

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-30-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Board Discussion – November 6, 2012

Requested Meeting Date: 11-6-12 Estimated Presentation Time: _____

Presenter: Commissioner Anne Marcotte

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Sue Bingham, Administrative Assistant

RE: Board Discussion – November 6, 2012

DATE: October 30, 2012

Commissioner Marcotte requested two items be added to the November 6, 2012 County Board agenda for discussion. They have been placed under Board Discussion.

Commissioner Anne Marcotte

A) Environmental and Natural Resources Policy Committee Meeting

B) 2013 Legislative Priorities

Sue Bingham

From: Patrick Wussow [patrick.wussow@co.aitkin.mn.us]
Sent: Friday, October 26, 2012 12:27 PM
To: Sue Bingham
Cc: Anne Marcotte
Subject: Fwd: *SAVE THE DATE -- Environment and Natural Resources Policy Committee*

Sue

We need to put this on the November 6th board agenda.

Patrick

Sent from my iPad

Begin forwarded message:

From: Anne Marcotte <annemarcotte2@gmail.com>
Date: October 26, 2012 11:56:42 AM CDT
To: patrick.wussow@co.aitkin.mn.us
Subject: Fwd: *SAVE THE DATE -- Environment and Natural Resources Policy Committee*

Sent from my iPad

Begin forwarded message:

From: "Truskolaski, Tasha" <Tasha@mncounties.org>
Date: October 5, 2012 12:29:23 PM CDT
To: Annalee Garletz <Garletz@mncounties.org>
Subject: *SAVE THE DATE -- Environment and Natural Resources Policy Committee*

Environment and Natural Resources Policy Committee Members,

At our most recent Policy Committee we discussed the need for us to meet again prior to the Annual Conference so that we can review some issues in greater detail. Please save the date of Friday, November 16th for our next Policy Committee meeting. We anticipate that the meeting will be held in the St. Cloud area.

On the 16th we will review the following items:

- Payment in Lieu of Taxes Working Group Report
- Wetland Conservation Act Executive Order Report
- LCCMR Drainage Report Recommendations to the Drainage Working Group
- Environmental Quality Board Study Recommendations
- DNR Shoreland Rulemaking Discussion
- Update on other environmental working groups of interest
- Revisit policy positions the committee asked staff to work on
- Other?

Because some of these issues are of interest to those in other committees and task forces the Environment and Natural Resources Policy Committee Chair would like to invite the AMC Ag and Rural Development Task Force as well as the AMC General Government Committee to join us at our Policy Committee meeting. If you have any questions, or would like a particular issue added to the discussion list, please let me know. I will send out a detailed agenda and a request for you to RSVP when the location is confirmed.

Please note the other meetings of interest below!

Annalee Garletz, AMC Environment and Natural Resources Policy Analyst

DNR seeking applications to serve on Aquatic Invasive Species Advisory Committee

The Minnesota Department of Natural Resources (DNR) is seeking applications from stakeholders who are interested in serving on a statewide Aquatic Invasive Species (AIS) Advisory Committee.

People who are concerned about aquatic invasive species and have the ability to commit to reviewing reports, preparing comments, and participating in six to eight meetings a year are encouraged to apply. Applications are due by Oct. 19.

DNR Commissioner Tom Landwehr seeks to continue building strong relationships with AIS stakeholders (e.g., individuals, citizen organizations, local units of government) and use their insights and perspectives to help guide DNR AIS activities.

AIS are one of the state's most important natural resource issues. Preventing the spread of zebra mussels, Asian carp and Eurasian watermilfoil and other invasive plants and animals in lakes and streams is of critical importance, along with effective control of established invasive populations.

The DNR AIS Advisory Committee will be comprised of 15 stakeholders appointed by the commissioner. The first set of appointees will be asked to serve either a two- or three-year term in order to stagger appointments. Eventually, committee members will serve three-year terms.

Application questions reflect the DNR's desire to have a well-rounded AIS Advisory Committee. Members will have a range of personal and professional experiences with AIS issues, including prevention, decontamination, public awareness and control activities. Similarly, different parts of the state will be represented, as will a diversity of ages, genders, recreational interests and education. The committee also will reflect the range of private, nonprofit and public sector organizations that are actively engaged in AIS issues.

HOW TO APPLY:

The DNR commissioner determines all appointments. Appointees may request mileage reimbursement, but they are not paid or eligible for per diem. They must

abide by requirements pertaining to potential conflicts of interest. Advisory committee work can be a significant time commitment. Applicants should be prepared to make a two- to three-year commitment.

Applications will be accepted online at www.surveymonkey.com/s/ais-app. Data provided for the oversight committee application is classified as public data under the Minnesota Government Data Practices Act.

For more information, contact Ann Pierce at 651-259-5119 or ann.pierce@state.mn.us, or Jim Japs, 651-259-5656 or jim.japs@state.mn.us.

MN Environmental Congress

<http://mn.gov/EnvironmentalCongress/>

Citizen Forums around the State

November 27 – Rochester, Wood Lake Meeting Center [9:30am – 12:00pm]

November 27 – Bloomington, Normandale Community College [6:30pm – 9:00pm]

November 28 – Duluth, Lake Superior College [5:30pm – 8:00pm]

December 10 – Worthington, Worthington High School [3:30pm – 6:00pm]

December 12 – St. Cloud, Stearns County Service Center [5:30pm – 8:00pm]

December 14 – Moorhead, Minnesota State University [3:00pm – 5:30pm]

*Governor's Executive Order: Wetland Conservation Act Meeting Information
(Please contact sherri.johnson@state.mn.us if you plan on attending one of the meetings)*

Dear Stakeholders:

The regional outreach meetings for Executive Order 12-04: Supporting and Strengthening Implementation of the State's Wetlands Policy have been scheduled. The meeting dates and locations have been previously sent to you, and are included at the bottom of this message.

All listed stakeholders are welcome to these meetings; however the intent is to provide a more focused dialogue on wetlands issues that are most relevant to the specific regions. Many organizations may find only one or two of the meetings relevant to their interests or perspectives. Stakeholders representing statewide organizations may choose to have a presence at all regional meetings. However, organizations that have statewide interests are encouraged to consider delegating representation at regional meetings to members or representatives that are located in closer proximity to the meeting location or have a stronger regional perspective.

We anticipate participation rates of approximately 20-30 people per meeting in order to have a dialogue on regional wetland issues. A large attendance will detract from

meeting this intent. With this in mind, invited stakeholder organizations are requested to limit their representation at these meetings to a maximum of 2-3 individuals. To manage participation, we ask that stakeholder organizations identify and contact their members they have asked to participate. All invited participants in the Regional Outreach Meetings are strongly requested to RSVP in order to properly prepare meeting logistics. Please send your RSVP to Sherri Johnson at: Dear Stakeholders:

The regional outreach meetings for Executive Order 12-04: Supporting and Strengthening Implementation of the State’s Wetlands Policy have been scheduled. The meeting dates and locations have been previously sent to you, and are included at the bottom of this email. Additional details regarding participation have not been communicated in prior emails. Please review this information, as our intention is to identify participants through invited stakeholder organizations.

All listed stakeholders are welcome to these meetings; however the intent is to provide a more focused dialogue on wetlands issues that are most relevant to the specific regions. Many organizations may find only one or two of the meetings relevant to their interests or perspectives. Stakeholders representing statewide organizations may choose to have a presence at all regional meetings. However, organizations that have statewide interests are encouraged to consider delegating representation at regional meetings to members or representatives that are located in closer proximity to the meeting location or have a stronger regional perspective.

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Additional meetings may be scheduled upon request to address a regional need for further dialogue.

Finally, issues, comments, suggestions, and recommendations are welcome in written form at any time during this process. They may be sent to david.weirens@state.mn.us or mark.lindquist@state.mn.us.

CORE STAKEHOLDER MEETINGS:

Date	Meeting	Location	Who Should Attend
<i>September 27</i>	Southern Regional Outreach Meeting	Mankato, Blue Earth County Library. 1-4 pm	Those interested in wetland issues pertaining to southern and western MN. (Ag, wetland restoration strategies)
<i>October 10</i>	Northwest Regional Outreach Meeting	Bemidji, Bemidji City Hall. 1-4 pm	Those interested in wetland issues pertaining to northwest and north central MN (Red River, greater than 80% counties)

<i>October 11</i>	Northeast Regional Outreach Meeting	Chisholm, Mn Discovery Center. 1-4 pm	Those interested in wetland issues pertaining to northeast Minnesota (Mining and greater than 80% counties)
<i>October 16</i>	Twin Cities Regional Outreach Meeting	Shoreview, Shoreview Community Center. 1-4 pm	Those interested in issues pertaining to the metropolitan area. (Development)