

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
January 22, 2013**

**I. Attendance**

The Aitkin County Board of Commissioners met this 22nd day of January, 2013, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; Staff Members Susan Cebelinski and Sue Tange, Social Services Supervisors; Kathleen Ryan, Fiscal Supervisor; Eileen Foss, Income Maintenance Supervisor; Sue Bingham, Acting Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, DAC & HHS Advisory; Vernon Awes and Jim Carlson, HHS Advisory Members; Nanci Sauerbrau, Aitkin Independent Age; Bob Harwarth, Guest.

**II. Approval of Health & Human Services Board Agenda**

*Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the agenda as mailed/posted.*

**III. Review December 18, 2012 Health & Human Service Board Minutes**

*Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the December 18, 2012 Health & Human Services Board Meeting Minutes as mailed/posted.*

**IV. Review Bills**

*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.*

**V. General/Miscellaneous Information**

**A. TANF (Temporary Assistance for Needy Families) – Eileen Foss reviewed the numbers presented in the handout, as well as the “Work Will Always Pay...with MFIP” handout. Eileen noted that a “Bridges Out of Poverty” workshop will be presented in Aitkin on June 13, 2013, at a site to yet be determined.**

**B. H&HS Advisory Board**

**1. Appointment of Candidates to the Health & Human Services Advisory Committee (See Attachments):**

**New Member Applications:**

**a. Robert Marcum - District 3**

**b. Beverly Mensing – District 3**

*Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve and appoint Robert Marcum and Beverly Mensing to the Health & Human Services Advisory Committee representing District 3.*

**2. Appointment of David Leaf as the Chairperson and Cheryl Meld as the Vice-Chair per election by members at the January 9, 2013 meeting.**

*Motion by Commissioner Niemi, seconded by Commissioner Napstad, and carried; the vote was to approve and authorize David Leaf to serve as Chairperson of the Health & Human Services Advisory Committee and Cheryl Meld to serve as Vice-Chair of the Health & Human Services Advisory Committee.*

**C. Statewide Health Improvement Program (SHIP) Health Reform – FYI – Tom Burke commented that this is an update noting that AMC is very active on the SHIP and it is listed as**

one of our legislative priorities for Health & Human Services. Right now we have a lot of SHIP activity going on in the McGregor area and previously in the Aitkin area.

**VI. Contracts:**

**A. Detoxification Services Contract between ACHHS and Central Minnesota Mental Health Center for the period January 1, 2013 through December 31, 2013.**

*Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve and authorize the Board Chair to sign the Detoxification Services Contract between ACHHS and Central Minnesota Mental Health Center for the period January 1, 2013 through December 31, 2013.*

**VII. Administrative Reports:**

**A. Caseload Update & Graph** – Eileen Foss, Income Maintenance Supervisor, reviewed the Caseload information.

**B. Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor, noted they are still posting end of the year 2012 information so this report does not reflect the final numbers.

**VIII. Joint Powers Board Reports:**

**A. Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke / Cynthia Bennett Minutes of the December 13, 2012 meeting.** Commissioner Westerlund noted that she attended the meeting via ITV. Cynthia is now going to be the Administrator for the CHS Board (Aitkin, Itasca, Koochiching). Tom Burke noted that the electronic system will be in place in the next few months.

**IX. Committee Reports from Commissioners**

- A. H&HS Advisory Committee** - Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Vernon Awes & Jim Carlson **Minutes of the January 9th meeting.** Vern Awes noted that a sub-committee has been formed to look at the Statute governing the Advisory Committee to make sure the committee is aligned with the Mission Statement and By-Laws. Jim Carlson provided a summary of the Operation Christmas Program. Commissioner Westerlund also noted that Aileen DeMenge from the Workforce Center gave an excellent presentation at the last meeting.
- B. AEOA / NEMOJT Committee Updates** – Commissioner Napstad noted that NEMOJT did not meet this past month. AEOA met to go over their yearend wrap-up. He noted that AEOA is a \$30 million dollar block grant organization and they are concerned that their dollars may be cut in the coming year. Updates & discussion on the schedule.
- C. CJI (Children’s Justice Initiative)** – Commissioner Westerlund and Sue Tange discussed the outcome/presentation at the recent meeting.
- D. MRCC (MN Rural County Caucauses)** – Commissioner Marcotte discussed the Vulnerable Children and Adult’s formula. Noted that AMC was involved and the AMC Board voted to support a three year rolling average for vulnerable Children and Adult Act Funding rather than a one year snapshot and to urge more funding for the program and that the Board cannot take a position on the funding formula itself.

**X. Break at 10:12 a.m. for 10 minutes                      Next Meeting – February 26, 2013**

**The Statistical Reports for the fourth quarter of 2012 for Income Maintenance, Social Services and Public Health were included in this packet.**