

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners      Date: 2-4-13

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item: S.A.P. 001-604-010 Local Bridge Replacement Program Grant Agreement

Requested Meeting Date: 2-12-13      Estimated Presentation Time: Consent Agenda

Presenter: John Welle

**Type of Action Requested** (check all that apply)

- For info only, no action requested       Approve under Routine Business
- For discussion only with possible future action       Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion       Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale       Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

## AITKIN COUNTY COMMISSIONER'S MEMO

**TO:** Aitkin County Commissioners  
Patrick Wussow, County Administrator

**FROM:** John Welle

**DATE:** January 2, 2013

### **Consent Agenda Item:**

S.A.P. 001-604-010 Local Bridge Replacement Program Grant Agreement

### **Summary:**

This project to replace the existing bridge on CSAH 4 over the Rice River was awarded to Dallco, Inc. on August 7, 2012. A \$273,527.15 state bonding grant is available toward the \$580,037.42 cost of the project. The following resolution is needed to authorize my signature on the grant agreement. Although I have not provided a copy of the grant agreement, a copy of it is available upon request.

### **Resolution:**

**WHEREAS**, The County of Aitkin has applied to the Commissioner of Transportation for a Grant from the Minnesota State Transportation Fund for construction of S.A.P. 001-604-010, and

**WHEREAS**, the Commissioner of Transportation has given notice that funding for this local bridge replacement project is available; and

**WHEREAS**, a Grant Agreement has been proposed with the grant amount determined to be \$273,527.15.

**NOW, THEREFORE BE IT RESOLVED**, that Aitkin County agrees to pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any appropriated amount that is not needed.

**NOW, THEREFORE BE IT RESOLVED**, that the County of Aitkin does hereby agree to the terms and conditions of the Grant Agreement and authorizes the Aitkin County Engineer to execute the Agreement and any amendments thereto.