

AITKIN COUNTY BOARD

January 8, 2013

County Administrator Patrick Wussow called the 2013 Board Meeting to order this 8th day of January, 2013 at 9:07 a.m. with the following members present: Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Niemi to nominate Commissioner Wedel as Chairperson for the year 2013.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to close the nominations and cast a unanimous ballot in favor of Commissioner Wedel as Chairperson for the year 2013.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi to nominate Commissioner Marcotte as Vice Chairperson for the year 2013.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to close the nominations and cast a unanimous ballot in favor of Commissioner Marcotte as Vice Chairperson for the year 2013.

Scott Turner, Sheriff updated the Board on the status of the radio project. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting to authorize donation of excess radio equipment to other governmental units that have a need for them, and to put any excess radio equipment on auction.

Chairperson Wedel administered the Oath of Office to Mike Dangers, County Assessor.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Reaffirm Annual Code of Ethics; B) Reaffirm Out of State Travel Policy; C) Approve MCIS Joint Powers Agreement and By-laws Update; D) Approve FSC Recertification Proposal; E) Approve Fire Protection Contract with City of McGrath; F) Approve December Manual Warrants: General Fund \$68,606.96, Road & Bridge \$102,665.32, Health & Human Services \$431.96, State \$54,916.53, Trust \$640.00, Forest Development \$61.20, Taxes & Penalties \$1,583.35, Long Lake Conservation Center \$221.65 for a total of \$229,126.97; G) Approve Resolution – Tamarack Sno-Flyers Form LG214; H) Accept \$500 Donation to STS – Tamarack Sno-Flyers, \$100 Donation to Aitkin County Posse – Granite Electronics, and \$100 Donation to STS – Veterans of Foreign Wars Roberts-Glad Post #1727; a) Approve Commissioner Warrants: General Fund \$172,532.39, Road & Bridge \$24,515.70, Health & Human Services \$1,624.07, Trust \$22,537.49, Forest Development \$4,934.25, Long Lake Conservation Center \$5,212.77, Parks \$7.26 for a total of \$231,363.93; b) Approve Auditor Warrants – November Sales & Use Tax: General Fund \$357.26, Road & Bridge \$1,727.92, Health & Human Services \$13.79, State \$7,317.00, Trust \$23.80, Forest Development \$0.20, Long Lake Conservation Center \$6.39 for a total of \$9,446.36; c) Approve Auditor Warrants – Tax Abatements: \$13,382.00; d) Approve Commissioner Warrants – Health & Human Services: \$13,714.62; e) Approve Auditor Warrants – Health & Human Services: \$6,993.46

CALL TO ORDER

NOMINATION OF BOARD CHAIR

UNANIMOUS BALLOT

NOMINATION OF VICE CHAIR

UNANIMOUS BALLOT

800 MHZ RADIO

OATH OF OFFICE COUNTY ASSESSOR

CONSENT AGENDA

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to approve RA/SmartWood FSC certification proposal at a cost of \$47,223.00 over five years.

**FSC
CERTIFICATION
PROPOSAL**

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Tamarack Sno-Flyers Form LG214:

BE IT RESOLVED, the Aitkin County Board of Commissioners agree to approve the following Premises Permit Application - Form LG214, of the Tamarack Sno-Flyers, Inc., at Denny’s Lakeview Inn – Glen Township. This establishment has an address of 33592 300th Place, Aitkin, MN 56431

**RESOLUTION
010813-001
TAMARACK
SNO-FLYERS
FORM LG214**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – MnDot Master Partnership Agreement:

WHEREAS, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

**RESOLUTION
010813-002
MnDOT MASTER
PARTNERSHIP
AGREEMENT**

WHEREAS, Mn/DOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

THEREFORE, BE IT RESOLVED:

1. That the County of Aitkin enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board.
2. That the Aitkin County Engineer is authorized to execute such contract, and any amendments thereto.
3. That the Aitkin County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from Mn/DOT, and that the Aitkin County Engineer may execute such work order contracts on behalf of the County of Aitkin without further approval by this Board.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve budgeted purchase of two Caterpillar 120M2 AWD motor graders at a cost of \$301,820.00 from Zeigler, Inc. and to approve two rear compaction attachment options at a cost of \$60,740.00, for a total purchase price of \$362,560.00.

**EQUIPMENT
PURCHASE –
ROAD & BRIDGE**

The County Board reviewed the bids submitted for the "Official Newspaper." Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution - 2013 Official Newspaper:

BE IT RESOLVED, that the *Aitkin Independent Age/Voyageur Press* is hereby designated by the Aitkin County Board of Commissioners as the newspaper in which all official business shall be published. The *Voyageur Press* is named second publication of Financial Statement.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution - 2013 Aitkin County Board of Commissioners Rules of Business & Meeting Procedures:

WHEREAS, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of County Board Meetings; and

WHEREAS, the Aitkin County Board has adopted and utilized rules of business, board procedures, and Robert's Rules of Order; and

WHEREAS, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules; and

THEREFORE, BE IT RESOLVED, that the attached "Aitkin County Board of Commissioners Meeting Procedures and Rules of Business" is hereby amended and reaffirmed.

Patrick Wussow, County Administrator discussed with the Board a newly created "Aitkin County Board Meeting Guide." The County Board agreed it is informative and should be made available to the public.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the following committee appointments:

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2013:

Assessor for Unorganized Twps.
Fairgrounds Custodian
AMC Delegates (8)

Purchasing/Building Committee
Facilities Committee

Aitkin Airport Commission (2)

Mike Dangers
Kirk Peysar
County Board
County Auditor
HHS Director
County Administrator
Board
J. Mark Wedel
Brian Napstad
J. Mark Wedel

**RESOLUTION
010813-003
2013 OFFICIAL
NEWSPAPER**

**RESOLUTION
010813-004
2013 AITKIN
COUNTY BOARD
OF
COMMISSIONERS
MEETING
PROCEDURES &
RULES OF
BUSINESS**

**AITKIN COUNTY
BOARD MEETING
GUIDE**

**RESOLUTION
010813-005
COMMITTEE
APPOINTMENTS**

AITKIN COUNTY BOARD

January 8, 2013

McGregor Airport Commission (2)

Tri-County Community Health Services Board
 Arrowhead Regional Development Council
 Aitkin County Water Planning Task Force
 Snake River Watershed Management Board
 NE MN Office Job Training

John Welle
 Brian Napstad
 William Bedor
 Laurie Westerlund
 Don Niemi
 Mark Wedel
 Don Niemi
 Brian Napstad

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following committee appointments:

BE IT HEREBY RESOLVED, that Board Chairperson Wedel make the following committee appointments for the year 2013:

Aitkin County Growth, Board of Directors, Liaison
 Aitkin Economic Development Administration
 Arrowhead Counties Association

Arrowhead Economic Opportunity Agency
 Arrowhead Emergency Management Services
 (1 + alternate)

Arrowhead Regional Transportation Committee
 ATV Committee (2)

Beyond the Yellow Ribbon Steering Committee

Big Sandy Lake Management Plan (1 + Alternate)

Central MN Corrections (2)

Development Achievement Center (liaison) (1 + Alternate)

East Central Regional Library Board
 Economic Development (2)

Employee Recognition (2)

Environmental Assessment Worksheet (2)

Emergency Management
 Extension Committee (2)

Forest Advisory Committee (2)

H & HS Advisory Committee (Liaison)

Anne Marcotte
 J. Mark Wedel
 Don Niemi
 Anne Marcotte
 Brian Napstad
 Anne Marcotte
 Brian Napstad,
 Alternate
 John Welle
 Brian Napstad
 Anne Marcotte
 All Board Members
 Don Niemi, Primary
 Anne Marcotte,
 Primary
 Brian Napstad
 Anne Marcotte,
 Alternate
 J. Mark Wedel
 Laurie Westerlund
 Laurie Westerlund
 Don Niemi, Alternate
 Don Niemi
 Anne Marcotte
 Don Niemi
 Don Niemi
 Laurie Westerlund
 Anne Marcotte
 Brian Napstad
 J. Mark Wedel
 J. Mark Wedel
 Laurie Westerlund
 Anne Marcotte
 Brian Napstad
 Laurie Westerlund

**RESOLUTION
 010813-006
 COMMITTEE
 APPOINTMENTS**

AITKIN COUNTY BOARD

January 8, 2013

Historical Society (Liaison) Insurance Committee (2)	Anne Marcotte J. Mark Wedel J. Mark Wedel Laurie Westerlund County Board
Investment Committee Joint Powers Natural Resources Board	Brian Napstad Mark Jacobs All Board Members
Kinship of Aitkin County	J. Mark Wedel, Primary
Labor Management Committee	J. Mark Wedel Laurie Westerlund, Alternate
Lakes and Pines (1+ Alternate)	Don Niemi Anne Marcotte, Alternate
Law Library MCIT Representative (1 + Alternate)	Don Niemi Laurie Westerlund Kirk Peysar, Alternate
Mille Lacs Watershed (2)	Don Niemi Laurie Westerlund
Mississippi Headwaters Board (MHB) MN Rural Counties Caucus (1 + Alternate)	Brian Napstad Anne Marcotte Don Niemi, Alternate
Northeast MN ATP Steering Committee Northeast MN ATP	John Welle Don Niemi John Welle
Northeast MN ATP Township Representative Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	(Vacant) Brian Napstad Laurie Westerlund, Alternate
Northern Counties Land Use Coordinating Board (NCLUCB) (1 + Alternate)	Brian Napstad Anne Marcotte, Alternate
Onanegozie (RCDC) (1 + Alternate)	Laurie Westerlund Anne Marcotte, Alternate
Ordinance Committee (2)	Brian Napstad Anne Marcotte
Personnel Committee (2)	Don Niemi J. Mark Wedel
Planning Commission Public Land Classification Committee (2)	Laurie Westerlund Anne Marcotte Laurie Westerlund, Alternate
Solid Waste Task Force (2)	Laurie Westerlund Brian Napstad
Park Commission	Laurie Westerlund

AITKIN COUNTY BOARD

January 8, 2013

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund to set 2013 County Auditor salary, with a 1.8% increase, at \$77,491.69. Roll call vote. Motion failed (2-3 Napstad/Marcotte/Wedel).

Commissioner Napstad noted that the Aitkin County Auditor's current salary is very competitive with neighboring counties and an increase would be ever more. Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte to set 2013 County Auditor salary at the level that exists today, \$76,121.50. Roll call vote. Motion carried (3-2 Niemi/Westerlund).

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2013 salary of Aitkin County Auditor Kirk Peysar at the 2012 level of \$76,121.50.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi to set 2013 County Attorney salary, with a 1.8% increase, at 105,057.60. Roll call vote. Motion failed (2-3 Marcotte/Napstad/Wedel).

Commissioner Napstad noted that the information provided showed the present salary of \$103,200 exceeds the average of both the 5 county comparison and the 7 county comparison for 2012, not for 2013. Commissioner Niemi commented that the most similar county to Aitkin County is Cass County at \$106,974.00. Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Napstad to set 2013 County Attorney salary at the current salary of \$103,200.00. Roll call vote. Motion carried (3-2 Niemi/Westerlund).

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2013 salary of Aitkin County Attorney James Ratz at the 2012 level of \$103,200.00.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi to set 2013 County Recorder salary, with a 1.8% increase, at 70,515.50. Roll call vote. Motion failed (2-3 Marcotte/Napstad/Wedel).

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, to set 2013 County Recorder salary at \$69,268.66, consistent with 2012 in recognition that the office and the duties although being performed admirably well, they have not changed that much, and in view of the fact that a \$4,000.00 increase was granted last year, and again looking at the data that was provided, our salary is very competitive with the neighboring counties of different sizes. Roll call vote. Motion carried (3-2 Niemi/Westerlund).

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2013 salary of Aitkin County Recorder Diane Lafferty at the 2012 level of \$69,268.66.

Commissioner Napstad noted that the duties of the Treasurer are being performed extraordinarily well, professional in all respects. Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte to set the salary at the 2012 level of \$65,175.40. Roll call vote. Motion carried (3-2 Niemi/Westerlund).

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2013 salary of

**ELECTED
OFFICIALS
SALARIES**

**RESOLUTION
010813-007
2013 COUNTY
AUDITOR SALARY**

**RESOLUTION
010813-008
2013 COUNTY
ATTORNEY
SALARY**

**RESOLUTION
010813-009
2013 COUNTY
RECORDER
SALARY**

**RESOLUTION
010813-010
2013 COUNTY
TREASURER**

AITKIN COUNTY BOARD

January 8, 2013

Aitkin County Treasurer Lori Grams at the 2012 level of \$65,175.40.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi to set 2013 County Sheriff salary, with a 1.8% increase, at \$83,406.78. Commissioner Marcotte commented that regarding the comparisons, we are considerably lower than all the other counties, so in consideration of all that has gone on this summer and all the extra work that has happened, she supports the increase. Commissioner Napstad noted that Commissioner Marcotte pointed out the anomaly in the data, and the duties have been performed exceptionally well. Roll call vote. Motion carried (4-1 Wedel).

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2013 salary of Aitkin County Sheriff Scott Turner at \$83,406.78, with a 1.8% increase over 2012, based upon the exceptional duties performed during the flood of 2012.

Priority items for 2013 and the 2013 Legislative Platform were discussed by the Board.


Patrick Wussow, County Administrator provided follow-up to the Board on recent meetings staff has had with our new legislators, Senator Carrie Ruud and Representative Joe Radinovich.

Patrick Wussow, County Administrator discussed the MACPZA District B Legal Workshop scheduled for February 8, 2013 with the Board.

Break: 11:18 a.m. to 11:26 a.m.

During the meeting, the Board heard updates on the following committees: i) CMCC, ii) Aitkin Airport, iii) DAC, iv) Facilities, v) AEOA, vi) Arrowhead, vii) Priority issues for MRCC, viii) NCLUCB, ix) Joint Powers Natural Resource Board, x) Meeting with Radinovich, xi) Economic Development

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 12:00 p.m. until Tuesday, January 22, 2013 at 9:00 a.m.



J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners



Patrick Wussow, County Administrator

SALARY

**RESOLUTION
010813-011
2013 COUNTY
SHERIFF SALARY**

**2013 PRIORITY
ITEMS &
LEGISLATIVE
PLATFORM**

**LEGISLATIVE
FOLLOW-UP**

**MACPZA
DISTRICT B LEGAL
WORKSHOP**

BREAK

**BOARD
DISCUSSION**

ADJOURN