

The Aitkin County Board of Commissioners met this 23rd day of April, 2013 at 9:00 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the April 23, 2013 amended agenda. Item 2G) Approve Personnel Committee Recommendation, was removed from the Regular Board Consent Agenda, and placed on the Health & Human Services Board Agenda – V.B.

APPROVED AGENDA

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
April 23, 2013**

**HEALTH &
HUMAN
SERVICES
BOARD**

I. Attendance

The Aitkin County Board of Commissioners met this 23rd day of April, 2013, at 9:00 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; Staff Members Susan Cebelinski and Sue Tange, Social Services Supervisors; Kathleen Ryan, Fiscal Supervisor; Cynthia Bennett, Public Health Supervisor; Eileen Foss, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; Bobbie Danielson, HR Manager; and guests; Roberta Elvecrog, DAC & HHS Advisory; Dave Leaf and Vernon Awes, HHS Advisory Members; Nanci Sauerbrei, Aitkin Independent Age; Janet Hatfield, Brenda Butterfield and Bill Thompson, County Employees; and Bob Harwarth & Georgia Johnson, Guests.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the agenda as presented.

III. Review March 26, 2013 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the March 26, 2013 Health & Human Services Board Meeting Minutes as mailed/posted. Commissioner Wedel presented Eileen Foss, Income Maintenance Supervisor, with a Certificate of Appreciation for her 25 years of Service to Aitkin County.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Honeywell International Inc. – Building Systems Agreement – Tom Burke discussed the need for a building assessment in order to try to stabilize the building temperatures with sensors and determine where to locate controls. No action taken at this time with respect to the Building System Agreement until an additional one or two bids can be obtained.

B. Replacement of Social Service Supervisor position to be vacated with the

Retirement of Susan Cebelinski on June 1, 2013 - Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve and authorize the Social Service Supervisor position to be filled. (Commissioners Wedel, Westerlund, Marcotte & Niemi voted yes and Commissioner Napstad voted no).

- C. MN Choices – Tom Burke discussed the changes occurring with the upcoming implementation of MN Choices. Tom and staff will be bringing back additional information to the next Board meeting (May 28).

VI. Contracts/Service Agreements

- A. Service Agreement between the County of Aitkin, through its Health & Human Services Department and Woodview Support Services/Oakridge Homes for the period April 1, 2013 to December 31, 2014. Motion by Commissioner Marcotte, seconded by Commissioner Westerlund, and carried; the vote was to approve Service Agreement between the County of Aitkin, through its Health & Human Services Department and Woodview Support Services/Oakridge Homes for the period April 1, 2013 to December 31, 2014.

VII. Administrative Reports:

- A. Financial & Transportation Reports – Kathy Ryan, Fiscal Supervisor, reviewed her reports.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Vernon Awes & Dave Leaf Minutes of the April 3, 2013 meeting. Dave Leaf noted that the sub-committee has successfully updated the By-Laws, Mission Statement, Member Position Description and has developed a budget committee, along with Task Forces for Corrections, Mental Health, Social Services, and Public Health, to have the committee more engaged with the HHS department.
- B. AEOA/NEMOJT Committee Updates- Commissioner Napstad noted that neither committee met during this past month.
- C. CJI (Children's Justice Initiative) – Commissioner Westerlund did not attend this meeting but Sue Tange noted that their truancy discussion continued.

Next Meeting – May 28, 2013

Break: 10:12 a.m. to 10:24 a.m.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: April 9, 2013 – April 22, 2013; B) Approve County Board Minutes: April 9, 2013; C) Approve Commissioner Warrants: General Fund \$69,962.98, Road & Bridge \$43,368.05, Special Revenue \$11,865.07, Health & Human Services \$1,059.38, State \$195.00, Trust \$13,953.17, Forest Development \$240.15, Long Lake Conservation Center \$5,763.52, Parks \$14,134.25 for a total of \$160,541.57; D) Approve Auditor Warrants – March Sales & Use Tax: General Fund \$525.74, Road & Bridge \$2,323.69, State \$5,388.00, Trust \$22.52, Forest Development \$0.48, Long Lake Conservation Center \$76.76, Parks \$121.32 for a total of \$8,458.51; E) Approve March Manual Warrants: General Fund \$35,385.40, Road & Bridge \$23,367.30, Health & Human Services \$2,729.02, State \$30,483.98, Trust \$176.67, Forest Development \$312.57, Agency \$9.00, Taxes & Penalties

**HHS BOARD
ADJOURNED**

BREAK

**REGULAR BOARD
RECONVENED**

**CONSENT
AGENDA**

\$1,138.22, Long Lake Conservation Center \$1,748.00 for a total of \$95,350.16; F) Approve 3.2 Malt Liquor License Renewals; H) Approve Resolution - Snowmobile/Ski Trail Funding; I) Approve Resolution – Form LG214 Aitkin Lions Club; J) Set Public Meeting Date – Round Lake Outlet Control Structure

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following **3.2 Malt Liquor License** for a period **ending April 30, 2014**.

3.2 MALT LIQUOR LICENSES

OFF Sale:

Almar Holdings LLC, d/b/a **(The) Junction** – Hazelton Township

ON Sale:

Danny J. Volk, d/b/a **Hidden Meadows** – Unorg 48-27 Township

The Glen Store & Grill Inc., d/b/a **(The) Glen Grill** – Malmo Township

Jacobson Community Volunteer Fire Dept, d/b/a **Jacobson Volunteer Fire Dept** – Ball Bluff Township

Minnewawa Sportsmen’s Club Inc., d/b/a **Minnewawa Sportsmen’s Club** – Shamrock Township

Frederick & Deborah Dally, d/b/a **(The) Red Door Resort** – Wealthwood Township

Sherwood Forest Owner’s Assc., Inc., d/b/a **Sherwood Forest** – Hazelton Township

ON & OFF Sale:

Dean H. Hanson, d/b/a **Agate Bay Resort** – Lakeside Township

Rae Ann Halverson, d/b/a **Cajun Queen** – Shamrock Township

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve resolution – Snowmobile/Ski Trail Funding:

WHEREAS, local units of government can apply for State aide for trail development, maintenance, grooming and administration for recreational trails from the Minnesota Department of Natural Resources, and

**RESOLUTION
042313-046
SNOWMOBILE/
SKI TRAIL
FUNDING**

WHEREAS, Aitkin County does not have the facilities to maintain the entire recreational trail system in Aitkin County, and

WHEREAS, snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2013-2014 winter season, and

WHEREAS, certain snowmobile and ski trails have been established in Aitkin County and need maintenance, and

WHEREAS, these trails benefit the recreation, resort, industry, and economy of Aitkin County.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming, and

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to contract for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve resolution – Form LG214 Aitkin Lions Club:

BE IT RESOLVED, the Aitkin County Board of Commissioners agree to approve the following Premises Permit Application - Form LG214, of the Aitkin Lions Club, at Players Sports Bar & Grill – Hazelton Township. This establishment has an address of 26838 US Highway 169, Aitkin, MN 56431

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to set Saturday, June 1, 2013 at 10:00 a.m., at the Waukenabo Town Hall, 36797 Grove Street, Palisade as the date, time, and place to hold the Public Meeting for the Round Lake Outlet Structure.

John Welle, County Engineer discussed the proposed Aitkin Truck Bypass Route and corresponding proposed resolution, via telephone, with the Board. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to table this item until staff deems appropriate, with adequate information as described today.

Lori Grams, Treasurer reviewed the First Quarter Investment Report with the Board.

Sheriff Scott Turner presented the first reading of the proposed Social Host Ordinance with the Board. The second and final reading, with revisions, will be presented at the May 14, 2013 County Board meeting. At the May 14th meeting, the Board will decide whether or not to adopt the proposed Social Host Ordinance.

Break: 12:06 p.m. to 12:17 p.m.

Patrick Wussow, County Administrator reviewed the First Quarter Revenues and Expenditures Report with the Board.

Patrick Wussow, County Administrator provided legislative updates to the Board.

**RESOLUTION
042313-047
FORM LG214
AITKIN LIONS
CLUB**

**PUBLIC MEETING
DATE – ROUND
LAKE OUTLET
STRUCTURE**

**AITKIN TRUCK
BYPASS ROUTE**

**FIRST QUARTER
INVESTMENT
REPORT**

**SOCIAL HOST
ORDINANCE**

BREAK

**FIRST QUARTER
REVENUES AND
EXPENDITURES**

**LEGISLATIVE
UPDATE**

AITKIN COUNTY BOARD

April 23, 2013

The Board reported on the following:

Commissioner Brian Napstad

- **Corps and Mississippi Headwaters Board** – April 18, 2013 teleconference, discussed study request for Mississippi River flooding near Aitkin, MN and Big Sandy Reservoir
- **Facilities Committee** – Attended on April 16th. Discussed during Closed Session.

Commissioners Don Niemi, Anne Marcotte, Laurie Westerlund and J. Mark Wedel postponed their reports until the May 14th Board meeting.

Chairperson J. Mark Wedel closed the meeting at 12:40 p.m. under MN Statute 13D.05, subd. 3 (d) Courthouse Security.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to reopen the meeting at 1:30 p.m.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 1:30 p.m. until Tuesday, May 14, 2013 at 9:00 a.m.

**BOARD
DISCUSSION**

**CLOSED
SESSION**

OPEN MEETING

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator