

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: November 19, 2012

Via: Patrick Wussow, County Administrator

From: Terry Neff, Environmental Services Director

Title of Item:

FEMA Reimbursement for Debris Removal

Requested Meeting Date: November 27, 2012 Estimated Presentation Time: 15 min

Presenter: Terry Neff

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

_____ HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Letter from Homeland Security

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: November 19, 2012
TO: Aitkin County Board of Commissioners
FROM: Terry Neff, Environmental Services Director
RE: FEMA and State Re-imbusement for Debris Removal

On September 28, 2012, I submitted a FEMA application and supporting documents for the reimbursement of costs associated with the debris removal from the July flooding. The following are the costs that were submitted by the Environmental Services Department:

**REQUESTED REIMBURSEMENT FOR FLOOD DEBRIS REMOVAL
AITKIN COUNTY 2012**

Curbside collection of debris; Buetow & Gobel Excavating –	\$230,602.00
Transportation of waste to Shamrock Landfill, Cloquet, MN – (By Garrison Disposal and J&H Transfer).	\$ 21,099.28
Disposal of debris at Shamrock Landfill –	\$ 12,000.00
Disposal of Household Hazardous Waste -	\$ 1,428.70

Total Requested Reimbursement = \$265,129.98

Attached is the letter from Homeland Security and Emergency Management approving the request for reimbursement. The first portion of the reimbursement will be direct deposited within 30 days. I have submitted the document for reimbursement of the remainder of the funds.

If you have any questions prior to the meeting, please contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

enclosures

c:\ctybrd\ctybrd2012

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol
and Gambling
Enforcement

Bureau of Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal

Homeland Security and Emergency Management

445 Minnesota Street, Suite 223 • Saint Paul, Minnesota 55101-6223

Phone: 651.201.7400 • Fax: 651.296.0459

<https://hsem.dps.mn.gov>

November 14, 2012

Terry Neff, Environmental Services Director
AITKIN COUNTY ENVIRONMENTAL SERVICES
209 2nd Street NW ~ Room 100
Aitkin, MN 56431

Dear Terry Neff:

Reference: DR-4069-MN

PA ID: 001-99001-04

In the next 30 days you should receive a payment (by check or direct deposit) for \$238,617.88 representing \$178,963.42 FEMA dollars and \$59,654.47 State dollars. This is the payment for your request for funds for DR-4069. Please see the enclosed payment spreadsheet for your reference.

The funds deposited into your account are from the State of Minnesota Disaster funds. To check on direct deposit you may call the Electronic Funds Help Line at 651-201-8106 or go to the Electronic Funds website at www.finance.state.mn.us and click on "vendor payments." **Please notify your finance department of this payment.**

Please note that when all of your projects are complete, you need to provide documentation for these costs by signing the enclosed Project Completion and Certification Report (P.4) and returning it with copies of your receipts that were not previously submitted. I am also enclosing the Project Worksheet(s) (PW's) pertaining to this payment.

Please send the signed P4 form and documentation (when your projects are done), to:

Public Assistance
Minnesota Homeland Security and Emergency Management
445 Minnesota Street, Suite 223
St. Paul, MN 55101-6223

If you have questions, you may call me at 651-201-7414 or send an email to me at karen.cibuzar-mueller@state.mn.us. If I cannot be reached, please call the Public Assistance telephone number at 651-201-7402.

Sincerely,

Karen Mueller
Grants Specialist - Public Assistance

Aitkin County Environmental Services						
DR-4069						
001-99001-04						
PW	Bundle	Category	Eligible	FEMA Share	State Share	
468	24	A	\$ 265,130.98	\$ 198,848.24	\$ 66,282.74	Large project; 100% complete
TOTAL			\$ 265,130.98	\$ 198,848.24	\$ 66,282.74	
1ST Payment						
FEMA Share				\$ 178,963.42		
State Share					\$ 59,654.47	
Total Payment						\$ 238,617.88
FEMA Share Remaining				\$ 19,884.82		
State Share Remaining					\$ 6,628.28	