

The Aitkin County Board of Commissioners met this 28<sup>th</sup> day of May, 2013 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the May 28, 2013 amended agenda. Item 7B) Approve ATV Corridor Access Trail Application Requests, was added.

Patrick Wussow, County Administrator introduced Emily Campbell, 2013 American Honey Princess to the Board. Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting to adopt Resolution - Proclamation Identifying Emily Campbell 2013 American Honey Princess:

**WHEREAS**, in January of this year Emily Campbell was chosen as the 2013 American Honey Princess at the 2013 American Honey conference held in January 2013, and

**WHEREAS**, as the Princess, Emily will spend the year traveling across the country promoting honey and beekeeping and teaching the public about the importance of honeybees in agriculture, and

**WHEREAS**, prior to her selection as the American Honey Princess, Emily served as the Minnesota Honey Queen, and

**WHEREAS**, Emily has had a busy first few months as she has conducted numerous newspaper interviews in Minnesota, North Dakota, New Jersey, etc. along with meeting the public in Wisconsin, Pennsylvania, New Jersey, and Kentucky where she met the Kentucky Commissioner of Agriculture, and

**WHEREAS**, the Aitkin County Board appreciates and supports the efforts of Emily Campbell to educate the public about the importance of honeybees.

**NOW THEREFORE BE IT PROCLAIMED**, that Emily Campbell, an Aitkin County resident, is the American Honey Princess.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
May 28, 2013**

**I. Attendance**

The Aitkin County Board of Commissioners met this 28th day of May, 2013, at 9:14 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; Staff Members Susan Cebelinski and Sue Tange, Social Services Supervisors; Kathleen Ryan, Fiscal Supervisor; Eileen Foss, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; Jessica Schultz, Social Worker; and guests; Roberta Elvecrog, DAC & HHS Advisory; Jessica Seibert, HHS Advisory Member; Nanci Sauerbrei, Aitkin Independent Age; Emily Campbell, American

**CALL TO ORDER**

**APPROVED  
AGENDA**

**RESOLUTION  
052813-051  
PROCLAMATION  
IDENTIFYING  
EMILY CAMPBELL  
2013 AMERICAN  
HONEY  
PRINCESS**

**HEALTH &  
HUMAN  
SERVICES  
BOARD**

Beekeeping Federation/Princess; Beth Haasken, 4-H; Keith & Theresa Olsen and Stephanie Anct, Chappy's; Guests.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the Agenda with the removal of V.-C. Building System Agreement.

**III. Review April 23, 2013 Health & Human Service Board Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve the April 23, 2013, Health & Human Services Board Minutes.

**IV. Review Bills**

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried, the vote was to approve the Bills as presented this date.

**V. General/Miscellaneous Information****A. Educational Tuition Reimbursement for Jessica Schultz – Tom Burke**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried, the vote was to approve the and authorize the Educational Tuition Reimbursement for Jessica Schultz for her enrollment in the Master of Social Work Program through the University of North Dakota.

**B. MN Choices – Tom Burke updated the Board on the potential changes to take place with respect to the need for full time and part time assessors and the role of case managers noting we are responsible for all screens in our county.****C. This item was removed from the Agenda:**

Building System Agreement – Tom Burke – Removed from Agenda

1. Honeywell International Inc.
2. Johnson Controls

**D. Resignation from HHS Advisory Committee from Vern Awes and Appointment of Katie Nelson to fill the vacancy for District 4. Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried, the vote was to approve the appointment of Katie Nelson to fill the vacancy for the District 4 representation on the Health & Human Services Advisory Committee.****VI. FYI****A. Out of Home Placement Prevention – Sue Tange reviewed the handout (provided a second handout) and answered questions.****B. MN Sure – Eileen Foss reviewed the handout and responded to questions with respect to MNSURE and the Affordable Care Act which becomes effective for Aitkin County with open enrollment on October 1<sup>st</sup>, 2013.****VII. Contracts/Service Agreements****A. Facilities Use Agreement between Aitkin County Health & Human Services and State of Minnesota/Minnesota State Colleges and Universities/Pine Technical College for the period July 1, 2013 through June 30, 2014. Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve the Facilities Use Agreement between Aitkin County Health & Human Services and State of Minnesota/Minnesota State Colleges and Universities/Pine Technical College**

for the period July 1, 2013 through June 30, 2014.

**B. Home & Community Based Waiver Services Contract between the Aitkin County Board of Commissioners, acting through Health & Human Services and:**

- 1. **Aitkin County Developmental Achievement Center (DAC), McGregor**
- 2. **Barnabas Healthcare Services, Inc., Brainerd**
- 3. **Boyer’s Bay Adult Foster Care, Aitkin**
- 4. **Chappy’s Golden Shores, Hill City**
- 5. **Cuyuna Regional Medical Center dba Home Health Partnership, Crosby**
- 6. **Mercy Home Health Agency dba Mercy Home Care, Moose Lake**
- 7. **Northland Village Assisted Living, McGregor**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund, and carried, the vote was to approve the Home & Community Based Waiver Services Contract between the Aitkin County Board of Commissioners, acting through Health & Human Services and:

- 1. Aitkin County Developmental Achievement Center (DAC), McGregor
- 2. Barnabas Healthcare Services, Inc., Brainerd
- 3. Boyer’s Bay Adult Foster Care, Aitkin
- 4. Chappy’s Golden Shores, Hill City
- 5. Cuyuna Regional Medical Center dba Home Health Partnership, Crosby
- 6. Mercy Home Health Agency dba Mercy Home Care, Moose Lake
- 7. Northland Village Assisted Living, McGregor

**VIII. Administrative Reports:**

- A. Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor, reviewed these reports with the Board.

**IX. Committee Reports from Commissioners**

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Jessica Seibert & Roberta Elvecrog. Minutes of the May 1, 2013 meeting. Jessica noted she and Susan Cebelinski reported on the roadblocks folks may encounter with HRA housing along with eligibility requirements. She noted the committee discussed the task forces which include: Corrections, Mental Health, Social Services, and Public Health. There was discussion relative to whether the committee will continue to serve the two community meals, one in Aitkin and one in McGregor, and some commitment was expressed to continue serving both.
- B. AEOA / NEMOJT Committee Updates** – Commissioner Napstad noted that neither had met the past month but a meeting is scheduled for the coming month.
- C. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted there has been a lot of legislative changes

Commissioner Niemi left at 9:58 a.m.

**Next Meeting – June 25, 2013**

Break: 10:12 a.m. to 10:22 a.m.

**NIEMI LEAVES**

**HHS BOARD  
ADJOURNED**

**BREAK**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: May 14, 2013 – May 27, 2013; B) Approve County Board Minutes: May 14, 2013; C) Approve Auditor Warrants – April Sales & Use Tax: General Fund \$590.58, Road & Bridge \$1,595.43, State \$6,776.00, Trust \$8.95, Forest Development \$0.05, Long Lake Conservation Center \$67.80, Parks \$178.68 for a total of \$9,217.49; D) Approve Request for One Month Extension Unpaid Leave of Absence – Jerry DeWitt, Road & Bridge; a) Approve Commissioner Warrants: General Fund \$77,539.92, Road & Bridge \$33,271.16, Health & Human Services \$928.25, State \$465.00, Trust \$12,294.05, Forest Development \$800.24, Long Lake Conservation Center \$10,624.05, Parks \$27,211.92 for a total of \$163,134.59

**REGULAR BOARD RECONVENED**

**CONSENT AGENDA**

Carroll and Joy Janzen, Persian Gulf Support Group requested Board approval for a mural to be located behind the eagle monument on the second floor of the Aitkin County Courthouse. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0 Niemi absent), to approve the mural, which will be paid for by the Persian Gulf Support Group.

**MURAL REQUEST**

The Persian Gulf Support also requested Board approval to move forward with the sidewalk project around the All Veterans Memorial on the front Courthouse lawn. This project had previously been approved by the Board on September 11, 2012. Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (4-0 Niemi absent) to install the sidewalk at a cost of \$4700.00, which will be funded through Aitkin County’s Facilities Budget.

**SIDEWALK REQUEST**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried (4-0 Niemi absent), to allow Habitat for Humanity to camp/tent on the green space along Highway 210 next to the Courthouse from approximately Noon on Monday, July 15, 2013 until 8:00 a.m. on Tuesday, July 16, 2013.

**HABITAT FOR HUMANITY 500**

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0 Niemi absent), all members voting yes to approve resolution – Bituminous Overlay Projects:

**WHEREAS**, C.P. 01-090-25, etc. is for parking lot paving and bituminous patches on CSAH 8, CSAH 14, CSAH 16, CSAH 24, and CSAH 40 and culvert replacements and bituminous milling, reclamation, and paving on CR 54, 66, 77, 82, 83, and 85, and

**RESOLUTION 052813-052 BITUMINOUS OVERLAY PROJECTS**

**WHEREAS**, sealed bids were opened for this project at 2:00 pm on Monday, May 20, 2013 with a total of (3) three bids received, and

**WHEREAS**, Tri- City Paving, Inc. of Little Falls, MN was the lowest responsible bidder in the amount of 1,174,255.10.

**NOW THEREFORE, BE IT RESOLVED**, that Tri-City Paving, Inc. be awarded the contract for construction of CP 01-090-25, etc.

**BE IT FURTHER RESOLVED**, that the Chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

<p>John Welle, County Engineer discussed with the Board the 2013 Capital Equipment/Facilities Program and Budget, which includes relocating the existing chain link security fence and gate at the Aitkin County Highway Department Office/Maintenance Facility.</p>	<p><b>MAINTENANCE FACILITY IMPROVEMENTS</b></p>
<p>John Welle, County Engineer and the Board reviewed the process for the upcoming Public Meeting on the Round Lake Outlet Control Structure scheduled for June 1<sup>st</sup> at Waukenabo Town Hall.</p>	<p><b>PUBLIC MEETING</b></p>
<p>Bobbie Danielson, Human Resources Manager presented Personnel Committee Recommendations to the Board.</p>	<p><b>PERSONNEL COMMITTEE</b></p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (4-0 Niemi absent), to approve filling full-time Jailer position, and if the position is filled internally, to refill the corresponding vacancy.</p>	<p><b>FT JAILER</b></p>
<p>Mark Jacobs, Land Commissioner discussed the acquisition of a 40-acre sand pit adjacent to the North Soo Line ATV Trail. This will provide more diverse riding opportunities within the Northwoods Regional ATV trail system, as the Minnesota Department of Natural Resources will develop this site. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0 Niemi absent) to approve the purchase.</p>	<p><b>40-ACRE SAND PIT ACQUISITION NW-SW 23-48-24</b></p>
<p>Ross Wagner, Economic Development &amp; Forest Industry Coordinator discussed the ATV Corridor Access Trail Application Requests with the Board. Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried (4-0 Niemi absent) to approve application requests as presented.</p>	<p><b>ATV CORRIDOR ACCESS TRAIL APPLICATION REQUESTS</b></p>
<p>The Board reported on the following:</p>	<p><b>BOARD DISCUSSION</b></p>
<p>Commissioner Brian Napstad</p> <ul style="list-style-type: none"> <li>• <b>EQB</b> – Met in St. Paul. Discussed nine foot mandated channel on the Mississippi River.</li> <li>• <b>MHB</b> – Received \$103,000.00 funding.</li> <li>• <b>Joint Powers Board</b> – Reviewed PILT spreadsheet.</li> <li>• <b>BWSR</b> – Met last week. Working on wetland mitigation in northeast Minnesota.</li> </ul>	
<p>Commissioner Anne Marcotte</p> <ul style="list-style-type: none"> <li>• <b>ATV Hill City Event</b> – Met on May 24<sup>th</sup> to discuss High Lifter ATV event planned for June. Everything is falling into place.</li> <li>• <b>Arrowhead Counties Association</b> – Reported for Commissioner Don Niemi, who attended the meeting on May 15<sup>th</sup>.</li> </ul>	

Commissioner Laurie Westerlund

- **CMCC** – Commissioner Wedel reported.
- **CMCC Advisory** – Briefly mentioned.
- **Mille Lacs Watershed** – Attended May 20<sup>th</sup> meeting.
- **HRA** – Met May 21<sup>st</sup> in Hill City. Working on a new smoking policy regarding electronic cigarettes.
- **CJI & H&HS Advisory** – Reported during the Health & Human Services Board

Commissioner J. Mark Wedel

- **CMCC** – Discussed an increase in State funding.
- **Historical Society** – Aitkin County Restaurants will be the theme at the Aitkin County Fair this year.
- **Water Planning Task Force** – Attended meeting on May 22<sup>nd</sup>
- **Rivers and Lakes Fair** – Will be held June 15<sup>th</sup> at Rippleside Elementary

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried (4-0 Niemi absent), all members voting yes to adjourn the meeting at 12:21 p.m. until Tuesday, June 11, 2013 at 9:00 a.m.

**ADJOURN**

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Patrick Wussow, County Administrator