

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
December 18, 2012**

I. Attendance:

The Aitkin County Board of Commissioners met this 18th day of December, 2012, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; Staff Members Sue Tange, Social Services Supervisor; Kathleen Ryan, Fiscal Supervisor; Eileen Foss, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, DAC & HHS Advisory; Cheryl Meld, HHS Advisory Members; Nanci Sauerbrau, Aitkin Independent Age; Aileen DeMenge, Workforce Center; and Bob Harwarth, Guest.

II. Pledge of Allegiance

III. Approval of Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the agenda with the following changes to future agendas:

*Deletion of # II. Pledge of Allegiance, and
Adjustment to A# I. Call to Order to read I. Attendance.*

IV. Review November 27, 2012 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the November 27, 2012 Health & Human Services Board Meeting Minutes as mailed/posted.

V. Review Bills

Motion by Commissioner Niemi, seconded by Commissioner Westerlund, and carried; the vote was to approve the Bills as presented this date.

VI. General/Miscellaneous Information

A. Public Assistance Recipient Examples – Eileen Foss & Aileen DeMenge – It was noted that the grant amounts have not changed since 1987. The handouts were reviewed and discussed. Eileen Foss was asked to bring back additional scenarios with incomes and various size households along with percentages of those not willing to participate.

B. Appointment of Candidates to the Health & Human Services Advisory Committee (See Attachment):

**Re-Appointment to Continue Terms for: Kami Genz, Dave Leaf,
Cheryl Meld, Mickey Gault**

New Member Applications: Jessica Seibert, Jessica Schultz

One Pending Application: Katie Nelson

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the appointment/re-appointment to the Health & Human Services Advisory Committee the following candidates:

**Re-Appointment to Continue Terms for: Kami Genz, Dave Leaf,
Cheryl Meld, Mickey Gault**

New Member Applications: Jessica Seibert, Jessica Schultz

It was noted that additional recruitment will be done for Commissioner Districts 1 (Commissioner Mark Wedel) and District 3 (Commissioner Don Niemi) for representation on the Committee. Application packets will be provided to Commissioners Wedel & Niemi.

VII. Administrative Reports:

- A. **Caseload Update & Graph** – Eileen Foss, Income Maintenance Supervisor, noted that the number of caseloads have increased but the cash family grants have decreased over the years. We are capping out on the money we have been allocated for Day Care Assistance & we do have a waiting list for Basic Sliding Fee. Families on MFIP can access Child Care Assistance for authorized activities under their employment plan.
- B. **Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor, noted we do have two more payment runs before the end of the year along with a payroll run that will adjust the expenditures. Reports will not be finalized until February.

VIII. Committee Reports from Commissioners

- A. **H&HS Advisory Committee** - Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Cheryl Meld & Tricia Martin Minutes of the December 5th meeting. Cheryl Meld noted the committee had a lengthy presentation on the SHIP program and the Community Transformation Grant for Making Healthy Choices and Healthy Responsible Eating. Some Community Recognitions were given to the Aitkin Community Choir, Sandy Kilde, Director of the McGregor Contata and the Operation Christmas Committee.
- B. AEOA / NEMOJT Committee Updates – Commissioner Napstad noted AEOA meets tomorrow and NEMOJT has been discussed earlier in this meeting but they had a discussion on MFIP and DWP that their last meeting.
- C. CJJ (Children’s Justice Initiative) – Commissioner Westerlund noted their meeting was canceled.

IX. Break at 10:14 a.m. for 10 minutes

Next Meeting – January 22, 2013

Mark Wedel, Chairperson

Tom Burke, Director
Aitkin County Health & Human Services

Julie Lueck, Clerk to Aitkin County Health & Human Services Board