

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 2-7-13

Via: Patrick Wussow, County Administrator

From: Scott Turner, Sheriff

Title of Item:

Additional Radio Purchase

Requested Meeting Date: 2-12-13 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

SCOTT A. TURNER

SHERIFF OF AITKIN COUNTY

217 Second Street NW
Aitkin, MN 56431

218-927-2138 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887

MEMO

To: Aitkin County Board of Commissioners

Date: February 6, 2012

From: Sheriff Scott Turner

Re: Additional Radio Purchase

Some time back, we purchased a number of ARMER radios for law enforcement, Aitkin County Highway Department and various emergency response units in Aitkin County. Taking input from all of those organizations we came up with the number of radios needed. Since that time, there has been additional need indentified by three of the agencies for which we had previously provided radios.

With that being said, the following requests have been made and we are in support of providing for these requests:

- 4 XTL 1500 mobiles for Aitkin County Highway Dept
- 2 XTL 2500 mobiles for Jacobson Fire Department
- 3 XTS 1500 portables (1 Jacobson FD and 2 Palisade FD)
- 3 impres chargers for the portables

Below is a price quote from Granite Electronics for this purchase – using the state bid pricing.

Radio	Unit Price	Quantity	Extended Price
XTL 1500 mobile	\$2,132.62	4	\$8,530.48
XTL 2500 mobile	\$3,185.95	2	\$6,371.90
XTS 1500 portable	\$1,344.00	3	\$4,032.00
Impres Charger	\$ 123.75	3	\$ 371.25
Total			\$19,305.63

This purchase would be made using the money that was reserved for the radio system.