

**Onanegozie RC&D Council Meeting Minutes
Fireside Inn, McGregor, MN
Thursday, April 25, 2013**

Members Present:

Aitkin Co.: Laurie Westerlund, Margaret Sherman & Franklin Turnock
Chisago Co: Roland Cleveland
Isanti Co.: Larry Southerland, Al Koczur & Tom Anderson
Kanabec Co.: Gene Carda
Mille Lacs Co.: Roger Tellinghuisen
Pine Co.: Kon Bergum & Tom Swain

Others Present: Larry Nelson – Onanegozie RC&D Council Executive Director, Katie Mattila – Onanegozie RC&D Council Project Coordinator and Patrick Rath – Lake Minnewawa

Agenda Items –

1. Quorum Established, Pledge of Allegiance and Call to Order: The meeting was called to order at 10:35 am.

2. Secretary’s Report:

Motion by T. Anderson; 2nd R. Cleveland to accept the meeting minutes from the January 24, 2013, Onanegozie RC&D Council meeting. M/C.

3. Treasurer’s Report: K. Bergum provided a written and verbal Treasurer’s Report.

Motion by F. Turnock; 2nd A. Koczur to accept the January 31, 2013, February 28, 2013, March 31, 2013 and April 24, 2013 Onanegozie RC&D Council Treasurer’s Report/Bank Accounts Report as circulated, until the next audit. M/C.

Invoices Paid Since the January 24, 2013 Council Meeting:

#2127 – MN Association of RC&D Councils-winter business meeting	\$175.00
#2128 – Katie Matilla-January compensation	\$2,150.00
#2129 – Katie Matilla-January mileage	\$217.56
#2130 – Old Republic Surety-Annual bond coverage	\$196.00
#2131 – Katie Matilla-January mileage corrected	\$3.92
#2132 – Katie Matilla-February compensation	\$2,250.00
#2133 – Katie Matilla-February mileage	\$57.63
#2134 – MN RC&D Assn-2013 dues	\$625.00

Motion by R. Cleveland; 2nd R. Tellinghuisen to approve invoices paid since the January 24, 2013 Onanegozie RC&D Council meeting. M/C.

Invoices Outstanding:

Katelyn Mattila – March compensation	\$2,300.00
Katelyn Mattila – March mileage.....	\$309.62
Larry Nelson – compensation/mileage – 1-26-13 to 2-28-13.....	\$141.81
Larry Nelson – compensation/mileage – 3-1-13 to 4-25-13.....	\$280.80

Motion by A. Koczur; 2nd L. Westerlund to approve outstanding invoices. M/C.

Invoice Submitted: MN RC&D Association – Katie’s March time and mileage: \$454.87

Motion by R. Cleveland; 2nd M. Sherman to submit the invoice for Katie’s March time and mileage to the MN RC&D Association. M/C.

4. The Council noted the receipt of dues from the six county members of the Onanegozie RC&D Council, Inc.

5. The Council’s Budget Committee met prior to the start of the Council meeting.

Motion by F. Turnock; 2nd L. Westerlund to accept the 2013 budget as submitted, with the following additions/caveats. Increase L. Nelson’s compensation from \$800.00 as originally budgeted to \$1,500.00. In light of Katie’s recent job offer, she may be leaving permanently after her contract expires May 31. M/C.

6. The Audit Committee met prior to the start of the meeting. There was one discrepancy they could not reconcile. T. Anderson offered to take the financial information as presented, the 2012 Credit Union statements and reconcile the discrepancy for the next Council meeting.

Motion by R. Tellinghuisen; 2nd M. Sherman to table the Audit Committee report until the next Council meeting. M/C.

7. Katie presented a 2013 Business Plan for the Council's consideration. Katie informed the Council that she has taken on another job and will report that information to the Council later in the meeting.

Motion by K. Bergum; 2nd M. Sherman to adopt the 2013 Business Plan as presented. M/C.

8. IRS 990 Report – The financial information needed to prepare the IRS 990 report has been put together and presented to Jack Nieboer. The report is due by May 15.

9. The Council noted the receipt of a Carlton County Board Resolution No. 13-078, authorizing Carlton County to withdraw from the Onanegozie RC&D Council. The Council also received a copy of the Carlton SWCD's January 24, 2013 board meeting minutes authorizing the SWCD to withdraw from the Onanegozie RC&D Council.

Motion by L. Westerlund; 2nd K. Bergum to accept the withdrawal of the two organizations. M/C.

Motion by M. Sherman; 2nd K. Bergum to send a letter thanking both organizations for their long membership in the Onanegozie RC&D Council. M/C.

10. The Conflict of Interest Policy was circulated for more signatures from Onanegozie RC&D Council members.

11. Katie's Onanegozie RC&D Council contract expires May 31, 2013. She has agreed to accept another job, starting after May 31 and most likely will not be available for additional Council work.

Motion by R. Cleveland; 2nd A. Koczur to empower the Council's Executive Committee to work with Katie to see if she can extend her contract with Onanegozie, work on a month-to-month basis, can accept part-time work for Onanegozie or some other arrangement up to the terms of her original contract or with a reduced schedule. M/C.

12. MN RC&D Association of RC&D Councils Projects: The Onanegozie RC&D Council has a contract with the MN RC&D Association to provide Katie's assistance for their projects. Since Katie will most likely leave the Onanegozie RC&D Council after May 31, she is no longer available for MARCD work. Larry may be available for limited MARCD work.

13. National Association of RC&D Councils Circle of Diamonds: The Onanegozie RC&D Council used to be a member of the Circle of Diamonds, but needs to reinstate its membership. Larry is authorized to reinstate Onanegozie RC&D Council membership.

14. Staff Reports:

Larry gave a verbal and written Executive Director's Report.

Katie gave a verbal and written Project Coordinator's report.

15. Pat Rath, Lake Minnewawa, requested Onanegozie RC&D Council assistance for developing and funding a Lake Management Plan for their lake. In light of Katie's upcoming departure from the Council, assistance from the Council will be limited. Lake Minnewawa has had a MNDNR approved Vegetative Plan for the past several years. The lake association thinks their next step is to form a Lake Improvement District and develop a formal Lake Management Plan. Pat has been looking for examples. The Council discussed several ideas and suggested examples of lake associations who have formed Lake Improvement Districts and gone on to prepare lake management plans.

16. The next meeting will be held 10:00, July 25, 2013 in Pine County.

Motion by R. Cleveland; 2nd T. Anderson to adjourn at 12:00 pm. M/C.