

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 11/21/12

Via: Patrick Wussow, County Administrator

From: Mike Dangers, County Assessor

Title of Item:

Electronic Certificates of Real Estate Value

Requested Meeting Date: 11/27/12 Estimated Presentation Time: 20 minutes

Presenter: Mike Dangers

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.



**OFFICE OF
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MEMO

November 21, 2012

To: County Board of Commissioners

From: Mike Dangers, County Assessor

Re: Electronic Certificates of Real Estate Value (eCRV)

Certificates of Real Estate Value or CRV's are documents that provide property sale information for most real estate transfers in Minnesota. They show essential information that enables assessors to place correct market values on properties. They also provide valuable sales data to real estate agents, bankers and appraisers. Please see page 2 for an example.

The Minnesota Department of Revenue (DOR) is currently encouraging counties to switch from the traditional paper CRV documents to an electronic CRV or eCRV. The benefits of the eCRV include no paper documents to store, reduced manual data entry into the computer systems, and the ability to access the CRV document from anywhere. There is also a statewide sales search capability with this new database that will be open to the public. A brief demonstration of eCRV will be conducted at the Board Meeting as part of this presentation.

The DOR will be requiring the use of eCRV for all counties in the near future. They also plan to sponsor legislation that will require statewide adoption. The majority of Minnesota counties are currently either using or testing eCRV. Cass County is currently a full use county.

To use eCRV, Aitkin County must contribute a \$2,500 one-time fee. This is based on the number of CRV's filed in Aitkin County in 2005. Please see pages 3 and 4 showing where we stand in comparison to other counties. We plan to utilize the technology fund to pay for this fee since this is an expenditure involving land records.

In addition to the one-time fee to the DOR, a public computer terminal will need to be available to serve the needs of submitters. We anticipate most eCRV's will be filed at real estate offices or other locations away from the Courthouse. The Assessor's Office currently has a public terminal and table that was primarily used for sales searches that could now be used for eCRV submission on an occasional basis.

Please contact me at 927-7340 with any questions.

40715 11-1-12

Certificate of Real Estate Value

Names of buyers (last, first, MI) Tourville Anthony T. Tourville Lisa F. Address 5844 Fawn Trail Circle Woodbury, MN 55129 Daytime phone (651) 458-1138

1. Date of deed or contract October 30, 2012 Legal description of property purchased (lot, block and plat) or attach 3 copies of the legal description S 1/2 of S 1/2 of NE 1/4, NE 1/4 of SW 1/4 and NW 1/4 of SE 1/4, Sec 7 Twp 43, Range 22 plus easement

Financial arrangements

2. Total purchase price \$166,000.00 Was personal property included in purchase price (e.g., furniture, inventory, equipment)? [X] No

6. Type of acquisition (check all that apply)

- [] 1031 exchange [] Buyer purchased partial interest only [] Property received as gift or inheritance [] Buyer and seller are relatives or related businesses [] Contract paid off or resold [] Property received in trade [] Buyer or seller is religious or charitable organization [] Name added or removed from deed [] Purchase agreement signed over two years ago [] Buyer or seller is unit of government [] Property condemned or foreclosed upon

7. Type of property transferred (check all that apply)

- [X] Land only [] Land and buildings [] Construction of new building after Jan. 1 of year of sale

8. Planned use of property (check one)

- [] Residential: single family [] Agricultural. Number of acres: (attach Schedule PE20A). [] Residential: duplex, triplex [] Apartment (residential, four or more units). Number of units: (attach Schedule PE20A). [X] Cabin or recreational (noncommercial) [] Commercial-industrial. Type of business: (attach Schedule PE20A). [] Other. Describe: (attach Schedule PE20A).

8. Will this property be the buyer's principal residence? [] Yes [X] No

Method of financing (complete only if seller-financed, including contracts-for-deed and assumed mortgages)

Table with columns: Assumed mortgage, Contract for deed, Mortgage or contract-for-deed amount at purchase, Monthly payment (principal & interest), Interest rate now in effect, Number of payments, Date of any lump-sum (balloon) payments.

Sign here. I declare under penalty of law that the information on this form is true, correct and complete to the best of my knowledge and belief.

Print name Carrie Haavisto-Hofstad Signature Carrie Haavisto-Hofstad Date 10-30-12 Daytime phone (320) 629-7537

Counties: Complete this section.

Table with columns: Co, Acres, Yr Bldg, SD, Yr, Land, Bldg, Tot, Primary property ID number, Secondary parcel ID number, Good for study, X, HC, ST, Adj, Adjs, Use, Tillable EMV, Apt, FM, Co, CT, PT, Date, T, M, S.

Stock No. 6000400 (Rev. 4/08)

MINNESOTA • REVENUE

eCRV

Last Updated: 11/18/2012

eCRV County Contributions

Below are the official CRV counts for each Minnesota county in 2005, along with the expected eCRV contribution levels and status.

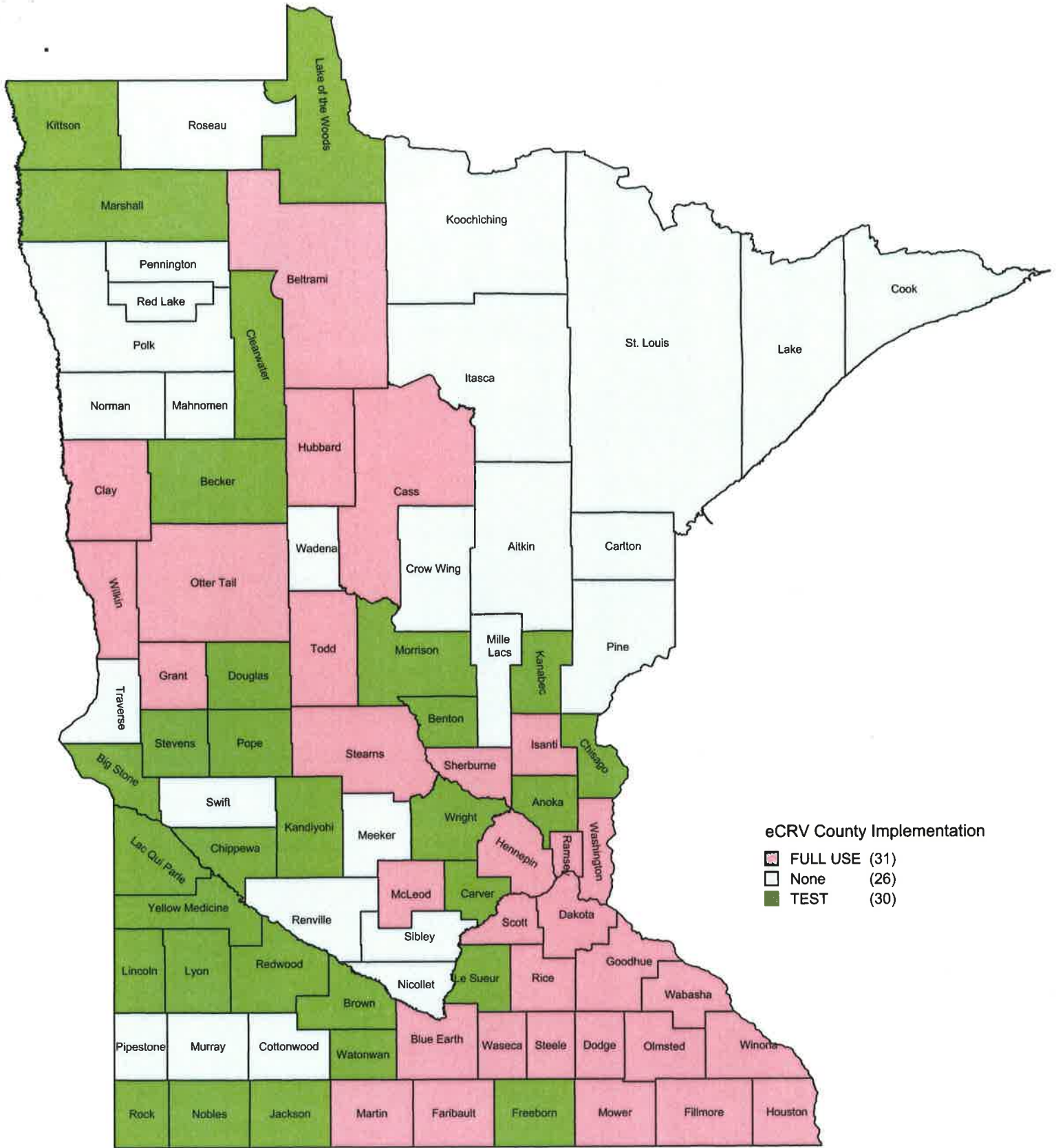
CO	COUNTY	2005 CRVs	Contribution
27	HENNEPIN	38,666	\$87,500
19	DAKOTA	13,349	\$25,000
62	RAMSEY	11,054	\$25,000
2	ANOKA	10,784	\$25,000
82	WASHINGTON	7,908	\$18,750
69	ST LOUIS	6,229	\$15,000
86	WRIGHT	5,929	\$13,750
70	SCOTT	5,718	\$13,750
55	OLMSTED	5,311	\$12,500
73	STEARNS	5,221	\$12,500
71	SHERBURNE	4,206	\$10,000
18	CROW WING	4,016	\$10,000
10	CARVER	3,553	\$8,750
56	OTTER TAIL	3,012	\$7,500
11	CASS	2,294	\$5,000
13	CHISAGO	2,140	\$5,000
7	BLUE EARTH	1,996	\$3,750
31	ITASCA	1,976	\$3,750
14	CLAY	1,965	\$3,750
66	RICE	1,957	\$3,750
40	LE SUEUR	1,820	\$3,750
21	DOUGLAS	1,775	\$3,750
3	BECKER	1,708	\$3,750
58	PINE	1,696	\$3,750
30	ISANTI	1,690	\$3,750
25	GOODHUE	1,616	\$3,750
48	MILLE LACS	1,540	\$3,750
34	KANDIYOHI	1,477	\$2,500
4	BELTRAMI	1,469	\$2,500
1	AITKIN	1,337	\$2,500
5	BENTON	1,310	\$2,500
43	MCLEOD	1,288	\$2,500
49	MORRISON	1,261	\$2,500
85	WINONA	1,240	\$2,500
74	STEELE	1,237	\$2,500
9	CARLTON	1,235	\$2,500
50	MOWER	1,212	\$2,500
29	HUBBARD	1,210	\$2,500
80	WADENA	1,204	\$2,500
24	FREEBORN	1,160	\$2,500
60	POLK	1,045	\$2,500
77	TODD	1,044	\$2,500
47	MEEKER	1,005	\$2,500
81	WASECA	938	\$1,250
23	FILLMORE	920	\$1,250
52	NICOLLET	890	\$1,250
79	WABASHA	872	\$1,250
33	KANABEC	827	\$1,250
8	BROWN	770	\$1,250
61	POPE	742	\$1,250
38	LAKE	724	\$1,250

46	MARTIN	708	\$1,250
20	DODGE	689	\$1,250
22	FARIBAULT	682	\$1,250
28	HOUSTON	618	\$1,250
53	NOBLES	602	\$1,250
64	REDWOOD	588	\$1,250
65	RENVILLE	579	\$1,250
36	KOOCHICHING	570	\$1,250
72	SIBLEY	531	\$1,250
42	LYON	504	\$1,250
16	COOK	462	\$625
12	CHIPPEWA	460	\$625
17	COTTONWOOD	431	\$625
83	WATONWAN	422	\$625
67	ROCK	401	\$625
51	MURRAY	399	\$625
45	MARSHALL	396	\$625
32	JACKSON	390	\$625
15	CLEARWATER	384	\$625
68	ROSEAU	366	\$625
87	YELLOW MEDICINE	354	\$625
59	PIPESTONE	353	\$625
76	SWIFT	349	\$625
26	GRANT	347	\$625
54	NORMAN	329	\$625
37	LAC QUI PARLE	329	\$625
39	LAKE/WOODS	318	\$625
57	PENNINGTON	313	\$625
6	BIGSTONE	303	\$625
41	LINCOLN	298	\$625
75	STEVENS	291	\$625
84	WILKIN	262	\$625
78	TRAVERSE	191	\$0
35	KITTSOON	174	\$0
44	MAHNOMEN	111	\$0
63	RED LAKE	61	\$0

For more information, see:

[eCRV Project](#)

[eCRV County Adoption](#)



November 5, 2012 | Minnesota Department of Revenue