

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 2-6-13

Via: Patrick Wussow, County Administrator

From: Scott Turner, Sheriff

Title of Item:

Sandbag Purchase

Requested Meeting Date: 2-12-13 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

SCOTT A. TURNER

SHERIFF OF AITKIN COUNTY

217 Second Street NW
Aitkin, MN 56431

218-927-2138 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887

MEMO

To: Aitkin County Board of Commissioners Date: February 6, 2012

From: Sheriff Scott Turner Re: Sandbag Purchase

I do not need to remind you about the devastating effects of the Summer of 2012 flood. It would, however, have been much worse if we had not take the preventative steps of having a large cache of sandbags on hand and readily dispensed to those people who were in need of such.

Last year we began the season with 50,000 sandbags on hand in Aitkin County. We used all of those and secured another 80,000 as well. I am proposing that we once again purchase some sandbags to have on hand this year as well. At the Governor's Conference on Emergency Management next week, I hope to hear more about the flood forecast for the coming spring. Last year at that same conference we were preparing for a drought and wildfire season – showing just how unpredictable natural disasters can be.

I obtained price quotes from three Minnesota Companies that sell sand bags. They are as follows:

Valley Bag Company – East Grand Forks, MN:
50,000 14x26" woven poly sandbags with ties \$.15 each or \$7500.00
Freight to 56431 (4 pallets) \$258.00
Total: \$7758.00

Berg Bag Company - Minneapolis, MN:
10,000 – 16.7 cents/bag
25,000 - 15.7 cents/bag
50,000 - 14.7 cents/bag
Freight is included in this pricing. The total for 50,000 bags would be \$7350.00

Jacobs Trading Company – Hopkins, MN:
19 cents/bag
Freight is included in this pricing
Total for 50,000 bags would be \$9500.00