

**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, June 5, 2013**

Committee Members Present: Jim Carlson
 Roberta Elvecrog
 Mickey Gault
 Kami Genz, CMCC
 Renee Larson
 David Leaf
 Robert Lewis
 Bob Marcum
 Tricia Martin, ACCare
 Cheryl Meld
 Beverly Mensing
 Jessica Seibert, HRA
 Jessi Schultz, AFSCME Union Rep
 Commissioner Anne Marcotte

Others Present: Tom Burke, Director
 Julie Lueck, Clerk to this Committee

Absent: Michele Plagman
 Commissioner Laurie Westerlund

Guest: Commissioner Marcotte's grandson, Andy

Introduction of Katie Nelson, who has been appointed to this committee by the H&H Board to fill the vacancy created with the resignation of Vern Awes.

I. Approval of Agenda

Motion by Cheryl Meld, seconded by Roberta Elvecrog, and carried; the vote was to approve the Agenda as presented.

II. Approval of Minutes of the May 1, 2013 Meeting

Motion by Bob Lewis, seconded by Roberta Elvecrog, and carried; the vote was to approve the May 1, 2013, minutes as mailed.

III. Review / Discuss development of Task Force members for Adult Social Services/Mental Health, Children's Social Services/Mental Health, Public Health and Corrections

Discussion relative to the various Task Forces to be established and membership on each one. Please see the attached chart identifying members, the point person representing the respective areas, and additional information discussed at this meeting per area. Information will be sent to the entire Advisory Committee via e-mail with respect to task force meeting dates, times, locations and any handouts available.

IV. Committee Member Participation in H&H Services Budget Discussion

See above discussion note which was relative to the Budget Committee development.

VI. Comments:

A. Comments from the Committee Members for the Commissioners relative to HHS

Nothing noted at this time.

B. Feedback from the Board Meeting – May 28 – Jessica Seibert / Roberta Elvecrog

Jessica Seibert noted that she updated the Board regarding moving forward with the Task Forces. Discussion regarding the Restorative Justice training held recently for facilitators.

C. Committee Members scheduled to attend upcoming Board Meetings in 2013 -

Reviewed the following dates and Advisory members attending these meetings.

June 25	Jim Carlson	&	Michele Plagman
July 23	Jessica Seibert	&	Roberta Elvecrog
August 27	Bob Lewis	&	Roberta Elvecrog
September 24	Dave Leaf	&	Roberta Elvecrog

VII. Miscellaneous Discussion

- A. Community Meal – (Dave Leaf/Jes Schultz)** It was noted that AFSCME Union members will be serving the meal on August 26th. The HHS Advisory members are scheduled to serve on Monday, October 7th. Both groups will be serving at First Lutheran Church in Aitkin. The Advisory members decided to open up both dates for members of both groups (Advisory and AFSCME members) to serve together. Organizers are asking for “buy-in” from both groups to be sure there is enough help and participation. Cheryl Meld will also check on what month will be available for the group to serve the McGregor Community Meal. It was also noted that serving the community meals will not replace the regular monthly advisory committee meetings.
- B.** Introductions of Katie Nelson and the Advisory Members to one another.
- C.** Discussion relative to having presentations at the next meeting on August 7th from the Task Force members.
- D.** Telephone Life Lines/Telephone Assistance notices went out and a number of people at Pioneer Villa were missed. If you know of any low income folks that should receive this information, the contact information will be provided before October. Contact information will be sent via e-mail when Roberta Elvecrog receives it.
- E.** It was noted that we do NOT have a meeting in July as the date would fall on July 3rd during the holiday week. Our next meeting will be Wednesday, August 7th.

VIII. Adjourn

Motion by Bob Lewis, seconded by Jessica Seibert, and carried; the vote was to adjourn the meeting at 4:25 p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the May 1, 2013, Advisory Committee Meeting
- Draft Copy of the May 28, 2013 Health & Human Services Board Meeting Minutes
- Updated H&HS Advisory Committee Membership Roster