

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 7/31/13
Via: Patrick Wussow, County Administrator
From: Ross Wagner, Economic Development & Forest Industry Coordinator
Title of Item: ATV Corridor Access Permit Request
Requested Meeting Date: 8/13/13 Estimated Presentation Time: 5 Minutes
Presenter: Ross Wagner

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Routine Business
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position Approve under Consent Agenda
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list)

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Aitkin County Economic Development & Forest Industry Coordinator
Aitkin County Courthouse
Ross Wagner
217 Second Street N.W.
Aitkin, MN 56431
Phone: 218/927-7305
Fax: 218/927-7374

TO: Aitkin County Board of Commissioners

FROM: Ross Wagner, Economic Development & Forest Industry Coordinator

DATE: July 31, 2013

SUBJECT: ATV Corridor Access Permit – MacVille Township

Aitkin County has received a Corridor Access Permit from MacVille Township. The purpose of the permit is to extend the Northwood's ATV Trail along County Road 7 to the Corner Club. This approval would allow ATV's to use that portion of County Road 7 as a regular part of the Northwood's ATV Trail.

Aitkin County Sheriff and County Engineer approval is based on a 20 MPH speed limit and the permit be reviewed after the ATV season for safety and road maintenance concerns.

AITKIN COUNTY
ATV CORRIDOR ACCESS TRAIL APPLICATION REQUEST

Instructions; Cities and Townships must use this form to request use of County Roads in their jurisdictions for ATV use to and from the Northwoods ATV Trail. Forms and Policy are available at the Aitkin County Land Department and must be submitted to the Aitkin County Administrators Office when completed. The request will then go to the County Sheriff and Engineer for review and then to the County Board for final action.

Requesting Agency - Permittee

City or Township Name;

MACVILLE

Permitter:

Aitkin County
217 2nd Street NW
Aitkin, MN 56431

ROADWAY DESCRIPTION OR ATTACHED MAP, include proposed signage:

Co. Rd # 7 From Hwy 169 - West .08 mile to
connect to 4 wh. TRAIL

WHEREAS, Minn. Statutes 84.92-84.928 generally regulates the use of all terrain vehicles within the right of way for trunk highways, county state aid highways, and county roads, and
WHEREAS, Minnesota Statutes 84.928 subd. 1a(h) authorizes counties to establish a permit process to designate corridor access trails on public road right-of-ways for purpose of accessing established all-terrain vehicle trails, and

By signing this Application, the permittee agrees to the following terms and conditions:

1. This permit shall be subject to the terms and conditions of the Aitkin County Policy All Terrain Vehicle Corridor Access Trail Permit.
2. **Permittee** affirms that the section of requested County Road in this application is approved on motion by the City Council/Town Board and he/she is authorized to make said application.
3. **Permittee** shall be responsible for adequate signage that will clearly indicate what portions of County Roads are permitted under this policy.

PERMITTEE

On behalf of the TOWNSHIP, I hereby agree to comply with the terms, conditions and regulations therein.

By Kenneth Tousse
Authorized Representative

I have reviewed this application and recommend approval by the Aitkin County Board subject to the following, if any conditions:

[Signature]
Aitkin County Sheriff

[Signature]
Aitkin County Engineer

7-26-13
Date

7-30-13
Date

Other terms and conditions: Subject to 20 MPH Speed Limit,
reviewed after ATV Season = safety + maintenance

Approval or Denial:

After consideration by the Aitkin County Board, and subject to above additional terms, if any, the above application is _____ (approved or denied).

By _____ Date _____
County Administrator

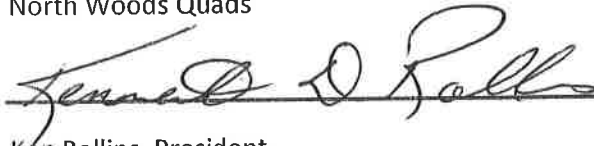
June 11, 2013

To: MacVille Township

From: North Woods Quads, PO Box 232, Hill City, MN 55748

North Woods Quads will maintain and sign the GIA ATV Trail located on County Road 7 from the trail entrance to the Corner Club (.8 mile). MacVille Township will not be required to purchase or maintain this portion of the trail. This has been discussed with Mark Jacobs from the Aitkin County Land Department.

North Woods Quads

A handwritten signature in cursive script, appearing to read "Ken Rollins", written over a horizontal line.

Ken Rollins, President

MacVille Township

A handwritten signature in cursive script, appearing to read "Kenneth Janssen", written over a horizontal line.

