. Everyone will be incline to grasp the changing seasons with a visit to the Inn. The secluded setting has an Antique & Collectible Gallery to browse through when you stay at the Thousands of items to select lnn. from as you browse through the two buildings on location. One huge building with collectibles from floor to ceiling along with the second building where the rooms are found on the second floor.

Shire in The Woods is located on County Road 2 which is seven miles North of McGrath and on CR 2 go East five miles. Discover one of the most quiet, peaceful resting places in the area. The cabins are available for pure relaxation. The SOO Line for ATV's and snowmobiles cuts across the lower corner of the property. From the SOO Line trail there is easy access to over night lodging at Shire in the Woods. Walking trails are to be found with your visit to Shire In the Woods. The property is surrounded by Solana State Forest which gives the privacy to visitors. There are several buildings to select from depending on the group size. One of the buildings is the sauna. grounds have a large rose garden to view nature during the wonderful changing of seasons. Visit their web information additional site for www.shireinthewoods.com.

LOFT



McGrath is a small community with four churches and two bars in and near McGrath. Pour Lewey's is a place to eat, drink and be merry. The other bar, café, market and gas business is McGrath Bar and Café at the intersection of Hwy 18 and Hwy 65. Vie's Place is a nice stop for Artisan and Farmer's Market and Hay Bale gardens. All garden food is grown at the location. Motto: Something for everyone.

The McGrath city park is a wonderful area for families. The fireworks on the 4th of July is viewed from the park. The 4th is a huge celebration. The day starts with a pancake breakfast followed by a parade, music, food vendors, log cutting contest, turtle racing, dancing and is topped off with the best and most spectacular fireworks.

Brainerd is 59 miles West of McGrath

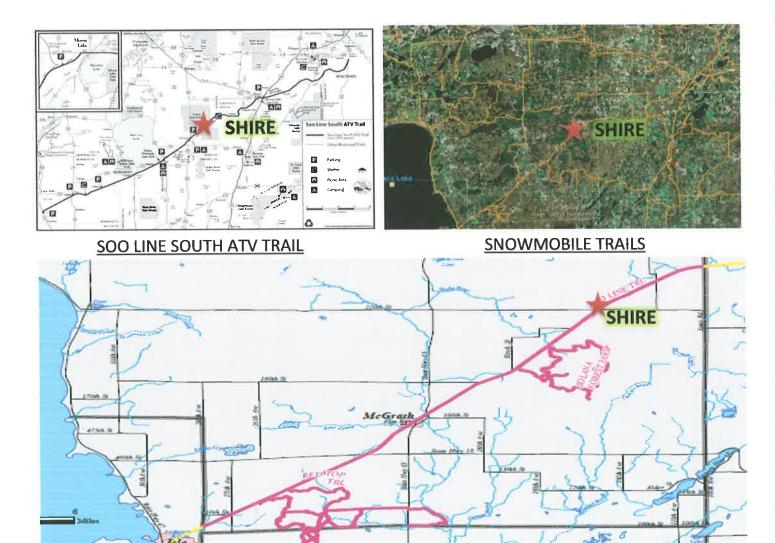
Mpls./St. Paul is 87 miles South

Duluth is 85 miles NE

Nearest Cities are Isle - 18 miles Mora and McGregor 28 miles one North and one South and Giese 8 miles East with Finlayson 18 miles East.



- Shire in the Woods is located on the Soo Line South Trail in the Solana State Forest.
 - There is easy access to the heart of many miles of ATV and Snowmobile Trails.
 - There are 5 miles of walking trails in and around the Shire.
 - •There is easy access to the Solana State Forest for horseback riding or hunting.



TREE LODGE



The Tree Lodge has lots of space. There is a larger living room with a wood fireplace and a full length screened-in porch. The kitchen has a two-burner cooktop, refrigerator, microwave and toaster oven. There's a full bath on the main floor and upstairs. There is a single bed in the large living room on the first floor. Upstairs has an open room with single bed, and two additional bedrooms with two beds each. A CD player is also available.







CEDAR HOUSE



The Cedar House is the largest of the buildings. The main floor has large open kitchen with standard appliances. The vaulted living room has a futon couch located in the living room so you can relax or sleep in front of the fireplace. The main floor has 3 bedrooms and a full bath with a Jacuzzi tub. There is a large, open loft area with 3 twin beds. Two of the main floor bedrooms have full size beds. The third bedroom as a lofted bed and a twin size bed. The full basement has a laundry room, a bath with shower, a single car tuck-under garage and two car tuck-under garage. There is table tennis available in the smaller garage. A CD player is also available.







- 7 unique places, each with its own fireplace (<u>www.shireinthewoods.com</u> to see all).
 - WiFi and internet available.
 - Cell phone coverage for most carriers.
 - Everything is included, just bring your food.
- Commercial Kitchen available for large groups: you can prepare your own food, we can supply a chef to make your meals, or we can cater your food in from a neaby popular restaurant.
- Satellite TV, 50" television with home theatre available when renting the Commercial Kitchen.
 - Special rates for large groups!
 - Check out more at www.shireinthewoods.com.

Call 320-592-0180 or email at shireinthewoods@outlook.com for questions or reservations.

MODEL RESOLUTION FORM FOR NON-GOVERNMENTAL ORGANIZATIONS

(Print or type your resolution on your organization's letterhead or on a separate sheet of paper)

Application for Aitkin County Tourism Development and Promotion Funds

To: Aitkin County Board of Commissioners

From: McGrath Historical Committee, Inc.

WHEREAS, the McGrath Historical Committee, Inc. hereafter the "Applicant" is a non-profit corporation organized/operating under the laws of the State of Minnesota; and

WHEREAS, the Applicant has a need for a grant to provide information on events including the Historical Committee by mailing to ATV clubs and Snowmobile clubs in MN and have available at the NW Sports Show Booth and also placed on the Tourism boards in the area. (hereafter called the Project"); and,

WHEREAS, the Applicant has determined that it will need an ACTGAC Fund grant for \$650.00 in order to do the program/event; and,

WHEREAS, the Applicant has available One Hundred Dollars (\$100.00) as matching funds for the Program/Event; which funds the Applicant will not use as matching funds for any other programs or events; and

WHEREAS, the Applicant understands and agrees that ACTGAC Funds will not be used to reimburse the Applicant for any costs incurred prior to the date on which this Project/Event is approved by the Aitkin County Board of Commissioners;

NOW, THEREFORE BE IT RESOLVED that the Applicant organization hereby authorizes and approves making application to Aitkin County for a grant for \$650.00 to provide funds to do the program/event.

BE IT FURTHER RESOLVED that the Secretary of MHCI is hereby authorized and directed to sign and submit an application for the said grant monies and all applicable contracts, documents and agreements associated with the grant or application for it; and

BE IT FURTHER RESOLVED that Darlene Maciej is here by designated as the person who will supervise the Program/Event and successfully complete the Program/Event in a timely manner to the satisfaction of the Aitkin County Board of Commissioners.

ADOPTED: <u>June 13, 2013</u>	By:	
	Its: Chairperson Laul Baile	10
	(President or other Chief Corporate Officer)	Z
I. the undersigned Secretary of the Applic	ant organization, hereby certify that the above Resolution is a true	

I, the undersigned Secretary of the Applicant organization, hereby certify that the above Resolution is a true copy of the Resolution duly passed, adopted and approved by the McGrath Historical Committee, Inc. on the June 13, 2013.

By:	
Its Secretary	

Aitkin County

Application for Aitkin County Tourism Promotion and Development Grants January 1, 2013 - December 31, 2013

DEADLINE: Grant requests must be submitted to ACTPDG c/o Ross Wagner. Aitkin County Courthouse. 217 2nd St. N.W.#131, Aitkin, MN 56431. Funding recommendations will be considered at the regularly scheduled meeting of the Aitkin County Economic Development Committee in May and August. Application deadline for the May meeting is April 26th and deadline for the August meeting is July 31st.

Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

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General Criteria for funding annual or repeat events. Annual events are described as events such as 4th of July Celebrations, annually held races or contests and similar type events. New annual events will be considered for funding. Repeat annual events may be considered if the event changes in a significant way or if the event wants to try new advertising/promotion activities to reach a significantly new market. Tourism funds are not intended to be used an annual subsidy or line item budget amount.

APPLICANT INFORMATION

	Note: No reimbursement grants will be awarded.	
1.	PROGRAM INFORMATION	
	Project Name:	
	Date(s) of Program: SeA+7, 2013 Location of Program: Jag wes of 410 Club Convention Cer Organization/Community Name: The Jagues Art Center	rte
	Organization/Community Name: The Tagues Art Center	
	Person in Charge of Project: Linda Zasmeta	
	Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code): _ ノ こ	
	Contact Person's Phone #: 218-927-2363	
	Legal Status of Organization: Unit of Government (for example cities, townships etc.)	
	Non-profit Tourism Association Non-profit Association	
	Is your organization registered as a nonprofit corporation with the Secretary of State? If yes, please include a copy of your certificate of corporation. (Local units of government do not need to file.) In multi-community/multi-organization projects, only the entity responsible for signing documents and administering funds needs to be registered. Use your registered name on all documents.	
	Description/focus/purpose of your organization The IAC mission is to create and present exhibits, worlds hope of programing in the arts for prople of all agree & back grown	nds
2.	FUNDING: Amount requested from Aitkin County Tourism (ACTGAC) (Minimum \$100.00, maximum request is 1,000.00) \$	
	Amount of your organization's match \$_4910.00	
	Total projected budget \$_ 5910.00	

3. PROJECT/EVENT DESCRIPTION: Bo	oonoice and a		4	
The Second How be concise and complete, attach supporting information if needed.				
the JAC (Jagues Cert Center) will hast the Harrest				
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through other areas of aithin leventy + hapefully will event to return.

Board of Directors Barden Heft President

> Leslie Goble Secretary

Jerry Holm President-E lect

Cherie Holm Treasurer

Angie Barnhart

Dan Borseth

LaVonne Bowman

Katherine Ella

Angela Erickson

Ruth Hauge

Paul Hauge

Shirley Lundstrom

Ryan Menzel

Michael J. Ryan

Wayne Johnson

Linda Zasmeta Office Manager

info@jaquesart.com www.jaquesart.com

121 2nd St. NW Aitkin, MN 56431 (218) 927-2363

Fax - (218) 927-4724

Hours: 11AM - 4PM Tuesday - Saturday

Jaques Art Center is committed to equal opportunity and equal access.



JAQUES Art Center & Gallery Gifts

Celebrate the Arts!

July 31, 2013

To: Aitkin County Board of Commissioners From: Jaques Art Center

WHEREAS, the Jaques Art Center is a non-profit corporation organized/operating under the laws of the State of Minnesota; and

WHEREAS, the Jaques has a need for a grant to fund advertising, which will provide an audience beyond Aitkin County an awareness of what the Jaques Art Center has to offer.

WHEREAS, the Jaques determined that it will need an ACTGAC Fund grant for \$1000 in order to do the program/event; and,

WHEREAS, the Jaques has available One Hundred Dollars (\$100) as matching funds for the Program/Event; which funds the Jaques will not use as matching funds for any other program or event; and

WHEREAS the Jaques understands and agrees that ACTGAC Funds will not be used to reimburse the Jaques for any cost incurred prior to the date on which this Project/event is approved by the Aitkin County Board of Commissioners;

NOW, THEREFFORE BE IT RESOLVED that the Jaques organization hereby authorizes and approves making application to Aitkin County for a grant for \$1000 to provide funds to do the program/event.

BE IT FURTHER RESOLVED that Linda Zasmeta is hereby designated as the person who will supervise the Program/Event and successfully complete the Event in a timely manner to the satisfaction of the Aitkin County Board of Commissioners.

ADOPTED: July 31, 2013

By: Barden R. Heft
Its: President, Board of Directors

I, the undersigned Secretary of the Jaques organization, hereby certify the the above Resolution is a true copy of the Resolution duly passed, adopted and approved by the Jaques Art Center on the 31st day of July, 2013

By: Leslie Goble

Its; Secretary, Board of Directors

Mission Statement

The Jaques Art Center publicly presents exhibits, workshops, seminars and programming for people of all ages, cultures and backgrounds. Its focus is to publicly present the arts including that of Francis Lee and Florence Page Jaques. Jaques Art Center: Aitkin County Tourism Grant

Project Description:

The Jaques Art Centers hosts a number of events and exhibits over the course of a year. In an attempt to increase attendance to the Jaques Art Center and its events in the community of Aitkin, we have changed the venue of one of our most popular fundraisers, the annual Harvest Dinner, to a larger location. We also have scheduled new exhibits and events that will involve the community and regional artists for the upcoming year of 2014.

Over three thousand people have visited the Jaques Art Center so far in 2013. Our membership base spans the United States with 37 families of members being from outside the state of Minnesota, 88 families inside the state and 330 families of local members of the Aitkin Community.

In our 2014 schedule, we will feature artists from the Brainerd area, the Duluth area and the Grand Marias area. We will also be featuring a 'Francis Lee Jaques' exhibit with the intent of increasing traffic from the metropolitan area.

We hope to accomplish:

We hope to increase awareness of the JAC and the community of Aitkin as a destination by using television and newspaper ads in Northern Minnesota and the Duluth. We think this will bring visitors to Aitkin.

How will our projects bring visitors to Aitkin:

The events and exhibits hosted by the Jaques Art Center are creative, entertaining and a delightful change of pace for all who visit. We believe that when people come and attend our events and visit the art center they stay in local establishments, visit local shops and eat at the local restaurants.

Jaques Membership Details:

Other States	Minnesota	
37 Households	88 Households	Royalton - 1
Arizona - 7	Palisade - 11	St Peter - 1
California - 8	Minneapolis - 9	St Michael - 1
Colorado - 2	McGregor - 8	Monticello - 1
Florida - 2	Plymouth - 5	Mora - 1
Illinois - 2	Maple Grove - 4	New Hope - 1
lowa - 1	Shoreview - 3	Princeton - 1
Maine - 1	Minnetonka - 3	Isanti - 1
Michigan - 2	Isle - 3	Lake Crystal - 1
Missouri - 1	Merrifield - 3	Lindstrom - 1
Nevada - 1	Stillwater - 2	Mankato - 1
New Jersey - 1	White Bear Lake - 2	Marcel - 1
New Mexico - 1	Roseville - 2	Miltona - 1
North Carolina - 1	Champlin - 2	Richfield - 1
North Dakota - 1	Nisswa - 2	Randall - 1
Oregon - 1	Pengilly - 2	
Rhode Island - 1	Kettle River - 2	AITKIN - 330 HOUSEHOLDS
Tennessee - 1	Milaca - 2	
Washington - 2	Wayzata - 1	
Wisconsin - 1	Vadnais Hts - 1	
	Two Harbors - 1	
	Swatara - 1	
	So. St Paul - 1	
	W. St Paul - 1	
	Woodbury - 1	

Zimmerman - 1