

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
January 22, 2013**

- 9:05 A.M. I. Attendance
- II. Approval of Health & Human Services Board Agenda
- III. Review December 18, 2012 Health & Human Service Board Minutes
- IV. Review Bills
- V. General/Miscellaneous Information
- A. **TANF (Temporary Assistance for Needy Families) – Eileen Foss**
- B. **H&HS Advisory Board**
1. Appointment of Candidates to the Health & Human Services Advisory Committee (See Attachments):
New Member Applications:
Robert Marcum - District 3
Beverly Mensing – District 3
2. Appointment of David Leaf as the Chairperson and Cheryl Meld as the Vice-Chair per election by members at the January 9, 2013 meeting.
- C. **Statewide Health Improvement Program (SHIP) Health Reform - FYI**
- VI. **Contracts:**
- A. **Detoxification Services Contract between ACHHS and Central Minnesota Mental Health Center for the period January 1, 2013 through December 31, 2013.**
- VII. **Administrative Reports:**
- A. **Caseload Update & Graph** – Eileen Foss, Income Maintenance Supervisor
- B. **Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor
- VIII. **Joint Powers Board Reports:**
- A. **Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke / Cynthia Bennett Minutes of the December 13, 2012 meeting.**
- IX. **Committee Reports from Commissioners**
- A. **H&HS Advisory Committee** - Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Vernon Awes & Jim Carlson Minutes of the January 9th meeting.
- B. AEOA / NEMOJT Committee Updates – Commissioner Napstad
- C. CJI (Children’s Justice Initiative) – Commissioner Westerlund
- X. **Break at 9:50 a.m. for _____ minutes Next Meeting – February 26, 2013**

FYI - The Statistical Reports for the fourth quarter of 2012 for Income Maintenance, Social Services and Public Health are included in this packet.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
December 18, 2012**

I. Attendance:

The Aitkin County Board of Commissioners met this 18th day of December, 2012, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; Staff Members Sue Tange, Social Services Supervisor; Kathleen Ryan, Fiscal Supervisor; Eileen Foss, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, DAC & HHS Advisory; Cheryl Meld, HHS Advisory Members; Nanci Sauerbrau, Aitkin Independent Age; Aileen DeMenge, Workforce Center; and Bob Harwarth, Guest.

II. Pledge of Allegiance

III. Approval of Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the agenda with the following changes to future agendas:

*Deletion of # II. Pledge of Allegiance, and
Adjustment to A# I. Call to Order to read I. Attendance.*

IV. Review November 27, 2012 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the November 27, 2012 Health & Human Services Board Meeting Minutes as mailed/posted.

V. Review Bills

Motion by Commissioner Niemi, seconded by Commissioner Westerlund, and carried; the vote was to approve the Bills as presented this date.

VI. General/Miscellaneous Information

A. Public Assistance Recipient Examples – Eileen Foss & Aileen DeMenge – It was noted that the grant amounts have not changed since 1987. The handouts were reviewed and discussed. Eileen Foss was asked to bring back additional scenarios with incomes and various size households along with percentages of those not willing to participate.

B. Appointment of Candidates to the Health & Human Services Advisory Committee (See Attachment):

**Re-Appointment to Continue Terms for: Kami Genz, Dave Leaf,
Cheryl Meld, Mickey Gault**

New Member Applications: Jessica Seibert, Jessica Schultz

One Pending Application: Katie Nelson

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the appointment/re-appointment to the Health & Human Services Advisory Committee the following candidates:

**Re-Appointment to Continue Terms for: Kami Genz, Dave Leaf,
Cheryl Meld, Mickey Gault**

New Member Applications: Jessica Seibert, Jessica Schultz

It was noted that additional recruitment will be done for Commissioner Districts 1 (Commissioner Mark Wedel) and District 3 (Commissioner Don Niemi) for representation on the Committee. Application packets will be provided to Commissioners Wedel & Niemi.

VII. Administrative Reports:

- A. **Caseload Update & Graph** – Eileen Foss, Income Maintenance Supervisor, noted that the number of caseloads have increased but the cash family grants have decreased over the years. We are capping out on the money we have been allocated for Day Care Assistance & we do have a waiting list for Basic Sliding Fee. Families on MFIP can access Child Care Assistance for authorized activities under their employment plan.
- B. **Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor, noted we do have two more payment runs before the end of the year along with a payroll run that will adjust the expenditures. Reports will not be finalized until February.

VIII. Committee Reports from Commissioners

- A. **H&HS Advisory Committee** - Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Cheryl Meld & Tricia Martin Minutes of the December 5th meeting. Cheryl Meld noted the committee had a lengthy presentation on the SHIP program and the Community Transformation Grant for Making Healthy Choices and Healthy Responsible Eating. Some Community Recognitions were given to the Aitkin Community Choir, Sandy Kilde, Director of the McGregor Contata and the Operation Christmas Committee.
- B. AEOA / NEMOJT Committee Updates – Commissioner Napstad noted AEOA meets tomorrow and NEMOJT has been discussed earlier in this meeting but they had a discussion on MFIP and DWP that their last meeting.
- C. CJJ (Children’s Justice Initiative) – Commissioner Westerlund noted their meeting was canceled.

IX. Break at 10:14 a.m. for 10 minutes

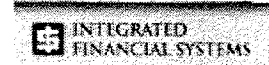
Next Meeting – January 22, 2013

Mark Wedel, Chairperson

Tom Burke, Director
Aitkin County Health & Human Services

Julie Lueck, Clerk to Aitkin County Health & Human Services Board

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86359 Aitkin Co Attorney							
3 05-420-600-4800-6263	P		63.75	FRAUD BILLING (OCT-DEC'12)			Contract Legal Services-Fraud
2 05-420-640-4800-6263	P		4,908.75	IVD BILING (OCT-DEC'12)			Contract Legal Services Iv-D
86359 Aitkin Co Attorney			4,972.50	2 Transactions			
85003 Aitkin County DAC							
1 05-400-440-0410-6231	P		8.38	PAPERSHRED	12/03/2012 12/17/2012		Services Or Contracts
4 05-400-440-0410-6231	P		19.74	PAPERSHRED	11/05/2012 11/26/2012		Services Or Contracts
1 05-420-600-4800-6231	P		21.22	PAPERSHRED	12/03/2012 12/17/2012		Services Or Contracts
4 05-420-600-4800-6231	P		50.01	PAPERSHRED	11/05/2012 11/26/2012		Services Or Contracts
1 05-430-700-4800-6231	P		26.24	PAPERSHRED	12/03/2012 12/17/2012		Services Or Contracts
4 05-430-700-4800-6231	P		61.85	PAPERSHRED	11/05/2012 11/26/2012		Services Or Contracts
85003 Aitkin County DAC			187.44	6 Transactions			
86222 Aitkin Independent Age							
5 05-430-720-3020-6069	P		55.00	CHILDCARE ADV (12/15 & 19/12)			Community Ed & Prevent/Advertising
86222 Aitkin Independent Age			55.00	1 Transactions			
86308 Aitkin Public Schools							
30 15-450-000-0000-6231			21,384.74	LCTS ALLOCATION-2013			Aitkin School Services
86308 Aitkin Public Schools			21,384.74	1 Transactions			
88023 American Payment Centers							
6 05-400-440-0410-6231			12.00	BOX RENTAL (JAN-MAR'13)			Services Or Contracts
6 05-420-600-4800-6231			30.40	BOX RENTAL (JAN-MAR'13)			Services Or Contracts
6 05-430-700-4800-6231			37.60	BOX RENTAL (JAN-MAR'13)			Services Or Contracts
88023 American Payment Centers			80.00	3 Transactions			
8239 Ameripride Linen & Apparel Services							
7 05-400-440-0410-6405	P		4.22	CLEANING SUPPLIES		2200322348	Supplies-Computer/Office/Meeting
7 05-420-600-4800-6405	P		10.70	CLEANING SUPPLIES		2200322348	Supplies-Computer/Office/Meeting
7 05-430-700-4800-6405	P		13.24	CLEANING SUPPLIES		2200322348	Supplies-Computer/Office/Meeting

Aitkin County



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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
8239	Ameripride Linen & Apparel Services		28.16	3 Transactions			
12106	Antoine Electric						
8	05-400-440-0410-6231	P	10.01	REPLACE BALLAST-OSS	12188		Services Or Contracts
9	05-400-440-0410-6231	P	10.04	REPLACE BALLAST-HALLWAY	12192		Services Or Contracts
8	05-420-600-4800-6231	P	25.35	REPLACE BALLAST-OSS	12188		Services Or Contracts
9	05-420-600-4800-6231	P	25.45	REPLACE BALLAST-HALLWAY	12192		Services Or Contracts
8	05-430-700-4800-6231	P	31.36	REPLACE BALLAST-OSS	12188		Services Or Contracts
9	05-430-700-4800-6231	P	31.48	REPLACE BALLAST-HALLWAY	12192		Services Or Contracts
12106	Antoine Electric		133.69	6 Transactions			
89185	Bethesda Lutheran Church Of Malmo						
10	05-400-410-0413-6301	P	45.00	WIC RENT (OCT-DEC'12)			Wic Space Rentals
89185	Bethesda Lutheran Church Of Malmo		45.00	1 Transactions			
11051	Department of Human Services						
43	05-400-440-0410-6231	P	313.35	MERIT-QE 12/31/12			Services Or Contracts
43	05-420-600-4800-6231	P	793.82	MERIT-QE 12/31/12			Services Or Contracts
51	05-420-620-4400-6025	P	10.00	MCRE/GAMC/NON RES RECIP-DEC'12			State Share-GAMC
42	05-420-640-4800-6231	P	7.32	CS-MO FED OFFSET FEE-DEC'12			Services Or Contracts
38	05-420-650-4400-6025	P	2,546.58	MA ESTATE-DEC'12			State/Fed Share - MA
39	05-420-650-4400-6025	P	1,035.99	MA LTC UN 65-DEC'12			State/Fed Share - MA
40	05-420-650-4400-6025	P	37.50	MA/AX RECIP-INELIGIBLE-DEC'12			State/Fed Share - MA
41	05-420-650-4400-6025	P	75.00	MA/MNCARE RECIP-INELIG-DEC'12			State/Fed Share - MA
43	05-430-700-4800-6231	P	981.83	MERIT-QE 12/31/12			Services Or Contracts
11051	Department of Human Services		5,801.39	9 Transactions			
11984	edocument Resources LLC						
11	05-420-600-4800-6231	P	97.91	EDOCS-TRAVEL EXPENSES	503964		Services Or Contracts
				11/26/2012 12/31/2012			
12	05-420-600-4800-6231	P	3,458.40	EDOCS-PROFESSIONAL SERVICES	503964		Services Or Contracts
				11/26/2012 12/31/2012			
11984	edocument Resources LLC		3,556.31	2 Transactions			
9819	Haster Inc						
31	05-400-440-0410-6231		44.07	POSTAGE METER RENTAL	16657660		Services Or Contracts
				02/01/2013 01/31/2014			
31	05-420-600-4800-6231		111.65	POSTAGE METER RENTAL	16657660		Services Or Contracts

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	<u>No. Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
31	05-430-700-4800-6231							
	9819 Hasler Inc			138.10	POSTAGE METER RENTAL	02/01/2013 01/31/2014	16657660	Services Or Contracts
	2186 Hillyard Inc - Kansas City			293.82	02/01/2013 3 Transactions	01/31/2014		
32	05-400-440-0410-6405			41.80	CLEANING SUPPLIES		600531948	Supplies-Computer/Office/Meeting
32	05-420-600-4800-6405			105.90	CLEANING SUPPLIES		600531948	Supplies-Computer/Office/Meeting
32	05-430-700-4800-6405			130.98	CLEANING SUPPLIES		600531948	Supplies-Computer/Office/Meeting
	2186 Hillyard Inc - Kansas City			278.68	3 Transactions			
	11889 Honeywell International Inc.							
14	05-400-440-0410-6405	P		230.39	JCI ELECRC ACUATORS		1030880	Supplies-Computer/Office/Meeting
13	05-400-440-0410-6231	P		227.43	VAV CONTROLLER REPLACE		1031195	Services Or Contracts
14	05-420-600-4800-6405	P		583.67	JCI ELECRC ACUATORS		1030880	Supplies-Computer/Office/Meeting
13	05-420-600-4800-6231	P		576.15	VAV CONTROLLER REPLACE		1031195	Services Or Contracts
14	05-430-700-4800-6405	P		721.91	JCI ELECRC ACUATORS		1030880	Supplies-Computer/Office/Meeting
13	05-430-700-4800-6231	P		712.61	VAV CONTROLLER REPLACE		1031195	Services Or Contracts
	11889 Honeywell International Inc.			3,052.16	6 Transactions			
	90182 Laboratory Corp Of America Holdings							
33	05-420-640-4800-6397	P		99.00	IVD GENETIC TEST 0014843246-01			Genetic Tests Iv-D
	90182 Laboratory Corp Of America Holdings			99.00	1 Transactions			
	12492 LexisNexis Risk Data Management							
35	05-430-700-4800-6231	P		116.00	NOV'12 SERVICES		1598721-201211	Services Or Contracts
34	05-430-700-4800-6231	P		116.00	DEC'12 SERVICES		1598721-201212	Services Or Contracts
	12492 LexisNexis Risk Data Management			232.00	2 Transactions			
	2928 Lundberg Plumbing & Heating, Inc							
15	05-400-440-0410-6405	P		149.99	GLYCOL FOR HTG SYSTEM		12403	Supplies-Computer/Office/Meeting
15	05-420-600-4800-6405	P		379.96	GLYCOL FOR HTG SYSTEM		12403	Supplies-Computer/Office/Meeting
15	05-430-700-4800-6405	P		469.95	GLYCOL FOR HTG SYSTEM		12403	Supplies-Computer/Office/Meeting
	2928 Lundberg Plumbing & Heating, Inc			999.90	3 Transactions			
	89078 Mille Lacs Health System							
16	05-400-401-0000-6814	P		210.00	AMBULANCE RUNS (DEC'12)			

Aitkin County

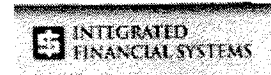
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
89078	Mille Lacs Health System		210.00	1 Transactions	
89765	Minnesota Elevator Service				
37	05-400-440-0410-6231		22.76	ELEVATOR SERVICE-JAN'13	265286 Services Or Contracts
37	05-420-600-4800-6231		57.67	ELEVATOR SERVICE-JAN'13	265286 Services Or Contracts
37	05-430-700-4800-6231		71.33	ELEVATOR SERVICE-JAN'13	265286 Services Or Contracts
89765	Minnesota Elevator Service		151.76	3 Transactions	
3297	Mn Dept Of Health(Ivd)				
36	05-420-640-4800-6379		40.00	PAT.ADJUDICATION 0011780859-01	401864 Other Iv-D Charges
3297	Mn Dept Of Health(Ivd)		40.00	1 Transactions	
11120	Nardini Fire Equipment Co.,Inc				
17	05-400-440-0410-6231	P	64.07	ANNUAL INSPECTION	424356 Services Or Contracts
17	05-420-600-4800-6231	P	162.32	ANNUAL INSPECTION	424356 Services Or Contracts
17	05-430-700-4800-6231	P	200.77	ANNUAL INSPECTION	424356 Services Or Contracts
11120	Nardini Fire Equipment Co.,Inc		427.16	3 Transactions	
90733	Nimco Inc In Usa				
18	05-400-430-0403-6405	P	429.50	C&TC-KEYCHAINS	436420 Supplies-Computer/Office/Meeting
90733	Nimco Inc In Usa		429.50	1 Transactions	
89081	North Ambulance Brainerd				
19	05-400-401-0000-6809	P	2,025.00	AMBULANCE RUNS (DEC'12)	No. Memorial Ambulance-Aitkin
89081	North Ambulance Brainerd		2,025.00	1 Transactions	
86235	Office Shop Inc/The				
20	05-400-440-0410-6405	P	9.08	STAMP DYES	Supplies-Computer/Office/Meeting
21	05-400-440-0410-6405	P	17.99	OSS-FAX TONER	Supplies-Computer/Office/Meeting
22	05-400-440-0410-6405	P	10.90	TONER (T.BURKE)	Supplies-Computer/Office/Meeting
23	05-400-440-0410-6405	P	64.13	PH-FILE CABINET DRWR STOPS	Supplies-Computer/Office/Meeting
24	05-400-440-0410-6231	P	1,688.20	PH-COLOR COPIER CONTRACT	IRC5051 Services Or Contracts
20	05-420-600-4800-6405	P	23.01	STAMP DYES	Supplies-Computer/Office/Meeting
21	05-420-600-4800-6405	P	45.58	OSS-FAX TONER	Supplies-Computer/Office/Meeting
22	05-420-600-4800-6405	P	27.61	TONER (T.BURKE)	Supplies-Computer/Office/Meeting
20	05-430-700-4800-6405	P	28.45	STAMP DYES	Supplies-Computer/Office/Meeting
21	05-430-700-4800-6405	P	56.37	OSS-FAX TONER	Supplies-Computer/Office/Meeting

Aitkin County

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<u>No.</u>	<u>Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
22	05-430-700-4800-6405		P	34.15	TONER (T.BURKE)			Supplies-Computer/Office/Meeting
86235	Office Shop Inc/The			2,005.47	11 Transactions			
25	05-400-440-0410-6405		P	1.06	AGENCY SUPPLIES			Supplies-Computer/Office/Meeting
25	05-420-600-4800-6405		P	2.67	AGENCY SUPPLIES			Supplies-Computer/Office/Meeting
25	05-430-700-4800-6405		P	3.30	AGENCY SUPPLIES			Supplies-Computer/Office/Meeting
3810	Paulbeck's County Market			7.03	3 Transactions			
26	05-400-440-0410-6405		P	2.25	BELTS FOR AIR HANDLER SYSTEM			Supplies-Computer/Office/Meeting
26	05-420-600-4800-6405		P	5.68	BELTS FOR AIR HANDLER SYSTEM			Supplies-Computer/Office/Meeting
26	05-430-700-4800-6405		P	7.03	BELTS FOR AIR HANDLER SYSTEM			Supplies-Computer/Office/Meeting
4070	Riley Auto Supply			14.96	3 Transactions			
44	05-400-440-0410-6405		P	36.88	OFFICE SUPPLIES-DEC'12			Supplies-Computer/Office/Meeting
45	05-400-440-0410-6405		P	81.80	OFFICE SUPPLIES-JAN'13			Supplies-Computer/Office/Meeting
46	05-400-440-0410-6405		P	31.14	PH-OFFICE SUPPLIES-DEC'12			Supplies-Computer/Office/Meeting
44	05-420-600-4800-6405		P	93.43	OFFICE SUPPLIES-DEC'12			Supplies-Computer/Office/Meeting
45	05-420-600-4800-6405		P	207.24	OFFICE SUPPLIES-JAN'13			Supplies-Computer/Office/Meeting
44	05-430-700-4800-6405		P	115.56	OFFICE SUPPLIES-DEC'12			Supplies-Computer/Office/Meeting
45	05-430-700-4800-6405		P	256.32	OFFICE SUPPLIES-JAN'13			Supplies-Computer/Office/Meeting
4233	S & T Office Products Inc			822.37	7 Transactions			
47	05-420-640-4800-6270		P	100.00	IVD SERV 0014843246-01-DEC'12		2107	Aitkin Co Sheriff Fees Iv-D
48	05-420-640-4800-6270		P	50.00	IVD SERV 0011139693-01-JAN'13		2114	Aitkin Co Sheriff Fees Iv-D
49	05-420-640-4800-6270		P	50.00	IVD SERV 0014101484-01-JAN'13		2117	Aitkin Co Sheriff Fees Iv-D
50	05-430-720-3980-6020		P	40.00	DAYCARE BKGR CHECK -DEC'12		350	License And Resource Development
86177	Sheriff Aitkin County			240.00	4 Transactions			
27	05-420-600-4800-6231		P	165.51	IM-SERVICE	12/03/2012 12/29/2012	2317466	Services Or Contracts
88859	Spee*Dee-St Cloud			165.51	1 Transactions			

JLF2
 1/18/13 10:40AM
 Health & Human Services

Aitkin County



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<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
90805	Temco						
28	05-400-440-0410-6231	P	2.25	REPAIR CHAIR (CAROL R)	15200	Services Or Contracts	
28	05-420-600-4800-6231	P	5.70	REPAIR CHAIR (CAROL R)	15200	Services Or Contracts	
28	05-430-700-4800-6231	P	7.05	REPAIR CHAIR (CAROL R)	15200	Services Or Contracts	
90805	Temco		15.00	3 Transactions			
5174	Voss Lighting						
29	05-400-440-0410-6405	P	40.30	AGENCY LIGHT BULBS	15217101-00	Supplies-Computer/Office/Meeting	
29	05-420-600-4800-6405	P	102.10	AGENCY LIGHT BULBS	15217101-00	Supplies-Computer/Office/Meeting	
29	05-430-700-4800-6405	P	126.28	AGENCY LIGHT BULBS	15217101-00	Supplies-Computer/Office/Meeting	
5174	Voss Lighting		268.68	3 Transactions			
Final Total			48,022.23	30 Vendors	97 Transactions		

SLM1
 1/17/13 3:16PM
 Health & Human Services

Aitkin County



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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
48 6094 AADA 05- 430- 710- 3190- 6020		90.00	Supervised visit/phone contact 12/05/2012 12/19/2012	Court Related Services & Activities
6094 AADA		90.00	1 Transactions	
66 360 ARROWHEAD ECON OPP AGENCY 05- 430- 720- 3370- 6038		16,330.88	MFIP Empl Service- Qtrly Paymen 01/01/2013 03/31/2013	Mfip- Employment Services
67 05- 430- 720- 3370- 6038		3,209.75	DWP Empl Service- Qtrly Pmt 01/01/2013 03/31/2013	Mfip- Employment Services
360 ARROWHEAD ECON OPP AGENCY		19,540.63	2 Transactions	
30 8125 BACKSTROM/MARILYN 05- 430- 750- 3950- 6020		43.75	Public guardianship 12/01/2012 12/31/2012	Public Guardianship Dd
35 05- 430- 750- 3950- 6020		70.00	Public guardianship 12/01/2012 12/31/2012	Public Guardianship Dd
8125 BACKSTROM/MARILYN		113.75	2 Transactions	
34 9791 BIEGANEK/JOAN M 05- 430- 760- 3950- 6020		105.00	Guardianship/Conservator Activ 12/01/2012 12/31/2012	Guardianship/Conservatorship
9791 BIEGANEK/JOAN M		105.00	1 Transactions	
46 87866 Catholic Charities- Diocese Of St Cloud 05- 430- 745- 3085- 6020		167.28	Adult outpatient diagnostic as 12/05/2012 12/05/2012	Adult Outpat Diagnostic Assess/Psyc
47 05- 430- 745- 3085- 6020		675.00	Adult outpatient diagnostic as 12/05/2012 12/05/2012	Adult Outpat Diagnostic Assess/Psyc
87866 Catholic Charities- Diocese Of St Cloud		842.28	2 Transactions	
51 9020 CENTRAL LAKES DRUG TESTING 05- 430- 710- 3180- 6020		98.00	Child drug testing- Health- rela 01/08/2013 01/08/2013	Health- Related Services
52 05- 430- 710- 3180- 6020		98.00	Drug testing - Health- related 01/04/2013 01/04/2013	Health- Related Services
9020 CENTRAL LAKES DRUG TESTING		196.00	2 Transactions	

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
26 90746 CITY OF BRAINERD- PUBLIC TRANSIT		10.00	bus tickets 04/01/2013 04/01/2013	Transportation - Waiver
27 05- 430- 750- 3160- 6094		30.00	bus tickets 03/01/2013 03/31/2013	Transportation - Waiver
28 05- 430- 750- 3160- 6094		30.00	bus tickets 02/01/2013 02/28/2013	Transportation - Waiver
29 05- 430- 750- 3160- 6094		30.00	bus tickets 01/14/2013 01/31/2013	Transportation - Waiver
90746 CITY OF BRAINERD- PUBLIC TRANSIT		100.00	4 Transactions	
65 11051 Department of Human Services		361.38	BSFE County Match 12/01/2012 12/31/2012	Bsf Child Care
64 05- 430- 720- 3140- 6020		31.25	MEC2 MFIP Recoveries 12/01/2012 12/31/2012	Other Child Care
11051 Department of Human Services		392.63	2 Transactions	
8 9220 DHS- MSOP		1,010.60	State- operated inpatient 12/01/2012 12/31/2012	Commitment Costs - Poor Relief
13 05- 430- 745- 3721- 6081		1,010.60	State- operated inpatient 12/01/2012 12/31/2012	Commitment Costs - Poor Relief
44 05- 430- 745- 3721- 6081		2,526.50	State- operated inpatient 12/01/2012 12/31/2012	Commitment Costs - Poor Relief
9220 DHS- MSOP		4,547.70	3 Transactions	
20 89965 DHS- ST PETER- SEE LIST		1,714.30	State- operated inpatient 12/01/2012 12/31/2012	Commitment Costs - Poor Relief
89965 DHS- ST PETER- SEE LIST		1,714.30	1 Transactions	
10 91345 ELVECROG/ROBERTA C		35.00	Public guardianship 12/01/2012 12/31/2012	Public Guardianship Dd
12 05- 430- 750- 3950- 6020		35.00	Public guardianship 12/01/2012 12/31/2012	Public Guardianship Dd
19 05- 430- 750- 3950- 6020		105.00	Public guardianship	Public Guardianship Dd

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
91345 ELVECROG/ROBERTA C		175.00	12/01/2012 12/31/2012 3 Transactions	
37 10030 GORDON/DOROTHY 05- 430- 710- 3820- 6040		587.00	Relative custody assistance 01/01/2013 01/31/2013 1 Transactions	Relative Custody Assistance
1 87829 HUDSON/PEGGY 05- 430- 750- 3950- 6020		70.00	Public guardianship 12/01/2012 12/31/2012	Public Guardianship Dd
2 05- 430- 750- 3950- 6020		70.00	Public guardianship 11/01/2012 11/30/2012	Public Guardianship Dd
3 05- 430- 750- 3950- 6020		70.00	Public guardianship 10/01/2012 10/31/2012	Public Guardianship Dd
4 05- 430- 750- 3950- 6020		70.00	Public guardianship 09/01/2012 09/30/2012	Public Guardianship Dd
5 05- 430- 750- 3950- 6020		70.00	Public guardianship 08/01/2012 08/31/2012	Public Guardianship Dd
14 05- 430- 750- 3950- 6020		70.00	Public guardianship 12/01/2012 12/31/2012	Public Guardianship Dd
15 05- 430- 750- 3950- 6020		70.00	Public guardianship 11/01/2012 11/30/2012	Public Guardianship Dd
16 05- 430- 750- 3950- 6020		70.00	Public guardianship 10/01/2012 10/31/2012	Public Guardianship Dd
17 05- 430- 750- 3950- 6020		70.00	Public guardianship 09/01/2012 09/30/2012	Public Guardianship Dd
18 05- 430- 750- 3950- 6020		70.00	Public guardianship 08/01/2012 08/31/2012	Public Guardianship Dd
87829 HUDSON/PEGGY		700.00	10 Transactions	
33 86058 Martin/Patricia 05- 430- 760- 3950- 6020		105.00	Guardianship/conservatorship 12/01/2012 12/31/2012	Guardianship/Conservatorship
86058 Martin/Patricia		105.00	1 Transactions	
21 91221 McCormick/John 05- 430- 710- 3820- 6040		192.26	Relative custody assistance	Relative Custody Assistance

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
91221 McCormick/John		192.26	01/01/2013 01/31/2013 1 Transactions	
22 11222 MCMAHON COUNSELING & 05-430-710-3960-6050		375.00	10/03/2012 10/20/2012 1 Transactions	Adoptions
6 9759 MISQUADACE/ANITA 05-430-710-3820-6040		149.89	01/01/2013 01/31/2013	Relative Custody Assistance
25 05-430-710-3820-6040		163.02	01/01/2013 01/31/2013	Relative Custody Assistance
9759 MISQUADACE/ANITA		312.91	01/01/2013 01/31/2013 2 Transactions	
41 10593 Morrison/Debra 05-430-710-3820-6040		208.33	01/01/2013 01/31/2013	Relative Custody Assistance
42 05-430-710-3820-6040		58.33	01/01/2013 01/31/2013	Relative Custody Assistance
10593 Morrison/Debra		266.66	01/01/2013 01/31/2013 2 Transactions	
61 89163 NORTHEAST MN OFFICE OF JOB 05-430-720-3370-6038		997.75	10/01/2012 12/31/2012	Mfip- Employment Services
62 05-430-720-3370-6038		16,330.88	01/01/2013 03/31/2013	Mfip- Employment Services
63 05-430-720-3370-6038		3,209.75	01/01/2013 03/31/2013	Mfip- Employment Services
89163 NORTHEAST MN OFFICE OF JOB		20,538.38	01/01/2013 03/31/2013 3 Transactions	
7 10977 NORTHERN PSYCHIATRIC ASSOCIATES 05-430-740-3050-6020		299.90	12/14/2012 12/14/2012	Child Outpat Assess/Psyc. Testing
45 05-430-740-3050-6020		299.90	12/14/2012 12/14/2012	Child Outpat Assess/Psyc. Testing
49 05-430-740-3050-6020		299.91	12/14/2012 12/14/2012	Child Outpat Assess/Psyc. Testing

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
59 05- 430- 740- 3900- 6020		180.00	Clinical supervision- Child Rul 12/20/2012 12/20/2012	Child Rule 79 Case Mgmt
43 05- 430- 745- 3090- 6050		517.50	Pre- petition screening/hearing 12/20/2012 12/20/2012	Pre- Petition Screening/Hearing
60 05- 430- 745- 3340- 6071		180.00	Clinical supervision- CSP 25% 12/20/2012 12/20/2012	Pyschosocial Rehab/Ind Living Skills Csp
58 05- 430- 745- 3910- 6020		360.00	Clinical supervision- Adult Rul 12/20/2012 12/20/2012	Adult Rule 79 Case Mgmt
10977 NORTHERN PSYCHIATRIC ASSOCIATES		2,137.21	7 Transactions	
3639 NORTHLAND COUNSELING CTR INC				
57 05- 430- 730- 3710- 6020		5,200.00	Detoxification (Category I) 12/03/2012 12/27/2012	Detoxification - Grand Rapids
3639 NORTHLAND COUNSELING CTR INC		5,200.00	1 Transactions	
90748 OAKRIDGE HOMES SILS				
11 05- 430- 750- 3340- 6073		567.00	Semi- Independent Living Serv 12/01/2012 12/31/2012	Semi- Independent Living Serv (Sils)
38 05- 430- 750- 3340- 6073		126.24	Semi- Independent Living Serv 12/01/2012 12/31/2012	Semi- Independent Living Serv (Sils)
90748 OAKRIDGE HOMES SILS		693.24	2 Transactions	
89879 OCCUPATIONAL DEVELOPMENT CENTER				
40 05- 430- 745- 3160- 6050		94.25	Transportation for employment 12/01/2012 12/31/2012	Adult Transportation
39 05- 430- 760- 3370- 6050		255.00	Employability- supported employ 12/01/2012 12/31/2012	Employability - Txx
89879 OCCUPATIONAL DEVELOPMENT CENTER		349.25	2 Transactions	
87514 Pine Manors Inc				
56 05- 430- 730- 3170- 6050		423.36	Detoxification transportation 10/09/2012 11/12/2012	Detox Transportation
87514 Pine Manors Inc		423.36	1 Transactions	
9489 REDWOOD TOXICOLOGY LABORATORY,				
53 05- 430- 710- 3180- 6020		85.61	SOCIAL SERVICE DRUG TESTING SU 01/07/2013 01/07/2013	Health- Related Services
31 05- 430- 710- 3181- 6020		50.00	UA- Health- related services	Drug Testing - CMCC Juveniles

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
32	05-430-710-3181-6020	3.50	12/12/2012 12/12/2012	Drug Testing - CMCC Juveniles
36	05-430-710-3181-6020	6.75	12/12/2012 12/12/2012	Drug Testing - CMCC Juveniles
54	05-430-710-3181-6020	256.81	12/07/2012 12/07/2012	Drug Testing - CMCC Juveniles
55	05-430-710-3181-6020	3.50	01/07/2013 01/07/2013	Drug Testing - CMCC Juveniles
9489	REDWOOD TOXICOLOGY LABORATORY, INC	406.17	12/12/2012 12/12/2012	6 Transactions
11824	RIVERVIEW PSYCHOLOGICAL SERVICES			
23	05-430-740-3050-6020	146.43	Child outpatient diagnostic as 08/07/2012 08/07/2012	Child Outpat Assess/Psyc. Testing
11824	RIVERVIEW PSYCHOLOGICAL SERVICES	146.43	1 Transactions	
6146	RS Eden			
50	05-430-710-3190-6020	38.00	Drug testing 12/18/2012 12/19/2012	Court Related Services & Activities
6146	RS Eden	38.00	1 Transactions	
9140	SIMAR/CANDACE			
24	05-430-750-3950-6020	70.00	Public guardianship 12/01/2012 12/31/2012	Public Guardianship Dd
9	05-430-760-3950-6020	70.00	Guardianship/conservatorship 12/01/2012 12/31/2012	Guardianship/Conservatorship
9140	SIMAR/CANDACE	140.00	2 Transactions	
Final Total		60,428.16	28 Vendors	67 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	60,428.16	Health & Human Services	
All Funds		60,428.16	Total	Approved by,
			
			

	MFIP Cases	DWP Cases	Total TANF Cases	Centralized MFIP Cost	Centralized Food Support Cost	**Total Support Programs Cost	**Total Human Service Cost	% Support vs. Total
2012	62	16	78					
2011	93	21	114	\$ 414,513	\$ 366,162	\$ 4,338,951	\$ 38,736,942	11%
2010	101	12	113	\$ 461,861	\$ 414,552	\$ 4,218,303	\$ 36,410,139	12%
2009	86	16	102	\$ 429,550	\$ 400,691	\$ 3,923,889	\$ 35,865,486	11%
2008	79	16	95					
2007	84	12	96					
2006	83	15	98					
2005	93	14	107					
2004	131		131					
2003	143		143					
2002	152		152					
2001	141		141					

**Other Support Programs include: MSA, GA, SNAP (Food Support), Child Support, and GRH

WORK WILL ALWAYS PAY ... WITH MFIP

Household size of TWO

Effective 10/1/12

You want your family to have more money to live on - and MFIP lets that happen.
As you earn more income, here's how much your total family income could be:

	Not Working	Working 20 hrs/wk at \$7.25/hour	60 Month Clock Stops if you earn at least	Working 30 hrs/wk at \$7.25/hour	MFIP Ends if you earn
If your monthly GROSS EARNINGS are:	\$0	\$623	\$854	\$935	\$1,399
You would get an MFIP grant of:					
Cash	\$437	\$139	\$0	\$0	\$0
Food	\$327	\$327	\$327	\$279	\$0 *
MFIP Grant	\$764	\$466	\$327	\$279	\$0
Your TOTAL family income would be:	\$764	\$1,089	\$1,181	\$1,214	\$1,399

* SNAP benefits may be available when your MFIP closes.

The childcare bi-weekly co-pay is \$17 when MFIP ends at earnings of \$1,399.

Be sure to apply for the federal **Earned Income Tax Credit (EITC)** and Minnesota **Working Family Credit (WFC)**. Getting a tax refund will **NOT** affect your eligibility for MFIP.

Have your taxes done for FREE! For a list of free tax preparation sites call the Minnesota Department of Revenue at **651-297-3724** or **1-800-657-3989**. Neighborhood Volunteer Income Tax Assistance (VITA) sites are available throughout the state. They are open from February 1 through April 15. Some sites are open year around to help you file back taxes. Search for free tax preparation sites at www.taxes.state.mn.us.

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Health & Human Services Advisory Committee

NAME OF APPLICANT: Robert MARCUM

STREET ADDRESS OF APPLICANT:

36136 KESTREL AVE.
MCGREGOR, MN 55760

PHONE NUMBERS:

DAYS 218-768-2398
EVENINGS 218-838-9553 CELL

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I AM A TOWNSHIP SUPERVISOR FOR SALO TWP (3 terms)
I SERVED ON THE NORTHWOOD TRAIL COMMITTEE FOR SEVERAL YEARS
MEMBER OF THE TRAIL TOWN COMMITTEE
PAST MEMBER OF SNCDC COMMUNITY DEVELOPMENT COMMITTEE

I AM A LIFELONG RESIDENT OF AITKIN COUNTY AND
CARE DEEPLY ABOUT THE WELFARE OF OUR CITIZENS.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Robert Jan Marum
Signature of Applicant

01-03-13
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

Please return application to the Aitkin County Health & Human Services office, located at
204 - 1st Street NW, Aitkin, MN 56431

For Office Use Only

Date Appointed: _____ Date of Term Expiration: _____ Term #: _____

AITKIN COUNTY HEALTH & HUMAN SERVICES
Advisory Committee
Application Form

NAME: Robert J MARCUM
(First) (MI) (Last)

ADDRESS: 36136 KESTREL AVE HOME PHONE: 218-768-2398
MCGREGOR, MN 55760 BUSINESS PHONE: _____
CELL PHONE: 218-838-9553

E-MAIL ADDRESS: RMARCUM@Frontier.net

EMPLOYER: SELF OCCUPATION: Refrigeration tech.

EMPLOYER ADDRESS: _____

1. Please state your reason for applying: I feel I can be of service promoting the general welfare of Aitkin Co.

2. What has been your past involvement with Public Health Services, Social Services, Financial Services and other civic and community activities: Northwoods Trail, TWA Supervisor, Community development, Publisher of McGregor Pilot Review, Lions Club, Elks Club

3. Are you able to attend meetings during the day? Yes _____ No
Currently this committee meets at 3:30 p.m. on the first Wednesday of each month.

4. Are you able to attend at least 10 meetings each year? Yes _____ No

5. Would you be willing to serve a one-year or two-year term?
 One-year Two-year either one is fine

Signature of Applicant: Robert J Marcum Date: 08-03-13

PLEASE COMPLETE AND SUBMIT THIS APPLICATION TO:
Aitkin County Health & Human Services
Attention: Julie
204 - 1st Street NW
Aitkin, MN 56431

Questions? Call: 218-927-7200 or 1-800-328-3744

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Health & Human Services Advisory Committee

NAME OF APPLICANT:

Beverly Mensing

STREET ADDRESS OF APPLICANT:

13675 - 160th Ave
McGroth Mn 56350

PHONE NUMBERS:

DAYS 320-592-3830
EVENINGS Same

AITKIN COUNTY COMMISSIONER DISTRICT _____

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I am interested in the health & welfare of our aging population. I have been an overseer of an aging parent, now a brother-in-law. I find services to be very helpful & maybe with my history of having "been there" I can be of some help on this board. I am sure there are alot of areas I am not even familiar with!

I also belong to Lions (very active), my church, do benefits for needy people. Also take care of a couple of families that need someone around!

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Beverly Mensing
Signature of Applicant

1-8-13
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes X No _____

Please return application to the Aitkin County Health & Human Services office, located at
204 - 1st Street NW, Aitkin, MN 56431

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

AITKIN COUNTY HEALTH & HUMAN SERVICES
Advisory Committee
Application Form

NAME: Beverly Mae Mensing
(First) (MI) (Last)

ADDRESS: 13675-160th Ave HOME PHONE: 320 592 3830
McGrath Mn BUSINESS PHONE: _____
56350 CELL PHONE: 612 390 6420

E-MAIL ADDRESS: rbmensing@citlink.net

EMPLOYER: _____ OCCUPATION: bookkeeper

EMPLOYER ADDRESS: N/A

1. Please state your reason for applying: Am interested in services for our community & local residents.
2. What has been your past involvement with Public Health Services, Social Services, Financial Services and other civic and community activities: Belong to Lions, do community meals.
3. Are you able to attend meetings during the day? Yes No
Currently this committee meets at 3:30 p.m. on the first Wednesday of each month.
4. Are you able to attend at least 10 meetings each year? Yes No
5. Would you be willing to serve a one-year or two-year term?
 One-year Two-year

Signature of Applicant: Beverly Mensing Date: 1-8-13

PLEASE COMPLETE AND SUBMIT THIS APPLICATION TO:
Aitkin County Health & Human Services
Attention: Julie
204 - 1st Street NW
Aitkin, MN 56431

Questions? Call: 218-927-7200 or 1-800-328-3744



NORTHEAST REGION



Aitkin County

American Lung Association

Arrowhead Regional
Development Commission

Carlton County

Carlton-Cook-Lake-St. Louis
CHB

Cook County

Duluth Community Garden
Program

Good Food Network and
Institute for A Sustainable
Future

Grand Portage

Healthy Area Duluth Coalition

Itasca County

Koochiching County

Lake County

St. Louis County

U of M Extension

*Making the healthy choice
the easy choice.*

Stacey Ann Durgin
218-927-7224
stacey.durgin@co.aitkin.mn.us

Why get on the SHIP?

2 out of 3 Minnesotans are overweight or obese due to insufficient physical activity and unhealthy eating. One in six Minnesotans smoke. Obesity and tobacco use / exposure are the two leading causes of death in Minnesota. The heart disease, diabetes, cancer and other chronic illnesses that lead up to these deaths cost Minnesota nearly \$6 billion a year.

SHIP uses evidence based strategies that are both effective and long term, while allowing for local, community-led ownership and control.

In the Community:

- SHIP makes it just as easy to find an orange as an orange pop by increasing healthy foods in corner stores and establishing farmers markets.
- SHIP makes it feasible for working people to take a walk during work breaks, by putting in sidewalks or walking lanes.
- SHIP clears the air for breathers in multi-unit housing, making them smoke-free.



At School:

- SHIP makes the healthy choice easier, by increasing the number of healthy food options in school food venues.
- SHIP makes it easier for college kids to quit smoking, by establishing tobacco free post secondary campuses.

- SHIP creates Safe Routes to School in conjunction with MN DOT's SRTS grants, by establish safe paths for walkers, bikers, and skateboarders.

With Workplaces:

- SHIP helps employer Wellness Teams increase healthy foods options available on site.
- SHIP helps employers to be employee friendly, by supporting breast-feeding mothers.
- SHIP helps employers reduce absenteeism by assisting them in providing cessation opportunities.



In Healthcare:

- SHIP builds physician competency in guiding patients who are obese or overweight and directing them to community resources.
- SHIP keeps breastfeeding the natural choice, be encouraging new mothers and teaching them how to be successful breastfeeding.



SHIP helps to create good health where Minnesotans live, work, learn and play by partnering with businesses, schools, farmers, clinics, hospitals, and communities.



DETOXIFICATION SERVICES CONTRACT

This service agreement is for the period of January 1, 2013 through December 31, 2013.

Central Minnesota Mental Health Center agrees to accept appropriate referrals from Aitkin County Health and Human Services for the purpose of providing the following detoxification services:

1. Initial health assessment and, if needed, provision of medical services either on-site or by transfer to the appropriate medical facility.
2. Detoxification surveillance and protection of client
3. Evaluation of chemical dependency and psycho-social functioning.
4. Short-term counseling related to assessment of social and health problems and oriented to development of a negotiated treatment plan.
5. Discharge planning, referral to appropriate treatment resources and follow up.


Aitkin County Health and Human Services shall reimburse Central Minnesota Mental Health Center at a daily rate of \$325.00 per client, plus charges for necessary and agreed upon medical care not included as part of the regular program and less third party payments received. When transportation is provided by Central Minnesota Mental Health Center, Aitkin County Health and Human Services shall reimburse the sum of \$150.00 for each trip.

Chairperson, Aitkin County Board

Date

Thomas Burke, Director
Aitkin County Health & Human Services

Date



Lori M. Schmidt
CMMHC Executive Director

12-12-12
Date

INCOME MAINTENANCE CASELOAD HISTORY

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
2012												
MAXIS	1813	1819	1820	1832	1848	1848	1842	1828	1813	1805	1804	1817
MNCare	341	346	368	345	309	332	351	352	346	363	367	369
Day Care	72	70	73	72	72	62	63	65	64	67	61	58
Totals	2226	2235	2261	2249	2229	2242	2256	2245	2223	2235	2232	2244
Applications-MAXIS	91	62	77	71	94	77	63	85	69	86	60	86
2011												
MAXIS	1727	1748	1784	1827	1848	1847	1837	1843	1802	1823	1822	1827
MNCare	521	532	442	381	354	354	336	346	350	343	347	347
Day Care	72	71	71	80	72	80	87	82	84	81	80	74
Totals	2320	2351	2297	2288	2274	2281	2260	2271	2236	2247	2249	2248
Applications-MAXIS	84	79	115	100	84	92	73	100	62	96	84	65
2010												
MAXIS	1686	1675	1705	1694	1686	1668	1676	1664	1665	1671	1695	1703
MNCare	408	417	419	442	439	439	451	477	490	502	522	513
Day Care	77	74	68	67	67	67	67	63	62	62	67	72
Totals	2171	2166	2192	2203	2192	2174	2194	2204	2217	2235	2284	2288
Applications-MAXIS	76	52	75	90	68	64	73	82	68	88	85	73
2009												
MAXIS	1556	1578	1611	1628	1627	1620	1636	1629	1638	1644	1658	1687
MNCare	308	318	322	343	349	356	374	398	400	403	402	399
Day Care	80	81	82	85	83	83	80	84	82	80	81	78
Totals	1944	1977	2015	2056	2059	2059	2090	2111	2120	2127	2141	2164
Applications-MAXIS	93	93	98	91	66	78	89	72	81	84	67	91
2008												
MAXIS	1451	1474	1472	1469	1488	1492	1477	1465	1482	1496	1509	1532
MNCare	238	241	245	256	265	270	286	289	292	295	301	307
Day Care	52	53	54	58	65	67	69	70	72	77	78	78
Totals	1741	1768	1771	1783	1818	1829	1832	1824	1846	1868	1891	1917
Applications-MAXIS	113	68	75	69	86	62	71	79	78	109	62	109

MAXIS Cases: Number of unduplicated cases open for all programs except MNCare & Child Care can be open on multiple programs per case.

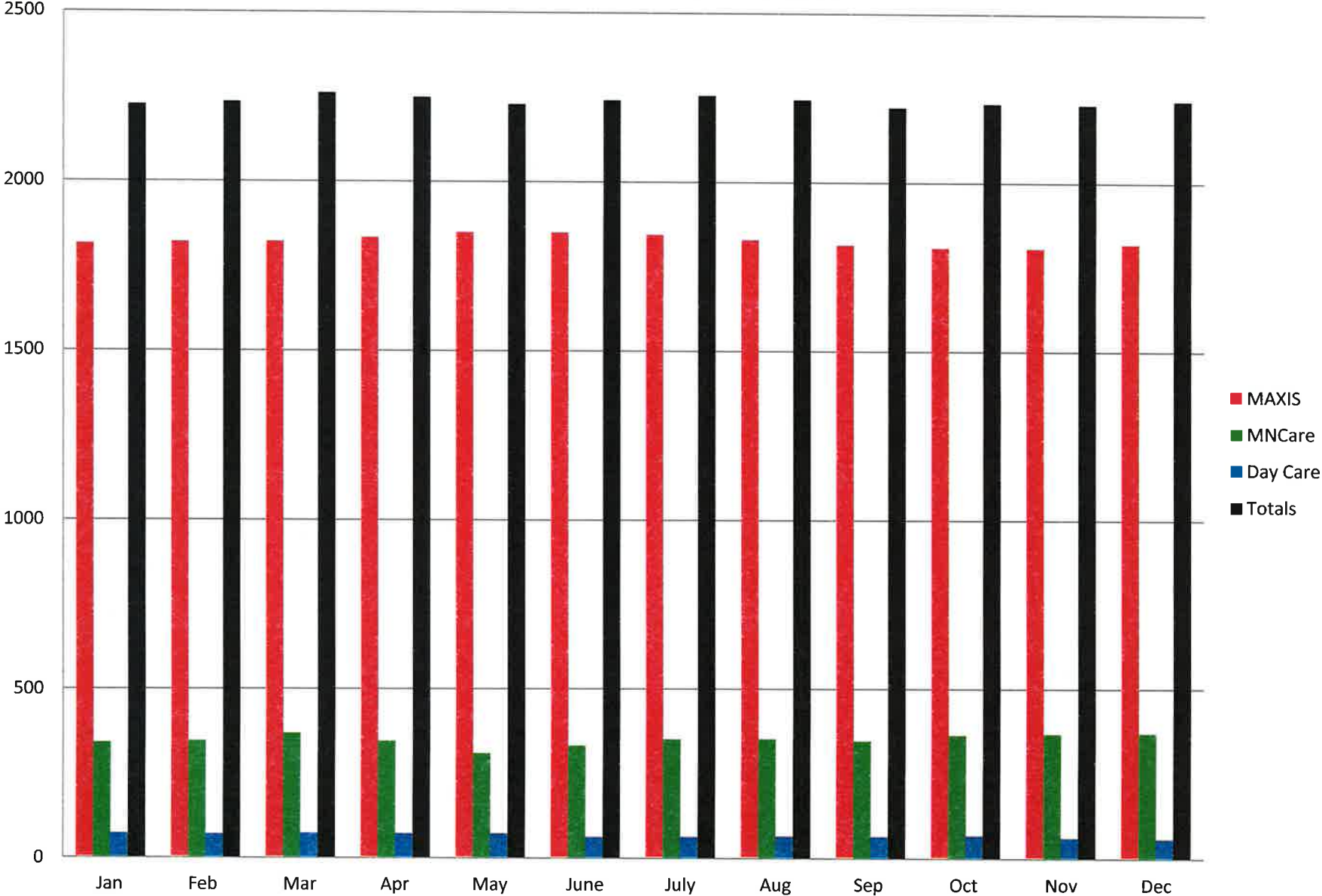
MNCare: Number of cases open on MNCare that Aitkin County manages. Residents do have the option of having their MNCare cases managed at the State Level.

Day Care: Number of day care cases open.

Total: Total cases open.

Applications – MAXIS: New applications taken during month for MAXIS programs only. Does not include MN Care or Day Care.

2012 Caseload Information



AITKIN COUNTY FOSTER CARE

1998	\$470,228.76	61		2001	\$840,674.02	116	2004	\$1,054,034.05	76
1999	\$619,842.48	68		2002	\$927,493.49	94	2005	\$911,374.91	69
2000	\$663,637.48	85		2003	\$1,210,524.55	81	2006	\$847,823.25	73

	2007	2008	2009	2010	2011	2012	2013
JAN	\$57,760.29	\$51,397.99	\$71,257.41	\$73,496.04	\$78,312.32	\$59,278.73	\$52,334.43
FEB	\$94,242.30	\$62,605.01	\$78,980.18	\$82,467.05	\$82,982.51	\$78,783.86	
MARCH	\$67,724.29	\$62,918.27	\$75,728.59	\$75,000.60	\$61,384.45	\$89,386.88	
APRIL	\$74,285.29	\$62,865.11	\$91,603.72	\$79,548.43	\$69,570.36	\$101,195.78	
MAY	\$74,048.44	\$71,824.48	\$74,777.50	\$77,811.48	\$73,398.62	\$70,140.91	
JUNE	\$85,395.63	\$79,633.26	\$78,255.63	\$99,039.56	\$92,735.90	\$79,654.30	
JULY	\$59,397.74	\$76,076.59	\$84,874.52	\$74,466.67	\$63,530.39	\$68,929.00	
AUG	\$66,770.76	\$74,550.01	\$74,213.76	\$97,571.86	\$77,971.22	\$67,386.62	
SEPT	\$68,837.51	\$67,930.63	\$74,599.74	\$70,427.32	\$65,924.31	\$66,615.87	
OCT	\$52,226.54	\$66,331.65	\$73,431.32	\$89,100.75	\$83,971.03	\$45,407.15	
NOV	\$66,203.74	\$77,776.03	\$91,038.51	\$76,359.06	\$78,148.23	\$45,889.63	
DEC	\$51,560.49	\$80,602.70	\$81,512.33	\$75,599.03	\$58,313.77	\$43,359.27	
TOTAL CHILDREN	\$818,453.02 75	\$834,511.73 63	\$950,273.21 64	\$970,887.85 57	\$886,243.11 56	\$816,028.00 49	\$52,334.43
	\$818,453.02 Decrease from 2006	\$16,058.71 Increase from 2007	\$115,761.48 Increase from 2008	\$20,614.64 Increase from 2009	(\$84,644.74) Decrease from 2010	(\$70,215.11) Change from 2011	(\$763,693.57) Change from 2012

2011 Foster Care Breakdown

Child Shelter	\$2,832.90
Treatment Foster	\$101,130.13
Child Foster Care	\$317,597.09
Rule 8 FC	\$79,291.48
Corrections	\$316,273.71
18-21	\$1,228.00
Rule 5	\$70,889.29
Respite	\$8,645.32
Child Care	\$1,166.65
Health Services	\$193.65
Transportation	<u>\$10,267.87</u>
Total	\$909,516.09

2012 Foster Care Breakdown

Child Shelter	\$8,847.10
Treatment Foster	\$96,215.62
Child Foster Care	\$276,532.46
Rule 8 FC	\$76,095.10
Corrections	\$245,552.59
Electronic Monitor	\$352.00
Rule 5	\$99,575.24
Respite	\$9,183.36
Child Care	
Health Services	\$382.00
Transportation	<u>\$7,187.58</u>
Total	\$819,923.05

2013 Foster Care Breakdown Year to Date

Child Shelter	\$936.00
Treatment Foster	\$10,824.06
Child Foster Care	\$24,643.62
Rule 8 FC	\$6,643.30
Corrections	\$2,395.20
Electronic Monitor	
Rule 5	\$5,883.80
Respite	\$309.48
Child Care	
Health Services	
Transportation	<u>\$2,462.36</u>
Total	\$54,097.82

2010 Foster Care Reimbursement

IV-E	\$81,539.76
Rule 5	\$37,364.89
Recoveries	\$130,255.98
Total	\$249,160.63

2011 Foster Care Reimbursement

IV-E	\$75,838.00
Rule 5	\$103,505.70
Recoveries	\$127,343.92
Total	\$306,687.62

2012 Foster Care Reimbursement

IV-E	\$73,551.00
Rule 5	\$59,512.99
Recoveries	\$112,766.58
Total	\$245,830.57

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2010 expenses.

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Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2012 expenses.

2010 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00
Total	\$976,259.24	\$544,023.08	\$131,713.39	\$300,522.77
Total	\$976,259.24			

2011 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$8,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00
Total	\$909,516.09	\$404,864.16	\$240,205.75	\$264,446.18
Total	\$909,516.09			

2012 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00
Total	\$54,097.82	\$395,228.38	\$248,465.10	\$176,229.57
Total	\$819,923.05			

2013 Foster Care Breakdown Year to Date

	Total	Social Service	Corrections	ICWA
Child Shelter	\$936.00	\$0.00	\$936.00	\$0.00
Treatment Foster	\$10,824.06	\$10,824.06	\$0.00	\$0.00
Child Foster Care	\$24,643.62	\$20,206.78	\$0.00	\$4,436.84
Rule 8 FC	\$6,643.30	\$0.00	\$0.00	\$6,643.30
Corrections	\$2,395.20	\$0.00	\$2,395.20	\$0.00
Electronic Monitoring	\$0.00	\$0.00	\$0.00	\$0.00
Rule 5	\$5,883.80	\$0.00	\$0.00	\$5,883.80
Respite	\$309.48	\$209.48	\$0.00	\$100.00
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$0.00	\$0.00	\$0.00	\$0.00
Transportation	\$2,462.36	\$2,462.36	\$0.00	\$0.00
Total	\$54,097.82	\$33,702.68	\$3,331.20	\$17,063.94
Total	\$54,097.82			

Aitkin County Health & Human Services

Financial Statement

	Actual Jan-13	Actual Feb-13	Actual Mar-13	Actual Apr-13	Actual May-13	Actual Jun-13	Actual Jul-13
Income:							
Tax Levy							
CPA and In Lieu							
State Revenue							
Federal Revenue							
Revenue From Third Party							
Misc. Revenue	1,112.87						
Total:	1,112.87	-	-	-	-	-	-
Expenditures:							
Payments to Recipients	124,120.37						
Salaries and Fringes	139,053.40						
Services and Charges	26,291.22						
Travel and Insurance	42,041.30						
Office Supplies	4,764.95						
Capital Outlay	-						
Misc Expense & Pass Thru	2,235.00						
Total:	338,506.24	-	-	-	-	-	-
Final Totals:	(337,393.37)	-	-	-	-	-	-

Cash Balance as of 01/2012

4,095,482.59

Cash Balance as of 01/22/2013

4,263,877.05

	YTD 2013	YTD 2012	ACTUAL 2011	ACTUAL 2010	ACTUAL 2009	ACTUAL 2008	ACTUAL 2007	ACTUAL 2006
Income:								
Tax Levy	-	2,445,757.88	2,345,969.16	2,333,865.63	2,340,935.73	2,409,856.71	2,303,196.53	1,817,723.90
CPA and In Lieu	-	131,275.60	236,240.57	235,223.92	321,690.72	303,462.53	389,866.09	312,877.69
State Revenue	-	723,462.02	736,864.33	611,120.93	632,506.88	936,661.64	790,366.43	905,921.06
Federal Revenue	-	2,161,389.09	2,120,681.67	2,225,918.50	2,266,036.42	2,031,189.00	2,013,560.50	1,993,226.16
Revenue From Third Party	-	204,217.36	163,265.77	126,077.60	-	-	-	-
Misc. Revenue	1,112.87	451,663.65	446,320.68	541,300.99	575,677.90	608,372.74	568,060.27	484,763.05
Total:	1,112.87	6,117,765.60	6,049,342.18	6,073,507.57	6,136,847.65	6,289,542.62	6,065,049.82	5,514,511.86
Expenditures:								
Payments to Recipients	124,120.37	1,604,608.63	1,729,427.71	1,862,889.86	1,818,277.01	1,729,049.89	1,827,333.49	1,858,630.93
Salaries and Fringes	139,053.40	3,516,455.12	3,602,677.75	3,585,784.86	3,658,299.47	3,300,291.25	3,091,358.49	2,911,440.42
Services and Charges	26,291.22	397,600.22	271,548.15	305,453.93	295,501.81	327,685.72	271,589.87	281,345.91
Travel and Insurance	42,041.30	87,885.39	96,969.42	107,221.46	125,924.90	125,736.88	91,625.96	96,293.29
Office Supplies	4,764.95	33,369.33	61,209.60	56,501.21	52,262.98	79,742.17	63,677.05	65,267.30
Capital Outlay	-	120,759.15	23,482.25	33,649.79	68,997.74	35,484.07	24,380.79	40,048.96
Misc Expense & Pass Thru	2,235.00	168,640.01	96,521.72	123,123.15	142,355.79	133,526.22	148,157.71	145,866.15
Total:	338,506.24	5,929,317.85	5,881,836.60	6,074,624.26	6,161,619.70	5,731,516.20	5,518,123.36	5,398,892.96
Final Totals:	(337,393.37)	188,447.75	167,505.58	(1,116.69)	(24,772.05)	558,026.42	546,926.46	115,618.90

AITKIN COUNTY VOLUNTEER DRIVER TRANSPORTATION

MONTH	MEDICAL TRANSPORTS COMPLETED	OTHER TRANSPORTS COMPLETED*	TRANSPORTS CANCELED OR NO SHOWS	TOTAL TRANSPORTS ARRANGED	COUNTY EXPENSE FOR MEDICAL TRANSPORTS
JAN '12	79	2	16	97	\$702.78
FEB '12	70	1	29	100	\$671.32
MARCH	58	2	20	80	\$838.15
APRIL	81	2	14	97	\$1,211.38
MAY	63	1	22	86	\$764.25
JUNE	73	0	11	84	\$1,052.56
JULY	83	2	17	102	\$1,489.61
AUG	60	2	20	82	\$744.07
SEPT	60	0	9	69	\$916.23
OCT	78	0	18	96	\$960.75
NOV	68	1	7	76	\$650.84
DEC	53	1	14	68	\$514.32
JAN '13					\$694.18

***COURT, MEDICAL W/NO TRANSPORTATION (SUCH AS MN CARE), VISITATION, ETC.**

As of July 31, 2012 - we have 228 more rides on the books through July this year than in 2011....and beyond that too!

AITKIN-ITASCA-KOOCHICHING COMMUNITY HEALTH BOARD

Talking Points

Meeting Date: December 13, 2012

Meeting Site: The meeting was conducted by interactive TV with sites in Aitkin, Itasca and Koochiching counties.

Financial Information:

- Reviewed the CHS budget and financial reports for various grants. Grants expenditures were on target for the year.
- The Board approved a resolution authorizing Cynthia Bennett to enter into contracts and sign documents on behalf of the Community Health Board in her capacity as CHS Administrator for the years 2013-15.

Administrative Information:

- **Triad Update** - PH supervisors /directors, CHS Grants Manager and the MDH Public Health Nurse Consultant make up the Triad Group. The group has been meeting at least monthly and sometimes more frequently either by telephone conference or face-face. As reported at our last meeting, we hired a student intern from UMD to enter the data for our 3 counties for the Community Assessment data sets used for our Assessment Plan. This work is now completed and the Triad group along with the District Epidemiologist will meet to review the data and begin assessment in each county. We will have a data comparison of our 3 counties and the state.
- **Electronic Medical Records (EMR)** – All 3 counties are required to have EMR capabilities by 2015. We have moved forward to negotiate a contract for the CHAMPS system as a three county entity. Each county will hold their own licenses and we have been offered a discounted price if we purchase as a three county CHS. The 3 county public health directors/supervisors held a conference call with the trainer from CHAMPS who would assist in the startup of the system. The hope is to have the system go live on April 1, 2013. Training for staff and supervisors would take place in the early part of 2013. Currently the 3 public health directors/supervisors have been meeting to look at coding for the system, so that all three counties can use the same codes and have consistency across our CHS area.
- **Assessment Planning** – This was talked about during the Triad report. Once we have reviewed the data, we will be actively working on Assessment Planning in all 3 counties.
- **2013-14 PPMRS Changes** - This is the system used for both fiscal and narrative reporting on all Public Health programs funded by the state. There is a new reporting system being developed mostly on the fiscal side which will require online data entry. Several Web-X sessions are planned for training as this program is developed.

Koochiching County Board Appointments – Terms of office for Board Members from

Koochiching County expire December 31, 2012. Current Board Members are eligible for reappointment. Commissioner McBride has brought this to the Koochiching County Board's attention and a letter was sent by CHS notifying the county of the expiration of terms.

CHS Administrator Transition – We will transition the CHS Administrator to Cynthia Bennett, Aitkin County, beginning January 1, 2013 for a 3 year term. This position is rotated among the Public Health Directors/Supervisors every three years.

Local Public Health Report:

Sue Erzar, Itasca County Public Health Division Manager, is the tri-county CHS Local Public Health Association representative. She had not attended the last meeting of LPHA and had not received the minutes of the meeting at this time. She will distribute the minutes when received. She noted that this meeting is the last of the year and typically looks back on the work of the last year, and awards are presented at this meeting.

State CHS Advisory Committee (SCHSAC) Report:

Cynthia Bennett, Aitkin County Public Health Supervisor is the Tri-County CHS State CHS Advisory Committee Representative. She was not able to attend today's meeting of the Community Health Board, but sent the minutes from the last meeting for the Board's review. Laurie Westerlund, Aitkin County Commissioner, is the SCHSAC alternate and will be attending the December meeting of the State CHS Advisory Committee.

Public Health Reports:

- Reports were presented by Public health staff from each county.

Next Meeting & Future Meeting Dates:

- The next meeting of the Community Health Board will be February 14, 2013 in Grand Rapids.
- The Community Health Board set its meeting dates for 2013 as follows:
- February 14, April 11, June 13, August 8, October 10 and December 12, 2013
- The annual statewide Community Health Conference will be held September 25-27, 2013

Other:

- Commissioner Mike Hanson, Koochiching County was present at the meeting today, and has served as an alternate to the Community Health Board during the past 3 years. Previously he had served as a Community Health Board Member, Vice-Chair and Chair of the Community Health Board. He is now retiring as a County Board member. Current Board Chair McBride thanked Commissioner Hanson for his many years of service to the Community Health Board and his county Board.

**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, January 9, 2012**

Committee Members Present:

Vernon Awes
 Jim Carlson
 Roberta Elvecrog
 Mickey Gault
 Kami Genz, CMCC
 Renee Larson
 David Leaf
 Robert Lewis
 Tricia Martin, ACCare
 Jessi Schultz, AFSCME Union Rep
 Cheryl Meld
 Michele Plagman
 Commissioner Anne Marcotte
 Commissioner Laurie Westerlund

Others Present:

Tom Burke, Director
 Eileen Foss, Income Maintenance Supervisor
 Julie Lueck, Clerk to this Committee
 Aileen DeMenge, Aitkin Workforce

Absent:

I. Approval of Agenda

Motion by Bob Lewis, seconded by Vern Awes, and carried; the vote was to approve the Agenda with the addition of Operation Christmas Update under IV. A. Hot Topics.

II. Approval of Minutes of the December 5, 2012 Meeting

Motion by Dave Leaf, seconded by Bob Lewis, and carried; the vote was to approve the December 5, 2012, minutes as mailed.

III. Workforce Center Staff Presentation - AEOA / NEMOJT - Aileen DeMenge

Arrowhead Economic Opportunity Agency / NorthEast Minnesota Office of Job Training

Aileen discussed the statistics for the various programs they provide noting the comparisons for the past three years as follows:

	2012	2011	2010
MFIP	98	72	98
DWP	76	58	69

Aileen also noted that 77% of the DWP participants DID NOT transfer to MFIP. 23% transferred due to child under 12 month exemption, family violence waiver, mental health or physical health issues, or low education attainment. Average wage for families exiting the program is \$9.86 per hour. The Workforce Center has had 10,757 people who have walked through their doors in the past three years and 15,960 over the past four years. Their average number of monthly phone calls is 510. When discussing their programs, Aileen noted that 111 different people attend job club from January 1 through November 30, 2012. WFC (WorkForce Center) staff provided 265 hours of direct education to MFIP and DWP participants and 35 people attended Creative Job search in 2012. WFC staff also provide services in McGregor at the MORE Building (McGregor Offering

Resources Effectively) and one time per month in Hill City at the City Hall.

IV. Hot Topics for Discussion

A. Operation Christmas Update – Jim Carlson gave an update on the 2012 Operation Christmas program noting that it was held at the Moose Lodge at no charge for the four days (1 day to set up and 3 days for shopping appointments). They provided \$40.00 worth of gifts for approximately 500 kids that were signed up from 220 families and additional kids/families after the initial appointments were set up. All the donated dollars were used to buy toys as there is no overhead costs whatsoever. Jim will bring back a written statistical report to our next Advisory meeting.

V. Comments:

A. Comments from the Committee Members for the Commissioners relative to HHS

Nothing noted at this time.

B. Feedback from the Board Meeting – December 18th – Cheryl Meld / Roberta Elvecrog

It was noted that Eileen Foss, IM Supervisor, gave a presentation to the Board discussing general scenarios of clients in need. It was also noted that the Board approved the appointment and re-appointment of members to this committee.

C. Committee Members scheduled to attend upcoming Board Meetings in 2013 - The sheet was passed around the table and committee members signed up as follows:

January 22	Vernon Awes	&	Jim Carlson
February 26	Bob Lewis	&	Roberta Elvecrog
March 26	Bob Lewis	&	Roberta Elvecrog
April 23	Vernon Awes	&	Dave Leaf

VI. Community Recognition

A. Great River Strings - The discussion for this presentation will be tabled to the February meeting for possible presentation in March.

VII. Miscellaneous Discussion

A. Nominations & Election of New Officers:

- 1. Chairperson** - **Motion** by Commissioner Westerlund, seconded by Michele Plagman, and carried, the vote was to nominate and appointment Dave Leaf for the Chairperson position for the Aitkin County Health & Human Services Advisory Committee.
- 2. Vice-Chair** - **Motion** by Commissioner Westerlund, seconded by Tricia Martin, and carried, the vote was to nominate and appoint Cheryl Meld for the Vice-Chairperson position for the Aitkin County Health & Human Services Advisory Committee.

The committee discussed the following documents/topics and the motion was made by Dave Leaf, seconded by Jessica Seibert, and carried, the vote was to form a sub-committee to review the following documents and topics (B. – F.) to enhance and support HHS and get information to the public. Volunteers to serve on the Sub-Committee include: Vernon Awes, Jessica Seibert, Roberta Elvecrog, Commissioner Westerlund, Tom Burke, and Dave Leaf.

B. Review Bylaws/Mission Statement/Agenda Layout/Committee Member Job Description based on Minnesota Statutes

C. Create Goals & Objectives for 2013. (Things this committee would like to accomplish)

D. Promote our monthly presenters via radio/newspaper, etc. (where applicable).

E. How can the committee do more to support HHS and the Commissioners?

F. Assign a Mentor for New Members

G. Social Hosting Ordinance – Kami Genz discussed the fact that this Ordinance is in the works and will be going to the County Board for approval in the near future. A Social Hosting Ordinance refers to the head of household allowing (and sometimes providing) alcohol/drugs to be consumed by minors on their property which could result in the head of household being criminally charged.

IX. Adjourn

Motion by Michele Plagman, seconded by Dave Leaf, and carried; the vote was to adjourn the meeting at 5:00 p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the December 5, 2012, Advisory Committee Meeting
- Draft copy of the December 18, 2012 Health & Human Services Board Meeting Minutes
- HHS Advisory Committee Meeting Dates for 2013
- H&HS Board Meeting Dates for 2013
- Roster of HHS Advisory Committee Members
- Composition of Membership on the HHS Advisory Committee
- Topics for Discussion/Presentations for 2013 and Listing of Past Presentations 2008-2012
- Advisory Committee Member Job Description
- Minnesota Statute 402.03. Advisory Committee
- ACH&HS Advisory Committee Mission Statement
- By-Laws of the ACH&HS Advisory Committee
- Aitkin Workforce Center flyer listing Services provided.
- Aitkin Workforce Center January 2013 Calendar (for Orientations/Classes/hours, etc.)

INCOME MAINTENANCE CASELOAD STATISTICS

2011 - 2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
Total MAXIS Cases Open - Does not include MNCare & Day Care - 2012	1813	1819	1820	1832	1848	1848	1842	1828	1813	1805	1804	1817	1824
Total MAXIS Cases Open - Does not include MNCare & Day Care - 2011	1727	1748	1784	1827	1848	1847	1837	1843	1802	1823	1822	1827	1811
MinnesotaCare Cases - 2012	341	346	368	345	309	332	351	352	346	363	367	369	349
MinnesotaCare Cases - 2011	521	532	442	381	354	354	336	346	350	343	347	347	388
Day Care Cases - 2012	72	70	73	72	72	62	63	65	64	67	61	58	67
Day Care Cases - 2011	72	71	71	80	72	80	87	82	84	81	80	74	78
EA - Cases - 2012	5	0	5	3	7	2	7	3	7	12	8	0	5
EA - Cases - 2011	5	2	1	2	5	8	1	5	4	5	3	8	4
EA - Payments - 2012	2694	0	2696	1181	4653	1302	4771	1589	4549	7889	4972	0	3025
EA - Payments - 2011	4548	1182	1063	1655	3864	3589	550	4011	1736	2376	1800	6065	2703
EGA - Cases - 2012	3	4	3	4	4	2	2	2	2	7	2	0	3
EGA - Cases - 2011	5	2	4	0	4	1	0	3	3	3	6	1	3
EGA - Payments - 2012	1090	1412	1200	1363	1207	411	506	694	714	2507	800	0	992
EGA - Payments - 2011	1709	1008	1477	0	1228	231	0	908	884	1188	2178	125	911
EMSA - Cases - 2012	0	0	0	0	0	0	0	0	0	0	0	0	0
EMSA - Cases - 2011	0	0	0	1	1	1	0	0	0	0	0	0	0
EMSA - Payments - 2012	0	0	0	0	0	0	0	0	0	0	0	0	0
EMSA - Payments - 2011	0	0	0	292	400	344	0	0	0	0	0	0	86
MA - Persons - 2012	2802	2833	2814	2828	2885	2883	2860	2807	2755	2762	2747	2772	2812
MA - Persons - 2011	2627	2647	2826	2887	2917	2898	2851	2867	2782	2809	2816	2824	2813
MFIP - Cases - 2012	62	60	63	65	67	66	61	62	76	76	82	81	68
MFIP - Cases - 2011	93	86	88	90	90	84	74	69	68	65	66	66	68
GA - Cases - 2012	44	53	57	54	52	55	52	53	50	46	52	50	52
GA - Cases - 2011	47	45	51	48	46	42	45	46	41	49	52	51	47
MSA - Cases - 2012	93	99	100	96	96	95	90	89	91	91	90	89	93
MSA - Cases - 2011	90	89	90	91	91	94	94	90	89	90	94	93	91

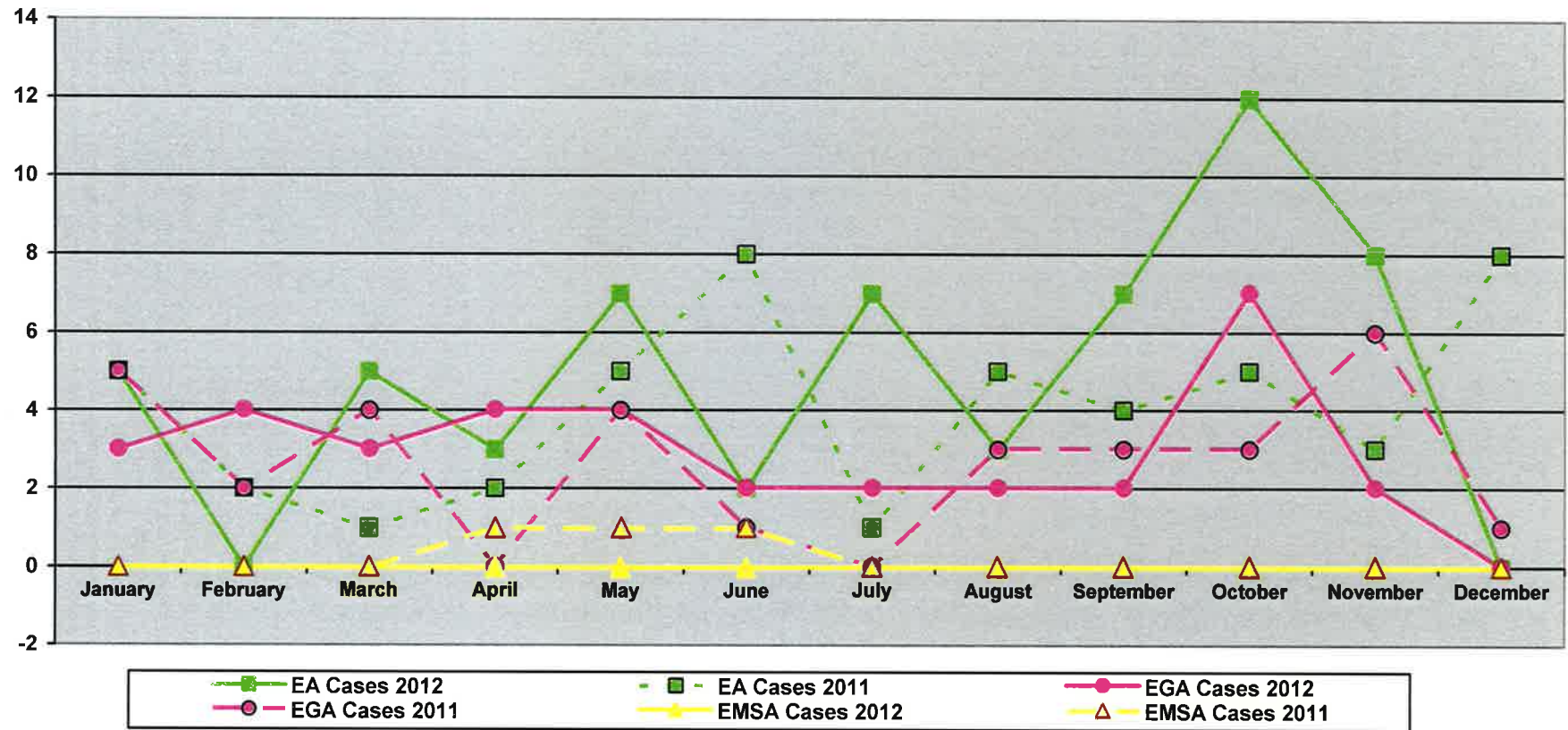
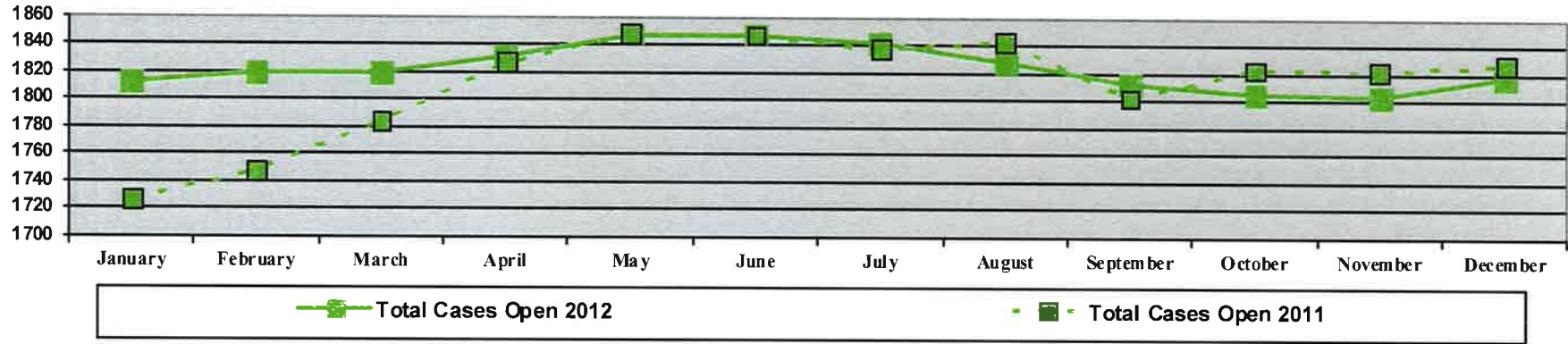
INCOME MAINTENANCE CASELOAD STATISTICS

2011 - 2012+A2 Page # 2

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
GR - Cases - 2012	56	57	57	58	60	61	59	62	60	61	61	61	59
GR - Cases - 2011	58	60	65	64	64	65	65	63	59	61	61	60	62
Food Support - Cases - 2012	917	923	930	930	939	926	930	912	907	905	899	898	918
Food Support - Cases - 2011	834	861	868	881	891	889	894	920	865	887	891	911	883
DWP - 2012	16	10	12	13	15	16	23	21	20	22	16	14	93
DWP - 2011	21	19	15	13	12	13	16	11	11	13	13	16	14
WB (Work Benefit) - 2012	27	25	36	20	25	21	14	10	16	23	17	19	21
WB (Work Benefit) - 2011	27	22	31	19	20	23	30	32	36	41	41	32	30

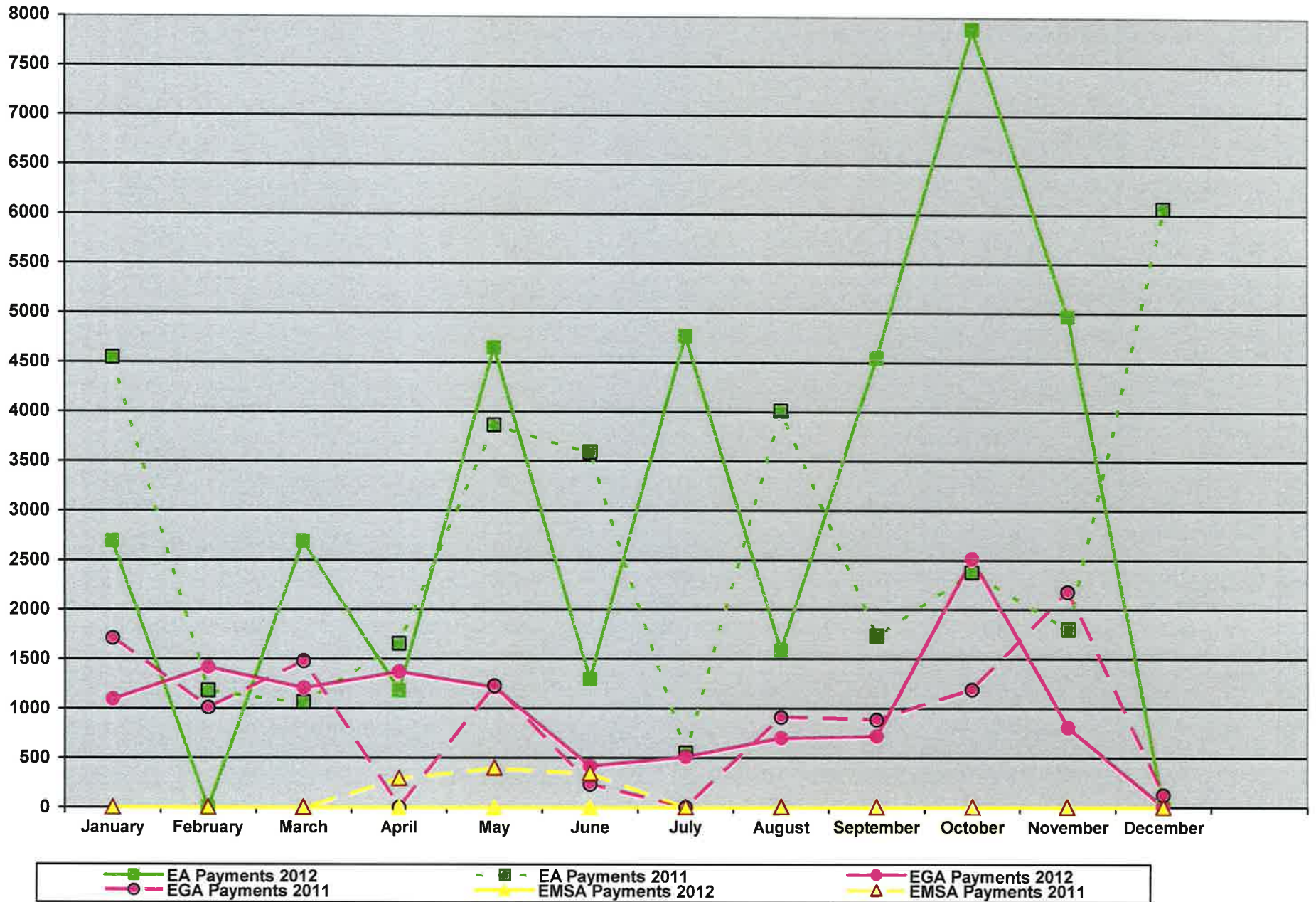
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 1



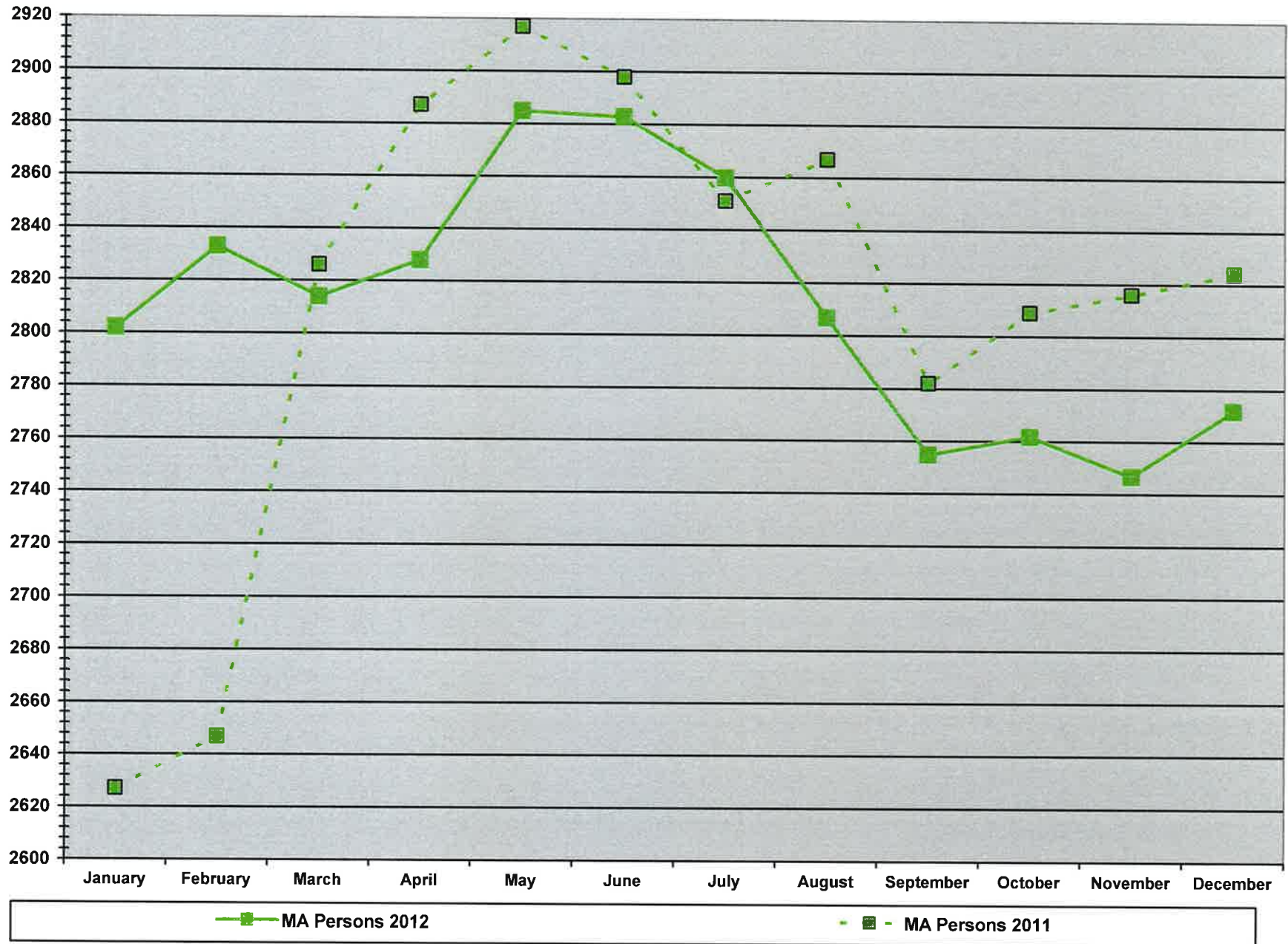
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 2



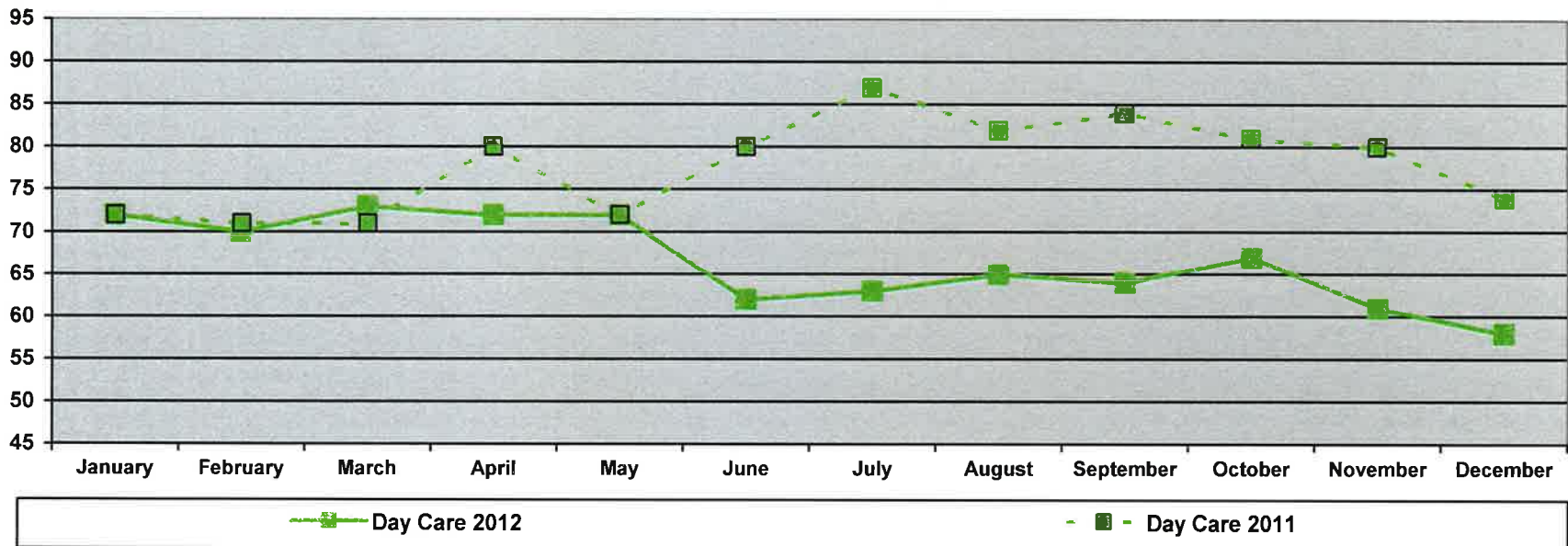
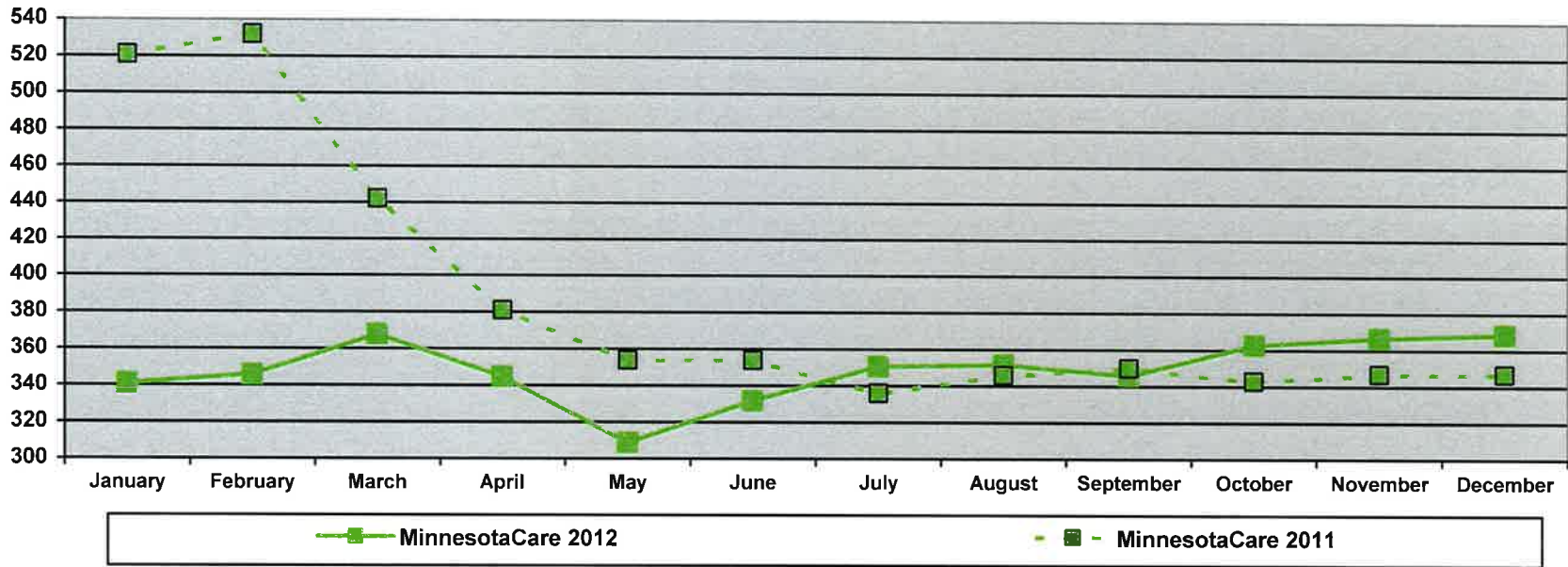
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 3



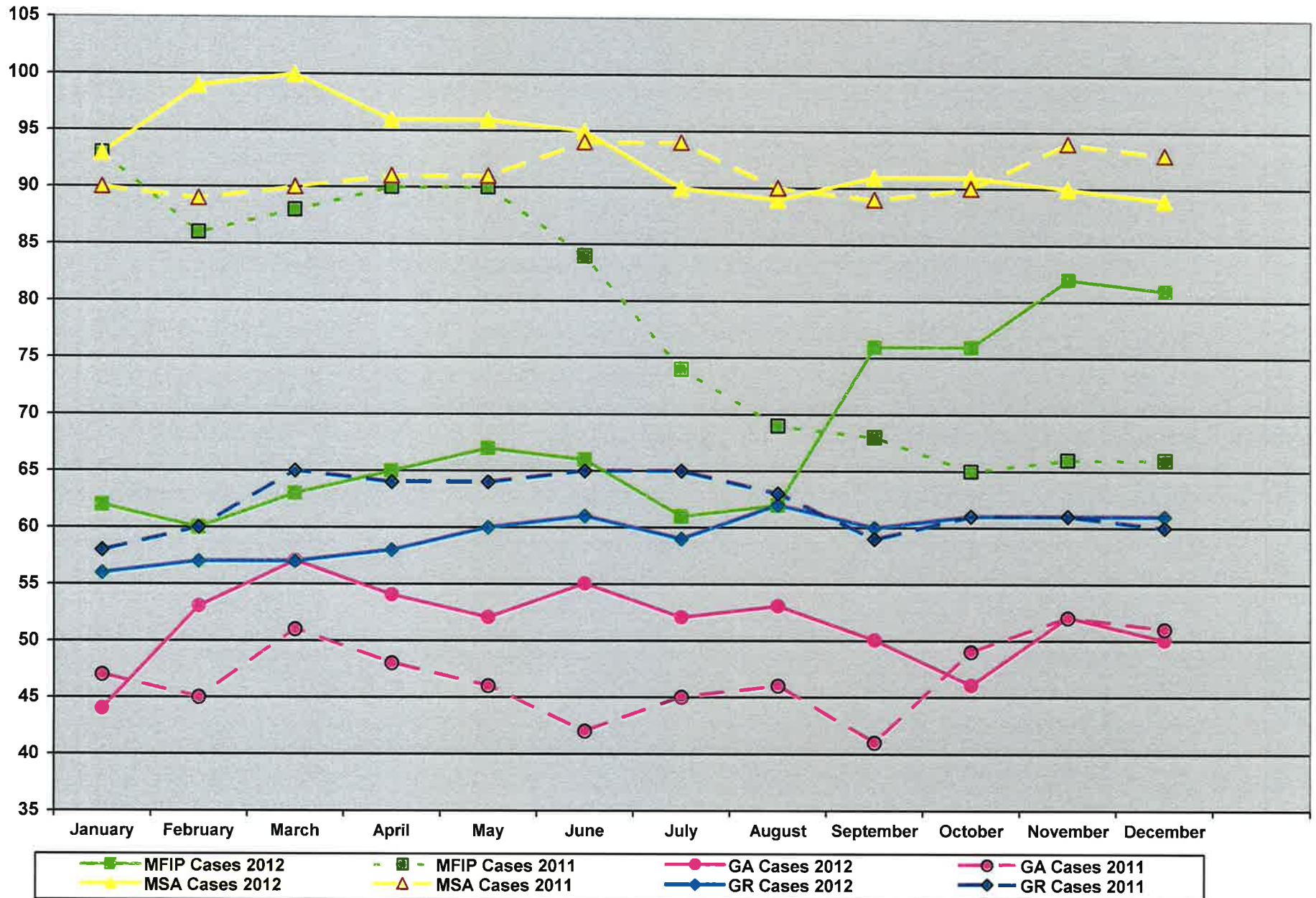
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 4



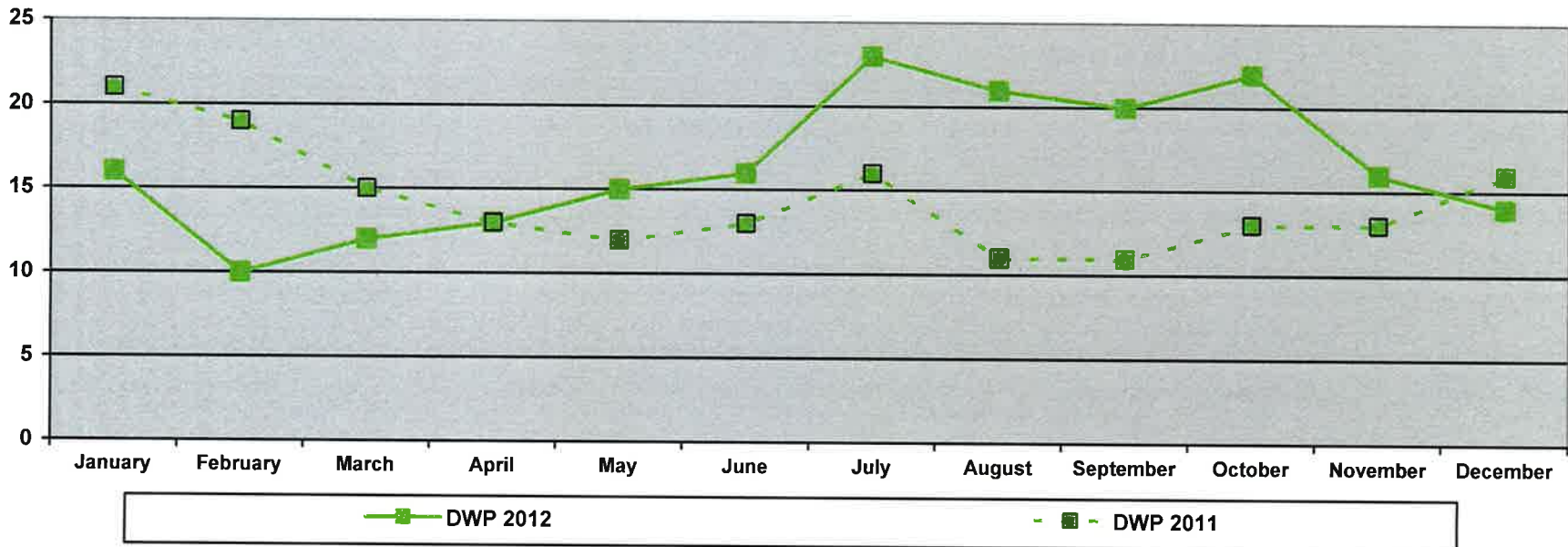
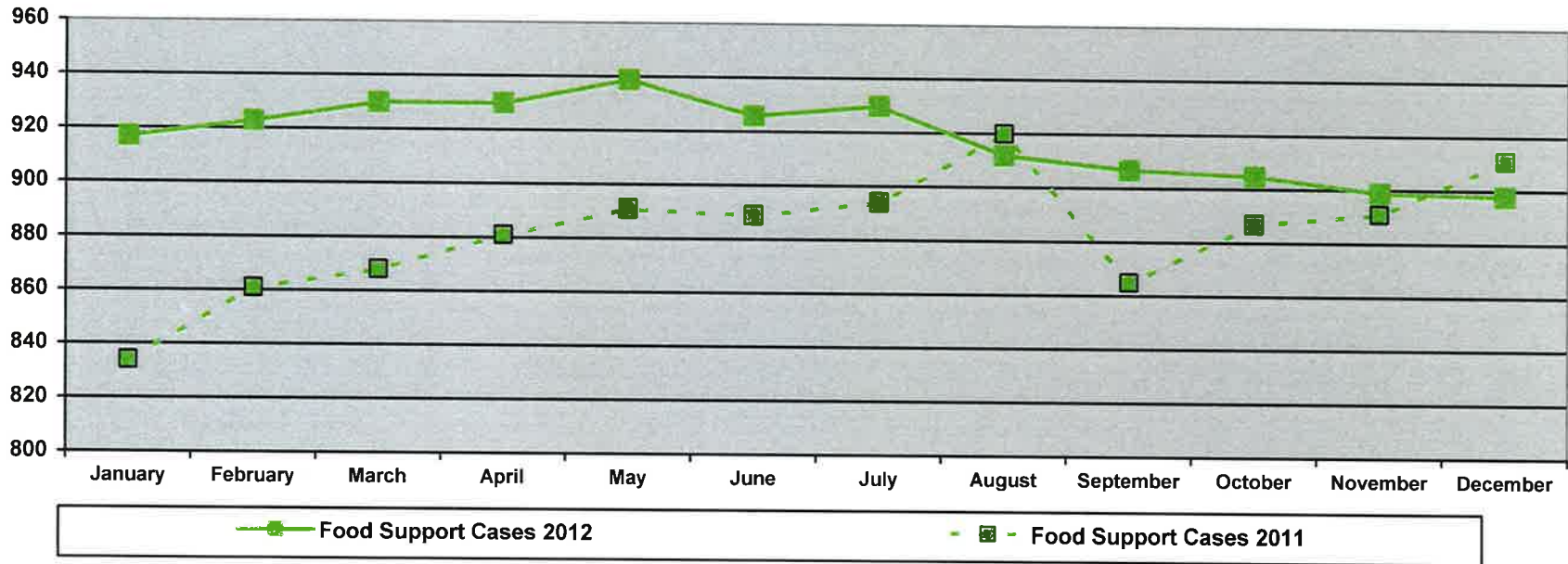
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 5



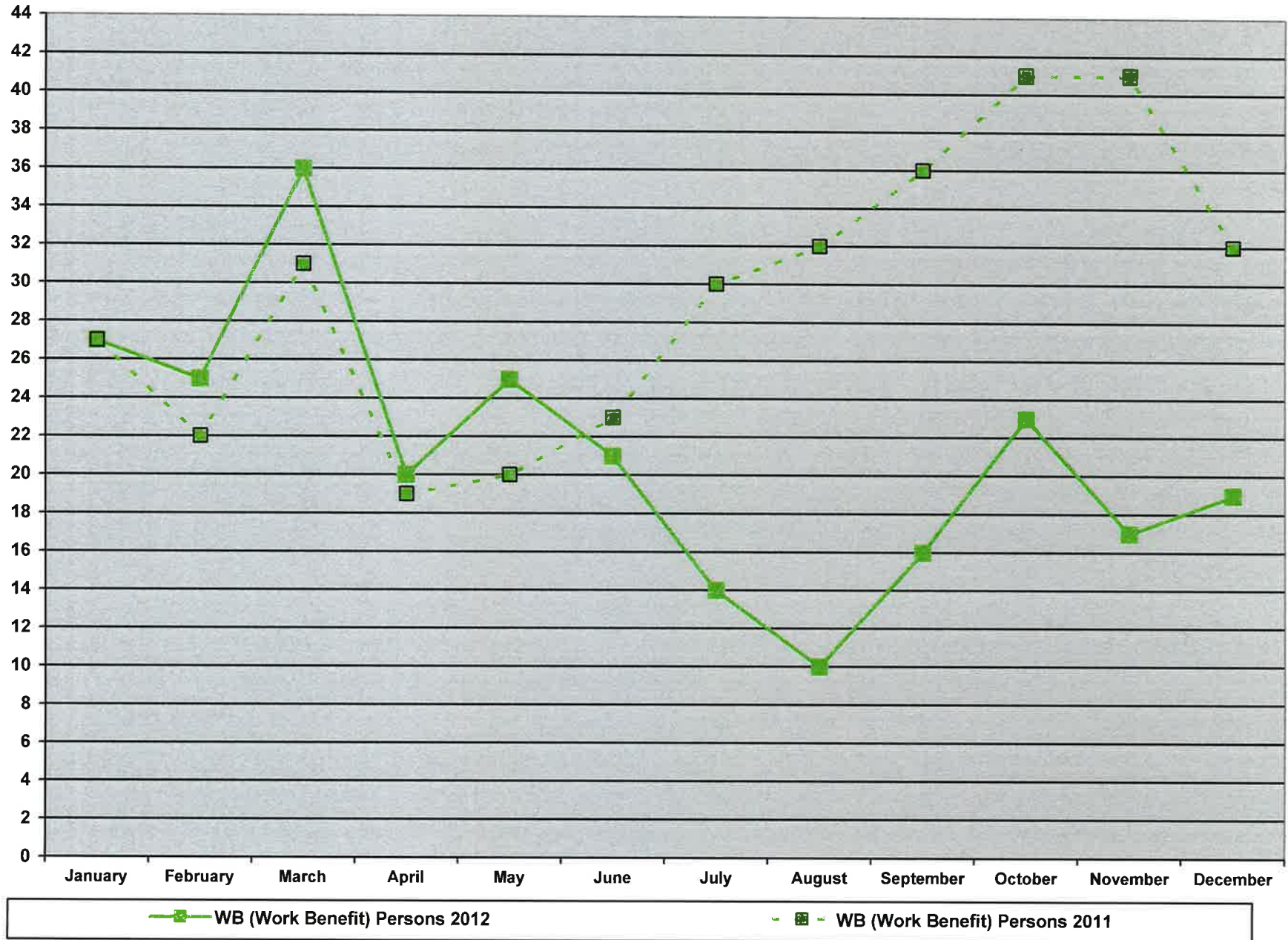
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 6



INCOME MAINTENANCE CASELOAD STATISTICS

Chart 7



PUBLIC HEALTH CASELOAD STATISTICS

Monthly Essential Local Activities Report

2011 - 2012 - Page # 2

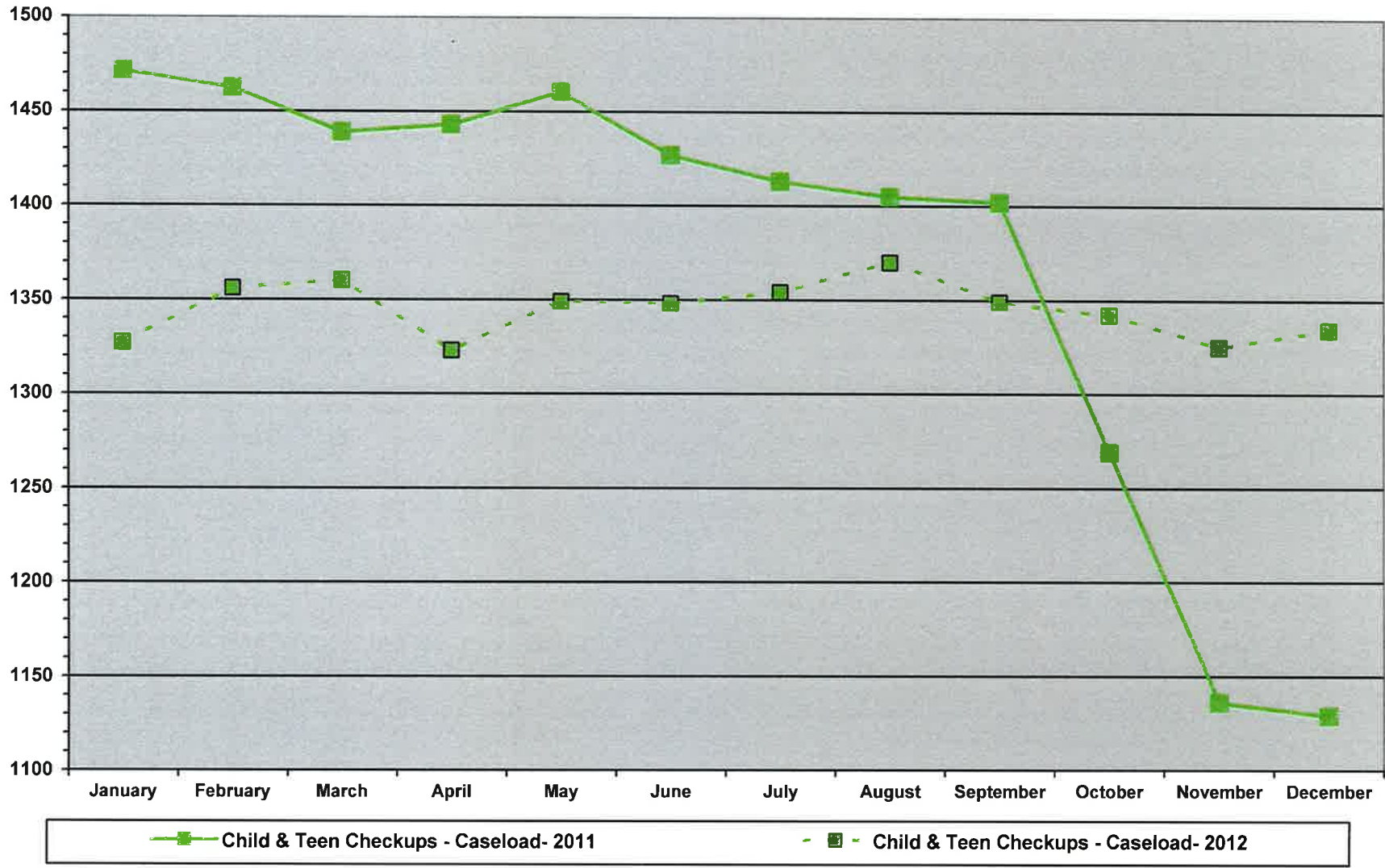
	Staff	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg	Totals
Injury Prevention															
Car Seats Distributed - 2012	NL/EM	2	4	5	3	3	1	6	4	2	2	2	0	3	34
Car Seats Distributed - 2011	NL/EM	3	1	6	9	0	4	4	1	3	4	0	2	3	37
PREVENT THE SPREAD OF INFECTIOUS DISEASE															
Disease Prevetion & Control (DP&C)															
Office Visits (Blood Pressure Checks, Lice Checks, Temperature Checks, Ear Checks, Weight Checks, Hearing or Vision Checks) - 2012	JW	70	79	74	48	39	1	1	3	1	1	1	2	27	320
Office Visits (Blood Pressure Checks, Lice Checks, Temperature Checks, Ear Checks, Weight Checks, Hearing or Vision Checks) - 2011	JW	125	109	98	93	87	3	2	4	2	1	1	0	44	525
Immunizations															
Childhood, Adult, Flu, H1N1, etc. - 2012	JW	20	1	7	3	5	0	1	1	2	906	148	24	93	1118
Childhood, Adult, Flu, H1N1, etc. - 2011	JW	6	3	1	2	8	0	0	0	598	855	204	17	141	1694
PROTECT AGAINST ENVIRONMENTAL HEALTH HAZARDS															
Radon Kits Distributed - 2012	LP	1	1	2	0	No longer selling short/long term radon kits									
Radon Kits Distributed - 2011	LP	5	1	1	0	1	1	1	0	0	0	0	2	1	12
Lead Screenings - 2012	JW	1	1	0	0	0	0	0	0	1	2	0	0	0	5
Lead Screenings - 2011	JW	0	0	0	0	0	0	0	0	4	0	0	0	0	4
PREPARE FOR AND RESPOND TO DISASTERS AND ASSIST COMMUNITIES IN RECOVERY															
Health Alerts - 2012	SR	0	1	0	0	0	0	1	0	0	0	0	0	0	2
Health Alerts - 2011	SR	0	0	4	1	0	1	0	1	0	0	0	0	1	7
Health Advisories - 2012	SR	0	0	0	0	1	3	0	3	0	0	0	4	1	11
Health Advisories - 2011	SR	1	3	0	0	1	2	1	2	0	0	0	0	1	10
Exercises - 2012	SR	0	3	0	0	0	0	0	0	0	0	0	0	0	3
Exercises - 2011	SR	0	0	1	2	3	2	0	0	1	5	1	1	1	16
ASSURE THE QUALITY OF ACCESSIBLE HEALTH SERVICES															
Community Based Services (CBS) Caseload -2012	JP	175	176	176	176	183	183	182	179	172	173	173	171	177	
Community Based Services (CBS) Caseload -2011	JP	187	186	187	187	185	187	183	180	175	175	174	174	182	
CBS Billable Units - 2012	JP	1134	1087	1170	1031	1353	1097	1399	1003	1057	1116	1026	1121	1133	
CBS Billable Units - 2011	JP	1084	1174	1242	1326	1160	1304	1261	1004	1023	1036	954	1148	1143	

PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 1

Child & Teen Checkups (C&TC) Outreach - Caseloads



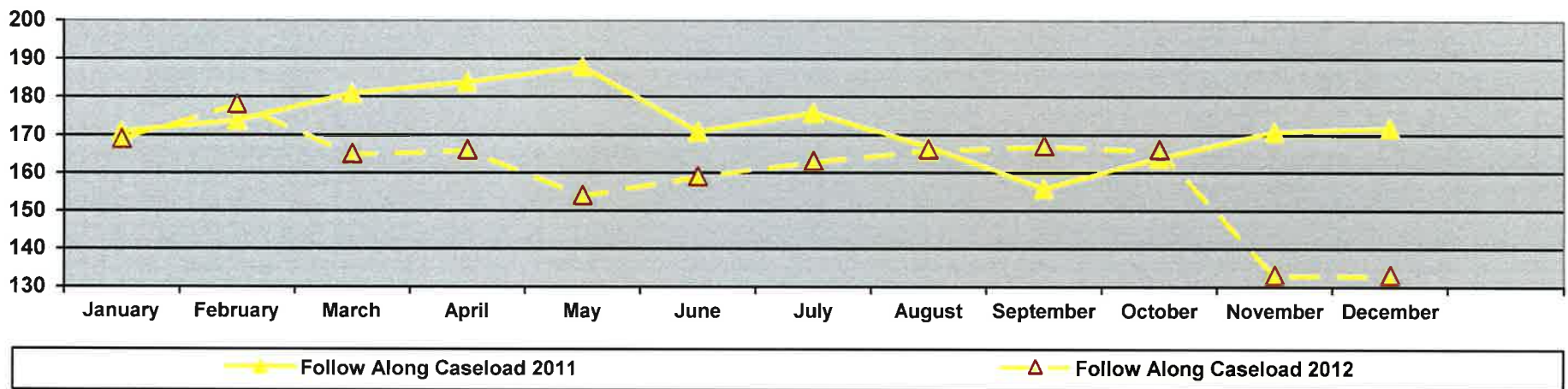
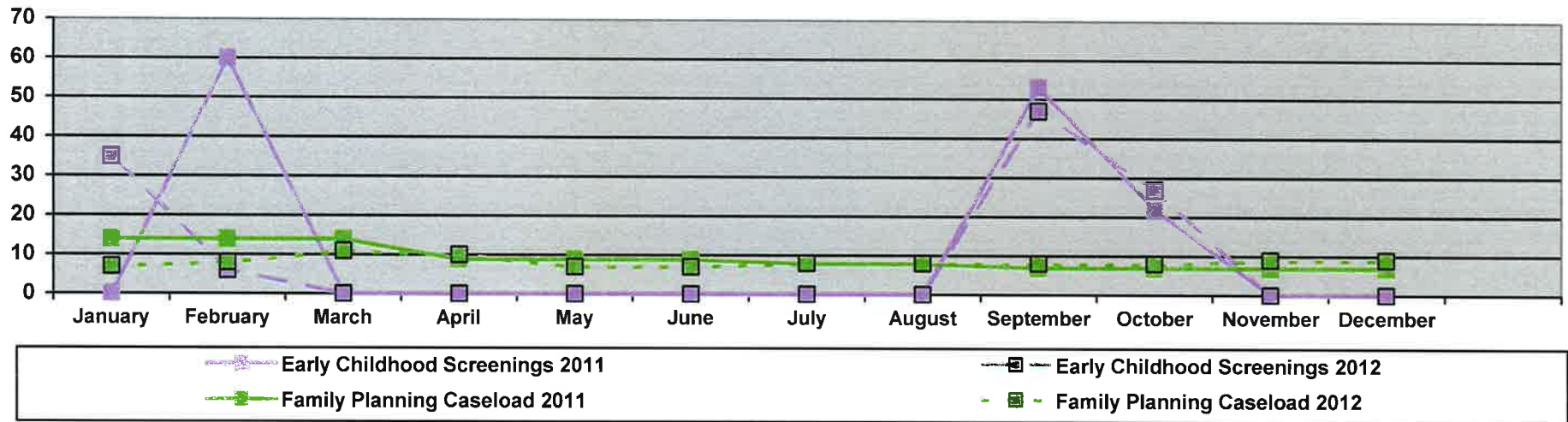
PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 2

Family Health

Early Childhood Screening (ECS) / Family Planning / Follow Along



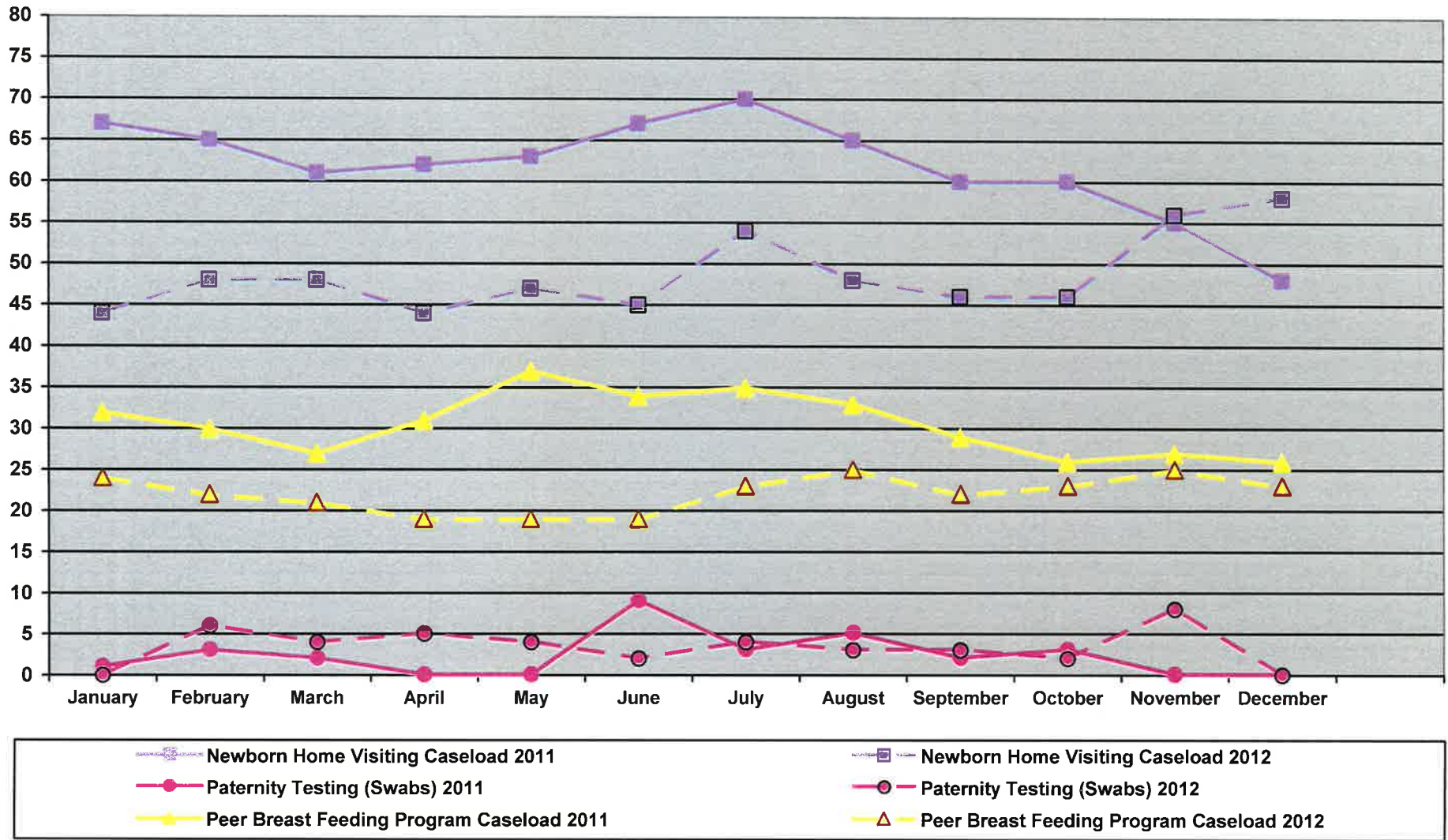
PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 3

Family Health

Newborn Home Visiting / Paternity Testing / Peer Breast Feeding Program

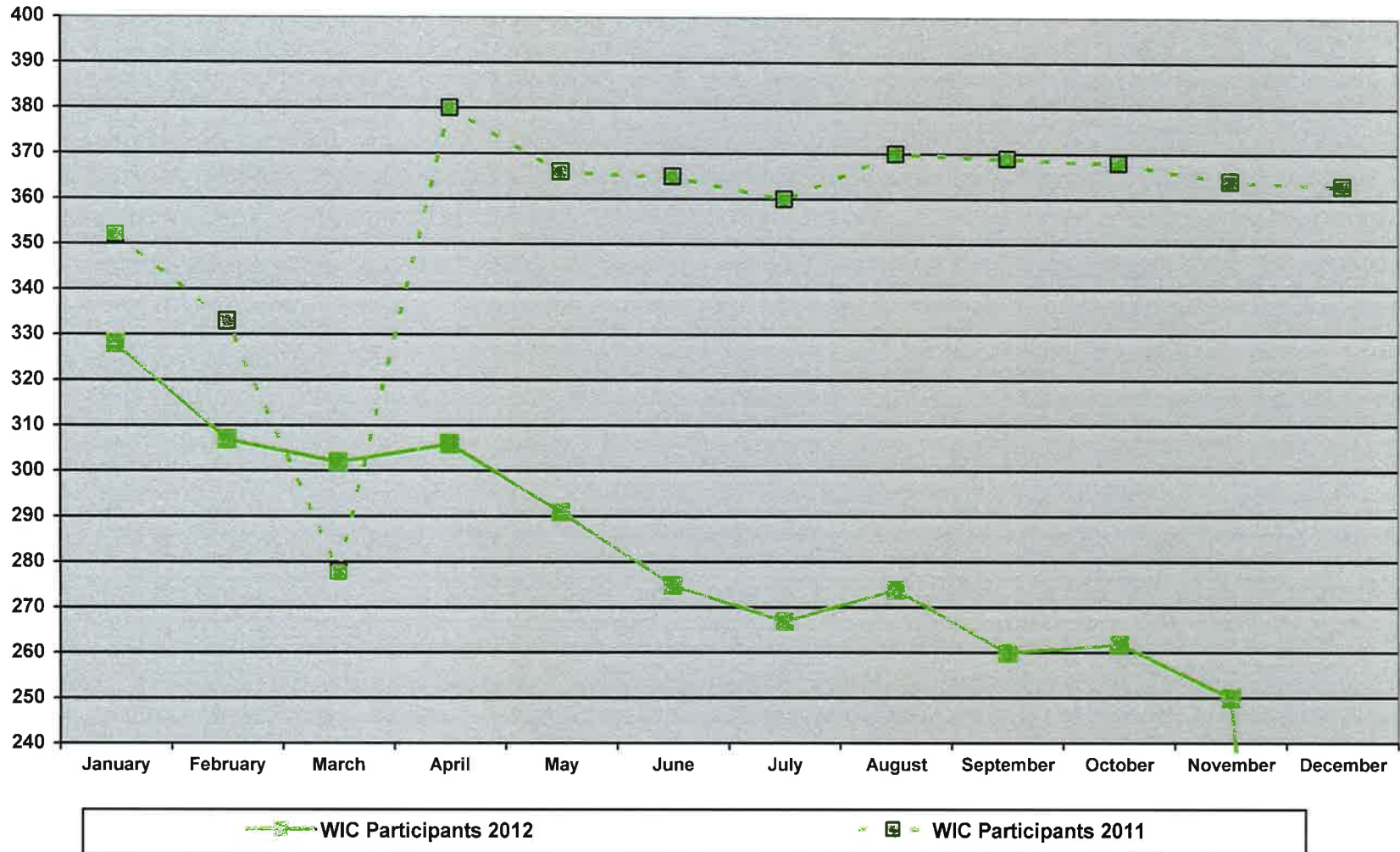


PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 4

WIC (Women, Infants and Children) Participants



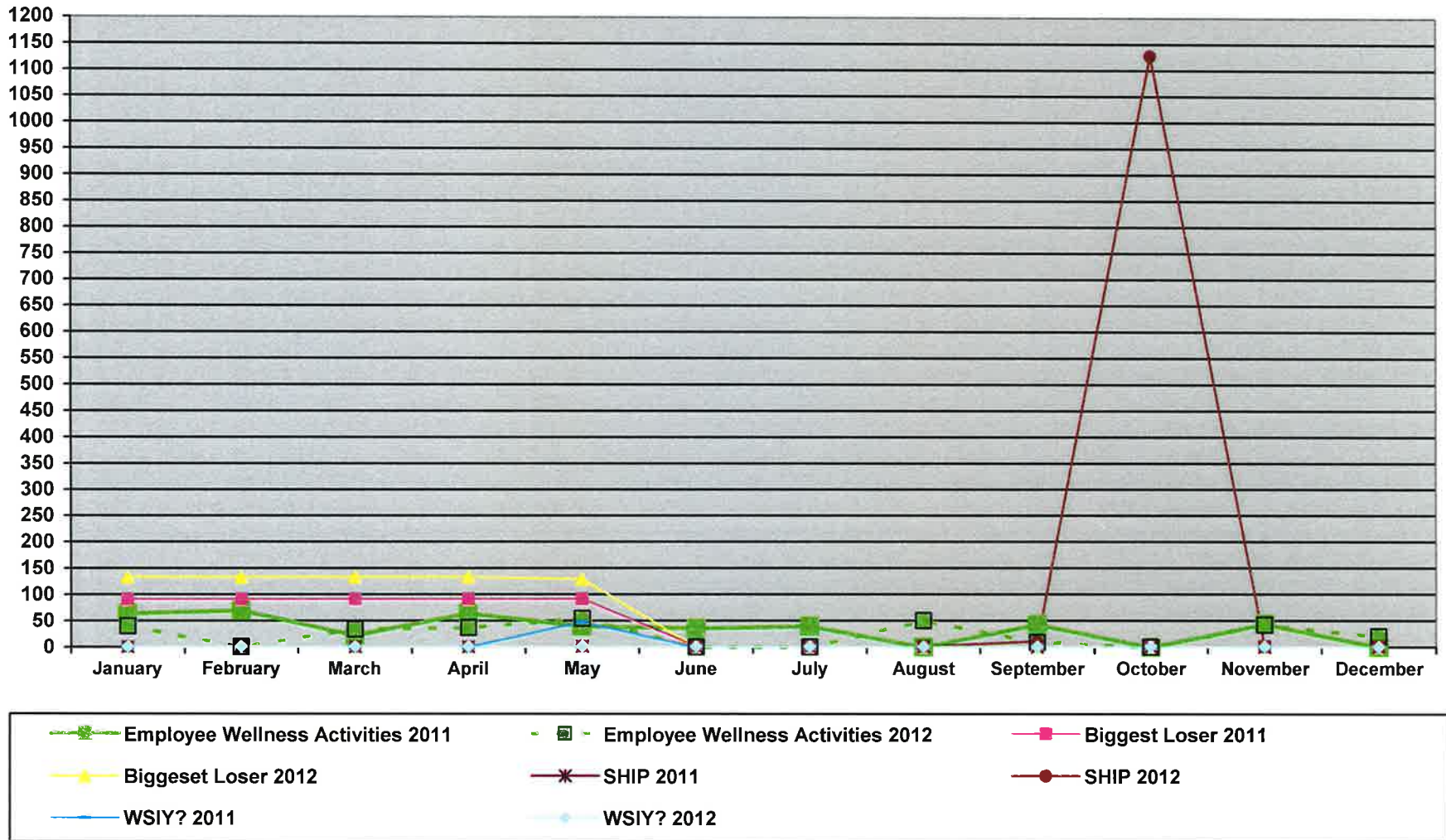
Conversion to a new system in March 2011 – Current Figures Not Available

PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 5

General Health Promotion (Participants)
Aitkin County Health Promotion Team Employee Wellness Activities / Biggest Loser
SHIP / WSIY? (What Star Is Yours?)

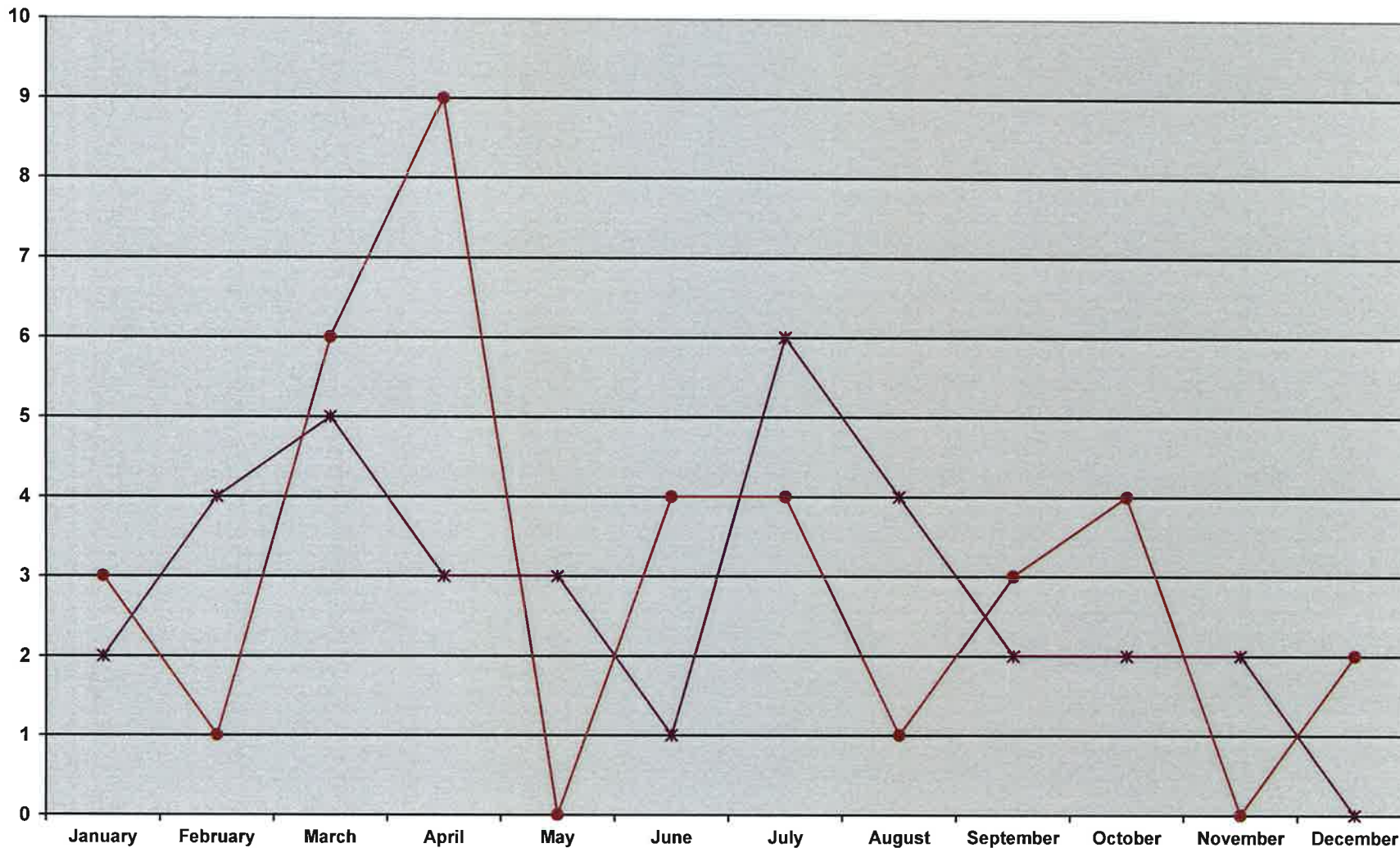


PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 6

Injury Prevention – Car Seat Distribution



—*— Car Seats Distributed 2012

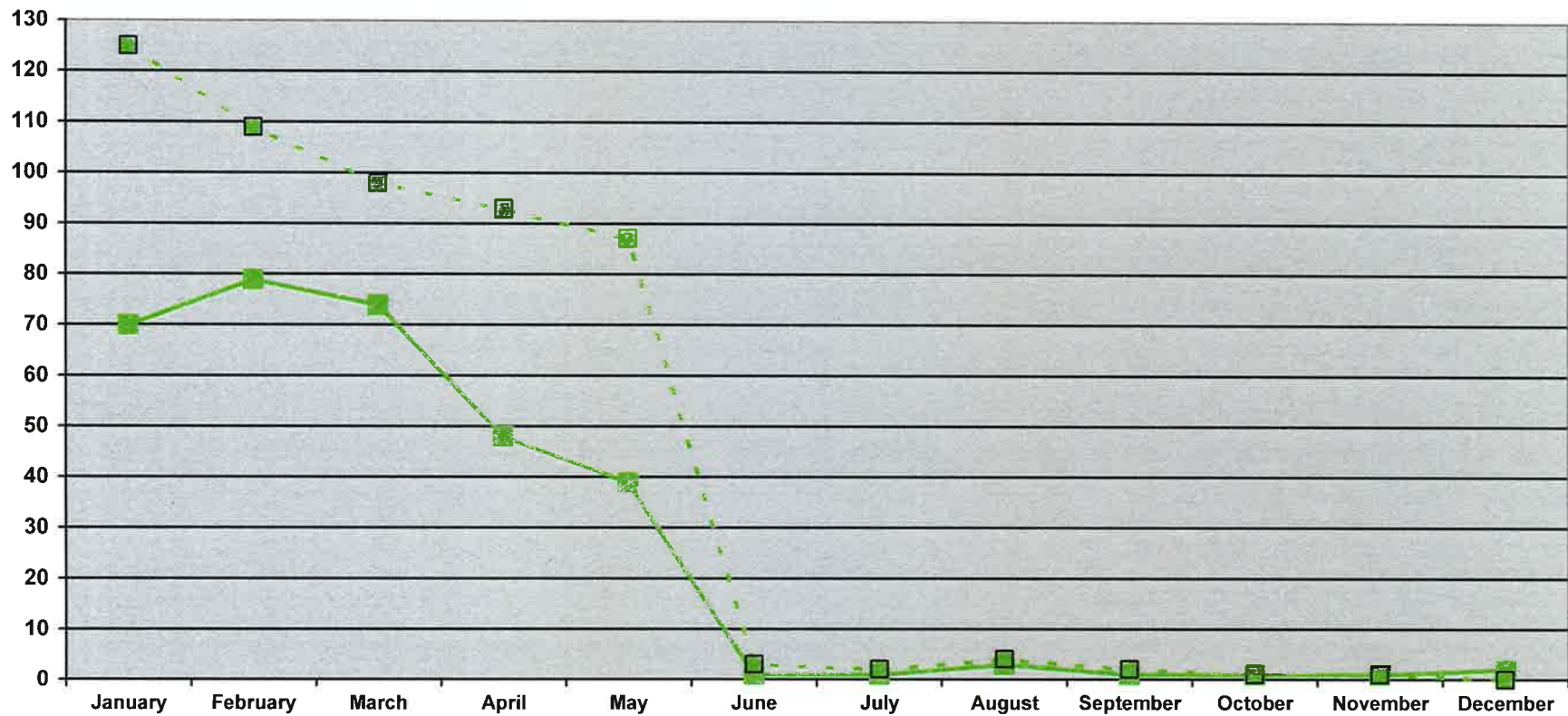
—●— Car Seats Distributed 2011

PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 7

Disease Prevention & Control (DP&C) - Office Visits
Includes: Blood Pressure Checks, Lice Checks, Temperature Checks, Ear Checks,
Weight Checks, Hearing or Vision Checks



DP&C Office Visits 2012

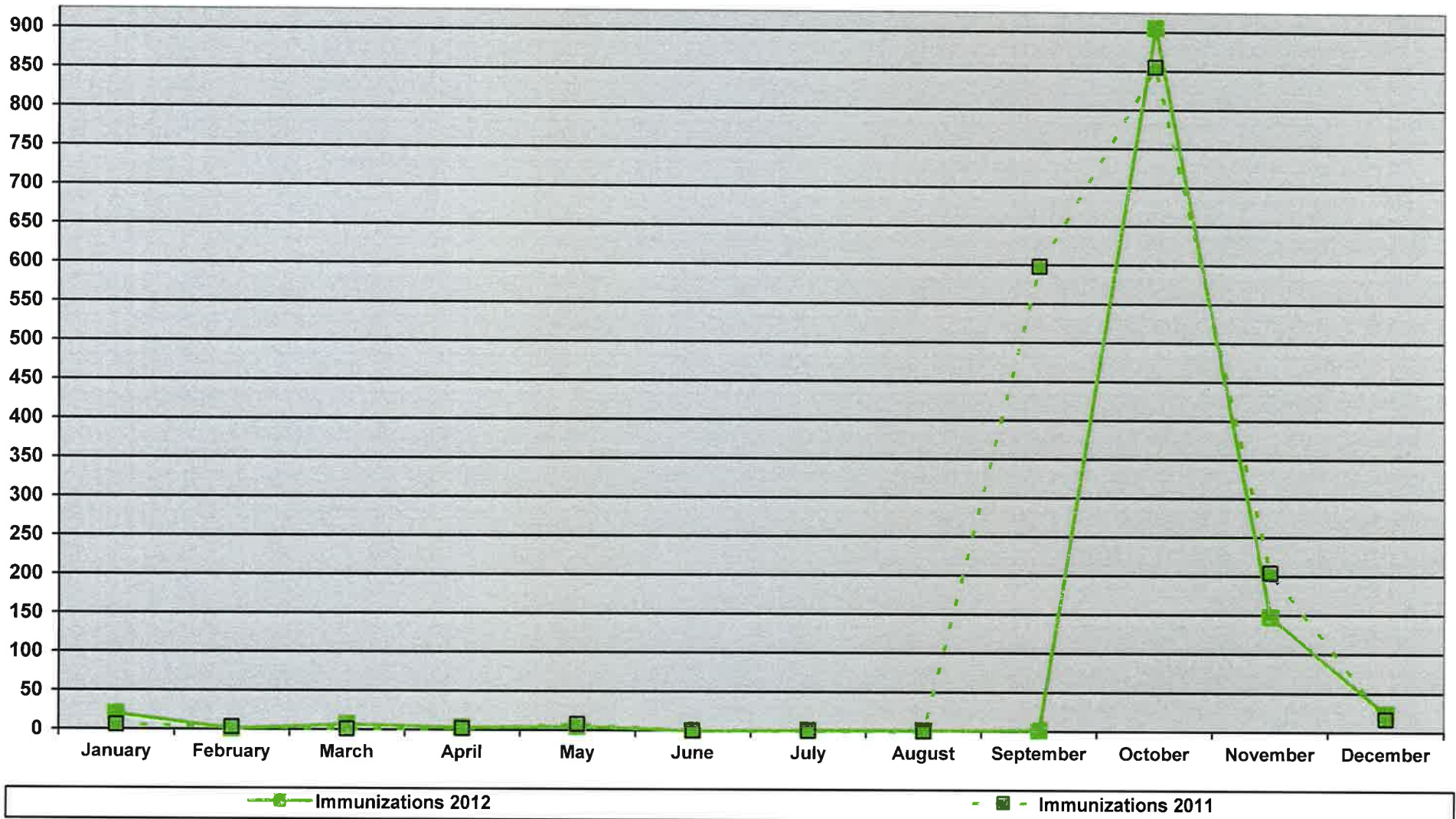
DP&C Office Visits 2011

PUBLIC HEALTH STATISTICS

PREVENT THE SPREAD OF INFECTIOUS DISEASE

Chart 8

Immunizations – Childhood/Adult/Flu/TB
Trainings (Blood Borne Pathogens, Lyme Disease, Infection Control, Sexually Transmitted Disease/Infections)

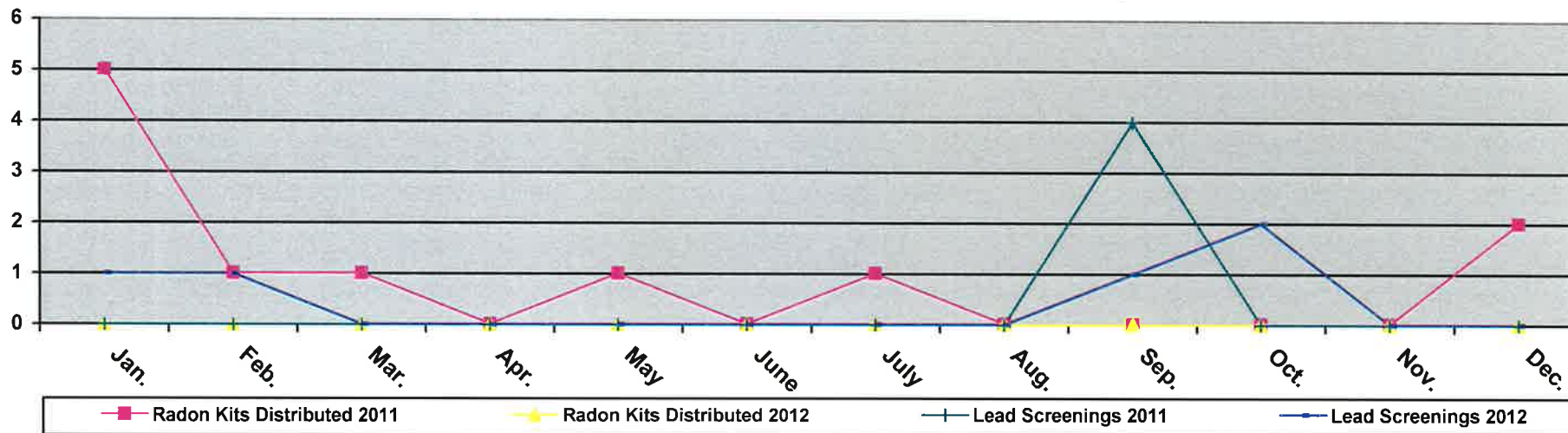


PUBLIC HEALTH STATISTICS

PROTECT AGAINST ENVIRONMENTAL HEALTH HAZARDS

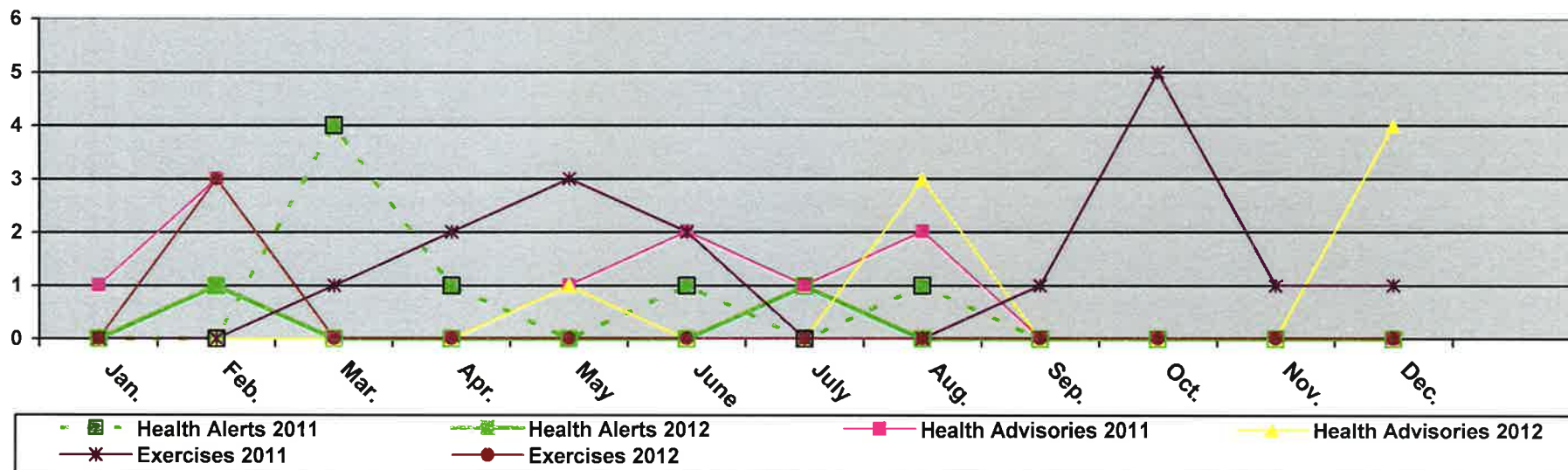
Chart 9

Includes: Radon Kits Distributed / Lead Screenings



PREPARE FOR AND RESPOND TO DISASTERS AND ASSIST COMMUNITIES IN RECOVERY

Includes: Health Alerts / Health Advisories / Exercises



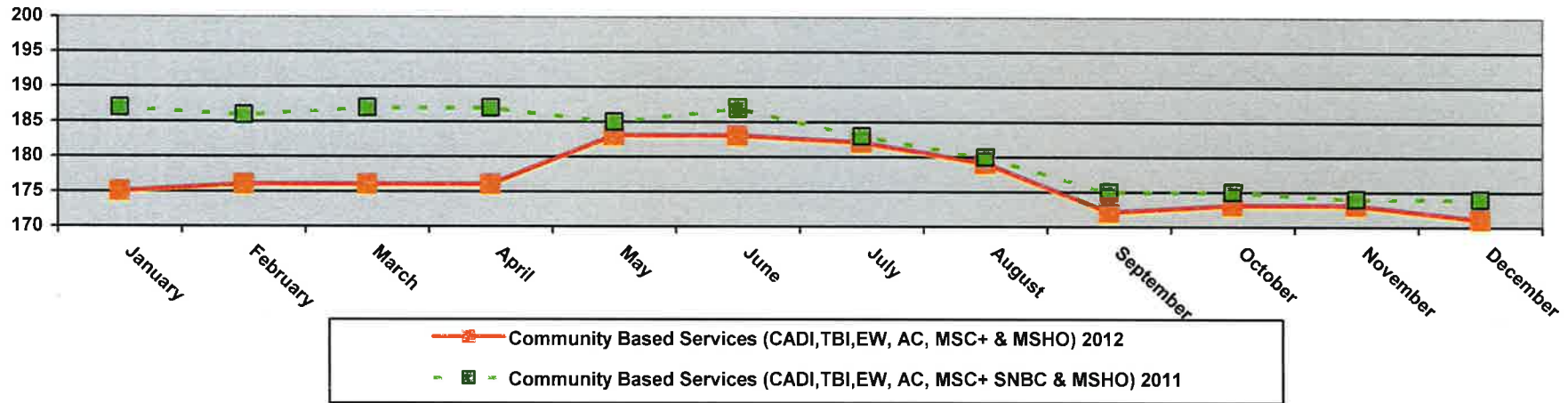
PUBLIC HEALTH STATISTICS

ASSURE THE QUALITY OF ACCESSIBLE HEALTH SERVICES

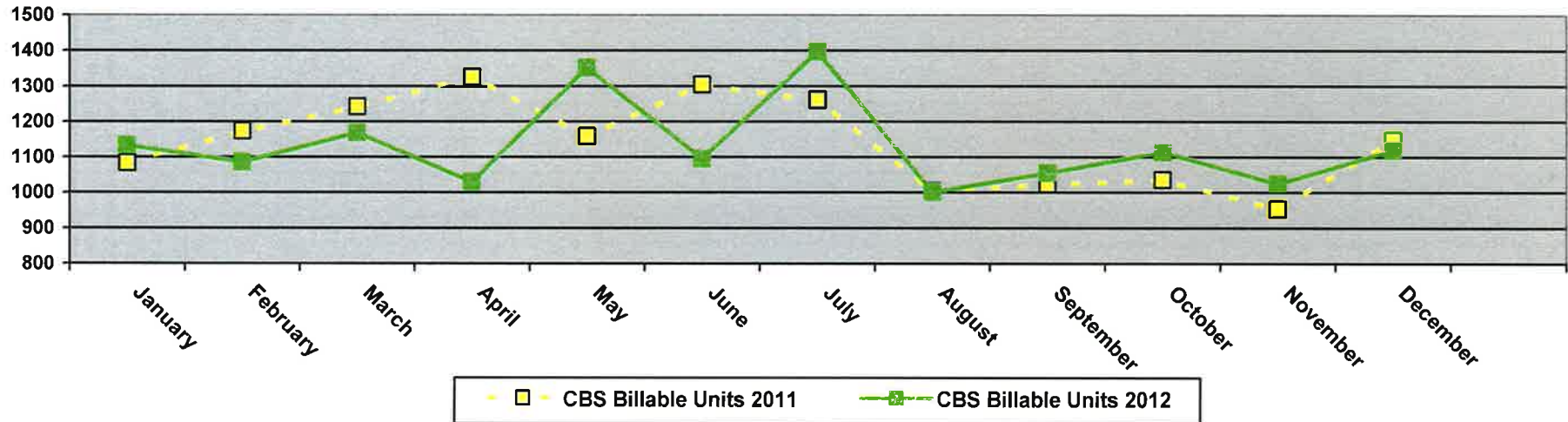
Chart 10

Community Based Services (CBS)

Includes: Community Alternative for Disabled Individuals (CADI), Traumatic Brain Injury (TBI), Elderly Waiver (EW), Alternative Care (AC), Minnesota Senior Care Plus (MSC+), Minnesota Senior Health Options (MSHO), Special Needs Basic Care (SNBC)



Community Based Services (CBS) - Billable Units



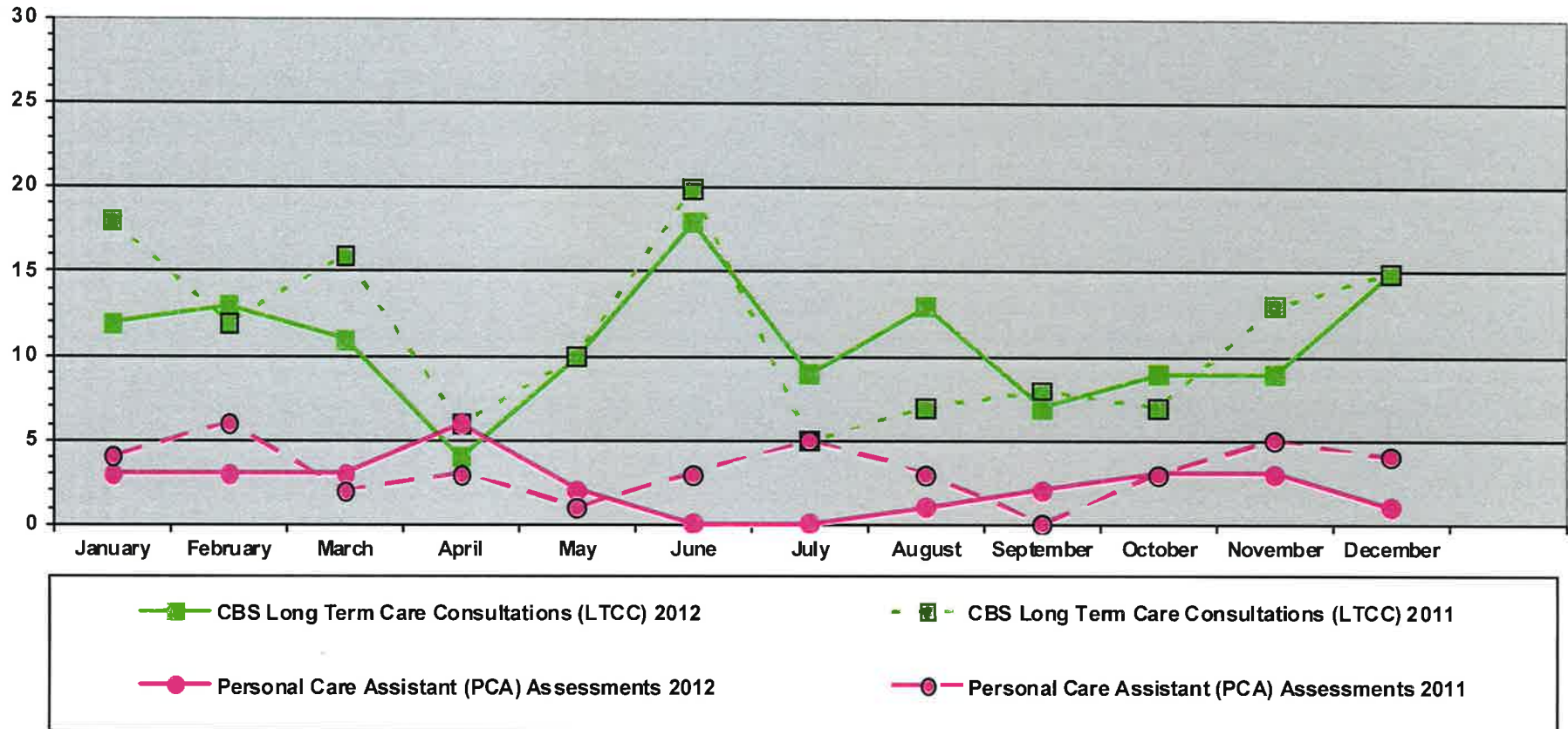
PUBLIC HEALTH STATISTICS

ASSURE THE QUALITY OF ACCESSIBLE HEALTH SERVICES

Chart 11

Community Based Services (CBS)

CBS Long Term Care Consultations (LTCC) Personal Care Assistant (PCA) Assessments

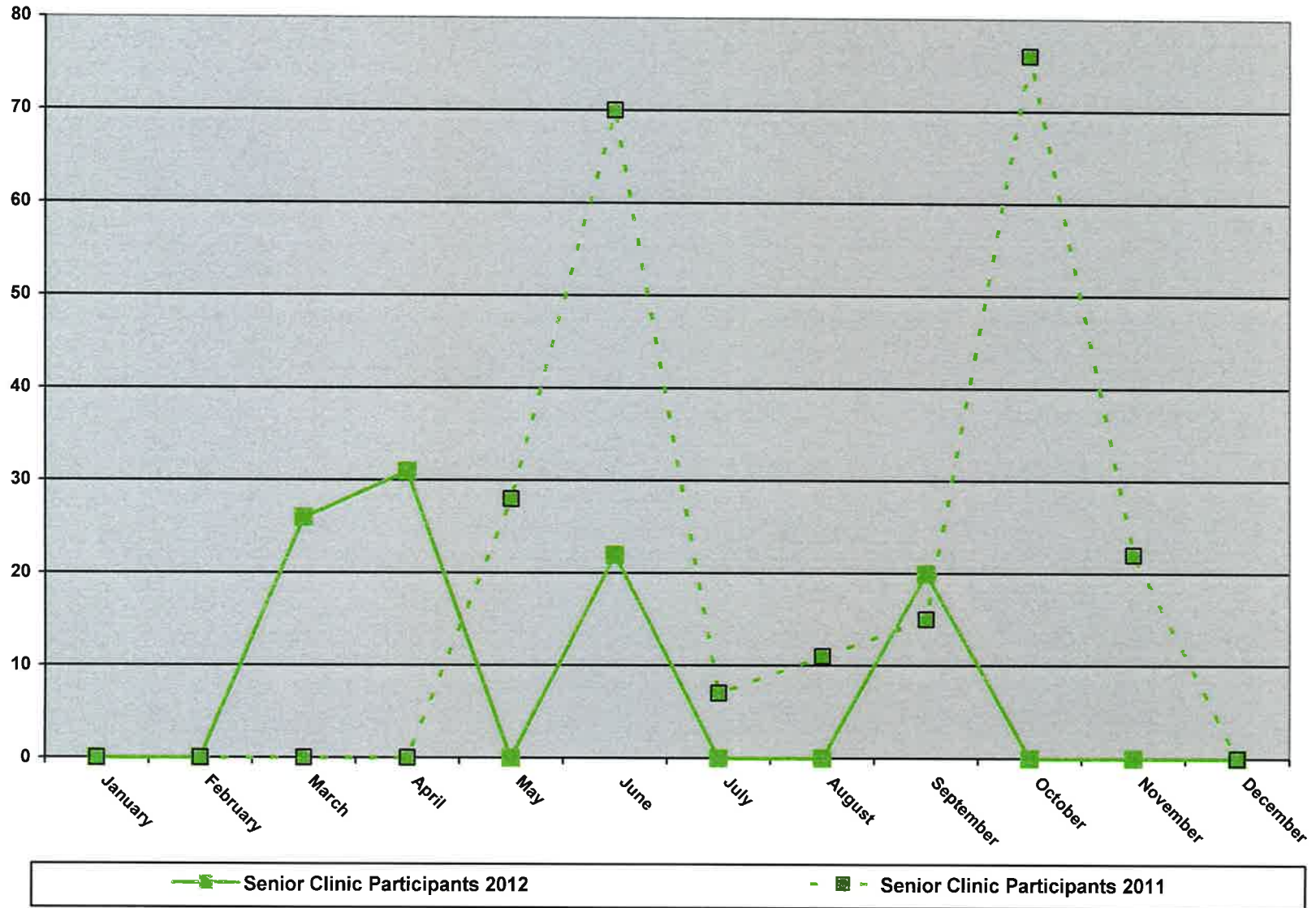


PUBLIC HEALTH STATISTICS

ASSURE THE QUALITY OF ACCESSIBLE HEALTH SERVICES

Chart 12

Senior Clinics



SOCIAL SERVICE CASELOAD STATISTICS

2011 - 2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
Total Cases Open - 2012	508	523	520	502	539	507	475	469	478	501	482	505	501
Total Cases Open - 2011	463	484	514	493	502	503	523	512	507	495	504	515	501
Total Number of Workgroups - 2012	529	545	540	522	564	532	498	491	498	522	500	525	522
Total Number of Workgroups - 2011	490	512	546	561	563	564	545	534	530	518	527	538	536
Total Client Count - 2012	896	926	948	920	985	965	914	915	891	951	943	970	935
Total Client Count - 2011	904	939	1006	1042	1043	1029	1004	959	945	894	902	918	965
Cases Opened During the Month - 2012	34	26	26	32	25	33	23	23	27	29	16	30	27
Cases Opened During the Month - 2011	38	30	32	28	43	28	26	21	20	37	31	37	31
Cases Closed During the Month - 2012	10	17	9	11	20	8	24	16	13	10	9	13	13
Cases Closed During the Month - 2011	33	9	6	14	23	11	19	15	14	9	11	10	15
Closed Assessments - 2012	8	20	7	8	12	19	19	16	8	11	13	11	13
Closed Assessments - 2011	23	10	11	12	15	16	16	13	14	15	15	15	15
Children in Out of Home Placements													
* Individual Children - Monthly - 2012	22	22	25	24	24	25	23	16	15	19	21	20	21
* Individual Children - Monthly - 2011	33	30	33	29	26	27	24	25	23	21	20	19	26
* Ages of Children (Reported Quarterly)													
0-5 Years - 2012			2			4			0			3	2
0-5 Years - 2011			11			9			3			2	6
6-12 Years - 2012			4			7			5			4	5
6-12 Years - 2011			13			11			5			5	9
13-15 Years - 2012			8			10			8			8	9
13-15 Years - 2011			2			3			5			5	4
16 Years & Up - 2012			13			14			11			8	12
16 Years & Up - 2011			13			10			10			7	10
Adm - 2012			19			29			20			16	21
Adm - 2011			30			25			15			11	20
IV-E - 2012			8			6			4			7	6
IV-E - 2011			9			8			8			8	8

SOCIAL SERVICE CASELOAD STATISTICS

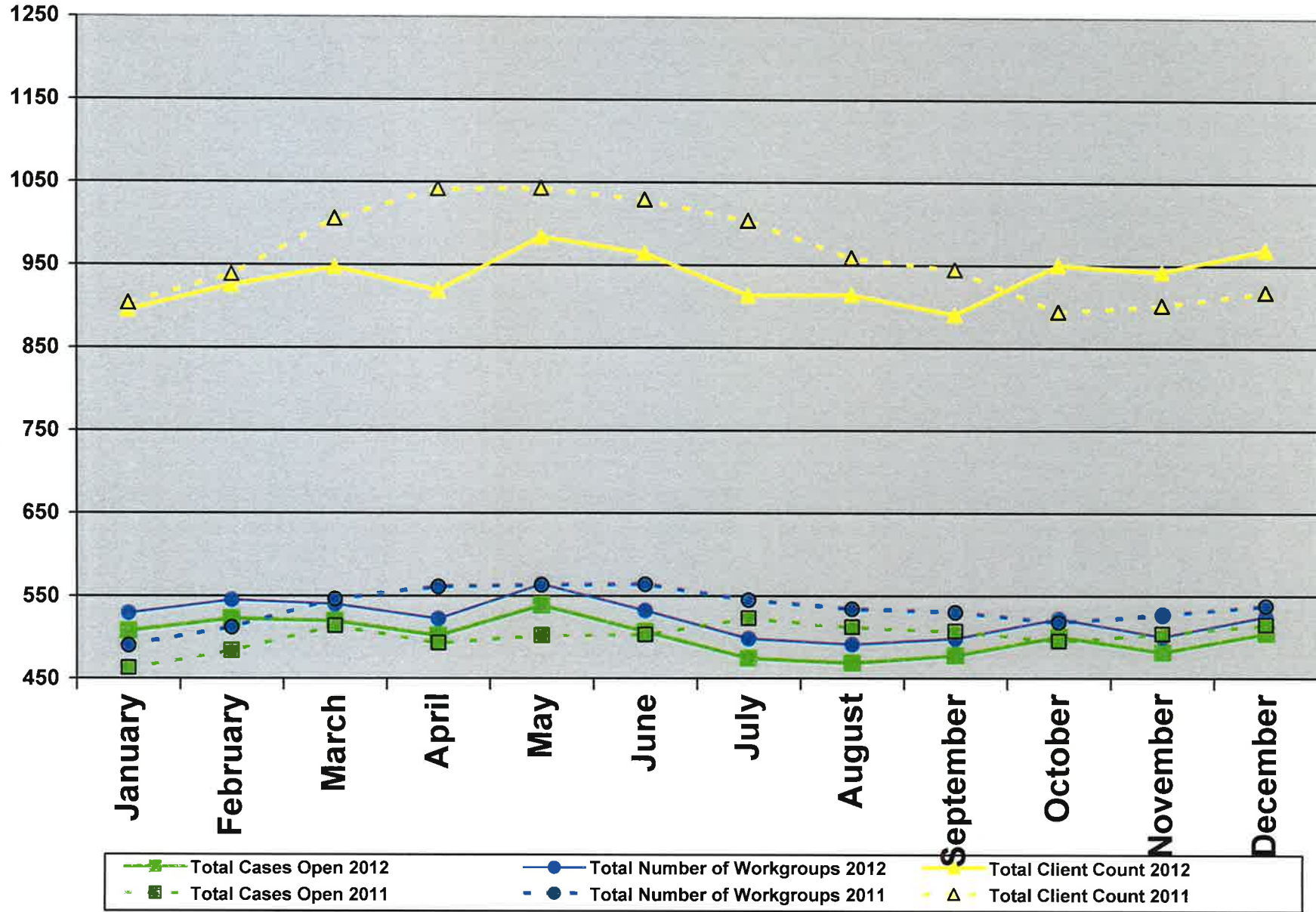
2011 - 2012 - Page # 2

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
Changes in Placements Away From Home - 2012	5	3	8	10	2	3	14	6	0	2	1	0	5
Changes in Placements Away From Home - 2011	9	4	4	12	5	8	0	11	3	8	4	2	6
Court Appearances - 2012	9	1	7	19	8	15	5	10	3	6	17	8	9
Court Appearances - 2011	28	12	14	17	15	19	7	16	16	13	8	15	15
Day Care Homes - Total # Licensed - 2012	24	24	25	27	29	30	30	29	28	28	27	28	27
Day Care Homes - Total # Licensed - 2011	27	27	28	28	28	27	27	26	25	25	25	24	26
Child Foster Care Homes - Total # Licensed - 2012	6	6	6	6	6	6	7	8	9	14	15	17	9
Child Foster Care Homes - Total # Licensed - 2011	12	12	12	12	12	11	10	9	8	8	7	6	10
Adult Foster Care Homes - Total # Licensed - 2012	10	10	10	10	10	10	10	10	10	10	9	9	10
Adult Foster Care Homes - Total # Licensed - 2011	10	10	10	10	10	10	10	10	10	10	10	10	10
Corporate Foster Care Homes - 2012	14	14	14	14	14	14	14	14	14	14	14	14	14
Corporate Foster Care Homes - 2011	15	15	15	15	15	15	15	15	14	14	14	14	15
Maltreatment Screenings - Adult - 2012	17	9	5	6	7	9	14	10	10	10	6	10	9
Maltreatment Screenings - Adult - 2011	9	5	3	3	2	10	12	12	11	7	5	6	7
Maltreatment Screenings - Children - 2012	6	11	10	10	6	8	11	11	17	16	11	10	11
Maltreatment Screenings - Children - 2011	18	13	14	12	14	11	8	5	7	11	9	10	11

SOCIAL SERVICE CASELOAD STATISTICS

Chart 1

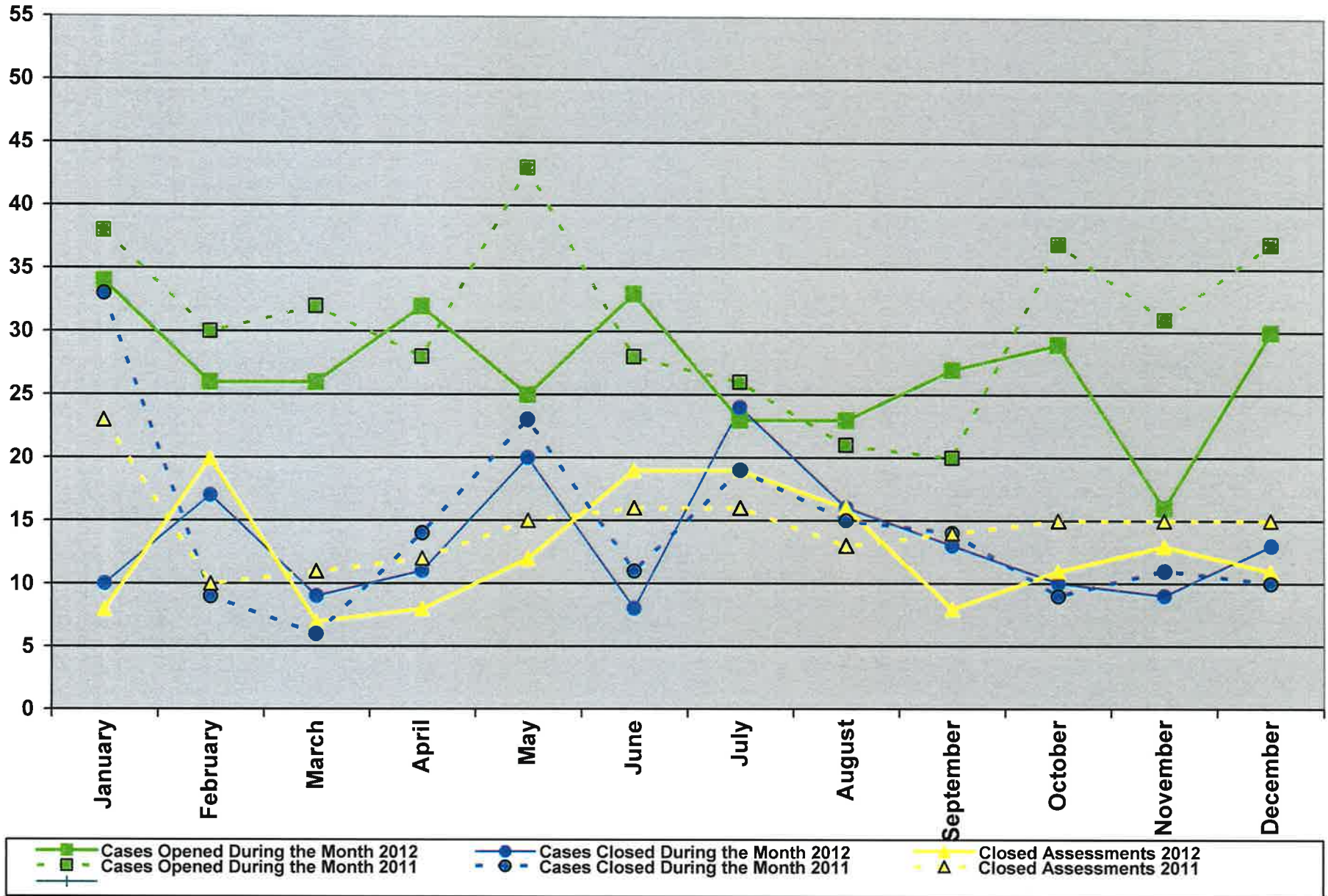
Total Cases Open / Total Number of Workgroups / Total Client Count



SOCIAL SERVICE CASELOAD STATISTICS

Chart 2

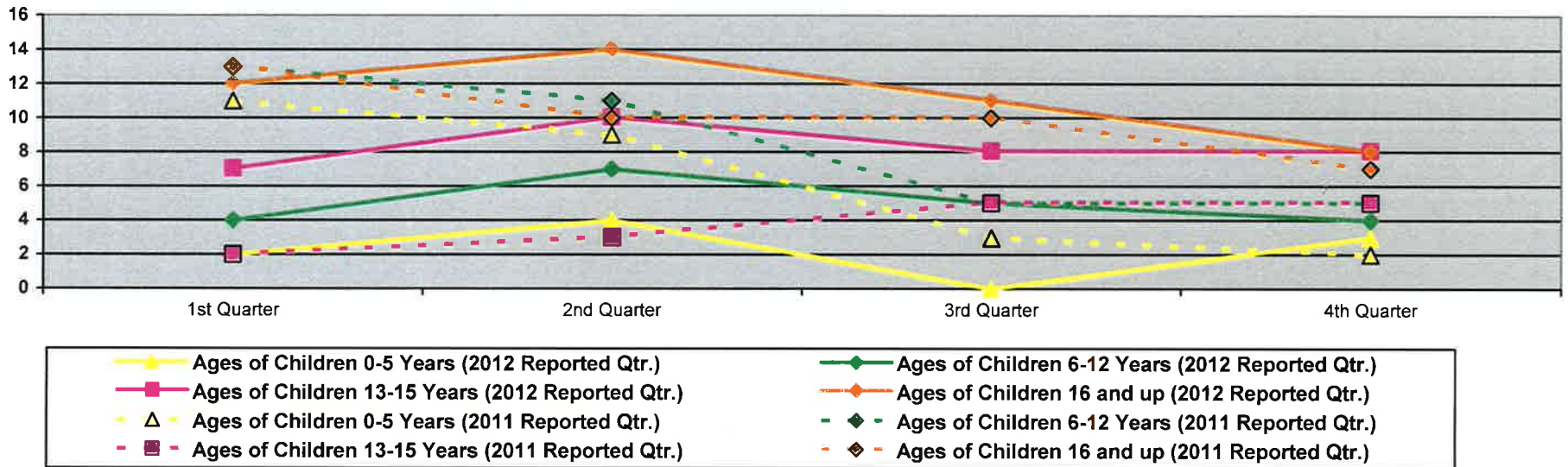
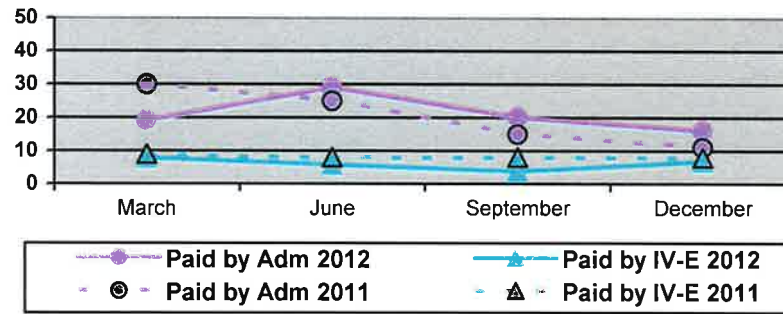
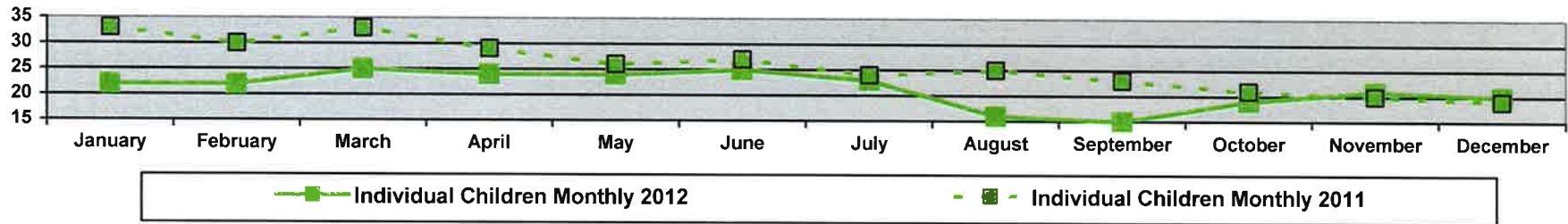
Cases Opened During the Month / Cases Closed During the Month / Closed Assessments



SOCIAL SERVICE CASELOAD STATISTICS

Children in Out of Home Placements

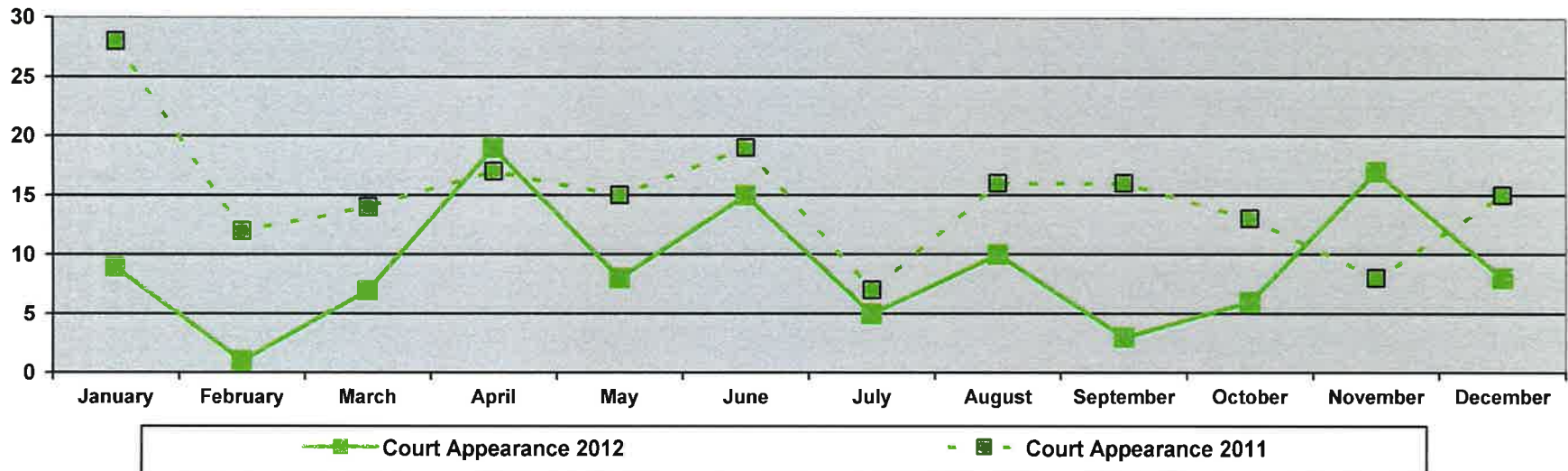
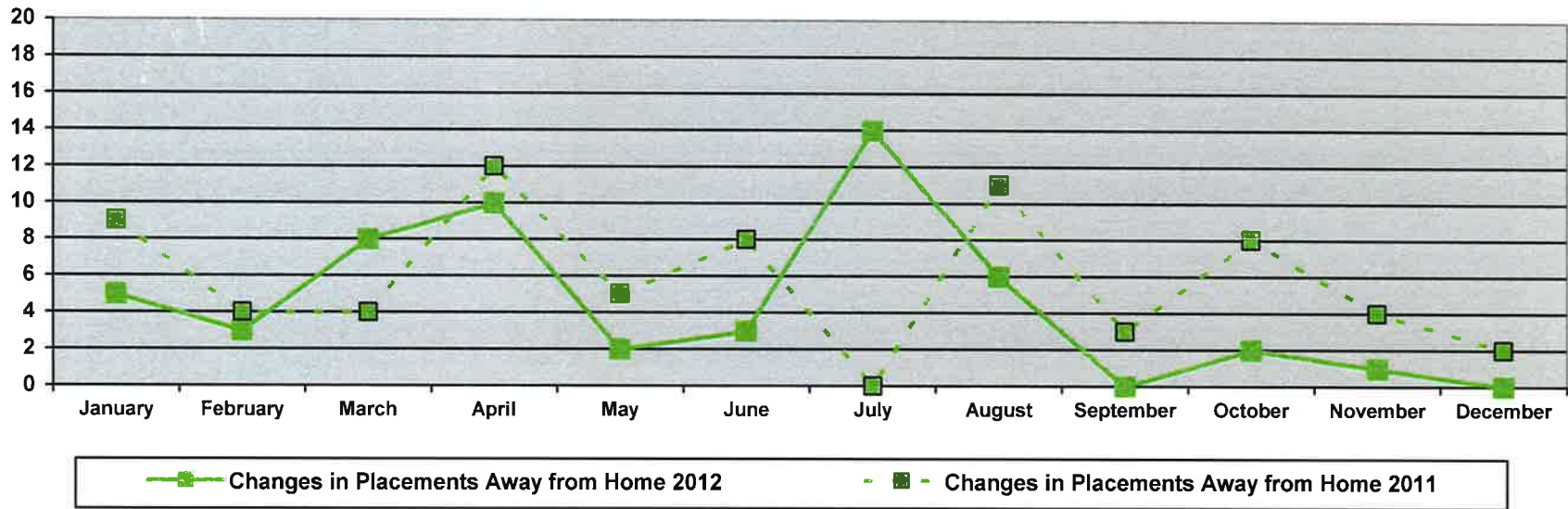
Chart 3



SOCIAL SERVICE CASELOAD STATISTICS

Chart 4

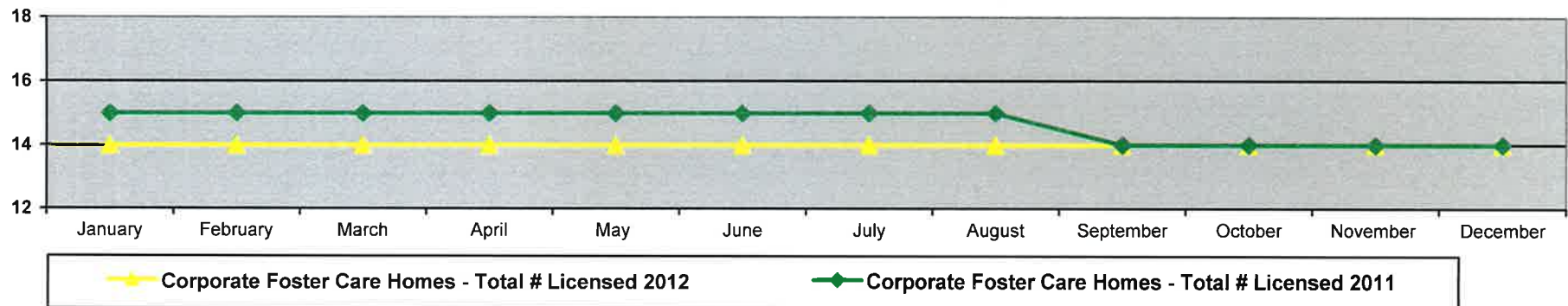
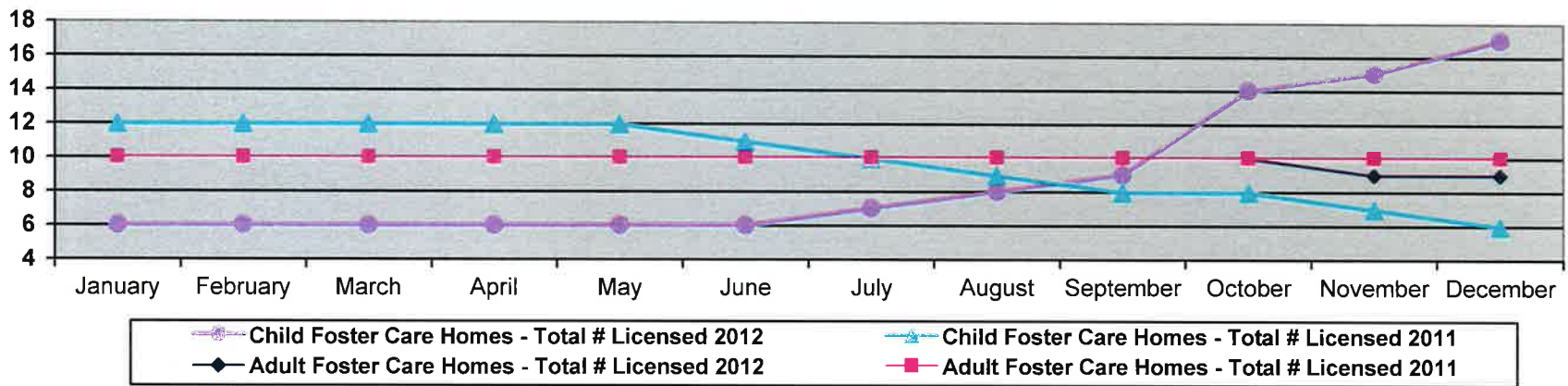
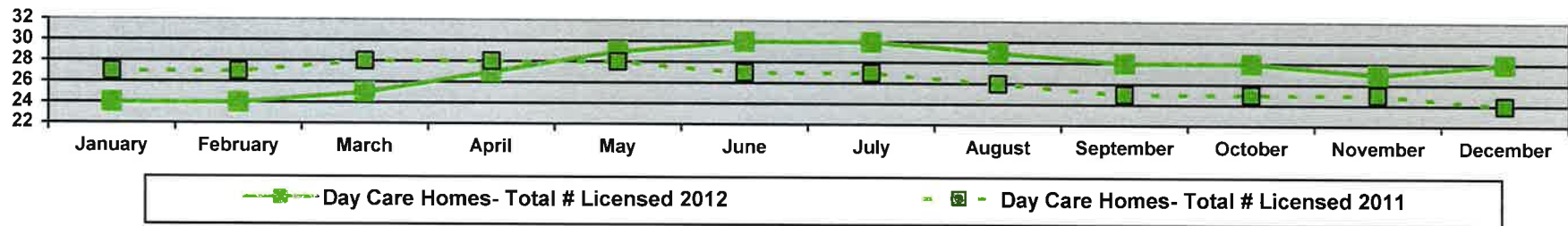
Changes in Placements Away from Home / Court Appearances



SOCIAL SERVICE CASELOAD STATISTICS

Licensed Day Care Homes, Child, Adult & Corporate Foster Care Homes

Chart 5



SOCIAL SERVICE CASELOAD STATISTICS

Chart 6
Maltreatment Screenings - Adult / Children

