

Julie Lueck

From: vawes@frontiernet.net
Sent: Wednesday, May 22, 2013 5:08 PM
To: Julie Lueck
Subject: Re: Advisory Committee

Hi Julie,

Sorry for my slow response. Thanks for the reminder.
Due to an extremely busy schedule, it has become necessary for me to resign from the Health and Human Services Advisory Committee.

Respectfully,
Vernon Awes

From: Julie Lueck <jllueck@co.aitkin.mn.us>
To: Vernon Awes <vawes@frontiernet.net>
Cc: Dave Leaf <dleaf@frontiernet.net>
Sent: Monday, May 13, 2013 11:07 AM
Subject: Advisory Committee

Hi Vern:

I hate to pester you, as I know you're busy, but I am wondering if you would be willing to drop me a quick note – via e-mail is fine – with your resignation from the Advisory Committee on such and such a date. I am not able to proceed with advertising to fill the position until I have something in writing from you.

Thanks so much for your help with this.

Julie Lueck

This transmission (the e-mail and all attachments) is confidential and intended solely for the use of the addressee(s). If you have received this transmission in error, please notify the sender by reply and delete this transmission immediately. Any unauthorized distribution, or copying of this transmission, or misuse or wrongful disclosure of information contained in it, is strictly prohibited. The information contained in this document is provided on an as-is basis and does not constitute a binding legal contract or receipt for services.

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Health & Human Services Advisory Committee

NAME OF APPLICANT: Katie Nelson

STREET ADDRESS OF APPLICANT:

4636 0170th Place

McGregor MN 55760

PHONE NUMBERS:

DAYS 218-349-7250

EVENINGS 218-426-0337

AITKIN COUNTY COMMISSIONER DISTRICT 4

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I am very connected to The Aitkin and McGregor community through work, volunteering and social activities. I am extremely drawn to the betterment of the community we live in.

In my final year of my master's degree in Philanthropy and Development, I am able to view the big picture and think at a strategic level. I enjoy being around people and have formed many strong relationships in the area. I would be proud to work collaboratively to improve the wellness of our communities.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Katie Nelson

Signature of Applicant

12-6-12

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

Please return application to the Aitkin County Health & Human Services office, located at
204 - 1st Street NW, Aitkin, MN 56431

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

AITKIN COUNTY HEALTH & HUMAN SERVICES
Advisory Committee
Application Form

NAME: Katie (First) M (MI) Nelson (Last)

ADDRESS: 46360 170th Place HOME PHONE: 218-426-0337
McBregor MN 55760 BUSINESS PHONE: 218-927-5158
CELL PHONE: 218 349-7250

E-MAIL ADDRESS: knelson0922@gmail.com

EMPLOYER: Riverwood Healthcare OCCUPATION: Foundation Manager

EMPLOYER ADDRESS: 200 Bunker Hill Drive Aitkin MN 56431

1. Please state your reason for applying: I am passionate about the development and wellness of the community.

2. What has been your past involvement with Public Health Services, Social Services, Financial Services and other civic and community activities: I do not have any past involvement w/ Public Health services. I volunteer w/ civic organization when available: Aitkin Kinship, Salvation Army, Lions Club, operation Christmas, Aitkin Rotary

3. Are you able to attend meetings during the day? Yes No
Currently this committee meets at 3:30 p.m. on the first Wednesday of each month.

4. Are you able to attend at least 10 meetings each year? Yes No

5. Would you be willing to serve a one-year or two-year term?
 One-year Two-year

Signature of Applicant: Katie Nelson Date: 12-6-12

PLEASE COMPLETE AND SUBMIT THIS APPLICATION TO:
Aitkin County Health & Human Services
Attention: Julie
204 - 1st Street NW
Aitkin, MN 56431

Questions? Call: 218-927-7200 or 1-800-328-3744

Katie Nelson

A: 46360 170th Place McGregor, MN 55760
T: (218) 426-0337 C: (218) 349-7250 E: knelson0922@gmail.com



Professional Accomplishments

Generated over \$285,000 through development and implementation of employee giving program (2011).
Raised over \$365,000 for Riverwood Healthcare Center managing two major events (2007-2012).
Generated over \$100,000 through successful donor cultivation in McGregor community (2012).
Held key role in the development and implementation of the Better Together Campaign, securing nearly \$1.8 million (2010-2012).

Experience

Foundation Manager, Riverwood Healthcare Center July 2010 - Current

Develop and execute all aspects of annual fundraising events with support of committee.
Manage Foundation office functions and support staff.
Serve as an ambassador of Riverwood Foundation by attending and presenting at community events and working with local citizens.
Act as the primary staff liaison to the Foundation Board and committee members.
Work closely and maintain relationships with donors to help mature our major gifts and planned giving program (Ongoing).
Initiated donor development in McGregor community.

Foundation Coordinator, Riverwood Healthcare Center January 2007 – July 2010

Enter financial data entry and manage donor database.
Manage Healing Garden working closely with curator committee.
Serve as an ambassador of Riverwood Healthcare Center by attending community events and working with local citizens.
Coordinate special events with support of Foundation Director and committees.

General Manager, Pier 65 June 2005 – January 2007

Plan and coordinate all special events held at Pier 65.
Work with Peachtree accounting program for all financial reports.
Oversee all employees and revenue centers throughout the facility.
Generate sales and maintain a positive image throughout the community of McGregor.

Aitkin County Early Childhood Coalition Coordinator, Northland Foundation June 2006 - June 2008

Provide a link between children and families to their community.
Seek out available grants for our community in relation to Early Childhood Development.
Educate families on available resources in their community.

St. Mary's University MA Candidate 2013

M.A., Philanthropy & Development Program
Thesis: Building a Culture of Philanthropy Within a Healthcare Organization

University of Wisconsin- Superior 2008-2009

Nonprofit Administration Certificate

Augsburg College 1998-2001

B.A., Elementary Education

Proficient In:

Volunteer Management, Event Planning, Relationship Building, Marketing, Windows Office, QuickBooks, Peachtree, Adobe Reader, InDesign & Raiser's Edge.

Professional
References:

Dr. Mark Heggem
Riverwood Healthcare Center
Chief Medical Officer
200 Bunker Hill Drive
Aitkin, MN 56431
(218) 429-1033
mheggem@riverwoodhealthcare.org

Katrina Pierson
HBH Consultants
701 West Germain Street
Suite 206
St. Cloud, MN
(320) 293-8388
Katrina@hbhconsultants.com

Shelli Urness
Shelli Urness Consulting
6172 Bittersweet Lane
Nisswa, MN 56468
(218) 821-0218
urness@nisswa.net