

AITKIN COUNTY BOARD

November 6, 2012

The Aitkin County Board of Commissioners met this 6th day of November, 2012 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the November 6, 2012 amended agenda. The following items were added: 7C) Grant Monies Available for Cleaning or Sealing Flooded Wells, 7D) MCIT Voting Representative Designation, 7E) County Credit Card Use

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: October 23, 2012 – November 6, 2012; B) Approve County Board Minutes: October 23, 2012; C) Approve Commissioner Warrants: General Fund \$810,814.34, Road & Bridge \$110,826.13, Health & Human Services \$105.60, Trust \$4,106.40, Forest Development \$9,186.43, Long Lake Conservation Center \$8,436.09 for a total of \$943,474.99; D) Approve Auditor Warrants – School Advance: Agency \$1,055,592.15; E) Approve Auditor Warrants – Real Estate Tax Overpays: Taxes & Penalties \$8,150.86 ; F) Acknowledge and Accept McGregor Area Lions Club Donation to STS - \$1,500.00; G) Approve Fire Protection Contract with Ball Bluff Township; H) Approve Resolution – Set Timber Sale Dates

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Set Timber Sale Dates:

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a public oral bid auction, without the sale of land at 8:30 a.m. on December 10th, 2012 at Long Lake Conservation Center, Palisade, MN.

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a public oral bid auction, without the sale of land at 9:00 a.m. on May 6th, 2013 at Long Lake Conservation Center, Palisade, MN.

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a public sealed bid auction, without the sale of land at 1:00 PM on August 21, 2013 at the Aitkin County Courthouse Boardroom, Aitkin, Mn.

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited land in Aitkin County will be offered for sale on a public oral bid auction, without the sale of land at 10:00 a.m. on December 9th, 2013 at Long Lake Conservation Center, Palisade, MN.

Patrick Wussow, County Administrator recognized employees for their years of service.

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – Advance Payment of 2013 State-Aid:

CALL TO ORDER

**APPROVED
AGENDA**

**CONSENT
AGENDA**

**RESOLUTION
110612-108
SET TIMBER SALE
DATES**

**EMPLOYEE
RECOGNITION**

AITKIN COUNTY BOARD

November 6, 2012

WHEREAS, the County of Aitkin has implemented County State Aid Street Projects in 2012 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County has proceeded with the construction of said projects through the use of an anticipated advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of 10-31-12:	\$ 513,084
Less estimated disbursements:	
S.P 001-603-012	\$ 700,000
S.A.P. 001-632-004	\$1,304,309
S.A.P. 001-605-009	\$ 419,719
Total Estimated Disbursements	\$2,424,028
Advance Amount (amount in excess of acct balance)	\$1,910,944

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Aitkin in an amount up to \$1,910,944 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Partial Vacation of CR 85 Right-of-Way:

WHEREAS, Aitkin County acquired right-of-way on Aitkin County Road No. 85 as a Trunk Highway Turnback from the Minnesota Department of Transportation, and

WHEREAS, portions of excessively wide right-of-way can restrict a landowner's ability to improve the property, and

WHEREAS, a landowner has requested the vacation of the outer 40 feet of right-of-way through his property to reduce the right-of-way width from 100 feet to 60 feet, measured from the centerline of County Road No. 85, and

WHEREAS, it has been determined that the right-of-way is excessively wide in this area and therefore can be reduced to a width of 60 feet from the centerline of County Road No. 85.

NOW THEREFORE, BE IT RESOLVED, in accordance with Minnesota Statute 163.11,

**RESOLUTION
110612-109
ADVANCE
PAYMENT OF 2013
STATE-AID**

**RESOLUTION
110612-110
PARTIAL
VACATION OF CR
85 RIGHT-OF-WAY**

Subd. 1 and 4 that the portion of Aitkin County Road No. 85 right-of-way hereinafter described is hereby vacated so that the property reverts to the owner of said property.

That portion of the existing right-of-way of County Road No.85 (Pike Avenue) also known as Old US Highway 169, said existing right-of-way having been previously established at 100 feet in width, as per the Final Certificate filed in Book "64" of Deeds, page 53 in the office of the Aitkin County Recorder, that lies within the Northeast Quarter of the Southwest Quarter (NE 1/4 of SW 1/4) of Section Six (6), Township Forty-four (44), Range Twenty-seven (27), lying East of 455th Avenue (Round Lake Road), as that road is defined and described in the Judgment recorded in Book "59" of Deeds, page 456, and lying Northwesterly of the following described line; Commencing at the Northeast corner of said NE 1/4 of the SW 1/4; thence on an assumed bearing of South 00 degrees 50 minutes 36 seconds East, along the east line of said NE ¼ of the SW 1/4, a distance of 611.28 feet to the point of beginning of the line herein described; thence South 41degrees 01 minutes 29 seconds West, 660.31 feet; thence South 42 degrees 36 minutes 57 seconds West, 150.74 feet to the centerline of said Round Lake Road and there terminating.

It is the intent of this vacation to establish a new right-of-way width on the northerly side of this portion of County Road No. 85, said new right-of-way being 60 feet in width, being parallel with and 60 feet northwesterly of the existing centerline of said County Road No. 85.

Lori Grams, County Treasurer reviewed the 2012 Third Quarter Investment Report with the Board.

3rd QUARTER INVESTMENT REPORT

Rich Courtemanche, Assistant Land Commissioner gave a Power Point Presentation to the Board on Geocaching.

GEOCACHING PRESENTATION

Patrick Wussow, County Administrator discussed 2013 Budget - Appropriations, dues, and tourism grant with the Board. The Board directed staff to reduce the tourism grant from \$20,000.00 to \$12,800.00, to eliminate the \$1,000.00 donation to H.A.R.T. and redirect the \$1,000.00 to C.A.R.E., to eliminate the \$15,000.00 appropriation to First Responders as it cannot be paid per MN statute, and to give \$10,000.00 to the Ag Society for capital improvements at the Fairgrounds. This will result in a \$13,200.00 reduction to the 2013 levy:

2013 BUDGET DISCUSSION

	<u>September 11, 2012</u>		<u>November 6, 2012</u>
Tourism	20,000.00		12,800.00
H.A.R.T.	1,000.00		0.00
First Responders	15,000.00		0.00
Aitkin Airport	7,000.00	(add'l)	7,000.00
C.A.R.E.	2,000.00	(add'l)	2,000.00
Ag C.I.P.	0.00		10,000.00
Levy reduction	<u>0.00</u>		<u>13,200.00</u>
Total	45,000.00		45,000.00

AITKIN COUNTY BOARD

November 6, 2012

<p>Patrick Wussow, County Administrator presented Personnel Committee recommendations to the Board.</p>	PERSONNEL COMMITTEE
<p>Patrick Wussow, County Administrator, and Mark Jacobs, Land Commissioner discussed the concerns and need to fill part-time cook position at Long Lake Conservation Center. This is a budgeted position that is open due to a resignation. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to fill the position.</p>	PART-TIME COOK LONG LAKE CONSERVATION CENTER
<p>Patrick Wussow, County Administrator, and Mark Jacobs, Land Commissioner discussed the concerns and need to hire a full-time Recreation Specialist for the Land Department. This position has been newly created and replaces the Recreation Forester position, which was open due to a resignation. This is a budgeted, non-levy position. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to fill the positions.</p>	RECREATION SPECIALIST – LAND DEPT
<p>Steve Hughes, Aitkin County Soil & Water gave an update to the Board on the well cleaning or closure funds available to landowners through the Minnesota Department of Health.</p>	FUNDS FOR CLEANING OR SEALING FLOODED WELLS
<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to appoint Commissioner Marcotte as Aitkin County's MCIT voting representative.</p>	MCIT VOTING DELEGATE
<p>Commissioner Anne Marcotte discussed Aitkin County credit card policy with the Board, and requested this be put on the Board agenda at a later date for further discussion and clarification of County policy and state statute.</p>	COUNTY CREDIT CARD USE
<p>Commissioner Don Niemi left at 11:04 a.m.</p>	NIEMI LEAVES
<p>Break: 11:04 a.m. to 11:12 a.m.</p>	BREAK
<p>During the meeting the Board discussed: i) AMC District One Mtg., ii) Forest Advisory, iii) Arrowhead, iv) MRCC, v) Environmental and Natural Resources Policy Committee Mtg., vi) 2013 Legislative Priorities, vii) Extension, viii) Airport, ix) Historical Society, x) McGregor Airport Commission, xi) Mtg with Army Corp, xii) EQB, xiii) Mtg at LLCC</p>	BOARD DISCUSSION

Patrick Wussow, County Administrator discussed the timeline for adopting the 2013 budget with the Board, and provided a handout.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (4-0 Niemi absent), all members voting yes to adjourn the meeting at 12:00 p.m. until Tuesday, November 13, 2012 at 9:00 a.m.

**2013 BUDGET
TIMELINE**

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator