

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

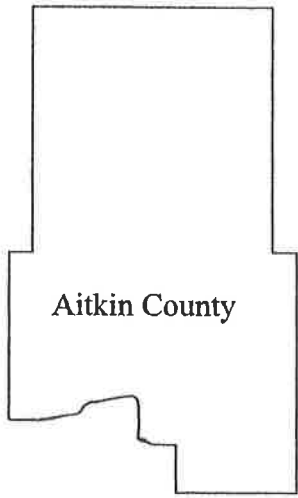
**RE: Prepared list for - Association of Minnesota Counties 2013 District 1
Spring Meeting**

DATE: June 12, 2013

At the meeting AMC asked that Aitkin County present a prepared list of items of interest and or concerns. At the Board meeting on June 11th the Board determined the following items are important to Aitkin County.

1. MN Choices (addressing new staffing concerns)
2. Desire to elimination of State General Tax
3. Desire to reduce County portion of State sex offender program (25% currently)
4. Current Methadone Program unacceptable (transporting problems and why one drug for another drug paid for by tax payers)

If you have questions, please contact me.



Aitkin County Association of Townships

Serving all of Aitkin County

JUN 12 2013

The next quarterly meeting of the Association will be July 18, 2013 at the Waukenabo Community Center at 7:30p.m.

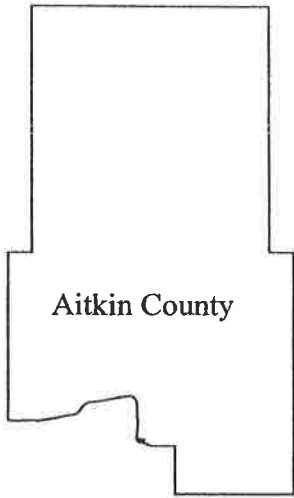
There will be a vote on sending 2 people to the Annual Convention in St. Cloud this year.

Not sure of speaker at this time.

Anita

pjamande@centurylink.net

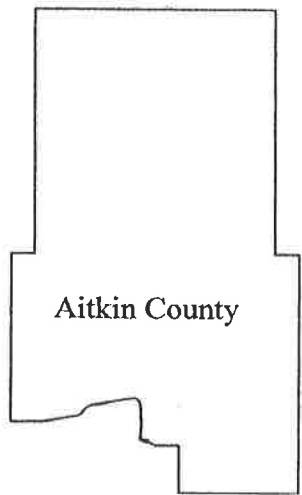
218-927-6700



Aitkin County Association of Townships

Serving all of Aitkin County

| Date | January 16, 2013 |
|----------------------------|------------------|
| Balance On Hand | \$ 9,516.12 |
| Income | |
| Dues | \$ 15,541.19 |
| Interest | \$ 0.45 |
| Total | \$ 25,057.76 |
| Expenses | |
| Wages | \$ 258.61 |
| IRS | \$ - |
| Mileage | \$ 309.62 |
| Office Supplies | \$ 47.21 |
| Refreshments/misc. | \$ 23.94 |
| Door prizes | \$ - |
| Dues paid | \$ 16,111.36 |
| Convention/L & R Reg. etc. | \$ 278.62 |
| Hall Rents | \$ 100.00 |
| Total | \$ 17,129.36 |
| Balance on hand | \$ 7,928.40 |
| Date | April 17, 2013 |



Aitkin County Association of Townships

Serving all of Aitkin County

April 25, 2013

Annual Aitkin County Association of Townships Meeting

Open with Pledge at 7:30pm, with 21 townships represented with Turner, Shamrock, and Malmo having full board in attendance. Also in attendance were 3 visitors, Reno Wells (MAT Director) Scott Turner (sheriff), Steve Hughes (Aitkin Soil & Water).

Welcome to our New Officers and also a moment of Silence for those who have passed away this past quarter.

Approve Sect. Report as Mailed with one spelling error on page 3, chage should be charge was made on a motion from Howard Harms and a second from Roberta Elvecrog. Approved Treasurer Report as read by Anita was made on am motion from Bill Onstad and second from Bill Pratt.

Correspondence: GTS Lad use workshops.

Director up for re-election for District 1: (Aitkin, Farm Island, Hill Lake, Kimberly, Macville, Morrison, Spencer, Waukenabo). These townships may vote and nominate. Arrowhead Regional Development also needs a representative. Pat Martz was elected to be the new District 1 Director.

Annual convention: Board recommends 2 people to attend the convention in Morton. Board has approved to spend up to \$500.00 per person. No one came forward, but it was mentioned that Harriet Simonson won a trip through the Short Courses. Will decide on who goes in July.

Board needs ideas for speakers, as we would like to know what you would like more information about. Possible Records Retention and Road Issues
Important to update not only MAT with new officers or changes, but Kirk's office as well, as Anita gets the mailing list from Kirk.

Gas Tax error: You may have been one township that had a change in your gas tax this year due to an error in calculating 2012 Gas Tax.

Reno was in DC Last week and talked to people. He mentioned that so far here has been the following opportunity to gather information from: Big 4, L & R, and Short Courses. MAT Website is kept up to date and should be checked regularly. Summer Short Courses are coming up. Annexation issues are being worked on. Scholarships are due May 1st. Spang Townships is having a work shop on "Rock 'N Roll" road demo.

County Officials: Scott spoke on the possibility of flooding, sandbags are available. Code "red" is being set up and will go through landlines. Has received a FEMA grant and is working on one from ARDC for the Mitigation Plan.

Guest Speaker: Steve Hughes Soil & Water spoke on the weed issue. Supervisors are the first contact to work on the weed issue. He had handouts from 2 years ago for us to use. Their office is now doing the test for Pesticide Application, test fee is waved for townships, but the test costs about \$65.00.

Door Prizes: 1 from Minnestalgia, Sentence to Serve

Thank you to the McGregor Community Center for having us, next Meeting will be at the Waukenabo Community Center, July 18, 2013 at 7:30 p.m.
Adjourned at 8:30 pm

Respectfully

Anita Anderson
Secretary/Treasurer

Handout
4A

Aitkin County Highway Department

CSAP 001-612-014

Bid Abstract - 6/10/2013

| Project: CSAP 001-612-014 - Bituminous Overlay w/ Shoulder Widening - CSAH 12 | | Engineers Estimate | | | | Tri City Paving | | |
|---|---|--------------------|----------|-------------|--------------|------------------|--------------|----------------|
| | | | | | | Little Falls, MN | | |
| Item No. | Item | Units | Quantity | Unit Price | Total Price | Unit Price | Total Price | |
| 1 | 2021.501 MOBILIZATION | LUMP SUM | 1 | \$85,000.00 | \$85,000.00 | \$100,000.00 | \$100,000.00 | |
| 2 | 2051.501 MAINT AND RESTORATION OF HAUL ROADS | LUMP SUM | 1 | \$1,000.00 | \$1,000.00 | \$1.00 | \$1.00 | |
| 3 | 2101.511 CLEARING AND GRUBBING | LUMP SUM | 1 | \$26,000.00 | \$26,000.00 | \$52,000.00 | \$52,000.00 | |
| 4 | 2104.501 REMOVE PIPE CULVERTS | LIN FT | 1275 | \$10.00 | \$12,750.00 | \$14.00 | \$17,850.00 | |
| 5 | 2104.505 REMOVE BITUMINOUS PAVEMENT | SQ YD | 659 | \$3.00 | \$1,977.00 | \$3.85 | \$2,537.15 | |
| 6 | 2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH) | LIN FT | 1000 | \$2.50 | \$2,500.00 | \$1.00 | \$1,000.00 | |
| 7 | 2104.523 SALVAGE CONCRETE APRON | EACH | 3 | \$100.00 | \$300.00 | \$250.00 | \$750.00 | |
| 8 | 2105.501 COMMON EXCAVATION (P) | CU YD | 36360 | \$4.00 | \$145,440.00 | \$3.35 | \$121,806.00 | |
| 9 | 2105.505 MUCK EXCAVATION | CU YD | 31678 | \$6.00 | \$190,068.00 | \$6.00 | \$190,068.00 | |
| 10 | 2105.521 GRANULAR BORROW (EV) | CU YD | 101005 | \$5.75 | \$580,778.75 | \$7.50 | \$757,537.50 | |
| 11 | 2105.533 SALVAGED AGGREGATE (CV) | SQ YD | 161 | \$10.00 | \$1,610.00 | \$10.00 | \$1,610.00 | |
| 12 | 2105.604 GEOTEXTILE FABRIC TYPE V | SQ YD | 12280 | \$1.75 | \$21,490.00 | \$3.00 | \$36,840.00 | |
| 13 | 2211.501 AGGREGATE BASE CLASS 5 | TON | 15892 | \$9.00 | \$143,028.00 | \$10.00 | \$158,920.00 | |
| 14 | 2211.503 AGGREGATE BASE (CV) CLASS 5 | CU YD | 7070 | \$15.50 | \$109,585.00 | \$20.00 | \$141,400.00 | |
| 15 | 2221.501 AGGREGATE SHOULDERING CLASS 1 | TON | 2152 | \$12.70 | \$27,330.40 | \$20.00 | \$43,040.00 | |
| 16 | 2232.501 MILL BITUMINOUS SURFACE (3.0") | SQ YD | 2977 | \$1.75 | \$5,209.75 | \$3.00 | \$8,931.00 | |
| 17 | 2232.501 MILL BITUMINOUS SURFACE (4.0") | SQ YD | 30333 | \$2.25 | \$68,249.25 | \$2.00 | \$60,666.00 | |
| 18 | 2232.501 MILL BITUMINOUS SURFACE (6.0") | SQ YD | 7756 | \$3.50 | \$27,146.00 | \$5.00 | \$38,780.00 | |
| 19 | 2232.501 MILL BITUMINOUS SURFACE (FULL DEPTH) | SQ YD | 1313 | \$4.00 | \$5,252.00 | \$5.00 | \$6,565.00 | |
| 20 | 2331.604 BITUMINOUS PAVEMENT RECLAMATION | SQ YD | 47579 | \$1.25 | \$59,473.75 | \$1.25 | \$59,473.75 | |
| 21 | 2357.502 BITUMINOUS MATERIAL FOR TACK COAT | GALLON | 3008 | \$3.00 | \$9,024.00 | \$3.00 | \$9,024.00 | |
| 22 | 2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) | TON | 15370 | \$52.00 | \$799,240.00 | \$58.00 | \$891,460.00 | |
| 23 | 2412.511 8X6 PRECAST CONCRETE BOX CULVERT | LIN FT | 72 | \$500.00 | \$36,000.00 | \$600.00 | \$43,200.00 | |
| 24 | 2412.512 8X6 PRECAST CONCRETE BOX CULVERT END SECTION | EACH | 2 | \$7,500.00 | \$15,000.00 | \$6,000.00 | \$12,000.00 | |
| 25 | 2451.501 STRUCTURE EXCAVATION CLASS U (P) | CU YD | 3501 | \$7.00 | \$24,507.00 | \$6.00 | \$21,006.00 | |
| 26 | 2451.503 GRANULAR BACKFILL (LV) | CU YD | 6338 | \$8.00 | \$50,704.00 | \$9.00 | \$57,042.00 | |
| 27 | 2451.509 AGGREGATE BEDDING (MOD) LV | CU YD | 50 | \$40.00 | \$2,000.00 | \$25.00 | \$1,250.00 | |
| 28 | 2501.511 15" CS PIPE CULVERT | LIN FT | 736 | \$20.00 | \$14,720.00 | \$25.00 | \$18,400.00 | |
| 29 | 2501.511 18" CS PIPE CULVERT | LIN FT | 228 | \$24.00 | \$5,472.00 | \$30.00 | \$6,840.00 | |
| 30 | 2501.511 24" CS PIPE CULVERT | LIN FT | 108 | \$30.00 | \$3,240.00 | \$34.00 | \$3,672.00 | |
| 31 | 2501.511 18" RC PIPE CULVERT | LIN FT | 30 | \$40.00 | \$1,200.00 | \$30.00 | \$900.00 | |
| 32 | 2501.511 18" RC PIPE CULVERT CLASS IV | LIN FT | 70 | \$42.00 | \$2,940.00 | \$30.00 | \$2,100.00 | |
| 33 | 2501.511 24" RC PIPE CULVERT | LIN FT | 328 | \$44.00 | \$14,432.00 | \$37.00 | \$12,136.00 | |
| 34 | 2501.511 24" RC PIPE CULVERT CLASS III | LIN FT | 162 | \$45.00 | \$7,290.00 | \$39.00 | \$6,318.00 | |
| 35 | 2501.515 18" RC PIPE APRON | EACH | 1 | \$490.00 | \$490.00 | \$500.00 | \$500.00 | |
| 36 | 2501.515 24" RC PIPE APRON | EACH | 11 | \$500.00 | \$5,500.00 | \$550.00 | \$6,050.00 | |
| 37 | 2501.569 15" GS SAFETY APRON W/O GRATE DESIGN 3148 | EACH | 32 | \$160.00 | \$5,120.00 | \$225.00 | \$7,200.00 | |
| 38 | 2501.569 18" GS SAFETY APRON W/O GRATE DESIGN 3148 | EACH | 8 | \$200.00 | \$1,600.00 | \$330.00 | \$2,640.00 | |
| 39 | 2501.569 24" GS SAFETY APRON W/O GRATE DESIGN 3148 | EACH | 4 | \$240.00 | \$960.00 | \$460.00 | \$1,840.00 | |
| 40 | 2501.573 INSTALL CONCRETE APRON | EACH | 3 | \$100.00 | \$300.00 | \$225.00 | \$675.00 | |
| 41 | 2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN F | EACH | 1 | \$3,000.00 | \$3,000.00 | \$2,500.00 | \$2,500.00 | |
| 42 | 2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN G | EACH | 1 | \$2,000.00 | \$2,000.00 | \$2,500.00 | \$2,500.00 | |
| 43 | 2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020 | EACH | 1 | \$4,000.00 | \$4,000.00 | \$4,500.00 | \$4,500.00 | |
| 44 | 2511.501 RANDOM RIPRAP CLASS II | CU YD | 95.6 | \$60.00 | \$5,736.00 | \$65.00 | \$6,214.00 | |
| 45 | 2531.501 CONCRETE CURB & GUTTER DESIGN SS24 | LIN FT | 830 | \$20.00 | \$16,600.00 | \$20.00 | \$16,600.00 | |
| 46 | 2545.501 ELECTRIC LIGHT SYSTEM "A" | LUMP SUM | 1 | \$10,000.00 | \$10,000.00 | \$20,000.00 | \$20,000.00 | |
| 47 | 2554.501 TRAFFIC BARRIER DESIGN B8338 | LIN FT | 2475 | \$20.00 | \$49,500.00 | \$19.30 | \$47,767.50 | |
| 48 | 2554.501 TRAFFIC BARRIER DESIGN 8331B | LIN FT | 5100 | \$10.00 | \$51,000.00 | \$8.65 | \$44,115.00 | |
| 49 | 2554.521 ANCHORAGE ASSEMBLY 8333B | EACH | 8 | \$1,800.00 | \$14,400.00 | \$1,495.00 | \$11,960.00 | |
| 50 | 2554.523 END TREATMENT-ENERGY ABSORBING TERMINAL | EACH | 6 | \$2,200.00 | \$13,200.00 | \$2,255.00 | \$13,530.00 | |
| 51 | 2563.601 TRAFFIC CONTROL | LUMP SUM | 1 | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 | |
| 52 | 2573.502 SILT FENCE, TYPE PREASSEMBLED | LIN FT | 12790 | \$1.80 | \$23,022.00 | \$2.00 | \$25,580.00 | |
| 53 | 2573.602 ROCK DITCH CHECK - PERMANENT | EACH | 7 | \$600.00 | \$4,200.00 | \$1,000.00 | \$7,000.00 | |
| 54 | 2573.602 ROCK DITCH CHECK - TEMPORARY | EACH | 10 | \$190.00 | \$1,900.00 | \$1,000.00 | \$10,000.00 | |
| 55 | 2575.501 SEEDING | ACRE | 26.78 | \$80.00 | \$2,142.40 | \$110.00 | \$2,945.80 | |
| 56 | 2575.502 SEED MIXTURE 190 | POUND | 2000 | \$3.00 | \$6,000.00 | \$2.70 | \$5,400.00 | |
| 57 | 2575.511 MULCH MATERIAL TYPE 3 | TON | 53.56 | \$190.00 | \$10,176.40 | \$250.00 | \$13,390.00 | |
| 58 | 2575.519 DISK ANCHORING | ACRE | 26.78 | \$50.00 | \$1,339.00 | \$75.00 | \$2,008.50 | |
| 59 | 2575.523 EROSION CONTROL BLANKETS CATEGORY 2 | SQ YD | 19652 | \$1.00 | \$19,652.00 | \$1.00 | \$19,652.00 | |
| 60 | 2575.531 FERTILIZER TYPE 1 | TON | 4.7 | \$750.00 | \$3,525.00 | \$980.00 | \$4,606.00 | |
| 61 | 2575.57 RAPID STABILIZATION METHOD 1 | ACRE | 16.48 | \$400.00 | \$6,592.00 | \$350.00 | \$5,768.00 | |
| 62 | 2580.603 INTERIM PAVEMENT MARKING | LIN FT | 31458 | \$0.16 | \$5,033.28 | \$0.50 | \$15,729.00 | |
| 63 | 2582.502 4" SOLID LINE WHITE-EPOXY | LIN FT | 30998 | \$0.25 | \$7,749.50 | \$0.28 | \$8,679.44 | |
| 64 | 2582.502 4" SOLID LINE YELLOW-EPOXY | LIN FT | 14774 | \$0.30 | \$4,432.20 | \$0.26 | \$3,841.24 | |
| 65 | 2582.502 4" BROKEN LINE YELLOW-EPOXY | LIN FT | 1910 | \$0.30 | \$573.00 | \$0.26 | \$496.60 | |
| Totals for Project CSAP 001-612-014 | | | | | | \$2,809,699.68 | | \$3,228,811.48 |
| % of Estimate for Project CSAP 001-612-014 | | | | | | | | 14.92% |

I hereby certify that this is an exact reproduction of bids received.

Certified By:

Date: 6-25-13

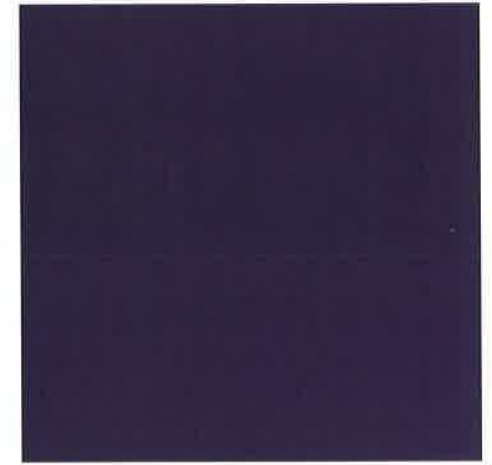
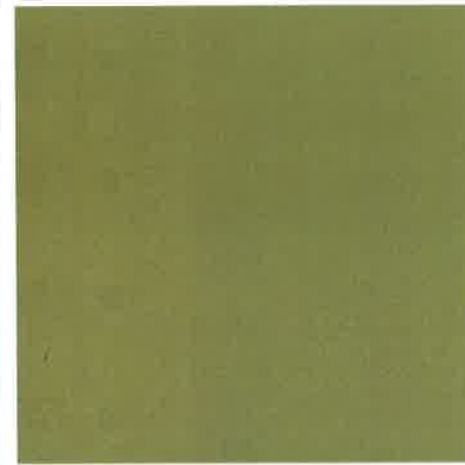
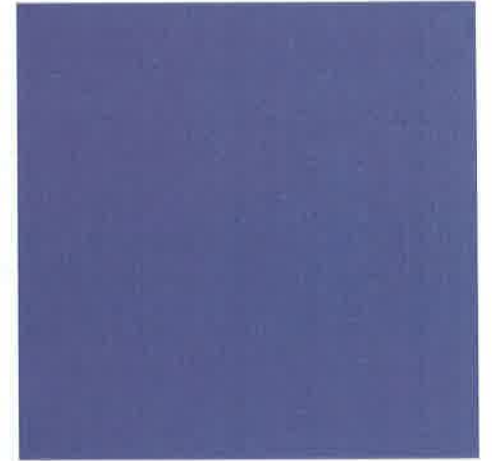
License No.

24340

Summary of Bid versus Estimated Cost - All Projects Since 2009

| | Engineer's Estimate | Low Bid | Amount Over/Under | Cummulative |
|-----------------------------|-------------------------|-------------------------|------------------------|-----------------|
| 2009 S.A.P. 01-605-11 | \$ 680,012.40 | \$ 707,707.00 | \$ 27,694.60 | \$ 27,694.60 |
| 2009 S.A.P. 01-599-32, etc | \$ 394,869.50 | \$ 410,658.30 | \$ 15,788.80 | \$ 43,483.40 |
| 2009 S.A.P. 001-599-031 | \$ 62,735.00 | \$ 60,277.25 | \$ (2,457.75) | \$ 41,025.65 |
| 2009 S.P. 01-614-11 | \$ 1,339,339.50 | \$ 1,288,056.31 | \$ (51,283.19) | \$ (10,257.54) |
| 2009 S.P 01-601-17 | \$ 1,212,724.95 | \$ 953,241.83 | \$ (259,483.12) | \$ (269,740.66) |
| 2009 S.A.P. 01-601-18 | \$ 1,476,676.65 | \$ 1,441,098.47 | \$ (35,578.18) | \$ (305,318.84) |
| 2009 S.P. 01-610-21 | \$ 2,128,540.60 | \$ 1,695,437.95 | \$ (433,102.65) | \$ (738,421.49) |
| 2009 C.P. 01-62-02, etc. | \$ 366,727.65 | \$ 312,570.14 | \$ (54,157.51) | \$ (792,579.00) |
| 2010 S.A.P. 01-633-04 | \$ 329,105.40 | \$ 330,000.00 | \$ 894.60 | \$ (791,684.40) |
| 2010 S.P. 01-610-24, etc. | \$ 1,949,348.00 | \$ 1,906,407.75 | \$ (42,940.25) | \$ (834,624.65) |
| 2010 C.P. 01-241-01 | \$ 274,635.15 | \$ 300,097.78 | \$ 25,462.63 | \$ (809,162.02) |
| 2010 S.A.P. 001-598-012 | \$ 122,403.00 | \$ 104,228.90 | \$ (18,174.10) | \$ (827,336.12) |
| 2011 S.A.P. 01-610-23 | \$ 1,391,822.70 | \$ 1,427,021.79 | \$ 35,199.09 | \$ (792,137.03) |
| 2011 S.A.P. 01-632-05, etc. | \$ 2,304,673.30 | \$ 2,350,350.65 | \$ 45,677.35 | \$ (746,459.68) |
| 2011 S.A.P. 01-603-11 | \$ 1,192,785.30 | \$ 1,271,409.84 | \$ 78,624.54 | \$ (667,835.14) |
| 2011 S.A.P. 001-598-013 | \$ 45,979.00 | \$ 58,034.32 | \$ 12,055.32 | \$ (655,779.82) |
| 2011 S.A.P. 01-599-33 | \$ 163,427.50 | \$ 203,837.12 | \$ 40,409.62 | \$ (615,370.20) |
| 2011 C.P. 01-60-01 | \$ 1,047,609.25 | \$ 1,202,330.19 | \$ 154,720.94 | \$ (460,649.26) |
| 2012 S.P. 01-603-12 | \$ 1,857,857.05 | \$ 2,030,345.39 | \$ 172,488.34 | \$ (288,160.92) |
| 2012 C.P. 01-614-11, etc. | \$ 1,143,222.10 | \$ 1,052,727.66 | \$ (90,494.44) | \$ (378,655.36) |
| 2012 S.A.P. 01-632-004 | \$ 1,246,206.90 | \$ 1,304,309.24 | \$ 58,102.34 | \$ (320,553.02) |
| 2012 S.A.P. 001-604-010 | \$ 486,324.00 | \$ 580,037.42 | \$ 93,713.42 | \$ (226,839.60) |
| 2012 001-599-34 | \$ 124,090.00 | \$ 149,072.25 | \$ 24,982.25 | \$ (201,857.35) |
| 2012 S.A.P. 01-605-09 | \$ 644,471.40 | \$ 669,719.85 | \$ 25,248.45 | \$ (176,608.90) |
| 2012 S.P. 001-601-019, etc. | \$ 450,582.00 | \$ 418,446.66 | \$ (32,135.34) | \$ (208,744.24) |
| 2013 C.P. 01-60-02 | \$ 1,101,511.00 | \$ 978,200.60 | \$ (123,310.40) | \$ (332,054.64) |
| 2013 C.P. 01-54-01, etc. | \$ 1,121,365.75 | \$ 1,174,255.10 | \$ 52,889.35 | \$ (279,165.29) |
| Total: | \$ 24,659,045.05 | \$ 24,379,879.76 | \$ (279,165.29) | |

Handout
4A



East Central Broadband Initiative

Driving our region to meet state broadband goals of 10 – 20 Mbps connectivity by 2015 in Aitkin, Carlton, Kanabec, Mille Lacs and Pine County



Who are we?

A regional ad-hoc group that formed with people from the County's of Aitkin, Pine, Mille Lacs, Kanabec and Carlton to tackle broadband issues.

Please join us!

Regional Summit Feb. 28, 2013

- 80+ Attendees

- Summit funded by Blandin Foundation
and the Initiative Foundation

- ECMECC
- City of Mora
- Kanabec
Broadband
Initiative
- MLC Residents
- Milaca Schools
- Milaca City Council
- ARCD
- ECRDC
- Kanabec County
- Fond du Lac Band
- Pine County
- Pine City
- Aitkin County
- Pine Tech
- Mille Lacs County
- Carlton County
- Bill Coleman,
[bill@communitytechnolog
yadvisors.com](mailto:bill@communitytechnologyadvisors.com)
- Local businesses
- Local providers



The importance of broadband



- Broadband is necessary to
 - Find a job, apply for a job
 - Get an education or take a class
 - Stay connected to family and friends
 - Work from home
 - Do online banking
 - Attract doctors, and other professionals
 - Find the best prices, online auctions
 - Make a reservation
 - Implement home health care
 - Pay bills
 - Share pictures with family & friends
 - Buy a car
 - Pay small business taxes and withholding
 - Monitor at-home kids and elderly parents
 - Watch a movie or listen to music
 - Online shopping
 - Attract and retain businesses



How are we doing in East Central Minnesota?

Poorly!

- Our five counties share a similar situation with generally adequate broadband within cities and towns, but...
 - Significant percentages of our population live in the rural countryside without wired broadband services
 - Telephone services are provided by large national entities that have not invested to be able to deliver broadband to the state standard
 - The costs to upgrade these networks will not generate the necessary ROI to these companies to make this investment without some subsidy
 - Current fixed wireless, cellular wireless and satellite technologies have cost, capacity, reliability and other limitations



Connect MN Data

% of county households meeting various speed tiers. Does not include mobile wireless broadband.

Data will be updated in early summer. It is expected to show that an increased number of households, primarily in cities, will have access to 10 Mb services.

| County | >768k | >3 Mb | >6 Mb | >10 Mb |
|------------|-------|-------|-------|--------|
| Aitkin | 85% | 54% | 24% | 0% |
| Carlton | 82% | 62% | 50% | 49% |
| Kanabec | 92% | 85% | 27% | 0% |
| Mille Lacs | 94% | 86% | 45% | 0% |
| Pine | 91% | 88% | 24% | 6% |

Upload & Download Speed Range

500 Kbps – 1 Mbps

10 Mbps – 100 Mbps

Applications

Voice over IP
SMS
Basic Email
Web Browsing (simple sites) Streaming Music (caching) Low Quality Video (highly compressed)

Telemedicine
Educational Services
Broadcast Video SD and some HD
IPTV-HD
Gaming (complex)
Telecommuting (high-quality video)
High-Quality Telepresence
HD Surveillance
Intelligent Building Control

Uses in Minnesota

- Email
- Basic Internet use,
- NetMotion clients for general mobile laptop use
- Satellite Connections at Command Vehicle

- Three channels of HDTV
- Voice telephone
 - Radio, music, video downloads
 - Web surfing
 - Outgoing data – business servers, video streaming, videoconferencing5 screen is used.”
 - Wireless access points
 - LOGIS link to city, police, utility billing, financial connections via citrix farms,



East Central Broadband Summit Recommendations

Held on February 28 in Hinckley

Over 80 attendees

Active provider participation

Robust participant discussion

- 1. Raise community awareness and understanding about the importance of broadband**
This presentation, along with others in the region is the beginning of that effort.
- 2. Lobby elected officials for public policy solutions**
Solution options under development.
- 3. Explore last mile solutions**
Discussions between wired and wireless providers opened at the Summit.
- 4. Work with existing providers to explore public-private partnerships**
Meetings with existing providers are being scheduled, with Kanabec County feasibility study used as a basis for discussion
- 5. Explore a co-op option to deliver broadband services**
Possible U of M student project to explore alternatives
- 6. Provide training to help businesses make better use of broadband**
Blandin Broadband Community efforts in Kanabec and Mille Lacs Counties and Fond du Lac and Mille Lacs Bands of Ojibwe working on this issue.



Next Steps

Our counties will suffer social and economic consequences with inadequate broadband networks and services.

Market forces alone are unlikely to bring world-class broadband services to our region.

- Continued presentations to county, city and township leaders
- Presentations to chambers and other community groups
- Encouragement to providers to develop a collaborative private sector solution
- Broadband Summit II with participation of legislators, county boards, city councils, township officials and others
- Continued local broadband development efforts
- Continued market development efforts, particularly in Kanabec and Mille Lacs Counties and with Fond du Lac and Mille Lacs Bands of Ojibwe

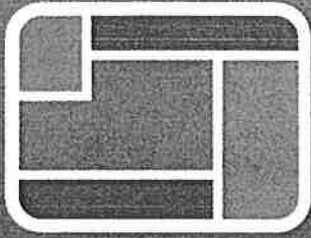


What can you DO?

Get involved and get the word out –
Broadband is critical to the success of
our rural community.....

- Request the State of MN Broadband Task Force hold meetings in our region
- Write to your representative about the importance of broadband and broadband infrastructure funding
- Provide a letter or resolution of support for our Regional Broadband Ad-Hoc Task Force
- Engage your constituents; talk about broadband and why it is important
- Raise awareness by requesting and providing information
- Join our email list and regional broadband group –
roxy.traxler@co.mille-lacs.mn.us

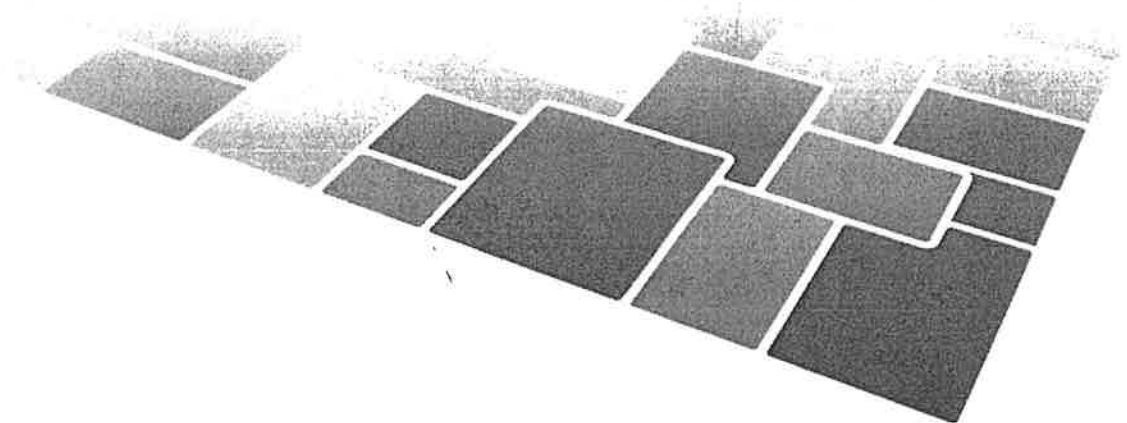
Handout



County Health Rankings & Roadmaps

A Healthier Nation, County by County

2013 Rankings Minnesota



Robert Wood Johnson Foundation



UNIVERSITY OF WISCONSIN

Population Health Institute

Translating Research for Policy and Practice

Introduction

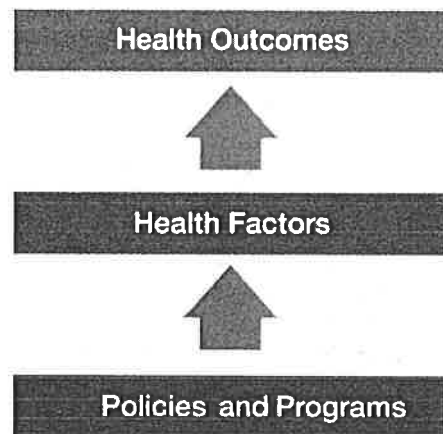
Where we live matters to our health. The health of a community depends on many different factors, including the environment, education and jobs, access to and quality of healthcare, and individual behaviors. We can improve a community's health by implementing effective policies and programs. For example, people who live in communities with smoke-free laws are less likely to smoke or to be exposed to second-hand smoke, which reduces lung cancer risk. In addition, people who live in communities with safe and accessible park and recreation space are more likely to exercise, which reduces heart disease risk.

However, health varies greatly across communities, with some places being much healthier than others. And, until now, there has been no standard method to illustrate what we know about what makes people sick or healthy or a central resource to identify what we can do to create healthier places to live, learn, work and play.

We know that much of what influences our health happens outside of the doctor's office – in our schools, workplaces and neighborhoods. The *County Health Rankings & Roadmaps* program provides information on the overall health of your community and provides the tools necessary to create community-based, evidence-informed solutions. Ranking the health of nearly every county across the nation, the *County Health Rankings* illustrate **what we know** when it comes to what is making communities sick or healthy. The *County Health Roadmaps* show **what we can do** to create healthier places to live, learn, work and play. The Robert Wood Johnson Foundation collaborates with the University of Wisconsin

Population Health Institute to bring this groundbreaking program to counties and states across the nation.

The *County Health Rankings & Roadmaps* program includes the *County Health Rankings* project, launched in 2010, and the newer *Roadmaps* project that mobilizes local communities, national partners and leaders across all sectors to improve health. The program is based on this model of population health improvement:



In this model, health outcomes are measures that describe the current health status of a county. These health outcomes are influenced by a set of health factors. Counties can improve health outcomes by addressing all health factors with effective, evidence-informed policies and programs.

Everyone has a stake in community health. We all need to work together to find solutions. The *County Health Rankings & Roadmaps* serve as both a call to action and a needed tool in this effort.

Guide to Our Web Site

To compile the *Rankings*, we selected measures that reflect important aspects of population health that can be improved and are available at the county level across the nation. Visit www.countyhealthrankings.org to learn more.

To get started and see data, enter your county or state name in the search box. Click on the name of a county or measure to see more details. You can: Compare Counties; Download data for your state; Print one or more county

snapshots; or Share information with others via Facebook, Twitter, or Google+. To understand our methods, click on Learn about the Data and Methods. You can also take advantage of the Using the *Rankings* Data guide to help you explore the data and figure out more about what is driving your community's health. To learn about what you can do to improve health in your community, visit the *Roadmaps to Health Action Center*. Finally, you can learn what others are doing by reading Communities Stories and visiting the Project Showcase.

County Health Roadmaps

The *Rankings* illustrate **what we know** when it comes to making people sick or healthy. The *County Health Rankings* confirm the critical role that factors such as education, jobs, income and the environment play in how healthy people are and how long we live.

The *County Health Roadmaps* mobilizes local communities, national partners and leaders across all sectors to improve health. The *County Health Roadmaps* show **what we can do** to create healthier places to live, learn, work and play. The Robert Wood Johnson Foundation (RWJF) collaborates with the University of Wisconsin Population Health Institute (UWPHI) to bring this groundbreaking project to cities, counties and states across the nation.

The *Roadmaps* project includes grants to local coalitions and partnerships among policymakers, business, education, public health, health care, and community organizations; grants to national organizations working to improve health; recognition of communities whose promising efforts have led to better health; and customized guidance on strategies to improve health.

Roadmaps to Health Community Grants

The *Roadmaps to Health* Community Grants provide funding for 2 years to thirty state and local efforts among policymakers, business, education, healthcare, public health and community organizations working to create positive policy or systems changes that address the social and economic factors that influence the health of people in their community.

Roadmaps to Health Partner Grants

RWJF is awarding *Roadmaps to Health* Partner Grants to national organizations that are experienced at engaging local partners and leaders and are able to deliver high-quality training and technical assistance, and committed to making communities healthier places to live, learn, work and play. Partner grantees increase awareness about the *County Health Rankings & Roadmaps* to their members, affiliates and allies. As of February 2013, RWJF has awarded partner grants to United Way Worldwide, National Business Coalition on Health, and National Association of Counties.

RWJF Roadmaps to Health Prize

In February 2013, RWJF awarded the first *RWJF Roadmaps to Health* Prizes of \$25,000 to six communities that are working to become healthier places to live, learn, work and play. The *RWJF Roadmaps to Health* Prize is intended not only to honor successful efforts, but also to inspire and stimulate similar activities in other U.S. communities.



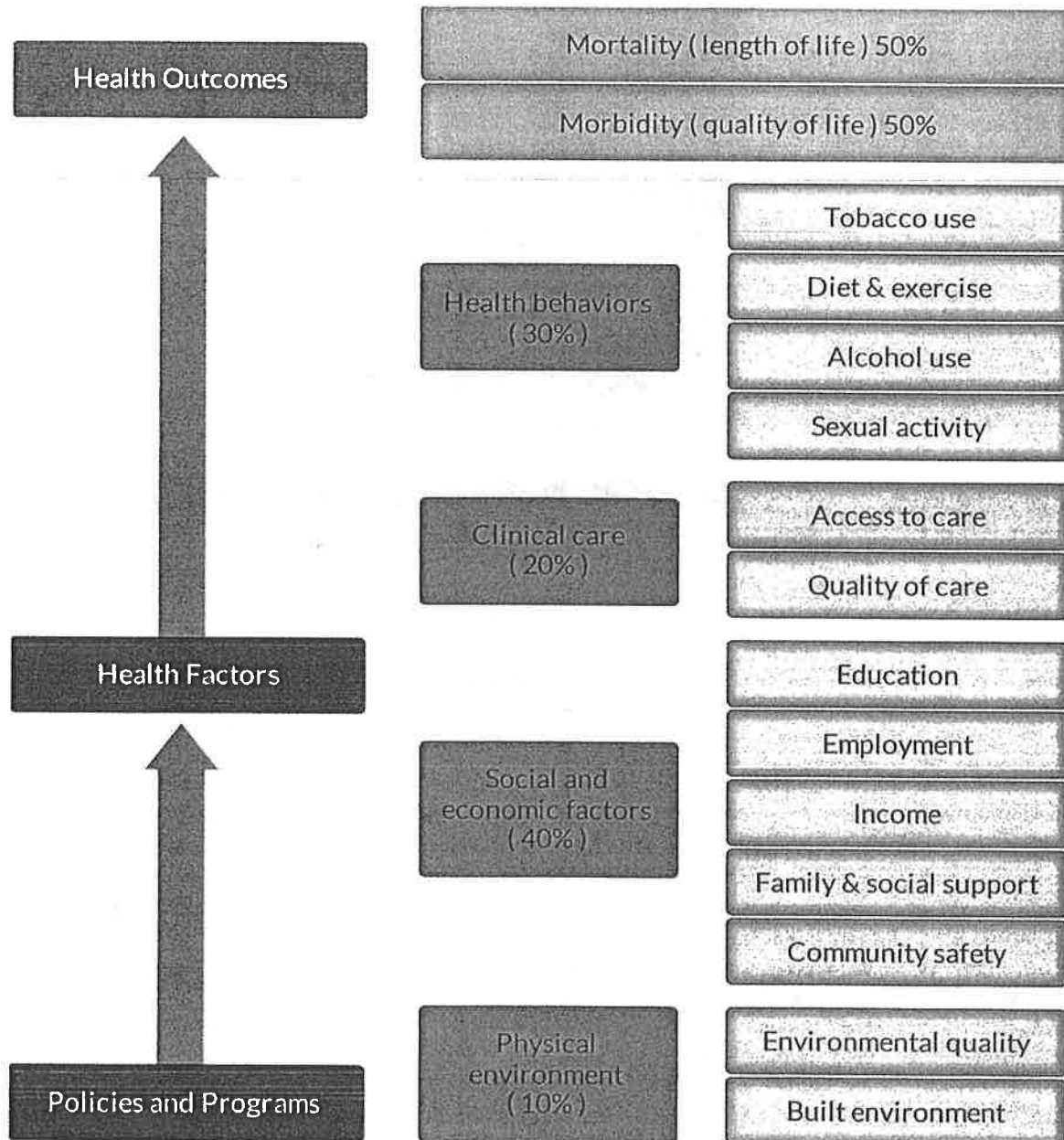
Roadmaps to Health Action Center

The *Roadmaps to Health* Action Center, based at UWPHI, provides tools and guidance to help groups working to make their communities healthier places. The Action Center website provides guidance on developing strategies and advocacy efforts to advance pro-health policies, opportunities for ongoing learning, and a searchable database of evidence-informed policies and programs focused on health improvement: *What Works for Health*. Action Center staff provide customized consultation via email and telephone to those seeking more information about how to improve health. Coaching, including possible on-site visits, is also available for communities who have demonstrated the willingness and capacity to address factors that we know influence how healthy a person is, such as education, income and family connectedness.

County Health Rankings

The 2013 *County Health Rankings* report ranks Minnesota counties according to their summary measures of **health outcomes** and **health factors**. Counties also receive a rank for mortality, morbidity, health behaviors, clinical care, social and economic factors, and the physical environment. The figure below depicts the structure of the *Rankings* model; those having high ranks (e.g., 1 or 2) are estimated to be the “healthiest.”

Our summary **health outcomes** rankings are based on an equal weighting of mortality and morbidity measures. The summary **health factors** rankings are based on weighted scores of four types of factors: behavioral, clinical, social and economic, and environmental. The weights for the factors (shown in parentheses in the figure) are based upon a review of the literature and expert input, but represent just one way of combining these factors.

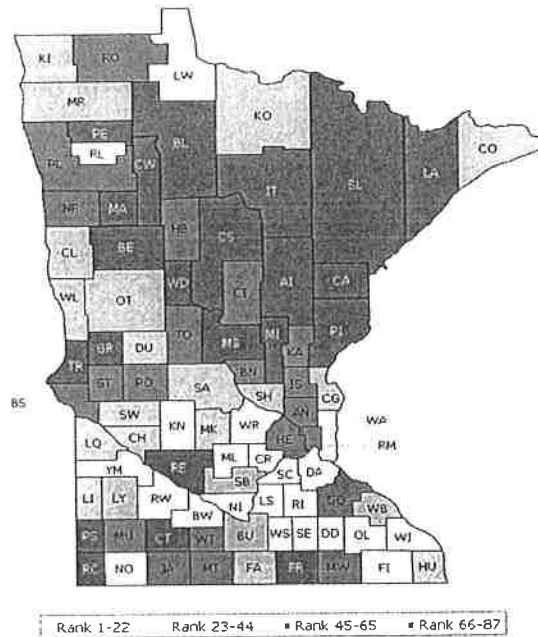


County Health Rankings model ©2012 UWPHI

The maps on this page and the next display Minnesota's counties divided into groups by health rank. Maps help locate the healthiest and least healthy counties in the state. The lighter colors indicate better performance in the respective

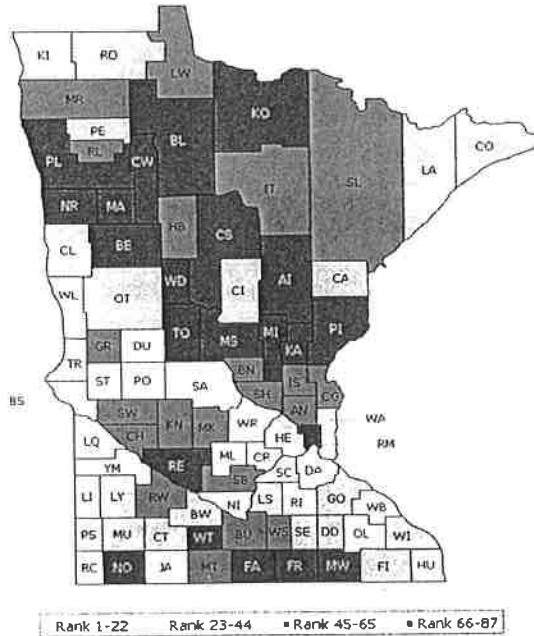
summary rankings. The green map shows the distribution of summary health outcomes. The blue displays the distribution of the summary rank for health factors.

HEALTH OUTCOMES



| County | Rank | County | Rank | County | Rank | County | Rank |
|------------|------|-------------------|------|------------|------|-----------------|------|
| Aitkin | 77 | Fillmore | 20 | Martin | 58 | Rock | 70 |
| Anoka | 47 | Freeborn | 67 | McLeod | 7 | Roseau | 49 |
| Becker | 76 | Goodhue | 56 | Meeker | 30 | Scott | 5 |
| Beltrami | 80 | Grant | 66 | Mille Lacs | 85 | Sherburne | 41 |
| Benton | 64 | Hennepin | 55 | Morrison | 82 | Sibley | 44 |
| Big Stone | 63 | Houston | 28 | Mower | 46 | St. Louis | 72 |
| Blue Earth | 25 | Hubbard | 53 | Murray | 52 | Stearns | 24 |
| Brown | 21 | Isanti | 45 | Nicollet | 16 | Steele | 2 |
| Carlton | 81 | Itasca | 69 | Nobles | 9 | Stevens | 61 |
| Carver | 1 | Jackson | 51 | Norman | 62 | Swift | 23 |
| Cass | 87 | Kanabec | 48 | Olmsted | 17 | Todd | 57 |
| Chippewa | 37 | Kandiyohi | 12 | Otter Tail | 38 | Traverse | 84 |
| Chisago | 35 | Kittson | 32 | Pennington | 73 | Wabasha | 40 |
| Clay | 43 | Koochiching | 42 | Pine | 71 | Wadena | 79 |
| Clearwater | 68 | Lac qui Parle | 31 | Pipestone | 75 | Waseca | 3 |
| Cook | 29 | Lake | 83 | Polk | 60 | Washington | 10 |
| Cottonwood | 78 | Lake of the Woods | 19 | Pope | 54 | Watsonwan | 59 |
| Crow Wing | 50 | Le Sueur | 11 | Ramsey | 65 | Wilkin | 33 |
| Dakota | 15 | Lincoln | 26 | Red Lake | 14 | Winona | 6 |
| Dodge | 4 | Lyon | 34 | Redwood | 18 | Wright | 13 |
| Douglas | 27 | Mahnomen | 86 | Renville | 74 | Yellow Medicine | 8 |
| Faribault | 39 | Marshall | 36 | Rice | 22 | | |

HEALTH FACTORS



| County | Rank | County | Rank | County | Rank | County | Rank |
|------------|------|-------------------|------|------------|------|-----------------|------|
| Aitkin | 78 | Fillmore | 34 | Martin | 47 | Rock | 16 |
| Anoka | 51 | Freeborn | 77 | McLeod | 22 | Roseau | 26 |
| Becker | 66 | Goodhue | 27 | Meeker | 54 | Scott | 4 |
| Beltrami | 86 | Grant | 56 | Mille Lacs | 81 | Sherburne | 48 |
| Benton | 45 | Hennepin | 25 | Morrison | 75 | Sibley | 61 |
| Big Stone | 8 | Houston | 14 | Mower | 73 | St. Louis | 59 |
| Blue Earth | 53 | Hubbard | 64 | Murray | 24 | Stearns | 17 |
| Brown | 31 | Isanti | 62 | Nicollet | 5 | Steele | 29 |
| Carlton | 36 | Itasca | 63 | Nobles | 67 | Stevens | 11 |
| Carver | 2 | Jackson | 13 | Norman | 68 | Swift | 60 |
| Cass | 84 | Kanabec | 80 | Olmsted | 3 | Todd | 82 |
| Chippewa | 55 | Kandiyohi | 57 | Otter Tail | 33 | Traverse | 42 |
| Chisago | 46 | Kittson | 30 | Pennington | 35 | Wabasha | 9 |
| Clay | 32 | Koochiching | 70 | Pine | 83 | Wadena | 76 |
| Clearwater | 85 | Lac qui Parle | 15 | Pipestone | 43 | Waseca | 50 |
| Cook | 23 | Lake | 28 | Polk | 79 | Washington | 1 |
| Cottonwood | 38 | Lake of the Woods | 65 | Pope | 19 | Watsonwan | 74 |
| Crow Wing | 44 | Le Sueur | 39 | Ramsey | 69 | Wilkin | 18 |
| Dakota | 6 | Lincoln | 21 | Red Lake | 49 | Winona | 37 |
| Dodge | 40 | Lyon | 41 | Redwood | 58 | Wright | 7 |
| Douglas | 12 | Mahnomen | 87 | Renville | 72 | Yellow Medicine | 20 |
| Faribault | 71 | Marshall | 52 | Rice | 10 | | |

Summary Health Outcomes & Health Factors Rankings

Counties receive two summary ranks:

- Health Outcomes
- Health Factors

Each of these ranks represents a weighted summary of a number of measures.

Health outcomes represent how healthy a county is while health factors represent what influences the health of the county.

| Rank | Health Outcomes | Rank | Health Factors |
|------|-------------------|------|-----------------|
| 1 | Carver | 1 | Washington |
| 2 | Steele | 2 | Carver |
| 3 | Waseca | 3 | Olmsted |
| 4 | Dodge | 4 | Scott |
| 5 | Scott | 5 | Nicollet |
| 6 | Winona | 6 | Dakota |
| 7 | McLeod | 7 | Wright |
| 8 | Yellow Medicine | 8 | Big Stone |
| 9 | Nobles | 9 | Wabasha |
| 10 | Washington | 10 | Rice |
| 11 | Le Sueur | 11 | Stevens |
| 12 | Kandiyohi | 12 | Douglas |
| 13 | Wright | 13 | Jackson |
| 14 | Red Lake | 14 | Houston |
| 15 | Dakota | 15 | Lac qui Parle |
| 16 | Nicollet | 16 | Rock |
| 17 | Olmsted | 17 | Stearns |
| 18 | Redwood | 18 | Wilkin |
| 19 | Lake of the Woods | 19 | Pope |
| 20 | Fillmore | 20 | Yellow Medicine |
| 21 | Brown | 21 | Lincoln |
| 22 | Rice | 22 | McLeod |
| 23 | Swift | 23 | Cook |
| 24 | Stearns | 24 | Murray |
| 25 | Blue Earth | 25 | Hennepin |
| 26 | Lincoln | 26 | Roseau |
| 27 | Douglas | 27 | Goodhue |
| 28 | Houston | 28 | Lake |
| 29 | Cook | 29 | Steele |
| 30 | Meeker | 30 | Kittson |
| 31 | Lac qui Parle | 31 | Brown |
| 32 | Kittson | 32 | Clay |
| 33 | Wilkin | 33 | Otter Tail |
| 34 | Lyon | 34 | Fillmore |
| 35 | Chisago | 35 | Pennington |
| 36 | Marshall | 36 | Carlton |
| 37 | Chippewa | 37 | Winona |
| 38 | Otter Tail | 38 | Cottonwood |
| 39 | Faribault | 39 | Le Sueur |
| 40 | Wabasha | 40 | Dodge |
| 41 | Sherburne | 41 | Lyon |
| 42 | Koochiching | 42 | Traverse |

| Rank | Health Outcomes | Rank | Health Factors |
|------|-----------------|------|-------------------|
| 43 | Clay | 43 | Pipestone |
| 44 | Sibley | 44 | Crow Wing |
| 45 | Isanti | 45 | Benton |
| 46 | Mower | 46 | Chisago |
| 47 | Anoka | 47 | Martin |
| 48 | Kanabec | 48 | Sherburne |
| 49 | Roseau | 49 | Red Lake |
| 50 | Crow Wing | 50 | Waseca |
| 51 | Jackson | 51 | Anoka |
| 52 | Murray | 52 | Marshall |
| 53 | Hubbard | 53 | Blue Earth |
| 54 | Pope | 54 | Meeker |
| 55 | Hennepin | 55 | Chippewa |
| 56 | Goodhue | 56 | Grant |
| 57 | Todd | 57 | Kandiyohi |
| 58 | Martin | 58 | Redwood |
| 59 | Watonwan | 59 | St. Louis |
| 60 | Polk | 60 | Swift |
| 61 | Stevens | 61 | Sibley |
| 62 | Norman | 62 | Isanti |
| 63 | Big Stone | 63 | Itasca |
| 64 | Benton | 64 | Hubbard |
| 65 | Ramsey | 65 | Lake of the Woods |
| 66 | Grant | 66 | Becker |
| 67 | Freeborn | 67 | Nobles |
| 68 | Clearwater | 68 | Norman |
| 69 | Itasca | 69 | Ramsey |
| 70 | Rock | 70 | Koochiching |
| 71 | Pine | 71 | Faribault |
| 72 | St. Louis | 72 | Renville |
| 73 | Pennington | 73 | Mower |
| 74 | Renville | 74 | Watonwan |
| 75 | Pipestone | 75 | Morrison |
| 76 | Becker | 76 | Wadena |
| 77 | Aitkin | 77 | Freeborn |
| 78 | Cottonwood | 78 | Aitkin |
| 79 | Wadena | 79 | Polk |
| 80 | Beltrami | 80 | Kanabec |
| 81 | Carlton | 81 | Mille Lacs |
| 82 | Morrison | 82 | Todd |
| 83 | Lake | 83 | Pine |
| 84 | Traverse | 84 | Cass |
| 85 | Mille Lacs | 85 | Clearwater |
| 86 | Mahnomen | 86 | Beltrami |
| 87 | Cass | 87 | Mahnomen |

2013 County Health Rankings: Measures, Data Sources, and Years of Data

| | Measure | Data Source | Years of Data |
|------------------------------------|--|--|----------------|
| HEALTH OUTCOMES | | | |
| Mortality | Premature death | National Center for Health Statistics | 2008-2010 |
| Morbidity | Poor or fair health | Behavioral Risk Factor Surveillance System | 2005-2011 |
| | Poor physical health days | Behavioral Risk Factor Surveillance System | 2005-2011 |
| | Poor mental health days | Behavioral Risk Factor Surveillance System | 2005-2011 |
| | Low birthweight | National Center for Health Statistics | 2004-2010 |
| HEALTH FACTORS | | | |
| HEALTH BEHAVIORS | | | |
| Tobacco Use | Adult smoking | Behavioral Risk Factor Surveillance System | 2005-2011 |
| Diet and Exercise | Adult obesity | National Center for Chronic Disease Prevention and Health Promotion | 2009 |
| | Physical inactivity | National Center for Chronic Disease Prevention and Health Promotion | 2009 |
| Alcohol Use | Excessive drinking | Behavioral Risk Factor Surveillance System | 2005-2011 |
| | Motor vehicle crash death rate | National Center for Health Statistics | 2004-2010 |
| Sexual Activity | Sexually transmitted infections | National Center for HIV/AIDS, Viral Hepatitis, STD, and TB prevention | 2010 |
| | Teen birth rate | National Center for Health Statistics | 2004-2010 |
| CLINICAL CARE | | | |
| Access to Care | Uninsured | Small Area Health Insurance Estimates | 2010 |
| | Primary care physicians | HRSA Area Resource File | 2011-2012 |
| | Dentists | HRSA Area Resource File | 2011-2012 |
| Quality of Care | Preventable hospital stays | Medicare/Dartmouth Institute | 2010 |
| | Diabetic screening | Medicare/Dartmouth Institute | 2010 |
| | Mammography screening | Medicare/Dartmouth Institute | 2010 |
| SOCIAL AND ECONOMIC FACTORS | | | |
| Education | High school graduation | Primarily state-specific sources, supplemented with National Center for Education Statistics | State-specific |
| | Some college | American Community Survey | 2007-2011 |
| Employment | Unemployment | Bureau of Labor Statistics | 2011 |
| Income | Children in poverty | Small Area Income and Poverty Estimates | 2011 |
| Family and Social Support | Inadequate social support | Behavioral Risk Factor Surveillance System | 2005-2010 |
| | Children in single-parent households | American Community Survey | 2007-2011 |
| Community Safety | Violent crime rate | Federal Bureau of Investigation | 2008-2010 |
| PHYSICAL ENVIRONMENT | | | |
| Environmental Quality | Daily fine particulate matter ¹ | CDC WONDER Environmental data | 2008 |
| | Drinking water safety | Safe Drinking Water Information System | FY 2012 |
| Built Environment | Access to recreational facilities | Census County Business Patterns | 2010 |
| | Limited access to healthy foods | USDA Food Environment Atlas | 2012 |
| | Fast food restaurants | Census County Business Patterns | 2010 |

¹ Not available for AK and HI.

CREDITS

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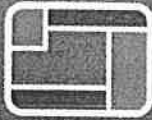
Design

Forum One, Alexandria, VA

Robert Wood Johnson Foundation

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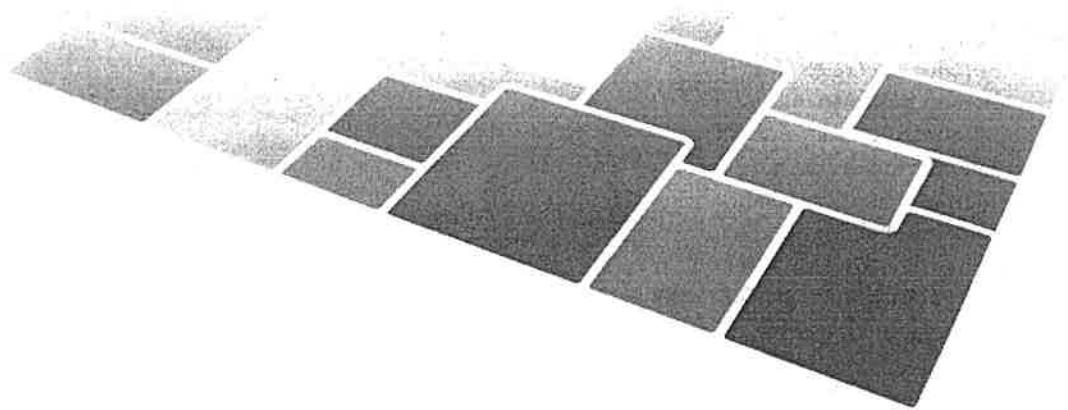
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County Health Rankings & Roadmaps

A Healthier Nation, County by County

countyhealthrankings.org



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(608) 265-6370 / info@countyhealthrankings.org



Handout
Added item

For: County Board of July 02, 2013

Motion by Commissioner X, seconded by Commissioner X and carried, all members voting yes to approve the following Temporary On Sale **3.2 Malt Liquor License** for July 10 through July 13, 2013 (July 10, 11, 12, &13, 2013)

OFF Sale:

ON Sale:

Aitkin Fire Department, d/b/a **Aitkin Fire Department Relief Association** – Aitkin Township

ON & OFF Sale:

County Attorney Workload Data | 2010-2013

| | 2010 | 2011 | 2012 | Current 2013 | Projected 2013 |
|----------------------------|-------|-------|-------|--------------|----------------|
| Criminal Files Opened | 943 | 983 | 1,088 | 431 | 1,034 |
| Criminal Files Closed | 1,143 | 1,016 | 1,139 | 550 | 1,320 |
| Civil Files Opened | 13 | 10 | 15 | 17 | 41 |
| Civil Files Closed | 4 | 11 | 5 | 12 | 29 |
| CHIPS Files Opened | 23 | 25 | 29 | 24 | 58 |
| CHIPS Files Closed | 22 | 33 | 22 | 17 | 41 |
| Child Support Files Opened | 57 | 61 | 46 | 24 | 58 |
| Child Support Files Closed | 25 | 165 | 6 | 0 | 55 |
| Commitment Files Opened | 14 | 18 | 9 | 13 | 31 |
| Commitment Files Closed | 11 | 27 | 9 | 12 | 29 |
| Forfeiture Files Opened | 8 | 21 | 19 | 12 | 29 |
| Forfeiture Files Closed | 15 | 14 | 13 | 11 | 26 |
| Condemnation Files Opened | 0 | 1 | 0 | 0 | 0 |
| Condemnation Files Closed | 0 | 0 | 0 | 1 | 2 |

APPENDIX D


ASSISTANT PUBLIC DEFENDER SALARY RANGE
FISCAL YEAR 2012-2013

| STEP | Full Time | Hourly | 75% | 50% |
|------|-----------|---------|----------|----------|
| 1 | \$52,450 | \$25.12 | \$39,337 | \$26,225 |
| 2 | \$55,115 | \$26.40 | \$41,336 | \$27,558 |
| 3 | \$57,460 | \$27.52 | \$43,095 | \$28,730 |
| 4 | \$60,126 | \$28.80 | \$45,094 | \$30,063 |
| 5 | \$62,471 | \$29.92 | \$46,853 | \$31,235 |
| 6 | \$64,816 | \$31.04 | \$48,612 | \$32,408 |
| 7 | \$67,588 | \$32.37 | \$50,691 | \$33,794 |
| 8 | \$69,933 | \$33.49 | \$52,450 | \$34,967 |
| 9 | \$72,279 | \$34.62 | \$54,209 | \$36,139 |
| 10 | \$74,624 | \$35.74 | \$55,968 | \$37,312 |
| 11 | \$76,969 | \$36.86 | \$57,727 | \$38,485 |
| 12 | \$79,315 | \$37.99 | \$59,486 | \$39,657 |
| 13 | \$81,660 | \$39.11 | \$61,245 | \$40,830 |
| 14 | \$84,005 | \$40.23 | \$63,004 | \$42,003 |
| 15 | \$86,351 | \$41.36 | \$64,763 | \$43,175 |
| 16 | \$88,696 | \$42.48 | \$66,522 | \$44,348 |
| 17 | \$91,041 | \$43.60 | \$68,281 | \$45,521 |
| 18 | \$93,387 | \$44.73 | \$70,040 | \$46,693 |
| 19 | \$98,077 | \$46.97 | \$73,558 | \$49,039 |

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: June 21, 2013
TO: Patrick Wussow, County Administrator
FROM: Terry Neff, Environmental Services Director 
RE: Vacant Assistant County Attorney Position

On the June 25, 2013, Aitkin County Board Agenda, Human Resources Manager Bobbie Danielson will be seeking approval of the Personnel Committee recommendations to fill three positions. One of the positions is the Assistant County Attorney. Following are problems that will likely occur with the Environmental Services Department if the position is not filled:

1. When the Attorney's Office is short staffed we lack their presence at our Planning Commission and Board of Adjustment meetings. Their presence is critical when legal questions arise or to assist in developing strong findings of fact on contentious permits. Bad decisions at these Board meetings can lead to costly appeals not only financially but in staff time.
2. Land use violations get put on hold and not resolved in a timely manner. This leads to more violations as it is perceived we are not enforcing the ordinances.
3. When we seek a legal opinion from Jim or his staff they are usually unable to give a timely response as they are in court or busy with other duties.
4. Review of draft ordinances, contracts and procedures take much longer to get responses back.

By not filling the Assistant County Attorney Position my Department becomes less efficient in enforcing ordinances and the potential for costly appeals increases with their absence at public hearings.

Aitkin County Board of Commissioners Board Meeting Attendance Record

Date: June 25, 2013

| Name | Please check the boxes that apply. | | |
|-----------------|------------------------------------|------------------------------|--|
| | Aitkin County Citizen | Aitkin County Employee | Company Representative – please list. |
| Nanci Hansbree | ✓ | | Aitkin Age |
| Beluecrog | ✓ | | |
| Late Lalli | ✓ | | Lain |
| MICK MORIARTY | ✓ | | FAIR |
| Royce Renteria | | | East Central Broadband / FNB of Mills |
| Paula Soderberg | | | |
| Genny Reynolds | | | Mille Lacs County |
| Ross Wagner | | ✓ | Aitkin County |
| | | | |
| | | | |
| | | | |