

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet

4



To: Chairperson, Aitkin County Board of Commissioners

Date: 4-3-13

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item: Award Bids/Quotes

Requested Meeting Date: 4-9-13 Estimated Presentation Time: Consent Agenda

Presenter: NA

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list)

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: 5001, 5852, 5854, 5855
- Expenditure line account # for this item is: 6514, 6519, 6520

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution (1)
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Abstract of Bids

AITKIN COUNTY COMMISSIONER'S MEMO

TO: Aitkin County Commissioners
Patrick Wussow, County Administrator

FROM: John Welle

DATE: April 3, 2013

Consent Agenda Item: Award Bids/Quotes

A. Gravel Crushing

Enclosed is an abstract of two quotes received for processing of a 30,000 ton aggregate stockpile in a county owed pit located in Section 8 of Glen Township. I would like authorization to accept the quote from DLL Excavating of Little Falls, MN in the amount of \$71,100. \$120,000 was budgeted in 2013 for aggregate processing.

2013 Gravel
Class 6 Modified

	Estimate				DLL Excavating Little Falls, MN		Northern Aggregate Little Falls, MN	
	Unit	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total
Township 46/Range 25	Ton	30,000	1.85	\$ 55,500.00	\$ 2.37	\$ 71,100.00	\$ 5.00	\$ 150,000.00