

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
November 27, 2012**

I. Call to Order

The Aitkin County Board of Commissioners met this 27th day of November, 2012, at 9:02 a.m. as the Aitkin County Health & Human Services Board, beginning with the Pledge of Allegiance, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Don Niemi and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; Staff Members Cynthia Bennett, Public Health Supervisor; Sue Tange and Susan Cebelinski, Social Services Supervisors; Kathleen Ryan, Fiscal Supervisor; Eileen Foss, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Roberta Elvecrog, DAC & HHS Advisory; Cheryl Meld, HHS Advisory; and Nanci Sauerbrau, Aitkin Independent Age. Commissioner Napstad was absent for this meeting.

II. Pledge of Allegiance

III. Approval of Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the agenda as revised with the addition of G. under Contracts..

IV. Review October 23, 2012 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the October 23, 2012 Health & Human Services Board Meeting Minutes as mailed/posted.

V. Review Bills

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.

VI. General/Miscellaneous Information

- A. Review of Proposed 2013 Health & Human Services Board Meeting dates.** *Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the proposed 2013 Health & Human Services Board Meeting dates.*
- B. Purchase of CHAMPS Software System through the CHS Board –Tom Burke noted this is the software for Public Health and it is coming in at a very reasonable rate in light of the fact that we are doing the three counties together (for the Tri-County Joint Powers which is Aitkin – Itasca - Koochiching) which is what has kept the price down. We will have a very similar program for all three counties. The contract will be signed by the Tri-County Administrator through the Joint Powers. We do have some money into this which is why we have to have our local county approval as well. Because we are part of the Tri-county, we have to make sure we look at what is going on there because we have staff that are impacted by services that come through that and make sure the programs are up to standards for our county. Jim Ratz has reviewed the contract that is going to be signed by the Tri-County Administrator with some additional recommendations. When the contract is signed by CHAMPS and the Tri-County, it would be Tom Burke's recommendation that he and the Board Chair be approved to sign it contingent on approval by the County Attorney.** *Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair and Tom Burke, Director, to sign the contract for the Purchase of the CHAMPS Software System at which time it has been signed by CHAMPS and the Tri-County Joint Powers Board and has been approved by the Aitkin County Attorney.*

- C. DHS Adoption and Foster Care Recruitment Grant (10/12/12-6/30/13) for the reimbursement of costs of LexisNexis Accurint licenses –This is a pass thru as we are going to get reimbursed 100% by the State for this LexisNexis program which is the ability to do an extensive relative search for a child going into foster care in order to find family members for possible placement which is ordered by the court. This is a service we have not had in the past and the state was able to obtain it at a very reasonable rate. So they purchased it because they have Federal guidelines that they have to abide by in order that we make sure we follow protocol and look for all potential relatives possible and this will give us a better tool to do that. So this approval is that we will accept the State’s dollars and pay for this service with LexisNexis. We will have only one license in the county and only one person (Sue Tange) will be able to do the search for our county. Motion by Commissioner Marcotte, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Grant Award (Attachment A) and authorize Tom Burke, Director, to sign the additional documentation within the LexisNexis Account Form for the DHS Adoption and Foster Care Recruitment Grant (10/12/12-6/30/13) for the reimbursement of costs of LexisNexis Accurint license.**
- D. MACSSA 2013 Legislative Initiatives – Tom Burke noted this document addresses the issues that will be brought up at AMC next week. A lot of AMC and MACSSA energy focuses on the federal dollars and trying to ensure that we maximize those dollars and also utilize the State dollars so that the local county dollars are going to be overly dependent upon whereas in past history there have been many times where the county dollar has been dependent upon either to augment or not immediately replace the federal or state losses. We have been very careful in Aitkin not to do that. We have not put in extra dollars in the budget to augment what has been taken away by the State and/or Feds. We’ve made due with the losses we’ve had and it is important to continue that because you can only maintain it so long because the local dollar, especially in a small county, cannot make up for the larger Federal dollars. Aligning the funding with outcomes will be huge. That is looking for services that have been looked at across the nation with positive outcomes. We are not going to provide services unless the services have been studied well. In the future, the Fed are looking at not giving local dollars unless they see counties and or states making positive gains in the numbers they are looking for. It may not be lower out of home placements, it may be kids that go into out of home placement get out sooner and they don’t re-enter as often. This could be an outcome we are looking for in order for positive results. The second area, huge area, is the IT where we are trying to enhance computer systems to make sure that we are able to talk to each other and share data and not have to put information in fifteen different places.**

VII. Contracts

- A. Purchase of Service Agreement to provide Minnesota Family Investment Program (MFIP) Employment & Training Services and Diversionary Work Program services (DWP) for the period January 1, 2013 to December 31, 2013 between ACHHS and:**
- 1. Arrowhead Economic Opportunity Agency**
 - 2. Northeast Minnesota Office of Job Training**

Motion by Commissioner Niemi, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement to provide Minnesota Family Investment Program (MFIP) Employment & Training Services and Diversionary Work Program services (DWP) for the period January 1, 2013 to December 31, 2013 between ACHHS and:

- 1. Arrowhead Economic Opportunity Agency*
- 2. Northeast Minnesota Office of Job Training*

B. Ambulance Service Contracts for the period January 1, 2013 to December 31, 2013, between ACHHS and:

1. **McGregor Area Ambulance Service, McGregor**
2. **Meds-1 Ambulance Service Inc.**
3. **Mille Lacs Health System Ambulance**
4. **North Memorial Medical Transportation**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Ambulance Service Contracts for the period January 1, 2013 to December 31, 2013, between ACHHS and:

1. *McGregor Area Ambulance Service, McGregor*
2. *Meds-1 Ambulance Service Inc.*
3. *Mille Lacs Health System Ambulance*
4. *North Memorial Medical Transportation*

C. Purchase of Service Agreement to provide mental health services for the period January 1, 2013 to December 31, 2013 between ACHHS and:

1. **George Tetreault, Baxter**
2. **CORE Professional Services, P.A., Brainerd**
3. **Northern Psychiatric Associates, Baxter**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement to provide mental health services for the period January 1, 2013 to December 31, 2013 between ACHHS and:

1. *George Tetreault, Baxter*
2. *CORE Professional Services, P.A., Brainerd*
3. *Northern Psychiatric Associates, Baxter*

D. Agreement between Northland Counseling Center, Inc. and ACHHS for Detoxification Services for the period January 1, 2013 to December 31, 2013

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried, the vote was to approve and authorize the Board Chair to sign the Agreement between Northland Counseling Center, Inc. and ACHHS for Detoxification Services for the period January 1, 2013 to December 31, 2013

E. Purchase of Service Agreement between ACHHS and New Pathways, Inc., Brainerd Facility, to provide case management services for the period January 1, 2013 to December 31, 2013.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACHHS and New Pathways, Inc., Brainerd Facility, to provide case management services for the period January 1, 2013 to December 31, 2013.

F. Letter of Agreement between ACHHS and Dr. Mark Heggem, MD, a medical doctor practicing at Riverwood Healthcare Center, Aitkin, for the purpose of Public Health Medical Consultant for the period January 1, 2013 through December 31, 2013.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Letter of Agreement between ACHHS and Dr. Mark Heggem, MD, a medical doctor practicing at Riverwood Healthcare Center, Aitkin, for the purpose of Public Health Medical Consultant for the period January 1, 2013 through December 31, 2013.

G. Cooperative Agreement Under Title IV-D with ACHHS, The Aitkin County Sheriff, and the Aitkin County Attorney for the period January 1, 2013, through December 31, 2014.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Cooperative Agreement Under Title

IV-D with ACHHS, The Aitkin County Sheriff, and the Aitkin County Attorney for the period January 1, 2013, through December 31, 2014.

VIII. Administrative Reports:

- A. **Caseload Update & Graph** – Eileen Foss, Income Maintenance Supervisor – Report is self-explanatory with numbers remaining about the same.
- B. **Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor – It was noted that we are doing well with our budget and we will end the year right on budget or a little below.

IX. Joint Powers Board Reports:

- A. **Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke / Cynthia Bennett Minutes/Talking Points of the October 11th meeting. Commissioner Westerlund noted CHS had an audit and everything was clear. Cynthia Bennett noted the Talking Points of the CHS meeting were shared with the Board.**

X. Committee Reports from Commissioners

- A. **H&HS Advisory Committee** - Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Cheryl Meld & Roberta Elvecrog **Minutes of the September 5th and November 7th meetings.** Commissioner Westerlund noted there was a Riverwood Expansion Project presentation given by Kris Layne at the November Advisory Committee meeting with the expectation that the \$21 million project will be completed by next spring. Roberta noted that Kami Genz gave a report on the Lakes Area Restorative Justice Program starting up in Aitkin County. Cheryl Meld noted that Operation Christmas is up and running this year and Molly Dox and Jim Carlson are co-coordinating the program for their respective areas.
- B. AEOA / NEMOJT Committee Updates – Commissioner Napstad – No report at this time.
- C. CJI (Children’s Justice Initiative) – Commissioner Westerlund – No meeting in November.
- D. Child Support Electronic - Tom Burke noted that this will be similar to the IM e-docs program and this will be with seven counties in order to keep the costs down. St. Louis County will host the system. It will be coordinated with the courts and the county attorneys with savings for travel time to and from hearings as well as the consumers needing to appear at a local site with a computer and camera in order to attend a hearing at another location. Potentially by the end of 2013 or early 2014, we will have IM, Child Support and Public Health on electronic systems.

XI. Adjournment: Next Meeting – December 18, 2012

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund, and carried; the vote was to adjourn the meeting at 9:43 a.m.

Mark Wedel, Chairperson

Tom Burke, Director
Aitkin County Health & Human Services

Julie Lueck, Clerk to Aitkin County Health & Human Services Board

SLM1
 12/11/12 1:01PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
3 6094 AADA 05- 430- 710- 3190- 6020		90.00	Supervised visit/phone contact 11/07/2012 11/21/2012	Court Related Services & Activities
6094 AADA		90.00	1 Transactions	
2 11099 ANGELS DANCE THRIFT STORE 05- 430- 710- 3470- 6020		14.99	Independent living skills 11/29/2012 11/29/2012	Independent Living Skills
11099 ANGELS DANCE THRIFT STORE		14.99	1 Transactions	
4 360 ARROWHEAD ECON OPP AGENCY 05- 430- 720- 3370- 6038		675.30	Transportation/Innovations Pro 11/01/2012 12/31/2012	Mfip- Employment Services
360 ARROWHEAD ECON OPP AGENCY		675.30	1 Transactions	
1 9791 BIEGANEK/JOAN M 05- 430- 760- 3950- 6020		105.00	Guardianship/Conservator Activ 11/01/2012 11/30/2012	Guardianship/Conservatorship
9791 BIEGANEK/JOAN M		105.00	1 Transactions	
Final Total		885.29	4 Vendors	4 Transactions

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	885.29	Health & Human Services	
	All Funds	885.29	Total	Approved by,
			
			

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
16 8125 BACKSTROM/MARILYN 05- 430- 750- 3950- 6020		43.75	Public guardianship 11/01/2012 11/30/2012		Public Guardianship Dd
19 05- 430- 750- 3950- 6020		70.00	Public guardianship 11/01/2012 11/30/2012		Public Guardianship Dd
8125 BACKSTROM/MARILYN		113.75	2 Transactions		
14 12469 CLARKE RESIDENTIAL SERVICE 05- 430- 710- 3640- 6020		386.00	Window replacement 12/06/2012 12/06/2012		Family Assessment Response Services
12469 CLARKE RESIDENTIAL SERVICE		386.00	1 Transactions		
39 11051 Department of Human Services 05- 430- 720- 3110- 6069		361.42	BSFE County Match 11/01/2012 11/30/2012		Bsf Child Care
38 05- 430- 720- 3140- 6020		31.25	MEC2 MFIP Recoveries 11/01/2012 11/30/2012		Other Child Care
11051 Department of Human Services		392.67	2 Transactions		
5 91345 ELVECROG/ROBERTA C 05- 430- 750- 3950- 6020		35.00	Public guardianship 11/01/2012 11/30/2012		Public Guardianship Dd
7 05- 430- 750- 3950- 6020		35.00	Public guardianship 11/01/2012 11/30/2012		Public Guardianship Dd
8 05- 430- 750- 3950- 6020		105.00	Public guardianship 11/01/2012 11/30/2012		Public Guardianship Dd
91345 ELVECROG/ROBERTA C		175.00	3 Transactions		
20 10030 GORDON/DOROTHY 05- 430- 710- 3820- 6040		587.00	Relative custody assistance 12/01/2012 12/31/2012		Relative Custody Assistance
10030 GORDON/DOROTHY		587.00	1 Transactions		
15 12288 HERRICK/TERRY 05- 430- 740- 3890- 6020		100.00	Child respite care 11/16/2012 11/18/2012		Child Mh Respite
12288 HERRICK/TERRY		100.00	1 Transactions		

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	11589	Lutheran Social Service of MN- Mankato			82.70	Public guardianship	11/15/2012 11/27/2012		Public Guardianship Dd
	11589	Lutheran Social Service of MN- Mankato			82.70	1 Transactions			
17	86058	Martin/Patricia			105.00	Guardianship/conservatorship	11/01/2012 11/30/2012		Guardianship/Conservatorship
18		05- 430- 760- 3950- 6020			105.00	Guardianship/conservatorship	10/01/2012 10/31/2012		Guardianship/Conservatorship
	86058	Martin/Patricia			210.00	2 Transactions			
9	91221	McCormick/John			192.26	Relative custody assistance	12/01/2012 12/31/2012		Relative Custody Assistance
	91221	McCormick/John			192.26	1 Transactions			
2	9759	MISQUADACE/ANITA			149.89	Relative custody assistance	12/01/2012 12/31/2012		Relative Custody Assistance
3		05- 430- 710- 3820- 6040			149.89	Relative custody assistance	12/01/2012 12/31/2012		Relative Custody Assistance
11		05- 430- 710- 3820- 6040			163.02	Relative custody assistance	12/01/2012 12/31/2012		Relative Custody Assistance
	9759	MISQUADACE/ANITA			462.80	3 Transactions			
24	10593	Morrison/Debra			208.33	Relative custody assistance	12/01/2012 12/31/2012		Relative Custody Assistance
25		05- 430- 710- 3820- 6040			28.33	Relative custody assistance	12/01/2012 12/31/2012		Relative Custody Assistance
	10593	Morrison/Debra			236.66	2 Transactions			
26	87101	NORTH HOMES- STANDARD			48.00	Mileage - Family- based life ma	11/01/2012 11/30/2012		Family- Based Life Mgmt Skills Services
27		05- 430- 710- 3630- 6020			179.20	Family- based life management s	11/01/2012 11/30/2012		Family- Based Life Mgmt Skills Services

SLMI
 12/14/12 12:44PM
 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>				<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
87101 NORTH HOMES- STANDARD		227.20	2 Transactions			
10977 NORTHERN PSYCHIATRIC ASSOCIATES						
12 05- 430- 740- 3050- 6020		261.13	Child outpatient diagnostic as	11/09/2012 11/09/2012		Child Outpat Assess/Psyc. Testing
30 05- 430- 740- 3050- 6020		261.12	Child outpatient diagnostic as	11/09/2012 11/09/2012		Child Outpat Assess/Psyc. Testing
36 05- 430- 740- 3900- 6020		180.00	Clinical supervision- Child Rul	11/02/2012 11/02/2012		Child Rule 79 Case Mgmt
31 05- 430- 745- 3085- 6020		261.13	Adult outpatient diagnostic as	11/09/2012 11/09/2012		Adult Outpat Diagnostic Assess/Psyc
37 05- 430- 745- 3340- 6071		180.00	Clinical supervision- CSP 25%	11/02/2012 11/02/2012		Psychosocial Rehab/Ind Living Skills Csp
35 05- 430- 745- 3910- 6020		360.00	Clinical supervision- Adult Rul	11/02/2012 11/02/2012		Adult Rule 79 Case Mgmt
10977 NORTHERN PSYCHIATRIC ASSOCIATES		1,503.38	6 Transactions			
3639 NORTHLAND COUNSELING CTR INC						
34 05- 430- 730- 3710- 6020		1,950.00	Detoxification (Category I)	10/04/2012 11/24/2012		Detoxification - Grand Rapids
3639 NORTHLAND COUNSELING CTR INC		1,950.00	1 Transactions			
90748 OAKRIDGE HOMES SILS						
6 05- 430- 750- 3340- 6073		480.38	Semi- Independent Living Servic	11/01/2012 11/30/2012		Semi- Independent Living Serv (Sils)
21 05- 430- 750- 3340- 6073		228.81	Semi- Independent Living Servic	11/01/2012 11/30/2012		Semi- Independent Living Serv (Sils)
90748 OAKRIDGE HOMES SILS		709.19	2 Transactions			
89879 OCCUPATIONAL DEVELOPMENT CENTER						
23 05- 430- 745- 3160- 6050		87.00	Transportation for employment	11/01/2012 11/30/2012		Adult Transportation
22 05- 430- 760- 3370- 6050		225.00	Employability- supported employ	11/01/2012 11/30/2012		Employability - Txx
89879 OCCUPATIONAL DEVELOPMENT CENTER		312.00	2 Transactions			
87514 Pine Manors Inc						
33 05- 430- 730- 3710- 6080		1,100.00	Detoxification (Category I)			Detoxification - Other

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
87514 Pine Manors Inc		1,100.00	11/08/2012 11/12/2012 1 Transactions	
13 4242 RYAN & BRUCKER LTD 05- 430- 750- 3950- 6020		70.00	11/01/2012 11/30/2012 1 Transactions	Public Guardianship Dd
4242 RYAN & BRUCKER LTD		70.00	1 Transactions	
28 12214 Shopko Store Operating Co. LLC 05- 430- 710- 3640- 6020		82.11	11/20/2012 11/20/2012	Family Assessment Response Services
32 05- 430- 710- 3650- 6027		33.11	Tracfone	Serv For Concurrent Perm Plan
12214 Shopko Store Operatng Co. LLC		115.22	11/29/2012 11/29/2012 2 Transactions	
10 9140 SIMAR/CANDACE 05- 430- 750- 3950- 6020		70.00	11/01/2012 11/30/2012	Public Guardianship Dd
4 05- 430- 760- 3950- 6020		70.00	Guardianship/conservatorship	Guardianship/Conservatorship
9140 SIMAR/CANDACE		140.00	11/01/2012 11/30/2012 2 Transactions	
29 11607 THRIFTY WHITE PHARMACY- AITKIN 05- 430- 710- 3180- 6020		16.02	11/29/2012 11/29/2012	Health- Related Services
11607 THRIFTY WHITE PHARMACY- AITKIN		16.02	1 Transactions	
Final Total		9,081.85	21 Vendors	39 Transactions

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	5	9,081.85	Health & Human Services
All Funds		9,081.85	Total

Approved by,

.....

.....

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9	86222	Aitkin Independent Age			55.00	CHILD CARE ADVERTISING	11/17/2012 11/21/2012		Community Ed & Prevent/Advertising
		05-430-720-3020-6069							
	86222	Aitkin Independent Age			55.00	1 Transactions			
1	8239	Ameripride Linen & Apparel Services			3.94	CLEANING SUPPLIES	11/13/2012 11/13/2012	2200312323	Supplies-Computer/Office/Meeting
		05-400-440-0410-6405							
1		05-420-600-4800-6405			10.42	CLEANING SUPPLIES	11/13/2012 11/13/2012	2200312323	Supplies-Computer/Office/Meeting
1		05-430-700-4800-6405			13.80	CLEANING SUPPLIES	11/13/2012 11/13/2012	2200312323	Supplies-Computer/Office/Meeting
	8239	Ameripride Linen & Apparel Services			28.16	3 Transactions			
34	88458	Association Of Mn Counties			150.64	MACSSA-2013 COMMITTEE WORK		35780	Staff Development/Training
35		05-400-440-0410-6208			969.00	LPHA-2013 COMMITTEE WORK		35884	Staff Development/Training
34		05-420-600-4800-6208			398.12	MACSSA-2013 COMMITTEE WORK		35780	Staff Development/Training
34		05-430-700-4800-6208			527.24	MACSSA-2013 COMMITTEE WORK		35780	Staff Development/Training
	88458	Association Of Mn Counties			2,045.00	4 Transactions			
2	5398	CDW Government, Inc			106.41	WIRELESS MICE-WIC(4)		T273441	Supplies-Computer/Office/Meeting
3		05-400-410-0413-6405			26.60	WIRELESS MICE(1) ERIN M		T273441	Supplies-Computer/Office/Meeting
4		05-400-440-0410-6405			3.73	WIRELESS MICE(1)AGENCY		T273441	Supplies-Computer/Office/Meeting
4		05-420-600-4800-6405			9.84	WIRELESS MICE(1)AGENCY		T273441	Supplies-Computer/Office/Meeting
4		05-430-700-4800-6405			13.03	WIRELESS MICE(1)AGENCY		T273441	Supplies-Computer/Office/Meeting
	5398	CDW Government, Inc			159.61	5 Transactions			
5	88880	Datacomm Computers & Networks Inc			509.33	COMPUTER SYSTEMS(4-ADM)		6375	Furniture, Fixtures, Etc.
6		05-400-440-0410-6625			1,819.01	COMPUTER SYSTEMS(2PH)		6375	Furniture, Fixtures, Etc.
5		05-420-600-4800-6625			1,346.06	COMPUTER SYSTEMS(4-ADM)		6375	Office & Other Equipment
7		05-420-600-4800-6625			6,366.50	COMPUTER SYSTEMS(7-IM)		6375	Office & Other Equipment
5		05-430-700-4800-6625			1,782.62	COMPUTER SYSTEMS(4-ADM)		6375	Office & Other Equipment
8		05-430-700-4800-6625			5,457.10	COMPUTER SYSTEMS(6-SS)		6375	Office & Other Equipment
	88880	Datacomm Computers & Networks Inc			17,280.62	6 Transactions			

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11051		Department of Human Services							
40		05-420-610-4100-6011			273.00	MAXIS-AFDC-SEPT'12			County Share-Afdc/Mfip
41		05-420-610-4100-6011			37.50	MAXIS-AFDC-OCT'12			County Share-Afdc/Mfip
42		05-420-610-4100-6011			37.50	MAXIS-AFDC-NOV'12			County Share-Afdc/Mfip
43		05-420-610-4100-6011			18.75	MAXIS-MFIP TANF CASH-SEPT'12			County Share-Afdc/Mfip
44		05-420-610-4100-6011			37.50	MAXIS-MFIP TANF CASH-OCT'12			County Share-Afdc/Mfip
45		05-420-610-4100-6011			8.00	EBT-SEPT'12			County Share-Afdc/Mfip
46		05-420-620-4100-6011			25.00	MAXIS-GA-SEPT'12			County Share - Ga
47		05-420-620-4100-6011			25.00	MAXIS-GA-OCT'12			County Share - Ga
48		05-420-620-4100-6011			25.00	MAXIS-GA-NOV'12			County Share - Ga
49		05-420-630-4100-6011			81.55	MAXIS-FS-OCT'12			County Share-Food Support
50		05-420-630-4100-6011			230.23	MAXIS-FS-NOV'12			County Share-Food Support
39		05-420-640-4800-6231			21.97	CS-MO.FED OFFSET FEE-NOV'12			Services Or Contracts
36		05-420-650-4400-6025			9,172.02	MA ESTATE-NOV'12			State/Fed Share - MA
37		05-420-650-4400-6025			1,183.13	MA LTC UN 65-NOV'12			State/Fed Share - MA
38		05-420-650-4400-6025			150.00	MA/MNCARE RECIP-INELIG-NOV'12			State/Fed Share - MA
11051		Department of Human Services			11,326.15	15 Transactions			
11984		edocument Resources LLC							
10		05-420-600-4800-6231			1,267.09	EDOCS-TRAVEL EXP	10/29/2012 11/30/2012	503830	Services Or Contracts
11		05-420-600-4800-6231			8,520.60	EDOCS-PROFESSIONAL SERVICES	10/29/2012 11/30/2012	503830	Services Or Contracts
11984		edocument Resources LLC			9,787.69	2 Transactions			
9819		Hasler Inc							
12		05-400-440-0410-6231			132.87	POSTAGE METER RENTAL-2013	01/01/2013 12/31/2013	16381611	Services Or Contracts
12		05-420-600-4800-6231			351.15	POSTAGE METER RENTAL-2013	01/01/2013 12/31/2013	16381611	Services Or Contracts
12		05-430-700-4800-6231			465.03	POSTAGE METER RENTAL-2013	01/01/2013 12/31/2013	16381611	Services Or Contracts
9819		Hasler Inc			949.05	3 Transactions			
2186		Hillyard Inc - Kansas City							
13		05-400-440-0410-6405			23.79	CLEANING SUPPLIES		600485347	Supplies-Computer/Office/Meeting
13		05-420-600-4800-6405			62.87	CLEANING SUPPLIES		600485347	Supplies-Computer/Office/Meeting
13		05-430-700-4800-6405			83.26	CLEANING SUPPLIES		600485347	Supplies-Computer/Office/Meeting

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
					<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	2186	Hillyard Inc - Kansas City		169.92	3 Transactions		
	2340	Hyytinen Hardware Hank					
14		05-400-440-0410-6405		15.74	AGENCY-HUMIDIFIER & SUPPLIES		Supplies-Computer/Office/Meeting
14		05-420-600-4800-6405		41.59	AGENCY-HUMIDIFIER & SUPPLIES		Supplies-Computer/Office/Meeting
14		05-430-700-4800-6405		55.08	AGENCY-HUMIDIFIER & SUPPLIES		Supplies-Computer/Office/Meeting
	2340	Hyytinen Hardware Hank		112.41	3 Transactions		
	90182	Laboratory Corp Of America Holdings					
15		05-420-640-4800-6397		99.00	IVD GENETIC TEST 0011780859-01		Genetic Tests Iv-D
16		05-420-640-4800-6397		33.00	IVD GENETIC TEST 0010453841-08		Genetic Tests Iv-D
33		05-420-640-4800-6397		66.00	IVD GENETIC TEST 0010453841-08		Genetic Tests Iv-D
	90182	Laboratory Corp Of America Holdings		198.00	3 Transactions		
	10313	Lenovo (United States) Inc.					
17		05-400-440-0410-6625		259.32	PH-DOCK STATION/MOUSE-STACEY R	6220729146	Furniture, Fixtures, Etc.
18		05-400-440-0410-6625		2,034.45	PH-COMPUTER LAP TOP-STACEY R	6220735420	Furniture, Fixtures, Etc.
	10313	Lenovo (United States) Inc.		2,293.77	2 Transactions		
	89080	Meds-1 Ambulance Service Inc					
19		05-400-401-0000-6813		55.00	AMBULANCE RUNS-NOV'12		Meds-1 Hill City Ambulance
	89080	Meds-1 Ambulance Service Inc		55.00	1 Transactions		
	89078	Mille Lacs Health System					
20		05-400-401-0000-6814		135.00	AMBULANCE RUNS-NOV'12		Isle Ambulance/Mille Lacs Health System
	89078	Mille Lacs Health System		135.00	1 Transactions		
	89765	Minnesota Elevator Service					
21		05-400-440-0410-6231		21.25	ELEVATOR SERVICE-DEC'12	262603	Services Or Contracts
21		05-420-600-4800-6231		56.15	ELEVATOR SERVICE-DEC'12	262603	Services Or Contracts
21		05-430-700-4800-6231		74.36	ELEVATOR SERVICE-DEC'12	262603	Services Or Contracts
	89765	Minnesota Elevator Service		151.76	3 Transactions		
	3297	Mn Dept Of Health(Ivd)					
22		05-420-640-4800-6379		40.00	IVD SERVICE 0014275720-02	380143	Other Iv-D Charges
23		05-420-640-4800-6379		40.00	IVD SERVICE 001104939-02	381796	Other Iv-D Charges

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3297	Mn Dept Of Health(lvd)			80.00	2 Transactions		
24	12449 NEOPOST GREAT PLAINS 05-400-440-0410-6231			63.70	MAIL MACHINE CONTRACT 12/01/2012 11/30/2013		Services Or Contracts
24	05-420-600-4800-6231			168.35	MAIL MACHINE CONTRACT 12/01/2012 11/30/2013		Services Or Contracts
24	05-430-700-4800-6231			222.95	MAIL MACHINE CONTRACT 12/01/2012 11/30/2013		Services Or Contracts
	12449 NEOPOST GREAT PLAINS			455.00	3 Transactions		
25	89081 North Ambulance Brainerd 05-400-401-0000-6809			1,080.00	AMBULANCE RUNS-NOV'12		No. Memorial Ambulance-Aitkin
	89081 North Ambulance Brainerd			1,080.00	1 Transactions		
26	4070 Riley Auto Supply 05-400-440-0410-6405			5.38	AIR HANDLING UNIT BELTS	529966	Supplies-Computer/Office/Meeting
26	05-420-600-4800-6405			14.23	AIR HANDLING UNIT BELTS	529966	Supplies-Computer/Office/Meeting
26	05-430-700-4800-6405			18.85	AIR HANDLING UNIT BELTS	529966	Supplies-Computer/Office/Meeting
	4070 Riley Auto Supply			38.46	3 Transactions		
51	4233 S & T Office Products Inc 05-400-440-0410-6405			42.81	OFFICE SUPPLIES		Supplies-Computer/Office/Meeting
51	05-420-600-4800-6405			113.13	OFFICE SUPPLIES		Supplies-Computer/Office/Meeting
51	05-430-700-4800-6405			149.82	OFFICE SUPPLIES		Supplies-Computer/Office/Meeting
	4233 S & T Office Products Inc			305.76	3 Transactions		
27	12417 SHELLEY FUNERAL CHAPELS, INC 05-420-650-4800-6810			1,600.00	COUNTY BURIAL 11/26/2012 11/26/2012		County Burials
	12417 SHELLEY FUNERAL CHAPELS, INC			1,600.00	1 Transactions		
28	88859 Spee*Dee-St Cloud 05-420-600-4800-6231			169.33	IM SERVICE 11/06/2012 12/01/2012	2301658	Services Or Contracts
	88859 Spee*Dee-St Cloud			169.33	1 Transactions		

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
90805	Temco					
29	05-400-440-0410-6231		2.10	REPAIR CHAIR	15138	Services Or Contracts
29	05-420-600-4800-6231		5.55	REPAIR CHAIR	15138	Services Or Contracts
29	05-430-700-4800-6231		7.35	REPAIR CHAIR	15138	Services Or Contracts
90805	Temco		15.00	3 Transactions		
10930	Tidholm Productions					
30	05-430-700-4800-6405		85.45	BUSINESS CARDS(A.FLIER)	6027-3998	Supplies-Computer/Office/Meeting
10930	Tidholm Productions		85.45	1 Transactions		
5167	Trimin Systems Inc					
31	05-400-440-0410-6231		238.09	QTR END 3/31/13	042639	Services Or Contracts
31	05-420-600-4800-6231		629.25	QTR END 3/31/13	042639	Services Or Contracts
31	05-430-700-4800-6231		833.33	QTR END 3/31/13	042639	Services Or Contracts
5167	Trimin Systems Inc		1,700.67	3 Transactions		
8334	United States Postal Service(Hasler)					
32	05-430-000-0000-1205		5,000.00	POSTAGE METER-59688		Postage Account
8334	United States Postal Service(Hasler)		5,000.00	1 Transactions		
Final Total			55,276.81	26 Vendors	77 Transactions	

MFIP: Caregiver with one child
\$417 earned income
\$263 MFIP cash
\$327 SNAP
Pays \$300 rent plus utilities

MFIP: Caregiver with one child
No income
\$437 MFIP cash
\$327 SNAP
Pays \$0 for rent as living in subsidized housing

Note: All MFIP participants are required to work with Employment Services in job search activities and/or training.

Single disabled adult
\$698 SSI
\$111 MSA
\$ 16 SNAP
Pays \$250 rent plus utilities

Single adult medically unable to work but not certified disabled
\$203 GA
\$183 SNAP

Single adult over age 65
\$1156 Social Security
\$ 225 rent
\$ 16 SNAP

Married couple over age 65
\$1065 Social Security & SSI
\$ 326 rent
\$ 211 MSA
\$ 91 SNAP

MFIP: Minnesota Family Investment Program (cash program)
SNAP: Supplemental Nutrition Assistance Program (food assistance)
SSI: Supplemental Security Income - cash program administered by Social Security
MSA: Minnesota Supplemental Aid (cash program)
GA: General Assistance (cash program)

NOTE: MFIP grant amounts have not changed since 7/1/1987

What is MFIP?

- MFIP is a **WORK**-focused program that provides cash and food benefits for families.
- MFIP supports and rewards employment.
- Parents must **WORK** hard to improve their family's well being.
- MFIP is a temporary assistance program that has a 5-year or 60-month lifetime limit.
- 98% families in Aitkin County utilize the resources MFIP provides them and get off of welfare before 60 months.

After 60 months, some people may qualify for an extension if they are:

- Working 30 hours per week.
- Defined as hard to employ, ill or incapacitated.
- A victim of domestic violence.

MFIP supports work activities by providing:

- Child Care Assistance
- Health Care Coverage
- Employment Services
- Support Services
- Mileage reimbursement, car repairs, work clothing, and interview clothing if you are following your employment plan and funding is available. (Job Search and Employment Activities only)

What are the requirements?

- Participants sign a contract that states that they will participate in MFIP approved activities for **35 hours** a week. This is state law: it is not optional.
- This contract is an agreement with the state of Minnesota. It will be enforced.

What activities are allowed under the MFIP Program?

- Paid Employment.
- Job Search.
- Employment Services Workshops.
- Volunteer Work.
- Vocational, Trade and Post-Secondary Training and Education.
- GED, Adult Basic Education, and English as Second Language.
- Chemical Dependency Treatment, Mental Health Services, Parenting Education.
- Activities related to a family violence waiver or pre-employment activities.

Families must provide proof of their job search and work activities:

- With their weekly activity logs participants must provide written proof of their job search activity.
- Each week participants must attach at least one form of written proof of their job search activity to their verification log.
- Acceptable forms of written proof include:
- A photocopy of a completed application.
- Employer business card from an employer they contacted.
- Employer letter related to a job for which they applied.
- A printout of a confirmation from an online application.

Case Sanctions:

- If a participant does not follow their employment plan or turn in activity logs as required the case is sanctioned.
- Participants receive a written warning prior to their case being sanctioned outlining what needs to be done in order to maintain compliance.
- Sanctioned means that the family will receive less cash, less food support, no child care assistance, and no support services.
- The 1st time a sanction goes into effect the benefits received will be reduced by 10%. Two parent families it's an automatic 30% sanction.
- Any additional months that a case is in sanction the money received will be reduced by 30%.
- At the start of a 30% sanction rent will be vendor paid and will continue to be vendor paid for 6 months after the participant is in compliance and have cured their sanction.
- After 6 months in sanction, the MFIP case will close and the participant's family will not receive any cash benefits.

**COMPOSITION OF MEMBERSHIP ON ADVISORY COMMITTEE
December - 2012**

Commissioner District 1: (Mark Wedel)
Tricia Martin Service Provider

Need at least one more person to represent this District

Commissioner District 2: (Laurie Westerlund*)
Michelle Plagman Service Provider
Jessica Seibert Service Provider - New Applicant

Commissioner District 3: (Don Niemi)
Roberta Elvecrog Recipient of Services

Need at least one more person to represent this District

Commissioner District 4: (Brian Napstad)
Jim Carlson Laymember
Robert Lewis Laymember
Cheryl Meld Service Provider - Current Member - Re-Applying

Commissioner District 5: (Ann Marcotte*)
David Leaf Laymember - Current Member - Re-Applying
Mickey Gault Laymember - Current Member - Re-Applying

Members that provide representation:

Kami Genz Corrections - Current Member - Re-Applying
Jessica Schultz Union Representative - New Applicant

* Commissioner Member on this committee

By-Laws identify the need for the following representation:

	Current Numbers:
4 recipients of service	1
2 lay persons (citizens of the county)	4
3 providers of service	4
1 member of corrections advisory board	1
1 union member	1

Composed of not less than six nor more than sixteen members appointed by the Board.

Pending Application:

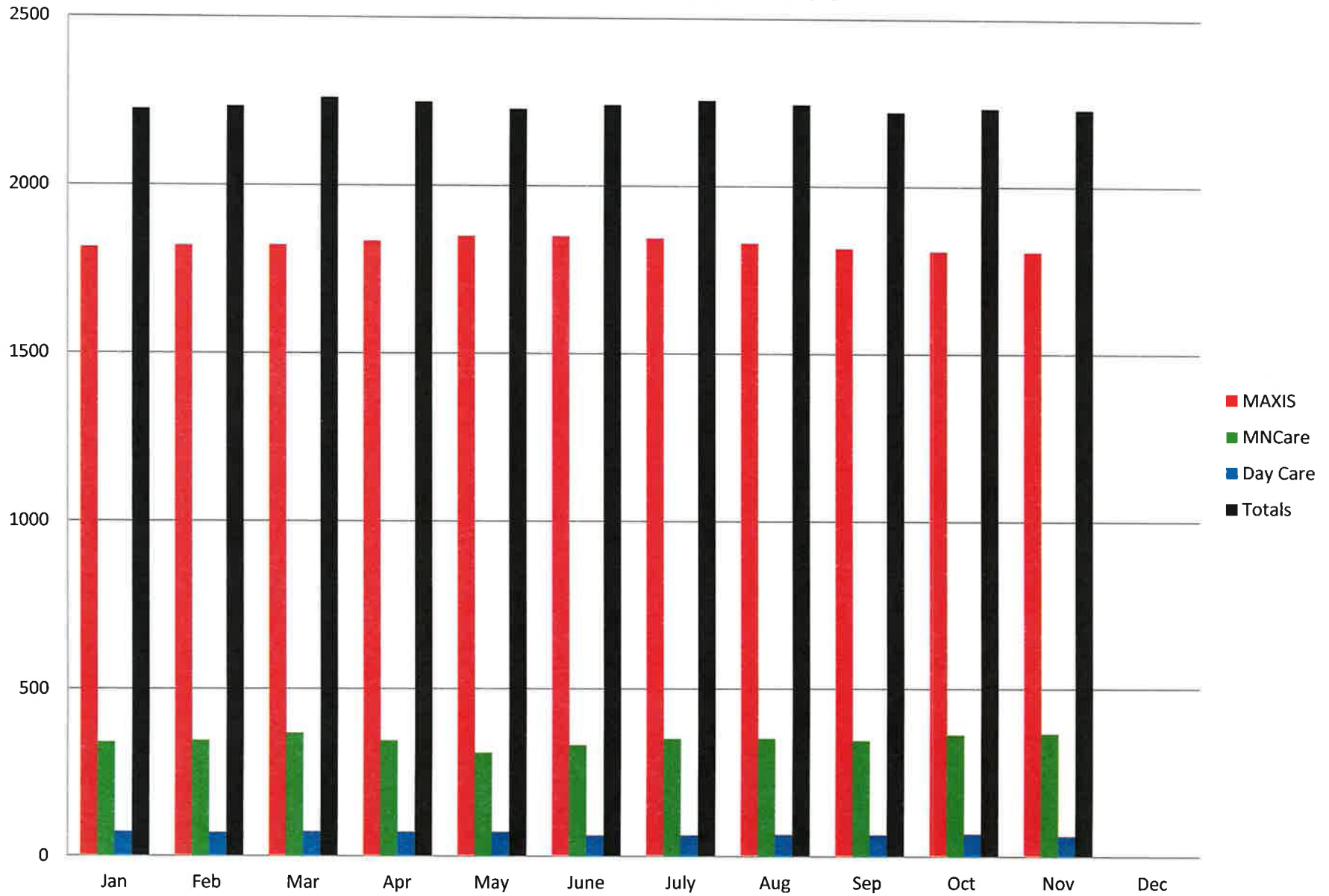
Katie Nelson Service Provider New Applicant District 4

INCOME MAINTENANCE CASELOAD HISTORY

2012	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1813	1819	1820	1832	1848	1848	1842	1828	1813	1805	1804	
MNCare	341	346	368	345	309	332	351	352	346	363	367	
Day Care	72	70	73	72	72	62	63	65	64	67	61	
Totals	2226	2235	2261	2249	2229	2242	2256	2245	2223	2235	2232	
Applications-MAXIS	91	62	77	71	94	77	63	85	69	86	60	
2011	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1727	1748	1784	1827	1848	1847	1837	1843	1802	1823	1822	1827
MNCare	521	532	442	381	354	354	336	346	350	343	347	347
Day Care	72	71	71	80	72	80	87	82	84	81	80	74
Totals	2320	2351	2297	2288	2274	2281	2260	2271	2236	2247	2249	2248
Applications-MAXIS	84	79	115	100	84	92	73	100	62	96	84	65
2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1686	1675	1705	1694	1686	1668	1676	1664	1665	1671	1695	1703
MNCare	408	417	419	442	439	439	451	477	490	502	522	513
Day Care	77	74	68	67	67	67	67	63	62	62	67	72
Totals	2171	2166	2192	2203	2192	2174	2194	2204	2217	2235	2284	2288
Applications-MAXIS	76	52	75	90	68	64	73	82	68	88	85	73
2009	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1556	1578	1611	1628	1627	1620	1636	1629	1638	1644	1658	1687
MNCare	308	318	322	343	349	356	374	398	400	403	402	399
Day Care	80	81	82	85	83	83	80	84	82	80	81	78
Totals	1944	1977	2015	2056	2059	2059	2090	2111	2120	2127	2141	2164
Applications-MAXIS	93	93	98	91	66	78	89	72	81	84	67	91
2008	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1451	1474	1472	1469	1488	1492	1477	1465	1482	1496	1509	1532
MNCare	238	241	245	256	265	270	286	289	292	295	301	307
Day Care	52	53	54	58	65	67	69	70	72	77	78	78
Totals	1741	1768	1771	1783	1818	1829	1832	1824	1846	1868	1891	1917
Applications-MAXIS	113	68	75	69	86	62	71	79	78	109	62	109

MAXIS Cases: Number of unduplicated cases open for all programs except MNCare & Child Care can be open on multiple programs per case.
MNCare: Number of cases open on MNCare that Aitkin County manages. Residents do have the option of having their MNCare cases managed at the State Level.
Day Care: Number of day care cases open.
Total: Total cases open.
Applications – MAXIS: New applications taken during month for MAXIS programs only. Does not include MN Care or Day Care.

2012 Caseload Information



Aitkin County Health & Human Services

Financial Statement

	Actual Jan-12	Actual Feb-12	Actual Mar-12	Actual Apr-12	Actual May-12	Actual Jun-12	Actual Jul-12
Income:							
Tax Levy					-	1,396,425.52	-
CPA and In Lieu					1,500.08	-	3,335.00
State Revenue	37,736.43	21,444.68	84,969.04	2,560.19	18,595.31	79,430.43	238,333.79
Federal Revenue	73,953.74	291,098.08	190,428.89	67,463.70	298,328.09	182,730.98	98,405.46
Revenue From Third Party	11,551.83	11,760.42	12,775.59	13,857.34	16,444.54	20,384.56	18,367.80
Misc. Revenue	43,294.72	44,024.17	48,669.06	25,717.24	38,444.81	25,137.67	26,126.19
Total:	166,536.72	368,327.35	336,842.58	109,598.47	373,312.83	1,704,109.16	384,568.24
Expenditures:							
Payments to Recipients	151,909.53	123,684.35	160,821.95	177,680.73	121,117.18	145,551.15	141,903.48
Salaries and Fringes	299,542.87	265,354.84	265,483.59	279,680.75	271,104.95	386,477.04	277,150.76
Services and Charges	21,637.87	25,137.47	29,900.95	24,731.64	22,593.66	19,694.70	25,724.06
Travel and Insurance	46,667.28	3,467.94	4,765.15	3,981.74	3,306.05	(86.94)	4,600.87
Office Supplies	1,672.83	3,523.06	1,881.28	1,705.78	3,896.44	4,208.65	941.33
Capital Outlay	447.25	5,029.08	30.59	1,375.07	94.53	3,016.47	29,984.00
Misc Expense & Pass Thru	10,576.43	14,848.42	5,716.47	46,061.68	4,003.14	8,684.58	36,187.81
Total:	532,454.06	441,045.16	468,599.98	535,217.39	426,115.95	567,545.65	516,492.31
Final Totals:	(365,917.34)	(72,717.81)	(131,757.40)	(425,618.92)	(52,803.12)	1,136,563.51	(131,924.07)

Cash Balance as of 12/2011
4,416,451.75

Cash Balance as of 12/18/2012
4,601,613.12

	Actual Aug-12	Actual Sep-12	Actual Oct-12	Actual Nov-12	Actual Dec-12
Income:					
Tax Levy	-	-	-	1,049,332.36	
CPA and In Lieu	48,941.28	1,238.15	-	16,386.86	
State Revenue	30,900.83	103,438.64	4,566.54	18,201.90	
Federal Revenue	283,712.43	191,408.70	61,905.42	267,794.23	
Revenue From Third Party	22,963.89	23,528.76	21,608.54	16,296.87	
Misc. Revenue	99,812.50	16,706.83	17,854.29	30,208.69	
Total:	486,330.93	336,321.08	105,934.79	1,398,220.91	
Expenditures:					
Payments to Recipients	122,525.07	129,324.00	131,163.33	100,972.61	68,471.70
Salaries and Fringes	257,388.09	260,862.23	277,122.61	373,606.56	113,731.52
Services and Charges	20,682.35	107,608.68	25,488.66	40,053.85	25,263.11
Travel and Insurance	5,366.84	3,675.11	3,961.08	4,153.65	3,165.49
Office Supplies	2,474.28	6,665.31	2,742.57	2,028.32	925.81
Capital Outlay	51,193.25	694.69	(319.56)	376.58	19,574.39
Misc Expense & Pass Thru	12,419.41	1,839.62	21,708.13	2,996.01	3,095.41
Total:	472,049.29	510,669.64	461,866.82	524,187.58	234,227.43
Final Totals:	14,281.64	(174,348.56)	(355,932.03)	874,033.33	(234,227.43)

	YTD 2012	ACTUAL 2011	ACTUAL 2010	ACTUAL 2009	ACTUAL 2008	ACTUAL 2007	ACTUAL 2006	ACTUAL 2005
Income:								
Tax Levy	2,445,757.88	2,345,969.16	2,333,865.63	2,340,935.73	2,409,856.71	2,303,196.53	1,817,723.90	1,821,945.15
CPA and In Lieu	71,401.37	236,240.57	235,223.92	321,690.72	303,462.53	389,866.09	312,877.69	454,674.85
State Revenue	640,177.78	736,864.33	611,120.93	632,506.88	936,661.64	790,366.43	905,921.06	938,238.57
Federal Revenue	2,007,229.72	2,120,681.67	2,225,918.50	2,266,036.42	2,031,189.00	2,013,560.50	1,993,226.16	2,011,677.42
Revenue From Third Party	189,540.14	163,265.77	126,077.60	-	-	-	-	-
Misc. Revenue	415,996.17	446,320.68	541,300.99	575,677.90	608,372.74	568,060.27	484,763.05	367,679.15
Total:	5,770,103.06	6,049,342.18	6,073,507.57	6,136,847.65	6,289,542.62	6,065,049.82	5,514,511.86	5,594,215.14
Expenditures:								
Payments to Recipients	1,575,125.08	1,729,427.71	1,862,889.86	1,818,277.01	1,729,049.89	1,827,333.49	1,858,630.93	2,044,180.37
Salaries and Fringes	3,327,505.81	3,602,677.75	3,585,784.86	3,658,299.47	3,300,291.25	3,091,358.49	2,911,440.42	2,804,023.07
Services and Charges	388,517.00	271,548.15	305,453.93	295,501.81	327,685.72	271,589.87	281,345.91	284,829.34
Travel and Insurance	87,024.26	96,969.42	107,221.46	125,924.90	125,736.88	91,625.96	96,293.29	144,092.83
Office Supplies	32,665.66	61,209.60	56,501.21	52,262.98	79,742.17	63,677.05	65,267.30	59,081.39
Capital Outlay	111,496.34	23,482.25	33,649.79	68,997.74	35,484.07	24,380.79	40,048.96	83,382.08
Misc Expense & Pass Thru	168,137.11	96,521.72	123,123.15	142,355.79	133,526.22	148,157.71	145,866.15	129,998.55
Total:	5,690,471.26	5,881,836.60	6,074,624.26	6,161,619.70	5,731,516.20	5,518,123.36	5,398,892.96	5,549,587.63
Final Totals:	79,631.80	167,505.58	(1,116.69)	(24,772.05)	558,026.42	546,926.46	115,618.90	44,627.51

AITKIN COUNTY FOSTER CARE

1995	\$479,058.88	71	1998	\$470,228.76	61	2001	\$840,674.02	116
1996	\$309,224.35	55	1999	\$619,842.48	68	2002	\$927,493.49	94
1997	\$385,075.19	52	2000	\$663,637.48	85	2003	\$1,210,524.55	81

	2004	2005	2006	2007	2008	2009	2010	2011	2012
JAN	\$85,870.11	\$91,859.24	\$51,726.58	\$57,760.29	\$51,397.99	\$71,257.41	\$73,496.04	\$78,312.32	\$59,278.73
FEB	\$106,979.42	\$109,304.41	\$68,866.00	\$94,242.30	\$62,605.01	\$78,980.18	\$82,467.05	\$82,982.51	\$78,783.86
MARCH	\$103,213.96	\$81,902.93	\$76,104.53	\$67,724.29	\$62,918.27	\$75,728.59	\$75,000.60	\$61,384.45	\$89,386.88
APRIL	\$76,029.53	\$60,264.65	\$79,550.97	\$74,285.29	\$62,865.11	\$91,603.72	\$79,548.43	\$69,570.36	\$101,195.78
MAY	\$96,975.97	\$109,412.53	\$98,465.86	\$74,048.44	\$71,824.48	\$74,777.50	\$77,811.48	\$73,398.62	\$70,140.91
JUNE	\$137,016.87	\$71,264.95	\$65,097.81	\$85,395.63	\$79,633.26	\$78,255.63	\$99,039.56	\$92,735.90	\$79,654.30
JULY	\$44,323.09	\$26,670.38	\$80,537.52	\$59,397.74	\$76,076.59	\$84,874.52	\$74,466.67	\$63,530.39	\$68,929.00
AUG	\$100,544.43	\$66,181.94	\$87,956.95	\$66,770.76	\$74,550.01	\$74,213.76	\$97,571.86	\$77,971.22	\$67,386.62
SEPT	\$79,903.85	\$61,895.20	\$65,385.62	\$68,837.51	\$67,930.63	\$74,599.74	\$70,427.32	\$65,924.31	\$66,615.87
OCT	\$84,958.85	\$65,919.95	\$45,768.32	\$52,226.54	\$66,331.65	\$73,431.32	\$89,100.75	\$83,971.03	\$45,407.15
NOV	\$71,376.08	\$89,988.14	\$62,024.64	\$66,203.74	\$77,776.03	\$91,038.51	\$76,359.06	\$78,148.23	\$45,889.63
DEC	\$66,841.89	\$76,710.59	\$66,338.45	\$51,560.49	\$80,602.70	\$81,512.33	\$75,599.03	\$58,313.77	\$43,359.27
TOTAL	\$1,054,034.05	\$911,374.91	\$847,823.25	\$818,453.02	\$834,511.73	\$950,273.21	\$970,887.85	\$886,243.11	\$816,028.00
CHILDREN	76	69	73	75	63	64	57	56	56
	(\$156,490.50)	(\$142,659.14)	(\$63,551.66)	(\$29,370.23)	\$16,058.71	\$115,761.48	\$20,614.64	(\$84,644.74)	(\$70,215.11)
	Decrease	Decrease	Decrease	Decrease	Increase	Increase	Increase	Decrease	Change
	from 2003	from 2004	from 2005	from 2006	from 2007	from 2008	from 2009	from 2010	from 2011

2010 Foster Care Breakdown

Child Shelter	\$9,488.00
Treatment Foster	\$56,083.53
Child Foster Care	\$476,817.55
Rule 8 FC	\$76,179.08
Corrections	\$170,224.47
Elec Mon./SE	\$1,201.39
Rule 5	\$140,169.52
Respite	\$34,850.93
Child Care	\$1,579.00
Health Services	\$81.56
Transportation	<u>\$9,584.21</u>

Total \$976,259.24

2011 Foster Care Breakdown

Child Shelter	\$2,832.90
Treatment Foster	\$101,130.13
Child Foster Care	\$317,597.09
Rule 8 FC	\$79,291.48
Corrections	\$316,273.71
18-21	\$1,228.00
Rule 5	\$70,889.29
Respite	\$8,645.32
Child Care	\$1,166.65
Health Services	\$193.65
Transportation	<u>\$10,267.87</u>

Total \$909,516.09

2012 Foster Care Breakdown Year to Date

Child Shelter	\$8,847.10
Treatment Foster	\$96,215.62
Child Foster Care	\$276,532.46
Rule 8 FC	\$76,095.10
Corrections	\$245,552.59
Electronic Monitor	\$352.00
Rule 5	\$99,575.24
Respite	\$9,183.36
Child Care	
Health Services	\$382.00
Transportation	<u>\$7,187.58</u>

Total \$819,923.05

2009 Foster Care Reimbursement

IV-E	\$80,672.00
Rule 5	\$42,553.42
Recoveries	\$82,673.14

Total \$205,898.56

2010 Foster Care Reimbursement

IV-E	\$81,539.76
Rule 5	\$37,364.89
Recoveries	\$130,255.98

Total \$249,160.63

2011 Foster Care Reimbursement

IV-E	\$75,838.00
Rule 5	\$103,505.70
Recoveries	\$127,343.92

Total \$306,687.62

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2009 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2010 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the county for 2011 expenses.

2009 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$5,786.00	\$850.44	\$4,226.66	\$708.90
Treatment Foster	\$33,811.16	\$0.00	\$33,811.16	\$0.00
Child Foster Care	\$495,964.60	\$396,551.82	\$0.00	\$99,412.78
Rule 8 FC	\$75,567.15	\$19,937.80	\$44,677.35	\$10,952.00
Corrections	\$189,502.10	\$0.00	\$120,750.96	\$68,751.14
Home Monitoring	\$1,504.00	\$0.00	\$1,504.00	\$0.00
Rule 5	\$138,250.40	\$95,414.70	\$0.00	\$42,835.70
Respite	\$7,861.70	\$7,861.70	\$0.00	\$0.00
Child Care	\$670.50	\$670.50	\$0.00	\$0.00
Health Services	\$455.36	\$455.36	\$0.00	\$0.00
Transportation	\$10,803.21	\$10,803.21	\$0.00	\$0.00
Total	\$960,176.18	\$532,545.53	\$204,970.13	\$222,660.52
Total	\$960,176.18			

2010 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00
Total	\$976,259.24	\$544,023.08	\$131,713.39	\$300,522.77
Total	\$976,259.24			

2011 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$8,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00
Total	\$909,516.09	\$404,864.16	\$240,205.75	\$264,446.18
Total	\$909,516.09			

2012 Foster Care Breakdown Year to Date

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00
Total	\$819,923.05	\$395,228.38	\$248,465.10	\$176,229.57
Total	\$819,923.05			

AITKIN COUNTY VOLUNTEER DRIVER TRANSPORTATION

MONTH	MEDICAL TRANSPORTS COMPLETED	OTHER TRANSPORTS COMPLETED*	TRANSPORTS CANCELED OR NO SHOWS	TOTAL TRANSPORTS ARRANGED	COUNTY EXPENSE FOR MEDICAL TRANSPORTS
DEC	65	0	17	82	\$791.49
JAN '12	79	2	16	97	\$702.78
FEB '12	70	1	29	100	\$671.32
MARCH	58	2	20	80	\$838.15
APRIL	81	2	14	97	\$1,211.38
MAY	63	1	22	86	\$764.25
JUNE	73	0	11	84	\$1,052.56
JULY	83	2	17	102	\$1,489.61
AUG	60	2	20	82	\$744.07
SEPT	60	0	9	69	\$916.23
OCT	78	0	18	96	\$960.75
NOV	68	1	7	76	\$650.84
DEC					\$514.32

***COURT, MEDICAL W/NO TRANSPORTATION (SUCH AS MN CARE), VISITATION, ETC.**

As of July 31, 2012 - we have 228 more rides on the books through July this year than in 2011....and beyond that too!

**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, December 5, 2012**

Committee Members Present: Vernon Awes
Jim Carlson
Roberta Elvecrog
Mickey Gault
Kami Genz, CMCC
Renee Larson
David Leaf
Robert Lewis
Tricia Martin, ACCare
Sara Math, AFSCME Union Rep
Cheryl Meld
Michele Plagman
Commissioner Laurie Westerlund

Others Present: Cynthia Bennett, Public Health Supervisor
Stacey Durgin, Public Health Educator
Julie Lueck, Clerk to this Committee

Absent: Kathy Barker
Commissioner Anne Marcotte

I. Approval of Agenda

Motion by Dave Leaf, seconded by Mickey Gault, and carried; the vote was to approve the Agenda with the addition under VII. Miscellaneous Discussion A. Child Abuse Radiothon information.

II. Approval of Minutes of the November 7, 2012 Meeting

Motion by Renee Larson, seconded by Vern Awes, and carried; the vote was to approve the November 7, 2012, minutes as mailed.

III. SHIP Update - Stacey Durgin gave a Prezi presentation on SHIP (Statewide Health Improve Program) which aims to help Minnesotans live longer, healthier lives by reducing the burden of chronic disease. She discussed the various aspect of the program which addresses unhealthy behaviors that are common and include: 1) Less than 25% consume the recommended servings of fruits and vegetables; 2) only 50% meet the recommendations for physical activity; 3) 18% are currently smokers; and the fact that chronic diseases take a financial toll on our state and SHIP efforts are projected to save an estimated \$1.9 billion in Minnesota by 2015. Stacey also reviewed the Active Transportation, Safe Routes to School, Healthy School Foods, and Breastfeeding projects.

Sub-topic: Community Transformation Grant is the next step after SHIP. It is a 5 year grant through the CDC for “Making the Healthy Choice the Easy Choice in Northern Minnesota”. The local and sub-regional will be expanding and accelerating SHIP 2.0 efforts.

IV. Hot Topics for Discussion - Nothing noted at this meeting.

