

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 5-1-13

Via: Patrick Wussow, County Administrator

From: Pat Scollard, STS Coordinator

Title of Item:

Sentence to Serve Update

Requested Meeting Date: 5-14-13 Estimated Presentation Time: _____

Presenter: Pat Scollard, STS Coordinator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.



Aitkin County STS Program
217 2nd Street NW
Aitkin, MN 56431
218-927-7355

Email: pat.scollard@co.aitkin.mn.us

April 29, 2013

To: Aitkin County Board

Re: May 14, 2013 STS presentation

The attached documents are a compilation of information and work performed by the Aitkin County Sentence to Serve program in 2012. This information will be presented at the May 14th, 2013 County Board meeting. Please review at your convenience. If you have any questions or would like to see anything added, please contact me at the above phone # or email.

Thank You,

Pat Scollard
Aitkin County STS Coordinator

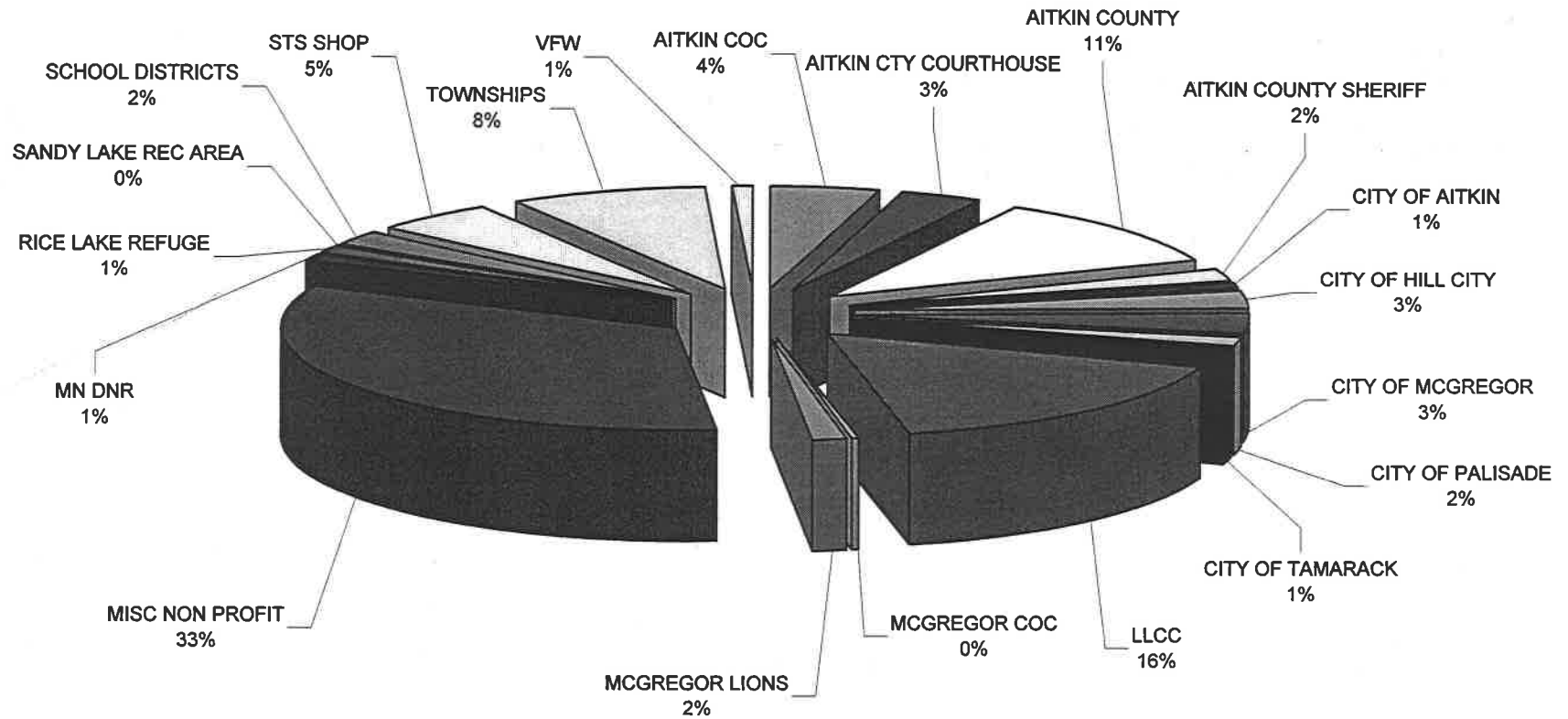
2012 AITKN STS QUARTERLY/YEARLY TOTALS

<u>MONTH</u>	<u>TOTAL HRS</u>	<u>CREW HRS</u>	<u>IP HRS</u>	<u>M</u>	<u>F</u>	<u>J</u>	<u>DAYS SAVED</u>	<u>FINE WORKED OFF</u>	<u>PAY FOR STAY</u>
January-12	1732	1536	196	9	1	0	93	\$ 1,514.00	\$ -
February-12	1769	1530	239	8	4	2	64	\$ 2,421.00	\$ 2,676.00
March-12	564	520	44	5	1	0	20	\$ 470.00	\$ 1,076.00
April-12	2441	2352	89	6	1	0	51	\$ 2,116.00	\$ 4,708.00
May-12	1701	1691	10	10	0	0	80	\$ 100.00	\$ 2,400.00
June-12	2979	1664	1315	8	3	0	54	\$ 2,286.00	\$ 11,150.00
July-12	1646	1616	30	4	1	0	105	\$ 350.00	\$ -
August-12	2344	2344	0	6	0	0	48	\$ 2,545.00	\$ 7,126.00
September-12	2461	2461	0	6	2	0	79	\$ 1,970.00	\$ 5,396.00
October-12	2264	1584	680	7	4	0	56	\$ 1,050.00	\$ 4,272.00
November-12	1024	1024	0	5	0	0	54	\$ 770.00	\$ 96.00
December-12	1864	1864	0	7	1	0	23	\$ 1,451.00	\$ 144.00
	<u>TOTAL HRS</u>	<u>CREW HRS</u>	<u>IP HRS</u>	<u>M</u>	<u>F</u>	<u>J</u>	<u>DAYS SAVED</u>	<u>FINE WORKED OFF</u>	<u>PAY FOR STAY</u>
1st Quarter	4065	3586	479	22	6	2	177	\$ 4,405.00	\$ 3,752.00
2nd Quarter	7121	5707	1414	24	4	0	185	\$ 4,502.00	\$ 18,258.00
3rd Quarter	6451	6421	30	16	3	0	232	\$ 4,865.00	\$ 12,522.00
4th Quarter	5152	4472	680	19	5	0	133	\$ 3,271.00	\$ 4,512.00
2012 TOTALS	22789	20186	2603	81	18	2	727	\$ 17,043.00	\$ 39,044.00
DOLLAR VALUE	\$227,890.00	\$201,860.00	\$26,030.00				\$ 39,985.00		

AITKIN STS 2012 AGENCY BREAKDOWN

ORGANIZATION	HOURS	MARKET VALUE	% of Total Hours
AITKIN COC	584	\$ 5,840.00	4%
AITKIN CTY COURTHOUSE	432	\$ 4,320.00	3%
AITKIN COUNTY	1470	\$ 14,700.00	11%
AITKIN COUNTY SHERIFF	272	\$ 2,720.00	2%
CITY OF AITKIN	112	\$ 1,120.00	1%
CITY OF HILL CITY	358	\$ 3,580.00	3%
CITY OF MCGREGOR	440	\$ 4,400.00	3%
CITY OF PALISADE	208	\$ 2,080.00	2%
CITY OF TAMARACK	142	\$ 1,420.00	1%
LLCC	2152	\$ 21,520.00	16%
MCGREGOR COC	32	\$ 320.00	0%
MCGREGOR LIONS	200	\$ 2,000.00	2%
MISC NON PROFIT	4421	\$ 44,210.00	33%
MN DNR	152	\$ 1,520.00	1%
RICE LAKE REFUGE	136	\$ 1,360.00	1%
SANDY LAKE REC AREA	0	\$ -	0%
SCHOOL DISTRICTS	288	\$ 2,880.00	2%
STS SHOP	656	\$ 6,560.00	5%
TOWNSHIPS	1056	\$ 10,560.00	8%
VFW	128	\$ 1,280.00	1%
TOTALS	13239	\$ 132,390.00	
* Does Not Include Jail Trustee Hours			
CITY	1260		
COUNTY	4982		
DNR	152		
FEDERAL	136		
NON-PROFIT	5365		
PRIVATE			
SCHOOL DISTRICT	288		
STATE			
TOWNSHIPS	1056		
TOTAL	13239		

2012 Aitkin STS Organization Breakdown



Aitkin STS Work Projects 2012

- Shovel and salt County Courthouse and several Aitkin Locations including fire hydrants
- Cut and chip brush for Kimberly, Logan, Nordland, Fleming, Salo, Verndon, and Spencer Townships.
 - Assist @ Aitkin Sno-Flyers Vintage snowmobile ride
 - Tear down/Set up Christmas Lights, tree, and Lights of Love for the City of Aitkin/Riverwood Foundation
- Load wood, cut trees/brush, cut/split wood, set up a tepee, and event set up/support @Long Lake Conservation Center
 - Monthly food distribution for NAPS
 - Various wood projects for donation to charities
 - Clean/repair streets, wash fire trucks, clean fire hall @ City of Palisade, City of McGregor
 - Cut and split wood, weed whip, paint for the City of Hill City
 - Unload and sort 20,000+ pounds of fruit for Aitkin 4H
 - Load Project Haiti truck
 - Set-up, support and tear down for Sports and Commerce show
 - Remove/Install ½ mile of snow fence for Logan Twp.
- Rake and clean-up Camp New Hope, the Palisade Park, Aitkin City Park, the City of Hill City, Hay Lake Campground, & Jacobson Community Church
- Work 2 household waste/electronics collections and construct a shelter for Env. Services
 - Install/Remove/Service water buoys for Sheriff's Department
- Rake, clean, and raise markers at Bennettville, Rabbit Lake, Waukenabo, Pine Grove, Round Lake, Macville, Grayling, Woodland, Rice River and Malmo Cemeteries
 - Set-up and take down tables and chairs for 2 blood drives
 - Load wood, build ramps/decks, and move several social service clients
 - Set up/Tear down ice race, fishing contest, and Garrison Play Days for Garrison Commercial Club
 - Mow, landscape, and support Fly-In Drive In @ Aitkin Airport
 - Rake, mow, weed whip, paint several buildings, and general support for County Fair
- Set-up and tear down for Women of Today Safety Town and Pumpkin Patch
 - Set-up, support, and tear down for Riverboat Heritage Days
 - Set up, support, and tear down for Wild Rice Days-McGregor
 - Set up, support, and tear down for McGregor Lions Corn Feed
 - Set up, support, and tear down for Festival of Adventures
 - Clean 3 miles of Highway 169 for MNDOT Adopt-a-Highway
 - Unload salt and paper several times @ Courthouse
- Deliver and pick up picnic tables for various functions throughout the county
 - Set up/teardown the Relay for Life, Fit City events
 - Clean flood waters in the Courthouse basement and pull out carpet
 - Fill sand bags for the City of Aitkin
 - Assist with flood relief for several organizations

Aitkin STS Work Projects 2012 (continued)

- **Set up for Knights of Columbus car show @ St James Church**
 - **Paint and Clean in the Aitkin County Jail**
 - **Clean Alano Club**
 - **Clean City of Aitkin streets shop**
 - **Split wood and cut brush @ Camp New Hope**
- **Cut/chip brush and spread wood chips @ the CYC camp on Big Sandy**
- **Cut wood, service wood duck boxes, set up events, and set up for a disabled hunt @ Rice Lake Wildlife Refuge**
 - **Roof a Tamarack Church**
- **Chink the Historical Society log building at the Fairgrounds**
 - **Assist with the Veterans Memorial at the Courthouse**
 - **Cut downed tree @ Lakeview Cemetery**
- **Assist American Legion with donations @ Angels Dance Thrift Store**
 - **Landscape and build a compost bin @ Rippleside Elementary**
 - **Clean/salt deer hides for MDHA Riceland Chapter**
 - **Move toys and help set up Operation Christmas**
 - **Cut brush on Tamarack Sno-Flyers trails**
 - **Set up/Tear down for two Aitkin School block parties**
 - **Pick up trash @ Aitkin Football Field**
- **Set up/support/tear down for the World Famous Fish House Parade**
 - **Cut trees @ McGregor Airport**
 - **Clean cars for auction**
 - **Paint the Palisade United Methodist Church**
 - **Trim/cut trees and clean @ the Aitkin VFW**
 - **Move tax books for the Treasurer's office**
 - **Landscape @ the McGregor Library**



THANK You
STS



It was "SNOW FUN"
without Court #5. You
Salvaged our tennis season 2

Christmas 2012

We would like to thank
Sentences to Serve for all
the help you give to the
Community. Also for taking
care of, and for taking the time
for putting up & taking down the
trees and lights, and both lights
of Love signs.

It has been a tradition in Town
since Lights of Love began.
They looked wonderful and
added to the Christmas Spirit
in Aitkin.

You guys always do a
wonderful job



you are the best!

Thanks again -
Riverwood Hospital Auxiliary

AADA's 7thth Annual Frolic for Hope

Uffda! Ole' n Lena's Wedding

Thank you!

Thank you for taking a stand against violence and supporting our cause! Your contribution will assist in providing safety for domestic violence victims. Ole' n Lena's wedding was a great success due to great supporters like you!

Thank you for donation of bench.



FROM THE AADA STAFF, BOARD & VOLUNTEERS

Lisa

Noel

Nicki ☺

Gay

Paula

Brian

This note will serve as the tax deductible receipt.

Tim & Pat
& the STS Men
Thank you for
working so hard
on our school
garden!
Sue Kanz

Your donation to the Rippleside Sensory Garden is much appreciated. The goal of our efforts is to make our school a healthier place so kids can live healthier lives. You have helped us get closer to achieving this goal.

Healthy Kids Learn Better!

The picture on the front of the card is what the vegetable garden looked like this summer. The new sensory garden will adjoin the garden where the fence is currently.

Thank you again for your support!

Sincerely,

Heidi Olesen

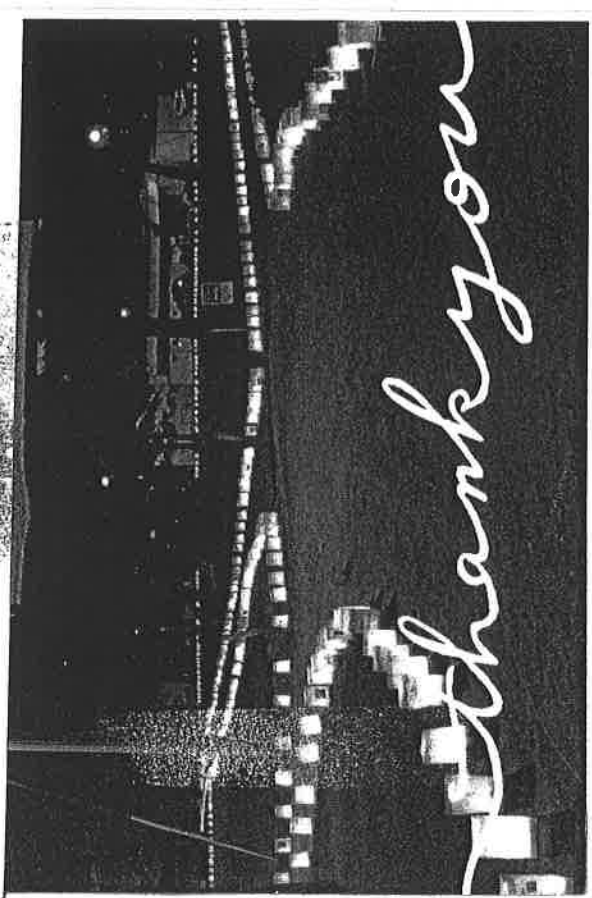
Heidi Olesen LSN,

On behalf of the Rippleside Garden Team.

Hat -

Thank you again so very much for your help in getting ready for Aitkin's Relay For Life. We could not have done it without your help along with the other gals. It was appreciated in many ways. We look forward to next year's Relay and will be in contact then.

Deb Clark + Corla Hoke
Co Chairs 2012



AITKIN COUNTY



RIVERS AND LAKES FAIR

Thank You!

On behalf of the 2012 Rivers and Lakes Fair Planning Committee, thank you for your contribution in making this year's fair such a wonderful event. Without the fair's financial sponsors we could not have achieved such a successful program. Once again our attendance was nearly 500 participants. Many positive comments were received on the educational programs and the children's activities. Whether your contribution was financial, that of a presenter, an exhibitor, a volunteer, or one of the many organizations that provided the needed extras, we applaud your efforts and thank you.

We hope you enjoyed this year's fair and would consider assisting us in the future. The 2012 Fair Planning Committee Members appreciate your contributions and thank you for your participation.

Committee Members:

Jim & Ann Carlson
Bob & Barb Greifzu
Brian Herbranson
Walt & Dianne Weisser

Walt Ford - Rice Lake Refuge
Greg Berg - MN DNR
Janet Smude - Aitkin Co. SWCD

Thanks for all of your help with the set up + tear down of the fair. Thanks for working with the banner too!
Janet

RECEIVED MAY 14 2012

PAT S.

47252 165th Pl
McGregor, MN 55760
May 10, 2012

Sheriff Turner,

On behalf of the Round Lake Cemetery Association I would like to express our sincere thanks to you and the Sentence-to-Serve program for once again cleaning our cemetery. It is one of the nicest special services offered by our county.

A special thanks to Pat Scollard for his work and for how well he handles the program!

Right now, the cemetery likely would revert to a primitive-natural state if it were not for your help. Our board and all the members are aware of our kindness.

Thank you

Bill Lainen

William Lainen, Chairman
Round Lake Cemetery Ass'n.

PS. We are sending a check in the amount of \$200.00 to help compensate for some of the expenses.