

# AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

Wednesday, September 5, 2012

**Committee Members Present:**

Vernon Awes  
 Roberta Elvecrog  
 Mickey Gault  
 Renee Larson  
 David Leaf  
 Robert Lewis  
 Tricia Martin, ACCare  
 Sara Math, AFSCME Union Rep  
 Cheryl Meld  
 Michele Plagman  
 Commissioner Anne Marcotte  
 Commissioner Laurie Westerlund

**Others Present:**

Tom Burke, Director  
 Julie Lueck, Clerk to this Committee

**Absent:**

Kathy Barker  
 Jim Carlson  
 Kami Genz, CMCC

**I. Approval of Agenda**

*Motion by Cheryl Meld, seconded by Mickey Gault, and carried; the vote was to approve the Agenda with the addition of VII. – B. Topics for Discussion/Presentations, and C. January 2013 meeting date.*

**II. Approval of Minutes of the August 1, 2012 Meeting**

*Motion by Bob Lewis, seconded by Vern Awes, and carried; the vote was to approve the August 1, 2012, minutes as mailed.*

**III. McGregor Community Education** – Lisa Kruse gave a PowerPoint Presentation with an overview of the McGregor Community Education programs. (See the attached list along with the PowerPoint Presentation.)

**IV. Hot Topics for Discussion**

**A. HHS Budget – Tom Burke.** Overall levy increase is approximately 1.6% for 2013. Tom noted that our services have increased and many are unpredictable such as the out of home placement costs. The Public Health dollar amounts are estimates as the Department of Health hasn't given us the funding amounts for the mandated services. None of the mandates have been reduced but the funding for them gets reduced. Another important change to be noted is the fact that only one parent will get a state funded attorney in parental rights court cases. Therefore, the county may pay for that second attorney to avoid an appeal process in the end. Tom also discussed how the Operating Balance covers us when the State delays their payments to us. He also noted when the political parties change; it tends to change how we earn or spend the money

and how we report our spending. Tom noted that the preliminary budget/levy will be set next week and the final budget/levy will be set in December. (See the attached Budget documents.)

**B. PH Case Management System** – Tom Burke noted we are working towards a Tri-County (Aitkin, Itasca, Koochiching counties) web based system (CHAMPS) in the area of Public Health case management where the three counties would act as one so as we move towards regionalizing we would all have a similar system in place.

**V. Comments:**

**A. Comments from the Committee Members for the Commissioners relative to HHS**

Nothing noted at this meeting.

**B. Feedback from the Board Meetings** – from those folks who attended the meeting:

August 28 Meeting – Roberta Elvecrog & Vern Awes noted that the meeting had a lot of discussion on the budget, the Workforce Center, the encryption system, and the Website for Arrowhead Transit.

**C. Committee Members scheduled to attend upcoming Board Meetings in 2012**

SEPTEMBER 25	Bob Lewis	Roberta Elvecrog
OCTOBER 23	Mickey Gault	Roberta Elvecrog
NOVEMBER 27	Roberta Elvecrog	Cheryl Meld
DECEMBER 18	Tricia Martin	Cheryl Meld

**VI. Community Recognition**

**A.** Tricia noted that the Newspaper on Tape recognition would be presented next week.

**VII. Miscellaneous Discussion**

**A. Sign-Up to Serve the Community Meal at First Lutheran in Aitkin on October 8<sup>th</sup>**

The sign-up sheet was passed around and all areas of preparation/serving/providing food are covered.

**B. Topics for Discussion/Presentations**

It was decided that we would reschedule the Riverwood Expansion Project for December 5<sup>th</sup> since it was canceled from the June 6<sup>th</sup> meeting due to the air conditioning issue in the HHS building. It was also noted that the November 7<sup>th</sup> meeting will have a SHIP Update presentation by Stacey Durgin along with a sub-topic of the Community Transformation Grant. We will invite the AEOA/NEMOJT staff from the Workforce Center in Aitkin to give a presentation at the January meeting and a contact will be made to Second Harvest to ask them to present at the February, 2013 meeting.

**C. January 2013 Meeting** – Currently scheduled for January 2<sup>nd</sup> will be rescheduled to January 9<sup>th</sup>.

**IX. Adjourn**

*Motion by Bob Lewis, seconded by Renee Larson, and carried; the vote was to adjourn the meeting at 4:47 p.m.*

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Roberta Elvecrog, Chairperson

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Julie Lueck, Clerk to  
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the August 1, 2012, Advisory Committee Meeting
- Draft copy of the August 28, 2012 Health & Human Services Board Meeting Minutes will be handed out at this meeting.
- Summary pages of the Health & Human Services 2013 Budget