

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 2-5-13

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Equipment Purchase – Courthouse Maintenance

Requested Meeting Date: 2-12-13 Estimated Presentation Time: \_\_\_\_\_

Presenter: Patrick Wussow, County Administrator

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**  
**FROM: Patrick Wussow, County Administrator**  
**RE: Equipment Purchase – Courthouse Maintenance**  
**DATE: February 5, 2013**

The 2005 Cub Cadet currently being used by Courthouse Maintenance has had \$3,060.74 in repairs in the past nine months. Although repaired, fine metal shavings remain in the hydraulic fluid which cannot be completely removed. The broom is also worn out and in need of replacement.

Quotes were received for identical equipment through Northwood Equipment in Aitkin, and the State Government website. A quote was also requested from Aitkin Implement for comparable New Holland equipment, but nothing was available.

The funding for this expenditure would come from fund 111, where \$50,000 is budgeted for equipment like this, sidewalk replacement, carpet replacement, etc.

Staff requests County Board approval for purchase of a new John Deere 1420 Series II Commercial mower with a 62" mower deck, a heavy-duty rotary broom, and a soft cab.

Northwood Equipment:	\$24,000.00 delivered
State Government website:	\$24,590.72 + delivery
Aitkin Implement	Not available

Quote Id: 7626552

Customer: AITKIN COUNTY

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Prepared For:  
**AITKIN COUNTY**



Prepared By: **Gary K Miller**  
NORTHWOOD EQUIPMENT  
1120 2nd Street NW  
Aitkin, MN 56431  
Phone: 218-927-2140  
Fax: 218-927-2319  
Work Email: [gary@northwoodequipment.com](mailto:gary@northwoodequipment.com)

Date: January 29, 2013

Offer Expires: February 28, 2013



**JOHN DEERE**

**Quote Id: 7626552**

**Customer: AITKIN COUNTY**

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January 29, 2013

AITKIN COUNTY  
AITKIN COUNTY COURTHOUSE  
AITKIN, MN 56431

**Our Mission: The purpose of Northwood Equipment of Aitkin, MN is to provide products and services to our customers that will help them succeed in their enterprises. Professionalism and Integrity in our dealings with customers and suppliers will ensure our continued success in providing high quality products and services through an effective, empowered workforce, and by responding in a timely manner to the needs of you, our customer.**

Gary K Miller  
218-927-2140  
NORTHWOOD EQUIPMENT

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**CONFIDENTIAL**



**JOHN DEERE**

**Quote Id: 7626552**

**Customer: AITKIN COUNTY**

**Quote Summary**

**Prepared For:**

AITKIN COUNTY  
AITKIN COUNTY COURTHOUSE  
209 2ND ST NW  
AITKIN, MN 56431  
Business: 218-927-7354

**Prepared By:**

Gary K Miller  
NORTHWOOD EQUIPMENT  
1120 2nd Street NW  
Aitkin, MN 56431  
Phone: 218-927-2140  
gary@northwoodequipment.com

**Quote Id: 7626552**

**Created On:** January 29, 2013

**Last Modified On:** January 29, 2013

**Expiration Date:** February 28, 2013

<b>Equipment Summary</b>	<b>Suggested List</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE 1420 Series II Commercial Front Mower (Less Mower Deck)	\$ 18,445.00	\$ 12,000.00 X	1 =	\$ 12,000.00
JOHN DEERE 62 In. 7-Gauge Steel Commercial Rear Discharge Mower Deck (For 1400 Series II and Non-Series II Front Mowers)	\$ 4,395.00	\$ 3,200.00 X	1 =	\$ 3,200.00
JOHN DEERE 60 Heavy-Duty Rotary Broom (For 1400/1500 Series II and Non-Series II Front Mowers)	\$ 5,819.42	\$ 4,500.00 X	1 =	\$ 4,500.00
JOHN DEERE Soft Cab (For 1400/1500 Series II and Non-Series II Front Mowers)	\$ 5,875.66	\$ 4,300.00 X	1 =	\$ 4,300.00
<b>Equipment Total</b>				<b>\$ 24,000.00</b>

**Quote Summary**

Equipment Total	\$ 24,000.00
SubTotal	\$ 24,000.00
Total	\$ 24,000.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 24,000.00</b>

**Salesperson : X** \_\_\_\_\_

**Accepted By : X** \_\_\_\_\_

**CONFIDENTIAL**



# Selling Equipment

Quote Id: 7626552

Customer: AITKIN COUNTY

<b>JOHN DEERE 1420 Series II Commercial Front Mower (Less Mower Deck)</b>				
Hours:				<b>Suggested List</b>
Stock Number:				\$ 18,445.00
				<b>Selling Price</b>
				\$ 12,000.00
Code	Description	Qty	Unit	Extended
0065TC	1420 Series II Commercial Front Mower (Less Mower Deck)	1	\$ 18,280.00	\$ 18,280.00
<b>Standard Options - Per Unit</b>				
1000	Two Wheel Drive	1	\$ 0.00	\$ 0.00
2000	23x10.50-12 4PR Turf Drive Tires	1	\$ 0.00	\$ 0.00
3000	Deluxe Suspension Seat with Armrests	1	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>				<b>\$ 0.00</b>
<b>Other Charges</b>				
	Setup	1	\$ 125.00	\$ 125.00
	EnviroCrate	1	\$ 40.00	\$ 40.00
<b>Other Charges Total</b>				<b>\$ 165.00</b>
<b>Suggested Price</b>				<b>\$ 18,445.00</b>
<b>Customer Discounts</b>				
<b>Customer Discounts Total</b>			<b>\$ -6,445.00</b>	<b>\$ -6,445.00</b>
<b>Total Selling Price</b>				<b>\$ 12,000.00</b>

<b>JOHN DEERE 62 In. 7-Gauge Steel Commercial Rear Discharge Mower Deck (For 1400 Series II and Non-Series II Front Mowers)</b>				
Hours:				<b>Suggested List</b>
Stock Number:				\$ 4,395.00
				<b>Selling Price</b>
				\$ 3,200.00
Code	Description	Qty	Unit	Extended
0351TC	62 In. 7-Gauge Steel Commercial Rear Discharge Mower Deck (For 1400 Series II and Non-Series II Front Mowers)	1	\$ 4,230.00	\$ 4,230.00
<b>Other Charges</b>				
	Setup	1	\$ 125.00	\$ 125.00
	EnviroCrate	1	\$ 40.00	\$ 40.00
<b>Other Charges Total</b>				<b>\$ 165.00</b>
<b>Suggested Price</b>				<b>\$ 4,395.00</b>



# Selling Equipment

Quote Id: 7626552

Customer: AITKIN COUNTY

Customer Discounts		
<b>Customer Discounts Total</b>	<b>\$ -1,195.00</b>	<b>\$ -1,195.00</b>
<b>Total Selling Price</b>		<b>\$ 3,200.00</b>

JOHN DEERE 60 Heavy-Duty Rotary Broom (For 1400/1500 Series II and Non-Series II Front Mowers)				
<b>Hours:</b>				<b>Suggested List</b>
<b>Stock Number:</b>				\$ 5,819.42
				<b>Selling Price</b>
				\$ 4,500.00
<b>Code</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Extended</b>
0500TC	60 Heavy-Duty Rotary Broom (For 1400/1500 Series II and Non-Series II Front Mowers)	1	\$ 3,215.00	\$ 3,215.00
Standard Options - Per Unit				
1000	Lift Arms, Cylinders, Drive Shaft and Hardware	1	\$ 1,617.00	\$ 1,617.00
	<b>Standard Options Total</b>			<b>\$ 1,617.00</b>
Dealer Attachments				
TCB11474	Single Spool Auxiliary Hydraulic Kit	1	\$ 510.39	\$ 510.39
R66949	Quik-Tatch Weight, 42 Lb.	4	\$ 62.06	\$ 248.24
TCB10303	Rear Weight Mounting Kit	1	\$ 103.79	\$ 103.79
	<b>Dealer Attachments Total</b>			<b>\$ 862.42</b>
Other Charges				
	Setup	1	\$ 125.00	\$ 125.00
	<b>Other Charges Total</b>			<b>\$ 125.00</b>
	<b>Suggested Price</b>			<b>\$ 5,819.42</b>
Customer Discounts				
	<b>Customer Discounts Total</b>		<b>\$ -1,319.42</b>	<b>\$ -1,319.42</b>
<b>Total Selling Price</b>				<b>\$ 4,500.00</b>

JOHN DEERE Soft Cab (For 1400/1500 Series II and Non-Series II Front Mowers)				
<b>Hours:</b>				<b>Suggested List</b>
<b>Stock Number:</b>				\$ 5,875.66
				<b>Selling Price</b>
				\$ 4,300.00



# Selling Equipment

Quote Id: 7626552

Customer: AITKIN COUNTY

Code	Description	Qty	Unit	Extended
0227TC	Soft Cab (For 1400/1500 Series II and Non-Series II Front Mowers)	1	\$ 2,135.00	\$ 2,135.00
<b>Standard Options - Per Unit</b>				
9000	Front Windshield	1	\$ 460.00	\$ 460.00
9001	Single Speed Front Windshield Wiper	1	\$ 347.00	\$ 347.00
9003	Floor Mounted Heater/Defroster Kit	1	\$ 735.00	\$ 735.00
9004	4-Post ROPS Conversion Kit with Canopy	1	\$ 1,558.00	\$ 1,558.00
<b>Standard Options Total</b>				<b>\$ 3,100.00</b>
<b>Dealer Attachments</b>				
TCB10538	Breakaway Beacon Light	1	\$ 315.66	\$ 315.66
<b>Dealer Attachments Total</b>				<b>\$ 315.66</b>
<b>Other Charges</b>				
	Setup	1	\$ 325.00	\$ 325.00
<b>Other Charges Total</b>				<b>\$ 325.00</b>
<b>Suggested Price</b>				<b>\$ 5,875.66</b>
<b>Customer Discounts</b>				
<b>Customer Discounts Total</b>			<b>\$ -1,575.66</b>	<b>\$ -1,575.66</b>
<b>Total Selling Price</b>				<b>\$ 4,300.00</b>



# Series II Wide-Area Mowers

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as possible.

1445  
Front Mower



1600 Turbo  
Wide-Area Mower