

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: December 31, 2012

Via: Patrick Wussow, County Administrator

From: Kirk Peysar, County Auditor

Title of Item:

Fire Protection Contract with City of McGrath

Requested Meeting Date: January 8th Estimated Presentation Time: n/a

Presenter: Kirk Peysar

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: 04-422-6801

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) contract

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

December 31, 2012

To: Board of Commissioners

From: Kirk Peysar, County Auditor 

Re: 2013 Fire Protection contract with City of McGrath

City of McGrath has submitted a renewal contract to provide fire protection to the unorganized township 45-24 (Jewett). The allocation of fire protection cost is as follows:
45-24 \$404.92

Request to authorize signatures to the 2013 Fire Protection contract with City of McGrath Township for the unorganized township.

CONTRACT FOR TOWNSHIP FIRE PROTECTION

This agreement, made and entered into this 1st day of Jan 2013 by and between the City of McGrath, Aitkin County, Minnesota and the Township of Unorganized, Aitkin County, Minnesota.

Whereas, the second party, deeming it advisable to have available for the benefit of the residents of said Township, services of the McGrath Fire Dept. and electors Township have pursuant to law, provided a fund for furnishing of such service and

Whereas, City by appropriate action authorized it's Mayor and Clerk to enter into contract with Township.

Now therefore, it is mutually agreed between parties, that for a period of 1 years from and after the date herof, the Fire Dept. of McGrath will answer any and all fire calls of the residents in the following sections 45-24 of Township and will respond to such calls with suitable fire fighting apparatus to render all assistance possible in the saving of life and property. In the event of two calls, first call shall have priority and the second call shall be answered as soon as possible, it being understood that McGrath has other contracts, and it being further understood that the property within City shall have first call on the services of the Fire Dept.

In consideration of such services, second party agrees to pay the sum of \$ 404.92 , payable in advance.

It is understood and agreed however that in the event that road and weather conditions be such that the fire run cannot be made with reasonable safety to men and equipment, the decision of the Fire Chief or other Fire Dept. official being final in such event, that said City shall not be liable in any way to Township, or to any person, firm, or corporation for failure of the Dept. to attend a fire or to extinguish a fire or for any damage to or loss of goods.

In consideration of such services, parties served agree to pay \$250.00 per fire run.

It is understood and agreed that this contract shall continue in effect for a period of not more than 1 year with the privilege of canceling by either party with a written notice within thirty days.

CONTRACT DATE Jan 1 2013 to Jan 1 2014

In witness whereof, the respective parties have caused this instrument to be executed by respective officers thereof)
CITY OF McGRATH TOWNSHIP of 45-24 (Jewett)

Mayor

Chairman

Clerk

Clerk