

**CENTRAL MINNESOTA COMMUNITY CORRECTIONS
EXECUTIVE COMMITTEE MEETING MINUTES
May 15, 2013**

The Central Minnesota Community Corrections Executive Committee meeting was called to order at 9:00 a.m. on Wednesday, May 15, 2013, at the CMCC Administration Office, 322 Laurel Street, Suite 32, Brainerd, Minnesota, by Rachel Reabe-Nystrom, Vice-Chair.

ROLL CALL - Present: Paul Thiede, Laurie Westerlund, Mark Wedel, Rachel Reabe-Nystrom, and Don Meyer. Also present: Tom Rosenthal, Elizabeth DeRuyck, Nicole Kern and Vic Moen.

AGENDA – MOTION by Mark Wedel, seconded by Don Meyer, approving the agenda with no additions or deletions. Motion carried.

MINUTES - MOTION by Paul Thiede, seconded by Laurie Westerlund, approving the minutes of the April 17, 2013 Executive Committee meeting. Motion carried.

MONTHLY FINANCES –

- Routine Approval of the Bills for Payment - Motion by Paul Thiede, seconded by Don Meyer, approving the monthly bills in the amount of \$9,614.77. Motion carried.
- Monthly Financial Report – The Monthly Financial Report was distributed and reviewed by the Executive Committee.

MANAGEMENT TEAM REPORT –

- Crow Wing County Agent Hire: The Management Team informed the Executive Committee that Dan Jones has been hired to fill the vacancy in the Crow Wing office.
- Juvenile Procedural Policies: The Management Team presented the Juvenile Field Policies & Procedures Manual and requested to recommend adoption of the policies subject to review of the Joint Powers Board.

MOTION by Laurie Westerlund and seconded by Don Meyer to recommend adoption and implementation of the Juvenile Policies & Procedures subject to the review of the Joint Powers Board. Motion carried.

OTHER DISCUSSION-

- Associate Director DeRuyck updated the Executive Committee that the Conference Committee on the Omnibus Public Safety and Judiciary Budget bill completed their work. Included in the final agreement was an increase in pass through funds for CCA counties of roughly 2%. She explained that this does not mean that CMCC will necessarily see a 2% increase due to it being a recalculation year for the subsidy appropriation.

NEXT MEETING – The next Executive Committee meeting is set for **Wednesday, June 19, 2013 at 9:00 a.m.**, at the CMCC Administration Office in the Land Services Building, 322 Laurel St., Suite 32, in Brainerd, MN.

ADJOURN – MOTION by Mark Wedel, seconded by Don Meyer, to adjourn the Executive Committee meeting. Motion carried.

Central Minnesota Community Corrections Executive Committee meeting was adjourned by the Chair at 9:31 a.m.

Rachel Reabe-Nystrom
Vice-Chair

Nicole Kern
Associate Director