

**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, May 1, 2013**

Committee Members Present: Roberta Elvecrog
Mickey Gault
Renee Larson
David Leaf
Robert Lewis
Bob Marcum
Tricia Martin, ACCare
Cheryl Meld
Beverly Mensing
Michele Plagman
Jessica Seibert, HRA
Jessi Schultz, AFSCME Union Rep
Commissioner Anne Marcotte
Commissioner Laurie Westerlund

Others Present: Tom Burke, Director
Susan Cebelinski, Social Service Supervisor (Adult Services)
Julie Lueck, Clerk to this Committee

Guest Visitor: Joel Hoppe

Absent: Vernon Awes - tendered his resignation
Jim Carlson
Kami Genz, CMCC

I. Approval of Agenda

Motion by Bob Lewis, seconded by Beverly Mensing, and carried; the vote was to approve the Agenda as presented.

II. Approval of Minutes of the April 3, 2013 Meeting

Motion by Roberta Elvecrog, seconded by Bob Lewis, and carried; the vote was to approve the April 3, 2013, minutes as mailed.

Dave Leaf received a phone call earlier this week and announced that Vernon Awes has resigned from this Advisory Committee due to new commitments and a full time job. The process will begin with the Board to fill the vacancy.

III. HRA Regulations – Susan Cebelinski and Jessica Seibert – Susan discussed the housing issues from the perspective of HHS noting there are gaps in our service delivery system when there are barriers to getting folks into subsidized housing which leaves very little options. Jessica discussed the various kinds of housing available and the eligibility requirements as well as gaps, federal reasons for denial and local preferences.

It was announced that Susan Cebelinski, Social Service Supervisor, has tendered her resignation as of June 1, 2013 as she is retiring. Susan came to ACHHS in 2005 following 21 years in St. Louis County where she started as a temp employee, then moved to a clerical position, and on to a financial worker position, and then a case aide and finally a social worker where she and another co-worker developed a prevention program. In the 8 years she has been with Aitkin County, she has been in the position of Social Service supervisor in the adult services area. We want to thank Susan for her dedicated service to our county and let her know that we appreciate the time she has spent teaching us about the adult services and programs provided in Aitkin County.

- IV. Review / Discuss information pertaining to development of Task Force members for Mental Health, Social Services, Public Health and Corrections** – Tom Burke discussed the CMCC letter/description and then went on to discuss the three additional areas of opportunities for task forces for PH with Cynthia Bennett, then MH and Social Services which are the same for us and we divide them into adult (Susan Cebelinski) and children (Sue Tange) services which both have MH areas within Social Services.
- V. Committee Member Participation in H&H Services Budget Discussion** – Tom Burke discussed the fact that each task force will hear portions of the budget but the actual budget committee will review the entire budget. It was noted that Jim Carlson and Roberta Elvecrog have expressed an interest in serving on the Budget Committee and Tom asked that anyone else interested in this committee contact either Dave Leaf or Julie Lueck to be included.
- VI. Comments:**
- A. Comments from the Committee Members for the Commissioners relative to HHS** – It was noted the committee members were pleased that Susan’s position will be replaced.
- B. Feedback from the Board Meeting – April 23** – Dave Leaf noted that the “hot topic” at the Board meeting was whether or not to fill the vacancy created with Susan’s retirement. Committee members were pleased to say that it was voted to fill the position. Dave noted that he told the Board the committee had successfully updated the By-Laws, Mission Statement, and Job Description and that new task forces will be formed.
- C. Committee Members scheduled to attend upcoming Board Meetings in 2013** -
 Noted that the August date will need a replacement with the resignation of Vern Awes. Bob Lewis has volunteered to attend the August 27th meeting.
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| May 28 | Jessica Seibert | & | Roberta Elvecrog |
| June 25 | Jim Carlson | & | Michele Plagman |
| July 23 | Jessica Seibert | & | Roberta Elvecrog |
| August 27 | Vernon Awes | & | Roberta Elvecrog |

VII. Miscellaneous Discussion

A. Community Meal – Continue to Serve? Much discussion took place with respect to the pros and cons of the committee serving the Community Meals. It was noted that some folks like the introductions that are made at the McGregor meal identifying the people that are serving that week to make the connection. It was suggested that the “regular” monthly meeting continue and not be “replaced” by serving the meal. It was noted that there needs to be a commitment on the part of the committee members to be willing to serve and assist at the meal site. Several members were willing

to make that commitment at this meeting. Dates for serving in the future will be looked into. The consensus at this time was to continue serving in both McGregor and Aitkin but it will not replace the actual meetings those months.

VIII. Adjourn

Motion by Bob Lewis, seconded by Beverly Mensing, and carried; the vote was to adjourn the meeting at 4:42 p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the April 3, 2013, Advisory Committee Meeting
- Draft Copy of the April 23, 2013 Health & Human Services Board Meeting Minutes
- Overview of areas for Task Forces (Corrections, Public Health, Social Services, Mental Health, along with bonus information about Child Support and Income Maintenance)