

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS October 23, 2012 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson  
A) Call to Order  
B) Pledge of Allegiance  
C) Approval of Agenda
- 2) Consent Agenda  
A) Correspondence File October 9, 2012 – October 22, 2012  
B) Approve 10/9/12 County Board Minutes  
C) Approve Resolution – Exempt Permit LG220 of the Jacobson Landing Recreation Area  
D) Approve Resolution – Form LG230 of the Minnewawa Sportsmen's Club  
E) Approve Auditor Warrants – September Sales & use Tax  
F) Approve Commissioner Warrants  
G) Acknowledge Association of Minnesota Emergency Managers 2012 Certificate of Commendation – Shamrock Township  
H) Approve Secretary of State Recount Agreement  
I) Approve Resolution – Forslin Repurchase  
J) Approve (2) Resolutions – Final Contract Payment S.A.P 01-600-015, and S.A.P. 01-606-015, etc.
- 9:02 3) Patrick Wussow, County Administrator  
A) Closed Meeting Under MN Statute 13D.03 Subd. 1 (b) Labor Negotiations
- 11:00 Break – *Please note time Closed Session will end*
- 11:15 4) Scott Turner, Sheriff  
A) Approve Social Host Ordinance
- 11:35 5) Terry Neff, Environmental Services Director  
A) Discussion – Lake Improvement District Policy
- 12:00 6) Mike Dangers, County Assessor  
A) Flood Reassessment Summary & Property Tax Relief Update  
B) Approve Resolution – Request State Reimbursement
- 12:20 7) Bobbie Danielson, Human Resources Manager  
A) Personnel Committee Recommendation  
1. LLCC Business and Marketing Manager
- 12:40 8) Penny Harms, Veterans Service Officer  
A) Approve Resolution – CVSO Community Outreach Grant Program

**Note: 2-Sided Agenda**

\* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**\*\* Please note: all times, except public advertised hearings, are approximate and subject to change without notice.**

- 12:45 9) Patrick Wussow, County Administrator  
A) 3<sup>rd</sup> Quarter Revenues & Expenditures Report  
B) 2011 Aitkin County Audit
- 1:00 Break
- 1:15 10) Board Discussion  
Mark Wedel – CMCC, LMC, Kinship  
Laurie Westerlund – CMCC, DAC, HRA, P&Z, Mille Lacs Watershed, CHS, DHS  
Conference  
Don Niemi – ARDC  
Brian Napstad – NEMOJET, Wetlands EO, MRCC  
Anne Marcotte – Forest Advisory, Arrowhead, MRCC
- 2:30 11) Adjourn

\* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**\*\* Please note: all times, except public advertised hearings, are approximate and subject to change without notice.**

# AITKIN COUNTY BOARD

October 9, 2012

The Aitkin County Board of Commissioners met this 9<sup>th</sup> day of October, 2012 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the October 9, 2012 amended agenda. Item 6A – Public Hearing, Potentially Dangerous Dog will not be held, but there will be discussion, and Environmental Services flood related letters will be added to Board Discussion.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: October 2, 2012 – October 8, 2012; B) Approve County Board Minutes: October 2, 2012; C) Approve Commissioner Warrants: General Fund \$118,457.27, Road & Bridge \$235,971.25, Health & Human Services \$105.60, Trust \$3,241.40, Forest Development \$9,872.75, Taxes & Penalties \$5,097.45, Long Lake Conservation Center \$16,754.97 for a total of \$389,500.69; D) Approve September Manual Warrants: General Fund \$14,527.95, Road & Bridge \$2,553,320.03, Health & Human Services \$1,070.99, State \$43,123.17, Taxes & Penalties \$188.00, Long Lake Conservation Center \$322.86 for a total amount of \$2,612,553.00; E) Approve Soo Line Easement – City of Palisade; F) Approve Request to Sell County Property – Road & Bridge Dept., G) Approve Request to Sell County Property – Sheriff's Dept.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve City of Palisade's 0.61 acre Soo Line ROW easement request for utilities and access road to their industrial park, contingent on payment of fees - \$1,006.50 + \$46.00 recording fee.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve sale of the following Aitkin County Road & Bridge vehicles: Unit 436 – 1996 Ford pickup truck, and Unit 438 – 1998 Ford pickup truck.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve sale of the following Aitkin County Sheriff's Department vehicle: 2003 Chevrolet Impala.

Penny Harms, Veterans Service Officer gave the Board a summary of the Minnesota Department of Veterans Affairs Disaster Relief Grants submitted through the Aitkin County Veterans Service Office.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to authorize the following insurance plans effective January 1, 2013: Blue Cross Blue Shield health insurance, Delta Pathfinder w/Ortho, Minnesota Life, NIS

**CALL TO ORDER**

**APPROVED  
AGENDA**

**CONSENT  
AGENDA**

**CITY OF  
PALISADE – SOO  
LINE EASEMENT**

**SALE OF COUNTY  
PROPERTY –  
ROAD & BRIDGE**

**SALE OF COUNTY  
PROPERTY –  
SHERIFF'S DEPT**

**MNDVA DISASTER  
RELIEF PROGRAM**

**2013 INSURANCE  
PLANS**

# AITKIN COUNTY BOARD

October 9, 2012

through Madison National for LTD, Dearborn for STD, and The Municipal Pool/CAN for LTC.

Following a presentation by Patrick Wussow, County Administrator a motion was made by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to transfer this year only, the 2012 MCIT dividend in the following amounts:

|                 |              |                    |
|-----------------|--------------|--------------------|
| Road and Bridge | 47%          | = \$160,527        |
| Sheriff's Dept. | 29%          | = \$ 99,715        |
| LLCC            | 4%           | = \$ 15,645        |
| General         | 20%          | = \$ 68,615        |
|                 | <u>Total</u> | <u>= \$344,502</u> |

Patrick Wussow, County Administrator discussed Aitkin County's appropriations and dues with the Board.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to schedule Closed Session for Union Negotiations on October 23, 2012 from 9:00 a.m. to 12:00 p.m. in the Aitkin County Boardroom.

Break: 10:25 a.m. to 10:39 a.m.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to schedule the October 23, 2012 Health & Human Services County Board meeting from 8:30 a.m. to 9:00 a.m.

Patrick Wussow, County Administrator discussed with the Board, i) Overflow Boardroom speaker, ii) Potentially Dangerous Dog Hearings, iii) AMC District One Fall Mtg

During the meeting the Board discussed: i) CMCC, ii) Airport, iii) Mille Lacs Watershed, iv) P&Z, v) LTRC, vi) HRA, vii) DAC, viii) Park Board, ix) LLCC, x) AMC, xi) Economic Development, xii) ECRL, xiii) MAC, xiv) NCLUCB, xv) MACCAC, xvi) Flood related issues

Break: 12:12 p.m. to 12:22 p.m.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to close the meeting under MN Statute 13D.05, subd. 3(C) – Property Acquisition 08-0-024300 at 12:22 p.m.

Commissioner Anne Marcotte left at 12:46 p.m.

**MCIT DIVIDEND  
ALLOCATION**

**APPROPRIATIONS  
AND DUES**

**CLOSED SESSION  
SCHEDULED**

**BREAK**

**OCTOBER 23<sup>RD</sup>  
HEALTH & HUMAN  
SERVICES MTG**

**COUNTY  
ADMINISTRATOR**

**BOARD  
DISCUSSION**

**BREAK**

**CLOSED SESSION**

**MARCOTTE  
LEAVES**



# AITKIN COUNTY BOARD

October 9, 2012

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (4-0 Marcotte absent), to reopen the meeting at 1:35 p.m.

**OPEN MEETING**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 1:35 p.m. until Tuesday, October 23, 2012 at 9:00 a.m.

**ADJOURN**

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Patrick Wussow, County Administrator

By Commissioner: xx

102312-1xx

**Exempt Permit Form LG220 of the Jacobson Landing Recreation Area**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Jacobson Landing Recreation Area, at the following location – Forestry Station Bar & Grill, which has an address of 67807 State Hwy 65, Jacobson, MN 55752 – Ball Bluff Township. (Note: Date of activity for Raffle – February 16, 2013)

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voted Yes

STATE OF MINNESOTA)  
County of Aitkin) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 23<sup>rd</sup> day of October A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 23<sup>rd</sup> day of October A.D. 2012

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

By Commissioner: xx

102312-1xx

**Form LG230 of the Minnewawa Sportsmen's Club**

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agree to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Minnewawa Sportsmen's Club at the following location – 4 miles East of McGregor (Goshawk St.) on Lake Minnewawa, McGregor, MN 56431– Shamrock Township. (Note: Date of activity for Raffle – February 09, 2013)

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voted Yes

STATE OF MINNESOTA)  
County of Aitkin) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 23<sup>rd</sup> day of October A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 23<sup>rd</sup> day of October A.D. 2012

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

DKB1  
10/12/12 2:28PM

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|----------------------|----------|--------|-----------------------------------|-------------------------|---|
| 40         | DEPT                 |          |        | Auditor                           |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |
|            | 01-040-021-0000-5840 |          | 6.92   | Receipt Nbr 783 09/24/2012        |                         | Misc Receipts                                 |
| 89991      | Bremer Bank          |          | 6.92   |                                   | 1 Transactions          |   |
| 40         | DEPT Total:          |          | 6.92   | Auditor                           | 1 Vendors               | 1 Transactions                                |
| 42         | DEPT                 |          |        | Treasurer                         |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |
|            | 01-042-000-0000-5840 |          | 0.14   | Receipt Nbr 2774 09/04/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2776 09/04/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2776 09/04/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2778 09/06/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2779 09/07/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 2.19   | Receipt Nbr 2782 09/10/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.11   | Receipt Nbr 2782 09/10/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2784 09/11/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.03   | Receipt Nbr 2785 09/12/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.26   | Receipt Nbr 2785 09/12/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.06   | Receipt Nbr 2786 09/13/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.26   | Receipt Nbr 2787 09/14/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.21   | Receipt Nbr 2788 09/17/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.06   | Receipt Nbr 2788 09/17/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2790 09/19/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2791 09/20/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 1.42   | Receipt Nbr 2791 09/20/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2792 09/24/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.06   | Receipt Nbr 2793 09/25/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.02   | Receipt Nbr 2793 09/25/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.10   | Receipt Nbr 2795 09/28/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 2796 09/28/2012       |                         | Misc Receipts                                 |
|            | 01-042-000-0000-5840 |          | 0.26   | Receipt Nbr 2796 09/28/2012       |                         | Misc Receipts                                 |
| 89991      | Bremer Bank          |          | 6.35   |                                   | 23 Transactions         |   |
| 42         | DEPT Total:          |          | 6.35   | Treasurer                         | 1 Vendors               | 23 Transactions                               |
| 43         | DEPT                 |          |        | Assessor                          |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor | Name                 | Rpt  | Warrant Description        | Invoice #                     | Account/Formula Description      |
|--------|----------------------|------|----------------------------|-------------------------------|----------------------------------|
| No.    | Account/Formula      | Accr | Service Dates              | Paid On Bhf #                 | On Behalf of Name                |
|        | 01-043-000-0000-5840 |      | Receipt Nbr 695 09/06/2012 |                               | Misc Receipts                    |
|        | 01-043-000-0000-5840 |      | Receipt Nbr 695 09/06/2012 |                               | Misc Receipts                    |
|        | 01-043-000-0000-5840 |      | Receipt Nbr 695 09/06/2012 |                               | Misc Receipts                    |
|        | 01-043-000-0000-5840 |      | Receipt Nbr 695 09/06/2012 |                               | Misc Receipts                    |
|        | 01-043-000-0000-6405 |      | Warr Nbr 788 09/13/2012    |                               | Office, Film & Computer Supplies |
|        | 01-043-000-0000-6405 |      | Warr Nbr 792 09/28/2012    |                               | Office, Film & Computer Supplies |
|        | 01-043-000-0000-6405 |      | Warr Nbr 792 09/28/2012    |                               | Office, Film & Computer Supplies |
| 89991  | Bremer Bank          |      | 19.69                      | 7 Transactions                |                                  |
| 43     | DEPT Total:          |      | 19.69                      | Assessor                      | 1 Vendors 7 Transactions         |
| 44     | DEPT                 |      |                            | Central Services              |                                  |
| 89991  | Bremer Bank          |      |                            |                               |                                  |
|        | 01-044-000-0000-5840 |      | 0.32                       | Receipt Nbr 675 09/17/2012    | Misc Receipts                    |
|        | 01-044-000-0000-5840 |      | 0.16                       | Receipt Nbr 675 09/17/2012    | Misc Receipts                    |
|        | 01-044-000-0000-5840 |      | 0.02                       | Receipt Nbr 675 09/17/2012    | Misc Receipts                    |
| 89991  | Bremer Bank          |      | 0.50                       | 3 Transactions                |                                  |
| 44     | DEPT Total:          |      | 0.50                       | Central Services              | 1 Vendors 3 Transactions         |
| 49     | DEPT                 |      |                            | Information Technologies      |                                  |
| 89991  | Bremer Bank          |      |                            |                               |                                  |
|        | 01-049-000-0000-5525 |      | 8.46                       | Receipt Nbr 538 09/13/2012    | Label & Listing Sales            |
|        | 01-049-000-0000-6402 |      | 2.13                       | Warr Nbr 788 09/13/2012       | Computer Supplies & Software     |
| 89991  | Bremer Bank          |      | 10.59                      | 2 Transactions                |                                  |
| 49     | DEPT Total:          |      | 10.59                      | Information Technologies      | 1 Vendors 2 Transactions         |
| 52     | DEPT                 |      |                            | Administration/Personnel Dept |                                  |
| 89991  | Bremer Bank          |      |                            |                               |                                  |
|        | 01-052-000-0000-6405 |      | 6.52                       | Warr Nbr 788 09/13/2012       | Office & Computer Supplies       |
| 89991  | Bremer Bank          |      | 6.52                       | 1 Transactions                |                                  |
| 52     | DEPT Total:          |      | 6.52                       | Administration/Personnel Dept | 1 Vendors 1 Transactions         |
| 90     | DEPT                 |      |                            | Attorney                      |                                  |
| 89991  | Bremer Bank          |      |                            |                               |                                  |
|        | 01-090-000-0000-5840 |      | 0.64                       | Receipt Nbr 1131 09/04/2012   | Misc Receipts                    |

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|----------------------|----------|--------|-----------------------------------|-------------------------|---|
|            | 01-090-000-0000-5840 |          | 0.64   | Receipt Nbr 1132 09/04/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 0.64   | Receipt Nbr 1133 09/04/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 1.29   | Receipt Nbr 1134 09/07/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 1.29   | Receipt Nbr 1136 09/07/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 0.06   | Receipt Nbr 1137 09/10/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 1.29   | Receipt Nbr 1139 09/13/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 1.93   | Receipt Nbr 1140 09/18/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 0.02   | Receipt Nbr 1141 09/18/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 1.93   | Receipt Nbr 1142 09/25/2012       |                         | Misc Receipts                                 |
|            | 01-090-000-0000-5840 |          | 0.64   | Receipt Nbr 1145 09/28/2012       |                         | Misc Receipts                                 |
| 89991      | Bremer Bank          |          | 10.37  |                                   | 11 Transactions         |   |
| 90         | DEPT Total:          |          | 10.37  | Attorney                          | 1 Vendors               | 11 Transactions                               |
| 100        | DEPT                 |          |        | Recorder                          |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |
|            | 01-100-000-0000-6311 |          | 76.15  | Sept.Sales Tax on Copies          |                         | Sales Tax                                     |
|            | 01-100-000-0000-6312 |          | 0.15-  | Sept.Sales Tax Adjustment         |                         | Sales Tax Adjustment                          |
| 89991      | Bremer Bank          |          | 76.00  |                                   | 2 Transactions          |   |
| 100        | DEPT Total:          |          | 76.00  | Recorder                          | 1 Vendors               | 2 Transactions                                |
| 111        | DEPT                 |          |        | Buildings                         |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |
|            | 01-111-000-0000-6605 |          | 73.55  | Warr Nbr 41632 09/14/2012         |                         | Building & Structures                         |
| 89991      | Bremer Bank          |          | 73.55  |                                   | 1 Transactions          |   |
| 111        | DEPT Total:          |          | 73.55  | Buildings                         | 1 Vendors               | 1 Transactions                                |
| 122        | DEPT                 |          |        | Planning & Zoning                 |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |
|            | 01-122-000-0000-6800 |          | 16.42  | Warr Nbr 41582 09/14/2012         |                         | Misc. Promotional                             |
| 89991      | Bremer Bank          |          | 16.42  |                                   | 1 Transactions          |   |
| 122        | DEPT Total:          |          | 16.42  | Planning & Zoning                 | 1 Vendors               | 1 Transactions                                |
| 200        | DEPT                 |          |        | Enforcement                       |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No. | Name        | Account/Formula      | Rpt Accr | Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|-------------|----------------------|----------|--------|--------------------------------------|----------------------------|--|
|            |             | 01-200-000-0000-6231 |          | 11.57  | Warr Nbr 41603 09/14/2012            |                            | Services & Labor (Incl Contracts)                |
|            |             | 01-200-000-0000-6405 |          | 1.44   | Warr Nbr 792 09/28/2012              |                            | Office Supplies                                  |
|            |             | 01-200-000-0000-6409 |          | 1.22   | Warr Nbr 41776 09/28/2012            |                            | Deputy Supplies                                  |
|            |             | 01-200-000-0000-6409 |          | 1.92   | Warr Nbr 41776 09/28/2012            |                            | Deputy Supplies                                  |
|            |             | 01-200-000-0000-6409 |          | 0.87   | Warr Nbr 41776 09/28/2012            |                            | Deputy Supplies                                  |
|            |             | 01-200-000-0000-6409 |          | 1.37   | Warr Nbr 41776 09/28/2012            |                            | Deputy Supplies                                  |
|            |             | 01-200-000-0000-6409 |          | 4.81   | Warr Nbr 41660 09/28/2012            |                            | Deputy Supplies                                  |
| 89991      | Bremer Bank |                      |          | 23.20  |                                      | 7 Transactions             |  |
| 200        | DEPT Total: |                      |          | 23.20  | Enforcement                          | 1 Vendors                  | 7 Transactions                                   |
| 252        | DEPT        |                      |          |        | Corrections                          |                            |  |
| 89991      | Bremer Bank |                      |          |        |                                      |                            |  |
|            |             | 01-252-000-0000-6590 |          | 1.38   | Warr Nbr 788 09/13/2012              |                            | Repair & Maintenance Supplies                    |
|            |             | 01-252-252-0000-5872 |          | 218.52 | Receipt Nbr 2050 09/19/2012          |                            | Phone Card Prisoner Welfare(Taxable)             |
|            |             | 01-252-252-0000-5885 |          | 13.04  | Receipt Nbr 2046 09/12/2012          |                            | Commissary Sales Taxable                         |
|            |             | 01-252-252-0000-5885 |          | 14.35  | Receipt Nbr 2050 09/19/2012          |                            | Commissary Sales Taxable                         |
| 89991      | Bremer Bank |                      |          | 247.29 |                                      | 4 Transactions             |  |
| 252        | DEPT Total: |                      |          | 247.29 | Corrections                          | 1 Vendors                  | 4 Transactions                                   |
| 280        | DEPT        |                      |          |        | Emergency Management                 |                            |  |
| 89991      | Bremer Bank |                      |          |        |                                      |                            |  |
|            |             | 01-280-000-0000-6231 |          | 19.83  | Warr Nbr 41545 09/14/2012            |                            | Services, Labor, Etc                             |
| 89991      | Bremer Bank |                      |          | 19.83  |                                      | 1 Transactions             |  |
| 280        | DEPT Total: |                      |          | 19.83  | Emergency Management                 | 1 Vendors                  | 1 Transactions                                   |
| 390        | DEPT        |                      |          |        | Environmental Health (FBL)           |                            |  |
| 89991      | Bremer Bank |                      |          |        |                                      |                            |  |
|            |             | 01-390-000-0000-6405 |          | 1.48   | Warr Nbr 788 09/13/2012              |                            | Office, Film, And Field Supplies                 |
|            |             | 01-390-000-0000-6405 |          | 2.57   | Warr Nbr 792 09/28/2012              |                            | Office, Film, And Field Supplies                 |
| 89991      | Bremer Bank |                      |          | 4.05   |                                      | 2 Transactions             |  |
| 390        | DEPT Total: |                      |          | 4.05   | Environmental Health (FBL)           | 1 Vendors                  | 2 Transactions                                   |
| 391        | DEPT        |                      |          |        | Solid Waste                          |                            |  |
| 89991      | Bremer Bank |                      |          |        |                                      |                            |  |



# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor Name          | Rpt  | Warrant Description | Invoice #                   | Account/Formula Description |
|----------------------|------|---------------------|-----------------------------|-----------------------------|
| No. Account/Formula  | Accr | Amount              | Service Dates               | On Behalf of Name           |
|                      |      |                     | Paid On Bhf #               |                             |
| 01-391-000-0000-6800 |      | 47.43               | Warr Nbr 792 09/28/2012     | Miscellaneous(Promotional)  |
| 89991 Bremer Bank    |      | 47.43               | 1 Transactions              |                             |
| 391 DEPT Total:      |      | 47.43               | Solid Waste                 | 1 Vendors 1 Transactions    |
| 392 DEPT             |      |                     | Water Wells                 |                             |
| 89991 Bremer Bank    |      |                     |                             |                             |
| 01-392-000-0000-6405 |      | 12.71               | Warr Nbr 41615 09/14/2012   | Office & Film Supplies      |
| 01-392-000-0000-6405 |      | 8.46                | Warr Nbr 41621 09/14/2012   | Office & Film Supplies      |
| 01-392-000-0000-6405 |      | 8.46                | Warr Nbr 41621 09/14/2012   | Office & Film Supplies      |
| 01-392-000-0000-6405 |      | 16.91               | Warr Nbr 41621 09/14/2012   | Office & Film Supplies      |
| 89991 Bremer Bank    |      | 46.54               | 4 Transactions              |                             |
| 392 DEPT Total:      |      | 46.54               | Water Wells                 | 1 Vendors 4 Transactions    |
| 520 DEPT             |      |                     | Parks                       |                             |
| 89991 Bremer Bank    |      |                     |                             |                             |
| 01-520-000-0000-5510 |      | 3.09                | Receipt Nbr 944 09/05/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 1.54                | Receipt Nbr 944 09/05/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 1.54                | Receipt Nbr 952 09/07/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 0.96                | Receipt Nbr 960 09/11/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 3.86                | Receipt Nbr 961 09/11/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 0.77                | Receipt Nbr 961 09/11/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 21.61               | Receipt Nbr 962 09/11/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 2.83                | Receipt Nbr 962 09/11/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 12.87               | Receipt Nbr 962 09/11/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 12.48               | Receipt Nbr 962 09/11/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 14.67               | Receipt Nbr 962 09/11/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 1.93                | Receipt Nbr 964 09/19/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 1.54                | Receipt Nbr 964 09/19/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 1.54                | Receipt Nbr 965 09/19/2012  | Co Parks Campground Fees    |
| 01-520-000-0000-5510 |      | 1.00-               | Sales Tax on camping refund | Co Parks Campground Fees    |
| 89991 Bremer Bank    |      | 80.23               | 15 Transactions             |                             |
| 520 DEPT Total:      |      | 80.23               | Parks                       | 1 Vendors 15 Transactions   |
| 1 Fund Total:        |      | 695.48              | General Fund                | 86 Transactions             |

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor | Name                 | Rpt  | Warrant Description | Invoice #                   | Account/Formula Description |
|--------|----------------------|------|---------------------|-----------------------------|-----------------------------|
| No.    | Account/Formula      | Accr | Service Dates       | Paid On Bhf #               | On Behalf of Name           |
| 0      | DEPT                 |      | Undesignated        |                             |                             |
| 89991  | Bremer Bank          |      |                     |                             |                             |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1422 09/07/2012 | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1424 09/13/2012 | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1425 09/13/2012 | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1426 09/13/2012 | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 9.65                | Receipt Nbr 642 09/14/2012  | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 3.86                | Receipt Nbr 642 09/14/2012  | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 6.43                | Receipt Nbr 642 09/14/2012  | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 0.39                | Receipt Nbr 642 09/14/2012  | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1429 09/19/2012 | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 5.79                | Receipt Nbr 644 09/20/2012  | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1430 09/21/2012 | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1431 09/21/2012 | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 645 09/24/2012  | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1432 09/26/2012 | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 646 09/28/2012  | Charges-Individuals         |
|        | 03-000-000-0000-5855 |      | 1.93                | Receipt Nbr 1085 09/28/2012 | Charges-Individuals         |
| 89991  | Bremer Bank          |      | 47.35               | 16 Transactions             |                             |
| 0      | DEPT Total:          |      | 47.35               | Undesignated                | 1 Vendors 16 Transactions   |
| 303    | DEPT                 |      |                     | R&B Highway Maintenance     |                             |
| 8410   | Bremer Bank          |      |                     |                             |                             |
|        | 03-303-000-0000-6513 |      | 1,233.77            | September Diesel Tax        | Motor Fuel & Lubricants     |
| 8410   | Bremer Bank          |      | 1,233.77            | 1 Transactions              |                             |
| 89991  | Bremer Bank          |      |                     |                             |                             |
|        | 03-303-000-0000-6513 |      | 764.00              | September Sales & Use Tax   | Motor Fuel & Lubricants     |
| 89991  | Bremer Bank          |      | 1,997.77            | 1 Transactions              |                             |
| 303    | DEPT Total:          |      | 1,997.77            | R&B Highway Maintenance     | 2 Vendors 2 Transactions    |
| 308    | DEPT                 |      |                     | R&B Equipment & Facilities  |                             |
| 89991  | Bremer Bank          |      |                     |                             |                             |
|        | 03-308-000-0000-6600 |      | 39.81               | Warr Nbr 41704 09/28/2012   | Capital Outlay-Facilities   |
| 89991  | Bremer Bank          |      | 39.81               | 1 Transactions              |                             |

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# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

|     | <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|-----|----------------------------|-------------|----------------------------|----------------------|------------------------------------|
|     | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 308 | DEPT Total:                |             | R&B Equipment & Facilities | 1 Vendors            | 1 Transactions                     |
| 3   | Fund Total:                |             | Road & Bridge              |                      | 19 Transactions                    |

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5 Health & Human Services

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| Vendor | Name                 | Rpt  | Warrant Description      | Invoice #                   | Account/Formula Description      |
|--------|----------------------|------|--------------------------|-----------------------------|----------------------------------|
| No.    | Account/Formula      | Accr | Service Dates            | Paid On Bhf #               | On Behalf of Name                |
| 400    | DEPT                 |      | Public Health Department |                             |                                  |
| 89991  | Bremer Bank          |      |                          |                             |                                  |
|        | 05-400-440-0410-6405 |      | Warr Nbr 792 09/28/2012  |                             | Supplies-Computer/Office/Meeting |
|        | 89991                |      | 17.05                    |                             |                                  |
|        | Bremer Bank          |      | 17.05                    | 1 Transactions              |                                  |
| 400    | DEPT Total:          |      | 17.05                    | Public Health Department    | 1 Vendors 1 Transactions         |
| 420    | DEPT                 |      | Income Maintenance       |                             |                                  |
| 89991  | Bremer Bank          |      |                          |                             |                                  |
|        | 05-420-600-0000-5832 |      | 0.35                     | Receipt Nbr 1896 09/17/2012 | Misc Recoveries                  |
|        | 89991                |      | 0.35                     | 1 Transactions              |                                  |
| 420    | DEPT Total:          |      | 0.35                     | Income Maintenance          | 1 Vendors 1 Transactions         |
| 5      | Fund Total:          |      | 17.40                    | Health & Human Services     | 2 Transactions                   |

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula | Rpt<br>Accr | Amount    | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|-------------------------|-------------|-----------|--------------------------------------|----------------------------|--|
| 0          | DEPT                    |             |           | Undesignated                         |                            |  |
| 4580       | Mn Dept Of Finance      |             |           |                                      |                            |  |
|            | 09-000-000-0000-2022    |             | 92.00     | September Birth                      |                            | Birth/Death Surcharges                           |
|            | 09-000-000-0000-2022    |             | 576.00    | September Death                      |                            | Birth/Death Surcharges                           |
|            | 09-000-000-0000-2024    |             | 69.00     | September Childrens                  |                            | St Share Of Birth Cert.-Children                 |
|            | 09-000-000-0000-2031    |             | 9.00      | September Torrens                    |                            | Real Estate Assurance (Was 5874 And 627          |
|            | 09-000-000-0000-2031    |             | 7,059.00  | September Tax Forfeit                |                            | Real Estate Assurance (Was 5874 And 627          |
|            | 09-000-000-0000-2036    |             | 5,082.00  | September State General Fund         |                            | Recording Surcharges (Was 5871 & 6281)           |
|            | 09-000-000-0000-2036    |             | 230.00    | Sept.State Gen.Fund Surcharge        |                            | Recording Surcharges (Was 5871 & 6281)           |
| 4580       | Mn Dept Of Finance      |             | 13,117.00 |                                      | 7 Transactions             |  |
| 3375       | Mn Dept Of Health       |             |           |                                      |                            |  |
|            | 09-000-000-0000-2027    |             | 892.50    | September State Well                 |                            | State Well Cert Fees (Was 5097 & 6203)           |
| 3375       | Mn Dept Of Health       |             | 892.50    |                                      | 1 Transactions             |  |
| 0          | DEPT Total:             |             | 14,009.50 | Undesignated                         | 2 Vendors                  | 8 Transactions                                   |
| 9          | Fund Total:             |             | 14,009.50 | State                                |                            | 8 Transactions                                   |

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 10 Trust

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|----------------------|----------|--------|-----------------------------------|-------------------------|---|
| 921        | DEPT                 |          |        | Co. Development                   |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |
|            | 10-921-000-0000-6405 |          | 4.50   | Warr Nbr 41777 09/28/2012         |                         | Office Supplies                               |
| 89991      | Bremer Bank          |          | 4.50   |                                   | 1 Transactions          |   |
| 921        | DEPT Total:          |          | 4.50   | Co. Development                   | 1 Vendors               | 1 Transactions                                |
| 923        | DEPT                 |          |        | Forfeited Tax Sales               |                         |   |
| 89991      | Bremer Bank          |          |        |                                   |                         |   |
|            | 10-923-000-0000-6311 |          | 24.77  | Sept. SalesTax gravel/maps        |                         | Sales Tax                                     |
| 89991      | Bremer Bank          |          | 24.77  |                                   | 1 Transactions          |   |
| 923        | DEPT Total:          |          | 24.77  | Forfeited Tax Sales               | 1 Vendors               | 1 Transactions                                |
| 10         | Fund Total:          |          | 29.27  | Trust                             |                         | 2 Transactions                                |

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 11 Forest Development

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor | Name                 | Rpt  | Warrant Description | Invoice #                  | Account/Formula Description |
|--------|----------------------|------|---------------------|----------------------------|-----------------------------|
| No.    | Account/Formula      | Accr | Service Dates       | Paid On Bhf #              | On Behalf of Name           |
| 925    | DEPT                 |      | Reforestation       |                            |                             |
| 89991  | Bremer Bank          |      |                     |                            |                             |
|        | 11-925-000-0000-6620 |      | 552.70              | Warr Nbr 41527 09/14/2012  | Auto, Trailers, Snowmobiles |
|        | 11-925-000-0000-6312 |      | 0.23                | Sept. Sales Tax Adjustment | Sales Tax Adjustment        |
| 89991  | Bremer Bank          |      | 552.93              | 2 Transactions             |                             |
| 925    | DEPT Total:          |      | 552.93              | Reforestation              | 1 Vendors 2 Transactions    |
| 11     | Fund Total:          |      | 552.93              | Forest Development         | 2 Transactions              |

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 19 Long Lake Conservation C

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor Name          | Rpt  | Warrant Description | Invoice #      | Account/Formula Description |
|----------------------|------|---------------------|----------------|-----------------------------|
| No. Account/Formula  | Accr | Service Dates       | Paid On Bhf #  | On Behalf of Name           |
|                      |      | Amount              |                |                             |
| 521 DEPT             |      |                     |                |                             |
| 89991 Bremer Bank    |      |                     |                |                             |
| 19-521-000-0000-5885 |      | 18.76               |                | Commissary Sales Taxable    |
| 89991 Bremer Bank    |      | 18.76               | 1 Transactions |                             |
| 521 DEPT Total:      |      | 18.76               | 1 Vendors      | 1 Transactions              |
| 19 Fund Total:       |      | 18.76               |                | 1 Transactions              |
| Final Total:         |      | 17,408.27           | 29 Vendors     | 120 Transactions            |



# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 695.48        | General Fund                  |                    |
|               | 3           | 2,084.93      | Road & Bridge                 |                    |
|               | 5           | 17.40         | Health & Human Services       |                    |
|               | 9           | 14,009.50     | State                         |                    |
|               | 10          | 29.27         | Trust                         |                    |
|               | 11          | 552.93        | Forest Development            |                    |
|               | 19          | 18.76         | Long Lake Conservation Center |                    |
|               | All Funds   | 17,408.27     | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

| Vendor No. | Name<br>Account/Formula        | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--------------------------------|-------------|--------|--------------------------------------|----------------------------|--|
| 1          | DEPT                           |             |        | Commissioners                        |                            |  |
| 86222      | Aitkin Independent Age         |             |        |                                      |                            |  |
|            | 01-001-000-0000-6230           |             | 33.75  | Synopsis 8/14                        | 1479                       | Printing, Publishing & Adv                       |
|            | 01-001-000-0000-6230           |             | 54.37  | Synopsis 7/24                        | 1479                       | Printing, Publishing & Adv                       |
|            | 01-001-000-0000-6230           |             | 58.12  | Synopsis 8/28                        | 1479                       | Printing, Publishing & Adv                       |
|            | 01-001-000-0000-6230           |             | 45.00  | Synopsis 9/4                         | 1479                       | Printing, Publishing & Adv                       |
| 86222      | Aitkin Independent Age         |             | 191.24 | 4 Transactions                       |                            |  |
| 248        | Association Of Mn Counties     |             |        |                                      |                            |  |
|            | 01-001-000-0000-6241           |             | 75.00  | Policy Committee Mtg-Westerlun       | 35124                      | Registration Fee                                 |
|            | 01-001-000-0000-6241           |             | 75.00  | Policy Committee Mtg-Napstad         | 35124                      | Registration Fee                                 |
|            | 01-001-000-0000-6241           |             | 75.00  | Policy Committee Mtg-Marcotte        | 35124                      | Registration Fee                                 |
| 248        | Association Of Mn Counties     |             | 225.00 | 3 Transactions                       |                            |  |
| 8175       | Centurylink                    |             |        |                                      |                            |  |
|            | 01-001-000-0000-6250           |             | 7.31   | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink                    |             | 7.31   | 1 Transactions                       |                            |  |
| 4641       | Holiday Credit Office          |             |        |                                      |                            |  |
|            | 01-001-000-0000-6511           |             | 52.42  | GAS                                  | 1400000135216              | Gas And Oil                                      |
| 4641       | Holiday Credit Office          |             | 52.42  | 1 Transactions                       |                            |  |
| 6097       | Verizon Wireless               |             |        |                                      |                            |  |
|            | 01-001-000-0000-6250           |             | 33.07  | CELL PHONE CHARGES                   | 286287802                  | Telephone  |
|            | 01-001-000-0000-6250           |             | 48.57  | iPad monthly access charge           | 786663881                  | Telephone  |
| 6097       | Verizon Wireless               |             | 81.64  | 2 Transactions                       |                            |  |
| 1          | DEPT Total:                    |             | 557.61 | Commissioners                        | 5 Vendors                  | 11 Transactions                                  |
| 12         | DEPT                           |             |        | Court Administration                 |                            |  |
| 8175       | Centurylink                    |             |        |                                      |                            |  |
|            | 01-012-000-0000-6250           |             | 116.96 | LOCAL PHONE-Q3                       | 313645966                  | Telephone  |
| 8175       | Centurylink                    |             | 116.96 | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc |             |        |                                      |                            |  |
|            | 01-012-000-0000-6250           |             | 55.87  | LD Phone Q3                          | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc |             | 55.87  | 1 Transactions                       |                            |  |
| 10138      | Frey Law Offices, Ltd          |             |        |                                      |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                          | Rpt  | Warrant Description     | Invoice #                      | Account/Formula Description     |
|--------------------------------------|------|-------------------------|--------------------------------|---------------------------------|
| No. Account/Formula                  | Accr | Amount Service Dates    | Paid On Bhf #                  | On Behalf of Name               |
| 01-012-000-0000-6232                 |      | 22.50 FEES-01FA-10-986  | 903                            | Attorney Services               |
| 01-012-000-0000-6232                 |      | 120.00 FEES 01FX-06-690 | 904                            | Attorney Services               |
| 01-012-000-0000-6232                 |      | 480.00 FEES-01FA-12-797 | 905                            | Attorney Services               |
| 01-012-000-0000-6232                 |      | 33.30 COSTS-01FA-12-797 | 905                            | Attorney Services               |
| 01-012-000-0000-6232                 |      | 33.30 COSTS-01FA-12-848 | 906                            | Attorney Services               |
| 01-012-000-0000-6232                 |      | 330.00 FEES-01FA-12-848 | 906                            | Attorney Services               |
| 10138 Frey Law Offices, Ltd          |      | 1,019.10                |                                | 6 Transactions                  |
| 2810 Larson/Shari S                  |      |                         |                                |                                 |
| 01-012-000-0000-6232                 |      | 131.25 FEES             | 01F408583                      | Attorney Services               |
| 01-012-000-0000-6232                 |      | 12.50 FEES              | 01F596139                      | Attorney Services               |
| 01-012-000-0000-6232                 |      | 456.25 FEES             | 01FA12797                      | Attorney Services               |
| 01-012-000-0000-6232                 |      | 31.08 COSTS             | 01FA12797                      | Attorney Services               |
| 01-012-000-0000-6232                 |      | 181.25 FEES             | 01FX03-000206                  | Attorney Services               |
| 01-012-000-0000-6232                 |      | 31.08 COSTS             | 01FX03-000206                  | Attorney Services               |
| 01-012-000-0000-6232                 |      | 75.00 FEES              | 01JV12427                      | Attorney Services               |
| 01-012-000-0000-6232                 |      | 37.50 FEES              | 01JV12779                      | Attorney Services               |
| 01-012-000-0000-6232                 |      | 18.75 FEES              | 01PO94660                      | Attorney Services               |
| 01-012-000-0000-6232                 |      | 56.25 FEES              | 01PR12507                      | Attorney Services               |
| 01-012-000-0000-6232                 |      | 25.00 FEES              | P1-04-296                      | Attorney Services               |
| 2810 Larson/Shari S                  |      | 1,055.91                |                                | 11 Transactions                 |
| 12 DEPT Total:                       |      | 2,247.84                | Court Administration           | 4 Vendors 19 Transactions       |
| 40 DEPT                              |      |                         | Auditor                        |                                 |
| 86222 Aitkin Independent Age         |      |                         |                                |                                 |
| 01-040-000-0000-6230                 |      | 90.00                   | Lake Improv.District Hearing   | 1014 Printing, Publishing & Adv |
| 01-040-000-0000-6230                 |      | 30.00                   | Notice of Stay-Lake Impr.Distr | 1014 Printing, Publishing & Adv |
| 01-040-021-0000-6230                 |      | 32.00                   | Ser/Dir                        | 1014 Printing, Publishing & Adv |
| 86222 Aitkin Independent Age         |      | 152.00                  |                                | 3 Transactions                  |
| 8175 Centurylink                     |      |                         |                                |                                 |
| 01-040-000-0000-6250                 |      | 51.17                   | LOCAL PHONE                    | 313645966 Telephone             |
| 01-040-021-0000-6250                 |      | 298.31                  | LOCAL PHONE                    | 314154028 License Center-Phone  |
| 8175 Centurylink                     |      | 349.48                  |                                | 2 Transactions                  |
| 10185 Centurylink Communications Inc |      |                         |                                |                                 |
| 01-040-000-0000-6250                 |      | 20.08                   | LD Phone                       | 320146217 Telephone             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates                | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|------|---------------|---|----------------------------|--|
| 10185      | Centurylink Communications Inc                         |      | 20.08         |   | 1 Transactions             |  |
| 2214       | Holder/Maryann<br>01-040-021-0000-6301                 |      | 750.00        | NOVEMBER RENT                                       |                            | Rentals  |
| 2214       | Holder/Maryann   |      | 750.00        |   | 1 Transactions             |  |
| 2778       | Landgren/Pamela J<br>01-040-021-0000-6330              |      | 58.24         | MILEAGE-TRAINING                                    | 128@.455                   | Transportation/Travel/Parking (Own Aut           |
| 2778       | Landgren/Pamela J                                      |      | 58.24         |   | 1 Transactions             |  |
| 86235      | Office Shop Inc/The<br>01-040-021-0000-6405            |      | 4.25          | (2) 17x24 Red Desk Pads                             | 261672-0                   | Office & Computer Supplies                       |
|            | 01-040-021-0000-6405                                   |      | 14.95         | (1) Calendar Refill                                 | 261679-0                   | Office & Computer Supplies                       |
|            | 01-040-000-0000-6405                                   |      | 6.36          | Correction Fluid                                    | 261757-0                   | Office & Computer Supplies                       |
| 86235      | Office Shop Inc/The                                    |      | 25.56         |   | 3 Transactions             |  |
| 4233       | S & T Office Products Inc<br>01-040-000-0000-6405      |      | 3.21          | (6) Boxes staples                                   | 01PK6933                   | Office & Computer Supplies                       |
| 4233       | S & T Office Products Inc                              |      | 3.21          |   | 1 Transactions             |  |
| 40         | DEPT Total:  |      | 1,358.57      | Auditor   | 7 Vendors                  | 12 Transactions                                  |
| 41         | DEPT   |      |               | Internal Audit                                      |                            |  |
| 3358       | Minnesota State Auditor<br>01-041-000-0000-6231        |      | 10,569.43     | Services-Yr ended 12/31/11<br>08/01/2012 08/28/2012 | 62855                      | Services, Labor, Etc                             |
| 3358       | Minnesota State Auditor                                |      | 10,569.43     |   | 1 Transactions             |  |
| 41         | DEPT Total:  |      | 10,569.43     | Internal Audit                                      | 1 Vendors                  | 1 Transactions                                   |
| 42         | DEPT   |      |               | Treasurer   |                            |  |
| 8175       | Centurylink<br>01-042-000-0000-6250                    |      | 29.24         | LOCAL PHONE   | 313645966                  | Telephone  |
| 8175       | Centurylink  |      | 29.24         |   | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-042-000-0000-6250 |      | 5.88          | LD Phone  | 320146217                  | Telephone  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|------|---------------|--------------------------------------|----------------------------|--|
| 10185      | Centurylink Communications Inc                         |      | 5.88          |                                      | 1 Transactions             |  |
| 42         | DEPT Total:  |      | 35.12         | Treasurer                            | 2 Vendors                  | 2 Transactions                                   |
| 43         | DEPT   |      |               | Assessor                             |                            |  |
| 783        | Canon Financial Services, Inc<br>01-043-000-0000-6231  |      | 182.87        | Copier Contract-021                  | 12190548                   | Services, Labor, Contracts                       |
|            | 01-043-000-0000-6231                                   |      | 12.83         | Accessories/Print Kit                | 12190550                   | Services, Labor, Contracts                       |
| 783        | Canon Financial Services, Inc                          |      | 195.70        |                                      | 2 Transactions             |  |
| 8175       | Centurylink<br>01-043-000-0000-6250                    |      | 80.41         | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink  |      | 80.41         |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-043-000-0000-6250 |      | 22.65         | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |      | 22.65         |                                      | 1 Transactions             |  |
| 1570       | Erickson Oil Products Inc<br>01-043-000-0000-6511      |      | 623.18        | SEPTEMBER FUEL                       | 11347                      | Gas And Oil                                      |
| 1570       | Erickson Oil Products Inc                              |      | 623.18        |                                      | 1 Transactions             |  |
| 86235      | Office Shop Inc/The<br>01-043-000-0000-6405            |      | 386.59        | COPIES                               | 261450-0                   | Office, Film & Computer Supplies                 |
| 86235      | Office Shop Inc/The                                    |      | 386.59        |                                      | 1 Transactions             |  |
| 6097       | Verizon Wireless<br>01-043-000-0000-6250               |      | 224.32        | Monthly cell phone bill              | 680690882                  | Telephone  |
| 6097       | Verizon Wireless                                       |      | 224.32        |                                      | 1 Transactions             |  |
| 43         | DEPT Total:  |      | 1,532.85      | Assessor                             | 6 Vendors                  | 7 Transactions                                   |
| 44         | DEPT   |      |               | Central Services                     |                            |  |
| 10185      | Centurylink Communications Inc<br>01-044-000-0000-6250 |      | 4.38          | LD Phone                             | 320146217                  | Telephone  |
|            | 01-044-000-0000-6250                                   |      | 0.39          | TOLL FREE PHONE CHARGES              | 320295974                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |      | 4.77          |                                      | 2 Transactions             |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                 | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|------|---------------|--------------------------------------|----------------------------|--|
| 3336       | Office Of Enterprise Technology<br>01-044-000-0000-6231 |      | 1,300.00      | SEPTEMBER USAGE                      | 12090326                   | Services, Labor, Contracts                       |
| 3336       | Office Of Enterprise Technology                         |      | 1,300.00      | 1 Transactions                       |                            |  |
| 44         | DEPT Total:   |      | 1,304.77      | Central Services                     | 2 Vendors                  | 3 Transactions                                   |
| 45         | DEPT  |      |               | Motor Pool                           |                            |  |
| 10185      | Centurylink Communications Inc<br>01-045-000-0000-6250  |      | 0.11          | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                          |      | 0.11          | 1 Transactions                       |                            |  |
| 4070       | Riley Auto Supply<br>01-045-000-0000-6302               |      | 3.09          | Fuel Cleaner # 35 Sable              | 528946                     | Car Maintenance                                  |
|            | 01-045-000-0000-6302                                    |      | 13.87         | Wiper Blades # 36 Saturn             | 528946                     | Car Maintenance                                  |
| 4070       | Riley Auto Supply                                       |      | 16.96         | 2 Transactions                       |                            |  |
| 45         | DEPT Total:   |      | 17.07         | Motor Pool                           | 2 Vendors                  | 3 Transactions                                   |
| 49         | DEPT  |      |               | Information Technologies             |                            |  |
| 8175       | Centurylink<br>01-049-000-0000-6250                     |      | 36.55         | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink   |      | 36.55         | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>01-049-000-0000-6250  |      | 9.40          | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                          |      | 9.40          | 1 Transactions                       |                            |  |
| 4233       | S & T Office Products Inc<br>01-049-000-0000-6405       |      | 26.79         | CALENDARS                            | 01PK6932                   | Office Supplies (Non Computer)                   |
| 4233       | S & T Office Products Inc                               |      | 26.79         | 1 Transactions                       |                            |  |
| 11158      | Solarwinds Inc<br>01-049-000-0000-6231                  |      | 395.00        | MAINTENANCE RENEWAL                  | 93579                      | Programming, Services, Contracts                 |
| 11158      | Solarwinds Inc  |      | 395.00        | 1 Transactions                       |                            |  |
| 6097       | Verizon Wireless<br>01-049-000-0000-6231                |      | 26.02         | October Billing                      | 386695110                  | Programming, Services, Contracts                 |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula                                   | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|----------|--------|-----------------------------------|-------------------------|---|
| 6097       | Verizon Wireless                                       |          | 26.02  |                                   | 1 Transactions          |   |
| 49         | DEPT Total:  |          | 493.76 | Information Technologies          | 5 Vendors               | 5 Transactions                                |
| 52         | DEPT   |          |        | Administration/Personnel Dept     |                         |   |
| 8175       | Centurylink<br>01-052-000-0000-6250                    |          | 43.86  | LOCAL PHONE                       | 313645966               | Telephone                                     |
| 8175       | Centurylink  |          | 43.86  |                                   | 1 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-052-000-0000-6250 |          | 38.35  | LD Phone                          | 320146217               | Telephone                                     |
| 10185      | Centurylink Communications Inc                         |          | 38.35  |                                   | 1 Transactions          |   |
| 4641       | Holiday Credit Office<br>01-052-000-0000-6511          |          | 29.70  | GAS                               | 1400000135194           | Gas And Oil                                   |
| 4641       | Holiday Credit Office                                  |          | 29.70  |                                   | 1 Transactions          |   |
| 6097       | Verizon Wireless<br>01-052-000-0000-6250               |          | 50.63  | CELL PHONE CHARGES                | 286287802               | Telephone                                     |
|            | 01-052-000-0000-6250                                   |          | 26.04  | iPad monthly access charge        | 786663881               | Telephone                                     |
| 6097       | Verizon Wireless                                       |          | 76.67  |                                   | 2 Transactions          |   |
| 52         | DEPT Total:  |          | 188.58 | Administration/Personnel Dept     | 4 Vendors               | 5 Transactions                                |
| 60         | DEPT   |          |        | Elections                         |                         |   |
| 86222      | Aitkin Independent Age<br>01-060-000-0000-6230         |          | 292.50 | Mail Ballot Procedures            | 1014                    | Printing, Publishing & Adv                    |
|            | 01-060-000-0000-6230                                   |          | 56.25  | Absentee Ballot Notice            | 1014                    | Printing, Publishing & Adv                    |
| 86222      | Aitkin Independent Age                                 |          | 348.75 |                                   | 2 Transactions          |   |
| 86235      | Office Shop Inc/The<br>01-060-000-0000-6405            |          | 1.22   | (1) Ream Beige paper              | 261757-0                | Office & Computer Supplies                    |
|            | 01-060-000-0000-6405                                   |          | 1.60   | Letter opener for Elections       | 261757-0                | Office & Computer Supplies                    |
|            | 01-060-000-0000-6405                                   |          | 10.87  | (300) Sticker badges for EJ's     | 261757-0                | Office & Computer Supplies                    |
|            | 01-060-000-0000-6405                                   |          | 2.12   | (2) clipboards for AB voting      | 261757-0                | Office & Computer Supplies                    |
|            | 01-060-000-0000-6405                                   |          | 12.81  | (1) REAM PINK PAPER               | 922775-0                | Office & Computer Supplies                    |
|            | 01-060-000-0000-6405                                   |          | 52.99  | (2) BOXES DYMO LABELS             | 922775-0                | Office & Computer Supplies                    |



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                   | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 86235      | Office Shop Inc/The                                       |             | 81.61    |                                      | 6 Transactions             |  |
| 6098       | Synergy Graphics Inc<br>01-060-000-0000-6406              |             | 175.41   | 550 Add'l Election Ballots           | 67710                      | Ballots & Programming                            |
|            | 01-060-000-0000-6406                                      |             | 433.13   | 1,400 Add'l Election Ballots         | 67792                      | Ballots & Programming                            |
| 6098       | Synergy Graphics Inc                                      |             | 608.54   |                                      | 2 Transactions             |  |
| 60         | DEPT Total:   |             | 1,038.90 | Elections                            | 3 Vendors                  | 10 Transactions                                  |
| 90         | DEPT  |             |          | Attorney                             |                            |  |
| 8175       | Centurylink<br>01-090-000-0000-6250                       |             | 65.79    | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink   |             | 65.79    |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-090-000-0000-6250    |             | 48.72    | LD Phone                             | 320146217                  | Telephone  |
|            | 01-090-000-0000-6250                                      |             | 3.10     | TOLL FREE PHONE CHARGES              | 320295974                  | Telephone  |
| 10185      | Centurylink Communications Inc                            |             | 51.82    |                                      | 2 Transactions             |  |
| 10855      | Culligan<br>01-090-000-0000-5612                          |             | 26.00    | monthly water supply                 | 150X00586503               | Drug & Forfeiture Ms387.213                      |
| 10855      | Culligan  |             | 26.00    |                                      | 1 Transactions             |  |
| 2140       | Hennepin County Sheriff's Office<br>01-090-000-0000-6234  |             | 70.00    | SUBPOENA 01CR12318                   | 47366                      | Co Sheriff Services                              |
| 2140       | Hennepin County Sheriff's Office                          |             | 70.00    |                                      | 1 Transactions             |  |
| 5892       | McGregor Printing & Graphics, Inc<br>01-090-000-0000-6405 |             | 203.06   | 2,000 REGULAR ENVELOPES              | 13587                      | Office & Computer Supplies                       |
| 5892       | McGregor Printing & Graphics, Inc                         |             | 203.06   |                                      | 1 Transactions             |  |
| 3150       | Mille Lacs Co Sheriff<br>01-090-000-0000-6234             |             | 30.00    | subpoena 01CR11169                   | 4402                       | Co Sheriff Services                              |
| 3150       | Mille Lacs Co Sheriff                                     |             | 30.00    |                                      | 1 Transactions             |  |
| 3273       | Mn Co Attorneys Assn<br>01-090-000-0000-6208              |             | 50.00    | Legal Training-M.Motherway           | 18135410                   | Training/Education                               |
|            | 01-090-000-0000-6208                                      |             | 50.00    | Legal Training-S.Beauchem            | 18135410                   | Training/Education                               |
|            | 01-090-000-0000-6208                                      |             | 20.00    | 2012 District Mtg-James Ratz         | 18136130                   | Training/Education                               |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                    | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates           | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--|----------------------------|--|
| 3273       | Mn Co Attorneys Assn                                       |             | 120.00   |  | 3 Transactions             |  |
| 86235      | Office Shop Inc/The<br>01-090-000-0000-6625                |             | 18.12    | SCS ID Notary Die                              | 261437-0                   | Office Equipment                                 |
|            | 01-090-000-0000-6625                                       |             | 12.17    | Appointment Book                               | 923145-0                   | Office Equipment                                 |
| 86235      | Office Shop Inc/The  |             | 30.29    |  | 2 Transactions             |  |
| 4036       | Ratz/James<br>01-090-000-0000-6330                         |             | 59.94    | Mileage Reimbursement<br>09/20/2012 09/20/2012 | 108@.555                   | Transportation & Travel & Parking                |
|            | 01-090-000-0000-6330                                       |             | 33.30    | Mileage Reimbursement<br>10/10/2012 10/10/2012 | 60@.555                    | Transportation & Travel & Parking                |
| 4036       | Ratz/James   |             | 93.24    |  | 2 Transactions             |  |
| 9489       | Redwood Toxicology Laboratory, Inc<br>01-090-000-0000-5612 |             | 12.00    | UA Reimbursement                               | 120917-15738               | Drug & Forfeiture Ms387.213                      |
|            | 01-090-000-0000-5612                                       |             | 12.00    | UA Reimbursement                               | 12095-06373                | Drug & Forfeiture Ms387.213                      |
| 9489       | Redwood Toxicology Laboratory, Inc                         |             | 24.00    |  | 2 Transactions             |  |
| 4260       | St Louis Co Sheriff's Office<br>01-090-000-0000-6234       |             | 46.00    | Subpoena-01CR11920                             | 1205066                    | Co Sheriff Services                              |
| 4260       | St Louis Co Sheriff's Office                               |             | 46.00    |  | 1 Transactions             |  |
| 11949      | Swanson/Sondra<br>01-090-000-0000-6240                     |             | 20.00    | Notary recording fee reimb.                    | 10/05/12                   | Dues & Registration Fee                          |
| 11949      | Swanson/Sondra   |             | 20.00    |  | 1 Transactions             |  |
| 5173       | West Payment Center<br>01-090-000-0000-6406                |             | 1,014.90 | Information Charges<br>09/01/2012 09/30/2012   | 825764998                  | Law Publ. & Subscriptions                        |
|            | 01-090-000-0000-6406                                       |             | 191.57   | Discount Plan Charges<br>09/05/2012 10/04/2012 | 825881674                  | Law Publ. & Subscriptions                        |
| 5173       | West Payment Center  |             | 1,206.47 |  | 2 Transactions             |  |
| 90         | DEPT Total:  |             | 1,986.67 | Attorney                                       | 13 Vendors                 | 20 Transactions                                  |
| 100        | DEPT   |             |          | Recorder                                       |                            |  |
| 8175       | Centurylink<br>01-100-000-0000-6250                        |             | 21.93    | LOCAL PHONE                                    | 313645966                  | Telephone  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                     | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 8175       | Centurylink   |             | 21.93    |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-100-000-0000-6250      |             | 19.66    | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                              |             | 19.66    |                                      | 1 Transactions             |  |
| 100        | DEPT Total:   |             | 41.59    | Recorder                             | 2 Vendors                  | 2 Transactions                                   |
| 110        | DEPT  |             |          | Courthouse Maintenance               |                            |  |
| 8239       | Ameripride Linen & Apparel Services<br>01-110-000-0000-6422 |             | 42.62    | Mop heads & handle                   | 2200302113                 | Janitorial Supplies                              |
| 8239       | Ameripride Linen & Apparel Services                         |             | 42.62    |                                      | 1 Transactions             |  |
| 8175       | Centurylink<br>01-110-000-0000-6250                         |             | 14.62    | LOCAL PHONE                          | 313645966                  | Phone  |
| 8175       | Centurylink   |             | 14.62    |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-110-000-0000-6250      |             | 5.23     | LD Phone                             | 320146217                  | Phone  |
| 10185      | Centurylink Communications Inc                              |             | 5.23     |                                      | 1 Transactions             |  |
| 1491       | Dutch's Electric, Inc<br>01-110-000-0000-6231               |             | 97.50    | electrical floor box-Solien's        | 20189                      | Services, Labor, Contracts                       |
| 1491       | Dutch's Electric, Inc                                       |             | 97.50    |                                      | 1 Transactions             |  |
| 1598       | Ferraras Htg Air Cond & Refrig Inc<br>01-110-000-0000-6590  |             | 199.48   | foam on fan coil unit-Judge's        | 6089                       | Repair & Maintenance                             |
| 1598       | Ferraras Htg Air Cond & Refrig Inc                          |             | 199.48   |                                      | 1 Transactions             |  |
| 2186       | Hillyard Inc - Kansas City<br>01-110-000-0000-6422          |             | 73.70    | Vacuum extension hose                | 600419082                  | Janitorial Supplies                              |
|            | 01-110-000-0000-6422  |             | 1,067.85 | Janitorial Supplies                  | 600419100                  | Janitorial Supplies                              |
| 2186       | Hillyard Inc - Kansas City                                  |             | 1,141.55 |                                      | 2 Transactions             |  |
| 7525       | Hometown Bldg Supply<br>01-110-000-0000-6422                |             | 184.74   | Bldg supplies-Motor Pool garag       | 33920                      | Janitorial Supplies                              |
| 7525       | Hometown Bldg Supply  |             | 184.74   |                                      | 1 Transactions             |  |
| 2644       | Krause Lock & Key   |             |          |                                      |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                           | Rpt      | Warrant Description     | Invoice #     | Account/Formula Description |
|--------|--------------------------------|----------|-------------------------|---------------|-----------------------------|
| No.    | Account/Formula                | Accr     | Service Dates           | Paid On Bhf # | On Behalf of Name           |
|        | 01-110-000-0000-6590           |          | Labor & Service Call    | 75028         | Repair & Maintenance        |
| 2644   | Krause Lock & Key              |          |                         |               |                             |
|        |                                | 205.00   |                         |               |                             |
|        |                                | 205.00   | 1 Transactions          |               |                             |
| 89765  | Minnesota Elevator Service     |          |                         |               |                             |
|        | 01-110-000-0000-6231           |          | October Service Billing | 256703        | Services, Labor, Contracts  |
|        | 01-110-000-0000-6231           | 145.76   | October Fuel Surcharge  | 256703        | Services, Labor, Contracts  |
|        |                                | 6.00     |                         |               |                             |
| 89765  | Minnesota Elevator Service     |          |                         |               |                             |
|        |                                | 151.76   | 2 Transactions          |               |                             |
| 3390   | Minnesota Uc Fund              |          |                         |               |                             |
|        | 01-110-000-0000-6267           |          | 2012 Q3-P.McCormick     | 10/9/12       | Unemployment Compensation   |
|        | 01-110-000-0000-6267           | 382.85   | 2012 Q3-M.Bauer         | 10/9/12       | Unemployment Compensation   |
|        |                                | 1,535.00 |                         |               |                             |
| 3390   | Minnesota Uc Fund              |          | 2 Transactions          |               |                             |
|        |                                | 1,917.85 |                         |               |                             |
| 86235  | Office Shop Inc/The            |          |                         |               |                             |
|        | 01-110-000-0000-6405           | 13.36    | colored stock           | 261776-0      | Office Supplies             |
| 86235  | Office Shop Inc/The            |          | 1 Transactions          |               |                             |
|        |                                | 13.36    |                         |               |                             |
| 6097   | Verizon Wireless               |          |                         |               |                             |
|        | 01-110-000-0000-6250           | 36.44    | CELL PHONE CHARGES      | 286287802     | Phone                       |
| 6097   | Verizon Wireless               |          | 1 Transactions          |               |                             |
|        |                                | 36.44    |                         |               |                             |
| 110    | DEPT Total:                    | 4,010.15 | Courthouse Maintenance  | 12 Vendors    | 15 Transactions             |
| 120    | DEPT                           |          | Service Officer         |               |                             |
| 8175   | Centurylink                    |          |                         |               |                             |
|        | 01-120-000-0000-6250           | 7.31     | LOCAL PHONE             | 313645966     | Telephone                   |
| 8175   | Centurylink                    |          | 1 Transactions          |               |                             |
|        |                                | 7.31     |                         |               |                             |
| 10185  | Centurylink Communications Inc |          |                         |               |                             |
|        | 01-120-000-0000-6250           | 20.94    | LD Phone                | 320146217     | Telephone                   |
|        | 01-120-000-0000-6250           | 4.42     | TOLL FREE PHONE CHARGES | 320295974     | Telephone                   |
| 10185  | Centurylink Communications Inc |          | 2 Transactions          |               |                             |
|        |                                | 25.36    |                         |               |                             |
| 4641   | Holiday Credit Office          |          |                         |               |                             |
|        | 01-120-000-0000-6511           | 53.01    | GAS                     | 1400000135194 | Gas And Oil                 |
| 4641   | Holiday Credit Office          |          | 1 Transactions          |               |                             |
|        |                                | 53.01    |                         |               |                             |
| 86235  | Office Shop Inc/The            |          |                         |               |                             |
|        | 01-120-000-0000-6405           | 24.56    | POST-ITS,FLAG POP-UP    | 922421-0      | Office & Computer Supplies  |

DKB1  
 10/22/12 9:33AM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates          | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|---|----------------------------|--|
|            | 01-120-000-0000-6405                                   |             | 34.60    | USB CABLE, TISSUES, FOLDERS                   | 922421-1                   | Office & Computer Supplies                       |
| 86235      | Office Shop Inc/The                                    |             | 59.16    | 2 Transactions                                |                            |  |
| 120        | DEPT Total:  |             | 144.84   | Service Officer                               | 4 Vendors                  | 6 Transactions                                   |
| 122        | DEPT   |             |          | Planning & Zoning                             |                            |  |
| 86222      | Aitkin Independent Age<br>01-122-000-0000-6230         |             | 133.12   | BOA/PC Notice of Hearing                      | 1482                       | Printing, Publishing & Adv                       |
| 86222      | Aitkin Independent Age                                 |             | 133.12   | 1 Transactions                                |                            |  |
| 734        | Bright/Irene<br>01-122-000-0000-6350                   |             | 85.00    | BOA/5 Onsites                                 | 10/3/12                    | Per Diem   |
|            | 01-122-038-0000-6330                                   |             | 92.69    | Mileage                                       | 167@.555                   | Boa/Pc Mileage                                   |
| 734        | Bright/Irene   |             | 177.69   | 2 Transactions                                |                            |  |
| 8175       | Centurylink<br>01-122-000-0000-6250                    |             | 51.17    | LOCAL PHONE                                   | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 51.17    | 1 Transactions                                |                            |  |
| 10185      | Centurylink Communications Inc<br>01-122-000-0000-6250 |             | 39.10    | LD Phone                                      | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |             | 39.10    | 1 Transactions                                |                            |  |
| 799        | Fuhrer/Joseph<br>01-122-000-0000-6231                  |             | 3,250.00 | CONTRACT INSPECTIONS<br>10/08/2012 12/19/2012 | 10@325.00                  | Services, Labor, Contracts, Programming          |
| 799        | Fuhrer/Joseph  |             | 3,250.00 | 1 Transactions                                |                            |  |
| 11988      | Harwarth/Robert<br>01-122-000-0000-6350                |             | 45.00    | PC Mtg/(1) onsite                             | 10/15/12                   | Per Diem   |
|            | 01-122-038-0000-6330                                   |             | 49.95    | Mileage Reimbursement                         | 90@.555                    | Boa/Pc Mileage                                   |
| 11988      | Harwarth/Robert  |             | 94.95    | 2 Transactions                                |                            |  |
| 5784       | Lake/Robert<br>01-122-000-0000-6350                    |             | 85.00    | BOA/5 ONSITES                                 | 10/3/12                    | Per Diem   |
|            | 01-122-038-0000-6330                                   |             | 70.49    | MILEAGE                                       | 127@.555                   | Boa/Pc Mileage                                   |
| 5784       | Lake/Robert  |             | 155.49   | 2 Transactions                                |                            |  |
| 11990      | Lange/David  |             |          |   |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                  | Rpt  | Warrant Description            | Invoice #              | Account/Formula Description |
|--------|-----------------------|------|--------------------------------|------------------------|-----------------------------|
| No.    | Account/Formula       | Accr | Service Dates                  | Paid On Bhf #          | On Behalf of Name           |
|        | 01-122-000-0000-6350  |      | PC Mtg/(1) Onsite              | 10/15/12               | Per Diem                    |
|        | 01-122-038-0000-6330  |      | mileage reimbursement          | 165@.555               | Boa/Pc Mileage              |
| 11990  | Lange/David           |      |                                |                        | 2 Transactions              |
|        | 01-122-000-0000-6350  |      | PC Mtg/(1) Onsite              | 10/15/12               | Per Diem                    |
|        | 01-122-038-0000-6330  |      | mileage reimbursement          | 111@.555               | Boa/Pc Mileage              |
| 8374   | Lueck/Dale            |      |                                |                        | 2 Transactions              |
|        | 01-122-000-0000-6350  |      | BOA/(5) ONSITES                | 10/03/12               | Per Diem                    |
|        | 01-122-038-0000-6330  |      | MILEAGE                        | 200@.555               | Boa/Pc Mileage              |
| 5516   | Paquette/Jeremy M     |      |                                |                        | 2 Transactions              |
|        | 01-122-000-0000-6350  |      | BOA/(5) ONSITES                | 10/03/12               | Per Diem                    |
|        | 01-122-038-0000-6330  |      | MILEAGE                        | 152@.555               | Boa/Pc Mileage              |
| 10028  | Spiel/Edward          |      |                                |                        | 2 Transactions              |
|        | 01-122-000-0000-6350  |      | BOA/(5) ONSITES                | 10/03/12               | Per Diem                    |
|        | 01-122-038-0000-6330  |      | MILEAGE                        | 152@.555               | Boa/Pc Mileage              |
| 10028  | Spiel/Edward          |      |                                |                        | 2 Transactions              |
|        | 01-122-000-0000-6820  |      | Partial refund-can't roof deck | permit 39249           | Refunds & Reimbursements    |
| 12223  | Tesch/Sheila          |      |                                |                        | 1 Transactions              |
|        | 01-122-000-0000-6350  |      | BOA/(4) ONSITES                | 10/03/12               | Per Diem                    |
|        | 01-122-038-0000-6330  |      | MILEAGE                        | 171@.555               | Boa/Pc Mileage              |
| 10017  | Tveit/Galen           |      |                                |                        | 2 Transactions              |
|        | 01-122-038-0000-6330  |      | mileage reimbursement          | 138@.555               | Boa/Pc Mileage              |
|        | 01-122-000-0000-6350  |      | Onsite                         | 39185C                 | Per Diem                    |
| 10895  | Westerlund/Laurie Ann |      |                                |                        | 2 Transactions              |
|        | 01-122-038-0000-6330  |      | mileage reimbursement          | 138@.555               | Boa/Pc Mileage              |
|        | 01-122-000-0000-6350  |      | Onsite                         | 39185C                 | Per Diem                    |
| 10895  | Westerlund/Laurie Ann |      |                                |                        | 2 Transactions              |
| 122    | DEPT Total:           |      | 4,816.57                       | Planning & Zoning      | 14 Vendors 23 Transactions  |
| 123    | DEPT                  |      |                                | Coroner                |                             |
|        | 2939 McGee P.A./M.B.  |      |                                |                        |                             |
|        | 01-123-000-0000-6231  |      | 500.00                         | Examination ME 12-1294 | 1662 Coroner Fees           |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula                                   | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|----------|--------|-----------------------------------|-------------------------|---|
| 2939       | McGee P.A./M.B.  |          | 500.00 |                                   | 1 Transactions          |   |
| 123        | DEPT Total:  |          | 500.00 | Coroner                           | 1 Vendors               | 1 Transactions                                |
| 200        | DEPT   |          |        | Enforcement                       |                         |   |
| 117        | Aitkin County Sheriff<br>01-200-000-0000-6374          |          | 12.00  | #206 squad tabs                   | 10/4/12                 | Auto & Trailer License                        |
| 117        | Aitkin County Sheriff                                  |          | 12.00  |                                   | 1 Transactions          |   |
| 10442      | Bureau Of Crim.Apprehension<br>01-200-039-0000-6425    |          | 410.00 | new & renewals                    | 01-000034               | Gun Permit Expenses                           |
| 10442      | Bureau Of Crim.Apprehension                            |          | 410.00 |                                   | 1 Transactions          |   |
| 8175       | Centurylink<br>01-200-000-0000-6250                    |          | 190.06 | LOCAL PHONE                       | 313645966               | Telephone                                     |
|            | 01-200-000-0000-6250                                   |          | 58.48  | LOCAL PHONE-PROBATION             | 313645966               | Telephone                                     |
| 8175       | Centurylink  |          | 248.54 |                                   | 2 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-200-000-0000-6250 |          | 80.55  | LD Phone                          | 320146217               | Telephone                                     |
|            | 01-200-000-0000-6250                                   |          | 58.12  | LD Phone                          | 320146217               | Telephone                                     |
|            | 01-200-000-0000-6250                                   |          | 13.21  | TOLL FREE PHONE CHARGES           | 320295974               | Telephone                                     |
| 10185      | Centurylink Communications Inc                         |          | 151.88 |                                   | 3 Transactions          |   |
| 964        | Chief Supply Corp<br>01-200-000-0000-6405              |          | 218.37 | GLOVES,BATTERY                    | 126994                  | Office Supplies                               |
|            | 01-200-000-0000-6405                                   |          | 146.85 | GLOVES                            | 129488                  | Office Supplies                               |
| 964        | Chief Supply Corp                                      |          | 365.22 |                                   | 2 Transactions          |   |
| 10715      | Civil Air Patrol Magazine<br>01-200-000-0000-6230      |          | 95.00  | ADVERTISE IN MAGAZINE             | MF 2702460              | Printing, Publishing & Adv                    |
| 10715      | Civil Air Patrol Magazine                              |          | 95.00  |                                   | 1 Transactions          |   |
| 5756       | KEEPRS, Inc<br>01-200-000-0000-6410                    |          | 124.29 | UNIFORM PANTS #207                | 196368                  | Clothing Allowance                            |
| 5756       | KEEPRS, Inc  |          | 124.29 |                                   | 1 Transactions          |   |
| 2960       | MacDonald Wold Inc<br>01-200-000-0000-6302             |          | 58.16  | OIL CHANGE #207                   | C196428                 | Car Maintenance                               |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                                   | Rpt  | Warrant Description | Invoice #                                   | Account/Formula Description                      |
|---|------|---------------------|---|--|
| No. Account/Formula                           | Accr | Amount              | Service Dates                               | On Behalf of Name                                |
|   |      |                     | Paid On Bhf #                               |  |
| 2960 MacDonald Wold Inc                       |      | 148.39              | bleed cooling system #220<br>2 Transactions | Y196544<br>Car Maintenance                       |
| 3160 Mille Lacs Energy Coop-Albert Lea        |      |                     |   |  |
| 01-200-000-0000-6254                          |      | 74.16               | Fleming Tower                               | 271300302<br>Utilities                           |
| 01-200-000-0000-6254                          |      | 163.85              | Seavey Tower                                | 552100201<br>Utilities                           |
| 3160 Mille Lacs Energy Coop-Albert Lea        |      | 238.01              | 2 Transactions                              |  |
| 6057 Nate's Towing                            |      |                     |   |  |
| 01-200-000-0000-6359                          |      | 203.06              | Tow Durango-12-4212                         | 10/11/12<br>Wrecker Service                      |
| 6057 Nate's Towing                            |      | 203.06              | 1 Transactions                              |  |
| 3712 Office Depot                             |      |                     |   |  |
| 01-200-000-0000-6405                          |      | 313.38              | toner/printer cartridges                    | 627177794001<br>Office Supplies                  |
| 01-200-000-0000-6405                          |      | 157.10              | toner/printer cartridges                    | 627177822001<br>Office Supplies                  |
| 3712 Office Depot                             |      | 470.48              | 2 Transactions                              |  |
| 86235 Office Shop Inc/The                     |      |                     |   |  |
| 01-200-000-0000-6625                          |      | 574.99              | (2) DEPUTY ROOM CHAIRS                      | 922637-0<br>Office Equipment                     |
| 01-200-000-0000-6610                          |      | 144.28              | typewriter                                  | 922971-0<br>Equipment & Radios                   |
| 86235 Office Shop Inc/The                     |      | 719.27              | 2 Transactions                              |  |
| 11538 RCB Collections Range Credit Bureau Inc |      |                     |   |  |
| 01-200-000-0000-6231                          |      | 15.11               | June credit reports                         | backgrounds<br>Services & Labor (Incl Contracts) |
| 11538 RCB Collections Range Credit Bureau Inc |      | 15.11               | 1 Transactions                              |  |
| 4233 S & T Office Products Inc                |      |                     |   |  |
| 01-200-000-0000-6405                          |      | 171.73              | Supplies                                    | 01PK8358<br>Office Supplies                      |
| 01-200-000-0000-6405                          |      | 4.38-               | Return                                      | 01PK9374<br>Office Supplies                      |
| 4233 S & T Office Products Inc                |      | 167.35              | 2 Transactions                              |  |
| 4681 Streichers                               |      |                     |   |  |
| 01-200-000-0000-6610                          |      | 21.36-              | RETURN CLIPBOARD                            | CM257612<br>Equipment & Radios                   |
| 01-200-000-0000-6610                          |      | 41.65               | CHARGER                                     | I961449<br>Equipment & Radios                    |
| 01-200-000-0000-6610                          |      | 139.99              | VEST TRAUMA PLATE #225                      | I964368<br>Equipment & Radios                    |
| 01-200-000-0000-6610                          |      | 44.87               | RADIO HOLDERS                               | I964666<br>Equipment & Radios                    |
| 4681 Streichers                               |      | 205.15              | 4 Transactions                              |  |
| 6128 Tire Barn                                |      |                     |   |  |



# Aitkin County



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| Vendor No. | Name<br>Account/Formula                                | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 6128       | Tire Barn<br>01-200-000-0000-6302                      |             | 165.37   | BATTERY #219                         | 22079                      | Car Maintenance                                  |
|            |  |             | 165.37   | 1 Transactions                       |                            |  |
| 6097       | Verizon Wireless<br>01-200-000-0000-6250               |             | 260.22   | Cell Squad connections               | 786663881                  | Telephone  |
|            |  |             | 260.22   | 1 Transactions                       |                            |  |
| 3518       | Voyageur Press Of Mcgregor/The<br>01-200-000-0000-6405 |             | 32.00    | Annual Subscription                  | 10/03/12                   | Office Supplies                                  |
|            |  |             | 32.00    | 1 Transactions                       |                            |  |
| 200        | DEPT Total:  |             | 4,031.34 | Enforcement                          | 18 Vendors                 | 30 Transactions                                  |
| 202        | DEPT   |             |          | Boat & Water                         |                            |  |
| 11763      | Mora Marine<br>01-202-000-0000-6302                    |             | 376.34   | winterize 75 Merc,module repai       | 003103                     | B&W Maintenance                                  |
|            |  |             | 376.34   | 1 Transactions                       |                            |  |
| 6128       | Tire Barn<br>01-202-000-0000-6302                      |             | 63.01    | OIL CHANGE #217                      | 21962                      | B&W Maintenance                                  |
|            |  |             | 63.01    | 1 Transactions                       |                            |  |
| 202        | DEPT Total:  |             | 439.35   | Boat & Water                         | 2 Vendors                  | 2 Transactions                                   |
| 206        | DEPT   |             |          | Forfeitures                          |                            |  |
| 117        | Aitkin County Sheriff<br>01-206-000-0000-6409          |             | 20.75    | Title forfeited vehicle              | 10/10/12                   | Forfeiture Supplies                              |
|            |  |             | 20.75    | 1 Transactions                       |                            |  |
| 4681       | Streichers<br>01-206-000-0000-6409                     |             | 6,654.90 | LASER LIGHTS,HOLSTERS                | 1962703                    | Forfeiture Supplies                              |
|            |  |             | 6,654.90 | 1 Transactions                       |                            |  |
| 206        | DEPT Total:  |             | 6,675.65 | Forfeitures                          | 2 Vendors                  | 2 Transactions                                   |
| 252        | DEPT   |             |          | Corrections                          |                            |  |
| 116        | Aitkin Feed & Farm Supply Inc<br>01-252-000-0000-6590  |             | 313.69   | softener pellets                     | 92451                      | Repair & Maintenance Supplies                    |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                          | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description         |
|--------------------------------------|------|---------------------|--------------------------------|-------------------------------------|
| No. Account/Formula                  | Accr | Amount              | Service Dates                  | On Behalf of Name                   |
|                                      |      |                     | Paid On Bhf #                  |                                     |
| 116 Aitkin Feed & Farm Supply Inc    |      | 313.69              | 1 Transactions                 |                                     |
| 12106 ANTOINE ELECTRIC               |      |                     |                                |                                     |
| 01-252-000-0000-6590                 |      | 95.51               | Repair freezer switch          | 12136 Repair & Maintenance Supplies |
| 01-252-000-0000-6590                 |      | 48.43               | Electronic Ballast             | 12137 Repair & Maintenance Supplies |
| 12106 ANTOINE ELECTRIC               |      | 143.94              | 2 Transactions                 |                                     |
| 456 Bob Barker Company, Inc.         |      |                     |                                |                                     |
| 01-252-000-0000-6424                 |      | 310.94              | inmate supplies                | 000238083 Inmate Supplies           |
| 456 Bob Barker Company, Inc.         |      | 310.94              | 1 Transactions                 |                                     |
| 710 Brainerd Dispatch                |      |                     |                                |                                     |
| 01-252-252-0000-6405                 |      | 164.00              | M-F,S 52 Wks -1st floor subscr | BRA64533 Prisoner Welfare           |
| 710 Brainerd Dispatch                |      | 164.00              | 1 Transactions                 |                                     |
| 8175 Centurylink                     |      |                     |                                |                                     |
| 01-252-000-0000-6250                 |      | 116.96              | LOCAL PHONE                    | 313645966 Telephone                 |
| 8175 Centurylink                     |      | 116.96              | 1 Transactions                 |                                     |
| 10185 Centurylink Communications Inc |      |                     |                                |                                     |
| 01-252-000-0000-6250                 |      | 78.31               | LD Phone                       | 320146217 Telephone                 |
| 01-252-000-0000-6250                 |      | 13.21               | TOLL FREE PHONE CHARGES        | 320295974 Telephone                 |
| 10185 Centurylink Communications Inc |      | 91.52               | 2 Transactions                 |                                     |
| 964 Chief Supply Corp                |      |                     |                                |                                     |
| 01-252-000-0000-6405                 |      | 218.38              | GLOVES,BATTERY                 | 126994 Office & Computer Supplies   |
| 01-252-000-0000-6405                 |      | 146.85              | GLOVES                         | 129488 Office & Computer Supplies   |
| 964 Chief Supply Corp                |      | 365.23              | 2 Transactions                 |                                     |
| 5583 Crawford Supply Company         |      |                     |                                |                                     |
| 01-252-252-0000-6408                 |      | 95.76               | SUPPLIES                       | SI39162 Commissary Supplies         |
| 01-252-252-0000-6408                 |      | 211.68              | SUPPLIES                       | SI39163 Commissary Supplies         |
| 5583 Crawford Supply Company         |      | 307.44              | 2 Transactions                 |                                     |
| 1177 Croatt/Jeannie                  |      |                     |                                |                                     |
| 01-252-000-0000-6410                 |      | 28.00               | work pants reimbursement       | 10/3/12 Clothing Allowance          |
| 1177 Croatt/Jeannie                  |      | 28.00               | 1 Transactions                 |                                     |
| 88628 Dalco                          |      |                     |                                |                                     |

# Aitkin County



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| Vendor Name                             | Rpt  | Warrant Description | Invoice #                                   | Account/Formula Description       |
|---|------|---------------------|---|-----------------------------------|
| No. Account/Formula                     | Accr | Amount              | Service Dates                               | On Behalf of Name                 |
|   |      |                     | Paid On Bhf #                               |                                   |
| 88628 Dalco                             |      | 361.02              | JAIL PAPER PRODUCTS<br>2516514              | Janitorial Supplies               |
|   |      | 361.02              | 1 Transactions                              |                                   |
| 88880 Datacomm Computers & Networks Inc |      |                     |   |                                   |
| 01-252-000-0000-6610                    |      | 69.47               | REPLACEMENT BATTERY<br>6284                 | Equipment                         |
| 88880 Datacomm Computers & Networks Inc |      | 69.47               | 1 Transactions                              |                                   |
| 788 Department Of Public Safety-BCA     |      |                     |   |                                   |
| 01-252-000-0000-6231                    |      | 390.00              | CJDN QTR 3 INVOICE<br>07/01/2012 09/30/2012 | Services & Labor (Incl Contracts) |
| 788 Department Of Public Safety-BCA     |      | 390.00              | 1 Transactions                              |                                   |
| 1570 Erickson Oil Products Inc          |      |                     |   |                                   |
| 01-252-003-0000-6511                    |      | 24.20               | GASOLINE<br>9334                            | Gas And Oil                       |
| 1570 Erickson Oil Products Inc          |      | 24.20               | 1 Transactions                              |                                   |
| 1754 Garrison Disposal Company, Inc     |      |                     |   |                                   |
| 01-252-000-0000-6231                    |      | 15.00               | dispose shelving-evidence room<br>662050    | Services & Labor (Incl Contracts) |
| 1754 Garrison Disposal Company, Inc     |      | 15.00               | 1 Transactions                              |                                   |
| 2186 Hillyard Inc - Kansas City         |      |                     |   |                                   |
| 01-252-000-0000-6422                    |      | 1,830.81            | JANITORIAL<br>600419101                     | Janitorial Supplies               |
| 2186 Hillyard Inc - Kansas City         |      | 1,830.81            | 1 Transactions                              |                                   |
| 11889 Honeywell International Inc.      |      |                     |   |                                   |
| 01-252-000-0000-6231                    |      | 264.47              | REPAIR AIR COMPRESSOR<br>1025397            | Services & Labor (Incl Contracts) |
| 11889 Honeywell International Inc.      |      | 264.47              | 1 Transactions                              |                                   |
| 5503 Keefe Supply Company               |      |                     |   |                                   |
| 01-252-252-0000-6405                    |      | 278.44              | commissary supplies<br>S139285              | Prisoner Welfare                  |
| 5503 Keefe Supply Company               |      | 278.44              | 1 Transactions                              |                                   |
| 5756 KEEPRS, Inc                        |      |                     |   |                                   |
| 01-252-000-0000-6410                    |      | 247.47              | UNIFORM SHIRTS-EVANS<br>196123              | Clothing Allowance                |
| 01-252-000-0000-6410                    |      | 54.11               | DUTY BELT-E.EVANS<br>197172                 | Clothing Allowance                |
| 5756 KEEPRS, Inc                        |      | 301.58              | 2 Transactions                              |                                   |
| 91187 Lake Country Power                |      |                     |   |                                   |
| 01-252-000-0000-6254                    |      | 75.84               | Quadna Tower<br>1501827050                  | Utilities & Heating               |

# Aitkin County



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| Vendor Name                          | Rpt    | Warrant Description         | Invoice #       | Account/Formula Description       |
|--------------------------------------|--------|-----------------------------|-----------------|-----------------------------------|
| No. Account/Formula                  | Accr   | Service Dates               | Paid On Bhf #   | On Behalf of Name                 |
|                                      | Amount |                             |                 |                                   |
| 91187 Lake Country Power             |        | 75.84                       | 1 Transactions  |                                   |
| 89765 Minnesota Elevator Service     |        |                             |                 |                                   |
| 01-252-000-0000-6231                 | 151.76 | OCTOBER MAINTENANCE         | 256083          | Services & Labor (Incl Contracts) |
| 89765 Minnesota Elevator Service     |        | 151.76                      | 1 Transactions  |                                   |
| 3371 Minnesota Sheriffs' Association |        |                             |                 |                                   |
| 01-252-003-0000-6241                 | 39.00  | Jail Academy Reg.Sinell     | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 39.00  | Jail Academy Reg.Eddy       | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 39.00  | Jail Academy Reg. Hegman    | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 39.00  | Jail Academy Reg. Moore     | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 39.00  | Jail Academy Reg. Morrissey | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 39.00  | Jail Academy Reg. Malloy    | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 39.00  | Jail Academy Reg. Blazek    | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 312.00 | Jail Academy Reg. Oleson    | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 429.00 | Jail Academy Reg. Anderson  | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 78.00  | Jail Academy Reg. Gustafson | 010630          | School Registration Fee           |
| 01-252-003-0000-6241                 | 78.00  | Jail Academy Reg. Hasskamp  | 010630          | School Registration Fee           |
| 3371 Minnesota Sheriffs' Association |        | 1,170.00                    | 11 Transactions |                                   |
| 3390 Minnesota Uc Fund               |        |                             |                 |                                   |
| 01-252-000-0000-6267                 | 104.76 | 2012 Q3--Anthony Marxen     | 10/9/12         | Unemployment Compensation         |
| 3390 Minnesota Uc Fund               |        | 104.76                      | 1 Transactions  |                                   |
| 3712 Office Depot                    |        |                             |                 |                                   |
| 01-252-000-0000-6405                 | 299.47 | toner/printer cartridges    | 627177794001    | Office & Computer Supplies        |
| 3712 Office Depot                    |        | 299.47                      | 1 Transactions  |                                   |
| 3789 Pan-O-Gold Baking Company       |        |                             |                 |                                   |
| 01-252-000-0000-6418                 | 127.14 | GROCERIES                   | 010024227824    | Groceries                         |
| 01-252-000-0000-6418                 | 107.72 | Groceries                   | 010024228513    | Groceries                         |
| 3789 Pan-O-Gold Baking Company       |        | 234.86                      | 2 Transactions  |                                   |
| 11947 Phoenix Supply                 |        |                             |                 |                                   |
| 01-252-252-0000-6405                 | 46.99  | commissary supplies         | 1639            | Prisoner Welfare                  |
| 01-252-252-0000-6405                 | 104.47 | commissary supplies         | 1659            | Prisoner Welfare                  |
| 11947 Phoenix Supply                 |        | 151.46                      | 2 Transactions  |                                   |
| 9499 Reliance Telephone Systems, Inc |        |                             |                 |                                   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                          | Rpt  | Warrant Description | Invoice #                                    | Account/Formula Description           |
|--------------------------------------|------|---------------------|--|---------------------------------------|
| No. Account/Formula                  | Accr | Amount              | Service Dates                                | On Behalf of Name                     |
|                                      |      |                     | Paid On Bhf #                                |                                       |
| 9499 Reliance Telephone Systems, Inc |      | 935.67              | Phone cards<br>1 Transactions                | Phone Card Prisoner Welfare           |
| 4070 Riley Auto Supply               |      | 68.80               | belts for exhaust fans<br>528947             | Repair & Maintenance Supplies         |
|                                      |      | 21.69               | belts for exhaust fans<br>529004             | Repair & Maintenance Supplies         |
| 4070 Riley Auto Supply               |      | 90.49               | 2 Transactions                               |                                       |
| 84172 Riverwood Healthcare Center    |      | 1,791.98            | July prescriptions<br>ACJAILPHARM            | Medical Expenses & Supplies - Inmates |
|                                      |      | 1,616.12            | nurse visits<br>ACS                          | Medical Expenses & Supplies - Inmates |
|                                      |      | 362.20              | 08/03/2012 08/31/2012<br>nurse visits<br>ACS | Medical Expenses & Supplies - Inmates |
|                                      |      |                     | 09/04/2012 09/25/2012                        |                                       |
| 84172 Riverwood Healthcare Center    |      | 3,770.30            | 3 Transactions                               |                                       |
| 5774 Riverwood Healthcare Clinic     |      | 200.00              | Pre-employment-E.Evans<br>ACSO               | Physical Examinations                 |
| 5774 Riverwood Healthcare Clinic     |      | 200.00              | 1 Transactions                               |                                       |
| 4233 S & T Office Products Inc       |      | 171.73              | Supplies<br>01PK8358                         | Office & Computer Supplies            |
|                                      |      | 4.37-               | Return<br>01PK9374                           | Office & Computer Supplies            |
| 4233 S & T Office Products Inc       |      | 167.36              | 2 Transactions                               |                                       |
| 4761 Sysco Minnesota Inc             |      | 1,717.10            | GROCERIES<br>210040229                       | Groceries                             |
|                                      |      | 1,677.35            | Groceries<br>210110176                       | Groceries                             |
| 4761 Sysco Minnesota Inc             |      | 3,394.45            | 2 Transactions                               |                                       |
| 11607 Thrifty White Pharmacy-Aitkin  |      | 994.25              | September Prescriptions<br>20-Sheriff        | Medical Expenses & Supplies - Inmates |
| 11607 Thrifty White Pharmacy-Aitkin  |      | 994.25              | 1 Transactions                               |                                       |
| 6097 Verizon Wireless                |      | 26.04               | Cell phone-Scollard<br>786663881             | Telephone                             |
| 6097 Verizon Wireless                |      | 26.04               | 1 Transactions                               |                                       |
| 5174 Voss Lighting                   |      |                     |  |                                       |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                               | Rpt  | Warrant Description | Invoice #                       | Account/Formula Description |                               |
|---|------|---------------------|---------------------------------|-----------------------------|-------------------------------|
| No. Account/Formula                       | Accr | Amount              | Service Dates                   | On Behalf of Name           |                               |
|   |      |                     | Paid On Bhf #                   |                             |                               |
| 01-252-000-0000-6590                      |      | 80.16               | bulbs                           | 15212897                    | Repair & Maintenance Supplies |
| 5174 Voss Lighting                        |      | 80.16               | 1 Transactions                  |                             |                               |
| 252 DEPT Total:                           |      | 17,223.58           | Corrections                     | 34 Vendors                  | 56 Transactions               |
| 253 DEPT                                  |      |                     | Aitkin Co Community Corrections |                             |                               |
| 88879 Central Mn Community Corrections-DT |      |                     | November 2012 Appropriation     |                             | County Allocation             |
| 01-253-000-0000-6823                      |      | 11,781.33           |                                 |                             |                               |
| 88879 Central Mn Community Corrections-DT |      | 11,781.33           | 1 Transactions                  |                             |                               |
| 8175 Centurylink                          |      |                     |                                 |                             |                               |
| 01-253-000-0000-6250                      |      | 7.31                | LOCAL PHONE                     | 313645966                   | Telephone                     |
| 8175 Centurylink                          |      | 7.31                | 1 Transactions                  |                             |                               |
| 10185 Centurylink Communications Inc      |      |                     |                                 |                             |                               |
| 01-253-000-0000-6250                      |      | 2.24                | LD Phone                        | 320146217                   | Telephone                     |
| 10185 Centurylink Communications Inc      |      | 2.24                | 1 Transactions                  |                             |                               |
| 2340 Hyytinen Hardware Hank               |      |                     |                                 |                             |                               |
| 01-253-000-0000-6405                      |      | 42.73               | Nifty Nabber                    | 1064185                     | Operating Supplies            |
| 01-253-000-0000-6405                      |      | 9.82                | hinge,glue stix                 | 1066349                     | Operating Supplies            |
| 01-253-000-0000-6405                      |      | 15.38               | Bnd saw blade                   | 1067210                     | Operating Supplies            |
| 2340 Hyytinen Hardware Hank               |      | 67.93               | 3 Transactions                  |                             |                               |
| 253 DEPT Total:                           |      | 11,858.81           | Aitkin Co Community Corrections | 4 Vendors                   | 6 Transactions                |
| 255 DEPT                                  |      |                     | General Crime Victim Grant      |                             |                               |
| 8175 Centurylink                          |      |                     |                                 |                             |                               |
| 01-255-000-0000-6250                      |      | 7.31                | LOCAL PHONE                     | 313645966                   | Telephone                     |
| 8175 Centurylink                          |      | 7.31                | 1 Transactions                  |                             |                               |
| 10185 Centurylink Communications Inc      |      |                     |                                 |                             |                               |
| 01-255-000-0000-6250                      |      | 5.66                | LD Phone                        | 320146217                   | Telephone                     |
| 10185 Centurylink Communications Inc      |      | 5.66                | 1 Transactions                  |                             |                               |
| 255 DEPT Total:                           |      | 12.97               | General Crime Victim Grant      | 2 Vendors                   | 2 Transactions                |
| 257 DEPT                                  |      |                     | Sobriety Court                  |                             |                               |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                     | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 88879      | Central Mn Community Corrections-DT<br>01-257-000-0000-6330 |             | 884.15   | 2012 Q3 Travel Expenses              |                            | Transportation/Travel/Parking                    |
| 88879      | Central Mn Community Corrections-DT                         |             | 884.15   | 1 Transactions                       |                            |  |
| 3343       | Genz/Kameron<br>01-257-022-0000-6406                        |             | 25.00    | GIFT CARDS REIMBURSEMENT             | HOLIDAY                    | Sobriety Crt Expenses                            |
|            | 01-257-022-0000-6406  |             | 3.62     | RECEIPT BOOK FOR PYMTS               | OFFICE SHOP                | Sobriety Crt Expenses                            |
| 3343       | Genz/Kameron  |             | 28.62    | 2 Transactions                       |                            |  |
| 11997      | Minnesota Monitoring<br>01-257-022-0000-6406                |             | 292.00   | AUGUST EHM                           | 2319                       | Sobriety Crt Expenses                            |
| 11997      | Minnesota Monitoring  |             | 292.00   | 1 Transactions                       |                            |  |
| 257        | DEPT Total:   |             | 1,204.77 | Sobriety Court                       | 3 Vendors                  | 4 Transactions                                   |
| 280        | DEPT  |             |          | Emergency Management                 |                            |  |
| 8175       | Centurylink<br>01-280-000-0000-6250                         |             | 14.62    | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink   |             | 14.62    | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>01-280-000-0000-6250      |             | 2.30     | TOLL FREE PHONE CHARGES              | 320295974                  | Telephone  |
| 10185      | Centurylink Communications Inc                              |             | 2.30     | 1 Transactions                       |                            |  |
| 1570       | Erickson Oil Products Inc<br>01-280-003-0000-6511           |             | 24.53    | GASOLINE                             | 9334                       | Gas & Oil  |
| 1570       | Erickson Oil Products Inc                                   |             | 24.53    | 1 Transactions                       |                            |  |
| 280        | DEPT Total:   |             | 41.45    | Emergency Management                 | 3 Vendors                  | 3 Transactions                                   |
| 390        | DEPT  |             |          | Environmental Health (FBL)           |                            |  |
| 8175       | Centurylink<br>01-390-000-0000-6250                         |             | 14.62    | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink   |             | 14.62    | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>01-390-000-0000-6250      |             | 11.75    | LD Phone                             | 320146217                  | Telephone  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name  | Rpt  | Warrant Description | Invoice #                   | Account/Formula Description |                                    |
|--|------|---------------------|-----------------------------|-----------------------------|------------------------------------|
| No. Account/Formula  | Accr | Amount              | Service Dates               | Paid On Bhf #               | On Behalf of Name                  |
| 10185 Centurylink Communications Inc                               |      | 11.75               | 1 Transactions              |                             |                                    |
| 4641 Holiday Credit Office<br>01-390-000-0000-6511                 |      | 74.27               | SEPTEMBER FUEL              | 1400000135321               | Gas And Oil                        |
| 4641 Holiday Credit Office   |      | 74.27               | 1 Transactions              |                             |                                    |
| 390 DEPT Total:  |      | 100.64              | Environmental Health (FBL)  | 3 Vendors                   | 3 Transactions                     |
| 391 DEPT   |      |                     | Solid Waste                 |                             |                                    |
| 86222 Aitkin Independent Age<br>01-391-000-0000-6230               |      | 142.50              | HHW & Business Waste Ads    | 1482                        | Printing, Publishing & Adv         |
| 86222 Aitkin Independent Age                                       |      | 142.50              | 1 Transactions              |                             |                                    |
| 248 Association Of Mn Counties<br>01-391-000-0000-6241             |      | 350.00              | 2012 annual conference-Neff | 34918                       | Registration Fee                   |
| 248 Association Of Mn Counties                                     |      | 350.00              | 1 Transactions              |                             |                                    |
| 8175 Centurylink<br>01-391-000-0000-6250                           |      | 7.31                | LOCAL PHONE                 | 313645966                   | Telephone                          |
| 8175 Centurylink   |      | 7.31                | 1 Transactions              |                             |                                    |
| 10185 Centurylink Communications Inc<br>01-391-000-0000-6250       |      | 12.18               | LD Phone                    | 320146217                   | Telephone                          |
| 10185 Centurylink Communications Inc                               |      | 12.18               | 1 Transactions              |                             |                                    |
| 1754 Garrison Disposal Company, Inc<br>01-391-000-0000-6231        |      | 517.15              | 20YD DUMPSTER/POLY-LINER    | 8156254                     | Services, Labor, & Minor Contracts |
| 1754 Garrison Disposal Company, Inc                                |      | 517.15              | 1 Transactions              |                             |                                    |
| 2763 J & H Transfer Station-Lakes Sanitary<br>01-391-000-0000-6231 |      | 262.10              | reimb.for electrical repair |                             | Services, Labor, & Minor Contracts |
| 01-391-060-0000-6360   |      | 687.60              | monthly Recycling           |                             | Recycling Contract                 |
| 2763 J & H Transfer Station-Lakes Sanitary                         |      | 949.70              | 2 Transactions              |                             |                                    |
| 3503 Neff/Terry B.<br>01-391-000-0000-6340                         |      | 15.00               | MACPZA Overnight Meal       | 10/2/12                     | Meals                              |
| 01-391-000-0000-6330   |      | 38.64               | Mileage-SWAA Conference     | 77@.455                     | Transportation & Travel & Parking  |
| 3503 Neff/Terry B.   |      | 53.64               | 2 Transactions              |                             |                                    |



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name   | Rpt      | Warrant Description                                  | Invoice #     | Account/Formula Description   |
|--------|--|----------|--|---------------|-------------------------------|
| No.    | Account/Formula  | Accr     | Service Dates  | Paid On Bhf # | On Behalf of Name             |
| 6097   | Verizon Wireless<br>01-391-000-0000-6250                 |          | Oct.cell charges-Terry Nef                           | 286252299     | Telephone                     |
| 6097   | Verizon Wireless   | 51.16    | 1 Transactions                                       |               |                               |
| 5056   | Western Lake Superior Sanitary<br>01-391-060-0000-6360   | 1,061.02 | Q3 Waste Disposal fees                               | 93012AITHHW   | Recycling Contract            |
|        | 01-391-000-0000-6307                                     | 1,428.70 | Q1 Waste Disposal fees                               | 93012AITHHW2  | Flood Debris                  |
| 5056   | Western Lake Superior Sanitary                           | 2,489.72 | 2 Transactions                                       |               |                               |
| 391    | DEPT Total:  | 4,573.36 | Solid Waste  | 9 Vendors     | 12 Transactions               |
| 392    | DEPT   |          | Water Wells  |               |                               |
| 405    | A.W. Research Laboratories, Inc.<br>01-392-000-0000-6231 | 26.00    | water test   | 8528          | Services, Labor, Contracts    |
| 405    | A.W. Research Laboratories, Inc.                         | 26.00    | 1 Transactions                                       |               |                               |
| 392    | DEPT Total:  | 26.00    | Water Wells  | 1 Vendors     | 1 Transactions                |
| 520    | DEPT   |          | Parks  |               |                               |
| 8175   | Centurylink<br>01-520-000-0000-6250                      | 7.31     | LOCAL PHONE  | 313645966     | Telephone                     |
| 8175   | Centurylink  | 7.31     | 1 Transactions                                       |               |                               |
| 10618  | Erik's Lawn Service<br>01-520-000-0000-6231              | 1,620.00 | Sept mowing Jacobs,SR,Berg.<br>09/06/2012 09/27/2012 |               | Services, Labor, Contracts    |
| 10618  | Erik's Lawn Service                                      | 1,620.00 | 1 Transactions                                       |               |                               |
| 1829   | Goble's Sewer Service Inc.<br>01-520-000-0000-6231       | 125.00   | Sept.pumping Aitkin Campgrnd                         | 1215012       | Services, Labor, Contracts    |
|        | 01-520-000-0000-6231                                     | 125.00   | Sept.pumping Aitkin Campgrnd                         | 1215541       | Services, Labor, Contracts    |
| 1829   | Goble's Sewer Service Inc.                               | 250.00   | 2 Transactions                                       |               |                               |
| 1880   | Gravelle Plumbing & Heating, Inc<br>01-520-000-0000-6590 | 164.48   | annual maint. heating system                         | 62566         | Repair & Maintenance Supplies |
| 1880   | Gravelle Plumbing & Heating, Inc                         | 164.48   | 1 Transactions                                       |               |                               |
| 9354   | Kangas Enterprises, Inc                                  |          |  |               |                               |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name                                   | Account/Formula      | Accr | Rpt | Amount   | Warrant Description           | Service Dates  | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name |
|------------|--|----------------------|------|-----|----------|-------------------------------|----------------|-----------|---------------|-----------------------------|-------------------|
|            |  | 01-520-000-0000-6231 |      |     | 157.00   | pump PP-Lone Lake Beach       |                | 7786      |               | Services, Labor, Contracts  |                   |
|            |  | 01-520-000-0000-6231 |      |     | 157.00   | pump PP-Round Lake Beach      |                | 7786      |               | Services, Labor, Contracts  |                   |
|            |  | 01-520-000-0000-6231 |      |     | 120.00   | Pump PP Jacob.Rest Area       |                | 7817      |               | Services, Labor, Contracts  |                   |
| 9354       | Kangas Enterprises, Inc                |                      |      |     | 434.00   |                               | 3 Transactions |           |               |                             |                   |
| 3160       | Mille Lacs Energy Coop-Albert Lea      |                      |      |     |          |                               |                |           |               |                             |                   |
|            |  | 01-520-000-0000-6254 |      |     | 92.32    | ELECTRICITY BERG.PARK         |                | 185110602 |               | Utilities                   |                   |
| 3160       | Mille Lacs Energy Coop-Albert Lea      |                      |      |     | 92.32    |                               | 1 Transactions |           |               |                             |                   |
| 9692       | Minnesota Energy Resources Corporation |                      |      |     |          |                               |                |           |               |                             |                   |
|            |  | 01-520-000-0000-6254 |      |     | 45.28    | SEPT.GAS FOR SHOP             |                | 4162495-8 |               | Utilities                   |                   |
| 9692       | Minnesota Energy Resources Corporation |                      |      |     | 45.28    |                               | 1 Transactions |           |               |                             |                   |
| 11324      | Otto's Lawn Care Llc                   |                      |      |     |          |                               |                |           |               |                             |                   |
|            |  | 01-520-000-0000-6231 |      |     | 427.52   | Sept.mowing Aitkin Campground |                | 2901      |               | Services, Labor, Contracts  |                   |
|            |  |                      |      |     |          | 09/06/2012                    | 09/27/2012     |           |               |                             |                   |
| 11324      | Otto's Lawn Care Llc                   |                      |      |     | 427.52   |                               | 1 Transactions |           |               |                             |                   |
| 6097       | Verizon Wireless                       |                      |      |     |          |                               |                |           |               |                             |                   |
|            |  | 01-520-000-0000-6250 |      |     | 37.49    | SEPT.CELL PHONE SERVICE       |                | 580683827 |               | Telephone                   |                   |
| 6097       | Verizon Wireless                       |                      |      |     | 37.49    |                               | 1 Transactions |           |               |                             |                   |
| 520        | DEPT Total:                            |                      |      |     | 3,078.40 | Parks                         |                | 9 Vendors |               | 12 Transactions             |                   |
| 601        | DEPT                                   |                      |      |     |          | Extension                     |                |           |               |                             |                   |
| 89471      | Aitkin Co 4-H Council                  |                      |      |     |          |                               |                |           |               |                             |                   |
|            |  | 01-601-551-0000-5840 |      |     | 300.00   | sales from Rec.-Rcpt 336      |                | 2373-2382 |               | 4-H Plat Book Sales         |                   |
|            |  | 01-601-551-0000-5840 |      |     | 300.00   | sales from Rec.-Rcpt 337      |                | 2393-2402 |               | 4-H Plat Book Sales         |                   |
| 89471      | Aitkin Co 4-H Council                  |                      |      |     | 600.00   |                               | 2 Transactions |           |               |                             |                   |
| 8175       | Centurylink                            |                      |      |     |          |                               |                |           |               |                             |                   |
|            |  | 01-601-000-0000-6250 |      |     | 14.62    | LOCAL PHONE                   |                | 313645966 |               | Telephone                   |                   |
| 8175       | Centurylink                            |                      |      |     | 14.62    |                               | 1 Transactions |           |               |                             |                   |
| 10185      | Centurylink Communications Inc         |                      |      |     |          |                               |                |           |               |                             |                   |
|            |  | 01-601-000-0000-6250 |      |     | 10.04    | LD Phone                      |                | 320146217 |               | Telephone                   |                   |
| 10185      | Centurylink Communications Inc         |                      |      |     | 10.04    |                               | 1 Transactions |           |               |                             |                   |

DKB1  
 10/22/12 9:33AM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

|     | <u>Vendor Name</u>                   | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>                   | <u>Account/Formula Description</u> |                          |
|-----|--------------------------------------|-------------|----------------------------|------------------------------------|------------------------------------|--------------------------|
|     | <u>No. Account/Formula</u>           | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>               | <u>Paid On Bhf #</u>               | <u>On Behalf of Name</u> |
| 601 | DEPT Total:                          |             | 624.66                     | Extension                          | 3 Vendors                          | 4 Transactions           |
| 700 | DEPT                                 |             |                            | Promotion,AEOA Tran,Airport,RC&D,T |                                    |                          |
|     | 11458 MSPN                           |             |                            |                                    |                                    |                          |
|     | 01-700-909-0000-6801                 |             | 1,933.75                   | advertisement-Grant 138            | 10091                              | Appropriations-Grant     |
|     | 11458 MSPN                           |             | 1,933.75                   | 1 Transactions                     |                                    |                          |
|     | 10058 Outdoor News                   |             |                            |                                    |                                    |                          |
|     | 01-700-909-0000-6801                 |             | 480.00                     | Advertising-Grant 138              | 7973                               | Appropriations-Grant     |
|     | 10058 Outdoor News                   |             | 480.00                     | 1 Transactions                     |                                    |                          |
| 700 | DEPT Total:                          |             | 2,413.75                   | Promotion,AEOA Tran,Airport,RC&D,T | 2 Vendors                          | 2 Transactions           |
| 711 | DEPT                                 |             |                            | Economic Development               |                                    |                          |
|     | 8175 Centurylink                     |             |                            |                                    |                                    |                          |
|     | 01-711-000-0000-6250                 |             | 7.31                       | LOCAL PHONE                        | 313645966                          | Telephone                |
|     | 8175 Centurylink                     |             | 7.31                       | 1 Transactions                     |                                    |                          |
|     | 10185 Centurylink Communications Inc |             |                            |                                    |                                    |                          |
|     | 01-711-000-0000-6250                 |             | 7.69                       | LD Phone                           | 320146217                          | Telephone                |
|     | 10185 Centurylink Communications Inc |             | 7.69                       | 1 Transactions                     |                                    |                          |
| 711 | DEPT Total:                          |             | 15.00                      | Economic Development               | 2 Vendors                          | 2 Transactions           |
| 1   | Fund Total:                          |             | 83,164.05                  | General Fund                       |                                    | 286 Transactions         |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula  | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 301        | DEPT   |             |          | R&B Administration                   |                            |  |
| 783        | Canon Financial Services, Inc<br>03-301-000-0000-6300          |             | 184.88   | CONTRACT CHARGE                      | 100912 12190547            | Service Contracts                                |
| 783        | Canon Financial Services, Inc                                  |             | 184.88   |                                      | 1 Transactions             |  |
| 9819       | Hasler Inc<br>03-301-000-0000-6205                             |             | 307.16   | RENTAL                               | 100912 16284839            | Postage  |
| 9819       | Hasler Inc   |             | 307.16   |                                      | 1 Transactions             |  |
| 11406      | Innovative Office Solutions<br>03-301-000-0000-6400            |             | 75.66    | TONER                                | 101512 01422157            | Supplies And Materials                           |
| 11406      | Innovative Office Solutions                                    |             | 75.66    |                                      | 1 Transactions             |  |
| 10431      | Verizon Business<br>03-301-000-0000-6250                       |             | 42.42    | HWY OFFICE                           | 100912 427948181207        | Telephone  |
| 10431      | Verizon Business   |             | 42.42    |                                      | 1 Transactions             |  |
| 6097       | Verizon Wireless<br>03-301-000-0000-6250                       |             | 166.32   | JOHN                                 | 100912 2800276887          | Telephone  |
| 6097       | Verizon Wireless   |             | 166.32   |                                      | 1 Transactions             |  |
| 301        | DEPT Total:  |             | 776.44   | R&B Administration                   | 5 Vendors                  | 5 Transactions                                   |
| 302        | DEPT   |             |          | R&B Engineering/Construction         |                            |  |
| 9556       | American Engineering Testing Inc<br>03-302-000-0000-6449       |             | 61.58    | PLASTIC MOLD                         | 101512 78388               | Rd/Br Engr. Supplies                             |
| 9556       | American Engineering Testing Inc                               |             | 61.58    |                                      | 1 Transactions             |  |
| 8834       | Arm Registration Office<br>03-302-000-0000-6296                |             | 200.00   | RECERT                               | 101512 CONRAD KRAGNES      | Meeting Expense/Physicals                        |
|            | 03-302-000-0000-6296   |             | 375.00   | AGG PRODUCTION                       | 101512 ERIC CERVANTEZ      | Meeting Expense/Physicals                        |
|            | 03-302-000-0000-6296   |             | 400.00   | BIT STREET                           | 101512 ERIC CERVANTEZ      | Meeting Expense/Physicals                        |
|            | 03-302-000-0000-6296   |             | 425.00   | GRADING AND BASE                     | 101512 ERIC CERVANTEZ      | Meeting Expense/Physicals                        |
|            | 03-302-000-0000-6296   |             | 200.00   | RECERT                               | 101512 TOM ZAUHAR          | Meeting Expense/Physicals                        |
| 8834       | Arm Registration Office  |             | 1,600.00 |                                      | 5 Transactions             |  |
| 11187      | Regents Of The University of Minnesota<br>03-302-000-0000-6296 |             | 275.00   | CONRAD KRAGNESS                      | 101512                     | Meeting Expense/Physicals                        |
|            | 03-302-000-0000-6296   |             | 120.00   | PAUL KAZMERZAK                       | 101512                     | Meeting Expense/Physicals                        |

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 3 Road & Bridge

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                                  | Rpt  | Warrant Description | Invoice #                    | Account/Formula Description           |
|--|------|---------------------|------------------------------|---------------------------------------|
| No. Account/Formula                          | Accr | Amount              | Service Dates                | On Behalf of Name                     |
|  |      |                     | Paid On Bhf #                |                                       |
| 11187 Regents Of The University of Minnesota |      | 395.00              | 2 Transactions               |                                       |
| 302 DEPT Total:                              |      | 2,056.58            | R&B Engineering/Construction | 3 Vendors 8 Transactions              |
| 303 DEPT                                     |      |                     | R&B Highway Maintenance      |                                       |
| 8239 Ameripride Linen & Apparel Services     |      |                     |                              |                                       |
| 03-303-000-0000-6523                         |      | 31.11               | SHOP LAUNDRY 100212          | 2200296965 Misc Bldg & Shop Supplies  |
| 03-303-000-0000-6523                         |      | 34.76               | SHOP LAUNDRY 100212          | 2200299511 Misc Bldg & Shop Supplies  |
| 8239 Ameripride Linen & Apparel Services     |      | 65.87               | 2 Transactions               |                                       |
| 86467 Auto Value Aitkin                      |      |                     |                              |                                       |
| 03-303-000-0000-6523                         |      | 67.74               | AUTOMOTIVE 101112            | 40013557 Misc Bldg & Shop Supplies    |
| 86467 Auto Value Aitkin                      |      | 67.74               | 1 Transactions               |                                       |
| 8674 Boyer Trucks                            |      |                     |                              |                                       |
| 03-303-000-0000-6590                         |      | 203.04              | BRACE/SWITCH 100312          | 118988R Repair & Maintenance Supplies |
| 03-303-000-0000-6590                         |      | 59.16               | SWITCH 100312                | 118988R Repair & Maintenance Supplies |
| 03-303-000-0000-6590                         |      | 259.93              | CONNECTOR 100312             | 678566 Repair & Maintenance Supplies  |
| 8674 Boyer Trucks                            |      | 522.13              | 3 Transactions               |                                       |
| 1570 Erickson Oil Products Inc               |      |                     |                              |                                       |
| 03-303-000-0000-6513                         |      | 696.53              | GASOLINE 100512              | 355088 Motor Fuel & Lubricants        |
| 1570 Erickson Oil Products Inc               |      | 696.53              | 1 Transactions               |                                       |
| 8622 Frontier                                |      |                     |                              |                                       |
| 03-303-000-0000-6250                         |      | 57.56               | JACOBSON 100912              | 2187526591 Telephone                  |
| 03-303-000-0000-6250                         |      | 56.70               | PALISADE 100912              | 2188452607 Telephone                  |
| 8622 Frontier                                |      | 114.26              | 2 Transactions               |                                       |
| 1754 Garrison Disposal Company, Inc          |      |                     |                              |                                       |
| 03-303-000-0000-6521                         |      | 450.45              | MCGREGOR SHOP 100312         | 11542 Maintenance Supplies            |
| 03-303-000-0000-6521                         |      | 55.00               | ADOPT A HIGHWAY 100312       | 662091 Maintenance Supplies           |
| 03-303-000-0000-6521                         |      | 20.00               | ADOPT A HIGHWAY 100312       | 662096 Maintenance Supplies           |
| 1754 Garrison Disposal Company, Inc          |      | 525.45              | 3 Transactions               |                                       |
| 1818 Glen's Sign Dezine                      |      |                     |                              |                                       |
| 03-303-000-0000-6590                         |      | 89.13               | TRUCK LETTERING 101212       | Repair & Maintenance Supplies         |
| 1818 Glen's Sign Dezine                      |      | 89.13               | 1 Transactions               |                                       |

| Vendor | Name                          | Rpt  | Warrant Description | Invoice #              | Account/Formula Description |                               |
|--------|-------------------------------|------|---------------------|------------------------|-----------------------------|-------------------------------|
| No.    | Account/Formula               | Accr | Amount              | Service Dates          | On Behalf of Name           |                               |
|        |                               |      |                     | Paid On Bhf #          |                             |                               |
| 1959   | H & L Mesabi Inc              |      |                     |                        |                             |                               |
|        | 03-303-000-0000-6590          |      | 2,086.63            | SHOE 101112            | 85918                       | Repair & Maintenance Supplies |
|        | 03-303-000-0000-6590          |      | 1,457.43            | 4' BLADE 101112        | 85918                       | Repair & Maintenance Supplies |
|        | 03-303-000-0000-6590          |      | 4,099.13            | 5' BLADES 101112       | 85918                       | Repair & Maintenance Supplies |
|        | 03-303-000-0000-6590          |      | 17,761.77           | 6' BLADES 101112       | 85918                       | Repair & Maintenance Supplies |
| 1959   | H & L Mesabi Inc              |      | 25,404.96           | 4 Transactions         |                             |                               |
| 11177  | Industrial Fluid Technologies |      |                     |                        |                             |                               |
|        | 03-303-000-0000-6523          |      | 2,569.00            | OIL 100912             | 2115443                     | Misc Bldg & Shop Supplies     |
|        | 03-303-000-0000-6523          |      | 86.95               | WINDSHIELD WASH 100912 | 2115443                     | Misc Bldg & Shop Supplies     |
|        | 03-303-000-0000-6523          |      | 1,335.52            | OIL 100912             | 2115447                     | Misc Bldg & Shop Supplies     |
| 11177  | Industrial Fluid Technologies |      | 3,991.47            | 3 Transactions         |                             |                               |
| 8101   | Kris Engineering Inc          |      |                     |                        |                             |                               |
|        | 03-303-000-0000-6590          |      | 4,614.11            | 3' CARBIDE 100512      | 21221                       | Repair & Maintenance Supplies |
|        | 03-303-000-0000-6590          |      | 3,845.10            | 5' CARBIDE 100512      | 21221                       | Repair & Maintenance Supplies |
| 8101   | Kris Engineering Inc          |      | 8,459.21            | 2 Transactions         |                             |                               |
| 91187  | Lake Country Power            |      |                     |                        |                             |                               |
|        | 03-303-000-0000-6254          |      | 59.49               | JACOBSON 101112        | 1400073000                  | Utilities                     |
|        | 03-303-000-0000-6254          |      | 161.84              | SWATARA 101112         | 140946401                   | Utilities                     |
| 91187  | Lake Country Power            |      | 221.33              | 2 Transactions         |                             |                               |
| 2941   | M R Sign Co Inc               |      |                     |                        |                             |                               |
|        | 03-303-000-0000-6516          |      | 930.95              | 911 SINGS 101212       | 174066                      | Signs & Posts                 |
| 2941   | M R Sign Co Inc               |      | 930.95              | 1 Transactions         |                             |                               |
| 10824  | Maney International Inc       |      |                     |                        |                             |                               |
|        | 03-303-000-0000-6590          |      | 1,542.70            | FUEL TANK 101012       | 615253                      | Repair & Maintenance Supplies |
|        | 03-303-000-0000-6590          |      | 190.38              | BOLT KIT 101012        | 615332                      | Repair & Maintenance Supplies |
|        | 03-303-000-0000-6590          |      | 53.69               | GUARD 101012           | 615912                      | Repair & Maintenance Supplies |
| 10824  | Maney International Inc       |      | 1,786.77            | 3 Transactions         |                             |                               |
| 3100   | McGregor Oil                  |      |                     |                        |                             |                               |
|        | 03-303-000-0000-6513          |      | 57.24               | GASOLINE 100512        | 34751                       | Motor Fuel & Lubricants       |
|        | 03-303-000-0000-6513          |      | 95.35               | GASOLINE 100512        | 458545                      | Motor Fuel & Lubricants       |
|        | 03-303-000-0000-6513          |      | 55.31               | GASOLINE 100512        | 47501                       | Motor Fuel & Lubricants       |
|        | 03-303-000-0000-6513          |      | 56.62               | GASOLINE 100512        | 47502                       | Motor Fuel & Lubricants       |
|        | 03-303-000-0000-6513          |      | 61.11               | GASOLINE 100512        | 47503                       | Motor Fuel & Lubricants       |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                                 | Rpt  | Warrant Description | Invoice #                          | Account/Formula Description   |
|---|------|---------------------|------------------------------------|-------------------------------|
| No. Account/Formula                         | Accr | Amount              | Service Dates                      | On Behalf of Name             |
|   |      |                     | Paid On Bhf #                      |                               |
| 03-303-000-0000-6513                        |      | 61.06               | GASOLINE 100512 47504              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 90.43               | GASOLINE 100512 47506              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 90.58               | GASOLINE 100512 47507              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 61.02               | GASOLINE 100512 48537              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 57.24               | GASOLINE 100512 48538              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 69.52               | GASOLINE 100512 48540              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 59.24               | GASOLINE 100512 48541              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 94.25               | GASOLINE 100512 48543              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 46.46               | GASOLINE 100512 48544              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 45.76               | GASOLINE 100512 48546              | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 43.88               | GASOLINE 100512 48547              | Motor Fuel & Lubricants       |
| 3100 McGregor Oil                           |      | 1,045.07            |                                    | 16 Transactions               |
| 3160 Mille Lacs Energy Coop-Albert Lea      |      |                     |                                    |                               |
| 03-303-000-0000-6254                        |      | 111.50              | POWER - PALISADE 101512 185202601  | Utilities                     |
| 03-303-000-0000-6254                        |      | 57.03               | 169 AND CSAH 3 101512 192301001    | Utilities                     |
| 03-303-000-0000-6254                        |      | 132.95              | POWER - MCGREGOPR 101512 295300301 | Utilities                     |
| 03-303-000-0000-6254                        |      | 901.65              | POWER - AITKIN 101512 335200702    | Utilities                     |
| 03-303-000-0000-6254                        |      | 57.99               | 169 AND 28 101512 3962022001       | Utilities                     |
| 03-303-000-0000-6254                        |      | 58.29               | 47 AND 2 101512 545110401          | Utilities                     |
| 3160 Mille Lacs Energy Coop-Albert Lea      |      | 1,319.41            |                                    | 6 Transactions                |
| 9692 Minnesota Energy Resources Corporation |      |                     |                                    |                               |
| 03-303-000-0000-6297                        |      | 30.96               | NAT GAS 100912 42552174            | Shop Fuel                     |
| 9692 Minnesota Energy Resources Corporation |      | 30.96               |                                    | 1 Transactions                |
| 10720 Nuss Truck & Equipment                |      |                     |                                    |                               |
| 03-303-000-0000-6590                        |      | 114.56              | NUSS TRUCK 101212 3101250          | Repair & Maintenance Supplies |
| 10720 Nuss Truck & Equipment                |      | 114.56              |                                    | 1 Transactions                |
| 3760 Palisade Cooperative Oil Assoc         |      |                     |                                    |                               |
| 03-303-000-0000-6513                        |      | 104.81              | GASOLINE 101512 231064             | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 70.00               | GASOLINE 101512 231137             | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 65.66               | GASOLINE 101512 231746             | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | 2,345.20            | GASOLINE 101512 38671              | Motor Fuel & Lubricants       |
| 3760 Palisade Cooperative Oil Assoc         |      | 2,585.67            |                                    | 4 Transactions                |
| 7888 Ruffridge Johnson Equip.Co,Inc.        |      |                     |                                    |                               |
| 03-303-000-0000-6590                        |      | 359.14              | PUMP 092612 C61989                 | Repair & Maintenance Supplies |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                 | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|------|---------------|--------------------------------------|----------------------------|--|
| 7888       | Ruffridge Johnson Equip.Co,Inc.<br>03-303-000-0000-6513 |      | 359.14        |                                      | 1 Transactions             |  |
| 4711       | Sunnys Citgo<br>03-303-000-0000-6513                    |      | 211.57        | GASOLINE 091012                      |                            | Motor Fuel & Lubricants                          |
| 4711       | Sunnys Citgo  |      | 211.57        |                                      | 1 Transactions             |  |
| 90805      | Temco<br>03-303-000-0000-6523                           |      | 125.57        | LABOR 092812                         | 14860                      | Misc Bldg & Shop Supplies                        |
| 90805      | Temco   |      | 125.57        |                                      | 1 Transactions             |  |
| 8279       | Winzer Corporation<br>03-303-000-0000-6523              |      | 681.16        | SHOP SUPPLIES 100312                 | 4442807                    | Misc Bldg & Shop Supplies                        |
| 8279       | Winzer Corporation                                      |      | 681.16        |                                      | 1 Transactions             |  |
| 5295       | Ziegler Inc<br>03-303-000-0000-6590                     |      | 0.30          | BALL 100212                          | PC190024276                | Repair & Maintenance Supplies                    |
|            | 03-303-000-0000-6590                                    |      | 124.17        | TECH ANALYSIS 100212                 | SW1900007758               | Repair & Maintenance Supplies                    |
| 5295       | Ziegler Inc   |      | 124.47        |                                      | 2 Transactions             |  |
| 303        | DEPT Total:   |      | 49,473.38     | R&B Highway Maintenance              | 23 Vendors                 | 62 Transactions                                  |
| 307        | DEPT  |      |               | R&B Capital Infrastructure           |                            |  |
| 8694       | Mn Dept Of Transportation<br>03-307-000-0000-6260       |      | 5,344.35      | SAMPLING 080212                      | P00000618                  | Professional Services                            |
| 8694       | Mn Dept Of Transportation                               |      | 5,344.35      |                                      | 1 Transactions             |  |
| 307        | DEPT Total:   |      | 5,344.35      | R&B Capital Infrastructure           | 1 Vendors                  | 1 Transactions                                   |
| 3          | Fund Total:   |      | 57,650.75     | Road & Bridge                        |                            | 76 Transactions                                  |



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name                           | Account/Formula      | Rpt Accr | Amount | Warrant Description      | Service Dates  | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name |
|------------|--------------------------------|----------------------|----------|--------|--------------------------|----------------|-----------|---------------|-----------------------------|-------------------|
| 400        | DEPT                           |                      |          |        | Public Health Department |                |           |               |                             |                   |
| 8175       | Centurylink                    |                      |          |        |                          |                |           |               |                             |                   |
|            |                                | 05-400-440-0410-6250 |          | 65.79  | LOCAL PHONE-PH           |                | 313645966 |               | Telephone                   |                   |
|            |                                | 05-400-440-0410-6250 |          | 11.26  | LOCAL PHONE-ACCTING      |                | 313645966 |               | Telephone                   |                   |
| 8175       | Centurylink                    |                      |          | 77.05  |                          | 2 Transactions |           |               |                             |                   |
| 10185      | Centurylink Communications Inc |                      |          |        |                          |                |           |               |                             |                   |
|            |                                | 05-400-440-0410-6250 |          | 36.11  | LD Phone-PH              |                | 320146217 |               | Telephone                   |                   |
|            |                                | 05-400-440-0410-6250 |          | 1.37   | LD Phone-ACCTING         |                | 320146217 |               | Telephone                   |                   |
|            |                                | 05-400-440-0410-6250 |          | 3.19   | LD Phone-HHS             |                | 320146217 |               | Telephone                   |                   |
|            |                                | 05-400-440-0410-6250 |          | 12.62  | TOLL FREE PHONE CHARGES  |                | 320295974 |               | Telephone                   |                   |
| 10185      | Centurylink Communications Inc |                      |          | 53.29  |                          | 4 Transactions |           |               |                             |                   |
| 400        | DEPT Total:                    |                      |          | 130.34 | Public Health Department |                | 2 Vendors |               | 6 Transactions              |                   |
| 420        | DEPT                           |                      |          |        | Income Maintenance       |                |           |               |                             |                   |
| 8175       | Centurylink                    |                      |          |        |                          |                |           |               |                             |                   |
|            |                                | 05-420-600-4800-6250 |          | 73.10  | LOCAL PHONE-IM           |                | 313645966 |               | Telephone                   |                   |
|            |                                | 05-420-600-4800-6250 |          | 29.75  | LOCAL PHONE-ACCTING      |                | 313645966 |               | Telephone                   |                   |
|            |                                | 05-420-640-4800-6250 |          | 51.17  | LOCAL PHONE-CS           |                | 313645966 |               | Telephone                   |                   |
| 8175       | Centurylink                    |                      |          | 154.02 |                          | 3 Transactions |           |               |                             |                   |
| 10185      | Centurylink Communications Inc |                      |          |        |                          |                |           |               |                             |                   |
|            |                                | 05-420-600-4800-6250 |          | 124.25 | LD Phone-IM              |                | 320146217 |               | Telephone                   |                   |
|            |                                | 05-420-600-4800-6250 |          | 3.64   | LD Phone-ACCTING         |                | 320146217 |               | Telephone                   |                   |
|            |                                | 05-420-600-4800-6250 |          | 8.42   | LD Phone-HHS             |                | 320146217 |               | Telephone                   |                   |
|            |                                | 05-420-640-4800-6250 |          | 70.83  | LD Phone-CS              |                | 320146217 |               | Telephone                   |                   |
|            |                                | 05-420-600-4800-6250 |          | 33.37  | TOLL FREE PHONE CHARGES  |                | 320295974 |               | Telephone                   |                   |
| 10185      | Centurylink Communications Inc |                      |          | 240.51 |                          | 5 Transactions |           |               |                             |                   |
| 420        | DEPT Total:                    |                      |          | 394.53 | Income Maintenance       |                | 2 Vendors |               | 8 Transactions              |                   |
| 430        | DEPT                           |                      |          |        | Social Services          |                |           |               |                             |                   |
| 8175       | Centurylink                    |                      |          |        |                          |                |           |               |                             |                   |
|            |                                | 05-430-700-4800-6250 |          | 7.31   | LOCAL PHONE-EDP          |                | 313645966 |               | Telephone                   |                   |
|            |                                | 05-430-700-4800-6250 |          | 39.40  | LOCAL PHONE-ACCTING      |                | 313645966 |               | Telephone                   |                   |
|            |                                | 05-430-700-4800-6250 |          | 182.75 | LOCAL PHONE-SS           |                | 313645966 |               | Telephone                   |                   |

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 5 Health & Human Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                           | Rpt      | Warrant Description     | Invoice #     | Account/Formula Description |
|--------|--------------------------------|----------|-------------------------|---------------|-----------------------------|
| No.    | Account/Formula                | Accr     | Service Dates           | Paid On Bhf # | On Behalf of Name           |
| 8175   | Centurylink                    |          | 3 Transactions          |               |                             |
| 10185  | Centurylink Communications Inc |          |                         |               |                             |
|        | 05-430-700-4800-6250           | 243.26   | LD Phone-SS             | 320146217     | Telephone                   |
|        | 05-430-700-4800-6250           | 4.82     | LD Phone-ACCTING        | 320146217     | Telephone                   |
|        | 05-430-700-4800-6250           | 11.15    | LD Phone-HHS            | 320146217     | Telephone                   |
|        | 05-430-700-4800-6250           | 44.19    | TOLL FREE PHONE CHARGES | 320295974     | Telephone                   |
| 10185  | Centurylink Communications Inc | 303.42   | 4 Transactions          |               |                             |
| 430    | DEPT Total:                    | 532.88   | Social Services         | 2 Vendors     | 7 Transactions              |
| 5      | Fund Total:                    | 1,057.75 | Health & Human Services |               | 21 Transactions             |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

|   | <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u>   |
|---|----------------------------|-------------|----------------------------|----------------------|--------------------------------------|
|   | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>             |
| 0 | DEPT                       |             | Undesignated               |                      |                                      |
|   | 4580 Mn Dept Of Finance    |             |                            |                      |                                      |
|   | 09-000-000-0000-2030       |             | 180.00                     |                      | State Fees, Assessments & Surcharges |
|   | 4580 Mn Dept Of Finance    |             | 180.00                     |                      | 1 Transactions                       |
| 0 | DEPT Total:                |             | 180.00                     | Undesignated         | 1 Vendors 1 Transactions             |
| 9 | Fund Total:                |             | 180.00                     | State                | 1 Transactions                       |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates                  | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|---|----------------------------|--|
| 900        | DEPT   |             |          | Timber Permit Bonds                                   |                            |  |
| 919        | Carlson/Bernard Agnar<br>10-900-000-0000-2300          |             | 588.35   | timber permit bond refnd R1330                        | 13110                      | Timber Permit Bonds                              |
| 919        | Carlson/Bernard Agnar                                  |             | 588.35   | 1 Transactions  |                            |  |
| 3605       | North Shore Forest Prod Inc<br>10-900-000-0000-2300    |             | 3,119.90 | timber permit bond refnd R1365                        | 12842                      | Timber Permit Bonds                              |
|            | 10-900-000-0000-2300                                   |             | 2,075.20 | timber permit bond refnd R1411                        | 13340                      | Timber Permit Bonds                              |
| 3605       | North Shore Forest Prod Inc                            |             | 5,195.10 | 2 Transactions  |                            |  |
| 900        | DEPT Total:  |             | 5,783.45 | Timber Permit Bonds                                   | 2 Vendors                  | 3 Transactions                                   |
| 921        | DEPT   |             |          | Co. Development                                       |                            |  |
| 8175       | Centurylink<br>10-921-000-0000-6250                    |             | 7.31     | LOCAL PHONE-SURVEYOR                                  | 313645966                  | Telephone  |
|            | 10-921-000-0000-6250                                   |             | 7.31     | LOCAL PHONE-GIS                                       | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 14.62    | 2 Transactions  |                            |  |
| 10185      | Centurylink Communications Inc<br>10-921-000-0000-6250 |             | 4.38     | LD Phone-SURVEYOR                                     | 320146217                  | Telephone  |
|            | 10-921-000-0000-6250                                   |             | 3.74     | LD Phone-GIS  | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |             | 8.12     | 2 Transactions  |                            |  |
| 10618      | Erik's Lawn Service<br>10-921-000-0000-6231            |             | 156.00   | Sept. Mowing RL Swim beach<br>09/06/2012 09/27/2012   |                            | Services, Labor, Contracts                       |
| 10618      | Erik's Lawn Service                                    |             | 156.00   | 1 Transactions  |                            |  |
| 1958       | Haasken/Daniel D.<br>10-921-000-0000-6340              |             | 48.51    | meals Gis Conf.-Haasken<br>10/03/2012 10/05/2012      |                            | Meals Reimbursed Non-Taxable                     |
|            | 10-921-000-0000-6332                                   |             | 202.28   | hotel Gis Conf.-Haasken<br>10/03/2012 10/05/2012      | Best Western               | Hotel/Motel Lodging                              |
| 1958       | Haasken/Daniel D.                                      |             | 250.79   | 2 Transactions  |                            |  |
| 2410       | Jacobs/Mark H<br>10-921-000-0000-6330                  |             | 177.91   | Caucus mileage Reimbursement<br>10/15/2012 10/15/2012 | 391@.455                   | Transportation/Travel/Parking                    |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula                                   | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|----------|--------|-----------------------------------|-------------------------|---|
| 2410       | Jacobs/Mark H  |          | 177.91 |                                   | 1 Transactions          |   |
| 921        | DEPT Total:  |          | 607.44 | Co. Development                   | 5 Vendors               | 8 Transactions                                |
| 923        | DEPT   |          |        | Forfeited Tax Sales               |                         |   |
| 783        | Canon Financial Services, Inc<br>10-923-000-0000-6231  |          | 417.82 | contract chgs-022 Lobby           | 12190549                | Services, Labor, Contracts                    |
| 783        | Canon Financial Services, Inc                          |          | 417.82 |                                   | 1 Transactions          |   |
| 8175       | Centurylink<br>10-923-000-0000-6250                    |          | 58.48  | LOCAL PHONE                       | 313645966               | Telephone                                     |
| 8175       | Centurylink  |          | 58.48  |                                   | 1 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>10-923-000-0000-6250 |          | 12.39  | LD Phone                          | 320146217               | Telephone                                     |
| 10185      | Centurylink Communications Inc                         |          | 12.39  |                                   | 1 Transactions          |   |
| 4233       | S & T Office Products Inc<br>10-923-000-0000-6405      |          | 21.85  | MECHANICAL PENCILS                | 01PK8506                | Office Supplies                               |
|            | 10-923-000-0000-6405                                   |          | 92.97  | laminate fill                     | 01PL0266                | Office Supplies                               |
| 4233       | S & T Office Products Inc                              |          | 114.82 |                                   | 2 Transactions          |   |
| 6128       | Tire Barn<br>10-923-000-0000-6590                      |          | 70.64  | LOF                               | 22060                   | Repair & Maintenance Supplies                 |
| 6128       | Tire Barn  |          | 70.64  |                                   | 1 Transactions          |   |
| 6097       | Verizon Wireless<br>10-923-000-0000-6254               |          | 59.98  | SEPT.CELL PHONE SERVICE           | 580683827               | Utilities                                     |
| 6097       | Verizon Wireless                                       |          | 59.98  |                                   | 1 Transactions          |   |
| 923        | DEPT Total:  |          | 734.13 | Forfeited Tax Sales               | 6 Vendors               | 7 Transactions                                |
| 926        | DEPT   |          |        | Law Library                       |                         |   |
| 8175       | Centurylink<br>10-926-000-0000-6250                    |          | 7.31   | LOCAL PHONE                       | 313645966               | Telephone                                     |
| 8175       | Centurylink  |          | 7.31   |                                   | 1 Transactions          |   |

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10 Trust

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u> |                          |
|----------------------------|-------------|----------------------------|----------------------|------------------------------------|--------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>Paid On Bhf #</u>               | <u>On Behalf of Name</u> |
| 926 DEPT Total:            |             | 7.31                       | Law Library          | 1 Vendors                          | 1 Transactions           |
| 10 Fund Total:             |             | 7,132.33                   | Trust                |                                    | 19 Transactions          |

| Vendor No. | Name<br>Account/Formula                           | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates                 | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|--------|--|----------------------------|--|
| 924        | DEPT  |             |        | Forest Resource                                      |                            |  |
| 2270       | Hoppe/Russell Peter<br>11-924-000-0000-6350       |             | 35.00  | Mill Tour per diem                                   | 10/16/12                   | Per Diem   |
|            | 11-924-000-0000-6330                              |             | 11.10  | Mill Tour Mileage Reimb.                             | 20@.555                    | Transportation & Travel                          |
| 2270       | Hoppe/Russell Peter                               |             | 46.10  | 2 Transactions                                       |                            |  |
| 10890      | Insley/Kevin<br>11-924-000-0000-6350              |             | 35.00  | Mill Tour per diem                                   | 10/16/12                   | Per Diem   |
|            | 11-924-000-0000-6330                              |             | 1.67   | Mill Tour Mileage Reimb.                             | 3@.555                     | Transportation & Travel                          |
| 10890      | Insley/Kevin                                      |             | 36.67  | 2 Transactions                                       |                            |  |
| 2410       | Jacobs/Mark H<br>11-924-000-0000-6330             |             | 48.23  | MACLC mileage Reimbursement<br>09/26/2012 09/26/2012 | 106@.455                   | Transportation & Travel                          |
| 2410       | Jacobs/Mark H                                     |             | 48.23  | 1 Transactions                                       |                            |  |
| 5784       | Lake/Robert<br>11-924-000-0000-6350               |             | 35.00  | Mill Tour per diem                                   | 10/16/12                   | Per Diem   |
|            | 11-924-000-0000-6330                              |             | 7.77   | Mill Tour Mileage Reimb.                             | 14@.555                    | Transportation & Travel                          |
| 5784       | Lake/Robert                                       |             | 42.77  | 2 Transactions                                       |                            |  |
| 3810       | Paulbeck's County Market<br>11-924-000-0000-6406  |             | 81.52  | MEALS FOR FAC MILL TOUR                              | 9277364                    | Field Supplies                                   |
| 3810       | Paulbeck's County Market                          |             | 81.52  | 1 Transactions                                       |                            |  |
| 4233       | S & T Office Products Inc<br>11-924-000-0000-6405 |             | 36.32  | INK CARTRIDGE  | 01PK9658                   | Office Supplies                                  |
| 4233       | S & T Office Products Inc                         |             | 36.32  | 1 Transactions                                       |                            |  |
| 12111      | Schmidt/William A.<br>11-924-000-0000-6350        |             | 35.00  | FAC Tour   | 10/16/12                   | Per Diem   |
|            | 11-924-000-0000-6330                              |             | 6.66   | Mill Tour Mileage Reimb.                             | 12@.555                    | Transportation & Travel                          |
| 12111      | Schmidt/William A.                                |             | 41.66  | 2 Transactions                                       |                            |  |
| 10906      | Shipp/Dale<br>11-924-000-0000-6350                |             | 35.00  | FAC Tour   | 10/16/12                   | Per Diem   |
|            | 11-924-000-0000-6330                              |             | 22.20  | Mill Tour Mileage Reimb.                             | 40@.555                    | Transportation & Travel                          |
| 10906      | Shipp/Dale  |             | 57.20  | 2 Transactions                                       |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                           | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 90805      | Temco<br>11-924-000-0000-6590                     |             | 83.69    | BLACK PIPE FOR SURVEY                | 14861                      | Repair & Maintenance Supplies                    |
| 90805      | Temco   |             | 83.69    | 1 Transactions                       |                            |  |
| 10017      | Tveit/Galen<br>11-924-000-0000-6350               |             | 35.00    | FAC Tour                             | 10/16/12                   | Per Diem   |
|            | 11-924-000-0000-6330                              |             | 23.31    | Mill Tour Mileage Reimb.             | 42@.555                    | Transportation & Travel                          |
| 10017      | Tveit/Galen                                       |             | 58.31    | 2 Transactions                       |                            |  |
| 6097       | Verizon Wireless<br>11-924-000-0000-6250          |             | 67.72    | SEPT.CELL PHONE SERVICE              | 580683827                  | Telephone  |
| 6097       | Verizon Wireless                                  |             | 67.72    | 1 Transactions                       |                            |  |
| 924        | DEPT Total:                                       |             | 600.19   | Forest Resource                      | 11 Vendors                 | 17 Transactions                                  |
| 925        | DEPT  |             |          | Reforestation                        |                            |  |
| 120        | Aitkin Implement Company<br>11-925-000-0000-6590  |             | 25.89    | pin                                  | 40151                      | Repair & Maintenance Supplies                    |
| 120        | Aitkin Implement Company                          |             | 25.89    | 1 Transactions                       |                            |  |
| 1570       | Erickson Oil Products Inc<br>11-925-000-0000-6511 |             | 1,356.50 | September gas purchases              | 9423                       | Gas And Oil                                      |
| 1570       | Erickson Oil Products Inc                         |             | 1,356.50 | 1 Transactions                       |                            |  |
| 4641       | Holiday Credit Office<br>11-925-000-0000-6511     |             | 698.34   | September gas bill                   | 1400000134961              | Gas And Oil                                      |
| 4641       | Holiday Credit Office                             |             | 698.34   | 1 Transactions                       |                            |  |
| 9354       | Kangas Enterprises, Inc<br>11-925-000-0000-6231   |             | 90.00    | pump PP-Lawler parking lot           | 7786                       | Services, Labor, Contracts                       |
|            | 11-925-000-0000-6231                              |             | 90.00    | pump PP-McGregor Trail Head          | 7786                       | Services, Labor, Contracts                       |
|            | 11-925-000-0000-6231                              |             | 107.00   | pump PP-Blind Lake Trail Head        | 7786                       | Services, Labor, Contracts                       |
|            | 11-925-000-0000-6231                              |             | 8,945.70 | Stock piling Lawler Loop             | 83                         | Services, Labor, Contracts                       |
| 9354       | Kangas Enterprises, Inc                           |             | 9,232.70 | 4 Transactions                       |                            |  |
| 3100       | McGregor Oil<br>11-925-000-0000-6511              |             | 679.35   | gas for tractor                      | AITKINLA                   | Gas And Oil                                      |
| 3100       | McGregor Oil                                      |             | 679.35   | 1 Transactions                       |                            |  |



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name   | Rpt       | Warrant Description      | Invoice #     | Account/Formula Description   |
|--------|--|-----------|--------------------------|---------------|-------------------------------|
| No.    | Account/Formula  | Accr      | Service Dates            | Paid On Bhf # | On Behalf of Name             |
| 3390   | Minnesota Uc Fund<br>11-925-000-0000-6267              |           | 2012 Q3-B.Christensen    | 10/9/12       | Unemployment Compensation     |
| 3390   | Minnesota Uc Fund                                      | 732.00    |                          |               |                               |
|        |  | 732.00    | 1 Transactions           |               |                               |
| 6128   | Tire Barn<br>11-925-000-0000-6590                      |           | TIRE DISPOSAL            | 11483         | Repair & Maintenance Supplies |
| 6128   | Tire Barn  | 59.50     |                          |               |                               |
|        |  | 59.50     | 1 Transactions           |               |                               |
| 925    | DEPT Total:  | 12,784.28 | Reforestation            | 7 Vendors     | 10 Transactions               |
| 934    | DEPT   |           | Memorial Forest          |               |                               |
| 10891  | Roth Construction<br>11-934-000-0000-6361              |           | ROAD WORK ON 4-1         | 10/05/12      | Road Construction Service     |
| 10891  | Roth Construction                                      | 5,011.70  |                          |               |                               |
|        |  | 5,011.70  | 1 Transactions           |               |                               |
| 12220  | Stevens/Richard Anthony<br>11-934-000-0000-6273        |           | BUDCAPPING CONTRACT      | SITE 13       | Timber Improvement            |
|        | 11-934-000-0000-6273                                   | 240.00    |                          | SITE 22       | Timber Improvement            |
|        | 11-934-000-0000-6273                                   | 1,200.00  |                          | SITE 23       | Timber Improvement            |
|        | 11-934-000-0000-6273                                   | 465.00    |                          | SITE 24       | Timber Improvement            |
|        | 11-934-000-0000-6273                                   | 1,080.00  |                          | SITE 27       | Timber Improvement            |
|        | 11-934-000-0000-6273                                   | 1,650.00  |                          | SITES 17-20   | Timber Improvement            |
|        | 11-934-000-0000-6273                                   | 1,290.00  |                          |               |                               |
| 12220  | Stevens/Richard Anthony                                | 5,925.00  |                          |               |                               |
|        |  |           | 6 Transactions           |               |                               |
| 934    | DEPT Total:  | 10,936.70 | Memorial Forest          | 2 Vendors     | 7 Transactions                |
| 935    | DEPT   |           | Forest Road              |               |                               |
| 3100   | McGregor Oil<br>11-935-000-0000-6511                   |           | GAS FOR GRADER           | AITKINLA      | Gas And Oil                   |
| 3100   | McGregor Oil   | 295.55    |                          |               |                               |
|        |  | 295.55    | 1 Transactions           |               |                               |
| 10720  | Nuss Truck & Equipment<br>11-935-000-0000-6590         |           | Credit on Travel charges | 60CJ0288      | Repair & Maintenance Supplies |
|        | 11-935-000-0000-6590                                   | 676.80-   | Repair on Volvo Grader   | 622027        | Repair & Maintenance Supplies |
| 10720  | Nuss Truck & Equipment                                 | 1,216.07  |                          |               |                               |
|        |  | 539.27    | 2 Transactions           |               |                               |
| 3760   | Palisade Cooperative Oil Assoc<br>11-935-000-0000-6511 |           | GAS                      | ACPARKS       | Gas And Oil                   |
|        |  | 62.00     |                          |               |                               |

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 11 Forest Development

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                           |      | Rpt |           | Warrant Description     | Invoice #      | Account/Formula Description   |
|--------|--------------------------------|------|-----|-----------|-------------------------|----------------|-------------------------------|
| No.    | Account/Formula                | Accr |     | Amount    | Service Dates           | Paid On Bhf #  | On Behalf of Name             |
| 3760   | Palisade Cooperative Oil Assoc |      |     | 62.00     |                         | 1 Transactions |                               |
| 90805  | Temco                          |      |     |           |                         |                |                               |
|        | 11-935-000-0000-6590           |      |     | 795.13    | REPAIR GRADER           | 14893          | Repair & Maintenance Supplies |
| 90805  | Temco                          |      |     | 795.13    |                         | 1 Transactions |                               |
| 6097   | Verizon Wireless               |      |     |           |                         |                |                               |
|        | 11-935-000-0000-6250           |      |     | 112.46    | SEPT.CELL PHONE SERVICE | 580683827      | Telephone                     |
| 6097   | Verizon Wireless               |      |     | 112.46    |                         | 1 Transactions |                               |
| 935    | DEPT Total:                    |      |     | 1,804.41  | Forest Road             | 5 Vendors      | 6 Transactions                |
| 11     | Fund Total:                    |      |     | 26,125.58 | Forest Development      |                | 40 Transactions               |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                       | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|------|---------------|--------------------------------------|----------------------------|--|
| 521        | DEPT  |      |               | LLCC Administration                  |                            |  |
| 783        | Canon Financial Services, Inc<br>19-521-000-0000-6231         |      | 135.16        | CONTRACT CHARGES-020                 | 12190551                   | Services, Labor, Contracts                       |
| 783        | Canon Financial Services, Inc                                 |      | 135.16        | 1 Transactions                       |                            |  |
| 2763       | J & H Transfer Station-Lakes Sanitary<br>19-521-000-0000-6255 |      | 92.38         | Garbage service Acct 2857            | 54757                      | Garbage  |
| 2763       | J & H Transfer Station-Lakes Sanitary                         |      | 92.38         | 1 Transactions                       |                            |  |
| 3160       | Mille Lacs Energy Coop-Albert Lea<br>19-521-000-0000-6254     |      | 41.64         | ELECTRICITY                          | 271300401                  | Utilities  |
|            | 19-521-000-0000-6254  |      | 381.88        | ELECTRICITY                          | 271300502                  | Utilities  |
|            | 19-521-000-0000-6254  |      | 531.28        | ELECTRICITY                          | 271300601                  | Utilities  |
|            | 19-521-000-0000-6254  |      | 285.06        | ELECTRICITY                          | 271300703                  | Utilities  |
|            | 19-521-000-0000-6254  |      | 40.67         | ELECTRICITY                          | 271300801                  | Utilities  |
|            | 19-521-000-0000-6254  |      | 148.27        | ELECTRICITY                          | 271300901                  | Utilities  |
| 3160       | Mille Lacs Energy Coop-Albert Lea                             |      | 1,428.80      | 6 Transactions                       |                            |  |
| 4425       | Shirts Plus<br>19-521-000-0000-6400                           |      | 722.49        | 144 WATER BOTTLES                    | 50506                      | Commissary Items                                 |
| 4425       | Shirts Plus   |      | 722.49        | 1 Transactions                       |                            |  |
| 521        | DEPT Total:   |      | 2,378.83      | LLCC Administration                  | 4 Vendors                  | 9 Transactions                                   |
| 522        | DEPT  |      |               | LLCC Education                       |                            |  |
| 2340       | Hyytinen Hardware Hank<br>19-522-000-0000-6416                |      | 3.49          | education supplies                   | 1067393                    | Education Supplies                               |
| 2340       | Hyytinen Hardware Hank  |      | 3.49          | 1 Transactions                       |                            |  |
| 9037       | Medco Supply Company<br>19-522-000-0000-6430                  |      | 89.00         | first aid supplies                   | 41583806                   | Medical Supplies                                 |
| 9037       | Medco Supply Company  |      | 89.00         | 1 Transactions                       |                            |  |
| 522        | DEPT Total:   |      | 92.49         | LLCC Education                       | 2 Vendors                  | 2 Transactions                                   |
| 523        | DEPT  |      |               | LLCC Food                            |                            |  |
| 3390       | Minnesota Uc Fund<br>19-523-000-0000-6267                     |      | 146.00        | 2012 Q3-Wendy Hunt                   | 10/9/12                    | Unemployment Compensation                        |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                       | Rpt      | Warrant Description       | Invoice #     | Account/Formula Description   |
|--------|----------------------------|----------|---------------------------|---------------|-------------------------------|
| No.    | Account/Formula            | Accr     | Service Dates             | Paid On Bhf # | On Behalf of Name             |
|        | 19-523-000-0000-6267       |          | 2012 Q3-Wanda Essen       | 10/9/12       | Unemployment Compensation     |
| 3390   | Minnesota Uc Fund          |          | 2 Transactions            |               |                               |
| 3810   | Paulbeck's County Market   |          |                           |               |                               |
|        | 19-523-000-0000-6418       | 21.85    | Groceries                 | 7684653       | Groceries-Students            |
| 3810   | Paulbeck's County Market   |          | 1 Transactions            |               |                               |
| 4761   | Sysco Minnesota Inc        |          |                           |               |                               |
|        | 19-523-000-0000-6418       | 1,230.72 | GROCERIES                 | 210040235     | Groceries-Students            |
| 4761   | Sysco Minnesota Inc        |          | 1 Transactions            |               |                               |
| 523    | DEPT Total:                | 2,995.57 | LLCC Food                 | 3 Vendors     | 4 Transactions                |
| 524    | DEPT                       |          | LLCC Maintenance          |               |                               |
| 657    | Aitkin Glass Service       |          |                           |               |                               |
|        | 19-524-000-0000-6590       | 260.00   | 2 N.Star Lodge windows    | 8478          | Repair & Maintenance Supplies |
|        | 19-524-000-0000-6590       | 377.93   | N.Star Lodge door repairs | 8479          | Repair & Maintenance Supplies |
| 657    | Aitkin Glass Service       |          | 2 Transactions            |               |                               |
| 2186   | Hillyard Inc - Kansas City |          |                           |               |                               |
|        | 19-524-000-0000-6422       | 876.18   | maintenance pens          | 600427598     | Janitorial Services/Supplies  |
| 2186   | Hillyard Inc - Kansas City |          | 1 Transactions            |               |                               |
| 7525   | Hometown Bldg Supply       |          |                           |               |                               |
|        | 19-524-000-0000-6422       | 150.51   | lumber for bldg ramp      | 33299         | Janitorial Services/Supplies  |
| 7525   | Hometown Bldg Supply       |          | 1 Transactions            |               |                               |
| 2340   | Hyytinen Hardware Hank     |          |                           |               |                               |
|        | 19-524-000-0000-6422       | 162.69   | maintenance supplies      | 1065971       | Janitorial Services/Supplies  |
|        | 19-524-000-0000-6302       | 219.98   | maintenance supplies      | 1067745       | Vehicle Maintenance           |
|        | 19-524-000-0000-6422       | 44.14    | maintenance supplies      | 1067745       | Janitorial Services/Supplies  |
| 2340   | Hyytinen Hardware Hank     |          | 3 Transactions            |               |                               |
| 3390   | Minnesota Uc Fund          |          |                           |               |                               |
|        | 19-524-000-0000-6267       | 1,079.00 | 2012 Q3-Scott Biscoe      | 10/9/12       | Unemployment Compensation     |
| 3390   | Minnesota Uc Fund          |          | 1 Transactions            |               |                               |

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 19 Long Lake Conservation C

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

|     | <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>              | <u>Account/Formula Description</u> |
|-----|----------------------------|-------------|----------------------------|-------------------------------|------------------------------------|
|     | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u>          | <u>On Behalf of Name</u>           |
| 524 | DEPT Total:                |             | 3,170.43                   | LLCC Maintenance              | 5 Vendors<br>8 Transactions        |
| 19  | Fund Total:                |             | 8,637.32                   | Long Lake Conservation Center | 23 Transactions                    |
|     | Final Total:               |             | 183,947.78                 | 276 Vendors                   | 466 Transactions                   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 83,164.05     | General Fund                  |                    |
|               | 3           | 57,650.75     | Road & Bridge                 |                    |
|               | 5           | 1,057.75      | Health & Human Services       |                    |
|               | 9           | 180.00        | State                         |                    |
|               | 10          | 7,132.33      | Trust                         |                    |
|               | 11          | 26,125.58     | Forest Development            |                    |
|               | 19          | 8,637.32      | Long Lake Conservation Center |                    |
|               | All Funds   | 183,947.78    | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-16-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Certificate of Commendation – Shamrock Township

Requested Meeting Date: 10-23-12 Estimated Presentation Time: n/a

Presenter: \_\_\_\_\_

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Copy of certificate, photo

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**

**FROM: Patrick Wussow, Aitkin County Administrator**

**RE: Association of Minnesota Emergency Managers (AMEM) 2012 Award Citation, Certificate of Commendation – Shamrock Township**

**DATE: October 16, 2012**

The Association of Minnesota Emergency Managers (AMEM) have issued a Certificate of Commendation for Shamrock Township for the exemplary 2012 flood recovery efforts put forth by the community.

Please see the attached for further information.



**Association of Minnesota Emergency Managers (AMEM)  
2012 Award Citation**

**Certificate of Commendation**

**Shamrock Township, Aitkin County, MN**

The floods of the 2012 summer were somewhat unusual in that there was no forecast or warning weeks in advance to allow for the impacted jurisdictions to implement mitigation efforts.

The rapid onset of these floods caught everyone by surprise. But the way that the community came together to respond was not unusual at all. Those who have seen the aftermath of a disaster always walk away with stories of how the community pulled together to respond as one.

This community did just that by displaying teamwork through the volunteered support provided by the Township's Supervisors, Maintenance Staff, and citizen volunteers. Their efforts served to alleviate to the greatest extent possible the loss of life and property from the sudden floods.

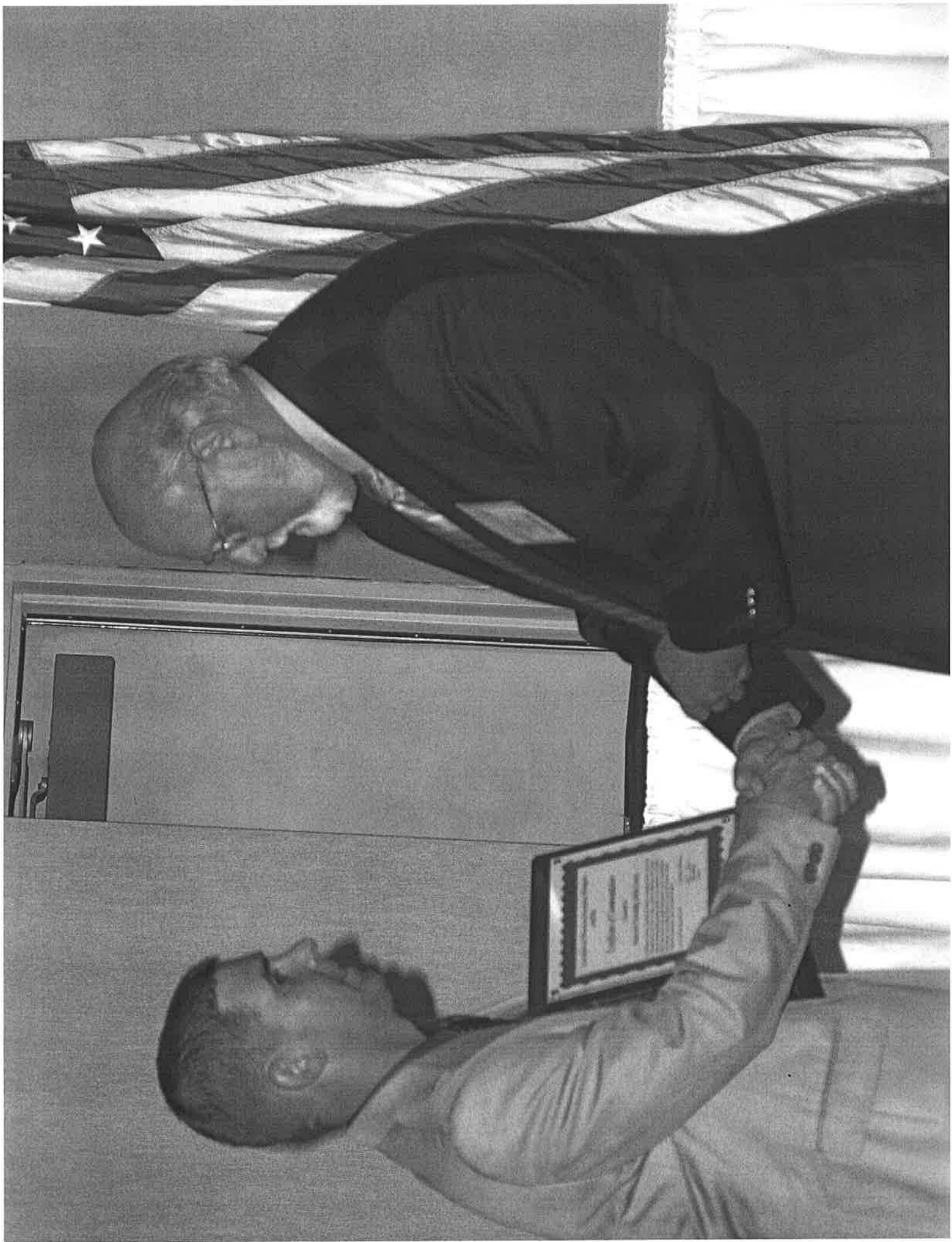
During the flood, when many township residents were isolated due to water over the various roads, they used township trucks to help shuttle people and needed supplies. They made a point to check the status of isolated people and they availed themselves to Aitkin County Emergency Management should they need help in the delivery of emergency services.

After the flood waters receded and the recovery phase began, they opened up township property to assist in the debris removal from around the lake. They provided a site for the disposal of organic matter and also as a temporary site for dumpsters for other flood-related debris.

For these exemplary efforts which served to foster the tenets of disaster response and recovery in the state of Minnesota, this Certificate of Commendation is awarded to Shamrock Township, Aitkin County.

Receiving the certificate of commendation on behalf of Shamrock Township is Ron Smith, Township Supervisor.

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Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners      Date: October 16, 2012

Via: Patrick Wussow, County Administrator

From: Kirk Peysar, County Auditor

Title of Item:

Secretary of State Recount Agreement

Requested Meeting Date: October 23 Estimated Presentation Time: n/a

Presenter: Kirk Peysar

**Type of Action Requested** (check all that apply)

- For info only, no action requested       Approve under Consent Agenda
- For discussion only with possible future action       Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion       Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale       Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Operating  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**


- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

**Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)**

**Kirk Peysar**  
**Aitkin County Auditor**  
209 Second Street Northwest Room 202  
Aitkin, Minnesota 56431  
218.927.7354

October 16, 2012

To: Board of Commissioners

From: Kirk Peysar, County Auditor 

Re: MN Secretary of State Recount Agreement

In the event of a state general election recount, a recount agreement has been prepared so that arrangements are in place should it become necessary to conduct a recount in any state or federal race. Reimbursement to the county is three cents per ballot cast. If no recounts occur there would be no reimbursement.

I am requesting approval for Board Chair and my signatures on the agreement.

**STATE OF MINNESOTA  
JOINT POWERS AGREEMENT**

This agreement is between the State of Minnesota, acting through its Office of the Secretary of State ("State") and the County Auditor of each of the Counties or the City Clerk of each of the cities listed in Appendix A. ("Contractor").

**Recitals**

Under Minn. Stat. § 471.59, subd. 10, and Minnesota Rules, subpart 8235.0200 the State is empowered to engage such assistance as deemed necessary. The State is in need of election recount services for the automatic recount of votes pursuant to Minnesota Statutes, section 204C.35, subd. 1 for the 2012 general election, as necessary for state offices. The Contractor represents that it is duly qualified and agrees to perform all services described in this contract to the satisfaction of the State.

**Agreement**

**1 Term of Agreement**

- 1.1 *Effective date: October 1, 2012*, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 *Expiration date: December 31, 2012*, or until all obligations have been satisfactorily fulfilled, whichever occurs later.

**2 Agreement between the Parties**

The Contractor will act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 and will conduct a recount as necessary of the votes cast in the county in which the Contractor is the County Auditor and in any additional jurisdiction mutually agreed upon by Contractor and State, pursuant to the provisions of Minnesota Statutes and Minnesota Rules relating to recounts, the Minnesota 2012 Recount Guide, all of which are attached to this contract as Appendices B, C and D, respectively, as well as the information provided during the Web streaming video transmission to counties of November 20, 2012, and any other guidance provided to the Deputy Recount Official by the State. Appendix A is the list of participating jurisdictions and it will be updated prior to the commencement of the recount to reflect all participating jurisdictions. The general election recount will begin on November 28, 2012 at 9:00 A.M. and recounts will continue until all ballots in the jurisdictions being counted by the Deputy Recount Official are counted or designated as challenged. In the event that an election contest is filed in any of these elections and the court takes jurisdiction, the State may cancel the relevant portion of this contract immediately and without any further cause. The State and Contractor agree that this process will be completed on December 5, 2012 for any general election recount, unless civil litigation delays completion. The results of the recount, along with all explanatory notes and any ballots challenged by candidates in the election shall be securely forwarded and provided to the State by personal delivery or express courier for delivery to the State, at the expense of the State at the conclusion of the recount process in the county or city.

**3. Payment**

- a) *Compensation.* The Contractor will be paid three cents for each ballot handled in the course of any recount covered by this agreement, with a minimum payment of \$100 if a recount occurs in the Contractor's jurisdiction. The Contractor will submit a log of all ballots handled to State to verify the total.
- b) *Travel.* No travel expenses will be paid.

The total obligation of the State under this agreement will not exceed an aggregate of \$100,000 for all Contractors for the general election.

**4 Authorized Representatives** The State's Authorized Representative is Gary Poser, Director of Elections, 180 State Office Building, Saint Paul MN 55155, 651-556-0612, or his/her successor, and has the responsibility to monitor the Contractor's performance and the authority to accept the services provided under this contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Governmental Unit's Authorized Representative is the County Auditor or municipal clerk who has signed the contract.

**5 Assignment, Amendments, Waiver, and Contract Complete**

- 5.1 *Assignment.* The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior

consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

5.2 *Amendments.* Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

5.3 *Waiver.* If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.

5.4 *Contract Complete.* This agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

6. **Liability**

The Governmental Unit will indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by the Governmental Unit or the Governmental Unit's agents or employees. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligations under this agreement.

Signatures for this agreement are being obtained by the signing of counterparts. Each Contractor will sign signature block #2 and return the entire agreement document to Jenny Kurz, Office of the Secretary of State, 60 Empire Drive, Suite 100, Saint Paul MN 55103-2141.

1. **STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15, and 16C.05.*

Signed: Jenny Kurz  
Date: 9/21/12

SWIFT Contract No. 53492 SWIFT PO 480

2. **GOVERNMENTAL UNIT**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_

3. **STATE AGENCY**

By: Randy Larson  
(with delegated authority)  
Title: DIRECTOR OF ELECTIONS  
Date: 9-21-12

4. **COMMISSIONER OF ADMINISTRATION**  
delegated to Materials Management Division

By: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Contract No. 53492

**APPENDICES ATTACHED:**

**APPENDIX A – List of Participating Jurisdictions**

**APPENDIX B – Minnesota Statutes Relating to Recounts**

**APPENDIX C – Minnesota Rules Relating to Recounts**

**APPENDIX D – Minnesota 2012 Recount Guide**

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10/17/12

Via: Patrick Wussow, County Administrator

From: LAND Dept

Title of Item: Application for re-purchase of Tax forfeited property

Requested Meeting Date: 10/23 Estimated Presentation Time: n/a

Presenter: M. J. A. W. S.

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by resolution (attach draft resolution)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
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- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) application fee, map

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**



## Sue Bingham

---

**From:** Mark Jacobs [mjacobs@co.aitkin.mn.us]  
**Sent:** Wednesday, October 17, 2012 10:36 AM  
**To:** 'Sue Bingham'; 'Patrick Wussow'  
**Subject:** Repurchase application 3-49-23

To: County Board  
CC: County Administrator

We have received an application to repurchase the attached tax forfeited parcel in Shamrock Township.

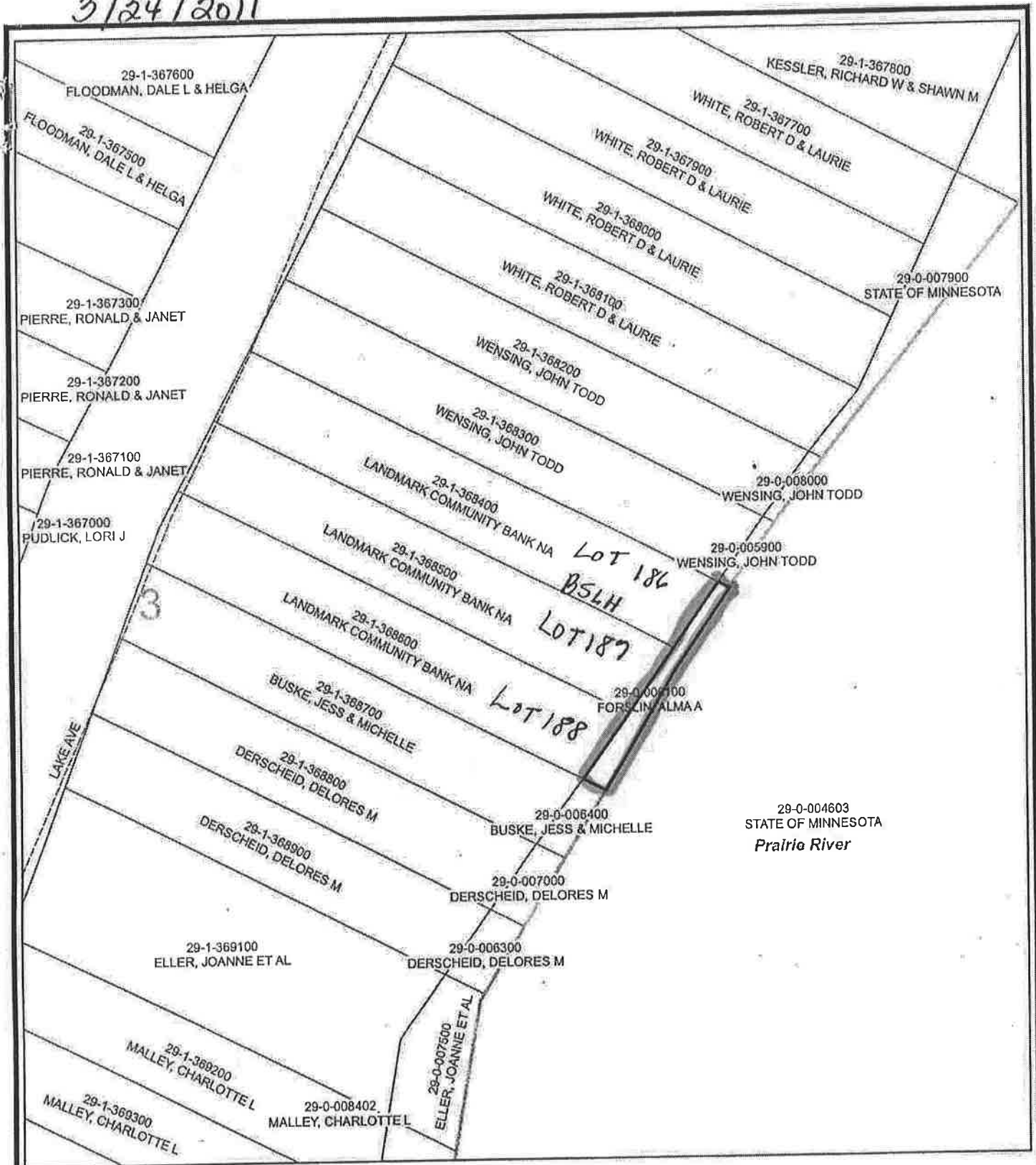
Staff recommends approval.

**Mark Jacobs**  
**Land Commissioner**  
**Aitkin County Land Department**  
**209 2nd St. NW Room #206**  
**Aitkin, MN 56431**  
**P: 218-927-7367**  
**F: 218-927-7249**

\*\*\*\*\*  
\*\*\*\*\*

This transmission (the e-mail and all attachments) is confidential and intended solely for the use of the addressee(s). If you have received this transmission in error, please notify the sender by reply and delete this transmission immediately. Any unauthorized distribution, or copying of this transmission, or misuse or wrongful disclosure of information contained in it, is strictly prohibited. The information contained in this document is provided on an as-is basis and does not constitute a binding legal contract or receipt for services.

3/24/2011



Map prepared by Aitkin County for graphic display purposes only. Map is not a legal survey nor is it intended to be. Map prepared using various sources with varying degrees of accuracy. Aitkin County assumes no liability for any errors, omissions, inaccuracies or unintended use of this map. LH - 11/10

By Commissioner: xx

102312-1xx

**Forslin Repurchase**

**WHEREAS**, Alma A. Forslin c/o James Lang, the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

.40 ac of Northeast Quarter of the Southwest Quarter (NE-SW) in Book 112 Dds page 59 Section Three (3) Township Forty-nine (49) Range Twenty-three (23)

**AND WHEREAS**, said applicant has set forth in his application that:

- a) a hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
  - There was a lack of funds to pay at the time it was due. We thought that we had till August 31<sup>st</sup> to pay and was going to pay at that time. Enclosed is the notice, we are sorry we missed the date. Others also have an interest in the property.
- b) that the repurchase of said land by me will promote and best serve the public interest, because We will make all tax payments on time from now on. We will take care of the property and improve it. Thank you. We have owned this for a very long time!

**AND WHEREAS**, this board is of the opinion that said application should be granted for such reasons.

**NOW THEREFORE BE IT RESOLVED**, that the application of Alma A. Forslin, c/o James Lang for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241 as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voted Yes

STATE OF MINNESOTA)  
County of Aitkin) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 23<sup>rd</sup> day of October A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 23<sup>rd</sup> day of October A.D. 2012

KIRK PEYSAR, County Auditor  
BY \_\_\_\_\_, Deputy

PLEASE PRINT OR TYPE CLEARLY

TCF

your convenience bank™

TCF National Bank  
801 Marquette Avenue  
Minneapolis, MN 55402-3475

OFFICIAL CHECK 104263014

OCTOBER 04, 2017 1770002910

DATE

\*\*\*NO THOUSAND EIGHT HUNDRED 00/100\*\*\*

MATCH THE AMOUNT IN WORDS WITH THE AMOUNT IN NUMBERS

\$442,800.00\*\*\*\*\*

\*\*\*USDOLLARS\*\*\*

PAY TO THE ORDER OF RITKIN CO DEPT OF TAXATION

ACCOUNT NO. \*\*\*\*\*6983

19633



MEMO:

COUNTER SIGNATURE REQUIRED FOR AMOUNTS OVER \$5,000.00

*Michael J. K...*

⑆ 104263014 ⑆ ⑆ 2910700011 ⑆ 1999011720050 ⑆

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-17-12

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Final Contract Payments

Requested Meeting Date: 10-23-12 Estimated Presentation Time: Consent Agenda

Presenter: John Welle

**Type of Action Requested** (check all that apply)

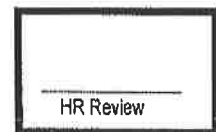
- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: 5001, 5842, 5850, 5854
- Expenditure line account # for this item is: 6262

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

## AITKIN COUNTY COMMISSIONER'S MEMO

**TO:** Aitkin County Commissioners  
Patrick Wussow, County Administrator

**FROM:** John Welle

**DATE:** October 17, 2012

**Consent Agenda Item:**

Final Contract Payments

**Summary:**

I would like authorization by the enclosed resolutions for each of the three following projects to make the final contract payment.

**A. S.A.P. 01-600-015**

This final payment to Anderson Brothers in the amount of \$7,968.43 is requested for minor grading and bituminous paving of a one-mile segment of 326<sup>th</sup> Lane (Farm Island Township Road) from CSAH 28 to the Cedar Lake Public Access road. Farm Island Township has accepted the project and authorized final payment. The final contract amount of \$265,614.31 is approximately 2% less than the \$270,936.88 bid amount.

**B. S.A.P. 01-606-015, etc.**

This final payment to Anderson Brothers in the amount of \$23,175.21 is requested for bituminous paving on 7.9 miles of bituminous paving on CSAH 6, 3 miles of bituminous paving on CSAH 32, and various bituminous patches throughout the county. This construction occurred in the 2011 construction season. The final contract amount of \$2,317,520.87 is approximately 1.5% below the bid amount of \$2,350,350.66.

**WHEREAS**, Contract No. 20119-- Project Nos. SAP 01-600-15 -- Culvert Replacement, Grading, Aggregate Base and Shoulder, and Bituminous Base has in all been completed, and the County Board being fully advised in the premises,

**NOW THEN BE IT RESOLVED**, That we do hereby accept said completed projects for and in behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$7,968.43 as specified herein.

**WHEREAS**, Contract No. 20117-- Project Nos. SAP 01-632-05, SAP 01-606-15, and CP 01-90-17 --Aggregate Base and Shoulder, Bituminous Base and Wear, Overlay, and Patching has in all been completed, and the County Board being fully advised in the premises,

**NOW THEN BE IT RESOLVED**, That we do hereby accept said completed projects for and in behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$23,175.21 as specified herein.



Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-17-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Closed Meeting Under MN Statute 13D.05 Subd. 1 (b) Labor Negotiations

Requested Meeting Date: 10-23-12 Estimated Presentation Time: \_\_\_\_\_

Presenter: Patrick Wussow, County Administrator

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
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- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
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- Bid/quote comparison worksheet
- Draft County Board resolution
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- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Meeting will be recorded

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10/17/12

Via:

From: Sheriff Scott Turner

Title of Item: Social Host Ordinance

Requested Meeting Date: 10/23/2012 Est. Presentation Time: 15minutes

Presenter: Sheriff Scott Turner

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list)

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

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- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
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- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Proposed Social Host Ordinance

**Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)**

**SCOTT A. TURNER**  
**SHERIFF OF AITKIN COUNTY**

217 Second Street NW, Room 185  
Aitkin, MN 56431

218-927-7435 Emergency 911  
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887  
TOLL FREE 1-888-900-2138

**MEMO**

TO: Board of Commissioners      DATE: October 17, 2012  
FROM: Sheriff Scott Turner      RE: Social Host Ordinance

---

Enclosed please find a copy of the Social Host Ordinance. I would like to place this on board for October 23, 2012 for board approval and set a public hearing.

Thank you.

**ORDINANCE # \_\_\_\_\_**

**SOCIAL HOST  
ORDINANCE**

**EFFECTIVE DATE: \_\_\_\_\_**

**ORDINANCE NO. \_\_\_\_\_**  
**SOCIAL HOST ORDINANCE**

This ordinance prohibits any person or persons from hosting an event where alcohol is present and being possessed or consumed by persons under twenty-one (21) years of age. This ordinance also establishes penalties for any person or persons hosting such an event.

Be it enacted by the Aitkin County Board of Commissioners, as follows:

**Subd. 1. Purpose and Findings.** The Aitkin County Board of Commissioners intends to discourage underage possession and consumption of alcohol, even if done within the confines of a private residence, and intends to hold persons criminally responsible who host events or gatherings where person under 21 years of age possess or consume alcohol regardless of whether the person hosting the event or gathering supplied the alcohol. The Aitkin County Board of Commissioners finds that:

- a) Events and gatherings held on private or public property where alcohol is possessed or consumed by persons under the age of twenty-one are harmful to those persons and constitute a potential threat to public health requiring prevention or abatement.
- b) Prohibiting underage consumption acts to protect underage persons, as well as the general public, from injuries related to alcohol consumption, such as alcohol overdose or alcohol-related traffic collisions.
- c) Alcohol is an addictive drug which, if used irresponsibly, could have drastic effects on those who use it as well as those who are affected by the actions of an irresponsible user.
- d) Often, events or gatherings involving underage possession and consumption occur outside the presence of parents. However, there are times when the parents) is/are present and, condone the activity, and in some circumstances provide the alcohol.
- e) Even though giving or furnishing alcohol to an underage person is a crime, it is difficult to prove, and an ordinance is necessary to help further combat underage consumption.
- f) A deterrent effect will be created by holding a person criminally responsible for hosting an event or gathering where underage possession or consumption occurs.

**Subd. 2. Authority.** This ordinance is enacted pursuant to Minn. Stat. §145A.05 subdivision 1.

**Subd. 3. Definitions.** For purposes of this ordinance, the following terms have the following meanings:

- a) Alcohol. "Alcohol" means ethyl alcohol, hydrated oxide of ethyl, or spirits of wine, whiskey, rum, brandy, gin, or any other distilled spirits including dilutions and mixtures thereof from whatever source or by whatever process produced.
- b) Alcoholic beverage. "Alcoholic beverage" means alcohol, spirits, liquor, wine, beer, and every liquid or solid containing alcohol, spirits, liquor, wine, or beer, and which contains

one-half of one percent or more of alcohol by volume and which is fit for beverage purposes either alone or when diluted, mixed, or combined with other substances.

- c) Event or gathering. "Event or gathering" means any group of three or more persons who have assembled or gathered together for social occasion or other activity.
- d) Host. "Host" means to aid, conduct, allow, entertain, organize, supervise, control, or permit a gathering or event.
- e) Parent. "Parent" means any person having legal custody of a juvenile:
  - (1) As natural, adoptive parent, or step-parent;
  - (2) As a legal guardian; or
  - (3) As a person to whom legal custody has been given by order of the court.
- f) Person. "Person" means any individual, partnership, co-partnership, corporation, or any association of one or more individuals.
- g) Residence or Premises. "Residence" or "premises" means any home, yard, farm, field, land, apartment, condominium, hotel or hotel room, or other dwelling unit, or a hall or meeting room, park or any other place of assembly, public or private, whether occupied on a temporary or permanent basis, whether occupied as a dwelling or specifically for a party or other social function, and whether owned, leased, rented, or used with or without permission or compensation.
- h) Underage Person. "Underage person" is any individual under twenty-one (21) years of age.

#### Subd. 4. Prohibited Acts.

- a) It is unlawful for any person(s) to host or knowingly allow an event or gathering to take place at any residence, premises, or any other private or public property in Aitkin County under the following circumstances:
  - (1) where alcohol or alcoholic beverages are present; and
  - (2) the person knows or reasonably should know that an underage person will or does:
    - i. consume any alcohol or alcoholic beverage; or
    - ii. possess any alcohol or alcoholic beverage with the intent to consume it; and
  - (3) the person fails to take responsible steps to prevent possession or consumption by the underage person(s). Reasonable steps include:
    - i. Directing, on a one-time basis or as a standing order, that no consumption of alcohol and alcoholic beverages is allowed; or
    - ii. Controlling access to alcohol or alcoholic beverages; or
    - iii. Checking identification of attendees to determine age; or
    - iv. Supervising the activities of underage person at the gathering either in person or through a responsible adult.
- b) A person is criminally responsible for violating Subdivision 4(a) above if the person intentionally aids, advises, hires, counsels, or conspires with or otherwise procures another to commit the prohibited act.

- c) A person who hosts an event or gathering does not have to be present at the event or gathering to be criminally responsible.
- d) A person is not criminally responsible under this ordinance if the person does not know that a gathering will occur, or does not know that alcoholic beverages will be present, or does not know that an underage person will be or is likely to be present. However, if a person has the knowledge specified in paragraph 1 above, a person who hosts a gathering does not have to be present at the gathering to be criminally responsible.

**Subd. 5. Exceptions.**

- a) This ordinance does not apply to conduct solely between an underage person and his or her parents while present in the parent's household.
- b) This ordinance does not apply to legally protected religious observances.
- c) This ordinance does not apply to retail intoxicating liquor or 3.2 percent malt liquor licensees, municipal liquor stores, or bottle club permit holders who are regulated by Minn. Stat. § 340A.503 Subd. 1(a)(1).
- d) This ordinance does not apply to situations where underage persons are lawfully in possession of alcohol or alcoholic beverages during the course and scope of employment.

**Subd. 6. Enforcement.** This ordinance can be enforced by any police officer or sheriff's deputy in the county.

**Subd. 7. Severability.** If any sections, subsection, sentence, clause, phrase, word, or other portion of this ordinance is, for any reason, held to be unconstitutional or invalid, in whole, or in part, by any court of competent jurisdiction, such portion shall be deemed severable, and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this law, which remaining portions shall continue in full force and effect.

**Subd. 8. Penalty.**

- a) Violation of Subdivision 4 is a petty misdemeanor
- b) A subsequent violation of Subdivision 4 is a misdemeanor

**Subd. 9. Effective Date.** This ordinance shall take effect thirty (30) days following its final passage and adoption.

Passed by Aitkin County Board of Commissioners this \_\_\_\_ Day of \_\_\_\_\_

**County of Aitkin, Minnesota**

**By:** \_\_\_\_\_

Chair  
Aitkin County Board of Commissioners

**Attest:** \_\_\_\_\_

Patrick Wussow, Aitkin County Administrator

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners      Date: October 12, 2012

Via: Patrick Wussow, County Administrator

From: Terry Neff, Environmental Services Director

Title of Item:

Lake Improvement District Policy

Requested Meeting Date: October 23, 2012      Estimated Presentation Time: 20 min

Presenter: Terry Neff

**Type of Action Requested** (check all that apply)

- For info only, no action requested       Approve under Consent Agenda
- For discussion only with possible future action       Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion       Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale       Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Proposed Policy, Supporting Documents

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**



**Aitkin County Environmental Services Planning and Zoning**  
**209 Second Street NW**  
**Room 100**  
**Aitkin, MN 56431**  
Phone: 218-927-7342  
Fax: 218-927-4372



**MEMORANDUM**

**DATE:** October 12, 2012  
**TO:** Aitkin County Board of Commissioners  
**FROM:** Terry Neff, Environmental Services Director  
**RE:** Lake Improvement District (LID) Policy

A handwritten signature in black ink, appearing to be 'T. Neff', written in a cursive style.

In previous meetings there has been discussion on LIDs and the need to establish a policy. Over the past several weeks we (Patrick W., Kirk P., Jim R., Steve H, Pete G. and myself) met with Crow Wing County staff to get feedback on their policy and procedures. It was the group consensus that Crow Wing County had plenty of experience in dealing with LIDs, they have a good policy and procedure in place, and there was little they would change with their existing policy. Enclosed is a copy of a proposed LID Policy and supporting documents that are based on Crow Wing County's.

At the October 23, 2012, Aitkin County Board of Commissioner meeting, I will be requesting guidance on how the Board wishes to proceed with the LID policy.

If you have any questions prior to the meeting, please contact me at 218-927-7342 or by e-mail at [tneff@co.aitkin.mn.us](mailto:tneff@co.aitkin.mn.us).

enclosures

c:\ctybrd\ctybrd2012



## Lake Improvement District (LID) AITKIN COUNTY POLICIES

In addition to the established rules and regulations by the state of Minnesota, Aitkin County has adopted the following policies for Lake Improvement Districts (LIDs):

### 1. LID Voting Procedures

Voting for directors will be by secret ballot. Ballots shall be mailed to each property owner within the district at least three (3) weeks prior to the annual meeting. Ballots may be sent or delivered to the clerk of the board prior to or on the date of the annual meeting. Please refer to item #9 of this policy for information on eligible voters.

*This is in addition to the statutory requirement of 2 weeks. Contact the Auditor's office for assistance with obtaining current addresses.*

### 2. Liability Coverage

The LID shall maintain general liability insurance in the amount of tort limits established by Minnesota Statute 466 and shall name Aitkin County as an additional insured on such insurance policy. A copy of the insurance policy shall be filed annually with the Aitkin County Auditor.

*For questions on insurance, please contact Aitkin County SWCD Manager, Steve Hughes.*

### 3. Financial Records

The County Auditor, or their designee, shall handle the financial transactions of the LID.

*Contact the Aitkin County Auditor's Office at [www.co.aitkin.mn.us](http://www.co.aitkin.mn.us).*

### 4. Annual Administrative Fee

MN Statute 103B.555 subd. 3 states that "the county board or county boards forming the joint county authority shall include appropriate provisions in their budget for the operation of a lake improvement district." Accordingly, the application fee for a new LID shall be \$500.00 plus a \$2500.00 escrow account (part or all may be refunded based on staff time and expenses). An annual fee of \$250.00 shall be required to cover county costs related to the administration of the LID.

*The amounts listed above shall be subject to any updates to the county fee schedule as approved by the County Board of Commissioners. Any additional staff time necessary for processing a late or incomplete annual report will be added to the annual fee of the LID for the following year. These additional expenses will be billed at the administrative rate according to the county fee schedule.*

## **5. Annual Reporting Deadline**

MN Statute 103B.571 subd. 4 requires LIDs to provide an annual report to the proper entities no later than 4 months after the annual meeting. Aitkin County has set an annual reporting deadline of November 1<sup>st</sup> (not to exceed the 4 month requirement). Annual reports shall meet the reporting requirements set forth in 103B.571, and clearly identify the objectives the LID is attempting to achieve, the activities during the year to achieve those goals and the results of those activities in achieving the objectives. In addition, annual reports shall identify the goals for the upcoming year and actions the LID proposes to take to achieve them. A template and checklist for the annual report will be provided by the Aitkin County Environmental Services or Aitkin County SWCD, which LIDs shall follow in preparing and submitting the annual report.

*Reports should be submitted to Steve Hughes, SWCD Manager. A brief meeting may be required to make sure all information has been submitted.*

## **6. Herbicide Application**

Herbicide treatment authorizations, consistent with Minnesota Department of Natural Resources permit application requirements, shall be on file as required by the Minnesota Department of Natural Resources

*For questions on herbicide, please contact the Department of Natural Resources.*

## **7. Super Majority**

A 60% 'Super Majority' of property owner support is intended for the establishment of an LID.

*This is above and beyond the statutory requirement of a simple majority (50% + 1).*

## **8. Duration of LIDs to be 5 Years**

LIDs shall initially be established for a period of 5 years. After the 5<sup>th</sup> year, a comprehensive report shall be prepared that details the results, analysis, and conclusions from LID activities conducted during the previous 5 years. This report should include measurable data regarding the impact of LID activities and current state of the lake with respect to invasive species and water quality. In addition the report shall outline goals and action steps for the next 5 years. A template and checklist for the 5 year report will be provided by the Aitkin County Environmental Services or Aitkin County SWCD, which LIDs shall follow in preparing and submitting the 5 year report. This report shall be presented to the Aitkin County Environmental Services or Aitkin County SWCD for review by the County Board of Commissioners. Upon consent of the County Board, no other petitions, signatures, or public hearings would be required to continue the LID.

*For questions on the 5 year report, please contact Aitkin County SWCD Manager, Steve Hughes.*

## **9. Clarification of Eligible Landowners within Boundaries of LID**

Riparian property owners per taxable parcel identification are eligible to sign the petition and vote on LID matters. Riparian, contiguous lots in common ownership shall be allowed 1 vote if the lots are un-improved. All improved riparian, contiguous lots in common ownership shall be allowed 1 vote for each improved lot. If the LID is approved, the number of assessments per property owner shall be consistent with the number of votes per property owner as listed above. For the purpose of this policy, an improved lot shall be defined as having a structure that meets the requirements of a dwelling per the land use ordinance.

*Common interest communities, PUDs, campgrounds, and resorts have one vote. Flexibility for unique situations can be granted if agreed to by the LID and Aitkin County (and within statutory guidelines).*

## **10. Public Hearing for establishment of a LID**

The public hearing to establish an LID should be conducted in a timely manner according to all applicable statutes and rules, with a strong preference for being held during the summer months as to allow maximum participation by property owners.

*Given local and statutory timelines, in order to get the assessment for approved LIDs on the tax roles for the following year, LIDs should plan to apply by no later than June 15.*

## **11. Pre-petition Meeting**

A pre-petition meeting with the Aitkin County Environmental Services and Aitkin County SWCD is required to discuss the submittal requirements, timeline, and other information relating to the establishment of a LID. This meeting and subsequent hearings shall be held on a timeline conducive to promoting landowner participation while meeting administrative and statutory deadlines.

*Any lake association interested in LIDs should contact Aitkin County SWCD Manager, Steve Hughes.*

## **12. Designate a staff person to administer and coordinate the LID's in the County (other than where designated by Statute/Rule, such as the Auditor)**

Steve Hughes of the Aitkin County Soil & Water Conservation District is delegated the responsibilities of coordinating LID duties.

## **13. Aquatic Invasive Species**

Minnesota Statutes 84D.02 Subdivision 1 states that the Department of Natural Resources (DNR) is responsible for controlling invasive species in public water.

**Subdivision 1 Establishment.** The [DNR] commissioner shall establish a statewide program to prevent and curb the spread of invasive species of aquatic plants and wild animals. The program must provide for coordination among governmental entities and private organizations to the extent practicable. The [DNR] commissioner shall seek available federal funding and grants for the program

However, this is not effectively being accomplished. Therefore, some lakeshore property owners view Lake Improvement Districts as an alternative to achieve this statutory responsibility of the DNR.

## **14. Lake Management Plan**

To ensure the purposes of MN Statutes 103B.511 are being fulfilled, A Minnesota Department of Natural Resource approved lake management plan, for the requested LID, must accompany the application for a LID.

## **15. Board of Directors**

The Aitkin County Board of Commissioners shall appoint persons to serve as the initial Board of Directors for the district (see MN Statutes 103B.551 for additional requirements). At least one member of the Board of Directors shall be a non-lake association member, and in the event a non-lake association member can't be found then the Aitkin County Board of Commissioners shall appoint the member.



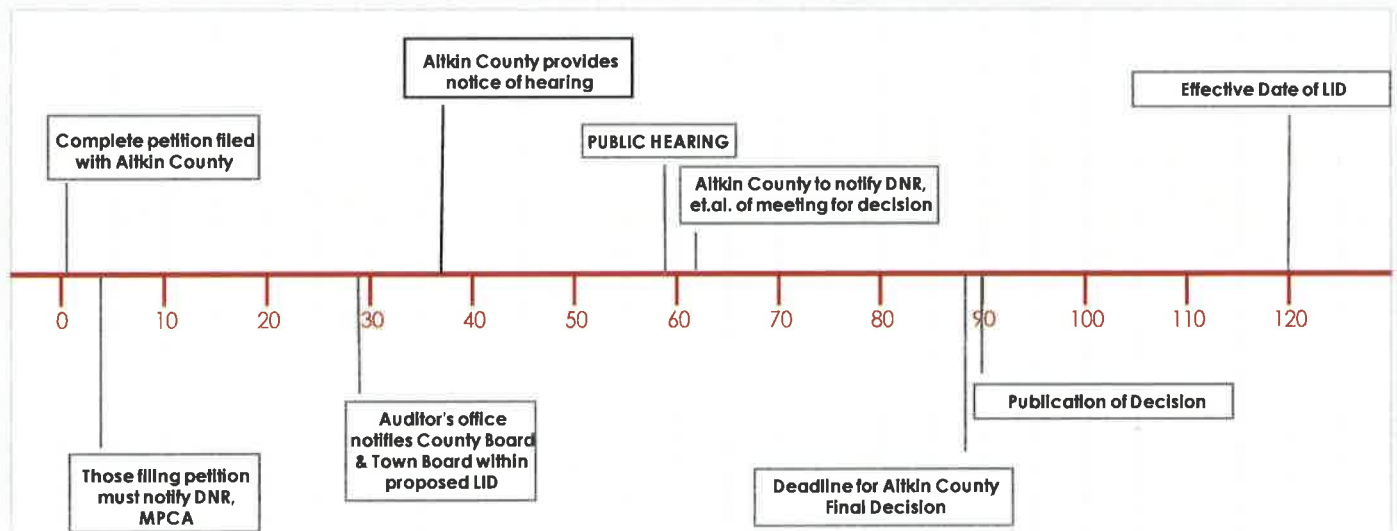
## Lake Improvement Districts: Timelines

### Timeline for establishing an LID

1. Pre-petition meeting held by County staff.
2. Petition & supporting documentation is received by Auditor's office.
3. Auditor's office (with help from Environmental Services) reviews petition & supporting documentation for completeness.
4. Auditor's office verifies signatures on petition.
5. Those filing the petition must notify the DNR & MPCA within 5 days of the petition being officially filed.
6. After verifying signatures, the County Auditor officially notifies the County Board.
7. County Board sets a date for the public hearing. (date must be within 30 days of #6)\*
8. County must provide proper notice at least 21 days before the public hearing.
9. At least 10 days (but not more than 30 days) after the public hearing, the county board shall, by order, make a decision to establish or deny the establishment of the LID.
10. After the public hearing, the County must notify the DNR of the date/time of the decision (#9) on the need for an LID within 10 working days.
11. The decision shall be published soon after the decision is made.
12. Establishment of the lake improvement district is effective 30 days after publication or at a later date, if specified in the establishment order.
13. Downloads must be reviewed and submitted to Auditor's office by Nov. 30<sup>th</sup> to get on next tax year.

\* The County Board may grant requests by citizens, the DNR, or MPCA for postponement or continuance of the public hearing to a time more than 30 days after receipt of the petition and verification of the signatures thereon.

### Minimum Timeline (in days) from Filing of Petition



### Timeline for an existing LID

1. Mail out notice and ballots at least 3 weeks prior to annual meeting.
2. Hold Annual Meeting. (July or August unless officially changed previously)
3. Annual report submitted to County within 4 months of annual meeting or by Nov. 1<sup>st</sup> (whichever is later).
4. Review of downloads to Auditor's Office by Nov. 30<sup>th</sup>.



**Lake Improvement District (LID)  
PRE-PETITION MEETING CHECKLIST**

**PROPOSED LID CONTACT INFORMATION (PRIMARY):**

**NAME:**

**MAILING ADDRESS:**

**PHONE:**

**EMAIL:**

**Other Association Members Present:**

| <i>Name:</i> | <i>Address:</i> | <i>Phone:</i> | <i>Email:</i> |
|--------------|-----------------|---------------|---------------|
|              |                 |               |               |
|              |                 |               |               |
|              |                 |               |               |
|              |                 |               |               |

**In the packet:**

- ) LID Contacts
- ) Petition checklist
- ) Annual checklist
- ) County policies
- ) LID evaluation criteria (see MN Rules 6115.0960)
- ) Timeline
- ) Copy of the MN statutes / rules for LIDs
- ) Example Petition
- ) Auditor's request for information form
- ) Example DNR advisory report
- ) LID factsheets

I hereby acknowledge that I have received and understand all information presented to me in the pre-petition packet.

\_\_\_\_\_  
LID representative:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aitkin County Staff:

\_\_\_\_\_  
Date

**Shaded boxes indicate Aitkin County use only:**

|                         |  |
|-------------------------|--|
| <i>Date of meeting:</i> |  |
| <i>Staff present:</i>   |  |



## Lake Improvement District (LID)

### PETITION CHECKLIST

#### PROPOSER INFORMATION

**NAME:**

**MAILING ADDRESS:**

**PHONE:**

**EMAIL:**

- ) Name of proposed LID
- ) Document including:
  - ) Explanation of the lake's problems
  - ) Need for the district and why another unit of government with similar powers, or a voluntary lake association, cannot or will not satisfactorily accomplish the district's proposed purposes
  - ) Necessity of the district to promote public health or welfare
  - ) Objectives of proposed LID
  - ) Benefits to property within the proposed district
  - ) Intended studies
  - ) Management programs
  - ) Remedial actions
  - ) Construction projects (inc. technical feasibility)
  - ) Analysis of and monitoring plan for potential long-term environmental effects
  - ) Explanation of coordination among other special purpose districts
  - ) Identification and consideration of conflicting interests
  - ) Information about adequacy of public accesses, public lands, and beaches
  - ) Statement explaining the financing of the programs/projects & info on outside funding
  - ) Request for establishing the district as proposed
- ) MN DNR approved Lake Management Plan.
- ) Map showing boundaries of proposed LID as well as the number and location of permanent homes and seasonal dwellings and other relevant geographic information
- ) Number of Directors proposed for the district
- ) Copies of local Ordinances which regulate use of the lake or any public accesses
- ) Information indicating the degree of local interest and commitment to future management
- ) Identification of any lands and waters which may be adversely affected by the implementation of district purposes, and a preliminary assessment of those adverse effects
- ) Estimate of the total equalized valuation of the property within the proposed district
- ) Insurance information showing liability coverage to the current tort limits
- ) Financial information in place with Auditor's office
- ) Signatures along with name, address, phone number, and email of signers (local gov't parcels are eligible)

**Please remember: Before LID activities can be paid for, they need to be on the tax rolls (often a 1 year delay)**

**Also, the proposer must notify the DNR et. al. within 5 days of the petition being officially certified**

Shaded boxes indicate Aitkin County use only:

|                                      |  |                               |  |
|--------------------------------------|--|-------------------------------|--|
| <i>Date petition received:</i>       |  | <i>Submitted by:</i>          |  |
| <i>Petition received by:</i>         |  | <i>Petition reviewed by :</i> |  |
| <i>Date of pre-petition meeting:</i> |  | <i>Notes / Other Info:</i>    |  |

I hereby acknowledge that the information required above has been provided and is accurate to the best of my knowledge and the number of signatures represents a majority of landowners in the proposed LID.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aitkin County Staff

\_\_\_\_\_  
Date



## Lake Improvement District (LID)

### ANNUAL CHECKLIST

#### CONTACT INFORMATION

NAME:

MAILING ADDRESS:

PHONE:

EMAIL:

- Name of LID.
- Date of annual meeting.
- Copies of published and written notice that was available 3 weeks in advance of the annual meeting.
- Evidence that election ballots were mailed out to all property owners in the LID at least 3 weeks prior to the annual meeting.
- Insurance information showing liability coverage to the current tort limits.
- Proof of permission from neighboring landowners if herbicide was being applied to lake.
- Annual report submitted that includes:
  - Intended studies and management programs.
  - Remedial actions and construction projects (must be in accordance with original order), including specific details on such activities.
  - Monitoring report (to prevent long-term environmental effects).
  - Financial report (including approved budget).
  - Membership and elected officers (LID Board of Directors should be distinct from Lake Association's).
  - Plans for the future.
  - Summary of interaction/coordination with public and other agencies during the year.
  - Other information relevant to the goals and accomplishments of the LID.
- Annual report submitted to Aitkin County and other entities no later than 4 months after the annual meeting or by November 1<sup>st</sup>, whichever comes first.
- Review process for putting LID on taxes roles completed with Auditor's Office (deadline Nov. 30<sup>th</sup>).
- Review of Aitkin County administrative costs & money in accounts (inc. escrow).
- Review of signatures (for signing checks) with Auditor's Office.

**Shaded boxes indicate Aitkin County use only:**

|                              |  |                             |  |
|------------------------------|--|-----------------------------|--|
| <i>Date report received:</i> |  | <i>Submitted by:</i>        |  |
| <i>Report received by:</i>   |  | <i>Report reviewed by :</i> |  |
| <i>Notes / Other info:</i>   |  | <i>Date of Review:</i>      |  |

I hereby acknowledge that all information required above has been provided and is accurate to the best of my knowledge.

\_\_\_\_\_  
LID representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aitkin County County Staff

\_\_\_\_\_  
Date



Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners      Date: 10/17/12

Via: Patrick Wussow, County Administrator

From: Mike Dangers, County Assessor

Title of Item:

Flood Reassessment Summary and Property Tax Relief Update

Requested Meeting Date: 10/23/12      Estimated Presentation Time: 15 minutes

Presenter: Mike Dangers

**Type of Action Requested** (check all that apply)

- For info only, no action requested       Approve under Consent Agenda
- For discussion only with possible future action       Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion       Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale       Other (please list) \_\_\_\_\_
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items **WILL NOT** be placed on the Board agenda unless complete documentation is provided for the Board packets.**



**OFFICE OF  
AITKIN COUNTY ASSESSOR**  
209 2<sup>nd</sup> ST N.W. Room 111  
AITKIN, MINNESOTA 56431  
Phone: 218/927-7327 – Fax: 218/927-7379  
[assessor@co.aitkin.mn.us](mailto:assessor@co.aitkin.mn.us)

## MEMO

October 17, 2012

To: County Board of Commissioners

From: Mike Dangers, County Assessor

Re: Flood Reassessment Summary and Property Tax Relief Update

The property tax relief portion of the flood response continues. In September, our office sent out letters to all property owners that had flood damage to buildings. Blue informational flyers from the Aitkin County CARE office were also included to further assist people. These damage letters were meant to verify levels of flood damage and provide an opportunity for owner feedback before final damage determinations were made.

The results have been compiled and a quick summary is found on the first attached sheet of this packet. The total number of damaged parcels and the total dollar amount of damage includes all documented building damage in the County. The total damage is based on the method provided by the State. This method was shown to the Board during the July 24, 2012 County Board Meeting. Since this was not included in the packet for that meeting, I have included it as part of this packet on the second attached page.

All remaining pages of this packet show the itemized list of property damages by parcel for the entire County. The format of this spreadsheet is also set by the State for consistency.

Once the County Board approves the resolution to request reimbursement of property tax loss due to the flooding, we will submit our data to the State. The approval of property tax reimbursement should be included on the agenda of the December meeting of the Executive Council. The DOR makes the presentation on our behalf. The Assessor's Office should be notified of the results within a few days after the meeting.

Once the County Board is notified of reimbursement approval, they may take formal action to approve the disaster abatements and credits. The Board could choose to do this anytime but there is no guarantee of reimbursement until formal action is taken by the State.

On a related note, the Assessor's Office has also provided a list of the 50% or greater building damage parcels to the County Treasurer's Office. Minnesota Statutes now provide a possible reduction in late penalties for certain owners that have 50% or greater flood damage to buildings.

Please contact me if you have any questions at 927-7340.



**OFFICE OF  
AITKIN COUNTY ASSESSOR**  
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Aitkin County  
June 2012 Flood Damage Reassessment  
Damage Summary

|  |             |
|--|-------------|
| Total Number of Parcels with Building Damage:                | 310         |
| Total Number of Homes Destroyed:                             | 5           |
| Estimated Total Dollar Value of Damage to Buildings:         | \$4,533,900 |
| Average Dollar Value of Damage per Parcel:                   | \$14,625    |
| Total Number of Parcels Potentially Eligible for Tax Relief: | 215         |

# FLOOD DISASTER REASSESSMENT WORKSHEET

Property Owner: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Property Type: \_\_\_\_\_  
 EMV Pre-Disaster: Land \_\_\_\_\_  
                           Bldg \_\_\_\_\_  
                           Total \_\_\_\_\_

Date of Inspection: \_\_\_\_\_  
 Property ID: \_\_\_\_\_  
 Appraiser: \_\_\_\_\_  
 Homestead  Non Hmstd   
 No Damage to Property

| Structural Damage (Select range of loss in value) | Enter % Amt |
|---|-------------|
| 5-10% Minor cracking/Minor fatigue                | %           |
| 25-50% Major bowing and cracking of foundation    |             |
| 75-100% House twisted on foundation               |             |

| Water Damage (Select range of loss in value)  | Enter % Amt |
|---|-------------|
| No Value Loss Some water seepage in basement with minimal finish or unfinished basement                   | %           |
| 10% Loss of Furnace, Water Heater, and Electrical Panel (in unfinished basement)                          |             |
| 20% Water damage to basement with minimal finish (including insulation, rough electrical, and mechanical) |             |
| 30% Water damage to fully finished basement (including partitioned walls, electrical, mechanical, etc.)   |             |
| 50% Water Above 1st Floor but Below Top of Baseboard  |             |
| 95% Water Above 1st Floor Baseboard   |             |

Total Percent Reduction (structural & water damages)  
 \_\_\_\_\_  
 X \_\_\_\_\_  
 \$ \_\_\_\_\_  
 Pre-Disaster Bldg EMV  
 Equals Value Loss (not to exceed pre-disaster bldg value)

| Additional Components Damaged  | Enter \$ Amt                |
|--|-----------------------------|
| Porches, Decks, etc. - Specify item(s):  |                             |
| Detached Garage Damage Only - use percentage against detached garage component value |                             |
| 50% Repair Door & Siding   |                             |
| 100% Total Replacement   |                             |
|  | <b>Total Component Loss</b> |

| Outbuildings/Other Value Loss - enter \$ amounts to the right |
|---|
|   |
|   |
|   |

+ \_\_\_\_\_ Other Value Loss  
 + \_\_\_\_\_ Other Value Loss  
 + \_\_\_\_\_ Other Value Loss  
 \_\_\_\_\_ **Grand Total Value Loss**

| Notes |
|-------|
|       |
|       |
|       |

| Photos Notes | # Taken |
|--------------|---------|
|              |         |
|              |         |
|              |         |

**Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|           | Property ID Number | Classification         | Pre-Disaster             |                         | Post-Disaster            |                         | Total Loss in Value Due to Disaster | Type of Damage  | Local Option? |
|-----------|--------------------|------------------------|--------------------------|-------------------------|--------------------------|-------------------------|-------------------------------------|---|---------------|
|           |                    |                        | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. |                                     |   | Yes or No     |
| Example 1 | 01-001-001         | Residential Homestead  | \$ 80,000                | \$ -                    | \$ 60,000                | \$ -                    | \$ 20,000                           | Roof damage, windows missing, siding missing                | No            |
| Example 2 | 02-002-002         | Agricultural Homestead | \$ 100,000               | \$ -                    | \$ 65,000                | \$ -                    | \$ 35,000                           | Roof damage, windows missing, siding missing on farm house. | No            |
| Example 3 | 02-002-002         | Agricultural Homestead | \$ -                     | \$ 40,000.00            | \$ -                     | \$ 25,000               | \$ 15,000                           | Structural and roof damage to barn and outbuildings         | Yes           |
| 1         | 01-0-010201        | Residential Homestead  | \$ 81,100.00             |                         | \$ 73,000.00             |                         | \$ 8,100                            | 10% water damage  | No            |
| 2         | 01-0-018800        | Agricultural Homestead |                          | \$ 2,900.00             |                          | \$ 1,400.00             | \$ 1,500                            | 50% water damage  | Yes           |
| 3         | 01-0-034000        | Agricultural Homestead | \$ 73,900.00             |                         | \$ 66,500.00             |                         | \$ 7,400                            | 10% water damage  | No            |
| 4         | 01-0-034100        | Agricultural Homestead |                          | \$ 2,200.00             |                          | \$ 1,100.00             | \$ 1,100                            | 50% water damage  | Yes           |
| 5         | 01-0-035600        | Agricultural Homestead | \$ 66,700.00             |                         | \$ 53,400.00             |                         | \$ 13,300                           | 20% water damage  | No            |
| 6         | 01-0-035600        | Agricultural Homestead |                          | \$ 1,900.00             |                          | \$ 900.00               | \$ 1,000                            | 50% water damage  | Yes           |
| 7         | 01-0-035900        | Residential Homestead  | \$ 900.00                |                         | \$ 100.00                |                         | \$ 800                              | 95% water damage  | Yes           |
| 8         | 01-0-036300        | Agricultural Homestead | \$ 40,900.00             |                         | \$ 32,700.00             |                         | \$ 8,200                            | 20% water damage  | No            |
| 9         | 01-0-036300        | Agricultural Homestead |                          | \$ 10,400.00            |                          | \$ 5,200.00             | \$ 5,200                            | 50% water damage  | Yes           |
| 10        | 01-0-036400        | Agricultural Homestead | \$ 70,900.00             |                         | \$ 46,100.00             |                         | \$ 24,800                           | 35% water damage  | No            |
| 11        | 01-0-036400        | Agricultural Homestead |                          | \$ 59,200.00            |                          | \$ 29,600.00            | \$ 29,600                           | 50% water damage  | Yes           |
| 12        | 01-0-037200        | Residential Homestead  | \$ 67,300.00             |                         | \$ 60,600.00             |                         | \$ 6,700                            | 10% water damage  | No            |
| 13        | 01-0-038900        | Agricultural Homestead | \$ 27,900.00             |                         | \$ 25,100.00             |                         | \$ 2,800                            | 10% water damage  | No            |
| 14        | 01-0-038900        | Agricultural Homestead |                          | \$ 7,200.00             |                          | \$ 3,600.00             | \$ 3,600                            | 50% water damage  | Yes           |
| 15        | 01-0-040301        | Agricultural Homestead | \$ 45,400.00             |                         | \$ 36,300.00             |                         | \$ 9,100                            | 20% water damage  | No            |
| 16        | 01-0-041200        | Agricultural Homestead |                          | \$ 2,000.00             |                          | \$ 1,000.00             | \$ 1,000                            | 50% water damage  | Yes           |
| 17        | 01-0-041701        | Agricultural Homestead |                          | \$ 20,800.00            |                          | \$ 10,400.00            | \$ 10,400                           | 50% water damage  | Yes           |
| 18        | 01-0-093300        | Agricultural Homestead | \$ 44,200.00             |                         | \$ 39,800.00             |                         | \$ 4,400                            | 10% water damage  | No            |
| 19        | 01-1-094400        | Residential Homestead  | \$ 171,000.00            |                         | \$ 119,700.00            |                         | \$ 51,300                           | 30% water damage  | No            |
| 20        | 01-1-136700        | Residential Homestead  | \$ 2,100.00              |                         | \$ -                     |                         | \$ 2,100                            | Destroyed   | Yes           |
| 21        | 01-1-137000        | Residential Homestead  | \$ 78,900.00             |                         | \$ 63,100.00             |                         | \$ 15,800                           | 20% water damage  | No            |
| 22        | 01-1-160100        | Residential Homestead  | \$ 144,800.00            |                         | \$ 130,200.00            |                         | \$ 14,600                           | 10% water damage  | No            |
| 23        | 03-0-051602        | Residential Homestead  | \$ 88,100.00             |                         | \$ 70,500.00             |                         | \$ 17,600                           | 20% water damage  | No            |
| 24        | 07-0-045103        | Residential Homestead  | \$ 121,700.00            |                         | \$ 60,900.00             |                         | \$ 60,800                           | 50% water damage  | Yes           |
| 25        | 12-0-001904        | Residential Homestead  | \$ 116,200.00            |                         | \$ 75,500.00             |                         | \$ 40,700                           | 35% water damage  | No            |
| 26        | 12-0-021500        | Residential Homestead  | \$ 35,200.00             |                         | \$ 13,700.00             |                         | \$ 21,500                           | 60% water damage  | Yes           |
| 27        | 14-0-001401        | Agricultural Homestead |                          | \$ 6,900.00             |                          | \$ 3,400.00             | \$ 3,500                            | 50% water damage  | Yes           |
| 28        | 14-0-003800        | Residential Homestead  | \$ 39,500.00             |                         | \$ 35,600.00             |                         | \$ 3,900                            | 10% water damage  | No            |
| 29        | 14-0-004100        | Residential Homestead  | \$ 16,500.00             |                         | \$ 4,100.00              |                         | \$ 12,400                           | 75% water damage  | Yes           |

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**Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|    | Property ID Number | Classification        | Pre-Disaster             |                         | Post-Disaster            |                         | Total Loss in Value Due to Disaster | Type of Damage   | Local Option? |
|----|--------------------|-----------------------|--------------------------|-------------------------|--------------------------|-------------------------|-------------------------------------|------------------|---------------|
|    |                    |                       | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. |                                     |                  | Yes or No     |
| 30 | 15-1-066500        | Residential Homestead | \$ 181,100.00            |                         | \$ 90,600.00             |                         | \$ 90,500                           | 50% water damage | Yes           |
| 31 | 17-0-007204        | Residential Homestead | \$ 76,200.00             |                         | \$ 61,000.00             |                         | \$ 15,200                           | 20% water damage | No            |
| 32 | 18-1-063200        | Residential Homestead |                          | \$ 12,600.00            |                          | \$ 600.00               | \$ 12,000                           | 95% water damage | Yes           |
| 33 | 20-0-017101        | Residential Homestead | \$ 41,800.00             |                         | \$ 33,400.00             |                         | \$ 8,400                            | 20% water damage | No            |
| 34 | 20-0-034701        | Residential Homestead | \$ 43,300.00             |                         | \$ 8,700.00              |                         | \$ 34,600                           | 80% water damage | Yes           |
| 35 | 22-0-043801        | Residential Homestead | \$ 16,300.00             |                         | \$ 800.00                |                         | \$ 15,500                           | 95% water damage | Yes           |
| 36 | 22-0-044000        | Residential Homestead | \$ 54,400.00             |                         | \$ 2,700.00              |                         | \$ 51,700                           | 95% water damage | Yes           |
| 37 | 22-0-044201        | Residential Homestead | \$ 37,700.00             |                         | \$ 33,900.00             |                         | \$ 3,800                            | 10% water damage | No            |
| 38 | 22-0-045200        | Residential Homestead | \$ 45,100.00             |                         | \$ 2,300.00              |                         | \$ 42,800                           | 95% water damage | Yes           |
| 39 | 23-0-057900        | Residential Homestead | \$ 60,400.00             |                         | \$ 54,400.00             |                         | \$ 6,000                            | 10% water damage | No            |
| 40 | 23-0-057900        | Residential Homestead |                          | \$ 3,800.00             |                          | \$ 1,900.00             | \$ 1,900                            | 50% water damage | Yes           |
| 41 | 23-0-058000        | Residential Homestead | \$ 19,300.00             |                         | \$ 16,400.00             |                         | \$ 2,900                            | 15% water damage | No            |
| 42 | 23-0-058000        | Residential Homestead |                          | \$ 3,700.00             |                          | \$ 1,800.00             | \$ 1,900                            | 50% water damage | Yes           |
| 43 | 24-0-036004        | Residential Homestead | \$ 142,600.00            |                         | \$ 99,800.00             |                         | \$ 42,800                           | 30% water damage | No            |
| 44 | 24-0-051705        | Residential Homestead | \$ 183,000.00            |                         | \$ 146,400.00            |                         | \$ 36,600                           | 20% water damage | No            |
| 45 | 24-1-083900        | Residential Homestead | \$ 60,800.00             |                         | \$ 3,000.00              |                         | \$ 57,800                           | 95% water damage | Yes           |
| 46 | 27-0-041400        | Residential Homestead | \$ 74,800.00             |                         | \$ 52,400.00             |                         | \$ 22,400                           | 30% water damage | No            |
| 47 | 29-0-009215        | Residential Homestead |                          | \$ 9,300.00             |                          | \$ 4,600.00             | \$ 4,700                            | 50% water damage | Yes           |
| 48 | 29-0-009603        | Residential Homestead | \$ 147,500.00            |                         | \$ 103,200.00            |                         | \$ 44,300                           | 30% water damage | No            |
| 49 | 29-0-009612        | Residential Homestead |                          | \$ 5,400.00             |                          | \$ 2,700.00             | \$ 2,700                            | 50% water damage | Yes           |
| 50 | 29-0-010700        | Residential Homestead | \$ 46,100.00             |                         | \$ 41,500.00             |                         | \$ 4,600                            | 10% water damage | No            |
| 51 | 29-0-010700        | Residential Homestead |                          | \$ 9,500.00             |                          | \$ 4,700.00             | \$ 4,800                            | 50% water damage | Yes           |
| 52 | 29-0-013400        | Residential Homestead |                          | \$ 4,600.00             |                          | \$ 2,300.00             | \$ 2,300                            | 50% water damage | Yes           |
| 53 | 29-0-013703        | Residential Homestead |                          | \$ 3,900.00             |                          | \$ 1,900.00             | \$ 2,000                            | 50% water damage | Yes           |
| 54 | 29-0-014508        | Residential Homestead | \$ 30,500.00             |                         | \$ 1,500.00              |                         | \$ 29,000                           | 95% water damage | Yes           |
| 55 | 29-0-014508        | Residential Homestead |                          | \$ 1,400.00             |                          | \$ 700.00               | \$ 700                              | 50% water damage | Yes           |
| 56 | 29-0-017702        | Residential Homestead |                          | \$ 1,700.00             |                          | \$ 900.00               | \$ 800                              | 50% water damage | Yes           |
| 57 | 29-0-017707        | Residential Homestead | \$ 72,900.00             |                         | \$ 65,600.00             |                         | \$ 7,300                            | 10% water damage | No            |
| 58 | 29-0-017718        | Residential Homestead | \$ 116,200.00            |                         | \$ 81,300.00             |                         | \$ 34,900                           | 30% water damage | No            |
| 59 | 29-0-017718        | Residential Homestead |                          | \$ 1,600.00             |                          | \$ 800.00               | \$ 800                              | 50% water damage | Yes           |
| 60 | 29-0-017800        | Residential Homestead |                          | \$ 3,400.00             |                          | \$ 1,700.00             | \$ 1,700                            | 50% water damage | Yes           |
| 61 | 29-0-019508        | Residential Homestead | \$ 86,000.00             |                         | \$ 68,800.00             |                         | \$ 17,200                           | 20% water damage | No            |
| 62 | 29-0-035700        | Residential Homestead | \$ 43,600.00             |                         | \$ 39,200.00             |                         | \$ 4,400                            | 10% water damage | No            |

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**Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|    | Property ID Number | Classification        | Pre-Disaster             |                         | Post-Disaster            |                         | Total Loss in Value Due to Disaster | Type of Damage   | Local Option? |
|----|--------------------|-----------------------|--------------------------|-------------------------|--------------------------|-------------------------|-------------------------------------|------------------|---------------|
|    |                    |                       | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. |                                     |                  | Yes or No     |
| 63 | 29-0-039000        | Residential Homestead | \$ 96,900.00             |                         | \$ 87,200.00             |                         | \$ 9,700                            | 10% water damage | No            |
| 64 | 29-0-045200        | Residential Homestead | \$ 78,100.00             |                         | \$ 62,500.00             |                         | \$ 15,600                           | 20% water damage | No            |
| 65 | 29-1-323800        | Residential Homestead |                          | \$ 6,900.00             |                          | \$ -                    | \$ 6,900                            | Destroyed        | Yes           |
| 66 | 29-1-410500        | Residential Homestead | \$ 81,700.00             |                         | \$ 57,200.00             |                         | \$ 24,500                           | 30% water damage | No            |
| 67 | 29-1-411301        | Residential Homestead | \$ 80,700.00             |                         | \$ 72,600.00             |                         | \$ 8,100                            | 10% water damage | No            |
| 68 | 29-1-438800        | Residential Homestead |                          | \$ 3,100.00             |                          | \$ 1,500.00             | \$ 1,600                            | 50% water damage | Yes           |
| 69 | 29-1-462800        | Residential Homestead | \$ 74,400.00             |                         | \$ 67,000.00             |                         | \$ 7,400                            | 10% water damage | No            |
| 70 | 29-1-462800        | Residential Homestead |                          | \$ 2,000.00             |                          | \$ 1,000.00             | \$ 1,000                            | 50% water damage | Yes           |
| 71 | 29-1-463000        | Residential Homestead | \$ 104,200.00            |                         | \$ 72,900.00             |                         | \$ 31,300                           | 30% water damage | No            |
| 72 | 29-1-465700        | Residential Homestead |                          | \$ 9,400.00             |                          | \$ 4,700.00             | \$ 4,700                            | 50% water damage | Yes           |
| 73 | 29-1-465800        | Residential Homestead | \$ 90,200.00             |                         | \$ 81,200.00             |                         | \$ 9,000                            | 10% water damage | No            |
| 74 | 29-1-476900        | Residential Homestead | \$ 107,900.00            |                         | \$ 97,100.00             |                         | \$ 10,800                           | 10% water damage | No            |
| 75 | 29-1-477200        | Residential Homestead | \$ 52,600.00             |                         | \$ 47,300.00             |                         | \$ 5,300                            | 10% water damage | No            |
| 76 | 29-1-477200        | Residential Homestead |                          | \$ 8,100.00             |                          | \$ 4,000.00             | \$ 4,100                            | 50% water damage | Yes           |
| 77 | 29-1-477400        | Residential Homestead | \$ 33,800.00             |                         | \$ 30,400.00             |                         | \$ 3,400                            | 10% water damage | No            |
| 78 | 29-1-477400        | Residential Homestead |                          | \$ 9,300.00             |                          | \$ 4,600.00             | \$ 4,700                            | 50% water damage | Yes           |
| 79 | 29-1-477600        | Residential Homestead | \$ 123,800.00            |                         | \$ 111,400.00            |                         | \$ 12,400                           | 10% water damage | No            |
| 80 | 29-1-488802        | Residential Homestead | \$ 75,300.00             |                         | \$ 45,200.00             |                         | \$ 30,100                           | 40% water damage | No            |
| 81 | 29-1-489700        | Residential Homestead | \$ 152,900.00            |                         | \$ 137,600.00            |                         | \$ 15,300                           | 10% water damage | No            |
| 82 | 29-1-492500        | Residential Homestead | \$ 240,200.00            |                         | \$ 216,200.00            |                         | \$ 24,000                           | 10% water damage | No            |
| 83 | 29-1-492500        | Residential Homestead |                          | \$ 13,500.00            |                          | \$ 6,700.00             | \$ 6,800                            | 50% water damage | Yes           |
| 84 | 29-1-492500        | Residential Homestead |                          | \$ 7,700.00             |                          | \$ 3,800.00             | \$ 3,900                            | 50% water damage | Yes           |
| 85 | 29-1-492900        | Residential Homestead | \$ 42,800.00             |                         | \$ 38,500.00             |                         | \$ 4,300                            | 10% water damage | No            |
| 86 | 29-1-494400        | Residential Homestead | \$ 65,200.00             |                         | \$ 3,300.00              |                         | \$ 61,900                           | 95% water damage | Yes           |
| 87 | 29-1-506500        | Residential Homestead |                          | \$ 8,500.00             |                          | \$ 6,800.00             | \$ 1,700                            | 20% water damage | No            |
| 88 | 30-0-011902        | Residential Homestead | \$ 47,300.00             |                         | \$ 23,700.00             |                         | \$ 23,600                           | 50% water damage | Yes           |
| 89 | 32-1-075400        | Residential Homestead |                          | \$ 5,000.00             |                          | \$ 2,500.00             | \$ 2,500                            | 50% water damage | Yes           |
| 90 | 32-1-075800        | Residential Homestead | \$ 52,800.00             |                         | \$ 47,500.00             |                         | \$ 5,300                            | 10% water damage | No            |
| 91 | 32-1-078313        | Residential Homestead | \$ 122,800.00            |                         | \$ 110,500.00            |                         | \$ 12,300                           | 10% water damage | No            |
| 92 | 32-1-088600        | Residential Homestead |                          | \$ 15,100.00            |                          | \$ 7,600.00             | \$ 7,500                            | 50% water damage | Yes           |
| 93 | 39-0-000402        | Residential Homestead | \$ 49,600.00             |                         | \$ 19,900.00             |                         | \$ 29,700                           | 50% water damage | Yes           |
| 94 | 39-0-000402        | Residential Homestead |                          | \$ 12,000.00            |                          | \$ -                    | \$ 12,000                           | Destroyed        | Yes           |
| 95 | 39-0-000402        | Residential Homestead |                          | \$ 8,500.00             |                          | \$ 4,300.00             | \$ 4,200                            | 50% water damage | Yes           |

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**Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|     | Property ID Number | Classification        | Pre-Disaster             |                         | Post-Disaster            |                         | Total Loss in Value Due to Disaster | Type of Damage   | Local Option? |
|-----|--------------------|-----------------------|--------------------------|-------------------------|--------------------------|-------------------------|-------------------------------------|------------------|---------------|
|     |                    |                       | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. |                                     |                  | Yes or No     |
| 96  | 39-0-002000        | Residential Homestead | \$ 153,800.00            |                         | \$ 138,400.00            |                         | \$ 15,400                           | 10% water damage | No            |
| 97  | 39-0-002000        | Residential Homestead |                          | \$ 8,300.00             |                          | \$ 4,100.00             | \$ 4,200                            | 50% water damage | Yes           |
| 98  | 39-0-003100        | Residential Homestead | \$ 110,100.00            |                         | \$ 99,100.00             |                         | \$ 11,000                           | 10% water damage | No            |
| 99  | 39-0-003100        | Residential Homestead |                          | \$ 2,100.00             |                          | \$ -                    | \$ 2,100                            | Destroyed        | Yes           |
| 100 | 39-0-003700        | Residential Homestead | \$ 99,400.00             |                         | \$ 69,600.00             |                         | \$ 29,800                           | 30% water damage | No            |
| 101 | 39-1-063300        | Residential Homestead | \$ 88,000.00             |                         | \$ 4,400.00              |                         | \$ 83,600                           | 95% water damage | Yes           |
| 102 | 39-1-064200        | Residential Homestead |                          | \$ 7,400.00             |                          | \$ 3,700.00             | \$ 3,700                            | 50% water damage | Yes           |
| 103 | 39-1-064300        | Residential Homestead | \$ 62,900.00             |                         | \$ 56,600.00             |                         | \$ 6,300                            | 10% water damage | No            |
| 104 | 39-1-067300        | Residential Homestead | \$ 74,600.00             |                         | \$ 3,700.00              |                         | \$ 70,900                           | 95% water damage | Yes           |
| 105 | 39-1-067300        | Residential Homestead |                          | \$ 12,000.00            |                          | \$ 6,000.00             | \$ 6,000                            | 50% water damage | Yes           |
| 106 | 39-1-070500        | Residential Homestead | \$ 52,800.00             |                         |                          | \$ -                    | \$ 52,800                           | Destroyed        | Yes           |
| 107 | 49-0-028703        | Residential Homestead | \$ 85,800.00             |                         | \$ 60,100.00             |                         | \$ 25,700                           | 30% water damage | No            |
| 108 | 51-1-048800        | Residential Homestead | \$ 17,000.00             |                         | \$ 8,500.00              |                         | \$ 8,500                            | 50% water damage | Yes           |
| 109 | 56-1-023500        | Residential Homestead | \$ 82,100.00             |                         | \$ 73,900.00             |                         | \$ 8,200                            | 10% water damage | No            |
| 110 | 56-1-030400        | Residential Homestead | \$ 105,500.00            |                         | \$ 94,900.00             |                         | \$ 10,600                           | 10% water damage | No            |
| 111 | 56-1-049700        | Residential Homestead | \$ 40,600.00             |                         | \$ 32,500.00             |                         | \$ 8,100                            | 20% water damage | No            |
| 112 | 56-1-063900        | Residential Homestead | \$ 83,200.00             |                         | \$ 66,600.00             |                         | \$ 16,600                           | 20% water damage | No            |
| 113 | 56-1-070700        | Residential Homestead | \$ 88,900.00             |                         | \$ 80,000.00             |                         | \$ 8,900                            | 10% water damage | No            |
| 114 | 56-1-076100        | Residential Homestead | \$ 71,300.00             |                         | \$ 64,200.00             |                         | \$ 7,100                            | 10% water damage | No            |
| 115 | 56-1-078600        | Residential Homestead | \$ 100,200.00            |                         | \$ 90,200.00             |                         | \$ 10,000                           | 10% water damage | No            |
| 116 | 56-1-110500        | Residential Homestead | \$ 46,900.00             |                         | \$ 42,200.00             |                         | \$ 4,700                            | 10% water damage | No            |
| 117 | 56-1-134400        | Residential Homestead | \$ 84,900.00             |                         | \$ 76,400.00             |                         | \$ 8,500                            | 10% water damage | No            |
| 118 | 56-1-135300        | Residential Homestead | \$ 80,400.00             |                         | \$ 56,300.00             |                         | \$ 24,100                           | 30% water damage | No            |
| 119 | 56-1-147600        | Residential Homestead | \$ 167,700.00            |                         | \$ 117,400.00            |                         | \$ 50,300                           | 30% water damage | No            |
| 120 | 56-1-148000        | Residential Homestead | \$ 101,100.00            |                         | \$ 70,800.00             |                         | \$ 30,300                           | 30% water damage | No            |
| 121 | 56-1-148700        | Residential Homestead | \$ 98,900.00             |                         | \$ 89,000.00             |                         | \$ 9,900                            | 10% water damage | No            |
| 122 | 56-1-149000        | Residential Homestead | \$ 94,100.00             |                         | \$ 84,700.00             |                         | \$ 9,400                            | 10% water damage | No            |
| 123 | 56-1-149100        | Residential Homestead | \$ 139,400.00            |                         | \$ 97,600.00             |                         | \$ 41,800                           | 30% water damage | No            |
| 124 | 57-1-0223902       | Residential Homestead | \$ 85,500.00             |                         | \$ 55,600.00             |                         | \$ 29,900                           | 35% water damage | No            |
| 125 | 57-1-044800        | Residential Homestead | \$ 15,800.00             |                         | \$ 13,400.00             |                         | \$ 2,400                            | 15% water damage | No            |
| 126 | 59-1-038200        | Residential Homestead | \$ 45,600.00             |                         | \$ 36,500.00             |                         | \$ 9,100                            | 20% water damage | No            |
| 127 | 60-0-003300        | Residential Homestead | \$ 67,400.00             |                         | \$ 47,200.00             |                         | \$ 20,200                           | 30% water damage | No            |

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**Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

| Property ID Number | Classification | Pre-Disaster             |                         | Post-Disaster            |                         | Total Loss in Value Due to Disaster | Type of Damage | Local Option? |
|--------------------|----------------|--------------------------|-------------------------|--------------------------|-------------------------|-------------------------------------|----------------|---------------|
|                    |                | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. | House/Garage 2XXX Assmt. | Outbuilding 2XXX Assmt. |                                     |                | Yes or No     |

|               |    |              |    |            |    |              |  |  |
|---------------|----|--------------|----|------------|----|--------------|--|--|
| <b>TOTALS</b> | \$ | 7,029,900.00 | \$ | 313,300.00 | \$ | 2,027,900.00 |  |  |
|---------------|----|--------------|----|------------|----|--------------|--|--|

Number of damaged or destroyed parcels = 127  
 Average value of damaged or destroyed parcel = 15967.71654



**Non-Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|                |                    |                       | Pre-Disaster               | Post-Disaster              |                                     |   | Local Option? |
|----------------|--------------------|-----------------------|----------------------------|----------------------------|-------------------------------------|---|---------------|
|                | Property ID Number | Classification        | Building Value 2XXX Assmt. | Building Value 2XXX Assmt. | Total Loss in Value Due to Disaster | Type of Damage                                    | Yes or No     |
| <i>Example</i> | 01-001-001         | Commercial            | \$ 100,000                 | \$ 35,000                  | \$ 65,000.00                        | Roof damage, windows missing                      | Yes           |
| <i>Example</i> | 02-002-002         | Apartment             | \$ 200,000                 | \$ 65,000                  | \$ 135,000.00                       | Roof damage, siding damage, interior water damage | Yes           |
| 1              | 01-1-123200        | Seasonal Recreational | \$ 5,600.00                | \$ 2,800.00                | \$ 2,800.00                         | 50% water damage                                  | Yes           |
| 2              | 01-1-128700        | Seasonal Recreational | \$ 2,300.00                | \$ 100.00                  | \$ 2,200.00                         | 95% water damage                                  | Yes           |
| 3              | 01-1-130000        | Seasonal Recreational | \$ 7,100.00                | \$ 400.00                  | \$ 6,700.00                         | 95% water damage                                  | Yes           |
| 4              | 01-1-131800        | Seasonal Recreational | \$ 83,700.00               | \$ 41,800.00               | \$ 41,900.00                        | 50% water damage                                  | Yes           |
| 5              | 01-1-132700        | Seasonal Recreational | \$ 8,000.00                | \$ 400.00                  | \$ 7,600.00                         | 95% water damage                                  | Yes           |
| 6              | 01-1-134500        | Seasonal Recreational | \$ 5,100.00                | \$ 2,500.00                | \$ 2,600.00                         | 50% water damage                                  | Yes           |
| 7              | 01-1-134800        | Seasonal Recreational | \$ 32,300.00               | \$ 1,600.00                | \$ 30,700.00                        | 95% water damage                                  | Yes           |
| 8              | 01-1-136500        | Seasonal Recreational | \$ 2,700.00                | \$ 1,300.00                | \$ 1,400.00                         | 50% water damage                                  | Yes           |
| 9              | 01-1-136600        | Seasonal Recreational | \$ 1,000.00                | \$ 100.00                  | \$ 900.00                           | 95% water damage                                  | Yes           |
| 10             | 01-1-140300        | Seasonal Recreational | \$ 3,000.00                | \$ 100.00                  | \$ 2,900.00                         | 95% water damage                                  | Yes           |
| 11             | 01-1-140300        | Seasonal Recreational | \$ 3,200.00                | \$ 1,600.00                | \$ 1,600.00                         | 50% water damage                                  | Yes           |
| 12             | 01-1-147300        | Seasonal Recreational | \$ 2,600.00                | \$ 100.00                  | \$ 2,500.00                         | 95% water damage                                  | Yes           |
| 13             | 01-1-147500        | Seasonal Recreational | \$ 1,000.00                | \$ 100.00                  | \$ 900.00                           | 95% water damage                                  | Yes           |
| 14             | 01-1-148500        | Seasonal Recreational | \$ 5,600.00                | \$ 2,800.00                | \$ 2,800.00                         | 50% water damage                                  | Yes           |
| 15             | 01-1-148700        | Seasonal Recreational | \$ 43,200.00               | \$ 21,600.00               | \$ 21,600.00                        | 50% water damage                                  | Yes           |
| 16             | 01-1-149700        | Seasonal Recreational | \$ 9,700.00                | \$ 400.00                  | \$ 9,300.00                         | 95% water damage                                  | Yes           |
| 17             | 08-0-021700        | Res non-homestead     | \$ 151,200.00              | \$ 68,000.00               | \$ 83,200.00                        | 55% water damage                                  | Yes           |
| 18             | 08-0-021700        | Res non-homestead     | \$ 18,100.00               | \$ 9,100.00                | \$ 9,000.00                         | 50% water damage                                  | Yes           |
| 19             | 12-0-025109        | Seasonal Recreational | \$ 78,200.00               | \$ 62,600.00               | \$ 15,600.00                        | 20% water damage                                  | No            |
| 20             | 14-0-001401        | Res non-homestead     | \$ 48,600.00               | \$ 24,300.00               | \$ 24,300.00                        | 50% water damage                                  | Yes           |
| 21             | 16-1-072100        | Seasonal Recreational | \$ 96,500.00               | \$ 67,500.00               | \$ 29,000.00                        | 30% water damage                                  | No            |
| 22             | 20-0-034701        | Commercial            | \$ 64,200.00               | \$ 12,800.00               | \$ 51,400.00                        | 80% water damage                                  | Yes           |
| 23             | 20-1-074500        | Seasonal Recreational | \$ 7,500.00                | \$ 3,800.00                | \$ 3,700.00                         | 50% water damage                                  | Yes           |
| 24             | 22-0-044100        | Res non-homestead     | \$ 10,900.00               | \$ 500.00                  | \$ 10,400.00                        | 95% water damage                                  | Yes           |
| 25             | 24-1-086700        | Seasonal Recreational | \$ 21,600.00               | \$ 1,100.00                | \$ 20,500.00                        | 95% water damage                                  | Yes           |
| 26             | 29-0009217         | Seasonal Recreational | \$ 66,600.00               | \$ 53,300.00               | \$ 13,300.00                        | 20% water damage                                  | No            |
| 27             | 29-0-009605        | Seasonal Recreational | \$ 88,200.00               | \$ 61,700.00               | \$ 26,500.00                        | 30% water damage                                  | No            |
| 28             | 29-0-010000        | Seasonal Recreational | \$ 57,500.00               | \$ 51,700.00               | \$ 5,800.00                         | 10% water damage                                  | No            |
| 29             | 29-0-011500        | Seasonal Recreational | \$ 37,000.00               | \$ 33,300.00               | \$ 3,700.00                         | 10% water damage                                  | No            |
| 30             | 29-0-012300        | Seasonal Recreational | \$ 84,700.00               | \$ 76,200.00               | \$ 8,500.00                         | 10% water damage                                  | No            |
| 31             | 29-0-013201        | Seasonal Recreational | \$ 31,400.00               | \$ 28,300.00               | \$ 3,100.00                         | 10% water damage                                  | No            |

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**Non-Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|    | Property ID Number | Classification        | Pre-Disaster               | Post-Disaster              | Total Loss in Value Due to Disaster | Type of Damage   | Local Option? |
|----|--------------------|-----------------------|----------------------------|----------------------------|-------------------------------------|------------------|---------------|
|    |                    |                       | Building Value 2XXX Assmt. | Building Value 2XXX Assmt. |                                     |                  | Yes or No     |
| 32 | 29-0-013301        | Seasonal Recreational | \$ 12,200.00               | \$ 600.00                  | \$ 11,600.00                        | 95% water damage | Yes           |
| 33 | 29-0-013718        | Seasonal Recreational | \$ 157,200.00              | \$ 78,600.00               | \$ 78,600.00                        | 50% water damage | Yes           |
| 34 | 29-0-013800        | Seasonal Recreational | \$ 69,800.00               | \$ 62,800.00               | \$ 7,000.00                         | 10% water damage | No            |
| 35 | 29-0-013800        | Seasonal Recreational | \$ 14,200.00               | \$ 7,100.00                | \$ 7,100.00                         | 50% water damage | Yes           |
| 36 | 29-0-014200        | Seasonal Recreational | \$ 139,700.00              | \$ 125,700.00              | \$ 14,000.00                        | 10% water damage | No            |
| 37 | 29-0-014200        | Seasonal Recreational | \$ 5,500.00                | \$ 2,800.00                | \$ 2,700.00                         | 50% water damage | Yes           |
| 38 | 29-0-014301        | Seasonal Recreational | \$ 93,000.00               | \$ 83,700.00               | \$ 9,300.00                         | 10% water damage | No            |
| 39 | 29-0-014301        | Seasonal Recreational | \$ 2,800.00                | \$ 1,400.00                | \$ 1,400.00                         | 50% water damage | Yes           |
| 40 | 29-0-014506        | Seasonal Recreational | \$ 124,800.00              | \$ 62,400.00               | \$ 62,400.00                        | 50% water damage | Yes           |
| 41 | 29-0-014509        | Seasonal Recreational | \$ 39,100.00               | \$ 35,200.00               | \$ 3,900.00                         | 10% water damage | No            |
| 42 | 29-0-014510        | Seasonal Recreational | \$ 68,600.00               | \$ 61,700.00               | \$ 6,900.00                         | 10% water damage | No            |
| 43 | 29-0-014510        | Seasonal Recreational | \$ 1,300.00                | \$ 700.00                  | \$ 600.00                           | 50% water damage | Yes           |
| 44 | 29-0-014517        | Seasonal Recreational | \$ 71,300.00               | \$ 64,200.00               | \$ 7,100.00                         | 10% water damage | No            |
| 45 | 29-0-014520        | Seasonal Recreational | \$ 34,900.00               | \$ 17,400.00               | \$ 17,500.00                        | 50% water damage | Yes           |
| 46 | 29-0-014522        | Seasonal Recreational | \$ 40,500.00               | \$ 36,500.00               | \$ 4,000.00                         | 10% water damage | No            |
| 47 | 29-0-014522        | Seasonal Recreational | \$ 2,000.00                | \$ 1,000.00                | \$ 1,000.00                         | 50% water damage | Yes           |
| 48 | 29-0-014528        | Seasonal Recreational | \$ 10,500.00               | \$ 9,500.00                | \$ 1,000.00                         | 10% water damage | No            |
| 49 | 29-0-014529        | Seasonal Recreational | \$ 36,500.00               | \$ 32,800.00               | \$ 3,700.00                         | 10% water damage | No            |
| 50 | 29-0-014900        | Seasonal Recreational | \$ 38,600.00               | \$ 1,900.00                | \$ 36,700.00                        | 95% water damage | Yes           |
| 51 | 29-0-015300        | Seasonal Recreational | \$ 28,600.00               | \$ 14,300.00               | \$ 14,300.00                        | 50% water damage | Yes           |
| 52 | 29-0-015400        | Seasonal Recreational | \$ 15,900.00               | \$ 800.00                  | \$ 15,100.00                        | 95% water damage | Yes           |
| 53 | 29-0-015400        | Seasonal Recreational | \$ 6,400.00                | \$ 3,200.00                | \$ 3,200.00                         | 50% water damage | Yes           |
| 54 | 29-0-015400        | Seasonal Recreational | \$ 53,900.00               | \$ 48,500.00               | \$ 5,400.00                         | 10% water damage | No            |
| 55 | 29-0-015800        | Seasonal Recreational | \$ 62,500.00               | \$ 56,300.00               | \$ 6,200.00                         | 10% water damage | No            |
| 56 | 29-0-015800        | Seasonal Recreational | \$ 8,200.00                | \$ 4,100.00                | \$ 4,100.00                         | 50% water damage | Yes           |
| 57 | 29-0-016000        | Seasonal Recreational | \$ 37,100.00               | \$ 1,900.00                | \$ 35,200.00                        | 95% water damage | Yes           |
| 58 | 29-0-016400        | Seasonal Recreational | \$ 54,800.00               | \$ 49,300.00               | \$ 5,500.00                         | 10% water damage | No            |
| 59 | 29-0-016600        | Seasonal Recreational | \$ 36,100.00               | \$ 32,500.00               | \$ 3,600.00                         | 10% water damage | No            |
| 60 | 29-0-016700        | Seasonal Recreational | \$ 35,500.00               | \$ 1,800.00                | \$ 33,700.00                        | 95% water damage | Yes           |
| 61 | 29-0-016800        | Seasonal Recreational | \$ 31,600.00               | \$ 26,900.00               | \$ 4,700.00                         | 15% water damage | No            |
| 62 | 29-0-017711        | Seasonal Recreational | \$ 78,800.00               | \$ 70,800.00               | \$ 8,000.00                         | 10% water damage | No            |
| 63 | 29-0-017711        | Seasonal Recreational | \$ 2,300.00                | \$ 1,200.00                | \$ 1,100.00                         | 50% water damage | Yes           |
| 64 | 29-0-017713        | Seasonal Recreational | \$ 65,600.00               | \$ 55,800.00               | \$ 9,800.00                         | 15% water damage | No            |

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**Non-Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|    | Property ID Number | Classification        | Pre-Disaster               | Post-Disaster              | Total Loss in Value Due to Disaster | Type of Damage   | Local Option? |
|----|--------------------|-----------------------|----------------------------|----------------------------|-------------------------------------|------------------|---------------|
|    |                    |                       | Building Value 2XXX Assmt. | Building Value 2XXX Assmt. |                                     |                  | Yes or No     |
| 65 | 29-0-017713        | Seasonal Recreational | \$ 2,200.00                | \$ 1,100.00                | \$ 1,100.00                         | 50% water damage | Yes           |
| 66 | 29-0-017726        | Seasonal Recreational | \$ 111,600.00              | \$ 66,900.00               | \$ 44,700.00                        | 40% water damage | No            |
| 67 | 29-0-017726        | Seasonal Recreational | \$ 2,500.00                | \$ 1,300.00                | \$ 1,200.00                         | 50% water damage | Yes           |
| 68 | 29-0-018800        | Seasonal Recreational | \$ 136,800.00              | \$ 116,300.00              | \$ 20,500.00                        | 15% water damage | No            |
| 69 | 29-0-019805        | Seasonal Recreational | \$ 94,600.00               | \$ 85,100.00               | \$ 9,500.00                         | 10% water damage | No            |
| 70 | 29-0-019806        | Seasonal Recreational | \$ 91,200.00               | \$ 63,800.00               | \$ 27,400.00                        | 30% water damage | No            |
| 71 | 29-0-033106        | Seasonal Recreational | \$ 84,000.00               | \$ 75,600.00               | \$ 8,400.00                         | 10% water damage | No            |
| 72 | 29-0-033502        | Seasonal Recreational | \$ 17,400.00               | \$ 15,700.00               | \$ 1,700.00                         | 10% water damage | No            |
| 73 | 29-0-033706        | Seasonal Recreational | \$ 43,900.00               | \$ 39,500.00               | \$ 4,400.00                         | 10% water damage | No            |
| 74 | 29-0-034800        | Seasonal Recreational | \$ 43,000.00               | \$ 30,100.00               | \$ 12,900.00                        | 30% water damage | No            |
| 75 | 29-0-035200        | Seasonal Recreational | \$ 7,000.00                | \$ 2,800.00                | \$ 4,200.00                         | 60% water damage | Yes           |
| 76 | 29-0-035603        | Seasonal Recreational | \$ 18,100.00               | \$ 900.00                  | \$ 17,200.00                        | 95% water damage | Yes           |
| 77 | 29-0-037200        | Seasonal Recreational | \$ 62,100.00               | \$ 55,900.00               | \$ 6,200.00                         | 10% water damage | No            |
| 78 | 29-0-038503        | Seasonal Recreational | \$ 189,300.00              | \$ 170,400.00              | \$ 18,900.00                        | 10% water damage | No            |
| 79 | 29-0-038503        | Seasonal Recreational | \$ 14,700.00               | \$ 11,800.00               | \$ 2,900.00                         | 20% water damage | No            |
| 80 | 29-0-038504        | Seasonal Recreational | \$ 165,500.00              | \$ 148,900.00              | \$ 16,600.00                        | 10% water damage | No            |
| 81 | 29-0-038504        | Seasonal Recreational | \$ 2,000.00                | \$ 1,000.00                | \$ 1,000.00                         | 50% water damage | Yes           |
| 82 | 29-1-351900        | Seasonal Recreational | \$ 87,400.00               | \$ 78,700.00               | \$ 8,700.00                         | 10% water damage | No            |
| 83 | 29-1-385100        | Seasonal Recreational | \$ 52,200.00               | \$ 47,000.00               | \$ 5,200.00                         | 10% water damage | No            |
| 84 | 29-1-386000        | Seasonal Recreational | \$ 18,600.00               | \$ 900.00                  | \$ 17,700.00                        | 95% water damage | Yes           |
| 85 | 29-1-405800        | Seasonal Recreational | \$ 2,700.00                | \$ 100.00                  | \$ 2,600.00                         | 95% water damage | Yes           |
| 86 | 29-1-409600        | Seasonal Recreational | \$ 40,400.00               | \$ 36,400.00               | \$ 4,000.00                         | 10% water damage | No            |
| 87 | 29-1-411200        | Seasonal Recreational | \$ 49,100.00               | \$ 44,200.00               | \$ 4,900.00                         | 10% water damage | No            |
| 88 | 29-1-411400        | Seasonal Recreational | \$ 80,200.00               | \$ 72,200.00               | \$ 8,000.00                         | 10% water damage | No            |
| 89 | 29-1-411700        | Seasonal Recreational | \$ 35,900.00               | \$ 32,300.00               | \$ 3,600.00                         | 10% water damage | No            |
| 90 | 29-1-411800        | Seasonal Recreational | \$ 144,300.00              | \$ 101,000.00              | \$ 43,300.00                        | 30% water damage | No            |
| 91 | 29-1-411900        | Seasonal Recreational | \$ 77,500.00               | \$ 54,300.00               | \$ 23,200.00                        | 30% water damage | No            |
| 92 | 29-1-424000        | Seasonal Recreational | \$ 110,400.00              | \$ 99,400.00               | \$ 11,000.00                        | 10% water damage | No            |
| 93 | 29-1-464100        | Seasonal Recreational | \$ 174,600.00              | \$ 139,700.00              | \$ 34,900.00                        | 20% water damage | No            |
| 94 | 29-1-464200        | Seasonal Recreational | \$ 39,000.00               | \$ 1,900.00                | \$ 37,100.00                        | 95% water damage | Yes           |
| 95 | 29-1-464800        | Seasonal Recreational | \$ 108,300.00              | \$ 75,800.00               | \$ 32,500.00                        | 30% water damage | No            |
| 96 | 29-1-465900        | Seasonal Recreational | \$ 44,500.00               | \$ 40,000.00               | \$ 4,500.00                         | 10% water damage | No            |
| 97 | 29-1-469600        | Seasonal Recreational | \$ 43,500.00               | \$ 21,800.00               | \$ 21,700.00                        | 50% water damage | Yes           |

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**Non-Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|     | Property ID Number | Classification        | Pre-Disaster               | Post-Disaster              | Total Loss in Value Due to Disaster | Type of Damage   | Local Option? |
|-----|--------------------|-----------------------|----------------------------|----------------------------|-------------------------------------|------------------|---------------|
|     |                    |                       | Building Value 2XXX Assmt. | Building Value 2XXX Assmt. |                                     |                  | Yes or No     |
| 98  | 29-1-469700        | Seasonal Recreational | \$ 51,100.00               | \$ 46,000.00               | \$ 5,100.00                         | 10% water damage | No            |
| 99  | 29-1-469800        | Seasonal Recreational | \$ 39,500.00               | \$ 35,600.00               | \$ 3,900.00                         | 10% water damage | No            |
| 100 | 29-1-469900        | Seasonal Recreational | \$ 48,300.00               | \$ 43,500.00               | \$ 4,800.00                         | 10% water damage | No            |
| 101 | 29-1-470000        | Seasonal Recreational | \$ 79,500.00               | \$ 63,600.00               | \$ 15,900.00                        | 10% water damage | No            |
| 102 | 29-1-470000        | Seasonal Recreational | \$ 10,800.00               | \$ 5,400.00                | \$ 5,400.00                         | 50% water damage | Yes           |
| 103 | 29-1-470100        | Seasonal Recreational | \$ 63,500.00               | \$ 57,100.00               | \$ 6,400.00                         | 10% water damage | No            |
| 104 | 29-1-477000        | Seasonal Recreational | \$ 68,700.00               | \$ 61,800.00               | \$ 6,900.00                         | 10% water damage | No            |
| 105 | 29-1-477000        | Seasonal Recreational | \$ 4,900.00                | \$ 2,500.00                | \$ 2,400.00                         | 50% water damage | Yes           |
| 106 | 29-1-477100        | Seasonal Recreational | \$ 197,800.00              | \$ 178,000.00              | \$ 19,800.00                        | 10% water damage | No            |
| 107 | 29-1-477100        | Seasonal Recreational | \$ 6,000.00                | \$ 3,000.00                | \$ 3,000.00                         | 50% water damage | Yes           |
| 108 | 29-1-477300        | Seasonal Recreational | \$ 43,900.00               | \$ 39,500.00               | \$ 4,400.00                         | 10% water damage | No            |
| 109 | 29-1-477300        | Seasonal Recreational | \$ 5,700.00                | \$ 2,800.00                | \$ 2,900.00                         | 50% water damage | Yes           |
| 110 | 29-1-477500        | Seasonal Recreational | \$ 30,500.00               | \$ 15,200.00               | \$ 15,300.00                        | 50% water damage | Yes           |
| 111 | 29-1-478200        | Seasonal Recreational | \$ 94,100.00               | \$ 65,900.00               | \$ 28,200.00                        | 30% water damage | No            |
| 112 | 29-1-485600        | Seasonal Recreational | \$ 115,700.00              | \$ 81,000.00               | \$ 34,700.00                        | 30% water damage | No            |
| 113 | 29-1-486700        | Seasonal Recreational | \$ 118,500.00              | \$ 106,600.00              | \$ 11,900.00                        | 10% water damage | No            |
| 114 | 29-1-488500        | Seasonal Recreational | \$ 70,800.00               | \$ 63,700.00               | \$ 7,100.00                         | 10% water damage | No            |
| 115 | 29-1-488700        | Seasonal Recreational | \$ 66,500.00               | \$ 59,800.00               | \$ 6,700.00                         | 10% water damage | No            |
| 116 | 29-1-488700        | Seasonal Recreational | \$ 11,100.00               | \$ 5,600.00                | \$ 5,500.00                         | 50% water damage | Yes           |
| 117 | 29-1-490200        | Seasonal Recreational | \$ 27,200.00               | \$ 21,800.00               | \$ 5,400.00                         | 50% water damage | Yes           |
| 118 | 29-1-491600        | Seasonal Recreational | \$ 123,600.00              | \$ 86,500.00               | \$ 37,100.00                        | 30% water damage | No            |
| 119 | 29-1-491800        | Seasonal Recreational | \$ 18,000.00               | \$ 9,000.00                | \$ 9,000.00                         | 50% water damage | Yes           |
| 120 | 29-1-493000        | Seasonal Recreational | \$ 56,600.00               | \$ 50,900.00               | \$ 5,700.00                         | 10% water damage | No            |
| 121 | 29-1-493700        | Seasonal Recreational | \$ 79,600.00               | \$ 71,600.00               | \$ 8,000.00                         | 10% water damage | No            |
| 122 | 29-1-493900        | Seasonal Recreational | \$ 49,500.00               | \$ 44,500.00               | \$ 5,000.00                         | 50% water damage | Yes           |
| 123 | 29-1-494000        | Seasonal Recreational | \$ 9,100.00                | \$ 400.00                  | \$ 8,700.00                         | 95% water damage | Yes           |
| 124 | 29-1-494200        | Seasonal Recreational | \$ 40,400.00               | \$ 36,400.00               | \$ 4,000.00                         | 10% water damage | No            |
| 125 | 29-1-494300        | Seasonal Recreational | \$ 65,500.00               | \$ 58,900.00               | \$ 6,600.00                         | 10% water damage | No            |
| 126 | 29-1-494900        | Seasonal Recreational | \$ 55,600.00               | \$ 50,000.00               | \$ 5,600.00                         | 10% water damage | No            |
| 127 | 29-1-494900        | Seasonal Recreational | \$ 5,100.00                | \$ 2,600.00                | \$ 2,500.00                         | 50% water damage | Yes           |
| 128 | 29-1-495300        | Seasonal Recreational | \$ 52,100.00               | \$ 46,900.00               | \$ 5,200.00                         | 10% water damage | No            |
| 129 | 29-1-495400        | Seasonal Recreational | \$ 108,200.00              | \$ 97,400.00               | \$ 10,800.00                        | 10% water damage | No            |
| 130 | 29-1-495600        | Seasonal Recreational | \$ 89,900.00               | \$ 71,900.00               | \$ 18,000.00                        | 20% water damage | No            |

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**Non-Homestead Property Damage Assessment Report**  
**Aitkin County**  
**June 2012 Flood**

|     | Property ID Number | Classification        | Pre-Disaster               | Post-Disaster              | Total Loss in Value Due to Disaster | Type of Damage   | Local Option? |
|-----|--------------------|-----------------------|----------------------------|----------------------------|-------------------------------------|------------------|---------------|
|     |                    |                       | Building Value 2XXX Assmt. | Building Value 2XXX Assmt. |                                     |                  | Yes or No     |
| 131 | 29-1-496400        | Seasonal Recreational | \$ 6,400.00                | \$ 3,200.00                | \$ 3,200.00                         | 50% water damage | Yes           |
| 132 | 29-1-496601        | Seasonal Recreational | \$ 39,700.00               | \$ 31,800.00               | \$ 7,900.00                         | 20% water damage | No            |
| 133 | 29-1-503200        | Seasonal Recreational | \$ 130,900.00              | \$ 65,500.00               | \$ 65,400.00                        | 50% water damage | Yes           |
| 134 | 32-0-052703        | Seasonal Recreational | \$ 105,900.00              | \$ 95,300.00               | \$ 10,600.00                        | 10% water damage | No            |
| 135 | 32-0-054401        | Seasonal Recreational | \$ 105,200.00              | \$ 73,600.00               | \$ 31,600.00                        | 30% water damage | No            |
| 136 | 32-1-059600        | Seasonal Recreational | \$ 54,000.00               | \$ 43,200.00               | \$ 10,800.00                        | 20% water damage | No            |
| 137 | 32-1-075600        | Seasonal Recreational | \$ 94,800.00               | \$ 85,300.00               | \$ 9,500.00                         | 10% water damage | No            |
| 138 | 32-1-077100        | Seasonal Recreational | \$ 60,700.00               | \$ 48,600.00               | \$ 12,100.00                        | 20% water damage | No            |
| 139 | 32-1-077500        | Seasonal Recreational | \$ 43,600.00               | \$ 39,200.00               | \$ 4,400.00                         | 10% water damage | No            |
| 140 | 32-1-077600        | Seasonal Recreational | \$ 74,100.00               | \$ 66,700.00               | \$ 7,400.00                         | 10% water damage | No            |
| 141 | 32-1-077900        | Seasonal Recreational | \$ 34,200.00               | \$ 30,800.00               | \$ 3,400.00                         | 10% water damage | No            |
| 142 | 32-1-078000        | Seasonal Recreational | \$ 48,300.00               | \$ 29,000.00               | \$ 19,300.00                        | 40% water damage | No            |
| 143 | 32-1-078100        | Seasonal Recreational | \$ 115,800.00              | \$ 57,900.00               | \$ 57,900.00                        | 50% water damage | Yes           |
| 144 | 32-1-089800        | Seasonal Recreational | \$ 117,500.00              | \$ 58,800.00               | \$ 58,700.00                        | 50% water damage | Yes           |
| 145 | 32-1-089900        | Seasonal Recreational | \$ 38,300.00               | \$ 19,100.00               | \$ 19,200.00                        | 50% water damage | Yes           |
| 146 | 32-1-090100        | Seasonal Recreational | \$ 304,800.00              | \$ 289,600.00              | \$ 15,200.00                        | 5% water damage  | No            |
| 147 | 32-1-090100        | Seasonal Recreational | \$ 11,400.00               | \$ 5,700.00                | \$ 5,700.00                         | 50% water damage | Yes           |
| 148 | 32-1-090200        | Seasonal Recreational | \$ 66,500.00               | \$ 59,800.00               | \$ 6,700.00                         | 10% water damage | No            |
| 149 | 32-1-090500        | Seasonal Recreational | \$ 371,000.00              | \$ 333,900.00              | \$ 37,100.00                        | 10% water damage | No            |
| 150 | 39-0-000403        | Seasonal Recreational | \$ 34,200.00               | \$ 1,700.00                | \$ 32,500.00                        | 95% water damage | Yes           |
| 151 | 39-0-000500        | Seasonal Recreational | \$ 44,600.00               | \$ 2,200.00                | \$ 42,400.00                        | 95% water damage | Yes           |
| 152 | 39-0-001905        | Seasonal Recreational | \$ 69,400.00               | \$ 13,900.00               | \$ 55,500.00                        | 80% water damage | Yes           |
| 153 | 39-0-002102        | Seasonal Recreational | \$ 2,700.00                | \$ 1,300.00                | \$ 1,400.00                         | 50% water damage | Yes           |
| 154 | 39-0-002500        | Seasonal Recreational | \$ 105,900.00              | \$ 95,300.00               | \$ 10,600.00                        | 10% water damage | No            |
| 155 | 39-0-002700        | Seasonal Recreational | \$ 3,100.00                | \$ 1,600.00                | \$ 1,500.00                         | 50% water damage | Yes           |
| 156 | 39-0-004002        | Seasonal Recreational | \$ 74,600.00               | \$ 67,100.00               | \$ 7,500.00                         | 10% water damage | No            |
| 157 | 39-0-004102        | Seasonal Recreational | \$ 4,400.00                | \$ 2,200.00                | \$ 2,200.00                         | 50% water damage | Yes           |
| 158 | 39-1-062500        | Seasonal Recreational | \$ 18,100.00               | \$ 9,100.00                | \$ 9,000.00                         | 50% water damage | Yes           |
| 159 | 39-1-063000        | Seasonal Recreational | \$ 69,300.00               | \$ 34,600.00               | \$ 34,700.00                        | 50% water damage | Yes           |
| 160 | 39-1-063700        | Seasonal Recreational | \$ 97,500.00               | \$ 87,700.00               | \$ 9,800.00                         | 10% water damage | No            |
| 161 | 39-1-063900        | Seasonal Recreational | \$ 49,700.00               | \$ 24,800.00               | \$ 24,900.00                        | 50% water damage | Yes           |
| 162 | 39-1-064000        | Seasonal Recreational | \$ 70,100.00               | \$ 63,100.00               | \$ 7,000.00                         | 10% water damage | No            |
| 163 | 39-1-064000        | Seasonal Recreational | \$ 3,100.00                | \$ 1,600.00                | \$ 1,500.00                         | 50% water damage | Yes           |

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**Non-Homestead Property Damage Assessment Report  
Aitkin County  
June 2012 Flood**

|     |                    |                       | Pre-Disaster               |                            | Post-Disaster                       |                  |           | Local Option? |
|-----|--------------------|-----------------------|----------------------------|----------------------------|-------------------------------------|------------------|-----------|---------------|
|     | Property ID Number | Classification        | Building Value 2XXX Assmt. | Building Value 2XXX Assmt. | Total Loss in Value Due to Disaster | Type of Damage   | Yes or No |               |
| 164 | 39-1-064400        | Seasonal Recreational | \$ 4,400.00                | \$ 2,200.00                | \$ 2,200.00                         | 50% water damage | Yes       |               |
| 165 | 39-1-065900        | Seasonal Recreational | \$ 6,600.00                | \$ 3,300.00                | \$ 3,300.00                         | 50% water damage | Yes       |               |
| 166 | 39-1-066000        | Seasonal Recreational | \$ 45,500.00               | \$ 2,300.00                | \$ 43,200.00                        | 95% water damage | Yes       |               |
| 167 | 39-1-066100        | Seasonal Recreational | \$ 47,900.00               | \$ 43,100.00               | \$ 4,800.00                         | 10% water damage | No        |               |
| 168 | 39-1-066100        | Seasonal Recreational | \$ 6,300.00                | \$ 3,200.00                | \$ 3,100.00                         | 50% water damage | Yes       |               |
| 169 | 39-1-066200        | Seasonal Recreational | \$ 58,000.00               | \$ 29,000.00               | \$ 29,000.00                        | 50% water damage | Yes       |               |
| 170 | 39-1-066600        | Seasonal Recreational | \$ 38,900.00               | \$ 19,400.00               | \$ 19,500.00                        | 50% water damage | Yes       |               |
| 171 | 39-1-066700        | Seasonal Recreational | \$ 2,800.00                | \$ 100.00                  | \$ 2,700.00                         | 95% water damage | Yes       |               |
| 172 | 39-1-066800        | Seasonal Recreational | \$ 119,200.00              | \$ 107,300.00              | \$ 11,900.00                        | 10% water damage | No        |               |
| 173 | 39-1-066900        | Seasonal Recreational | \$ 8,000.00                | \$ 4,000.00                | \$ 4,000.00                         | 50% water damage | Yes       |               |
| 174 | 39-1-067100        | Seasonal Recreational | \$ 50,200.00               | \$ 45,200.00               | \$ 5,000.00                         | 10% water damage | No        |               |
| 175 | 39-1-067100        | Seasonal Recreational | \$ 8,800.00                | \$ 4,400.00                | \$ 4,400.00                         | 50% water damage | Yes       |               |
| 176 | 39-1-067400        | Seasonal Recreational | \$ 58,600.00               | \$ 52,700.00               | \$ 5,900.00                         | 10% water damage | No        |               |
| 177 | 39-1-067700        | Seasonal Recreational | \$ 21,700.00               | \$ 10,900.00               | \$ 10,800.00                        | 50% water damage | Yes       |               |
| 178 | 51-1-048900        | Seasonal Recreational | \$ 18,800.00               | \$ 9,400.00                | \$ 9,400.00                         | 50% water damage | Yes       |               |
| 179 | 56-0-124305        | Commercial            | \$ 33,600.00               | \$ 16,800.00               | \$ 16,800.00                        | 50% water damage | Yes       |               |
| 180 | 56-0-154000        | Res non-homestead     | \$ 47,400.00               | \$ 37,900.00               | \$ 9,500.00                         | 20% water damage | No        |               |
| 181 | 59-0-003904        | Res non-homestead     | \$ 93,500.00               | \$ 84,200.00               | \$ 9,300.00                         | 10% water damage | No        |               |
| 182 | 59-0-006401        | Res non-homestead     | \$ 86,100.00               | \$ 60,200.00               | \$ 25,900.00                        | 30% water damage | No        |               |
| 183 | 60-0-003200        | Seasonal Recreational | \$ 11,600.00               | \$ 9,300.00                | \$ 2,300.00                         | 20% water damage | No        |               |
| 184 |                    |                       |                            |                            | \$ -                                |                  |           |               |
| 185 |                    |                       |                            |                            | \$ -                                |                  |           |               |

**TOTALS** \$ 9,897,600.00 \$ 2,506,000.00

Number of damaged or destroyed parcels = 183

Average value of damaged or destroyed parcel = 13693.98907

(14)

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 10/17/2012

Via: Patrick Wussow, County Administrator

From: Bobbie Danielson, HR Manager

Title of Item: Personnel Committee Recommendation

Requested Meeting Date: 10/23/2012

Estimated Presentation Time: 15

Presenter: Patrick Wussow, Bobbie Danielson, Mark Jacobs

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?  Yes  No (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: salary and fringe benefit line items

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

Provide eleven (11) copies of supporting documentation **NO LATER THAN Wednesday at 8:00am** to make the Board's agenda for the following Tuesday. Items **WILL NOT** be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)




# AITKIN COUNTY HUMAN RESOURCES

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**Bobbie Danielson, HR Manager**  
bobbie.danielson@co.aitkin.mn.us  
**Nicole Visnovec, HR Specialist**  
nicole.visnovec@co.aitkin.mn.us

Phone 218-927-7306  
Job Hotline 218-927-7393  
Fax 218-927-7374  
www.co.aitkin.mn.us

To: County Commissioners  
From: Bobbie Danielson, HR Manager   
Date: October 17, 2012  
Subject: Personnel Committee Recommendations

The Personnel Committee met on **September 25, 2012**, and unanimously recommends filling the following position. This position was previously titled Executive Director, Grade K. It has been vacant since 10/07/2011.

LLCC Business and Marketing Manager

Grade L, proposed job description attached. This includes recommendations made by Maven.

Action Requested

Motion to create and fill a full-time LLCC Business and Marketing Manager position.

If you have any questions or require additional information prior to the meeting, please feel free to contact me or Patrick. Mark Jacobs will also be available at the board meeting to answer questions.



## **Position Description**

### **BUSINESS AND MARKETING MANAGER**

*(Personnel Committee discussion highlights: business management to include finance and personnel administration and marketing management to include sales, advertising, public relations, consumer behavior and media, etc. Not a limited term position. Housing optional. Maven recommends this position work "on the business, rather than in the business".)*

**Department** Land Department  
**Location** Long Lake Conservation Center, 28952 438th Lane, Palisade MN  
**DBM/Grade** To be determined / Grade L  
(Grade L = \$39,520 - \$71,344)

**Reports to** Land Commissioner  
**FLSA Status** Exempt  
**Union Status** Non-union

#### **Final Appointing Authority**

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Department.

#### **Job Summary**

To manage, plan, evaluate and supervise all functions of the Long Lake Conservation Center and to develop and implement all marketing and communication efforts conducted on behalf of the organization, consistent with its mission and goal of being a self funded organization.

#### **Supervision Received**

Employees working in this job class work under administrative direction and are free to plan, develop, and organize all phases of the work necessary for its completion within broad program guidance. Generally, they develop and utilize procedures and methods that do not conflict with major organization policies.

#### **Supervision Exercised**

Manages two subordinate supervisors - the Instruction Coordinator who oversees the LLCC Education Department and staff, and the Food Service Coordinator who oversees the kitchen staff. Also directly supervises non-supervisory maintenance and administrative support staff.

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include planning, assigning, and directing work; appraising performance; addressing complaints; training and rewarding employees. Responsibilities also include, in collaboration with the Human Resources Department, interviewing, hiring, implementing performance improvement plans, disciplining employees, suspension, termination, and resolving grievances.



## *Position Description*

### **Essential Functions**

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance is an essential requirement of this position.

#### 1. Marketing

- a. Creates a marketing plan to increase awareness, name recognition, brand recognition, and reputation in and out of the community. Redefines and revitalizes the mission statement to more clearly reflect the activities, programming, and purpose of the facility, and to protect the current marketplace position and direction of the organization.
- b. Recruits schools and other client groups. Identifies and secures alternative programming and new client markets, including but not limited to school, summer camp, adult/family, and community education programming, and county park functions. Explores new programming opportunities to determine feasibility, develops contact information, secures training, assists in the implementation of new legislation, and identifies key partnerships that need to be cultivated and nourished for the good of LLCC now and in the future.
- c. Employs bold marketing strategies to enhance the image of LLCC, assists in reinventing current programming and develops future programming to ensure future sustainability and profitability.
- d. Unites LLCC foundation members, Park Board members, County Commissioners, LLCC staff and management team, clients, business owners, volunteers, and the public who can promote and support the facility's goals and objectives. Establishes cross-departmental county support to solicit advertising in tax statements and other distributed publications, links on the website, and other collaborative opportunities.
- e. Creates an Awareness/Public Relations Campaign including research, adaptation, implementation, and evaluation. Includes identifying the target audience, consistent branding, and building relationships. Takes affordability into account.
- f. Updates and maintains consistent branding on every item that is sent out into the community from LLCC, including but not limited to brochures, rack cards, employee business cards and other printed materials. Utilizes added color, crisp photographs, and includes a clearly stated mission and logo. Arranges for placement of brochures and/or rack cards at wayside rests, in businesses, in grocery and convenience stores, hotels, professional offices, Chambers of Commerce, city and county offices, hospitals and clinics, and visitor destination sites throughout Aitkin County. Utilizes volunteers and LLCC supporters to assist with distribution.
- g. Maintains monthly contact with media outlets. Advertises and creates a consistent presence listing activities and happenings at LLCC, including in newspapers, on community calendars, website and social media outlets, and disperses to radio and television stations citing events at the facility. Speaks as a guest on KKin radio community connection show at least once per quarter, or as frequently allowed by KKin. May also speak on local television promoting events at the facility when the opportunity arises. Creates and distributes press releases describing the recaps of events and activities.



## *Position Description*

### 2. General Business Management

- a. Develops and recommends long- and short-range objectives, policies and plans designed to produce the most profitable results attainable.
- b. Leads the organization and fulfills the goals which Aitkin County has set forth for LLCC.
- c. Prepares for the future sustainability of the facility by creating a solid foundation for growth and continued success by exploring new markets, cultivating a more active Foundation to establish a sustainable base, researching grant and scholarship opportunities for new and existing clients, marketing to more schools, developing a strategic plan for the future, recommending additional staff to accommodate new programming, providing staff training in outreach/communications, social media, writing blogs, etc.
- d. Coordinates activities in connection with renaming the facility so the name accurately describes what happens at LLCC, creating a new logo, and installing destination signage and billboard advertising.
- e. Coordinates Web design and updates, creates brochures, promotes regular facility use, community involvement, and performs public relations activities, namely managing the flow of information between LLCC and the public. Improves LLCC's online presence, automates internal forms and processes, establishes online enrollments and registration, enhances technology, and coordinates staff technological training.
- f. Utilizes multiple social media outlets such as Facebook, Twitter, YouTube, Flickr, and the website to build awareness, strengthen relationships with clients, prospects, and influencers, better understand customers, improve customer service, identify new programming or service ideas, increase website traffic, improve search engine rankings, and generate organizational growth. Creates or coordinates preparation of online newsletters and blogs, videos, photos, and audio. Maintains current data on all sites.
- g. Cultivates a strong relationship with the surrounding local communities to show a connection and willingness to be involved, and in turn creating an opportunity for the community to take ownership and pride in the facility. Increases LLCC visibility by speaking at least twice a month, year round, at civic organizations, town hall meetings, city meetings, county meetings, Chambers of Commerce functions, mayoral meetings, clubs, and community gatherings.
- h. Establishes a volunteer pool that can be utilized for a variety of tasks, including support for family activities held at LLCC throughout the year.
- i. Annually performs a competitive analysis to gather information about competitors and other RELC services and prices, as well as to assess LLCC's strengths and weaknesses in the market. Competes vigorously, but in a spirit of fair play, with respect for competitors. Performs research related to improving cell phone and internet service at LLCC, and researches facility improvements including air conditioning for adult rooms, an observation tower, zip line, climbing walls, skeet shooting and other recreational offerings that may set LLCC apart from the competition at an advantage. Strives to meet the needs of the new generation of students, taking into consideration K-12, parents, teachers, as well as meeting, event, and special occasion planners. [Currently there are five Residential Environmental Learning Centers in Minnesota. LLCC, Laurentian, Wolf Ridge, Audubon, and Deep Portage.]



## *Position Description*

- j. Oversees broad educational programming activities, ensuring fun, interactive, and challenging educational programs that incorporate the latest developments and trends intended to retain current student's focus and attention. Authorizes new recreational activities and programs focused on meeting educational standards set forth by law, focusing on curricular areas such as math, science, engineering, and technology, yielding greater potential for funding possibilities. Maintains LLCC's accreditation as a Special Purpose School with NCA CASI.
  - k. Ensures operational efficiency of the building maintenance and food service programs to make certain safe, quality services and goods are provided at the lowest possible cost. Ensures all facilities meet applicable codes and safety requirements.
  - l. Strengthens the LLCC Foundation by recruiting board members with strong connections respective to their communities, both within Aitkin County and outside of the greater Aitkin County area who have a keen interest in environmental education, who are exceptional at asking people for support, and who have effective fundraising experience. Coordinates periodic board member training to ensure quality skill development over the long term.
3. Financial
- a. Strengthens future sustainability by securing additional and continual funding and support for the facility and develops a stronger and more active LLCC Foundation Board to support the mission, goals, and purpose of the facility. The LLCC Foundation is designated as a 501(c)3 nonprofit organization. Builds a strong relationship with the Jeffers Foundation. Takes full advantage of the free support materials for teachers and schools. Periodically invites a representative from the Jeffers Foundation to speak about the benefits of outdoor learning. Writes grants and works closely with the Jeffers Foundation and other major contributors to increase grant revenues. Remains active with [www.familiesoutdoors.org](http://www.familiesoutdoors.org), a free service of the Jeffers Foundation that encourages and promotes family togetherness, healthy lifestyle and environmental learning and stewardship.
  - b. Submits realistic budgets, as required, reflecting the anticipated income and/or expenditures of the organization; administers activities within approved budgets. Provides a quarterly financial report and presentation to the County Board of Commissioners concerning programming, facilities, and general operations.
  - c. Organizes LLCC fundraising campaigns.
4. Personnel
- a. Assigns responsibility clearly so that staff know what they are expected to do, the extent of their authority, and the standards by which they will be evaluated; provides adequate guidance, counsel and supervision but gives staff sufficient authority to carry out their assignments and make decisions.
  - b. Establishes and maintains regular two-way communications with all staff on policies, procedures or changes; holds regular meetings with staff; keeps them informed and gives them an opportunity to bring up matters which concern them; serves as a good source of information about LLCC and a good listener when employees present questions, problems or ideas.
  - c. Adheres to collective bargaining agreements, county policies and procedures, and applicable laws, including timely/accurate reporting and consistent/uniform administration of EEO, FLSA, FMLA, ADA, Workers' Compensation and Return to Work programs, in close



## ***Position Description***

- collaboration with the Human Resources Department. Completes departmental new hire orientations promptly and staff performance appraisals in accordance with county policy.
- d. Conducts business in accordance with the Open Meeting law.
  - e. Serves as the Minnesota Government Data Practices Act Responsible Authority at LLCC. Appropriately responds to requests for government data. Maintains data in accordance with records retention schedules.
  - f. Coordinates annual fire, tornado, and emergency practice drills at LLCC.
  - g. Attend meetings, conferences, and continuing education courses as needed.
- Performs other related duties as assigned or apparent.

### **Minimum Qualifications**

Requires a Bachelor's degree in Marketing (preferred), Business Management, Communications, Environmental and Technological Studies, or a related field, plus three (3) or more years related experience; or an equivalent combination of education and experience sufficient to perform the essential functions of the position. Valid Minnesota driver's license and U.S. Citizenship required.

Superior oral and written communication skills, public speaking skills, advanced technology skills, and a very strong work ethic are required. Prior fundraising experience is beneficial. Must be able to work flexible hours, including some evenings and weekends.

Employment reference checks and a criminal background check, including fingerprinting, will be performed as part of the pre-employment process.

On-site housing is an option for incumbent, spouse, and child(ren), if desired. This is voluntary. If interested, candidates may inquire about details at time of interview.

### **Knowledge, Skills, and Abilities Required**

1. Knowledge of County and departmental policies, procedures, and practices.
2. Knowledge of Federal, State, and local laws, rules, and regulations relevant to the work performed in this position.
3. Considerable knowledge of current business management and marketing principles and practices, including advanced knowledge of technology and social media outlets used today.
4. Leadership skills that include communication, marketing, promotion, and accessibility.
5. Grant writing and fundraising skills and techniques sufficient to obtain revenue to supplement operations.
6. Superior oral and written communication skills.
7. Basic accounting skills sufficient to prepare and monitor the annual budget.
8. Skill in preparing and making presentations to small and large groups.
9. Skill in reading, writing, and speaking English proficiently.
10. Skill in organizing and prioritizing work.
11. Typing skill sufficient to complete 35 net words per minute or higher. Up-to-date computer and technology skills sufficient to produce correspondence, create interactive forms, professional brochures, spreadsheets, perform internet research, efficiently utilize a variety of social media outlets



## ***Position Description***

for marketing purposes, teleconferencing, video conferencing, learn new software quickly and adapt to ever-evolving technology.

12. Ability to establish and maintain effective working relationships with coworkers, supervisors, subordinates, and a willingness to get involved with the community and small businesses to work together for the benefit of all.
13. Must be able to travel and work in excess of standard hours when necessary, as well as be able to operate a vehicle safely in all types of weather.
14. Strong self-initiative and the ability to work independently.
15. Ability to maintain confidentiality.

### **Language Skills**

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, financial reports, legal documents, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or governing boards.

### **Mathematical Skills**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs. Ability to calculate figures and amounts such as discounts, interest, and volume.

### **Reasoning Skills**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

### **Computer Skills**

To perform this job successfully, an individual should be proficient at using the following:

County Payroll Software/E-time, Microsoft Word, Excel, Outlook, PowerPoint, Publisher, Internet, Wordpress, Facebook, Twitter, YouTube, Flickr, and other job-related programs and software.

### **Ability to Travel**

Occasional travel in and out of Aitkin County is required for attending conferences, meetings, and when visiting other sites (schools, potential clients, etc.).

### **Competencies**

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):

Ethics, attendance/punctuality, safety and security, dependability, analytical, design, problem solving, project management, technical skills, customer service, interpersonal skills, oral communication, written



## **Position Description**

communication, teamwork, change management, delegation, leadership, managing people, quality management, business acumen, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, initiative, strategic thinking, visionary leadership, innovation, flexibility, and crisis management.

### **Work Environment**

The noise level in the work environment is usually quiet to moderate.

### **Equipment and Tools**

Computer, copier, fax, telephone, printer, 10-key calculator, shredder, county-owned vehicles, and personal vehicle (requires proof of insurance on file). May also use a variety of recreational and educational tools and equipment.

### **Physical Activities/Requirements**

Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, carrying, use of fingers, grasping, talking, hearing, seeing, and repetitive motions. Must have the ability to lift and/or carry up to 30 pounds.

While performing the duties of this job, the employee performs light work, exerting up to 30 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Working safely is a condition of employment. Aitkin County is a drug-free workplace.

### **Disclaimer**

The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this job classification. This is not an exhaustive list of all duties and responsibilities. Aitkin County reserves the right to amend and change responsibilities to meet organizational needs as necessary. This job description does not constitute an employment agreement between the employer and employee.

### **Reasonable Accommodation Notice**

The County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

09/2012

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*"Providing Quality Services and Efficient Resource Management for the Citizens and Guests of Aitkin County."*

Draft for County Board review 10/23/2012





## *Position Description*

### **Competencies Defined**

**Ethics** – Treats people with respect; keeps commitments; inspires the trust of others; works with integrity and ethically; upholds organizational values.

**Attendance/Punctuality** – Is consistently at work and on time; ensures work responsibilities are covered when absent; arrives at meetings and appointments on time.

**Safety and Security** – Observes safety and security procedures; determines appropriate action beyond guidelines; reports potentially unsafe conditions; uses equipment and materials properly.

**Dependability** – Follows instructions, responds to management direction; takes responsibility for own actions; keeps commitments; commits to long hours of work when necessary to reach goals; completes tasks on time or notifies appropriate person with an alternate plan.

**Analytical** – Synthesizes complex or diverse information; collects and researches data; uses intuition and experience to complement data; designs work flows and procedures.

**Design** – Generates creative solutions; translates concepts and information into images; uses feedback to modify designs; applies design principles; demonstrates attention to detail.

**Problem Solving** – Identifies and resolves problems in a timely manner; gathers and analyzes information skillfully; develops alternative solutions; works well in group problem solving situations; uses reason even when dealing with emotional topics.

**Project Management** – Develops project plans; coordinates projects; communicates changes and progress; completes projects on time and budget; manages project team activities.

**Technical Skills** – Assesses own strengths and weaknesses; pursues training and development opportunities; strives to continuously build knowledge and skills; shares expertise with others.

**Customer Service** – Manages difficult or emotional customer situations; responds promptly to customer needs; solicits customer feedback to improve service; responds to requests for service and assistance; meets commitments.

**Interpersonal Skills** – Focuses on solving conflict, not blaming; maintains confidentiality; listens to others without interrupting; keeps emotions under control; remains open to others' ideas and tries new things.

**Oral Communication** – Speaks clearly and persuasively in positive or negative situations; listens and gets clarification; responds well to questions; demonstrates group presentation skills; participates in meetings.

**Written Communication** – Writes clearly and informatively; edits work for spelling and grammar; varies writing style to meet needs; presents numerical data effectively; able to read and interpret written information.

**Teamwork** – Balances team and individual responsibilities; exhibits objectivity and openness to others' views; gives and welcomes feedback, contributes to building a positive team spirit; puts success of team above own interests; able to build morale and group commitments to goals and objectives; supports everyone's efforts to succeed.

**Change Management** – Develops workable implementation plans; communicates changes effectively; builds commitment and overcomes resistance; prepares and supports those affected by change; monitors transition and evaluates results.

**Delegation** – Delegates work assignments; matches the responsibility to the person; sets expectations and monitors delegated activities; provides recognition for results.



## *Position Description*

**Leadership** – Exhibits confidence in self and others; inspires and motivates others to perform well; effectively influences actions and opinions of others; accepts feedback from others; gives appropriate recognition to others.

**Managing People** – Includes staff in planning, decision-making, facilitating and process improvement; takes responsibility for subordinates' activities; makes self available to staff; provides regular performance feedback, develops subordinates' skills and encourages growth; solicits and applies customer feedback (internal and external); fosters quality focus in others; improves processes, products and services; continually works to improve supervisory skills.

**Quality Management** – Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness.

**Business Acumen** – Understands business implications of decisions; displays orientation to profitability; demonstrates knowledge of market and competition; aligns work with strategic goals.

**Cost Consciousness** – Works within approved budget; develops and implements cost saving measures; contributes to profits and revenue; conserves organizational resources.

**Diversity** – Demonstrates knowledge of EEO policy; shows respect and sensitivity for cultural differences; educates others on the value of diversity; promotes a harassment-free environment; builds a diverse workforce.

**Organizational Support** – Follows policies and procedures; completes administrative tasks correctly and on time; supports organization's goals and values; benefits organization through outside activities; supports affirmative action and respects diversity.

**Judgment** – Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process; makes timely decisions.

**Motivation** – Sets and achieves challenging goals; demonstrates persistence and overcomes obstacles; measures self against standard of excellence; takes calculated risks to accomplish goals.

**Planning/Organizing** – Prioritizes and plans work activities; uses time efficiently; plans for additional resources; sets goals and objectives; organizes or schedules other people and their tasks; develops realistic action plans.

**Professionalism** – Approaches others in a tactful manner; reacts well under pressure; treats others with respect and consideration regardless of their status or position; accepts responsibility for own actions; follows through on commitments.

**Quality** – Demonstrates accuracy and thoroughness; looks for ways to improve and promote quality; applies feedback to improve performance; monitors own work to ensure quality.

**Quantity** – Meets productivity standards; completes work in timely manner; strives to increase productivity; works quickly.

**Adaptability** – Adapts to changes in the work environment; manages competing demands; changes approach or method to best fit the situation; able to deal with frequent change, delays, or unexpected events.

**Initiative** – Volunteers readily; undertakes self-development activities; seeks increased responsibilities; takes independent actions and calculated risks; looks for and takes advantage of opportunities; asks for and offers help when needed.

**Strategic Thinking** – Develops strategies to achieve organizational goals; understands organization's strengths and weaknesses; analyzes market and competition; identifies external threats and opportunities; adapts strategy to changing conditions.



## *Position Description*

**Visionary Leadership** – Displays passion and optimism; inspires respect and trust; mobilizes others to fulfill the vision; provides vision and inspiration to peers and subordinates.

**Innovation** – Displays original thinking and creativity; meets challenges with resourcefulness; generates suggestions for improving work; develops innovative approaches and ideas; presents ideas and information in a manner that gets others' attention.

**Flexibility** - Ability to adjust daily schedule due to crisis, necessary prioritization of work flow and/or rule/legislative change.

**Crisis Management** - Ability to manage crisis in a calm, clear manner.

| 2010 Start | 6 Months | 1 Year   | 2 Years  | 3 Years  | 4 Years  | 6 Years  | 8 Years  | 10 Years | 12 Years | 16 Years | 20 Years | 24 Years | 28 Years |
|------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
|            | +6 Mnths | +6 Mnths | +1 yr    | +1 yr    | +1 yr    | +2 yr    | +2 yr    | +2 yr    | +2 yr    | +4 yr    | +4 yr    | +4 yr    | +4 yr    |
|            | Step 1   | Step 2   | Step 3   | Step 4   | Step 5   | Step 6   | Step 7   | Step 8   | Step 9   | Step 10  | Step 11  | Step 12  | Step 13  |
| G          | \$ 32.69 | \$ 34.22 | \$ 35.80 | \$ 37.46 | \$ 39.20 | \$ 41.02 | \$ 42.92 | \$ 44.92 | \$ 47.00 | \$ 49.18 | \$ 51.47 | \$ 53.85 | \$ 56.34 |
| H          | \$ 30.60 | \$ 32.01 | \$ 33.50 | \$ 35.05 | \$ 36.69 | \$ 38.39 | \$ 40.17 | \$ 42.02 | \$ 43.98 | \$ 46.03 | \$ 48.16 | \$ 50.41 | \$ 52.75 |
| I          | \$ 27.12 | \$ 28.37 | \$ 29.69 | \$ 31.09 | \$ 32.52 | \$ 34.01 | \$ 35.63 | \$ 37.26 | \$ 38.99 | \$ 40.80 | \$ 42.69 | \$ 44.68 | \$ 46.75 |
| J          | \$ 23.68 | \$ 24.76 | \$ 25.89 | \$ 27.12 | \$ 28.37 | \$ 29.66 | \$ 31.06 | \$ 32.51 | \$ 34.01 | \$ 35.61 | \$ 37.24 | \$ 38.98 | \$ 40.79 |
| K          | \$ 21.01 | \$ 21.97 | \$ 23.00 | \$ 24.08 | \$ 25.19 | \$ 26.37 | \$ 27.58 | \$ 28.84 | \$ 30.19 | \$ 31.59 | \$ 33.05 | \$ 34.59 | \$ 36.18 |
| L          | \$ 19.00 | \$ 19.89 | \$ 20.82 | \$ 21.79 | \$ 22.79 | \$ 23.84 | \$ 24.97 | \$ 26.12 | \$ 27.34 | \$ 28.61 | \$ 29.94 | \$ 31.32 | \$ 32.77 |
| M          | \$ 17.19 | \$ 17.99 | \$ 18.83 | \$ 19.69 | \$ 20.62 | \$ 21.56 | \$ 22.57 | \$ 23.61 | \$ 24.71 | \$ 25.85 | \$ 27.04 | \$ 28.31 | \$ 29.62 |
| N          | \$ 15.71 | \$ 16.43 | \$ 17.19 | \$ 17.99 | \$ 18.83 | \$ 19.69 | \$ 20.62 | \$ 21.56 | \$ 22.57 | \$ 23.62 | \$ 24.71 | \$ 25.85 | \$ 27.04 |
| O          | \$ 14.48 | \$ 15.13 | \$ 15.83 | \$ 16.58 | \$ 17.35 | \$ 18.15 | \$ 18.98 | \$ 19.87 | \$ 20.79 | \$ 21.77 | \$ 22.77 | \$ 23.82 | \$ 24.95 |
| P          | \$ 13.34 | \$ 13.95 | \$ 14.58 | \$ 15.27 | \$ 15.98 | \$ 16.70 | \$ 17.48 | \$ 18.30 | \$ 19.16 | \$ 20.04 | \$ 20.98 | \$ 21.94 | \$ 22.96 |
| Q          | \$ 12.51 | \$ 13.10 | \$ 13.72 | \$ 14.33 | \$ 15.02 | \$ 15.72 | \$ 16.43 | \$ 17.20 | \$ 18.00 | \$ 18.84 | \$ 19.71 | \$ 20.63 | \$ 21.58 |
| R          | \$ 11.97 | \$ 12.51 | \$ 13.10 | \$ 13.72 | \$ 14.31 | \$ 15.01 | \$ 15.71 | \$ 16.43 | \$ 17.19 | \$ 17.98 | \$ 18.82 | \$ 19.69 | \$ 20.61 |
| S          | \$ 11.37 | \$ 11.92 | \$ 12.45 | \$ 13.03 | \$ 13.64 | \$ 14.26 | \$ 14.94 | \$ 15.65 | \$ 16.36 | \$ 17.10 | \$ 17.91 | \$ 18.74 | \$ 19.60 |
| T          | \$ 10.85 | \$ 11.33 | \$ 11.90 | \$ 12.42 | \$ 13.00 | \$ 13.60 | \$ 14.22 | \$ 14.90 | \$ 15.60 | \$ 16.32 | \$ 17.08 | \$ 17.89 | \$ 18.72 |
| U          | \$ 10.38 | \$ 10.86 | \$ 11.36 | \$ 11.91 | \$ 12.44 | \$ 13.02 | \$ 13.63 | \$ 14.24 | \$ 14.92 | \$ 15.63 | \$ 16.36 | \$ 17.10 | \$ 17.91 |
| V          | \$ 9.97  | \$ 10.44 | \$ 10.93 | \$ 11.42 | \$ 11.98 | \$ 12.51 | \$ 13.10 | \$ 13.72 | \$ 14.33 | \$ 14.99 | \$ 15.69 | \$ 16.42 | \$ 17.18 |
| W          | \$ 9.71  | \$ 10.16 | \$ 10.63 | \$ 11.14 | \$ 11.64 | \$ 12.16 | \$ 12.75 | \$ 13.35 | \$ 13.96 | \$ 14.62 | \$ 15.30 | \$ 16.02 | \$ 16.75 |

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: \_\_\_\_\_

Via: Patrick Wussow, County Administrator

From: Penny Harms, Veterans Service Officer

Title of Item:

MN Department of Veterans Affairs Community Outreach Grant

Requested Meeting Date: 10-23-2012 Estimated Presentation Time: 5 minutes

Presenter: Penny Harms, Veterans Service Officer

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

# AITKIN COUNTY VETERAN SERVICES

**Penny Harms**  
**Veterans Service Officer**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7320  
888-404-7320  
Fax: 218-927-7374

**To: Aitkin County Board of Commissioners**

**From: Penny Harms, VSO**

**RE: MN Department of VA Community Outreach Grant**

**Date: October 17, 2012**

The Aitkin County Veterans Service Office has been offered a Community Outreach Grant in the amount of \$2,298 from the Minnesota Department of Veterans Affairs. Funds from this grant must be used no later than May 31, 2012.

Funds from this grant can be used for outreach expenses such as reducing Veteran homelessness, transportation expenses, payments for 2<sup>nd</sup> opinions on denied VA claims, publicity items, marketing expenses and benefits fairs..

I would like to request approval of this grant from the board at the October 22, 2012 meeting.

Sincerely,



Penny Harms

Veterans Service Officer

By Commissioner: xx

XXXXXX-XXX

**CVSO Community Outreach Grant Program**

**BE IT RESOLVED** by **Aitkin County** that the County enter into the **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: **County Veterans Service Office Community Outreach Grant Program**. The grant must be used for community outreach as defined in Minn. Stat. 197.608, to all eligible veterans regarding the availability of benefits they have earned and especially those relating to posttraumatic stress disorder for all veterans, including World War II, Korean War, and Vietnam War era veterans, and should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED** by **Aitkin County** that the County Veterans Service Officer, **Penny Harms** be authorized to execute the Grant Contract for the above-mentioned program on behalf of the County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the XX day of XX A.D., XXXX, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this XX day of XX A.D. XXXX

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy



OCT 15 2012

OCT 15 2012

October 8, 2012

Penny Harms, CVSO  
Aitkin County  
217 2nd St NW, Room 130  
Courthouse  
Aitkin, MN 56431

Re: CVSO Outreach Grant

Dear CVSO,

During the 2012 Legislative Session, the Minnesota Department of Veterans Affairs (MDVA) received a one-time appropriation of \$200,000 that was specifically designated for use by the CVSOs for community outreach. In order to provide a fair and equitable distribution of these funds, it was determined that the \$200,000 would be divided equally among the 87 counties. As a result, each county will receive \$2,298. This one-time funding is not tied to CVSO certification.

Since the \$2,298 is a grant, the MDVA will follow the same procedures as with previous department grants. Enclosed with this letter are the county Grant Contract, CVSO Outreach Grant Items Approved/Disapproved list (Attachment A), the Board Resolution form and instructions. **Please note that any item or expense being considered for payment with these funds that is not on the list MUST receive prior written approval.** Once the signed Grant Contract and County Resolution are received, MDVA will secure the remaining signatures, provide you with a fully executed original, and electronically transfer the funds to your county treasurer.

You will have until **May 31, 2013** to spend the \$2,298 on qualified items. By that date, the funds must be spent, documentation of the qualified expenditures received by the MDVA, and any unused funds returned. However, MDVA will not provide any grant dollars to your county until the signed Grant Contract (in triplicate) and a **certified** County Resolution form are received.

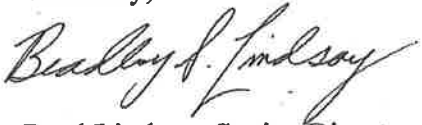
Along with the notification of payment to your county auditor/treasurer, you will receive copies of a Compliance Report and an Expenditure form that will have to be filled out, signed and returned by the due date. **All paid receipts, the Compliance Report, the Expenditure form and any unused grant funds must be returned to the MDVA by May 31, 2013. No purchases can be made beyond that date.**



Please keep in mind that legislation authorizes the department to recover from the county any grant funds that are not used for qualified purchases as outlined in the list of approved expenditures, Attachment A of the Grant Contract.

If you have any questions, please feel free to contact Linda McDonald at [linda.mcdonald@state.mn.us](mailto:linda.mcdonald@state.mn.us) or call her at 651-757-1540.

Sincerely,

A handwritten signature in cursive script that reads "Bradley F. Lindsay".

Brad Lindsay, Senior Director of  
Programs and Services  
Minnesota Department of Veterans Affairs

Enclosures:

- Grant Contract (3 copies)
- County Resolution
- Instructions

**STATE OF MINNESOTA  
MINNESOTA DEPARTMENT OF VETERANS AFFAIRS**

**COUNTY VETERANS SERVICE OFFICE COMMUNITY OUTREACH GRANT PROGRAM**

**GRANT CONTRACT**

This grant contract is between the State of Minnesota, acting through its commissioner of the **MINNESOTA DEPARTMENT OF VETERANS AFFAIRS** ("State" or "MDVA") and **Aitkin County**, 217 2nd St NW, Room 130, Courthouse, Aitkin, MN 56431 ("Grantee").

**Recitals**

1. Under Minnesota Statutes §197.608, and Minnesota Laws 2012, Chapter 292, Article 4, Section 18, Subdivision 2, the State is empowered to enter into this grant.
1. The State is in need of a community outreach program through the County Veterans Service Offices.
2. This grant must be used for community outreach as defined in Minnesota Statutes, section 197.608, to all eligible Veterans regarding the availability of benefits they have earned and especially those relating to post traumatic stress disorder for all Veterans, including World War II, Korean War, and Vietnam War era Veterans. Outreach is through the Grantee's County Veterans Service Office as specified in Minnesota Laws 2012, Chapter 292, Article 4, Section 18, Subdivision 2, and should not be used to supplant or replace other funding.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minnesota Statutes §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

**Grant Contract**

**1 Term of Grant Contract**

1.1 **Effective date:** **October 1, 2012** or the date the State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2, whichever is later.

**The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.**

1.2 **Expiration date:** **May 31, 2013**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract:  
8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

**2 Grantee's Duties**

The Grantee, who is not a state employee, will:

Conduct the **County Veterans Service Office Community Outreach Grant Program** by purchasing one or more of the allowable goods and services as specified in Attachment A, Items Approved/Disapproved, which is attached and incorporated into this grant contract.

If the Grantee wishes to purchase a good or service not listed on Attachment A, Items Approved, they must submit a written request to the State's Authorized Representative listing the item, its estimated cost, and how it will benefit county veterans. The item may only be purchased with grant funds upon receipt of

written approval from MDVA.

Upon the conclusion of this Project, but no later than May 31, 2013, the Grantee shall submit Copies of all Paid Receipts, a completed Expenditure Report Form, a CVSO Community Outreach Grant Compliance Report and any unexpended Grant Funds to MDVA. Such Reports shall show all goods and services purchased and account for all grant funds expended.

In the event that any provision of the Items, Approved/Disapproved, Attachment A, reviewed by the State and incorporated into this grant contract by reference is not consistent with any portion of this grant contract, then the terms of this grant contract supersede the inconsistent provision.

### 3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

### 4 Consideration and Payment

4.1 **Consideration.** The State will pay for all eligible goods and services purchased by the Grantee under this grant contract as follows:

- (1) **Compensation.** The Grantee will be paid a lump sum and must account for funds spent according to the breakdown of costs contained in the Items, Approved/Disapproved, Attachment A, which is attached and incorporated into this grant contract.
  
- (b) **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will be made. The Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.
  
- (c) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed **\$2,298 (Two thousand two hundred ninety eight Dollars).**

#### 4.2. Payment

- (1) The State will promptly pay the Grantee a lump sum of **\$2,298** upon the execution of this Grant Contract
  
- (1) **Eligible Project Costs.** In order to be eligible for Grant Funds, costs must be reasonable, necessary and allocable to the Program, permitted by appropriate State cost principles, approved by the State and determined to be eligible pursuant to Minnesota Statutes §197.608, Minnesota Laws 2012, Chapter 292, Article 4, Section 18, Subdivision 2 and this grant contract.
  
- (2) Pursuant to Minn. Stat §197.608 Subd 7, if the purchase of eligible goods and services is not completed, or is completed without expending the budgeted total of MDVA Grant Funds, the Grantee shall apply MDVA Grant Funds towards the total cost properly expended on the goods and

services specified above, and shall remit those MDVA Grant Funds not so expended to the MDVA.

## 5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment, or will return payment already received, for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

## 6 **Authorized Representative**

The State's Authorized Representative is **Brad Lindsay**, Minnesota Department of Veterans Affairs, Veterans Service Building, 20 West 12<sup>th</sup> Street, Saint Paul, Minnesota 55155 (651) 757 1582 or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance.

The Grantee's Authorized Representative is **Penny Harms**, County Veterans Service Office, Aitkin County, 217 2nd St NW, Room 130, Courthouse, Aitkin, MN 56431, or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

## 7 **Assignment, Amendments, Waiver, and Grant Contract Complete**

7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 **Amendments.** Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

## 8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

## 9 **State Audits**

Under Minnesota Statutes §16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

## 10 Government Data Practices and Intellectual Property

10.1. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

### 10.2. *Intellectual Property Rights*

A *Intellectual Property Rights.* The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant contract.* Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this contract. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this contract. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

#### (B) *Obligations*

- a. *Notification.* Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant contract, the Grantee will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.
- b. *Representation.* The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee's expense,

from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others.

The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

## 11 **Workers' Compensation**

The Grantee certifies that it is in compliance with Minnesota Statutes § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

## 12 **Publicity and Endorsement**

12.1 **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

## 13 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## 14 **Termination**

14.1 **Termination by the State.** The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to retain payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed. If the Grantee has not initiated the Project by May 31, 2013, as evidenced by the incurrence of documented expenses for eligible costs; then this grant contract shall be reviewed by MDVA, and, may be canceled and all or part of the funds returned to MDVA.

14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:

- a) It does not obtain funding from the Minnesota Legislature.
- b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 **Data Disclosure**

Under Minnesota Statutes § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Use of Subcontractors.**

If the Grantee decides to fulfill any of its obligations and duties under this grant contract through a subcontractor to be paid for by funds received under this grant, the Grantee shall not execute a contract with the subcontractor or otherwise enter into a binding agreement until it has first received written approval from the State's Authorized Representative, unless such subcontract is a specific part of an approved Grant Application and Budget included in this grant contract. The State's Authorized Representative shall respond to requests from the Grantee for authorization to subcontract within ten (10) working days of receiving the request. The Grantee shall comply with all applicable provisions of Minnesota Statutes §471.345, the Uniform Municipal Contracting Law. All subcontracts shall reference this grant contract and require the subcontractor to comply with all of the terms and conditions of this grant contract. The Grantee shall be responsible for the satisfactory and timely completion of all work required under any subcontract and the Grantee shall be responsible for payment of such subcontracts. The Grantee shall pay all Subcontractors, less any retainage, within 10 calendar days of receipt of payment to the Grantee by the State for undisputed services provided by the Subcontractor and must pay interest at the rate of one and one half percent per month or any part of a month to the Subcontractor on

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any undisputed amount not paid on time to the Subcontractor.

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Contract/PO No(s). \_\_\_\_\_

**2. GRANTEE: Aitkin County**

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY: MINNESOTA DEPARTMENT OF VETERANS AFFAIRS**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:  
Agency  
Grantee  
State's Authorized Representative - Photo Copy



**ATTACHMENT A**

## CVSO Community Outreach Grant Items Approved/Disapproved – FY13

Only the items approved on this form are authorized for payment using grant funds. The MDVA will seek recovery from your county for any items/expenses not on this list that have been purchased with grant funds without receiving prior written approval.

**Items Approved:**

|  |  |
|--|--|
| Expenses related to the transportation of Veterans needing to access their benefits (Including van/vehicle purchases for this primary purpose) | Publicity Items ( <i>Magnets, Brochures, etc. – must include reference to LinkVet</i> )  |
| Expenses related to the reintegration of returning service members (Including travel expenses to official reintegration events)                | Marketing expenses (Display boards, radio airtime, TV airtime and newspaper ads, billboards...)  |
| Expenses related to the goal of reducing Veteran homelessness  | Expenses related to "Outreach" (Such as benefits fairs, town halls and seminars.)  |
| Medical expenses to pay for 2 <sup>nd</sup> opinions on denied VA disability claims.   | <i>Other outreach related expenditures require the written approval of MDVA Senior Director or Deputy Commissioner of Programs and Services.</i> |

**Items Not Approved:**

- Travel expenses to conventions, training, and related training expenses.
- Office Equipment.
- Staff.

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-16-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Third Quarter Revenue & Expenditure Reports

Requested Meeting Date: 10-23-12 Estimated Presentation Time: \_\_\_\_\_

Presenter: Patrick Wussow, County Administrator

**Type of Action Requested** (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) \_\_\_\_\_

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Graphs, AS400 Report, Cash balance sheet

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**

**FROM: Patrick Wussow, Aitkin County Administrator**

**RE: Third Quarter Revenue and Expenditure Reports**

**DATE: October 16, 2012**

Attached for your review are the 2012 Third Quarter Expenditure and Revenue bar graphs. We are attaching the current Revenue & Expenditure report that shows revenues and expenditures from January 1, 2012 through September 30, 2012. A cash balance sheet has also been included for your review.

If you have questions prior to the Board meeting please let me know as some questions may require research into specific line items.





| 10/16/12                |       | BALANCE       | BALANCE       | BALANCE       | BALANCE       | BALANCE       | BALANCE       | BALANCE       |
|-------------------------|-------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| CASH BALANCE SHEET      |       | 04/30/12      | 05/31/12      | 06/30/12      | 07/31/12      | 08/31/12      | 09/30/12      | 09/30/11      |
| INVESTMENTS (YTD)       |       | 31,547,768.15 | 37,427,072.85 | 32,823,352.79 | 33,529,988.49 | 30,825,882.38 | 29,077,740.96 | 25,060,851.32 |
| CASH BALANCES           |       |               |               |               |               |               |               |               |
| GENERAL FUND            | 1 000 | 9,939,794.98  | 9,530,060.44  | 11,502,002.81 | 10,700,681.64 | 10,302,638.87 | 8,231,750.77  | 11,268,447.11 |
| RESERVED                | 1 000 | 447,029.18    | 429,104.66    | 426,434.02    | 426,434.02    | 418,321.93    | 412,291.12    | 581,789.46    |
| RESERVE FROM ECON DEV   | 1 000 | 580,297.61    | 580,297.61    | 580,297.61    | 580,297.61    | 580,297.61    | 580,297.61    | 580,297.61    |
| SHERIFF CONTINGENT      | 1 201 | 4,055.31CR    | 4,200.31CR    | 4,262.81CR    | 4,375.31CR    | 4,615.31CR    | 4,665.31CR    | 814.35CR      |
| ENHANCED 911            | 1 254 | 496,716.30CR  | 502,906.86CR  | 510,339.35CR  | 517,515.34CR  | 524,945.09CR  | 530,517.58CR  | 486,549.04CR  |
| SOLID WASTE             | 1 391 | 603,992.23CR  | 607,498.02CR  | 683,994.07CR  | 667,981.89CR  | 396,622.54CR  | 368,335.84CR  | 660,201.96CR  |
| COUNTY PARKS            | 1 520 | 122,430.52CR  | 107,900.02CR  | 86,303.96CR   | 68,414.41CR   | 43,052.95CR   | 26,208.83CR   | 79,315.84CR   |
| Fund 1 Subtotal         |       | 10,967,121.77 | 10,539,462.71 | 12,508,734.44 | 11,707,413.27 | 11,301,258.41 | 9,224,339.50  | 12,430,534.18 |
| ROAD & BRIDGE           | 3 000 | 2,248,642.67  | 1,887,548.33  | 2,613,174.97  | 2,701,196.73  | 1,274,565.41  | 289,497.48    | 1,565,306.71  |
| "232" TURNBACK          | 3 310 | 8,900,000.00  | 8,900,000.00  | 8,900,000.00  | 8,900,000.00  | 8,900,000.00  | 8,900,000.00  | 0.00          |
| Fund 3 Subtotal         |       | 11,148,642.67 | 10,787,548.33 | 11,513,174.97 | 11,601,196.73 | 10,174,565.41 | 9,189,497.48  | 1,565,306.71  |
| UNORG R&B               | 4 421 | 435,754.21    | 435,754.21    | 460,496.22    | 460,496.22    | 474,083.94    | 474,083.94    | 497,126.76    |
| UNORG FIRE              | 4 422 | 26,128.46     | 26,128.46     | 38,553.11     | 38,553.11     | 38,783.32     | 38,783.32     | 39,474.78     |
| UNORG CEMETERY          | 4 423 | 0.00          | 0.00          | 1,078.81      | 0.00          | 97.21         | 97.21         | 103.18        |
| Fund 4 Subtotal         |       | 461,882.67    | 461,882.67    | 500,128.14    | 499,049.33    | 512,964.47    | 512,964.47    | 536,704.72    |
| HEALTH & HUMAN SERVICES | 5 000 | 3,470,471.02  | 3,480,061.99  | 4,518,609.82  | 4,432,259.71  | 4,502,900.44  | 4,210,244.94  | 3,911,935.14  |
| DEBT SERVICE            | 6 000 | 199,803.10    | 200,041.26    | 395,077.68    | 395,077.68    | 402,881.78    | 403,078.48    | 375,556.75    |
| DITCH JUDICIAL 2        | 7 350 | 12,311.05     | 12,311.63     | 12,312.15     | 12,312.78     | 12,313.44     | 12,313.91     | 12,307.28     |
| COUNTY 2                | 7 367 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 5                | 7 353 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 20               | 7 364 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 21               | 7 365 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 23               | 7 354 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 24               | 7 351 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 25               | 7 355 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 28               | 7 356 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 29               | 7 371 | 265.12        | 265.12        | 265.12        | 265.12        | 265.12        | 265.12        | 265.12        |
| COUNTY 30               | 7 352 | 28,305.85     | 28,307.19     | 28,308.38     | 28,309.84     | 28,311.35     | 28,312.44     | 28,384.69     |
| COUNTY 34               | 7 357 | 795.89        | 795.89        | 795.89        | 795.89        | 795.89        | 795.89        | 795.89        |
| COUNTY 36               | 7 358 | 2,755.29      | 2,755.29      | 2,755.29      | 2,755.29      | 2,755.29      | 2,755.29      | 2,755.29      |
| COUNTY 37               | 7 359 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 42               | 7 360 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 43               | 7 366 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 58               | 7 361 | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          | 0.00          |
| COUNTY 63               | 7 362 | 525.89        | 525.89        | 525.89        | 525.89        | 525.89        | 525.89        | 2,502.03      |
| COUNTY 66               | 7 363 | 1,670.08      | 1,670.08      | 1,670.08      | 1,670.08      | 1,670.08      | 1,670.08      | 1,670.08      |
| DIVERSION CHANNEL       | 7 373 | 21,049.96     | 21,050.96     | 21,051.84     | 21,052.92     | 21,054.04     | 21,054.85     | 21,043.53     |
| Fund 7 Subtotal         |       | 67,679.13     | 67,682.05     | 67,684.64     | 67,687.81     | 67,691.10     | 67,693.47     | 69,723.91     |

|                          |        | BALANCE<br>04/30/12 | BALANCE<br>05/31/12 | BALANCE<br>06/30/12 | BALANCE<br>07/31/12 | BALANCE<br>08/31/12 | BALANCE<br>09/30/12 | BALANCE<br>09/30/11 |
|--------------------------|--------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| STATE                    | 9 000  | 44,399.18           | (1,377,727.78)      | 19,012.89           | 43,944.21           | 43,100.91           | 73,898.49           | 32,239.13           |
| TIMBER PERMIT BONDS      | 10 900 | 73,828.36           | 71,110.42           | 66,784.17           | 65,387.14           | 65,168.20           | 66,740.15           | 81,216.04           |
| LIFELINE SUBSIDY         | 10 901 | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                |
| PROBATE SURCHARGES       | 10 915 | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                |
| ABAN DEP/BAIL ESCROW     | 10 919 | 1,814.56            | 1,814.56            | 1,814.56            | 1,814.56            | 1,814.56            | 1,814.56            | 1,814.56            |
| CO DEVELOPMENT           | 10 921 | 304,655.79          | 289,036.17          | 272,123.57          | 241,388.45          | 514,241.91          | 495,889.81          | 979,743.05          |
| CONS FORF TAX SALE       | 10 922 | (18.72)             | (18.72)             | (18.72)             | (18.72)             | (18.72)             | 15,356.28           | (18.72)             |
| FORF. TAX SALE           | 10 923 | 277,143.31          | 321,564.08          | 267,489.68          | 250,900.36          | 275,937.04          | 405,026.32          | 494,452.60          |
| LAW LIBRARY              | 10 926 | 39,149.87           | 41,675.66           | 42,281.61           | 45,215.36           | 48,226.79           | 44,271.73           | 25,833.89           |
| MISSING HEIRS            | 10 927 | 20,090.29           | 20,090.29           | 20,090.29           | 20,090.29           | 20,090.29           | 20,090.29           | 20,090.29           |
| CO INSURANCE TRUST       | 10 929 | 849,580.48          | 849,580.48          | 849,580.48          | 849,580.48          | 849,580.48          | 849,580.48          | 880,794.72          |
| Fund 10 Subtotal         |        | 1,566,243.94        | 1,594,852.94        | 1,520,145.64        | 1,474,357.92        | 1,775,040.55        | 1,898,769.62        | 2,483,926.43        |
| FOREST RESOURCE          | 11 924 | 214,002.93          | 210,827.68          | 200,405.69          | 191,793.76          | 326,500.06          | 319,488.39          | 287,819.10          |
| REFORESTATION            | 11 925 | 797,374.90          | 760,865.79          | 668,945.38          | 619,650.62          | 639,485.54          | 604,174.32          | 828,730.68          |
| MEMORIAL FOREST          | 11 934 | 227,178.00          | 227,178.00          | 227,178.00          | 227,178.00          | 227,178.00          | 221,095.67          | 137,212.51          |
| FOREST ROAD              | 11 935 | 86,945.01           | 86,383.75           | 70,195.19           | 63,077.57           | 55,791.09           | 42,985.21           | 42,599.92           |
| GRAVEL PIT               | 11 936 | 64,374.35           | 64,374.35           | 64,374.35           | 64,374.35           | 64,374.35           | 64,374.35           | 63,528.10           |
| Fund 11 Subtotal         |        | 1,389,875.19        | 1,349,629.57        | 1,231,098.61        | 1,166,074.30        | 1,313,329.04        | 1,252,117.94        | 1,359,890.31        |
| PREPAID TAXES            | 12 000 | 328.29              | 434.29              | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                |
| ARROWHEAD REG COMM       | 12 930 | 0.00                | 27.20               | 24,715.03           | 0.00                | 0.12                | 0.12                | 1.01                |
| TOWNS                    | 12 931 | 47,132.53           | (13,319.53)         | (73,160.38)         | (73,830.83)         | 44,314.73           | 44,314.73           | 128,792.91          |
| SCHOOLS                  | 12 932 | 127,941.75          | (1,357,084.22)      | 0.00                | 0.00                | 219,712.08          | 219,712.08          | 391,672.27          |
| Fund 12 Subtotal         |        | 175,402.57          | (1,369,942.26)      | (48,445.35)         | (73,830.83)         | 264,026.93          | 264,026.93          | 520,466.19          |
| TAXES & PENALTIES        | 13 943 | 3,083,959.39        | 12,385,326.03       | 752,263.93          | 2,520,775.71        | 1,698,754.41        | 2,360,895.19        | 2,736,271.54        |
| CAPITAL PROJECT          | 14 000 | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                |
| COLLABORATIVE AGENCY     | 15 000 | 52,625.05           | 52,625.05           | 52,625.05           | 68,214.05           | 68,214.05           | 88,392.05           | 70,432.70           |
| ECONOMIC DEV FUND        | 16 944 | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                |
| ACT NOW FEDERAL GRANT    | 17 000 | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                |
| ENVIRONMENTAL TRUST from | 18 937 | 479,950.87          | 479,952.26          | 479,953.07          | 479,954.07          | 479,955.10          | 487,268.35          | 483,762.77          |
| LLCC GENERAL OPERATIONS  | 19 000 | (387,747.11)        | (336,796.66)        | (377,440.38)        | (435,927.49)        | (462,754.01)        | (464,262.08)        | (601,609.31)        |
| LLCC CAPITAL IMPROV. C/O | 19 525 | 0.00                | 0.00                | 22,981.42           | 0.00                | 0.00                | 0.00                | 0.00                |
| Fund 19 Subtotal         |        | (387,747.11)        | (336,796.66)        | (354,458.96)        | (435,927.49)        | (462,754.01)        | (464,262.08)        | (601,609.31)        |
| LCMR                     | 20 938 | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                |
| TOTAL CASH & INVEST.     |        | 32,720,309.44       | 38,314,598.16       | 33,155,604.57       | 33,946,246.47       | 32,141,928.59       | 29,568,924.83       | 25,975,141.17       |

RESERVES:

|               |  |
|---------------|--|
| 8,072.06      | Assessor-Computers   |
| 0.00          | Assessor Vehicle   |
| 12,998.59     | IT- Network Equipment  |
| 5,500.00      | IT-Staff Training  |
| 3,464.50      | Elections-Electronic Voting Equipment                                      |
| 10,000.00     | Attorney Murder Trial  |
| 321,440.58    | Building-Construction  |
| 43,815.39     | Sheriff-Technology Funds   |
| 7,000.00      | Sheriff-Posse  |
| <hr/>         |  |
| 412,291.12    | TOTAL  |
|               |  |
| 11,730,501.00 | Reserved for County Operations recommended by State<br>Auditors-030811-027 |
| 580,297.61    | From Economic Development Fund   |



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# Aitkin County



Page 1

## REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report: ADOPTED 2012 BUDGET- FINAL

Page Break Option: 2  
1 - Page Break by FUND  
2 - Page Break by DEPT

Include on the Report: 1 1 - All G/L Accounts  
2 - Only G/L Accounts with Budget Amounts  
3 - Only G/L Accounts without Budget Amounts

Report Basis: 1  
1 - Cash  
2 - Modified Accrual  
3 - Full Accrual

Report Thru: 09/2012

Save Report: N

Comment:

FUND Range From 1 Thru 20

DEPT Range From 1 Thru 952

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                                   | <u>Status</u>       | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                     |
|---|---------------------|------------------------|---------------------|-----------------|---------------------|
|   |                     |                        |                     | <u>Budget</u>   | <u>75% % of BDG</u> |
| 1 DEPT Commissioners                                    |                     |                        |                     |                 |                     |
| ----- EXPENDITURES -----                                |                     |                        |                     |                 |                     |
| 01-001-000-0000-6101 Salaries                           |                     | 33,050.40              | 104,659.60          | 143,220.00      | 73                  |
| 01-001-000-0000-6108 Meals (Not Overnight)              |                     | 0.00                   | 13.84               | 0.00            | 0                   |
| 01-001-000-0000-6124 Medicare- Employer 1.45%           |                     | 411.54                 | 1,330.11            | 2,077.00        | 64                  |
| 01-001-000-0000-6149 Employer Deduct Contribution- Veba |                     | 0.00                   | 6,000.00            | 6,250.00        | 96                  |
| 01-001-000-0000-6150 Health Insurance- Employer         |                     | 10,725.12              | 32,175.36           | 42,904.00       | 75                  |
| 01-001-000-0000-6152 Life Insurance- Employer           |                     | 91.50                  | 274.50              | 366.00          | 75                  |
| 01-001-000-0000-6162 Pera- Dcp 5%                       |                     | 1,652.40               | 5,232.60            | 7,161.00        | 73                  |
| 01-001-000-0000-6205 Postage                            |                     | 1.50                   | 41.05               | 500.00          | 8                   |
| 01-001-000-0000-6230 Printing, Publishing & Adv         |                     | 729.33                 | 1,670.58            | 1,400.00        | 119                 |
| 01-001-000-0000-6241 Registration Fee                   |                     | 75.00                  | 2,590.00            | 2,700.00        | 96                  |
| 01-001-000-0000-6250 Telephone                          |                     | 677.90                 | 2,070.83            | 1,500.00        | 138                 |
| 01-001-000-0000-6330 Transportation & Travel & Parking  |                     | 3,920.54               | 9,217.31            | 15,000.00       | 61                  |
| 01-001-000-0000-6332 Hotel / Motel Lodging              |                     | 687.87                 | 1,617.80            | 2,900.00        | 56                  |
| 01-001-000-0000-6340 Meals (Overnight)                  |                     | 8.86                   | 30.67               | 200.00          | 15                  |
| 01-001-000-0000-6352 Insurance                          |                     | 0.00                   | 1,479.82            | 1,542.00        | 96                  |
| 01-001-000-0000-6353 Workers Compensation Insurance     |                     | 0.00                   | 903.66              | 788.00          | 115                 |
| 01-001-000-0000-6405 Office & Computer Supplies         |                     | 78.99                  | 178.89              | 500.00          | 36                  |
| 01-001-000-0000-6511 Gas And Oil                        |                     | 40.87                  | 82.86               | 100.00          | 83                  |
| 01-001-000-0000-6625 Office Equipment                   |                     | 57.05                  | 3,884.23            | 0.00            | 0                   |
| 1 DEPT Totals Commissioners                             | Revenue Expend. Net | 52,208.87              | 173,453.71          | 229,108.00      | 76                  |
|   |                     | 52,208.87              | 173,453.71          | 229,108.00      | 76                  |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                  | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 12 DEPT Court Administration           |               |                        |                     |                                  |                        |
| ----- REVENUES -----                   |               |                        |                     |                                  |                        |
| 01-012-000-0000-5840 Misc Receipts     |               | 630.00-                | 1,330.00-           | 150.00-                          | 887                    |
| ----- EXPENDITURES -----               |               |                        |                     |                                  |                        |
| 01-012-000-0000-6205 Postage           |               | 239.06                 | 1,177.57-           | 0.00                             | 0                      |
| 01-012-000-0000-6232 Attorney Services |               | 9,624.36               | 32,169.40           | 100,000.00                       | 32                     |
| 01-012-000-0000-6250 Telephone         |               | 221.83                 | 208.19-             | 0.00                             | 0                      |
| 01-012-000-0000-6252 Witnesses         |               | 0.00                   | 2,007.98            | 0.00                             | 0                      |
| 12 DEPT Totals Court Administration    | Revenue       | 630.00-                | 1,330.00-           | 150.00-                          | 887                    |
|  | Expend.       | 10,085.25              | 32,791.62           | 100,000.00                       | 33                     |
|  | Net           | 9,455.25               | 31,461.62           | 99,850.00                        | 32                     |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Auditor</u>                         | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|--------------------------|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| ----- REVENUES -----     |  |               |                        |                     |                               |                     |
| 01-040-000-0000-5076     | Judgement Costs                        |               | 0.00                   | 6,938.64-           | 13,000.00-                    | 53                  |
| 01-040-000-0000-5081     | Mortgage Registry- 3%                  |               | 2,439.49-              | 7,442.12-           | 9,000.00-                     | 83                  |
| 01-040-000-0000-5115     | Auctioneers Licenses                   |               | 100.00-                | 180.00-             | 120.00-                       | 150                 |
| 01-040-000-0000-5116     | 1/2 Beer License                       |               | 40.00-                 | 235.00-             | 250.00-                       | 94                  |
| 01-040-000-0000-5119     | Liquor Licenses                        |               | 810.00-                | 12,820.00-          | 54,000.00-                    | 24                  |
| 01-040-000-0000-5124     | Fireworks Permit                       |               | 6.00-                  | 8.00-               | 10.00-                        | 80                  |
| 01-040-000-0000-5125     | Precious Metal Licenses                |               | 25.00-                 | 25.00-              | 0.00                          | 0                   |
| 01-040-000-0000-5132     | Cigarette License Fees                 |               | 0.00                   | 1,750.00-           | 1,950.00-                     | 90                  |
| 01-040-000-0000-5517     | Fees For Services                      |               | 466.91-                | 1,747.33-           | 2,500.00-                     | 70                  |
| 01-040-000-0000-5518     | Tax Search Ms 297.14                   |               | 0.00                   | 85.00-              | 250.00-                       | 34                  |
| 01-040-000-0000-5519     | Lien Release Ditch & Hwy               |               | 15.00-                 | 240.00-             | 250.00-                       | 96                  |
| 01-040-000-0000-5590     | Auditor Fee- Clerical FTS Sales & Fees |               | 0.00                   | 30,000.00-          | 30,000.00-                    | 100                 |
| 01-040-000-0000-5840     | Misc Receipts                          |               | 74.74-                 | 203.03-             | 2,500.00-                     | 8                   |
| 01-040-000-0000-5868     | Tint Rmb From Schools/City/Town        |               | 0.00                   | 1,369.49-           | 6,500.00-                     | 21                  |
| ----- EXPENDITURES ----- |  |               |                        |                     |                               |                     |
| 01-040-000-0000-6101     | Salaries- Full Time                    |               | 57,122.34              | 180,040.21          | 240,754.00                    | 75                  |
| 01-040-000-0000-6102     | Salaries- - Part Time                  |               | 0.00                   | 151.90              | 0.00                          | 0                   |
| 01-040-000-0000-6108     | Meals (Not Overnight)                  |               | 16.76                  | 31.77               | 200.00                        | 16                  |
| 01-040-000-0000-6109     | Overtime- Salaries                     |               | 2,881.14               | 3,498.63            | 1,000.00                      | 350                 |
| 01-040-000-0000-6124     | Medicare- Employer 1.45%               |               | 860.59                 | 2,634.88            | 3,508.00                      | 75                  |
| 01-040-000-0000-6149     | Employer Deduct Contribution- Veba     |               | 750.00                 | 4,416.63            | 5,033.00                      | 88                  |
| 01-040-000-0000-6150     | Health Insurance- Employer             |               | 9,687.36               | 29,062.08           | 37,725.00                     | 77                  |
| 01-040-000-0000-6152     | Life Insurance- Employer               |               | 75.93                  | 227.79              | 294.00                        | 77                  |
| 01-040-000-0000-6154     | Long Term Disability- Employer         |               | 61.74                  | 185.22              | 166.00                        | 112                 |
| 01-040-000-0000-6159     | Pera 7.25%                             |               | 4,350.15               | 13,306.33           | 17,527.00                     | 76                  |
| 01-040-000-0000-6165     | Fica- Employer 6.20%                   |               | 3,679.86               | 11,266.56           | 15,001.00                     | 75                  |
| 01-040-000-0000-6205     | Postage                                |               | 647.11                 | 10,361.24           | 17,000.00                     | 61                  |
| 01-040-000-0000-6230     | Printing, Publishing & Adv             |               | 78.75                  | 20,006.93           | 25,000.00                     | 80                  |
| 01-040-000-0000-6231     | Services, Labor, Contracts             |               | 6,511.63               | 15,864.57           | 20,000.00                     | 79                  |
| 01-040-000-0000-6240     | Dues                                   |               | 0.00                   | 360.00              | 370.00                        | 97                  |
| 01-040-000-0000-6241     | Registration Fee                       |               | 0.00                   | 0.00                | 750.00                        | 0                   |
| 01-040-000-0000-6250     | Telephone                              |               | 245.44                 | 665.99              | 1,000.00                      | 67                  |
| 01-040-000-0000-6330     | Transportation & Travel                |               | 0.00                   | 262.02              | 500.00                        | 52                  |
| 01-040-000-0000-6332     | Hotels / Motels                        |               | 0.00                   | 359.97              | 1,500.00                      | 24                  |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| Account Number           | Status                                   | Quarter<br>To Date | Year<br>To Date | Percent of Year |             |
|--------------------------|--|--------------------|-----------------|-----------------|-------------|
|                          |  |                    |                 | Budget          | % of<br>BDG |
| 01-040-000-0000-6340     | Meals (Overnight)                        | 0.00               | 13.59           | 100.00          | 14          |
| 01-040-000-0000-6352     | Insurance                                | 0.00               | 1,479.84        | 1,850.00        | 80          |
| 01-040-000-0000-6353     | Workers Compensation Insurance           | 0.00               | 876.18          | 595.00          | 147         |
| 01-040-000-0000-6405     | Office & Computer Supplies               | 1,549.43           | 2,749.71        | 4,000.00        | 69          |
| 01-040-000-0000-6511     | Gas And Oil                              | 0.00               | 12.06           | 100.00          | 12          |
| 01-040-000-0000-6625     | Office Equipment                         | 0.00               | 0.00            | 3,000.00        | 0           |
| ----- REVENUES -----     |  |                    |                 |                 |             |
| 01-040-021-0000-5504     | G & F License Fee                        | 189.25-            | 713.75-         | 1,000.00-       | 71          |
| 01-040-021-0000-5520     | Drivers License Fees                     | 5,905.00-          | 17,150.00-      | 20,000.00-      | 86          |
| 01-040-021-0000-5522     | Motor Vehicle License/Tab Fees           | 29,523.00-         | 94,633.60-      | 120,000.00-     | 79          |
| 01-040-021-0000-5523     | DNR/License Tab Fees                     | 3,344.00-          | 15,504.00-      | 22,000.00-      | 70          |
| 01-040-021-0000-5840     | Misc Receipts                            | 423.53-            | 1,256.17-       | 500.00-         | 251         |
| ----- EXPENDITURES ----- |  |                    |                 |                 |             |
| 01-040-021-0000-6101     | Salaries- Full Time                      | 19,080.02          | 60,420.04       | 95,129.00       | 64          |
| 01-040-021-0000-6102     | Wages- Part Time                         | 610.48             | 2,313.22        | 2,000.00        | 116         |
| 01-040-021-0000-6108     | Meals (Not Overnight)                    | 0.00               | 0.00            | 50.00           | 0           |
| 01-040-021-0000-6109     | Overtime                                 | 1,180.45           | 4,519.19        | 4,000.00        | 113         |
| 01-040-021-0000-6124     | Medicare- Employer 1.45%                 | 260.75             | 849.49          | 1,467.00        | 58          |
| 01-040-021-0000-6149     | Employer Deduct Contribution- Veba       | 750.00             | 2,250.00        | 3,000.00        | 75          |
| 01-040-021-0000-6150     | Health Insurance- Employer               | 5,362.56           | 16,087.68       | 21,452.00       | 75          |
| 01-040-021-0000-6152     | Life Insurance- Employer                 | 36.60              | 109.80          | 146.00          | 75          |
| 01-040-021-0000-6159     | Pera Co- Or 7.25%                        | 1,468.88           | 4,708.06        | 7,335.00        | 64          |
| 01-040-021-0000-6165     | Fica- Employer 6.20%                     | 1,114.85           | 3,632.25        | 6,273.00        | 58          |
| 01-040-021-0000-6205     | Postage                                  | 200.00             | 800.00          | 1,000.00        | 80          |
| 01-040-021-0000-6230     | Printing, Publishing & Adv               | 104.00             | 900.00          | 500.00          | 180         |
| 01-040-021-0000-6231     | Services, Labor, Contracts               | 0.00               | 426.88          | 500.00          | 85          |
| 01-040-021-0000-6240     | Dues                                     | 0.00               | 253.00          | 300.00          | 84          |
| 01-040-021-0000-6241     | Registration Fee                         | 20.00              | 20.00           | 150.00          | 13          |
| 01-040-021-0000-6250     | License Center- Phone                    | 1,186.05           | 2,931.74        | 3,250.00        | 90          |
| 01-040-021-0000-6301     | Rentals                                  | 2,250.00           | 6,850.00        | 7,800.00        | 88          |
| 01-040-021-0000-6330     | Transportation/Travel/Parking (Own Auto) | 108.45             | 108.45          | 100.00          | 108         |
| 01-040-021-0000-6340     | Meals (Overnight)                        | 0.00               | 0.00            | 50.00           | 0           |
| 01-040-021-0000-6352     | Insurance                                | 0.00               | 591.94          | 617.00          | 96          |
| 01-040-021-0000-6353     | Workers Compensation Insurance           | 0.00               | 3.00            | 219.00          | 1           |
| 01-040-021-0000-6405     | Office & Computer Supplies               | 1,626.79           | 2,280.51        | 1,200.00        | 190         |
| 01-040-021-0000-6511     | Gas And Oil                              | 0.00               | 0.00            | 50.00           | 0           |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u>                      | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|-----------------------|------------------------------------|------------------------|---------------------|----------------------------------|------------------------|
| 01-040-021-0000-6625  | Office Equipment & Other Equipment | 0.00                   | 1,667.68            | 1,200.00                         | 139                    |
| 40 DEPT               | Totals Auditor                     | Revenue<br>43,361.92-  | 192,301.13-         | 283,830.00-                      | 68                     |
|                       |                                    | Expend.<br>123,878.11  | 409,557.03          | 554,761.00                       | 74                     |
|                       |                                    | Net<br>80,516.19       | 217,255.90          | 270,931.00                       | 80                     |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                     | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | <u>75%<br/>% of<br/>BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|-----------------------------|
| 41 DEPT Internal Audit                    |               |                        |                     |                                  |                             |
| ----- EXPENDITURES -----                  |               |                        |                     |                                  |                             |
| 01-041-000-0000-6231 Services, Labor, Etc |               | 1,709.86               | 19,162.34           | 65,000.00                        | 29                          |
| 41 DEPT Totals Internal Audit             | Revenue       |                        |                     |                                  |                             |
|   | Expend.       | 1,709.86               | 19,162.34           | 65,000.00                        | 29                          |
|   | Net           | 1,709.86               | 19,162.34           | 65,000.00                        | 29                          |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| Account Number           | Status                             | Quarter<br>To Date | Year<br>To Date | Percent of Year |             |    |
|--------------------------|------------------------------------|--------------------|-----------------|-----------------|-------------|----|
|                          |                                    |                    |                 | Budget          | % of<br>BDG |    |
| 42 DEPT                  | Treasurer                          |                    |                 |                 |             |    |
| ----- REVENUES -----     |                                    |                    |                 |                 |             |    |
| 01-042-000-0000-5079     | 3% State Deed Tax                  | 2,324.09-          | 5,477.07-       | 4,200.00-       | 130         |    |
| 01-042-000-0000-5518     | Tax Search Ms 297.14               | 0.00               | 40.00-          | 500.00-         | 8           |    |
| 01-042-000-0000-5524     | Handling Fee (Nfs Check)           | 150.00-            | 520.00-         | 200.00-         | 260         |    |
| 01-042-000-0000-5840     | Misc Receipts                      | 6,898.41-          | 17,945.13-      | 25,000.00-      | 72          |    |
| 01-042-000-0000-5868     | Tint Rmb From Schools/City/Town    | 0.00               | 414.47-         | 2,000.00-       | 21          |    |
| ----- EXPENDITURES ----- |                                    |                    |                 |                 |             |    |
| 01-042-000-0000-6101     | Salaries- Full Time                | 31,638.75          | 99,944.65       | 137,101.00      | 73          |    |
| 01-042-000-0000-6108     | Meals (Not Overnight)              | 10.00              | 27.29           | 50.00           | 55          |    |
| 01-042-000-0000-6109     | Overtime- Salaries                 | 0.00               | 32.09           | 700.00          | 5           |    |
| 01-042-000-0000-6124     | Medicare- Employer 1.45%           | 419.06             | 1,330.53        | 2,017.00        | 66          |    |
| 01-042-000-0000-6148     | Employer Deduct Contribution- HSA  | 0.00               | 2,000.00        | 0.00            | 0           |    |
| 01-042-000-0000-6149     | Employer Deduct Contribution- Veba | 250.00             | 2,750.00        | 5,000.00        | 55          |    |
| 01-042-000-0000-6150     | Health Insurance- Employer         | 8,850.12           | 26,550.36       | 35,403.00       | 75          |    |
| 01-042-000-0000-6152     | Life Insurance- Employer           | 45.60              | 136.80          | 182.00          | 75          |    |
| 01-042-000-0000-6159     | Pera 7.25%                         | 2,293.80           | 7,248.26        | 10,079.00       | 72          |    |
| 01-042-000-0000-6165     | Fica- Employer 6.20%               | 1,791.86           | 5,689.15        | 8,622.00        | 66          |    |
| 01-042-000-0000-6205     | Postage                            | 1,249.40           | 4,805.66        | 6,000.00        | 80          |    |
| 01-042-000-0000-6208     | Training/Education                 | 0.00               | 0.00            | 200.00          | 0           |    |
| 01-042-000-0000-6231     | Services, Labor, Contracts         | 0.00               | 2,168.88        | 3,000.00        | 72          |    |
| 01-042-000-0000-6240     | Dues                               | 0.00               | 360.00          | 500.00          | 72          |    |
| 01-042-000-0000-6241     | Registration Fee                   | 25.00              | 25.00           | 500.00          | 5           |    |
| 01-042-000-0000-6250     | Telephone                          | 133.28             | 358.33          | 700.00          | 51          |    |
| 01-042-000-0000-6330     | Transportation & Travel            | 105.50             | 294.85          | 300.00          | 98          |    |
| 01-042-000-0000-6332     | Hotel / Motel Lodging              | 446.61             | 926.57          | 1,000.00        | 93          |    |
| 01-042-000-0000-6340     | Meals (Overnight)                  | 0.00               | 49.16           | 100.00          | 49          |    |
| 01-042-000-0000-6352     | Insurance                          | 0.00               | 887.91          | 925.00          | 96          |    |
| 01-042-000-0000-6353     | Workers Compensation Insurance     | 0.00               | 336.79          | 315.00          | 107         |    |
| 01-042-000-0000-6405     | Office & Computer Supplies         | 454.08             | 5,327.40        | 7,000.00        | 76          |    |
| 01-042-000-0000-6511     | Gas And Oil                        | 0.00               | 0.00            | 100.00          | 0           |    |
| 42 DEPT                  | Totals Treasurer                   | Revenue            | 9,372.50-       | 24,396.67-      | 31,900.00-  | 76 |
|                          |                                    | Expend.            | 47,713.06       | 161,249.68      | 219,794.00  | 73 |
|                          |                                    | Net                | 38,340.56       | 136,853.01      | 187,894.00  | 73 |



# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| Account Number  | Status | Quarter To Date | Year To Date | Percent of Year |          |
|---|--------|-----------------|--------------|-----------------|----------|
|   |        |                 |              | Budget          | % of BDG |
| 43 DEPT Assessor  |        |                 |              |                 |          |
| ----- REVENUES -----                                    |        |                 |              |                 |          |
| 01-043-000-0000-5526 Assessor Township Assessment       |        | 0.00            | 146,216.00-  | 146,216.00-     | 100      |
| 01-043-000-0000-5840 Misc Receipts                      |        | 1,429.67-       | 5,069.33-    | 3,500.00-       | 145      |
| 01-043-000-0000-5860 Technology Funds                   |        | 0.00            | 0.00         | 19,780.00-      | 0        |
| ----- EXPENDITURES -----                                |        |                 |              |                 |          |
| 01-043-000-0000-6101 Salaries- Full Time                |        | 116,118.40      | 362,152.74   | 487,517.00      | 74       |
| 01-043-000-0000-6108 Meals (Not Overnight)              |        | 9.83            | 36.72        | 150.00          | 24       |
| 01-043-000-0000-6109 Overtime- Salaries                 |        | 0.00            | 0.00         | 100.00          | 0        |
| 01-043-000-0000-6124 Medicare- Employer 1.45%           |        | 1,520.90        | 4,763.55     | 7,073.00        | 67       |
| 01-043-000-0000-6148 Employer Deduct Contribution- HSA  |        | 1,000.00        | 5,000.00     | 0.00            | 0        |
| 01-043-000-0000-6149 Employer Deduct Contribution- Veba |        | 1,500.00        | 8,666.73     | 16,033.00       | 54       |
| 01-043-000-0000-6150 Health Insurance- Employer         |        | 28,737.93       | 86,213.79    | 113,932.00      | 76       |
| 01-043-000-0000-6152 Life Insurance- Employer           |        | 176.73          | 530.19       | 700.00          | 76       |
| 01-043-000-0000-6154 Long Term Disability- Employer     |        | 144.99          | 434.97       | 440.00          | 99       |
| 01-043-000-0000-6159 Pera Co- Or 7.25%                  |        | 8,235.74        | 26,073.27    | 35,352.00       | 74       |
| 01-043-000-0000-6165 Fica- Employer 6.20%               |        | 6,503.30        | 20,368.78    | 30,242.00       | 67       |
| 01-043-000-0000-6205 Postage                            |        | 645.33          | 8,440.95     | 8,500.00        | 99       |
| 01-043-000-0000-6208 Training/Education                 |        | 450.00          | 1,144.00     | 2,000.00        | 57       |
| 01-043-000-0000-6230 Printing, Publishing & Adv         |        | 0.00            | 6,613.32     | 7,000.00        | 94       |
| 01-043-000-0000-6231 Services, Labor, Contracts         |        | 795.40          | 2,327.49     | 2,600.00        | 90       |
| 01-043-000-0000-6240 Dues & License Renewal             |        | 0.00            | 1,540.00     | 1,600.00        | 96       |
| 01-043-000-0000-6250 Telephone                          |        | 966.19          | 2,800.21     | 3,500.00        | 80       |
| 01-043-000-0000-6272 Physical Examinations              |        | 0.00            | 0.00         | 400.00          | 0        |
| 01-043-000-0000-6302 Car Maintenance                    |        | 273.54          | 2,010.85     | 1,500.00        | 134      |
| 01-043-000-0000-6330 Transportation & Travel & Parking  |        | 239.78          | 350.80       | 400.00          | 88       |
| 01-043-000-0000-6332 Hotel / Motel Lodging              |        | 169.20          | 360.12       | 1,000.00        | 36       |
| 01-043-000-0000-6340 Meals (Overnight)                  |        | 70.83           | 93.57        | 500.00          | 19       |
| 01-043-000-0000-6352 Insurance                          |        | 0.00            | 5,660.69     | 5,784.00        | 98       |
| 01-043-000-0000-6353 Workers Compensation Insurance     |        | 0.00            | 3,279.10     | 2,991.00        | 110      |
| 01-043-000-0000-6359 Wrecker Service                    |        | 0.00            | 219.10       | 100.00          | 219      |
| 01-043-000-0000-6360 GIS Mapping                        |        | 0.00            | 0.00         | 1,000.00        | 0        |
| 01-043-000-0000-6374 Auto & Trailer License             |        | 0.00            | 96.00        | 100.00          | 96       |
| 01-043-000-0000-6405 Office, Film & Computer Supplies   |        | 1,168.48        | 3,775.82     | 6,000.00        | 63       |
| 01-043-000-0000-6511 Gas And Oil                        |        | 1,885.85        | 4,210.11     | 6,000.00        | 70       |
| 01-043-000-0000-6590 Repair & Maintenance Supplies      |        | 0.00            | 0.00         | 100.00          | 0        |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u>               | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|-----------------------|-----------------------------|------------------------|---------------------|----------------------------------|------------------------|
| 01-043-000-0000-6620  | Auto, Trailers, Snowmobiles | 0.00                   | 23,427.22           | 7,000.00                         | 335                    |
| 01-043-000-0000-6625  | Office Equipment            | 1,432.02               | 4,166.95            | 6,300.00                         | 66                     |
| 43 DEPT               | Totals Assessor             | Revenue<br>1,429.67-   | 151,285.33-         | 169,496.00-                      | 89                     |
|                       |                             | Expend.<br>172,044.44  | 584,757.04          | 755,914.00                       | 77                     |
|                       |                             | Net<br>170,614.77      | 433,471.71          | 586,418.00                       | 74                     |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| Account Number   | Status | Quarter To Date | Year To Date | Percent of Year |          |
|--|--------|-----------------|--------------|-----------------|----------|
|  |        |                 |              | Budget          | % of BDG |
| 44 DEPT Central Services                                 |        |                 |              |                 |          |
| ----- REVENUES -----                                     |        |                 |              |                 |          |
| 01-044-000-0000-5403 Cost Allocation Reimbursement       |        | 57,957.00-      | 149,286.00-  | 130,000.00-     | 115      |
| 01-044-000-0000-5791 Interest Income                     |        | 133,302.86-     | 289,708.95-  | 500,000.00-     | 58       |
| 01-044-000-0000-5840 Misc Receipts                       |        | 11,759.82-      | 12,650.17-   | 30,000.00-      | 42       |
| 01-044-000-0000-5841 Mcit Dividend                       |        | 0.00            | 0.00         | 100,000.00-     | 0        |
| ----- EXPENDITURES -----                                 |        |                 |              |                 |          |
| 01-044-000-0000-6101 Salaries- Full Time                 |        | 2,918.58        | 9,125.48     | 12,446.00       | 73       |
| 01-044-000-0000-6102 Wages- Part Time                    |        | 0.00            | 173.60       | 0.00            | 0        |
| 01-044-000-0000-6124 Medicare- Employer 1.45%            |        | 34.61           | 111.61       | 181.00          | 62       |
| 01-044-000-0000-6149 Employer Deduct Contribution- Veba  |        | 0.00            | 500.00       | 500.00          | 100      |
| 01-044-000-0000-6150 Health Insurance- Employer          |        | 898.14          | 2,694.42     | 3,593.00        | 75       |
| 01-044-000-0000-6152 Life Insurance- Employer            |        | 6.42            | 19.88        | 18.00           | 110      |
| 01-044-000-0000-6154 Long Term Disability- Employer      |        | 14.31           | 35.43        | 19.00           | 186      |
| 01-044-000-0000-6159 Pera Co- Or 7.25%                   |        | 211.56          | 661.47       | 906.00          | 73       |
| 01-044-000-0000-6165 Fica- Employer 6.20%                |        | 147.96          | 477.08       | 775.00          | 62       |
| 01-044-000-0000-6205 Postage                             |        | 0.00            | 0.45         | 500.00          | 0        |
| 01-044-000-0000-6208 In Service Training/Education       |        | 0.00            | 395.00       | 7,500.00        | 5        |
| 01-044-000-0000-6230 Printing, Publishing & Adv          |        | 95.62           | 95.62        | 500.00          | 19       |
| 01-044-000-0000-6231 Services, Labor, Contracts          |        | 15,062.40       | 11,635.09    | 50,000.00       | 23       |
| 01-044-000-0000-6240 Central Svcs Dues                   |        | 150.00          | 2,250.00     | 12,000.00       | 19       |
| 01-044-000-0000-6250 Telephone                           |        | 17.28           | 42.67        | 400.00          | 11       |
| 01-044-000-0000-6299 Employee Training                   |        | 184.10          | 1,982.56-    | 4,500.00        | -44-     |
| 01-044-000-0000-6330 Cntrl Svcs Transport & Travel (Cac) |        | 0.00            | 99.68        | 400.00          | 25       |
| 01-044-000-0000-6350 Central Svcs Per Diem (Cac)         |        | 0.00            | 70.00        | 0.00            | 0        |
| 01-044-000-0000-6352 Insurance                           |        | 0.00            | 11,143.14    | 11,164.00       | 100      |
| 01-044-000-0000-6353 Workers Compensation Insurance      |        | 0.00            | 30.36        | 29.00           | 105      |
| 01-044-000-0000-6404 Misc. Supplies                      |        | 0.00            | 0.00         | 1,000.00        | 0        |
| 01-044-000-0000-6405 Office & Computer Supplies          |        | 533.98          | 937.10       | 8,500.00        | 11       |
| 01-044-000-0000-6625 Office Equipment & Other Equipment  |        | 988.59          | 9,891.28     | 1,000.00        | 989      |
| 01-044-000-0000-6801 Appropriations                      |        | 1,000.00        | 1,000.00     | 1,000.00        | 100      |
| 01-044-000-0000-6803 CARE                                |        | 0.00            | 35,900.00    | 35,900.00       | 100      |
| 01-044-000-0000-6804 ANGELS appropriation                |        | 0.00            | 2,000.00     | 2,000.00        | 100      |
| 01-044-000-0000-6842 Mississippi Headwaters Approp.      |        | 0.00            | 1,500.00     | 1,500.00        | 100      |
| 01-044-000-0000-6900 Transfers                           |        | 1,843,708.42    | 2,119,046.29 | 0.00            | 0        |
| 01-044-046-0000-6625 Telephone System Equipment          |        | 0.00            | 0.00         | 4,000.00        | 0        |
| ----- REVENUES -----                                     |        |                 |              |                 |          |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                     |
|---|---------------|------------------------|---------------------|-----------------|---------------------|
|   |               |                        |                     | <u>Budget</u>   | <u>75% % of BDG</u> |
| 01-044-047-0000-5565 Photo Copier Reimbursement               |               | 0.00                   | 0.00                | 4,000.00-       | 0                   |
| ----- EXPENDITURES -----                                      |               |                        |                     |                 |                     |
| 01-044-048-0000-6205 Postage                                  |               | 1,585.29               | 600.46-             | 0.00            | 0                   |
| 01-044-048-0000-6301 Postage Rentals                          |               | 1,131.12               | 2,262.24            | 0.00            | 0                   |
| 01-044-048-0000-6405 Postage Supplies                         |               | 280.68                 | 797.45              | 0.00            | 0                   |
| ----- REVENUES -----  |               |                        |                     |                 |                     |
| 01-044-100-0000-5001 Property Taxes - Current                 |               | 0.00                   | 2,977,416.78-       | 4,250,853.00-   | 70                  |
| 01-044-100-0000-5004 Property Taxes - Delinquent              |               | 0.00                   | 78,594.44-          | 0.00            | 0                   |
| 01-044-100-0000-5060 Mobile Home - Current                    |               | 0.00                   | 0.00                | 10,000.00-      | 0                   |
| 01-044-100-0000-5064 Mobile Home - Delinquent                 |               | 0.00                   | 632.67-             | 0.00            | 0                   |
| 01-044-100-0000-5065 Severed Mineral - Current                |               | 0.00                   | 4,328.97-           | 2,500.00-       | 173                 |
| 01-044-100-0000-5066 Severed Mineral - Delinquent             |               | 0.00                   | 10.83-              | 0.00            | 0                   |
| 01-044-100-0000-5067 Industrial Minerals- Current             |               | 0.00                   | 368.21-             | 0.00            | 0                   |
| 01-044-100-0000-5070 Penalty - Current                        |               | 0.00                   | 0.00                | 22,000.00-      | 0                   |
| 01-044-100-0000-5071 Penalty & Interest - Delinquent          |               | 0.00                   | 24,559.51-          | 36,500.00-      | 67                  |
| 01-044-100-0000-5209 Disparity Reduction Aid                  |               | 2,703.40-              | 2,703.40-           | 0.00            | 0                   |
| 01-044-100-0000-5210 County Program Aid                       |               | 79,892.27-             | 79,892.27-          | 0.00            | 0                   |
| 01-044-100-0000-5216 Taconite Credit- Current                 |               | 0.00                   | 59.13-              | 0.00            | 0                   |
| 01-044-100-0000-5220 Concon Apport Ms 84 A 51 Intergovernment |               | 93,788.20-             | 93,788.20-          | 0.00            | 0                   |
| 01-044-100-0000-5250 1/2 Light & Power- Intergovernmental     |               | 0.00                   | 0.00                | 7,000.00-       | 0                   |
| 01-044-100-0000-5251 In Lieu Apportionments & Receipts        |               | 644,244.60-            | 650,391.48-         | 600,000.00-     | 108                 |
| 01-044-100-0000-5252 Forf Tax Sales Apportionment             |               | 0.00                   | 127,941.75-         | 150,000.00-     | 85                  |
| ----- EXPENDITURES -----                                      |               |                        |                     |                 |                     |
| 01-044-100-0000-6800 Tax Abatements                           |               | 18,696.88              | 18,696.88           | 61,650.00       | 30                  |
| 01-044-904-0000-6231 Flex Services, Labor, Etc                |               | 893.04                 | 2,741.28            | 5,000.00        | 55                  |
| 01-044-904-0000-6360 Flex Plan Withdrawals                    |               | 20,844.92-             | 16,132.29           | 0.00            | 0                   |
| 44 DEPT Totals Central Services                               | Revenue       | 1,023,648.15-          | 4,492,332.76-       | 5,842,853.00-   | 77                  |
|   | Expend.       | 1,867,714.06           | 2,247,882.77        | 226,981.00      | 990                 |
|   | Net           | 844,065.91             | 2,244,449.99-       | 5,615,872.00-   | 40                  |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                                      | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 45 DEPT Motor Pool   |               |                        |                     |                                  |                        |
| ----- REVENUES -----                                       |               |                        |                     |                                  |                        |
| 01-045-000-0000-5840 Misc Receipts                         |               | 0.00                   | 1,730.36-           | 36,000.00-                       | 5                      |
| 01-045-000-0000-5866 Co Auction Proceeds                   |               | 0.00                   | 0.00                | 2,500.00-                        | 0                      |
| ----- EXPENDITURES -----                                   |               |                        |                     |                                  |                        |
| 01-045-000-0000-6101 Salaries- Full Time                   |               | 1,761.39               | 6,050.55            | 12,128.00                        | 50                     |
| 01-045-000-0000-6108 Meals (Not Overnight)                 |               | 0.00                   | 0.64                | 10.00                            | 6                      |
| 01-045-000-0000-6109 Salaries- Overtime                    |               | 4.92                   | 51.07               | 50.00                            | 102                    |
| 01-045-000-0000-6124 Medicare- Employer 1.45%              |               | 14.07                  | 44.47               | 177.00                           | 25                     |
| 01-045-000-0000-6149 Employer Deduct Contribution- Veba    |               | 0.00                   | 60.00               | 300.00                           | 20                     |
| 01-045-000-0000-6150 Health Insurance- Employer            |               | 131.25                 | 393.75              | 2,198.00                         | 18                     |
| 01-045-000-0000-6152 Life Insurance- Employer              |               | 0.81                   | 2.43                | 15.00                            | 16                     |
| 01-045-000-0000-6154 Long Term Disability- Employer        |               | 2.40                   | 7.20                | 8.00                             | 90                     |
| 01-045-000-0000-6159 Pera Co- Or 7.25%                     |               | 70.26                  | 221.99              | 833.00                           | 27                     |
| 01-045-000-0000-6165 Fica- Employer 6.20%                  |               | 60.27                  | 190.44              | 756.00                           | 25                     |
| 01-045-000-0000-6250 Telephone                             |               | 0.48                   | 1.53                | 0.00                             | 0                      |
| 01-045-000-0000-6302 Car Maintenance                       |               | 471.15                 | 7,539.15            | 5,000.00                         | 151                    |
| 01-045-000-0000-6352 Insurance                             |               | 0.00                   | 5,528.00            | 5,451.00                         | 101                    |
| 01-045-000-0000-6353 Workers Comp Insurance                |               | 0.00                   | 331.25              | 595.00                           | 56                     |
| 01-045-000-0000-6358 Car Wash                              |               | 0.00                   | 0.00                | 150.00                           | 0                      |
| 01-045-000-0000-6374 Auto & Trailer License, Taxes, Plates |               | 0.00                   | 176.00              | 700.00                           | 25                     |
| 01-045-000-0000-6405 Office & Computer Supplies            |               | 0.00                   | 9.59                | 0.00                             | 0                      |
| 01-045-000-0000-6512 Car Equipment                         |               | 0.00                   | 50.23               | 200.00                           | 25                     |
| 45 DEPT Totals Motor Pool                                  |               |                        |                     |                                  |                        |
|  | Revenue       | 0.00                   | 1,730.36-           | 38,500.00-                       | 4                      |
|  | Expend.       | 2,517.00               | 20,658.29           | 28,571.00                        | 72                     |
|  | Net           | 2,517.00               | 18,927.93           | 9,929.00-                        | 191-                   |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                      | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                     |    |
|--------------------------|------------------------------------|------------------------|---------------------|-----------------|---------------------|----|
|                          |                                    |                        |                     | <u>Budget</u>   | <u>75% % of BDG</u> |    |
| 49 DEPT                  | Information Technologies           |                        |                     |                 |                     |    |
| ----- REVENUES -----     |                                    |                        |                     |                 |                     |    |
| 01-049-000-0000-5525     | Label & Listing Sales              | 321.76-                | 1,773.76-           | 3,000.00-       | 59                  |    |
| 01-049-000-0000-5860     | Technology Funds                   | 0.00                   | 0.00                | 36,500.00-      | 0                   |    |
| 01-049-000-0000-5868     | Tint Rmb From Schools/City/Town    | 0.00                   | 18.04-              | 74.00-          | 24                  |    |
| ----- EXPENDITURES ----- |                                    |                        |                     |                 |                     |    |
| 01-049-000-0000-6101     | Salaries- Full Time                | 56,681.52              | 175,717.73          | 255,102.00      | 69                  |    |
| 01-049-000-0000-6108     | Meals (Not Overnight)              | 0.00                   | 0.00                | 100.00          | 0                   |    |
| 01-049-000-0000-6124     | Medicare- Employer 1.45%           | 821.34                 | 2,546.32            | 3,700.00        | 69                  |    |
| 01-049-000-0000-6149     | Employer Deduct Contribution- Veba | 0.00                   | 5,000.00            | 5,000.00        | 100                 |    |
| 01-049-000-0000-6150     | Health Insurance- Employer         | 9,375.00               | 28,125.00           | 37,504.00       | 75                  |    |
| 01-049-000-0000-6152     | Life Insurance- Employer           | 82.20                  | 249.70              | 254.00          | 98                  |    |
| 01-049-000-0000-6154     | Long Term Disability- Employer     | 263.64                 | 790.92              | 842.00          | 94                  |    |
| 01-049-000-0000-6159     | Pera Co- Or 7.25%                  | 4,109.51               | 12,739.82           | 18,495.00       | 69                  |    |
| 01-049-000-0000-6165     | Fica- Employer 6.20%               | 3,512.02               | 10,887.82           | 15,823.00       | 69                  |    |
| 01-049-000-0000-6205     | Postage                            | 16.53                  | 80.21               | 150.00          | 53                  |    |
| 01-049-000-0000-6208     | Training/Education                 | 75.00                  | 301.81              | 6,500.00        | 5                   |    |
| 01-049-000-0000-6230     | Printing & Advertising             | 0.00                   | 0.00                | 100.00          | 0                   |    |
| 01-049-000-0000-6231     | Programming, Services, Contracts   | 21,157.08              | 43,104.44           | 115,766.00      | 37                  |    |
| 01-049-000-0000-6250     | Telephone                          | 173.53                 | 438.49              | 600.00          | 73                  |    |
| 01-049-000-0000-6330     | Transportation & Travel & Parking  | 189.73                 | 269.49              | 1,200.00        | 22                  |    |
| 01-049-000-0000-6332     | Hotels / Motels                    | 169.98                 | 169.98              | 1,430.00        | 12                  |    |
| 01-049-000-0000-6340     | Meals (Overnight)                  | 0.00                   | 0.00                | 300.00          | 0                   |    |
| 01-049-000-0000-6352     | Insurance                          | 0.00                   | 1,479.84            | 1,542.00        | 96                  |    |
| 01-049-000-0000-6353     | Workers Compensation Insurance     | 0.00                   | 633.48              | 587.00          | 108                 |    |
| 01-049-000-0000-6402     | Computer Supplies & Software       | 638.36                 | 2,203.20            | 6,500.00        | 34                  |    |
| 01-049-000-0000-6405     | Office Supplies (Non Computer)     | 124.77                 | 239.86              | 1,500.00        | 16                  |    |
| 01-049-000-0000-6625     | As/400, Computer & Office Equip.   | 4,360.50               | 4,360.50            | 36,500.00       | 12                  |    |
| 49 DEPT                  | Totals Information Technologies    | Revenue                | 321.76-             | 1,791.80-       | 39,574.00-          | 5  |
|                          |                                    | Expend.                | 101,750.71          | 289,338.61      | 509,495.00          | 57 |
|                          |                                    | Net                    | 101,428.95          | 287,546.81      | 469,921.00          | 61 |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| Account Number  | Status  | Quarter<br>To Date | Year<br>To Date | Percent of Year |             |
|---|---------|--------------------|-----------------|-----------------|-------------|
|   |         |                    |                 | Budget          | % of<br>BDG |
| 52 DEPT Administration/Personnel Dept                   |         |                    |                 |                 |             |
| ----- EXPENDITURES -----                                |         |                    |                 |                 |             |
| 01-052-000-0000-6101 Salaries- Full Time                |         | 47,412.84          | 149,423.52      | 203,994.00      | 73          |
| 01-052-000-0000-6102 Salaries- - Part Time              |         | 963.59             | 1,110.22        | 0.00            | 0           |
| 01-052-000-0000-6108 Meals (Not Overnight)              |         | 0.00               | 19.25           | 0.00            | 0           |
| 01-052-000-0000-6124 Medicare- Employer 1.45%           |         | 645.30             | 2,014.16        | 2,961.00        | 68          |
| 01-052-000-0000-6148 Employer Deduct Contribution- HSA  |         | 0.00               | 2,000.00        | 0.00            | 0           |
| 01-052-000-0000-6149 Employer Deduct Contribution- Veba |         | 0.00               | 3,140.00        | 4,100.00        | 77          |
| 01-052-000-0000-6150 Health Insurance- Employer         |         | 9,159.48           | 27,478.44       | 29,965.00       | 92          |
| 01-052-000-0000-6152 Life Insurance- Employer           |         | 61.89              | 187.68          | 221.00          | 85          |
| 01-052-000-0000-6154 Long Term Disability- Employer     |         | 119.56             | 334.40          | 296.00          | 113         |
| 01-052-000-0000-6159 Pera Co- Or 7.25%                  |         | 3,461.76           | 10,857.61       | 14,786.00       | 73          |
| 01-052-000-0000-6165 Fica- Employer 6.20%               |         | 2,759.12           | 8,612.15        | 12,660.00       | 68          |
| 01-052-000-0000-6205 Postage                            |         | 159.86             | 380.30          | 500.00          | 76          |
| 01-052-000-0000-6208 Training/Education                 |         | 0.00               | 835.97          | 4,500.00        | 19          |
| 01-052-000-0000-6230 Printing, Publishing & Adv         |         | 0.00               | 48.67           | 1,500.00        | 3           |
| 01-052-000-0000-6231 Services, Labor, Contracts         |         | 0.00               | 0.00            | 2,500.00        | 0           |
| 01-052-000-0000-6232 Attorney Services                  |         | 2,135.77           | 10,562.94       | 24,000.00       | 44          |
| 01-052-000-0000-6234 Background Check Fee               |         | 325.00             | 774.50          | 1,300.00        | 60          |
| 01-052-000-0000-6240 Dues & Subscriptions               |         | 120.00             | 545.00          | 1,200.00        | 45          |
| 01-052-000-0000-6241 Registration Fee                   |         | 699.00             | 1,674.00        | 2,000.00        | 84          |
| 01-052-000-0000-6250 Telephone                          |         | 450.31             | 1,172.80        | 1,700.00        | 69          |
| 01-052-000-0000-6330 Transportation & Travel & Parking  |         | 212.57             | 253.07          | 2,000.00        | 13          |
| 01-052-000-0000-6332 Hotels / Motels                    |         | 568.41             | 1,680.42        | 1,200.00        | 140         |
| 01-052-000-0000-6340 Meals(Overnlight)                  |         | 97.94              | 155.46          | 250.00          | 62          |
| 01-052-000-0000-6352 Insurance                          |         | 0.00               | 1,183.88        | 1,234.00        | 96          |
| 01-052-000-0000-6353 Workers Compensation Insurance     |         | 0.00               | 499.06          | 469.00          | 106         |
| 01-052-000-0000-6405 Office & Computer Supplies         |         | 1,605.50           | 2,449.31        | 2,100.00        | 117         |
| 01-052-000-0000-6511 Gas And Oil                        |         | 165.44             | 551.18          | 500.00          | 110         |
| 01-052-000-0000-6625 Office Equipment                   |         | 0.00               | 982.91          | 2,000.00        | 49          |
| 52 DEPT Totals Administration/Personnel Dept            |         |                    |                 |                 |             |
|   | Revenue |                    |                 |                 |             |
|   | Expend. | 71,123.34          | 228,926.90      | 317,936.00      | 72          |
|   | Net     | 71,123.34          | 228,926.90      | 317,936.00      | 72          |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                               | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 60 DEPT Elections                                   |               |                        |                     |                                  |                        |
| ----- REVENUES -----                                |               |                        |                     |                                  |                        |
| 01-060-000-0000-5521 Election Filing Fees           |               | 0.00                   | 530.00-             | 250.00-                          | 212                    |
| 01-060-000-0000-5840 Misc Receipts                  |               | 0.00                   | 985.58-             | 400.00-                          | 246                    |
| ----- EXPENDITURES -----                            |               |                        |                     |                                  |                        |
| 01-060-000-0000-6101 Salaries- Full Time            |               | 34.20                  | 34.20               | 0.00                             | 0                      |
| 01-060-000-0000-6102 Salaries- - Part Time          |               | 5,377.50               | 5,377.50            | 22,568.00                        | 24                     |
| 01-060-000-0000-6108 Meals(Not Overnight)           |               | 0.00                   | 0.00                | 50.00                            | 0                      |
| 01-060-000-0000-6109 Overtime                       |               | 25.65                  | 25.65               | 9,000.00                         | 0                      |
| 01-060-000-0000-6124 Medicare- Employer 1.45%       |               | 63.76                  | 63.76               | 459.00                           | 14                     |
| 01-060-000-0000-6159 Pera Co- Or 7.25%              |               | 14.72                  | 14.72               | 2,213.00                         | 1                      |
| 01-060-000-0000-6165 Fica- Employer 6.20%           |               | 272.47                 | 272.47              | 1,960.00                         | 14                     |
| 01-060-000-0000-6205, Postage                       |               | 1,552.99               | 1,748.36            | 2,000.00                         | 87                     |
| 01-060-000-0000-6208 Training/Education             |               | 0.00                   | 0.00                | 125.00                           | 0                      |
| 01-060-000-0000-6230 Printing, Publishing & Adv     |               | 1,784.25               | 2,868.00            | 7,000.00                         | 41                     |
| 01-060-000-0000-6231 Services, Labor, Contracts     |               | 233.63                 | 17,677.27           | 18,760.00                        | 94                     |
| 01-060-000-0000-6301 Rentals                        |               | 148.00                 | 148.00              | 300.00                           | 49                     |
| 01-060-000-0000-6330 Transportation & Travel        |               | 76.90                  | 151.52              | 1,000.00                         | 15                     |
| 01-060-000-0000-6332 Hotels / Motels                |               | 0.00                   | 0.00                | 500.00                           | 0                      |
| 01-060-000-0000-6340 Meals                          |               | 0.00                   | 127.50              | 200.00                           | 64                     |
| 01-060-000-0000-6353 Workers Compensation Insurance |               | 0.00                   | 1.45                | 43.00                            | 3                      |
| 01-060-000-0000-6405 Office & Computer Supplies     |               | 2,691.67               | 3,133.03            | 31,000.00                        | 10                     |
| 01-060-000-0000-6406 Ballots & Programming          |               | 26,501.01              | 27,070.56           | 40,000.00                        | 68                     |
| 01-060-000-0000-6630 Miscellaneous- Capital Outlay  |               | 0.00                   | 0.00                | 1,500.00                         | 0                      |
| 60 DEPT Totals Elections                            | Revenue       | 0.00                   | 1,515.58-           | 650.00-                          | 233                    |
|   | Expend.       | 38,776.75              | 58,713.99           | 138,678.00                       | 42                     |
|   | Net           | 38,776.75              | 57,198.41           | 138,028.00                       | 41                     |



# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                           | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|--------------------------|---|------------------------|---------------------|-------------------------------|---------------------|
| 90 DEPT Attorney         |   |                        |                     |                               |                     |
| ----- REVENUES -----     |   |                        |                     |                               |                     |
| 01-090-000-0000-5512     | Costs Of Prosecution                    | 4,994.00-              | 16,839.74-          | 24,922.00-                    | 68                  |
| 01-090-000-0000-5527     | Asst Co Atty & Sec Fees                 | 7,118.75-              | 21,781.25-          | 27,796.00-                    | 78                  |
| 01-090-000-0000-5612     | Drug & Forfeiture Ms387.213             | 447.52                 | 12,318.01-          | 2,713.00-                     | 454                 |
| 01-090-000-0000-5840     | Misc Receipts                           | 560.37-                | 1,189.69-           | 1,276.00-                     | 93                  |
| ----- EXPENDITURES ----- |   |                        |                     |                               |                     |
| 01-090-000-0000-6101     | Salaries- Full Time                     | 126,906.72             | 429,471.98          | 606,988.00                    | 71                  |
| 01-090-000-0000-6124     | Medicare- Employer 1.45%                | 1,742.17               | 5,932.67            | 8,800.00                      | 67                  |
| 01-090-000-0000-6149     | Employer Deduct Contribution- Veba      | 1,000.00               | 10,500.00           | 12,000.00                     | 88                  |
| 01-090-000-0000-6150     | Health Insurance- Employer              | 20,100.12              | 63,425.36           | 87,908.00                     | 72                  |
| 01-090-000-0000-6152     | Life Insurance- Employer                | 143.00                 | 431.60              | 620.00                        | 70                  |
| 01-090-000-0000-6154     | Long Term Disability- Employer          | 310.95                 | 1,037.79            | 1,157.00                      | 90                  |
| 01-090-000-0000-6159     | Pera Co- Or 7.25%                       | 9,200.80               | 30,750.62           | 43,991.00                     | 70                  |
| 01-090-000-0000-6165     | Fica- Employer 6.20%                    | 7,449.07               | 25,366.67           | 37,626.00                     | 67                  |
| 01-090-000-0000-6205     | Postage                                 | 464.83                 | 1,563.57            | 1,541.00                      | 101                 |
| 01-090-000-0000-6208     | Training/Education                      | 1,797.14               | 2,540.45            | 2,500.00                      | 102                 |
| 01-090-000-0000-6230     | Printing, Publishing & Adv              | 534.00                 | 838.36              | 349.00                        | 240                 |
| 01-090-000-0000-6231     | Services, Labor, Contracts              | 120.00                 | 141.25              | 1,000.00                      | 14                  |
| 01-090-000-0000-6232     | Attorney Services                       | 0.00                   | 964.38              | 500.00                        | 193                 |
| 01-090-000-0000-6233     | Court Reporter Services                 | 117.50                 | 264.50              | 1,529.00                      | 17                  |
| 01-090-000-0000-6234     | Co Sheriff Services                     | 2,229.72               | 5,106.49            | 4,773.00                      | 107                 |
| 01-090-000-0000-6240     | Dues & Registration Fee                 | 1,316.00               | 2,344.00            | 5,594.00                      | 42                  |
| 01-090-000-0000-6250     | Telephone                               | 462.99                 | 1,254.85            | 1,600.00                      | 78                  |
| 01-090-000-0000-6252     | Witness/Expert Witness & Travel Expense | 0.00                   | 0.00                | 1,000.00                      | 0                   |
| 01-090-000-0000-6260     | Professional Consulting                 | 0.00                   | 0.00                | 750.00                        | 0                   |
| 01-090-000-0000-6330     | Transportation & Travel & Parking       | 0.00                   | 203.58              | 191.00                        | 107                 |
| 01-090-000-0000-6332     | Hotels / Motels                         | 145.74                 | 444.02              | 443.00                        | 100                 |
| 01-090-000-0000-6333     | Crt.Related Travel Expenses             | 87.69                  | 909.09              | 430.00                        | 211                 |
| 01-090-000-0000-6340     | Meals                                   | 0.00                   | 5.88                | 20.00                         | 29                  |
| 01-090-000-0000-6352     | Insurance                               | 0.00                   | 3,255.66            | 3,083.00                      | 106                 |
| 01-090-000-0000-6353     | Workers Compensation Insurance          | 0.00                   | 1,461.37            | 1,485.00                      | 98                  |
| 01-090-000-0000-6405     | Office & Computer Supplies              | 2,679.30               | 8,243.82            | 7,331.00                      | 112                 |
| 01-090-000-0000-6406     | Law Publ. & Subscriptions               | 4,226.06               | 10,026.81           | 7,497.00                      | 134                 |
| 01-090-000-0000-6625     | Office Equipment                        | 16.36                  | 1,644.82            | 3,774.00                      | 44                  |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> |                 | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDC</u> |
|-----------------------|-----------------|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 90 DEPT               | Totals Attorney | Revenue       | 12,225.60-             | 52,128.69-          | 56,707.00-                       | 92                     |
|                       |                 | Expend.       | 181,050.16             | 608,129.59          | 844,480.00                       | 72                     |
|                       |                 | Net           | 168,824.56             | 556,000.90          | 787,773.00                       | 71                     |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| Account Number  | Status | Quarter To Date | Year To Date | Percent of Year |          |
|---|--------|-----------------|--------------|-----------------|----------|
|   |        |                 |              | Budget          | % of BDG |
| 100 DEPT Recorder                                       |        |                 |              |                 |          |
| ----- REVENUES -----                                    |        |                 |              |                 |          |
| 01-100-000-0000-5186 Equip. Fund (Ms 357.18 Sd.4)       |        | 0.00            | 0.00         | 135,000.00-     | 0        |
| 01-100-000-0000-5529 County Recorder Fees               |        | 53,497.45-      | 162,410.85-  | 99,231.00-      | 164      |
| 01-100-000-0000-5840 Misc Receipts                      |        | 4,536.70-       | 11,481.10-   | 0.00            | 0        |
| ----- EXPENDITURES -----                                |        |                 |              |                 |          |
| 01-100-000-0000-6101 Salaries- Full Time                |        | 43,420.19       | 121,894.01   | 149,158.00      | 82       |
| 01-100-000-0000-6102 Salaries- - Part Time              |        | 35.91           | 6,493.74-    | 15,000.00       | -43-     |
| 01-100-000-0000-6108 Meals Reimbursed (Taxable)         |        | 0.00            | 1.15         | 50.00           | 2        |
| 01-100-000-0000-6109 Overtlme- Salaries                 |        | 0.00            | 33.09        | 0.00            | 0        |
| 01-100-000-0000-6124 Medicare- Employer. 1.45%          |        | 629.28          | 1,671.31     | 2,192.00        | 76       |
| 01-100-000-0000-6149 Employer Deduct Contribution- Veba |        | 750.00          | 3,166.64     | 3,033.00        | 104      |
| 01-100-000-0000-6150 Health Insurance- Employer         |        | 8,437.57        | 20,312.71    | 22,752.00       | 89       |
| 01-100-000-0000-6152 Life Insurance- Employer           |        | 60.63           | 157.89       | 185.00          | 85       |
| 01-100-000-0000-6154 Long Term Disability- Employer     |        | 12.12           | 36.36        | 8.00            | 455      |
| 01-100-000-0000-6159 Pera Co- Or 7.25%                  |        | 3,150.54        | 8,368.77     | 10,957.00       | 76       |
| 01-100-000-0000-6165 Fica- Employer 6.20%               |        | 2,690.94        | 7,146.94     | 9,374.00        | 76       |
| 01-100-000-0000-6205 Postage                            |        | 491.41          | 1,413.81     | 1,500.00        | 94       |
| 01-100-000-0000-6208 Training/Education                 |        | 0.00            | 0.00         | 500.00          | 0        |
| 01-100-000-0000-6230 Printing, Publishing & Adv         |        | 68.03           | 308.11       | 500.00          | 62       |
| 01-100-000-0000-6231 Services, Labor, Contracts         |        | 0.00            | 428.33       | 2,000.00        | 21       |
| 01-100-000-0000-6240 Dues                               |        | 0.00            | 360.00       | 500.00          | 72       |
| 01-100-000-0000-6241 Registration Fee                   |        | 0.00            | 0.00         | 200.00          | 0        |
| 01-100-000-0000-6250 Telephone                          |        | 139.94          | 416.26       | 1,000.00        | 42       |
| 01-100-000-0000-6272 Physical Examinations              |        | 0.00            | 0.00         | 200.00          | 0        |
| 01-100-000-0000-6301 Rentals                            |        | 0.00            | 235.00       | 300.00          | 78       |
| 01-100-000-0000-6311 Sales Tax                          |        | 291.83          | 843.20       | 0.00            | 0        |
| 01-100-000-0000-6312 Sales Tax Adjustment               |        | 0.17            | 1.80         | 0.00            | 0        |
| 01-100-000-0000-6330 Transportation & Travel            |        | 0.00            | 0.00         | 100.00          | 0        |
| 01-100-000-0000-6332 Hotels / Motels                    |        | 0.00            | 0.00         | 100.00          | 0        |
| 01-100-000-0000-6340 Meals                              |        | 0.00            | 0.00         | 100.00          | 0        |
| 01-100-000-0000-6352 Insurance                          |        | 0.00            | 1,183.88     | 925.00          | 128      |
| 01-100-000-0000-6353 Workers Compensation Insurance     |        | 0.00            | 444.06       | 385.00          | 115      |
| 01-100-000-0000-6405 Office & Computer Supplies         |        | 126.05          | 672.23       | 2,000.00        | 34       |
| 01-100-000-0000-6511 Gas And Oil                        |        | 10.02           | 10.02        | 100.00          | 10       |
| 01-100-000-0000-6625 Office Equipment                   |        | 0.00            | 0.00         | 500.00          | 0        |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> |                 | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | <u>Budget</u> | <u>% of BDC</u> |
|-----------------------|-----------------|---------------|------------------------|---------------------|-----------------|---------------|-----------------|
| 100 DEPT              | Totals Recorder | Revenue       | 58,034.15-             | 173,891.95-         |                 | 234,231.00-   | 74              |
|                       |                 | Expend.       | 60,314.63              | 162,611.83          |                 | 223,619.00    | 73              |
|                       |                 | Net           | 2,280.48               | 11,280.12-          |                 | 10,612.00-    | 106             |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                                   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 110 DEPT Courthouse Maintenance                         |               |                        |                     |                               |                     |
| ----- REVENUES -----                                    |               |                        |                     |                               |                     |
| 01-110-000-0000-5840 Misc Receipts                      |               | 0.00                   | 20,000.00-          | 20,000.00-                    | 100                 |
| ----- EXPENDITURES -----                                |               |                        |                     |                               |                     |
| 01-110-000-0000-6101 Salaries- Full Time                |               | 24,894.02              | 89,051.51           | 137,500.00                    | 65                  |
| 01-110-000-0000-6102 Salaries- - Part Time              |               | 9,524.73               | 22,867.57           | 31,626.00                     | 72                  |
| 01-110-000-0000-6108 Meals Reimbursed (Taxable)         |               | 0.00                   | 4.83                | 0.00                          | 0                   |
| 01-110-000-0000-6109 Overtime- Salaries                 |               | 93.66                  | 971.06              | 0.00                          | 0                   |
| 01-110-000-0000-6124 Medicare- Employer 1.45%           |               | 481.86                 | 1,590.22            | 2,552.00                      | 62                  |
| 01-110-000-0000-6149 Employer Deduct Contribution- Veba |               | 750.00                 | 3,450.00            | 4,750.00                      | 73                  |
| 01-110-000-0000-6150 Health Insurance- Employer         |               | 7,143.81               | 22,681.43           | 34,631.00                     | 65                  |
| 01-110-000-0000-6152 Life Insurance- Employer           |               | 45.15                  | 144.55              | 207.00                        | 70                  |
| 01-110-000-0000-6154 Long Term Disability- Employer     |               | 45.45                  | 136.35              | 145.00                        | 94                  |
| 01-110-000-0000-6159 Pera Co- Or 7.25%                  |               | 2,366.36               | 7,981.19            | 11,924.00                     | 67                  |
| 01-110-000-0000-6165 Fica- Employer 6.20%               |               | 2,060.39               | 6,799.67            | 10,910.00                     | 62                  |
| 01-110-000-0000-6208 Training/Education                 |               | 0.00                   | 199.00              | 0.00                          | 0                   |
| 01-110-000-0000-6230 Printing, Publishing & Adv         |               | 126.00                 | 266.46              | 35.00                         | 761                 |
| 01-110-000-0000-6231 Services, Labor, Contracts         |               | 8,825.32               | 24,607.79           | 14,000.00                     | 176                 |
| 01-110-000-0000-6250 Phone                              |               | 211.90                 | 531.71              | 600.00                        | 89                  |
| 01-110-000-0000-6254 Utilities & Heating                |               | 11,206.64              | 35,301.14           | 52,000.00                     | 68                  |
| 01-110-000-0000-6255 Garbage                            |               | 1,465.39               | 4,254.49            | 5,000.00                      | 85                  |
| 01-110-000-0000-6267 Unemployment Compensation          |               | 995.41                 | 1,607.97            | 0.00                          | 0                   |
| 01-110-000-0000-6271 Inspection Fees                    |               | 120.00                 | 220.00              | 500.00                        | 44                  |
| 01-110-000-0000-6272 Physical Examinations              |               | 1,130.00               | 1,130.00            | 0.00                          | 0                   |
| 01-110-000-0000-6352 Insurance                          |               | 0.00                   | 2,367.75            | 2,158.00                      | 110                 |
| 01-110-000-0000-6353 Workers Compensation Insurance     |               | 0.00                   | 7,734.25            | 8,304.00                      | 93                  |
| 01-110-000-0000-6374 Auto & Trailer                     |               | 0.00                   | 32.00               | 0.00                          | 0                   |
| 01-110-000-0000-6405 Office Supplies                    |               | 0.00                   | 13.36               | 150.00                        | 9                   |
| 01-110-000-0000-6422 Janitorial Supplies                |               | 4,331.37               | 11,994.67           | 15,000.00                     | 80                  |
| 01-110-000-0000-6511 Gas And Oil                        |               | 323.80                 | 669.68              | 500.00                        | 134                 |
| 01-110-000-0000-6590 Repair & Maintenance               |               | 3,678.61               | 8,416.17            | 8,500.00                      | 99                  |
| 01-110-000-0000-6610 Equipment                          |               | 0.00                   | 91.05               | 0.00                          | 0                   |
| 110 DEPT Totals Courthouse Maintenance                  |               |                        |                     |                               |                     |
|   | Revenue       | 0.00                   | 20,000.00-          | 20,000.00-                    | 100                 |
|   | Expend.       | 79,819.87              | 255,115.87          | 340,992.00                    | 75                  |
|   | Net           | 79,819.87              | 235,115.87          | 320,992.00                    | 73                  |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                            | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 111 DEPT Buildings                               |               |                        |                     |                                  |                        |
| ----- REVENUES -----                             |               |                        |                     |                                  |                        |
| 01-111-000-0000-5840 Tran From Mcit Account      |               | 0.00                   | 0.00                | 65,000.00-                       | 0                      |
| ----- EXPENDITURES -----                         |               |                        |                     |                                  |                        |
| 01-111-000-0000-6231 Labor, Services & Contracts |               | 0.00                   | 75,300.00           | 0.00                             | 0                      |
| 01-111-000-0000-6605 Building & Structures       |               | 14,142.90              | 46,467.21           | 65,000.00                        | 71                     |
| 111 DEPT Totals Buildings                        | Revenue       | 0.00                   | 0.00                | 65,000.00-                       | 0                      |
|  | Expend.       | 14,142.90              | 121,767.21          | 65,000.00                        | 187                    |
|  | Net           | 14,142.90              | 121,767.21          | 0.00                             | 0                      |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>  | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 120 DEPT Service Officer                                     |               |                        |                     |                               |                     |
| ----- REVENUES -----   |               |                        |                     |                               |                     |
| 01-120-000-0000-5840 Misc Receipts & Donations For Van Equip |               | 0.00                   | 0.00                | 200.00-                       | 0                   |
| 01-120-000-0000-5862 Co Service Officer Van Reimbursement    |               | 1,680.72-              | 9,321.24-           | 9,000.00-                     | 104                 |
| ----- EXPENDITURES -----                                     |               |                        |                     |                               |                     |
| 01-120-000-0000-6101 Salaries- Full Time                     |               | 9,804.48               | 31,047.52           | 43,771.00                     | 71                  |
| 01-120-000-0000-6108 Meals Reimbursed (Taxable)              |               | 0.00                   | 20.00               | 100.00                        | 20                  |
| 01-120-000-0000-6109 Overtime- Salaries                      |               | 0.00                   | 0.00                | 50.00                         | 0                   |
| 01-120-000-0000-6124 Medicare- Employer 1.45%                |               | 124.68                 | 398.03              | 637.00                        | 62                  |
| 01-120-000-0000-6149 Employer Deduct Contribution- Veba      |               | 0.00                   | 1,000.00            | 1,000.00                      | 100                 |
| 01-120-000-0000-6150 Health Insurance- Employer              |               | 1,875.00               | 5,625.00            | 7,501.00                      | 75                  |
| 01-120-000-0000-6152 Life Insurance- Employer                |               | 18.30                  | 54.90               | 73.00                         | 75                  |
| 01-120-000-0000-6154 Long Term Disability- Employer          |               | 45.27                  | 135.81              | 144.00                        | 94                  |
| 01-120-000-0000-6159 Pera Co- Or 7.25%                       |               | 710.82                 | 2,250.93            | 3,177.00                      | 71                  |
| 01-120-000-0000-6165 Fica- Employer 6.20%                    |               | 533.19                 | 1,702.12            | 2,723.00                      | 63                  |
| 01-120-000-0000-6205 Postage                                 |               | 114.57                 | 308.35              | 300.00                        | 103                 |
| 01-120-000-0000-6208 Training/Education                      |               | 0.00                   | 0.00                | 200.00                        | 0                   |
| 01-120-000-0000-6230 Printing, Publishing & Adv              |               | 0.00                   | 1,171.87            | 50.00                         | 344                 |
| 01-120-000-0000-6240 Dues                                    |               | 0.00                   | 100.00              | 150.00                        | 67                  |
| 01-120-000-0000-6241 Registration Fee                        |               | 0.00                   | 50.00               | 150.00                        | 33                  |
| 01-120-000-0000-6250 Telephone                               |               | 164.55                 | 463.56              | 800.00                        | 58                  |
| 01-120-000-0000-6300 Maintenance- Service Contracts          |               | 450.00                 | 450.00              | 450.00                        | 100                 |
| 01-120-000-0000-6302 Car Maintenance                         |               | 333.89                 | 499.45              | 1,500.00                      | 33                  |
| 01-120-000-0000-6330 Transportation & Travel                 |               | 122.85                 | 533.80              | 600.00                        | 89                  |
| 01-120-000-0000-6332 Hotel / Motel Lodging                   |               | 0.00                   | 196.36              | 600.00                        | 33                  |
| 01-120-000-0000-6340 Meals                                   |               | 0.00                   | 73.38               | 60.00                         | 122                 |
| 01-120-000-0000-6350 Per Diem                                |               | 2,000.00               | 6,350.00            | 9,000.00                      | 71                  |
| 01-120-000-0000-6352 Insurance                               |               | 0.00                   | 690.97              | 704.00                        | 98                  |
| 01-120-000-0000-6353 Workers Compensation Insurance          |               | 0.00                   | 108.75              | 101.00                        | 108                 |
| 01-120-000-0000-6374 Auto & Trailer License                  |               | 0.00                   | 16.00               | 0.00                          | 0                   |
| 01-120-000-0000-6405 Office & Computer Supplies              |               | 636.19                 | 2,100.46            | 300.00                        | 700                 |
| 01-120-000-0000-6511 Gas And Oil                             |               | 1,460.41               | 4,639.92            | 6,500.00                      | 71                  |
| 120 DEPT Totals Service Officer                              | Revenue       | 1,680.72-              | 9,321.24-           | 9,200.00-                     | 101                 |
|  | Expend.       | 18,394.20              | 59,987.18           | 80,641.00                     | 74                  |
|  | Net           | 16,713.48              | 50,665.94           | 71,441.00                     | 71                  |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 121 DEPT Housing & Redevelopment        |               |                        |                     |                                  |                        |
| ----- EXPENDITURES -----                |               |                        |                     |                                  |                        |
| 01-121-000-0000-6350 Per Diem           |               | 490.00                 | 1,435.00            | 1,500.00                         | 96                     |
| 121 DEPT Totals Housing & Redevelopment | Revenue       |                        |                     |                                  |                        |
|   | Expend.       | 490.00                 | 1,435.00            | 1,500.00                         | 96                     |
|   | Net           | 490.00                 | 1,435.00            | 1,500.00                         | 96                     |



# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                           | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Percent of Year</u> | <u>75%<br/>% of<br/>BDG</u> |
|--------------------------|---|------------------------|---------------------|---------------|------------------------|-----------------------------|
| 122 DEPT                 | Planning & Zoning                       |                        |                     |               |                        |                             |
| ----- REVENUES -----     |   |                        |                     |               |                        |                             |
| 01-122-000-0000-5135     | Planning & Zoning Permits               | 64,321.39-             | 148,576.39-         | 175,000.00-   | 85                     |                             |
| 01-122-000-0000-5302     | Shoreland State Grant                   | 0.00                   | 10,786.00-          | 5,393.00-     | 200                    |                             |
| 01-122-000-0000-5304     | P&Z Wetland Conserv. State Grant        | 0.00                   | 16,620.50-          | 16,620.00-    | 100                    |                             |
| 01-122-000-0000-5840     | Misc Receipts                           | 22,712.17-             | 23,737.21-          | 0.00          | 0                      |                             |
| 01-122-000-0000-5842     | Co Development Funds                    | 0.00                   | 0.00                | 25,000.00-    | 0                      |                             |
| ----- EXPENDITURES ----- |   |                        |                     |               |                        |                             |
| 01-122-000-0000-6101     | Salaries- Full Time                     | 49,100.79              | 143,741.49          | 198,796.00    | 72                     |                             |
| 01-122-000-0000-6102     | Salaries- - Part Time                   | 1,242.33               | 2,110.33            | 2,500.00      | 84                     |                             |
| 01-122-000-0000-6108     | Meals Reimbursed (Taxable)              | 0.00                   | 7.48                | 100.00        | 7                      |                             |
| 01-122-000-0000-6109     | Overtime- Salaries                      | 0.00                   | 0.00                | 500.00        | 0                      |                             |
| 01-122-000-0000-6124     | Medicare- Employer 1.45%                | 737.27                 | 2,085.62            | 2,927.00      | 71                     |                             |
| 01-122-000-0000-6148     | Employer Deduct Contribution- HSA       | 500.00                 | 1,500.00            | 0.00          | 0                      |                             |
| 01-122-000-0000-6149     | Employer Deduct Contribution- Veba      | 500.00                 | 3,150.00            | 5,650.00      | 56                     |                             |
| 01-122-000-0000-6150     | Health Insurance- Employer              | 10,331.31              | 30,993.93           | 41,329.00     | 75                     |                             |
| 01-122-000-0000-6152     | Life Insurance- Employer                | 71.16                  | 213.48              | 285.00        | 75                     |                             |
| 01-122-000-0000-6154     | Long Term Disability- Employer          | 112.44                 | 288.18              | 301.00        | 96                     |                             |
| 01-122-000-0000-6159     | Pera Co- Or 7.25%                       | 3,559.89               | 10,421.56           | 14,630.00     | 71                     |                             |
| 01-122-000-0000-6165     | Fica- Employer 6.20%                    | 3,152.27               | 8,917.19            | 12,518.00     | 71                     |                             |
| 01-122-000-0000-6205     | Postage                                 | 628.54                 | 1,660.69            | 2,700.00      | 62                     |                             |
| 01-122-000-0000-6208     | Training/Education                      | 705.50                 | 1,173.50            | 2,000.00      | 59                     |                             |
| 01-122-000-0000-6230     | Printing, Publishing & Adv              | 241.87                 | 850.87              | 3,000.00      | 28                     |                             |
| 01-122-000-0000-6231     | Services, Labor, Contracts, Programming | 23,766.76              | 36,344.02           | 50,000.00     | 73                     |                             |
| 01-122-000-0000-6240     | Dues                                    | 0.00                   | 100.00              | 100.00        | 100                    |                             |
| 01-122-000-0000-6241     | Registration Fee                        | 0.00                   | 0.00                | 150.00        | 0                      |                             |
| 01-122-000-0000-6250     | Telephone                               | 448.02                 | 1,227.60            | 2,200.00      | 56                     |                             |
| 01-122-000-0000-6302     | Car Maintenance                         | 73.98                  | 295.92              | 1,500.00      | 20                     |                             |
| 01-122-000-0000-6330     | Transportation & Travel                 | 0.00                   | 0.00                | 400.00        | 0                      |                             |
| 01-122-000-0000-6332     | Hotel / Motel Lodging                   | 0.00                   | 0.00                | 500.00        | 0                      |                             |
| 01-122-000-0000-6340     | Meals                                   | 0.00                   | 0.00                | 100.00        | 0                      |                             |
| 01-122-000-0000-6350     | Per Diem                                | 1,465.00               | 3,590.00            | 5,500.00      | 65                     |                             |
| 01-122-000-0000-6352     | Insurance                               | 0.00                   | 2,055.25            | 1,852.00      | 111                    |                             |
| 01-122-000-0000-6353     | Workers Compensation Insurance          | 0.00                   | 997.36              | 1,169.00      | 85                     |                             |
| 01-122-000-0000-6356     | License Fees                            | 0.00                   | 0.00                | 70.00         | 0                      |                             |
| 01-122-000-0000-6374     | Auto & Trailer License, Taxes, Plates   | 0.00                   | 32.00               | 50.00         | 64                     |                             |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>  | <u>Status</u> | <u>Quarter</u><br><u>To Date</u> | <u>Year</u><br><u>To Date</u> | Percent of Year |  |
|--|---------------|----------------------------------|-------------------------------|-----------------|--|
|  |               |                                  |                               | <u>Budget</u>   | <u>75% of</u><br><u>% of</u><br><u>BDG</u> |
| 01-122-000-0000-6405 Office, Computer, Film, & Field Supplies  |               | 531.67                           | 1,442.74                      | 3,000.00        | 48   |
| 01-122-000-0000-6511 Gas And Oil                               |               | 378.94                           | 1,030.86                      | 1,500.00        | 69   |
| 01-122-000-0000-6625 Office Equipment                          |               | 0.00                             | 0.00                          | 2,500.00        | 0  |
| 01-122-000-0000-6800 Misc. Promotional                         |               | 238.90                           | 238.90                        | 250.00          | 96   |
| 01-122-000-0000-6820 Refunds & Reimbursements                  |               | 0.00                             | 550.00                        | 0.00            | 0  |
| ----- REVENUES -----   |               |                                  |                               |                 |  |
| 01-122-029-0000-5840 Ists Program Receipts                     |               | 0.00                             | 18,941.00-                    | 18,941.00-      | 100  |
| ----- EXPENDITURES -----                                       |               |                                  |                               |                 |  |
| 01-122-038-0000-6330 Boa/Pc Mileage                            |               | 1,530.84                         | 3,993.89                      | 6,000.00        | 67   |
| ----- REVENUES -----   |               |                                  |                               |                 |  |
| 01-122-055-0000-5840 Misc Receipts- Mille Lacs Watershed Grant |               | 7,409.75-                        | 7,409.75-                     | 20,000.00-      | 37   |
| 122 DEPT Totals Planning & Zoning                              | Revenue       | 94,443.31-                       | 226,070.85-                   | 260,954.00-     | 87   |
|  | Expend.       | 99,317.48                        | 259,012.86                    | 364,077.00      | 71   |
|  | Net           | 4,874.17                         | 32,942.01                     | 103,123.00      | 32   |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 123 DEPT Coroner  |               |                        |                     |                                  |                        |
| ----- EXPENDITURES -----                                      |               |                        |                     |                                  |                        |
| 01- 123- 000- 0000- 6231 Coroner Fees                         |               | 1,500.00               | 7,000.00            | 10,000.00                        | 70                     |
| 01- 123- 000- 0000- 6260 Autopsies- - Pathologist, Xrays, Etc |               | 5,402.00               | 12,955.00           | 30,000.00                        | 43                     |
| 01- 123- 000- 0000- 6330 Transportation For Autoposy          |               | 0.00                   | 5,400.00            | 10,000.00                        | 54                     |
| 123 DEPT Totals Coroner                                       |               |                        |                     |                                  |                        |
|   | Revenue       |                        |                     |                                  |                        |
|   | Expend.       | 6,902.00               | 25,355.00           | 50,000.00                        | 51                     |
|   | Net           | 6,902.00               | 25,355.00           | 50,000.00                        | 51                     |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    |  | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--------------------------|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| ----- REVENUES -----     |  |               |                        |                     |                                  |                        |
| 01-200-000-0000-5307     | Police State Aid- State Shared Revenue |               | 0.00                   | 0.00                | 128,000.00-                      | 0                      |
| 01-200-000-0000-5308     | Police Officer Training                |               | 5,645.53-              | 5,645.53-           | 7,000.00-                        | 81                     |
| 01-200-000-0000-5530     | County Sheriff Fees                    |               | 5,218.45-              | 24,857.25-          | 22,000.00-                       | 113                    |
| 01-200-000-0000-5531     | County Sheriff From Welfare            |               | 225.00-                | 450.00-             | 1,000.00-                        | 45                     |
| 01-200-000-0000-5532     | County Sheriff Mileage                 |               | 3,487.00-              | 11,889.00-          | 15,000.00-                       | 79                     |
| 01-200-000-0000-5533     | Alarm System                           |               | 170.00-                | 2,000.00-           | 2,700.00-                        | 74                     |
| 01-200-000-0000-5613     | Cost Of Restitution                    |               | 3,411.50-              | 7,068.05-           | 7,000.00-                        | 101                    |
| 01-200-000-0000-5840     | Misc Receipts                          |               | 11,232.14-             | 42,595.77-          | 12,000.00-                       | 355                    |
| 01-200-000-0000-5861     | Insurance Proceeds/Reimbursements      |               | 4,051.24-              | 6,767.50-           | 3,000.00-                        | 226                    |
| ----- EXPENDITURES ----- |  |               |                        |                     |                                  |                        |
| 01-200-000-0000-6101     | Salaries- Full Time                    |               | 227,405.10             | 706,135.87          | 1,056,256.00                     | 67                     |
| 01-200-000-0000-6102     | Salaries- - Part Time                  |               | 126.64                 | 253.28              | 3,000.00                         | 8                      |
| 01-200-000-0000-6108     | Meals Reimbursed (Taxable)             |               | 10.00                  | 63.54               | 500.00                           | 13                     |
| 01-200-000-0000-6109     | Overtime- Salaries                     |               | 17,719.38              | 30,393.21           | 50,000.00                        | 61                     |
| 01-200-000-0000-6110     | Holiday Pay                            |               | 7,153.56               | 31,876.32           | 54,000.00                        | 59                     |
| 01-200-000-0000-6124     | Medicare- Employer 1.45%               |               | 3,556.92               | 10,847.96           | 16,867.00                        | 64                     |
| 01-200-000-0000-6149     | Employer Deduct Contribution- Veba     |               | 0.00                   | 2,000.00            | 2,000.00                         | 100                    |
| 01-200-000-0000-6150     | Health Insurance- Employer             |               | 43,541.25              | 125,763.75          | 189,961.00                       | 66                     |
| 01-200-000-0000-6152     | Life Insurance- Employer               |               | 308.37                 | 910.21              | 1,500.00                         | 61                     |
| 01-200-000-0000-6154     | Long Term Disability- Employer         |               | 132.00                 | 396.00              | 375.00                           | 106                    |
| 01-200-000-0000-6159     | Pera 14.4%                             |               | 34,662.55              | 105,410.33          | 160,154.00                       | 66                     |
| 01-200-000-0000-6165     | Fica- Employer 6.20%                   |               | 1,423.53               | 4,474.02            | 6,377.00                         | 70                     |
| 01-200-000-0000-6205     | Postage                                |               | 537.11                 | 1,729.90            | 2,500.00                         | 69                     |
| 01-200-000-0000-6230     | Printing, Publishing & Adv             |               | 192.37                 | 2,215.12            | 1,500.00                         | 148                    |
| 01-200-000-0000-6231     | Services & Labor (Incl Contracts)      |               | 20,881.10              | 28,930.47           | 14,000.00                        | 207                    |
| 01-200-000-0000-6240     | Dues                                   |               | 983.00-                | 4,425.00            | 3,800.00                         | 116                    |
| 01-200-000-0000-6241     | Registration Fee                       |               | 0.00                   | 0.00                | 600.00                           | 0                      |
| 01-200-000-0000-6250     | Telephone                              |               | 4,823.88               | 13,084.44           | 18,000.00                        | 73                     |
| 01-200-000-0000-6254     | Utilities                              |               | 1,390.91               | 2,137.25            | 1,900.00                         | 112                    |
| 01-200-000-0000-6260     | Professional Consulting                |               | 200.00                 | 200.00              | 1,000.00                         | 20                     |
| 01-200-000-0000-6272     | Physical Examinations                  |               | 880.00                 | 880.00              | 1,200.00                         | 73                     |
| 01-200-000-0000-6302     | Car Maintenance                        |               | 11,491.14              | 23,850.05           | 34,000.00                        | 70                     |
| 01-200-000-0000-6314     | Radio Maint                            |               | 1,300.00               | 8,809.85            | 10,000.00                        | 88                     |
| 01-200-000-0000-6330     | Transportation & Travel & Parking      |               | 0.00                   | 0.00                | 200.00                           | 0                      |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| Account Number           | Description                       | Status | Percent of Year |              | 75%          |    |
|--------------------------|-----------------------------------|--------|-----------------|--------------|--------------|----|
|                          |                                   |        | Quarter To Date | Year To Date |              |    |
| 01-200-000-0000-6332     | Hotels / Motels                   |        | 0.00            | 0.00         | 0            |    |
| 01-200-000-0000-6340     | Meals                             |        | 0.00            | 0.00         | 0            |    |
| 01-200-000-0000-6352     | Insurance                         |        | 0.00            | 48,567.00    | 98           |    |
| 01-200-000-0000-6353     | Workers Compensation Insurance    |        | 0.00            | 32,859.54    | 85           |    |
| 01-200-000-0000-6359     | Wrecker Service                   |        | 1,848.21        | 5,544.14     | 308          |    |
| 01-200-000-0000-6374     | Auto & Trailer License            |        | 1,421.00        | 2,868.63     | 717          |    |
| 01-200-000-0000-6405     | Office Supplies                   |        | 2,007.55        | 5,412.80     | 77           |    |
| 01-200-000-0000-6409     | Deputy Supplies                   |        | 810.01          | 1,624.56     | 16           |    |
| 01-200-000-0000-6410     | Clothing Allowance                |        | 1,818.30        | 3,184.50     | 53           |    |
| 01-200-000-0000-6511     | Gas And Oil                       |        | 26,495.46       | 64,477.04    | 72           |    |
| 01-200-000-0000-6610     | Equipment & Radios                |        | 10,220.17       | 26,774.58    | 178          |    |
| 01-200-000-0000-6620     | Auto, Trailers, Snowmobiles       |        | 26,954.75       | 109,202.10   | 89           |    |
| 01-200-000-0000-6625     | Office Equipment                  |        | 532.84          | 736.08       | 15           |    |
| 01-200-003-0000-6200     | Arlt- Sheriff Training            |        | 0.00            | 3,400.00     | 85           |    |
| 01-200-003-0000-6241     | Registration Fee                  |        | 905.00          | 3,475.00     | 58           |    |
| 01-200-003-0000-6330     | Transportation & Travel & Parking |        | 846.79          | 1,562.52     | 347          |    |
| 01-200-003-0000-6332     | Hotels / Motels                   |        | 584.65          | 3,257.66     | 163          |    |
| 01-200-003-0000-6340     | Meals                             |        | 78.50           | 497.79       | 0            |    |
| 01-200-003-0000-6511     | Gas And Oil                       |        | 38.00           | 68.00        | 68           |    |
| 01-200-019-0000-6340     | Meals Reimbursed Non- Taxable     |        | 0.00            | 0.00         | 0            |    |
| ----- REVENUES -----     |                                   |        |                 |              |              |    |
| 01-200-020-0000-5840     | Misc. Posse Receipts              |        | 300.00-         | 550.00-      | 0            |    |
| ----- EXPENDITURES ----- |                                   |        |                 |              |              |    |
| 01-200-020-0000-6409     | Posse Supplies/Training           |        | 0.00            | 0.00         | 0            |    |
| ----- REVENUES -----     |                                   |        |                 |              |              |    |
| 01-200-039-0000-5517     | Fees For Gun Permits              |        | 3,465.00-       | 12,715.00-   | 0            |    |
| ----- EXPENDITURES ----- |                                   |        |                 |              |              |    |
| 01-200-039-0000-6425     | Gun Permit Expenses               |        | 390.00          | 1,202.48     | 0            |    |
| 200 DEPT                 | Totals Enforcement                |        | Revenue         | 37,205.86-   | 114,538.10-  | 58 |
|                          |                                   |        | Expend.         | 451,704.04   | 1,419,500.99 | 71 |
|                          |                                   |        | Net             | 414,498.18   | 1,304,962.89 | 73 |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                            | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 201 DEPT Sheriff Contingency For D & A           |               |                        |                     |                                  |                        |
| ----- REVENUES -----                             |               |                        |                     |                                  |                        |
| 01-201-000-0000-5612 Drug & Forfeiture Ms387.213 |               | 402.50-                | 334.69              | 0.00                             | 0                      |
| 201 DEPT Totals Sheriff Contingency For D & A    | Revenue       | 402.50-                | 334.69              | 0.00                             | 0                      |
|  | Expend.       |                        |                     |                                  |                        |
|  | Net           | 402.50-                | 334.69              | 0.00                             | 0                      |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                                  | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 202 DEPT Boat & Water                                  |               |                        |                     |                               |                     |
| ----- REVENUES -----                                   |               |                        |                     |                               |                     |
| 01-202-000-0000-5310 State Grants- B & W Ppl (Ot)      |               | 0.00                   | 0.00                | 7,000.00-                     | 0                   |
| 01-202-000-0000-5315 Boat & Water State Grant          |               | 0.00                   | 23,299.00-          | 21,900.00-                    | 106                 |
| 01-202-000-0000-5840 Misc Receipts                     |               | 80.00-                 | 306.00-             | 1,800.00-                     | 17                  |
| ----- EXPENDITURES -----                               |               |                        |                     |                               |                     |
| 01-202-000-0000-6101 Salaries- Full Time               |               | 13,009.40              | 22,757.35           | 26,954.00                     | 84                  |
| 01-202-000-0000-6102 Salaries- - Part Time             |               | 6,455.71               | 9,092.23            | 10,000.00                     | 91                  |
| 01-202-000-0000-6109 Salaries- Overtime                |               | 3,119.31               | 3,791.93            | 7,200.00                      | 53                  |
| 01-202-000-0000-6110 Holiday Pay                       |               | 648.96                 | 973.44              | 974.00                        | 100                 |
| 01-202-000-0000-6124 Medicare- Employer 1.45%          |               | 331.44                 | 522.30              | 627.00                        | 83                  |
| 01-202-000-0000-6150 Health Insurance- Employer        |               | 2,430.00               | 4,050.00            | 4,657.00                      | 87                  |
| 01-202-000-0000-6152 Life Insurance- Employer          |               | 18.30                  | 30.50               | 0.00                          | 0                   |
| 01-202-000-0000-6159 Pera                              |               | 2,305.56               | 3,852.85            | 4,918.00                      | 78                  |
| 01-202-000-0000-6165 Fica- Employer 6.20%              |               | 447.81                 | 611.27              | 620.00                        | 99                  |
| 01-202-000-0000-6230 Printing, Publishing & Adv        |               | 0.00                   | 207.40              | 225.00                        | 92                  |
| 01-202-000-0000-6231 Services & Labor (Incl Contracts) |               | 0.00                   | 714.20              | 2,800.00                      | 26                  |
| 01-202-000-0000-6250 Telephone                         |               | 275.70                 | 310.02              | 400.00                        | 78                  |
| 01-202-000-0000-6254 Utilities                         |               | 49.83                  | 150.85              | 250.00                        | 60                  |
| 01-202-000-0000-6272 Physical Examinations             |               | 0.00                   | 0.00                | 400.00                        | 0                   |
| 01-202-000-0000-6302 B&W Maintenance                   |               | 1,954.65               | 3,198.33            | 3,000.00                      | 107                 |
| 01-202-000-0000-6314 Radio Maint                       |               | 0.00                   | 598.78              | 250.00                        | 240                 |
| 01-202-000-0000-6352 Insurance                         |               | 0.00                   | 1,317.25            | 1,305.00                      | 101                 |
| 01-202-000-0000-6353 Workers Compensation Insurance    |               | 0.00                   | 1,379.89            | 431.00                        | 320                 |
| 01-202-000-0000-6359 Wrecker Service                   |               | 223.71                 | 223.71              | 0.00                          | 0                   |
| 01-202-000-0000-6374 Auto & Trailer License            |               | 0.00                   | 181.00              | 200.00                        | 91                  |
| 01-202-000-0000-6405 Office Supplies                   |               | 552.62                 | 552.62              | 0.00                          | 0                   |
| 01-202-000-0000-6409 Field Supplies                    |               | 10.99                  | 10.99               | 1,200.00                      | 1                   |
| 01-202-000-0000-6410 Clothing Allowance                |               | 59.80                  | 59.80               | 500.00                        | 12                  |
| 01-202-000-0000-6511 Gas And Oil                       |               | 5,753.38               | 6,899.60            | 4,000.00                      | 172                 |
| 01-202-000-0000-6605 Building & Structures             |               | 0.00                   | 0.00                | 100.00                        | 0                   |
| 01-202-000-0000-6610 Equipment                         |               | 0.00                   | 0.00                | 3,000.00                      | 0                   |
| 01-202-000-0000-6617 Radio Equipment                   |               | 0.00                   | 0.00                | 500.00                        | 0                   |
| 01-202-000-0000-6620 Auto, Trailers, Snowmobiles       |               | 18,000.00              | 18,000.00           | 0.00                          | 0                   |
| 202 DEPT Totals Boat & Water                           |               | 80.00-                 | 23,605.00-          | 30,700.00-                    | 77                  |
|  |               | 55,647.17              | 79,486.31           | 74,511.00                     | 107                 |
|  |               | 55,567.17              | 55,881.31           | 43,811.00                     | 128                 |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                           | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 203 DEPT Snowmobile                             |               |                        |                     |                                  |                        |
| ----- REVENUES -----                            |               |                        |                     |                                  |                        |
| 01-203-000-0000-5315 Snowmobile State Grant     |               | 0.00                   | 6,362.00-           | 6,727.00-                        | 95                     |
| 01-203-000-0000-5840 Misc Receipts              |               | 0.00                   | 10.00-              | 30.00-                           | 33                     |
| ----- EXPENDITURES -----                        |               |                        |                     |                                  |                        |
| 01-203-000-0000-6101 Salaries- Full Time        |               | 0.00                   | 16,243.65           | 18,750.00                        | 87                     |
| 01-203-000-0000-6109 Salaries- Overtime         |               | 0.00                   | 1,078.22            | 0.00                             | 0                      |
| 01-203-000-0000-6110 Holiday Pay                |               | 0.00                   | 1,297.92            | 1,622.00                         | 80                     |
| 01-203-000-0000-6124 Medicare- Employer 1.45%   |               | 0.00                   | 263.18              | 300.00                           | 88                     |
| 01-203-000-0000-6150 Health Insurance- Employer |               | 0.00                   | 2,835.00            | 3,240.00                         | 88                     |
| 01-203-000-0000-6152 Life Insurance- Employer   |               | 0.00                   | 21.35               | 20.00                            | 107                    |
| 01-203-000-0000-6159 Pera Co- Or 14.4%          |               | 0.00                   | 2,681.25            | 2,934.00                         | 91                     |
| 01-203-000-0000-6231 Services, Labor, Contracts |               | 0.00                   | 181.63              | 500.00                           | 36                     |
| 01-203-000-0000-6250 Telephone                  |               | 0.00                   | 132.26              | 140.00                           | 94                     |
| 01-203-000-0000-6302 Car Maintenance            |               | 0.00                   | 891.96              | 800.00                           | 111                    |
| 01-203-000-0000-6314 Radio Maint                |               | 0.00                   | 411.66              | 0.00                             | 0                      |
| 01-203-000-0000-6352 Insurance                  |               | 0.00                   | 0.00                | 400.00                           | 0                      |
| 01-203-000-0000-6353 Workers Comp Insurance     |               | 0.00                   | 260.02              | 0.00                             | 0                      |
| 01-203-000-0000-6359 Wrecker Service            |               | 0.00                   | 0.00                | 200.00                           | 0                      |
| 01-203-000-0000-6374 Auto & Trailer License     |               | 0.00                   | 0.00                | 30.00                            | 0                      |
| 01-203-000-0000-6409 Field Supplies             |               | 0.00                   | 0.00                | 300.00                           | 0                      |
| 01-203-000-0000-6410 Clothing Allowance         |               | 0.00                   | 0.00                | 200.00                           | 0                      |
| 01-203-000-0000-6511 Gas And Oil                |               | 0.00                   | 1,846.34            | 1,200.00                         | 154                    |
| 203 DEPT Totals Snowmobile                      | Revenue       | 0.00                   | 6,372.00-           | 6,757.00-                        | 94                     |
|   | Expend.       | 0.00                   | 28,144.44           | 30,636.00                        | 92                     |
|   | Net           | 0.00                   | 21,772.44           | 23,879.00                        | 91                     |



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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| Account Number   | Status  | Quarter<br>To Date | Year<br>To Date | Percent of Year |                    |
|--|---------|--------------------|-----------------|-----------------|--------------------|
|  |         |                    |                 | Budget          | 75%<br>% of<br>BDG |
| 204 DEPT      ATV                                      |         |                    |                 |                 |                    |
| ----- REVENUES -----                                   |         |                    |                 |                 |                    |
| 01-204-000-0000-5315    ATV State Grant                |         | 10,000.00-         | 10,000.00-      | 14,165.00-      | 71                 |
| ----- EXPENDITURES -----                               |         |                    |                 |                 |                    |
| 01-204-000-0000-6101    Salaries- Full Time            |         | 0.00               | 2,163.20        | 10,546.00       | 21                 |
| 01-204-000-0000-6110    Holiday Pay                    |         | 0.00               | 0.00            | 974.00          | 0                  |
| 01-204-000-0000-6124    Medicare- Employer 1.45%       |         | 0.00               | 30.46           | 167.00          | 18                 |
| 01-204-000-0000-6150    Health Insurance Employer      |         | 0.00               | 405.00          | 1,822.00        | 22                 |
| 01-204-000-0000-6152    Life Insurance- Employer       |         | 0.00               | 3.05            | 0.00            | 0                  |
| 01-204-000-0000-6159    Pera                           |         | 0.00               | 311.50          | 1,624.00        | 19                 |
| 01-204-000-0000-6231    Services, Labor, Contracts     |         | 0.00               | 104.58          | 300.00          | 35                 |
| 01-204-000-0000-6250    Telephone                      |         | 0.00               | 39.63           | 78.00           | 51                 |
| 01-204-000-0000-6302    Car Maintenance                |         | 0.00               | 462.40          | 1,500.00        | 31                 |
| 01-204-000-0000-6314    Radio Maint                    |         | 0.00               | 237.02          | 0.00            | 0                  |
| 01-204-000-0000-6352    Insurance                      |         | 0.00               | 0.00            | 400.00          | 0                  |
| 01-204-000-0000-6353    Workers Compensation Insurance |         | 0.00               | 200.10          | 342.00          | 59                 |
| 01-204-000-0000-6374    Auto & Trailer License         |         | 0.00               | 0.00            | 75.00           | 0                  |
| 01-204-000-0000-6409    Field Supplies                 |         | 0.00               | 0.00            | 1,200.00        | 0                  |
| 01-204-000-0000-6511    Gas And Oil                    |         | 0.00               | 426.73          | 2,500.00        | 17                 |
| 204 DEPT <b>Totals ATV</b>                             |         |                    |                 |                 |                    |
|  | Revenue | 10,000.00-         | 10,000.00-      | 14,165.00-      | 71                 |
|  | Expend. | 0.00               | 4,383.67        | 21,528.00       | 20                 |
|  | Net     | 10,000.00-         | 5,616.33-       | 7,363.00        | 76-                |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    |                     | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--------------------------|---------------------|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 206 DEPT                 | Forfeitures         |               |                        |                     |                                  |                        |
| ----- REVENUES -----     |                     |               |                        |                     |                                  |                        |
| 01-206-000-0000-5840     | Revenue/Forfeitures |               | 400.00-                | 31,129.40-          | 0.00                             | 0                      |
| ----- EXPENDITURES ----- |                     |               |                        |                     |                                  |                        |
| 01-206-000-0000-6409     | Forfeiture Supplies |               | 2,992.08               | 15,288.10           | 0.00                             | 0                      |
| 206 DEPT                 | Totals Forfeitures  | Revenue       | 400.00-                | 31,129.40-          | 0.00                             | 0                      |
|                          |                     | Expend.       | 2,992.08               | 15,288.10           | 0.00                             | 0                      |
|                          |                     | Net           | 2,592.08               | 15,841.30-          | 0.00                             | 0                      |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                            | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|--------------------------|--|------------------------|---------------------|-------------------------------|---------------------|
| ----- REVENUES -----     |  |                        |                     |                               |                     |
| 01- 252- 000- 0000- 5001 | Property Taxes - Current                 | 0.00                   | 0.00                | 1,748,780.00-                 | 0                   |
| 01- 252- 000- 0000- 5530 | Corrections Fees                         | 1,282.61-              | 3,554.29-           | 5,000.00-                     | 71                  |
| 01- 252- 000- 0000- 5532 | Transport Inmates                        | 549.45-                | 1,305.36-           | 2,000.00-                     | 65                  |
| 01- 252- 000- 0000- 5535 | Board Of Prisoners                       | 109,270.73-            | 262,600.73-         | 300,000.00-                   | 88                  |
| 01- 252- 000- 0000- 5536 | Inmate Medical (Boarding)                | 2,342.17-              | 7,612.81-           | 2,000.00-                     | 381                 |
| 01- 252- 000- 0000- 5541 | Pay To Stay Incounty Boarding Mn641.12 3 | 1,510.59-              | 8,141.78-           | 11,000.00-                    | 74                  |
| 01- 252- 000- 0000- 5840 | Misc Receipts                            | 835.00-                | 12,777.43-          | 3,000.00-                     | 426                 |
| 01- 252- 000- 0000- 5861 | Medical Co Pay From Inmates              | 303.26-                | 818.61-             | 1,400.00-                     | 58                  |
| ----- EXPENDITURES ----- |  |                        |                     |                               |                     |
| 01- 252- 000- 0000- 6101 | Salaries- Full Time                      | 274,580.50             | 863,155.99          | 1,156,500.00                  | 75                  |
| 01- 252- 000- 0000- 6102 | Salaries- - Part Time                    | 7,006.21               | 24,674.40           | 35,000.00                     | 70                  |
| 01- 252- 000- 0000- 6108 | Meals Reimbursed (Taxable)               | 0.00                   | 10.00               | 0.00                          | 0                   |
| 01- 252- 000- 0000- 6109 | Overtime- Salaries                       | 14,525.14              | 34,077.84           | 50,000.00                     | 68                  |
| 01- 252- 000- 0000- 6110 | Holiday Pay                              | 9,319.92               | 35,672.10           | 52,000.00                     | 69                  |
| 01- 252- 000- 0000- 6124 | Medicare- Employer 1.45%                 | 4,313.33               | 13,531.28           | 18,400.00                     | 74                  |
| 01- 252- 000- 0000- 6149 | Employer Deduct Contribution- Veba       | 1,000.00               | 3,000.00            | 4,000.00                      | 75                  |
| 01- 252- 000- 0000- 6150 | Health Insurance- Employer               | 64,301.25              | 192,903.75          | 253,563.00                    | 76                  |
| 01- 252- 000- 0000- 6151 | Sick Leave Accrual                       | 0.00                   | 0.00                | 100.00                        | 0                   |
| 01- 252- 000- 0000- 6152 | Life Insurance- Employer                 | 454.47                 | 1,363.41            | 1,900.00                      | 72                  |
| 01- 252- 000- 0000- 6154 | Long Term Disability- Employer           | 193.68                 | 581.04              | 750.00                        | 77                  |
| 01- 252- 000- 0000- 6159 | Pera 8.75%                               | 26,668.21              | 83,460.89           | 9,100.00                      | 917                 |
| 01- 252- 000- 0000- 6164 | Police & Fire (12)                       | 0.00                   | 0.00                | 109,400.00                    | 0                   |
| 01- 252- 000- 0000- 6165 | Fica- Employer 6.20%                     | 18,012.04              | 56,495.45           | 80,197.00                     | 70                  |
| 01- 252- 000- 0000- 6205 | Postage                                  | 15.75                  | 119.24              | 0.00                          | 0                   |
| 01- 252- 000- 0000- 6230 | Printing, Publishing & Adv               | 236.68                 | 582.22              | 500.00                        | 116                 |
| 01- 252- 000- 0000- 6231 | Services & Labor (Incl Contracts)        | 12,276.05              | 32,296.97           | 32,000.00                     | 101                 |
| 01- 252- 000- 0000- 6234 | Huber- Electronic Monitor                | 0.00                   | 0.00                | 1,000.00                      | 0                   |
| 01- 252- 000- 0000- 6240 | Dues                                     | 40.00                  | 40.00               | 300.00                        | 13                  |
| 01- 252- 000- 0000- 6250 | Telephone                                | 1,209.47               | 2,987.05            | 4,000.00                      | 75                  |
| 01- 252- 000- 0000- 6254 | Utilities & Heating                      | 24,115.33              | 76,080.65           | 99,000.00                     | 77                  |
| 01- 252- 000- 0000- 6260 | Prof Counseling - Inmates                | 0.00                   | 0.00                | 1,000.00                      | 0                   |
| 01- 252- 000- 0000- 6262 | Medical Expenses & Supplies - Inmates    | 3,211.10               | 24,036.88           | 54,000.00                     | 45                  |
| 01- 252- 000- 0000- 6267 | Unemployment Compensation                | 93.36                  | 93.36               | 2,000.00                      | 5                   |
| 01- 252- 000- 0000- 6271 | Inspection Fees                          | 0.00                   | 0.00                | 300.00                        | 0                   |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                        | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                 |
|--------------------------|--------------------------------------|------------------------|---------------------|-----------------|-----------------|
|                          |                                      |                        |                     | <u>Budget</u>   | <u>% of BDG</u> |
| 01-252-000-0000-6272     | Physical Examinations                | 165.00                 | 198.25              | 500.00          | 40              |
| 01-252-000-0000-6302     | Car Maintenance                      | 36.99                  | 1,929.44            | 2,500.00        | 77              |
| 01-252-000-0000-6330     | Prisoner Transportation & Travel     | 2,214.34               | 4,679.60            | 0.00            | 0               |
| 01-252-000-0000-6351     | Board Of Prisoners                   | 14,550.73              | 14,550.73           | 500.00          | 910             |
| 01-252-000-0000-6352     | Insurance                            | 0.00                   | 887.91              | 925.00          | 96              |
| 01-252-000-0000-6353     | Workers Compensation Insurance       | 0.00                   | 28,883.15           | 32,120.00       | 90              |
| 01-252-000-0000-6374     | Auto & Trailer License               | 0.00                   | 32.00               | 0.00            | 0               |
| 01-252-000-0000-6405     | Office & Computer Supplies           | 2,287.84               | 6,619.04            | 11,000.00       | 60              |
| 01-252-000-0000-6409     | Jail Supplies                        | 46.41                  | 170.81              | 3,000.00        | 6               |
| 01-252-000-0000-6410     | Clothing Allowance                   | 464.66                 | 2,547.37            | 5,000.00        | 51              |
| 01-252-000-0000-6418     | Groceries                            | 40,886.69              | 104,544.00          | 125,000.00      | 84              |
| 01-252-000-0000-6420     | Kitchen Supplies                     | 228.88                 | 1,908.61            | 3,000.00        | 64              |
| 01-252-000-0000-6421     | Laundry Supplies                     | 0.00                   | 64.11               | 2,000.00        | 3               |
| 01-252-000-0000-6422     | Janitorial Supplies                  | 7,438.79               | 20,826.37           | 17,000.00       | 123             |
| 01-252-000-0000-6424     | Inmate Supplies                      | 934.46                 | 3,236.25            | 0.00            | 0               |
| 01-252-000-0000-6511     | Gas And Oil                          | 227.89                 | 456.68              | 700.00          | 65              |
| 01-252-000-0000-6513     | Fuel Oil                             | 0.00                   | 0.00                | 750.00          | 0               |
| 01-252-000-0000-6590     | Repair & Maintenance Supplies        | 3,784.52               | 16,062.42           | 17,000.00       | 94              |
| 01-252-000-0000-6605     | Building & Structures                | 0.00                   | 0.00                | 2,000.00        | 0               |
| 01-252-000-0000-6610     | Equipment                            | 794.10                 | 794.10              | 0.00            | 0               |
| 01-252-000-0000-6625     | Office Equipment                     | 0.00                   | 254.21              | 2,500.00        | 10              |
| 01-252-003-0000-6241     | School Registration Fee              | 665.62                 | 1,485.62            | 4,000.00        | 37              |
| 01-252-003-0000-6330     | School Tran & Travel & Parking       | 64.00                  | 207.83              | 500.00          | 42              |
| 01-252-003-0000-6332     | School Hotels / Motels               | 265.00                 | 517.70              | 3,500.00        | 15              |
| 01-252-003-0000-6340     | Schooling Meals                      | 125.04                 | 182.90              | 800.00          | 23              |
| 01-252-003-0000-6511     | Gas And Oil                          | 0.00                   | 89.36               | 300.00          | 30              |
| ----- REVENUES -----     |                                      |                        |                     |                 |                 |
| 01-252-252-0000-5870     | Prisoner Welfare Account(Non Tax)    | 212.85-                | 661.10-             | 0.00            | 0               |
| 01-252-252-0000-5871     | Tw Vending Prisoner Welfare(Non Tax) | 778.92-                | 3,574.48-           | 0.00            | 0               |
| 01-252-252-0000-5872     | Phone Card Prisoner Welfare(Taxable) | 9,277.71-              | 26,242.55-          | 0.00            | 0               |
| 01-252-252-0000-5885     | Commissary Sales Taxable             | 1,351.11-              | 3,121.98-           | 0.00            | 0               |
| ----- EXPENDITURES ----- |                                      |                        |                     |                 |                 |
| 01-252-252-0000-6405     | Prisoner Welfare                     | 2,895.68               | 10,470.65           | 0.00            | 0               |
| 01-252-252-0000-6406     | Phone Card Prisoner Welfare          | 7,485.40               | 19,329.33           | 0.00            | 0               |
| 01-252-252-0000-6408     | Commissary Supplies                  | 1,059.96               | 2,659.20            | 0.00            | 0               |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> |                    | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | <u>% of BDG</u> |
|-----------------------|--------------------|---------------|------------------------|---------------------|----------------------------------|-----------------|
| 252 DEPT              | Totals Corrections |               |                        |                     |                                  | 75%             |
|                       |                    | Revenue       | 127,714.40             | 330,411.12          | 2,073,180.00                     | 16              |
|                       |                    | Expend.       | 548,194.49             | 1,688,750.16        | 2,199,605.00                     | 77              |
|                       |                    | Net           | 420,480.09             | 1,358,339.04        | 126,425.00                       | 074             |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                            | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                 |
|--------------------------|--|------------------------|---------------------|-----------------|-----------------|
|                          |  |                        |                     | <u>Budget</u>   | <u>% of BDG</u> |
| 253 DEPT                 | Aitkin Co Community Corrections          |                        |                     |                 |                 |
| ----- REVENUES -----     |  |                        |                     |                 |                 |
| 01-253-000-0000-5315     | State Grant Funding                      | 6,196.28-              | 23,172.13-          | 30,443.00-      | 76              |
| 01-253-000-0000-5872     | Donations                                | 300.00-                | 2,200.00-           | 3,000.00-       | 73              |
| ----- EXPENDITURES ----- |  |                        |                     |                 |                 |
| 01-253-000-0000-6101     | Salaries- Full Time                      | 18,922.30              | 58,411.10           | 78,980.00       | 74              |
| 01-253-000-0000-6108     | Meals (Not Overnight)                    | 8.89                   | 15.94               | 0.00            | 0               |
| 01-253-000-0000-6109     | Salaries- Overtime                       | 194.69                 | 324.82              | 0.00            | 0               |
| 01-253-000-0000-6110     | Holiday Pay                              | 217.80                 | 1,050.60            | 5,013.00        | 21              |
| 01-253-000-0000-6124     | Medicare Employer                        | 266.35                 | 824.74              | 1,218.00        | 68              |
| 01-253-000-0000-6150     | Health Insurance Employer                | 4,860.00               | 14,580.00           | 19,440.00       | 75              |
| 01-253-000-0000-6152     | Life Insurance- Employer                 | 36.60                  | 109.80              | 147.00          | 75              |
| 01-253-000-0000-6154     | Long Term Disability- Employer           | 136.98                 | 136.98              | 0.00            | 0               |
| 01-253-000-0000-6159     | Pera Co- Or                              | 1,691.80               | 5,231.33            | 7,350.00        | 71              |
| 01-253-000-0000-6165     | Fica- Employer                           | 1,138.83               | 3,526.31            | 5,208.00        | 68              |
| 01-253-000-0000-6204     | Juvenile Detention                       | 1,170.80               | 5,614.40            | 30,000.00       | 19              |
| 01-253-000-0000-6231     | Services, Labor, Contracts               | 0.00                   | 25.00               | 0.00            | 0               |
| 01-253-000-0000-6250     | Telephone                                | 37.81                  | 97.56               | 500.00          | 20              |
| 01-253-000-0000-6254     | Utilities                                | 0.00                   | 0.00                | 1,200.00        | 0               |
| 01-253-000-0000-6266     | Workers Comp Insurance                   | 0.00                   | 0.00                | 1,000.00        | 0               |
| 01-253-000-0000-6302     | Car Maintenance                          | 1,297.19               | 2,347.67            | 3,000.00        | 78              |
| 01-253-000-0000-6330     | Transportation/Travel/Parking (Own Auto) | 0.00                   | 0.00                | 200.00          | 0               |
| 01-253-000-0000-6332     | Hotel/Motel Lodging                      | 0.00                   | 0.00                | 250.00          | 0               |
| 01-253-000-0000-6340     | Meals (Overnight)                        | 0.00                   | 0.00                | 50.00           | 0               |
| 01-253-000-0000-6352     | Insurance                                | 0.00                   | 2,075.00            | 1,100.00        | 189             |
| 01-253-000-0000-6353     | Workers Comp Insurance                   | 0.00                   | 1,312.13            | 0.00            | 0               |
| 01-253-000-0000-6374     | Auto & Trailer License                   | 0.00                   | 34.75               | 100.00          | 35              |
| 01-253-000-0000-6405     | Operating Supplies                       | 530.63                 | 2,492.41            | 1,200.00        | 208             |
| 01-253-000-0000-6409     | STS Project Supplies                     | 172.79                 | 647.91              | 2,000.00        | 32              |
| 01-253-000-0000-6410     | Clothing Allowance                       | 0.00                   | 0.00                | 300.00          | 0               |
| 01-253-000-0000-6511     | Gas And Oil                              | 1,981.51               | 5,231.63            | 6,200.00        | 84              |
| 01-253-000-0000-6590     | Repair & Maintenance Supplies            | 0.00                   | 24.10               | 1,500.00        | 2               |
| 01-253-000-0000-6610     | Equipment                                | 0.00                   | 975.40              | 1,500.00        | 65              |
| 01-253-000-0000-6625     | Office Equipment                         | 0.00                   | 0.00                | 500.00          | 0               |
| 01-253-000-0000-6823     | County Allocation                        | 35,343.99              | 106,031.97          | 141,376.00      | 75              |
| 01-253-003-0000-6200     | Training                                 | 0.00                   | 0.00                | 500.00          | 0               |

# Aitkin County



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## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u>                          | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | <u>% of BDG</u> |
|-----------------------|--|------------------------|---------------------|---------------|-----------------|
| 01-253-003-0000-6330  | Transportation/Travel/Parking          | 0.00                   | 0.00                | 200.00        | 0               |
| 253 DEPT              | Totals Aitkin Co Community Corrections | Revenue<br>6,496.28    | 25,372.13           | 33,443.00     | 76              |
|                       |  | Expend.<br>68,008.96   | 211,121.55          | 310,032.00    | 68              |
|                       |  | Net<br>61,512.68       | 185,749.42          | 276,589.00    | 67              |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                                     | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 254 DEPT Enhanced 911 System                              |               |                        |                     |                                  |                        |
| ----- REVENUES -----                                      |               |                        |                     |                                  |                        |
| 01-254-000-0000-5310 State 'Shared Revenue'- Enhanced 911 |               | 22,297.47-             | 66,955.66-          | 96,000.00-                       | 70                     |
| ----- EXPENDITURES -----                                  |               |                        |                     |                                  |                        |
| 01-254-000-0000-6205 Postage                              |               | 0.00                   | 9.97                | 0.00                             | 0                      |
| 01-254-000-0000-6231 Services, Labor, Contracts           |               | 1,860.00               | 31,630.82           | 35,000.00                        | 90                     |
| 01-254-000-0000-6250 Telephone                            |               | 0.00                   | 0.00                | 500.00                           | 0                      |
| 01-254-000-0000-6405 Office & Computer Supplies           |               | 2.74                   | 211.45              | 1,500.00                         | 14                     |
| 01-254-000-0000-6511 Gas And Oil                          |               | 0.00                   | 0.00                | 200.00                           | 0                      |
| 01-254-000-0000-6610 Equipment                            |               | 256.50                 | 12,166.44           | 5,000.00                         | 243                    |
| 01-254-003-0000-6241 Registration Fee                     |               | 0.00                   | 50.00               | 0.00                             | 0                      |
| 01-254-003-0000-6332 Hotel                                |               | 0.00                   | 734.18              | 0.00                             | 0                      |
| 01-254-003-0000-6340 Meals                                |               | 0.00                   | 53.48               | 0.00                             | 0                      |
| 01-254-003-0000-6511 Gas & Oil                            |               | 0.00                   | 60.12               | 0.00                             | 0                      |
| 254 DEPT Totals Enhanced 911 System                       |               |                        |                     |                                  |                        |
|   | Revenue       | 22,297.47-             | 66,955.66-          | 96,000.00-                       | 70                     |
|   | Expend.       | 2,119.24               | 44,916.46           | 42,200.00                        | 106                    |
|   | Net           | 20,178.23-             | 22,039.20-          | 53,800.00-                       | 41                     |



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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                      | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                 |
|--------------------------|------------------------------------|------------------------|---------------------|-----------------|-----------------|
|                          |                                    |                        |                     | <u>Budget</u>   | <u>% of BDG</u> |
| 255 DEPT                 | General Crime Victim Grant         |                        |                     |                 |                 |
| ----- REVENUES -----     |                                    |                        |                     |                 |                 |
| 01-255-000-0000-5310     | Crime Victims State Grant          | 9,834.72-              | 31,178.78-          | 43,172.00-      | 72              |
| 01-255-000-0000-5840     | Misc Receipts                      | 805.34-                | 1,551.00-           | 200.00-         | 776             |
| ----- EXPENDITURES ----- |                                    |                        |                     |                 |                 |
| 01-255-000-0000-6101     | Salaries- Full Time                | 9,834.72               | 30,323.72           | 43,905.00       | 69              |
| 01-255-000-0000-6108     | Meals Reimbursed (Taxable)         | 0.00                   | 10.00               | 0.00            | 0               |
| 01-255-000-0000-6124     | Medicare- Employer 1.45%           | 140.70                 | 434.14              | 637.00          | 68              |
| 01-255-000-0000-6149     | Employer Deduct Contribution- Veba | 0.00                   | 1,000.00            | 1,000.00        | 100             |
| 01-255-000-0000-6150     | Health Insurance- Employer         | 1,875.00               | 5,625.00            | 7,501.00        | 75              |
| 01-255-000-0000-6152     | Life Insurance- Employer           | 18.30                  | 54.90               | 73.00           | 75              |
| 01-255-000-0000-6154     | Long Term Disability- Employer     | 45.39                  | 136.17              | 145.00          | 94              |
| 01-255-000-0000-6159     | Pera Co- Or 7.25%                  | 713.04                 | 2,198.54            | 3,183.00        | 69              |
| 01-255-000-0000-6165     | Fica- Employer 6.20%               | 601.71                 | 1,856.56            | 2,722.00        | 68              |
| 01-255-000-0000-6250     | Telephone                          | 44.43                  | 123.87              | 178.00          | 70              |
| 01-255-000-0000-6353     | Workers Compensation Insurance     | 0.00                   | 268.88              | 236.00          | 114             |
| 01-255-000-0000-6405     | Office & Computer Supplies         | 0.00                   | 175.00              | 25.00           | 700             |
| 01-255-000-0000-6409     | Program Supplies                   | 0.00                   | 203.06              | 200.00          | 102             |
| 01-255-003-0000-6241     | Registration Fee/Training          | 0.00                   | 58.75               | 0.00            | 0               |
| ----- REVENUES -----     |                                    |                        |                     |                 |                 |
| 01-255-031-0000-5840     | Emergency Fund Money               | 175.00                 | 425.00              | 0.00            | 0               |
| 255 DEPT                 | Totals General Crime Victim Grant  |                        |                     |                 |                 |
|                          | Revenue                            | 10,465.06-             | 32,304.78-          | 43,372.00-      | 74              |
|                          | Expend.                            | 13,273.29              | 42,468.59           | 59,805.00       | 71              |
|                          | Net                                | 2,808.23               | 10,163.81           | 16,433.00       | 62              |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                              | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 257 DEPT Sobriety Court                            |               |                        |                     |                                  |                        |
| ----- EXPENDITURES -----                           |               |                        |                     |                                  |                        |
| 01-257-000-0000-6250 Telephone                     |               | 0.00                   | 0.85                | 0.00                             | 0                      |
| 01-257-000-0000-6330 Transportation/Travel/Parking |               | 1,272.12               | 2,011.97            | 0.00                             | 0                      |
| 01-257-000-0000-6405 Office & Computer Supplies    |               | 0.00                   | 14,817.78           | 0.00                             | 0                      |
| ----- REVENUES -----                               |               |                        |                     |                                  |                        |
| 01-257-022-0000-5135 Fees                          |               | 1,900.00-              | 4,083.00-           | 0.00                             | 0                      |
| ----- EXPENDITURES -----                           |               |                        |                     |                                  |                        |
| 01-257-022-0000-6406 Sobriety Crt Expenses         |               | 2,799.69               | 9,039.83            | 4,000.00                         | 226                    |
| 257 DEPT Totals Sobriety Court                     | Revenue       | 1,900.00-              | 4,083.00-           | 0.00                             | 0                      |
|  | Expend.       | 4,071.81               | 25,870.43           | 4,000.00                         | 647                    |
|  | Net           | 2,171.81               | 21,787.43           | 4,000.00                         | 545                    |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                     | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |    |
|--------------------------|-----------------------------------|------------------------|---------------------|----------------------------------|------------------------|----|
| 280 DEPT                 | Emergency Management              |                        |                     |                                  |                        |    |
| ----- REVENUES -----     |                                   |                        |                     |                                  |                        |    |
| 01-280-000-0000-5390     | Emergency Service State Grant     | 0.00                   | 17,414.00-          | 21,000.00-                       | 83                     |    |
| 01-280-000-0000-5840     | Misc Receipts                     | 549.98-                | 549.98-             | 0.00                             | 0                      |    |
| ----- EXPENDITURES ----- |                                   |                        |                     |                                  |                        |    |
| 01-280-000-0000-6101     | Salaries- Full Time               | 7,971.60               | 25,204.94           | 39,900.00                        | 63                     |    |
| 01-280-000-0000-6124     | Medicare- Employer 1.45%          | 67.14                  | 212.29              | 578.00                           | 37                     |    |
| 01-280-000-0000-6150     | Health Insurance- Employer        | 607.50                 | 1,822.50            | 5,700.00                         | 32                     |    |
| 01-280-000-0000-6152     | Life Insurance- Employer          | 4.56                   | 13.68               | 16.00                            | 86                     |    |
| 01-280-000-0000-6159     | Pera Co- Or 14.4%                 | 680.70                 | 2,149.95            | 4,483.00                         | 48                     |    |
| 01-280-000-0000-6165     | Fica- Employer 6.20%              | 0.00                   | 0.00                | 318.00                           | 0                      |    |
| 01-280-000-0000-6230     | Printing, Publishing & Adv        | 0.00                   | 0.00                | 100.00                           | 0                      |    |
| 01-280-000-0000-6231     | Services, Labor, Etc              | 632.70                 | 632.70              | 100.00                           | 633                    |    |
| 01-280-000-0000-6240     | Dues                              | 0.00                   | 100.00              | 260.00                           | 38                     |    |
| 01-280-000-0000-6241     | Registration Fee                  | 0.00                   | 0.00                | 750.00                           | 0                      |    |
| 01-280-000-0000-6250     | Telephone                         | 71.55                  | 176.83              | 200.00                           | 88                     |    |
| 01-280-000-0000-6330     | Transportation & Travel & Parking | 0.00                   | 0.00                | 200.00                           | 0                      |    |
| 01-280-000-0000-6332     | Hotel / Motel Lodging             | 0.00                   | 0.00                | 600.00                           | 0                      |    |
| 01-280-000-0000-6340     | Meals                             | 0.00                   | 0.00                | 200.00                           | 0                      |    |
| 01-280-000-0000-6352     | Insurance                         | 0.00                   | 327.97              | 341.00                           | 96                     |    |
| 01-280-000-0000-6353     | Workers Compensation Insurance    | 0.00                   | 980.85              | 508.00                           | 193                    |    |
| 01-280-000-0000-6405     | Office Supplies                   | 14.85                  | 14.85               | 500.00                           | 3                      |    |
| 01-280-000-0000-6409     | Deputy Supplie                    | 10.00                  | 10.00               | 1,000.00                         | 1                      |    |
| 01-280-000-0000-6511     | Gas And Oil                       | 18.41                  | 18.41               | 100.00                           | 18                     |    |
| 01-280-000-0000-6610     | Equipment                         | 0.00                   | 0.00                | 2,000.00                         | 0                      |    |
| 01-280-003-0000-6241     | Registration Fee                  | 0.00                   | 725.00              | 200.00                           | 363                    |    |
| 01-280-003-0000-6330     | Transporation                     | 80.08                  | 213.85              | 0.00                             | 0                      |    |
| 01-280-003-0000-6332     | Hotel / Motel Lodging             | 0.00                   | 426.08              | 0.00                             | 0                      |    |
| 01-280-003-0000-6340     | Meals- Schooling                  | 0.00                   | 43.64               | 0.00                             | 0                      |    |
| 01-280-003-0000-6511     | Gas & Oil                         | 0.00                   | 29.27               | 0.00                             | 0                      |    |
| 280 DEPT                 | Totals Emergency Management       | Revenue                | 549.98-             | 17,963.98-                       | 21,000.00-             | 86 |
|                          |                                   | Expend.                | 10,159.09           | 33,102.81                        | 58,054.00              | 57 |
|                          |                                   | Net                    | 9,609.11            | 15,138.83                        | 37,054.00              | 41 |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                                   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 390 DEPT Environmental Health (FBL)                     |               |                        |                     |                               |                     |
| ----- REVENUES -----                                    |               |                        |                     |                               |                     |
| 01-390-000-0000-5136 Fbl Licenses                       |               | 691.00                 | 63,605.89           | 72,000.00                     | 88                  |
| ----- EXPENDITURES -----                                |               |                        |                     |                               |                     |
| 01-390-000-0000-6101 Salaries- Full Time                |               | 6,057.80               | 31,836.95           | 53,737.00                     | 59                  |
| 01-390-000-0000-6108 Meals Reimbursed (Taxable)         |               | 8.80                   | 8.80                | 100.00                        | 9                   |
| 01-390-000-0000-6124 Medicare- Employer 1.45%           |               | 87.97                  | 463.40              | 781.00                        | 59                  |
| 01-390-000-0000-6149 Employer Deduct Contribution- Veba |               | 500.00                 | 1,000.00            | 1,000.00                      | 100                 |
| 01-390-000-0000-6150 Health Insurance- Employer         |               | 1,875.00               | 5,000.00            | 7,501.00                      | 67                  |
| 01-390-000-0000-6152 Life Insurance- Employer           |               | 18.30                  | 33.30               | 36.00                         | 93                  |
| 01-390-000-0000-6154 Long Term Disability- Employer     |               | 0.00                   | 111.12              | 177.00                        | 63                  |
| 01-390-000-0000-6159 Pera Co- Or 7.25%                  |               | 439.18                 | 2,242.76            | 3,896.00                      | 58                  |
| 01-390-000-0000-6165 Fica- Employer 6.20%               |               | 376.13                 | 1,981.31            | 3,338.00                      | 59                  |
| 01-390-000-0000-6205 Postage                            |               | 4.60                   | 195.15              | 300.00                        | 65                  |
| 01-390-000-0000-6208 Training/Education                 |               | 45.00                  | 90.00               | 350.00                        | 26                  |
| 01-390-000-0000-6230 Printing, Publishing & Adv         |               | 592.57                 | 592.57              | 0.00                          | 0                   |
| 01-390-000-0000-6231 Services, Labor, Contracts         |               | 2,220.80               | 2,220.80            | 50.00                         | 442                 |
| 01-390-000-0000-6240 Dues                               |               | 35.00                  | 35.00               | 70.00                         | 50                  |
| 01-390-000-0000-6250 Telephone                          |               | 83.30                  | 192.80              | 450.00                        | 43                  |
| 01-390-000-0000-6302 Car Maintenance                    |               | 77.19                  | 336.38              | 200.00                        | 168                 |
| 01-390-000-0000-6330 Transportation & Travel & Parking  |               | 0.00                   | 6.00                | 25.00                         | 24                  |
| 01-390-000-0000-6332 Hotel / Motel Lodging              |               | 0.00                   | 65.97               | 250.00                        | 26                  |
| 01-390-000-0000-6340 Meals                              |               | 0.00                   | 0.00                | 50.00                         | 0                   |
| 01-390-000-0000-6352 Insurance                          |               | 0.00                   | 690.97              | 704.00                        | 98                  |
| 01-390-000-0000-6353 Workers Compensation Insurance     |               | 0.00                   | 400.88              | 382.00                        | 105                 |
| 01-390-000-0000-6374 Auto & Trailer License             |               | 0.00                   | 16.00               | 0.00                          | 0                   |
| 01-390-000-0000-6405 Office, Film, And Field Supplies   |               | 554.59                 | 826.58              | 400.00                        | 207                 |
| 01-390-000-0000-6511, Gas And Oil                       |               | 200.25                 | 516.96              | 800.00                        | 65                  |
| 01-390-000-0000-6625 Office Equipment & Other Equipment |               | 0.00                   | 0.00                | 300.00                        | 0                   |
| 01-390-000-0000-6820 Refunds                            |               | 190.00                 | 200.00              | 0.00                          | 0                   |
| 390 DEPT Totals Environmental Health (FBL)              |               |                        |                     |                               |                     |
|   | Revenue       | 691.00                 | 63,605.89           | 72,000.00                     | 88                  |
|   | Expend.       | 13,366.48              | 49,063.70           | 74,897.00                     | 66                  |
|   | Net           | 12,675.48              | 14,542.19           | 2,897.00                      | 502                 |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u>    | <u>Status</u>                      | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Percent of Year</u> | <u>75%<br/>% of<br/>BDG</u> |
|--------------------------|------------------------------------|------------------------|---------------------|---------------|------------------------|-----------------------------|
| 391 DEPT                 | Solid Waste                        |                        |                     |               |                        |                             |
| ----- REVENUES -----     |                                    |                        |                     |               |                        |                             |
| 01-391-000-0000-5001     | Taxes, Aids, In- Lieus, Taconite   | 3,380.06-              | 96,957.35-          | 183,834.00-   |                        | 53                          |
| 01-391-000-0000-5137     | Solid Waste License                | 0.00                   | 100.00-             | 1,000.00-     |                        | 10                          |
| 01-391-000-0000-5545     | Household Hazardous Waste          | 2,868.52-              | 2,868.52-           | 2,750.00-     |                        | 104                         |
| 01-391-000-0000-5840     | Misc Receipts                      | 3,924.00-              | 4,342.90-           | 0.00          |                        | 0                           |
| ----- EXPENDITURES ----- |                                    |                        |                     |               |                        |                             |
| 01-391-000-0000-6101     | Salaries- Full Time                | 24,409.59              | 77,070.59           | 108,364.00    |                        | 71                          |
| 01-391-000-0000-6102     | Salaries- - Part Time              | 1,736.00               | 1,736.00            | 2,000.00      |                        | 87                          |
| 01-391-000-0000-6108     | Meals Reimbursed (Taxable)         | 7.48                   | 91.99               | 100.00        |                        | 92                          |
| 01-391-000-0000-6109     | Overtime- Salaries                 | 312.19                 | 576.04              | 1,000.00      |                        | 58                          |
| 01-391-000-0000-6124     | Medicare- Employer 1.45%           | 358.22                 | 1,126.33            | 1,628.00      |                        | 69                          |
| 01-391-000-0000-6149     | Employer Deduct Contribution- Veba | 0.00                   | 1,500.00            | 1,500.00      |                        | 100                         |
| 01-391-000-0000-6150     | Health Insurance- Employer         | 2,812.50               | 8,437.50            | 11,251.00     |                        | 75                          |
| 01-391-000-0000-6152     | Life Insurance- Employer           | 22.80                  | 68.40               | 91.00         |                        | 75                          |
| 01-391-000-0000-6154     | Long Term Disability- Employer     | 112.02                 | 336.06              | 358.00        |                        | 94                          |
| 01-391-000-0000-6159     | Pera Co- Or 7.25%                  | 1,792.32               | 5,629.34            | 8,132.00      |                        | 69                          |
| 01-391-000-0000-6165     | Fica- Employer 6.20%               | 1,531.67               | 4,815.97            | 6,960.00      |                        | 69                          |
| 01-391-000-0000-6205     | Postage                            | 55.10                  | 174.54              | 1,000.00      |                        | 17                          |
| 01-391-000-0000-6208     | Training/Education                 | 394.17                 | 578.17              | 1,200.00      |                        | 48                          |
| 01-391-000-0000-6230     | Printing, Publishing & Adv         | 706.30                 | 1,395.54            | 1,000.00      |                        | 140                         |
| 01-391-000-0000-6231     | Services, Labor, & Minor Contracts | 213.92                 | 10,956.48           | 18,000.00     |                        | 61                          |
| 01-391-000-0000-6240     | Dues                               | 50.00                  | 210.00              | 500.00        |                        | 42                          |
| 01-391-000-0000-6241     | Registration Fee                   | 0.00                   | 25.00               | 400.00        |                        | 6                           |
| 01-391-000-0000-6250     | Telephone                          | 230.87                 | 622.21              | 900.00        |                        | 69                          |
| 01-391-000-0000-6260     | Professional Consulting            | 0.00                   | 0.00                | 500.00        |                        | 0                           |
| 01-391-000-0000-6302     | Car Maintenance                    | 0.00                   | 0.00                | 500.00        |                        | 0                           |
| 01-391-000-0000-6307     | Flood Debris                       | 263,701.28             | 263,701.28          | 0.00          |                        | 0                           |
| 01-391-000-0000-6330     | Transportation & Travel & Parking  | 40.08                  | 120.29              | 300.00        |                        | 40                          |
| 01-391-000-0000-6332     | Hotel / Motel Lodging              | 67.42                  | 67.42               | 1,200.00      |                        | 6                           |
| 01-391-000-0000-6340     | Meals                              | 26.52                  | 26.52               | 100.00        |                        | 27                          |
| 01-391-000-0000-6352     | Insurance                          | 0.00                   | 1,512.00            | 1,512.00      |                        | 100                         |
| 01-391-000-0000-6353     | Workers Compensation Insurance     | 0.00                   | 809.37              | 600.00        |                        | 135                         |
| 01-391-000-0000-6374     | Auto & Trailer License             | 0.00                   | 16.00               | 0.00          |                        | 0                           |
| 01-391-000-0000-6405     | Office & Film Supplies             | 638.35                 | 1,237.13            | 1,000.00      |                        | 124                         |
| 01-391-000-0000-6511     | Gas And Oil                        | 82.06                  | 520.13              | 700.00        |                        | 74                          |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                           | <u>Status</u> | <u>Quarter</u><br><u>To Date</u> | <u>Year</u><br><u>To Date</u> | Percent of Year |   |
|---|---------------|----------------------------------|-------------------------------|-----------------|---|
|   |               |                                  |                               | <u>Budget</u>   | <u>75%</u><br><u>% of</u><br><u>BDG</u> |
| 01-391-000-0000-6625 Office Equipment           |               | 1,188.22                         | 1,188.22                      | 1,500.00        | 79                                      |
| 01-391-000-0000-6800 Miscellaneous(Promotional) |               | 737.80                           | 1,433.92                      | 1,000.00        | 143                                     |
| 01-391-036-0000-6416 EED Expenses/Supplies      |               | 930.00                           | 930.00                        | 0.00            | 0                                       |
| ----- REVENUES -----                            |               |                                  |                               |                 |   |
| 01-391-060-0000-5392 Score State Grant          |               | 0.00                             | 27,975.00-                    | 55,950.00-      | 50                                      |
| ----- EXPENDITURES -----                        |               |                                  |                               |                 |   |
| 01-391-060-0000-6360 Recycling Contract         |               | 23,673.93                        | 43,171.17                     | 70,000.00       | 62                                      |
| 391 DEPT Totals Solid Waste                     | Revenue       | 10,172.58-                       | 132,243.77-                   | 243,534.00-     | 54                                      |
|   | Expend.       | 325,830.81                       | 430,083.61                    | 243,296.00      | 177                                     |
|   | Net           | 315,658.23                       | 297,839.84                    | 238.00-         | 143-                                    |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                           | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 392 DEPT Water Wells                            |               |                        |                     |                               |                     |
| ----- REVENUES -----                            |               |                        |                     |                               |                     |
| 01-392-000-0000-5546 Drinking Water Test Fees   |               | 2,356.00-              | 6,280.00-           | 5,745.00-                     | 109                 |
| ----- EXPENDITURES -----                        |               |                        |                     |                               |                     |
| 01-392-000-0000-6205 Postage                    |               | 0.00                   | 17.05               | 0.00                          | 0                   |
| 01-392-000-0000-6231 Services, Labor, Contracts |               | 1,985.60               | 2,134.60            | 345.00                        | 619                 |
| 01-392-000-0000-6240 Dues                       |               | 250.00                 | 250.00              | 2,400.00                      | 10                  |
| 01-392-000-0000-6405 Office & Film Supplies     |               | 2,433.08               | 3,915.67            | 3,000.00                      | 131                 |
| 392 DEPT Totals Water Wells                     | Revenue       | 2,356.00-              | 6,280.00-           | 5,745.00-                     | 109                 |
|   | Expend.       | 4,668.68               | 6,317.32            | 5,745.00                      | 110                 |
|   | Net           | 2,312.68               | 37.32               | 0.00                          | 0                   |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>  | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 500 DEPT Library And Historical Society                          |               |                        |                     |                                  |                        |
| ----- EXPENDITURES -----   |               |                        |                     |                                  |                        |
| 01- 500- 500- 0000- 6350 Library Per Diem                        |               | 140.00                 | 735.00              | 1,500.00                         | 49                     |
| 01- 500- 500- 0000- 6801 Library Appropriations                  |               | 112,322.00             | 224,645.00          | 227,837.00                       | 99                     |
| 01- 500- 501- 0000- 6352 Historical Society Insurance            |               | 0.00                   | 2,845.00            | 2,500.00                         | 114                    |
| 01- 500- 501- 0000- 6353 Historical Society Workers Compensation |               | 0.00                   | 50.00               | 55.00                            | 91                     |
| 01- 500- 501- 0000- 6801 Historical Society Appropriations       |               | 15,000.00              | 15,000.00           | 15,000.00                        | 100                    |
| 500 DEPT Totals Library And Historical Society                   |               |                        |                     |                                  |                        |
|  | Revenue       |                        |                     |                                  |                        |
|  | Expend.       | 127,462.00             | 243,275.00          | 246,892.00                       | 99                     |
|  | Net           | 127,462.00             | 243,275.00          | 246,892.00                       | 99                     |



# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>             |                                     | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                 |
|-----------------------------------|-------------------------------------|---------------|------------------------|---------------------|-----------------|-----------------|
|                                   |                                     |               |                        |                     | <u>Budget</u>   | <u>% of BDG</u> |
| 520 DEPT Parks                    |                                     |               |                        |                     |                 |                 |
| ----- REVENUES -----              |                                     |               |                        |                     |                 |                 |
| 01-520-000-0000-5001              | Taxes, Aids, In- Lieus, Taconite    |               | 274.83-                | 7,927.57-           | 15,000.00-      | 53              |
| 01-520-000-0000-5252              | Forf Tax Sales Apportionment        |               | 0.00                   | 127,941.69-         | 147,500.00-     | 87              |
| 01-520-000-0000-5256              | Intgov Rev Dnr- Public Access Maint |               | 0.00                   | 1,575.00-           | 3,000.00-       | 53              |
| 01-520-000-0000-5396              | Trail Grants- State                 |               | 10,007.66-             | 278,420.07-         | 375,000.00-     | 74              |
| 01-520-000-0000-5510              | Co Parks Campground Fees            |               | 4,083.45-              | 7,611.93-           | 8,500.00-       | 90              |
| 01-520-000-0000-5840              | Misc Receipts                       |               | 0.00                   | 753.11              | 0.00            | 0               |
| 01-520-000-0000-5866              | Co Auction Proceeds                 |               | 0.00                   | 0.00                | 1,000.00-       | 0               |
| ----- EXPENDITURES -----          |                                     |               |                        |                     |                 |                 |
| 01-520-000-0000-6101              | Salaries- Full Time                 |               | 19,726.85              | 62,488.86           | 94,000.00       | 66              |
| 01-520-000-0000-6102              | Salaries- - Part Time               |               | 8,322.74               | 11,372.12           | 9,000.00        | 126             |
| 01-520-000-0000-6108              | Meals Reimbursed (Taxable)          |               | 0.00                   | 5.00                | 0.00            | 0               |
| 01-520-000-0000-6109              | Overtime- Salaries                  |               | 62.02                  | 121.98              | 1,000.00        | 12              |
| 01-520-000-0000-6124              | Medicare- Employer                  |               | 338.35                 | 865.01              | 1,344.00        | 64              |
| 01-520-000-0000-6149              | Employer Deduct Contribution- Veba  |               | 925.00                 | 2,775.00            | 2,212.00        | 125             |
| 01-520-000-0000-6150              | Health Insurance- Employer          |               | 6,517.59               | 19,552.77           | 20,000.00       | 98              |
| 01-520-000-0000-6152              | Life Insurance- Employer            |               | 38.43                  | 115.29              | 122.00          | 95              |
| 01-520-000-0000-6159              | Pera Co                             |               | 1,434.68               | 4,539.21            | 6,256.00        | 73              |
| 01-520-000-0000-6165              | Fica- Employer                      |               | 1,446.85               | 3,699.06            | 5,746.00        | 64              |
| 01-520-000-0000-6205              | Postage                             |               | 23.94                  | 149.38              | 100.00          | 149             |
| 01-520-000-0000-6208              | Training/Education                  |               | 0.00                   | 27.00               | 0.00            | 0               |
| 01-520-000-0000-6230              | Printing, Publishing & Adv          |               | 0.00                   | 198.00              | 300.00          | 66              |
| 01-520-000-0000-6231              | Services, Labor, Contracts          |               | 21,030.80              | 34,662.78           | 15,000.00       | 231             |
| 01-520-000-0000-6243              | License Fee                         |               | 0.00                   | 0.00                | 1,000.00        | 0               |
| 01-520-000-0000-6250              | Telephone                           |               | 157.17                 | 461.27              | 400.00          | 115             |
| 01-520-000-0000-6254 <sup>1</sup> | Utilities                           |               | 1,844.34               | 7,555.73            | 15,000.00       | 50              |
| 01-520-000-0000-6272              | Physical Examinations               |               | 0.00                   | 0.00                | 200.00          | 0               |
| 01-520-000-0000-6330 <sup>1</sup> | Transportation & Travel             |               | 82.14                  | 646.93              | 1,000.00        | 65              |
| 01-520-000-0000-6350              | Per Diem                            |               | 140.00                 | 910.00              | 1,000.00        | 91              |
| 01-520-000-0000-6352              | Insurance                           |               | 0.00                   | 2,737.00            | 2,708.00        | 101             |
| 01-520-000-0000-6353              | Workers Compensation Insurance      |               | 0.00                   | 2,089.66            | 2,300.00        | 91              |
| 01-520-000-0000-6374              | Auto & Trailer License              |               | 0.00                   | 256.00              | 200.00          | 128             |
| 01-520-000-0000-6405              | Office Supplies                     |               | 0.00                   | 224.85              | 2,000.00        | 11              |
| 01-520-000-0000-6406              | Field Supplies                      |               | 1,105.10               | 2,923.12            | 8,000.00        | 37              |
| 01-520-000-0000-6450              | Small Tools                         |               | 0.00                   | 2,764.46            | 500.00          | 553             |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> |                               | <u>Status</u> | <u>Quarter</u><br><u>To Date</u> | <u>Year</u><br><u>To Date</u> | Percent of Year |   |
|-----------------------|-------------------------------|---------------|----------------------------------|-------------------------------|-----------------|---|
|                       |                               |               |                                  |                               | <u>Budget</u>   | <u>75%</u><br><u>% of</u><br><u>BDG</u> |
| 01-520-000-0000-6511  | Gas And Oil                   |               | 0.00                             | 16,975.52                     | 20,000.00       | 85                                      |
| 01-520-000-0000-6590  | Repair & Maintenance Supplies |               | 2,659.02                         | 4,662.62                      | 10,000.00       | 47                                      |
| 01-520-000-0000-6610  | Equipment                     |               | 0.00                             | 0.00                          | 5,000.00        | 0                                       |
| 01-520-000-0000-6630  | Miscellaneous- Capital Outlay |               | 0.00                             | 3,035.20                      | 25,000.00       | 12                                      |
| 01-520-000-0000-6802  | Trail Grants- State           |               | 8,606.05                         | 277,798.69                    | 300,000.00      | 93                                      |
| 01-520-000-0000-6820  | Refunds & Reimbursements      |               | 0.00                             | 100.00                        | 250.00          | 40                                      |
| 520 DEPT              | Totals Parks                  | Revenue       | 14,365.94                        | 422,723.15                    | 550,000.00      | 77                                      |
|                       |                               | Expend.       | 74,461.07                        | 463,712.51                    | 549,638.00      | 84                                      |
|                       |                               | Net           | 60,095.13                        | 40,989.36                     | 362.00          | 323                                     |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>    |   | <u>Status</u> | <u>Quarter<br/>To Date</u> | <u>Year<br/>To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of<br/>BDG</u> |
|--------------------------|---|---------------|----------------------------|-------------------------|----------------------------------|----------------------------|
| 600 DEPT                 | Ag Society, Soil & Water, Ag Inspect        |               |                            |                         |                                  |                            |
| ----- EXPENDITURES ----- |   |               |                            |                         |                                  |                            |
| 01-600-550-0000-6352     | Ag Society Insurance                        |               | 0.00                       | 4,189.00                | 5,000.00                         | 84                         |
| 01-600-550-0000-6353     | Ag Societyworkers Compensation Insurance    |               | 0.00                       | 50.00                   | 75.00                            | 67                         |
| 01-600-550-0000-6801     | Ag Society Appropriations                   |               | 10,000.00                  | 10,000.00               | 10,000.00                        | 100                        |
| 01-600-552-0000-6801     | Soil & Water Appropriations                 |               | 49,017.00                  | 98,034.00               | 98,034.00                        | 100                        |
| 01-600-552-0000-6836     | Soil & Water Snake River Watershed          |               | 10,079.00                  | 10,079.00               | 10,079.00                        | 100                        |
| 01-600-553-0000-6231     | Ag Inspector Contracts & Services           |               | 0.00                       | 0.00                    | 4,800.00                         | 0                          |
| 600 DEPT                 | Totals Ag Society, Soil & Water, Ag Inspect | Revenue       |                            |                         |                                  |                            |
|                          |   | Expend.       | 69,096.00                  | 122,352.00              | 127,988.00                       | 96                         |
|                          |   | Net           | 69,096.00                  | 122,352.00              | 127,988.00                       | 96                         |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                                       | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 601 DEPT Extension  |               |                        |                     |                                  |                        |
| ----- REVENUES -----  |               |                        |                     |                                  |                        |
| 01-601-000-0000-5840 4- H Program Reimbursements            |               | 0.00                   | 45.00-              | 3,000.00-                        | 2                      |
| ----- EXPENDITURES -----                                    |               |                        |                     |                                  |                        |
| 01-601-000-0000-6101 Salaries- Full Time                    |               | 2,079.30               | 6,496.94            | 8,845.00                         | 73                     |
| 01-601-000-0000-6108 Meals Reimbursed (Taxable)             |               | 0.00                   | 0.00                | 50.00                            | 0                      |
| 01-601-000-0000-6124 Medicare- Employer 1.45%               |               | 24.97                  | 78.60               | 129.00                           | 61                     |
| 01-601-000-0000-6149 Veba Contribution                      |               | 0.00                   | 350.00              | 300.00                           | 117                    |
| 01-601-000-0000-6150 Health Insurance- Employer             |               | 630.00                 | 1,890.00            | 2,093.00                         | 90                     |
| 01-601-000-0000-6152 Life Insurance- Employer               |               | 4.53                   | 14.06               | 11.00                            | 128                    |
| 01-601-000-0000-6154 Long Term Disability- Employer         |               | 10.23                  | 25.09               | 0.00                             | 0                      |
| 01-601-000-0000-6159 Pera Co- Or 7.25%                      |               | 150.78                 | 471.17              | 641.00                           | 74                     |
| 01-601-000-0000-6165 Fica- Employer 6.20%                   |               | 106.96                 | 336.59              | 552.00                           | 61                     |
| 01-601-000-0000-6205 Postage                                |               | 66.86                  | 444.70              | 1,000.00                         | 44                     |
| 01-601-000-0000-6230 Printing, Publishing & Adv             |               | 0.00                   | 0.00                | 100.00                           | 0                      |
| 01-601-000-0000-6231 Services & Charges                     |               | 0.00                   | 0.00                | 450.00                           | 0                      |
| 01-601-000-0000-6250 Telephone                              |               | 81.12                  | 189.96              | 300.00                           | 63                     |
| 01-601-000-0000-6262 Univ Of Minn Contracts                 |               | 12,168.75              | 24,337.50           | 51,920.00                        | 47                     |
| 01-601-000-0000-6350 Per Diem                               |               | 140.00                 | 525.00              | 800.00                           | 66                     |
| 01-601-000-0000-6352 Insurance                              |               | 0.00                   | 505.50              | 527.00                           | 96                     |
| 01-601-000-0000-6353 Workers Compensation Insurance         |               | 0.00                   | 21.57               | 20.00                            | 108                    |
| 01-601-000-0000-6360 Extension Comm Expenses (Not Per Diem) |               | 22.20                  | 76.59               | 150.00                           | 51                     |
| 01-601-000-0000-6405 Office Supplies                        |               | 1,651.01               | 1,960.81            | 3,000.00                         | 65                     |
| ----- REVENUES -----  |               |                        |                     |                                  |                        |
| 01-601-551-0000-5840 4- H Plat Book Sales                   |               | 300.00-                | 460.00              | 0.00                             | 0                      |
| 601 DEPT Totals Extension                                   | Revenue       | 300.00-                | 415.00              | 3,000.00-                        | 14-                    |
|   | Expend.       | 17,136.71              | 37,724.08           | 70,888.00                        | 53                     |
|   | Net           | 16,836.71              | 38,139.08           | 67,888.00                        | 56                     |

# Aitkin County



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## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                              | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | <u>75%<br/>% of<br/>BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|-----------------------------|
| 603 DEPT Wetland Value Replacement Fund            |               |                        |                     |                                  |                             |
| ----- REVENUES -----                               |               |                        |                     |                                  |                             |
| 01-603-000-0000-5840 Wetland Value Replacement Fee |               | 2,606.00-              | 5,016.80-           | 0.00                             | 0                           |
| 603 DEPT Totals Wetland Value Replacement Fund     | Revenue       | 2,606.00-              | 5,016.80-           | 0.00                             | 0                           |
|  | Expend.       |                        |                     |                                  |                             |
|  | Net           | 2,606.00-              | 5,016.80-           | 0.00                             | 0                           |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u>                                    | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 700 DEPT Promotion,AEOA Tran,Airport,RC&D,Tourism        |               |                        |                     |                                  |                        |
| ----- EXPENDITURES -----                                 |               |                        |                     |                                  |                        |
| 01-700-554-0000-6330 Rc & D Transportation & Travel      |               | 113.22                 | 359.64              | 0.00                             | 0                      |
| 01-700-554-0000-6340 Meals Reimbursed Non- Taxable       |               | 7.47                   | 23.28               | 65.00                            | 36                     |
| 01-700-554-0000-6350 Rc & D Per Diem                     |               | 35.00                  | 105.00              | 350.00                           | 30                     |
| 01-700-903-0000-6800 Aitkin Airport Appropriation        |               | 7,107.00               | 7,107.00            | 7,107.00                         | 100                    |
| 01-700-903-0000-6801 Mcgregor Airport Appropriation      |               | 13,900.00              | 13,900.00           | 13,900.00                        | 100                    |
| 01-700-909-0000-6330 Tourism Transportation & Travel     |               | 119.88                 | 313.02              | 600.00                           | 52                     |
| 01-700-909-0000-6350 Per Diem                            |               | 140.00                 | 350.00              | 700.00                           | 50                     |
| 01-700-909-0000-6801 Appropriations- Grant               |               | 5,305.20               | 18,879.92           | 20,000.00                        | 94                     |
| 700 DEPT Totals Promotion,AEOA Tran,Airport,RC&D,Tourism |               |                        |                     |                                  |                        |
|  | Revenue       |                        |                     |                                  |                        |
|  | Expend.       | 26,727.77              | 41,037.86           | 42,722.00                        | 96                     |
|  | Net           | 26,727.77              | 41,037.86           | 42,722.00                        | 96                     |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u>   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 711 DEPT Economic Development                                     |               |                        |                     |                                  |                        |
| ----- REVENUES -----  |               |                        |                     |                                  |                        |
| 01- 711- 000- 0000- 5840 Misc Receipts                            |               | 1,120.00-              | 3,055.00-           | 1,000.00-                        | 306                    |
| 01- 711- 000- 0000- 5878 Salaries Reimbursement                   |               | 0.00                   | 0.00                | 48,630.00-                       | 0                      |
| ----- EXPENDITURES -----  |               |                        |                     |                                  |                        |
| 01- 711- 000- 0000- 6101 Salaries- Full Time                      |               | 5,808.00               | 18,392.00           | 64,822.00                        | 28                     |
| 01- 711- 000- 0000- 6108 Meals Reimbursed (Taxable)               |               | 3.42                   | 6.70                | 0.00                             | 0                      |
| 01- 711- 000- 0000- 6124 Medicare- Employer 1.45%                 |               | 84.08                  | 266.23              | 941.00                           | 28                     |
| 01- 711- 000- 0000- 6149 Employer Deduct Contribution- Veba       |               | 0.00                   | 400.00              | 1,000.00                         | 40                     |
| 01- 711- 000- 0000- 6150 Health Insurance- Employer               |               | 750.00                 | 2,250.00            | 7,501.00                         | 30                     |
| 01- 711- 000- 0000- 6152 Life Insurance- Employer                 |               | 7.32                   | 21.96               | 73.00                            | 30                     |
| 01- 711- 000- 0000- 6154 Long Term Disability- Employer           |               | 26.82                  | 80.46               | 214.00                           | 38                     |
| 01- 711- 000- 0000- 6159 Pera Co- Or 7.25%                        |               | 421.08                 | 1,333.42            | 4,700.00                         | 28                     |
| 01- 711- 000- 0000- 6165 Fica- Employer 6.20%                     |               | 359.50                 | 1,138.28            | 4,022.00                         | 28                     |
| 01- 711- 000- 0000- 6205 Postage                                  |               | 143.65                 | 186.45              | 150.00                           | 124                    |
| 01- 711- 000- 0000- 6208 Mandated Training/Education              |               | 0.00                   | 0.00                | 100.00                           | 0                      |
| 01- 711- 000- 0000- 6230 Printing, Publishing & Adv               |               | 0.00                   | 0.00                | 200.00                           | 0                      |
| 01- 711- 000- 0000- 6240 Dues/Assoc Fees                          |               | 0.00                   | 200.00              | 200.00                           | 100                    |
| 01- 711- 000- 0000- 6241 Registration Fee                         |               | 0.00                   | 735.00              | 250.00                           | 294                    |
| 01- 711- 000- 0000- 6250 Telephone                                |               | 47.96                  | 145.10              | 400.00                           | 36                     |
| 01- 711- 000- 0000- 6303 Mcnight/Blandin Grant Expenses           |               | 0.00                   | 6,423.85            | 0.00                             | 0                      |
| 01- 711- 000- 0000- 6330 Transportation/Travel/Parking (Own Auto) |               | 3.00                   | 3.00                | 50.00                            | 6                      |
| 01- 711- 000- 0000- 6332 Hotel / Motel Lodging                    |               | 0.00                   | 66.08               | 250.00                           | 26                     |
| 01- 711- 000- 0000- 6340 Meals Reimbursed Non- Taxable            |               | 0.00                   | 24.77               | 100.00                           | 25                     |
| 01- 711- 000- 0000- 6352 Insurance                                |               | 0.00                   | 295.97              | 309.00                           | 96                     |
| 01- 711- 000- 0000- 6353 Workers Compensation Insurance           |               | 0.00                   | 158.84              | 357.00                           | 44                     |
| 01- 711- 000- 0000- 6405 Office & Computer Supplies               |               | 0.00                   | 0.00                | 25.00                            | 0                      |
| 01- 711- 000- 0000- 6511 Gas And Oil                              |               | 137.07                 | 559.62              | 650.00                           | 86                     |
| 711 DEPT Totals Economic Development                              | Revenue       | 1,120.00-              | 3,055.00-           | 49,630.00-                       | 6                      |
|   | Expend.       | 7,791.90               | 32,687.73           | 86,314.00                        | 38                     |
|   | Net           | 6,671.90               | 29,632.73           | 36,684.00                        | 81                     |
| 1 FUND Totals General Fund  | Revenue       | 1,494,270.85-          | 6,643,006.45-       | 10,493,271.00-                   | 63                     |
|   | Expend.       | 4,772,664.28           | 10,739,193.84       | 11,356,535.00                    | 95                     |
|   | Net           | 3,278,393.43           | 4,096,187.39        | 863,264.00                       | 474                    |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u>                                   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 301 DEPT R&B Administration                             |               |                        |                     |                                  |                        |
| ----- EXPENDITURES -----                                |               |                        |                     |                                  |                        |
| 03-301-000-0000-6101 Salaries- Full Time                |               | 71,430.09              | 219,932.45          | 303,406.00                       | 72                     |
| 03-301-000-0000-6102 Wages- Part Time                   |               | 0.00                   | 131.67              | 0.00                             | 0                      |
| 03-301-000-0000-6108 Meals Reimbursed (Taxable)         |               | 10.00                  | 87.24               | 200.00                           | 44                     |
| 03-301-000-0000-6109 Overtime                           |               | 266.25                 | 266.25              | 0.00                             | 0                      |
| 03-301-000-0000-6124 Medicare- Employer 1.45%           |               | 1,000.09               | 3,077.05            | 4,400.00                         | 70                     |
| 03-301-000-0000-6148 Employer Deduct Contribution- HSA  |               | 0.00                   | 2,000.00            | 0.00                             | 0                      |
| 03-301-000-0000-6149 Employer Deduct Contribution- Veba |               | 0.00                   | 2,150.00            | 5,300.00                         | 41                     |
| 03-301-000-0000-6150 Health Insurance- Employer         |               | 7,518.81               | 22,556.43           | 38,700.00                        | 58                     |
| 03-301-000-0000-6152 Life Insurance- Employer           |               | 66.66                  | 199.98              | 240.00                           | 83                     |
| 03-301-000-0000-6154 Long Term Disability- Employer     |               | 297.60                 | 892.80              | 1,183.00                         | 75                     |
| 03-301-000-0000-6159 Pera Employer 7.25%                |               | 4,759.57               | 14,857.93           | 21,998.00                        | 68                     |
| 03-301-000-0000-6165 Fica- Employer 6.20%               |               | 4,276.06               | 13,156.69           | 18,811.00                        | 70                     |
| 03-301-000-0000-6205 Postage                            |               | 0.00                   | 602.60              | 1,500.00                         | 40                     |
| 03-301-000-0000-6208 Staff Development/Training         |               | 0.00                   | 0.00                | 3,000.00                         | 0                      |
| 03-301-000-0000-6240 Dues                               |               | 0.00                   | 2,445.00            | 2,500.00                         | 98                     |
| 03-301-000-0000-6241 Fees/Prof/Misc                     |               | 331.00                 | 1,623.20            | 2,000.00                         | 81                     |
| 03-301-000-0000-6250 Telephone                          |               | 1,768.99               | 4,341.05            | 8,500.00                         | 51                     |
| 03-301-000-0000-6296 Meeting Expense/Physicals          |               | 373.78                 | 1,377.84            | 3,000.00                         | 46                     |
| 03-301-000-0000-6300 Service Contracts                  |               | 554.64                 | 7,653.63            | 12,000.00                        | 64                     |
| 03-301-000-0000-6330 Highway Travel                     |               | 0.00                   | 0.00                | 10,440.00                        | 0                      |
| 03-301-000-0000-6352 Insurance                          |               | 0.00                   | 15,279.16           | 15,233.00                        | 100                    |
| 03-301-000-0000-6353 Workers Compensation Insurance     |               | 0.00                   | 1,757.54            | 1,159.00                         | 152                    |
| 03-301-000-0000-6400 Supplies And Materials             |               | 1,443.28               | 5,883.83            | 7,000.00                         | 84                     |
| 301 DEPT Totals R&B Administration                      | Revenue       |                        |                     |                                  |                        |
|   | Expend.       | 94,096.82              | 320,272.34          | 460,570.00                       | 70                     |
|   | Net           | 94,096.82              | 320,272.34          | 460,570.00                       | 70                     |



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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

3 FUND Road & Bridge

Report Basis: Cash

| Account Number                        | Status                              | Quarter<br>To Date | Year<br>To Date | Percent of Year |             |
|---------------------------------------|-------------------------------------|--------------------|-----------------|-----------------|-------------|
|                                       |                                     |                    |                 | Budget          | % of<br>BDG |
| 302 DEPT R&B Engineering/Construction |                                     |                    |                 |                 |             |
| ----- EXPENDITURES -----              |                                     |                    |                 |                 |             |
| 03- 302- 000- 0000- 6101              | Salaries- Full Time                 | 67,692.70          | 214,733.51      | 313,697.00      | 68          |
| 03- 302- 000- 0000- 6102              | Salaries- - Part Time               | 7,360.84           | 16,557.78       | 6,094.00        | 272         |
| 03- 302- 000- 0000- 6108              | Meals Reimbursed (Taxable)          | 0.00               | 47.51           | 100.00          | 48          |
| 03- 302- 000- 0000- 6109              | Overtime- Salaries                  | 23,380.34          | 25,560.54       | 30,197.00       | 85          |
| 03- 302- 000- 0000- 6124              | Medicare- Employer 1.45%            | 1,391.86           | 3,660.20        | 5,074.00        | 72          |
| 03- 302- 000- 0000- 6149              | Employer Deduct Contribution- Veba  | 0.00               | 1,000.00        | 2,000.00        | 50          |
| 03- 302- 000- 0000- 6150              | Health Insurance- Employer          | 14,025.00          | 41,942.00       | 69,840.00       | 60          |
| 03- 302- 000- 0000- 6152              | Life Insurance- Employer            | 81.90              | 242.70          | 436.00          | 56          |
| 03- 302- 000- 0000- 6154              | Long Term Disability- Employer      | 59.37              | 178.11          | 225.00          | 79          |
| 03- 302- 000- 0000- 6159              | Pera Employer 7.25%                 | 6,485.79           | 17,550.62       | 24,934.00       | 70          |
| 03- 302- 000- 0000- 6165              | Fica- Employer 6.20%                | 5,951.38           | 15,650.20       | 21,700.00       | 72          |
| 03- 302- 000- 0000- 6296              | Meeting Expense/Physicals           | 0.00               | 4,505.25        | 4,000.00        | 113         |
| 03- 302- 000- 0000- 6353              | Workers Compensation Insurance      | 0.00               | 3,519.46        | 5,199.00        | 68          |
| 03- 302- 000- 0000- 6449              | Rd/Br Engr. Supplies                | 4,014.07           | 9,848.51        | 8,000.00        | 123         |
| 302 DEPT                              | Totals R&B Engineering/Construction |                    |                 |                 |             |
|                                       | Revenue                             |                    |                 |                 |             |
|                                       | Expend.                             | 130,443.25         | 354,996.39      | 491,496.00      | 72          |
|                                       | Net                                 | 130,443.25         | 354,996.39      | 491,496.00      | 72          |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u>            | <u>Status</u>                      | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|----------------------------------|------------------------------------|------------------------|---------------------|----------------------------------|------------------------|
| 303 DEPT R&B Highway Maintenance |                                    |                        |                     |                                  |                        |
| ----- EXPENDITURES -----         |                                    |                        |                     |                                  |                        |
| 03-303-000-0000-6101             | Salaries- Full Time                | 182,316.31             | 602,617.25          | 865,188.00                       | 70                     |
| 03-303-000-0000-6102             | Salaries- - Part Time              | 15,601.13              | 15,921.29           | 28,793.00                        | 55                     |
| 03-303-000-0000-6108             | Meals Reimbursed (Taxable)         | 0.00                   | 22.57               | 100.00                           | 23                     |
| 03-303-000-0000-6109             | Overtime- Salaries                 | 12,247.64              | 23,138.25           | 33,871.00                        | 68                     |
| 03-303-000-0000-6124             | Medicare- Employer 1.45%           | 2,941.57               | 9,116.40            | 13,452.00                        | 68                     |
| 03-303-000-0000-6149             | Employer Deduct Contribution- Veba | 0.00                   | 2,000.00            | 2,000.00                         | 100                    |
| 03-303-000-0000-6150             | Health Insurance- Employer         | 44,514.00              | 140,074.00          | 180,240.00                       | 78                     |
| 03-303-000-0000-6152             | Life Insurance- Employer           | 310.80                 | 941.60              | 1,239.00                         | 76                     |
| 03-303-000-0000-6154             | Long Term Disability- Employer     | 125.88                 | 377.64              | 477.00                           | 79                     |
| 03-303-000-0000-6159             | Pera Employer 7.25%                | 14,097.22              | 44,846.19           | 65,180.00                        | 69                     |
| 03-303-000-0000-6165             | Fica- Employer 6.20%               | 12,577.85              | 38,979.83           | 57,525.00                        | 68                     |
| 03-303-000-0000-6231             | Services,Equip.Rental Etc.         | 3,224.00               | 12,591.49           | 15,000.00                        | 84                     |
| 03-303-000-0000-6250             | Telephone                          | 871.35                 | 2,483.90            | 4,500.00                         | 55                     |
| 03-303-000-0000-6254             | Utilities                          | 8,010.66               | 27,224.26           | 35,000.00                        | 78                     |
| 03-303-000-0000-6296             | Meeting Expense/Physicals          | 0.00                   | 885.97              | 2,000.00                         | 44                     |
| 03-303-000-0000-6297             | Shop Fuel                          | 69.65                  | 14,750.86           | 22,000.00                        | 67                     |
| 03-303-000-0000-6298             | Shop Maintenance                   | 8,745.68               | 14,413.67           | 15,000.00                        | 96                     |
| 03-303-000-0000-6352             | Insurance                          | 58.00                  | 38,005.00           | 37,824.00                        | 100                    |
| 03-303-000-0000-6353             | Workers Compensation Insurance     | 0.00                   | 85,217.00           | 92,986.00                        | 92                     |
| 03-303-000-0000-6400             | Supplies And Materials             | 0.00                   | 65.26               | 0.00                             | 0                      |
| 03-303-000-0000-6513             | Motor Fuel & Lubricants            | 145,171.77             | 247,226.67          | 265,000.00                       | 93                     |
| 03-303-000-0000-6514             | Pavement Striping                  | 0.00                   | 54,724.85           | 48,300.00                        | 113                    |
| 03-303-000-0000-6515             | Culverts                           | 41,773.01              | 60,598.02           | 52,000.00                        | 117                    |
| 03-303-000-0000-6516             | Signs & Posts                      | 5,532.51               | 8,582.85            | 15,000.00                        | 57                     |
| 03-303-000-0000-6517             | Alsphalt,Crackfiller,Tack Oil,Etc  | 0.00                   | 0.00                | 30,000.00                        | 0                      |
| 03-303-000-0000-6518             | De- Icing Salt                     | 0.00                   | 80,529.54           | 95,000.00                        | 85                     |
| 03-303-000-0000-6519             | Gravel & Royalties                 | 681.33                 | 681.33              | 200,000.00                       | 0                      |
| 03-303-000-0000-6520             | Calcium Chloride Dust Control      | 0.00                   | 219,728.39          | 252,375.00                       | 87                     |
| 03-303-000-0000-6521             | Maintenance Supplies               | 6,200.41               | 10,326.59           | 3,000.00                         | 344                    |
| 03-303-000-0000-6522             | Small Tools                        | 0.00                   | 194.41              | 2,000.00                         | 10                     |
| 03-303-000-0000-6523             | Misc Bldg & Shop Supplies          | 6,345.43               | 42,921.82           | 20,000.00                        | 215                    |
| 03-303-000-0000-6524             | Winter Sand                        | 0.00                   | 0.00                | 15,000.00                        | 0                      |
| 03-303-000-0000-6590             | Repair & Maintenance Supplies      | 41,845.94              | 130,256.88          | 230,000.00                       | 57                     |
| 03-303-000-0000-6820             | Approach & Misc Refunds            | 2,437.48               | 4,437.48            | 3,000.00                         | 148                    |

# Aitkin County



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## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                    | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | <u>% of BDC</u> |
|--------------------------|----------------------------------|------------------------|---------------------|----------------------------------|-----------------|
| 03- 303- 000- 0000- 6825 | Municipal Maintenance Agreements | 5,423.00               | 30,028.18           | 22,000.00                        | 136             |
| 303 DEPT                 | Totals R&B Highway Maintenance   |                        |                     |                                  |                 |
|                          | Revenue                          |                        |                     |                                  |                 |
|                          | Expend.                          | 561,122.62             | 1,963,909.44        | 2,725,050.00                     | 72              |
|                          | Net                              | 561,122.62             | 1,963,909.44        | 2,725,050.00                     | 72              |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u>                               | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 307 DEPT R&B Capital Infrastructure                 |               |                        |                     |                                  |                        |
| ----- REVENUES -----                                |               |                        |                     |                                  |                        |
| 03-307-000-0000-5001 Taxes, Aids, Etc.              |               | 0.00                   | 0.00                | 607,000.00-                      | 0                      |
| 03-307-000-0000-5841 Federal Transportation Funds   |               | 123,979.23-            | 196,032.02-         | 1,690,000.00-                    | 12                     |
| 03-307-000-0000-5842 State Park Fund                |               | 0.00                   | 0.00                | 75,000.00-                       | 0                      |
| 03-307-000-0000-5846 Town Bridge Funds              |               | 108,385.50-            | 108,385.50-         | 0.00                             | 0                      |
| 03-307-000-0000-5848 Bridge Bonding Funds           |               | 0.00                   | 417,781.50-         | 340,000.00-                      | 123                    |
| 03-307-000-0000-5850 St Aid- Reg Construction Funds |               | 62,423.16              | 120,784.20-         | 1,810,200.00-                    | 7                      |
| 03-307-000-0000-5851 St Aid- Mun Construction Funds |               | 0.00                   | 0.00                | 85,000.00-                       | 0                      |
| 03-307-000-0000-5854 Township/City/Private Funds    |               | 0.00                   | 0.00                | 1,705,200.00-                    | 0                      |
| 03-307-000-0000-5947 Transfer In                    |               | 1,510,000.00-          | 1,510,000.00-       | 0.00                             | 0                      |
| ----- EXPENDITURES -----                            |               |                        |                     |                                  |                        |
| 03-307-000-0000-6230 Printing & Publishing          |               | 536.24                 | 1,078.12            | 600.00                           | 180                    |
| 03-307-000-0000-6260 Professional Services          |               | 15,506.48              | 96,712.05           | 25,000.00                        | 387                    |
| 03-307-000-0000-6262 Contract Payments              |               | 4,211,337.89           | 4,567,559.26        | 6,955,000.00                     | 66                     |
| 03-307-000-0000-6295 Utility Moves                  |               | 0.00                   | 0.00                | 75,000.00                        | 0                      |
| 03-307-000-0000-6362 Right Of Way                   |               | 8,830.00               | 18,881.62           | 20,000.00                        | 94                     |
| 307 DEPT Totals R&B Capital Infrastructure          | Revenue       | 1,679,941.57-          | 2,352,983.22-       | 6,312,400.00-                    | 37                     |
|   | Expend.       | 4,236,210.61           | 4,684,231.05        | 7,075,600.00                     | 66                     |
|   | Net           | 2,556,269.04           | 2,331,247.83        | 763,200.00                       | 305                    |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u>                           | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 308 DEPT R&B Equipment & Facilities             |               |                        |                     |                                  |                        |
| ----- REVENUES -----                            |               |                        |                     |                                  |                        |
| 03-308-000-0000-5001 Taxes, Aids, Etc.          |               | 0.00                   | 0.00                | 362,250.00-                      | 0                      |
| 03-308-000-0000-5840 Misc Receipts              |               | 0.00                   | 8,000.00-           | 0.00                             | 0                      |
| ----- EXPENDITURES -----                        |               |                        |                     |                                  |                        |
| 03-308-000-0000-6600 Capital Outlay- Facilities |               | 114,815.29             | 526,287.18          | 362,250.00                       | 145                    |
| 308 DEPT Totals R&B Equipment & Facilities      | Revenue       | 0.00                   | 8,000.00-           | 362,250.00-                      | 2                      |
|   | Expend.       | 114,815.29             | 526,287.18          | 362,250.00                       | 145                    |
|   | Net           | 114,815.29             | 518,287.18          | 0.00                             | 0                      |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u>                     | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 310 DEPT R&B 232 Turnback                 |               |                        |                     |                                  |                        |
| ----- REVENUES -----                      |               |                        |                     |                                  |                        |
| 03- 310- 000- 0000- 5864 R&B 232 Turnback |               | 0.00                   | 8,900,000.00-       | 0.00                             | 0                      |
| 310 DEPT Totals R&B 232 Turnback          | Revenue       | 0.00                   | 8,900,000.00-       | 0.00                             | 0                      |
|   | Expend.       |                        |                     |                                  |                        |
|   | Net           | 0.00                   | 8,900,000.00-       | 0.00                             | 0                      |
| 3 FUND Totals Road & Bridge               | Revenue       | 1,679,941.57-          | 11,260,983.22-      | 6,674,650.00-                    | 169                    |
|   | Expend.       | 5,136,688.59           | 7,849,696.40        | 11,114,966.00                    | 71                     |
|   | Net           | 3,456,747.02           | 3,411,286.82-       | 4,440,316.00                     | 77-                    |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                     | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Percent of Year % of</u> | <u>75% BDG</u> |
|--------------------------|-----------------------------------|------------------------|---------------------|---------------|-----------------------------|----------------|
| 421 DEPT                 | Unorganized Road & Bridge         |                        |                     |               |                             |                |
| ----- REVENUES -----     |                                   |                        |                     |               |                             |                |
| 04- 421- 000- 0000- 5001 | Property Taxes- Current           | 0.00                   | 23,897.54-          | 41,000.00-    | 58                          |                |
| 04- 421- 000- 0000- 5004 | Property Taxes- Delinquent        | 0.00                   | 735.77-             | 0.00          | 0                           |                |
| 04- 421- 000- 0000- 5064 | Mobile Home- Delinquent           | 0.00                   | 19.27-              | 0.00          | 0                           |                |
| 04- 421- 000- 0000- 5065 | Severed Mineral- Current          | 0.00                   | 75.54-              | 0.00          | 0                           |                |
| 04- 421- 000- 0000- 5071 | Penalty & Interest - Delinquent   | 0.00                   | 4.12-               | 0.00          | 0                           |                |
| 04- 421- 000- 0000- 5116 | 1/2 Beer License Unorganized      | 0.00                   | 15.00-              | 0.00          | 0                           |                |
| 04- 421- 000- 0000- 5216 | Taconite Credit- Current          | 0.00                   | 9.77-               | 0.00          | 0                           |                |
| 04- 421- 000- 0000- 5251 | In Lieu Apportionments & Receipts | 714.06-                | 714.06-             | 0.00          | 0                           |                |
| 04- 421- 000- 0000- 5252 | Forf Tax Sales Apportionment      | 0.00                   | 16,972.70-          | 0.00          | 0                           |                |
| ----- EXPENDITURES ----- |                                   |                        |                     |               |                             |                |
| 04- 421- 000- 0000- 6818 | Unorganized Road & Bridge Work    | 0.00                   | 0.00                | 41,000.00     | 0                           |                |
| ----- REVENUES -----     |                                   |                        |                     |               |                             |                |
| 04- 421- 143- 0000- 5227 | Gasoline Tax                      | 0.00                   | 3,213.14-           | 0.00          | 0                           |                |
| 04- 421- 143- 0000- 5251 | In Lieu Apport/Receipts 52- 22    | 1,437.51-              | 1,437.51-           | 0.00          | 0                           |                |
| 04- 421- 144- 0000- 5251 | In Lieu Apport/Receipts 45- 24    | 47.25-                 | 47.25-              | 0.00          | 0                           |                |
| 04- 421- 145- 0000- 5227 | Gasoline Tax                      | 0.00                   | 4,785.80-           | 0.00          | 0                           |                |
| 04- 421- 146- 0000- 5251 | In Lieu Apport/Receipts 52- 24    | 2,831.46-              | 2,831.46-           | 0.00          | 0                           |                |
| 04- 421- 147- 0000- 5227 | Gasoline Tax                      | 0.00                   | 3,907.99-           | 0.00          | 0                           |                |
| 04- 421- 147- 0000- 5251 | In Lieu Apport/Receipts 50- 25    | 430.29-                | 430.29-             | 0.00          | 0                           |                |
| 04- 421- 148- 0000- 5251 | In Lieu Apport/Receipts 51- 25    | 1,509.31-              | 1,509.31-           | 0.00          | 0                           |                |
| 04- 421- 149- 0000- 5251 | In Lieu Apport/Receipts 52- 25    | 1,487.24-              | 1,487.24-           | 0.00          | 0                           |                |
| 04- 421- 150- 0000- 5251 | In Lieu Apport/Receipts 50- 26    | 5,074.84-              | 5,074.84-           | 0.00          | 0                           |                |
| 04- 421- 151- 0000- 5251 | In Lieu Apport/Receipts 48- 27    | 1.25-                  | 1.25-               | 0.00          | 0                           |                |
| 04- 421- 153- 0000- 5251 | In Lieu Apport/Receipts 50- 27    | 54.51-                 | 54.51-              | 0.00          | 0                           |                |
| 421 DEPT                 | Totals Unorganized Road & Bridge  |                        |                     |               |                             |                |
|                          | Revenue                           | 13,587.72-             | 67,224.36-          | 41,000.00-    | 164                         |                |
|                          | Expend.                           | 0.00                   | 0.00                | 41,000.00     | 0                           |                |
|                          | Net                               | 13,587.72-             | 67,224.36-          | 0.00          | 0                           |                |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

| <u>Account Number</u>            | <u>Status</u>                     | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Percent of Year</u><br>75% | <u>% of</u><br><u>BDG</u> |
|----------------------------------|-----------------------------------|------------------------|---------------------|---------------|-------------------------------|---------------------------|
| 422 DEPT Unorganized Fire        |                                   |                        |                     |               |                               |                           |
| ----- REVENUES -----             |                                   |                        |                     |               |                               |                           |
| 04-422-000-0000-5001             | Property Taxes- Current           | 0.00                   | 12,104.61-          | 19,625.00-    | 62                            |                           |
| 04-422-000-0000-5004             | Property Taxes- Delinquent        | 0.00                   | 259.31-             | 0.00          | 0                             |                           |
| 04-422-000-0000-5064             | Mobile Home - Delinquent          | 0.00                   | 4.82-               | 0.00          | 0                             |                           |
| 04-422-000-0000-5065             | Severed Mineral- Current          | 0.00                   | 51.84-              | 0.00          | 0                             |                           |
| 04-422-000-0000-5116             | 1/2 Beer License                  | 0.00                   | 5.00-               | 0.00          | 0                             |                           |
| 04-422-000-0000-5216             | Taconite Credit- Current          | 0.00                   | 4.07-               | 0.00          | 0                             |                           |
| 04-422-000-0000-5251             | In Lieu Apportionments & Receipts | 230.21-                | 230.21-             | 0.00          | 0                             |                           |
| ----- EXPENDITURES -----         |                                   |                        |                     |               |                               |                           |
| 04-422-000-0000-6801             | Appropriations                    | 0.00                   | 20,748.89           | 19,625.00     | 106                           |                           |
| 422 DEPT Totals Unorganized Fire |                                   |                        |                     |               |                               |                           |
|                                  | Revenue                           | 230.21-                | 12,659.86-          | 19,625.00-    | 65                            |                           |
|                                  | Expend.                           | 0.00                   | 20,748.89           | 19,625.00     | 106                           |                           |
|                                  | Net                               | 230.21-                | 8,089.03            | 0.00          | 0                             |                           |



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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

4 FUND Special Revenue(Unorg R&B,Fire,Cemetery)

Report Basis: Cash

| <u>Account Number</u>         | <u>Status</u>                                   | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|-------------------------------|---|------------------------|---------------------|----------------------------------|------------------------|
| 423 DEPT Unorganized Cemetery |   |                        |                     |                                  |                        |
| ----- REVENUES -----          |   |                        |                     |                                  |                        |
| 04- 423- 000- 0000- 5001      | Property Taxes- Current                         | 0.00                   | 984.18-             | 1,740.00-                        | 57                     |
| 04- 423- 000- 0000- 5004      | Property Taxes- Delinquent                      | 0.00                   | 91.93-              | 0.00                             | 0                      |
| 04- 423- 000- 0000- 5065      | Severed Mineral- Current                        | 0.00                   | 2.70-               | 0.00                             | 0                      |
| 04- 423- 000- 0000- 5251      | In Lieu Apportionments & Receipts               | 97.21-                 | 97.21-              | 0.00                             | 0                      |
| ----- EXPENDITURES -----      |   |                        |                     |                                  |                        |
| 04- 423- 000- 0000- 6801      | Appropriations                                  | 1,078.81               | 1,214.91            | 1,740.00                         | 70                     |
| 423 DEPT                      | Totals Unorganized Cemetery                     | Revenue                | 97.21-              | 1,176.02-                        | 68                     |
|                               |   | Expend.                | 1,078.81            | 1,740.00                         | 70                     |
|                               |   | Net                    | 981.60              | 38.89                            | 0                      |
| 4 FUND                        | Totals Special Revenue(Unorg R&B,Fire,Cemetery) | Revenue                | 13,915.14-          | 81,060.24-                       | 130                    |
|                               |   | Expend.                | 1,078.81            | 21,963.80                        | 35                     |
|                               |   | Net                    | 12,836.33-          | 59,096.44-                       | 0                      |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u>             | <u>Status</u>                           | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|-----------------------------------|---|------------------------|---------------------|-------------------------------|---------------------|
| 400 DEPT Public Health Department |   |                        |                     |                               |                     |
| ----- REVENUES -----              |   |                        |                     |                               |                     |
| 05-400-000-0000-5001              | All Current/Delinquent Taxes            | 0.00                   | 181,535.31-         | 367,622.00-                   | 49                  |
| 05-400-000-0000-5205              | CPA And In- Lieu                        | 6,956.88-              | 7,151.89-           | 0.00                          | 0                   |
| 05-400-400-0402-5422              | Federal Grants- Programs                | 4,321.50-              | 17,647.50-          | 18,000.00-                    | 98                  |
| 05-400-400-0402-5801              | Ph Immunizations                        | 70.00-                 | 803.44-             | 400.00-                       | 201                 |
| 05-400-400-0402-5802              | Flu Shots/Pneumvax Fees                 | 0.00                   | 40,080.89-          | 65,000.00-                    | 62                  |
| 05-400-400-0402-5803              | Hepatitis B Fees                        | 12.60-                 | 1,004.75-           | 1,500.00-                     | 67                  |
| 05-400-400-0402-5832              | Misc Immun/Dp&C/Ep/Pan Flu              | 0.00                   | 988.80-             | 0.00                          | 0                   |
| ----- EXPENDITURES -----          |   |                        |                     |                               |                     |
| 05-400-400-0402-6205              | Postage                                 | 7.55                   | 77.14               | 250.00                        | 31                  |
| 05-400-400-0402-6208              | Staff Development/Training              | 92.25                  | 102.25              | 200.00                        | 51                  |
| 05-400-400-0402-6231              | Services Or Contracts                   | 56.50                  | 288.48              | 700.00                        | 41                  |
| 05-400-400-0402-6330              | Transportation/Travel/Parking           | 36.64                  | 1,423.43            | 700.00                        | 203                 |
| 05-400-400-0402-6401              | Vaccine Cost                            | 2,719.83               | 3,408.52            | 26,000.00                     | 13                  |
| 05-400-400-0402-6405              | Supplies- Computer/Office/Meeting       | 0.00                   | 116.49              | 1,000.00                      | 12                  |
| 05-400-400-0402-6800              | Emergency Event - Flooding              | 195.82                 | 195.82              | 0.00                          | 0                   |
| 05-400-401-0000-6809              | No. Memorial Ambulance- Aitkin          | 5,625.00               | 14,580.00           | 20,000.00                     | 73                  |
| 05-400-401-0000-6812              | Mcgregor Area Ambulance                 | 3,925.00               | 13,000.00           | 13,000.00                     | 100                 |
| 05-400-401-0000-6813              | Meds- 1 Hill City Ambulance             | 380.00                 | 1,200.00            | 2,000.00                      | 60                  |
| 05-400-401-0000-6814              | Isle Ambulance/Mille Lacs Health System | 450.00                 | 1,095.00            | 2,000.00                      | 55                  |
| 05-400-401-0000-6838              | First Responders Appropriation          | 0.00                   | 0.00                | 15,000.00                     | 0                   |
| ----- REVENUES -----              |   |                        |                     |                               |                     |
| 05-400-410-0413-5422              | Wic Federal Grant                       | 21,727.00-             | 57,042.00-          | 62,400.00-                    | 91                  |
| ----- EXPENDITURES -----          |   |                        |                     |                               |                     |
| 05-400-410-0413-6205              | Postage                                 | 29.35                  | 86.57               | 100.00                        | 87                  |
| 05-400-410-0413-6208              | Staff Development/Training              | 0.00                   | 0.00                | 100.00                        | 0                   |
| 05-400-410-0413-6301              | Wic Space Rentals                       | 120.00                 | 380.00              | 555.00                        | 68                  |
| 05-400-410-0413-6330              | Transportation/Travel/Parking           | 133.71                 | 448.51              | 500.00                        | 90                  |
| 05-400-410-0413-6405              | Supplies- Computer/Office/Meeting       | 78.06                  | 841.19              | 1,312.00                      | 64                  |
| ----- REVENUES -----              |   |                        |                     |                               |                     |
| 05-400-430-0403-5328              | C & Tc State Share                      | 3,906.59-              | 23,048.50-          | 22,658.00-                    | 102                 |
| 05-400-430-0403-5422              | C & Tc Federal Share                    | 3,906.59-              | 23,048.50-          | 22,657.00-                    | 102                 |
| ----- EXPENDITURES -----          |   |                        |                     |                               |                     |
| 05-400-430-0403-6205              | Postage                                 | 232.34                 | 608.34              | 700.00                        | 87                  |
| 05-400-430-0403-6208              | Staff Development/Training              | 0.00                   | 0.00                | 80.00                         | 0                   |
| 05-400-430-0403-6231              | Services Or Contracts                   | 0.00                   | 0.00                | 1,400.00                      | 0                   |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                           | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                 |
|--------------------------|---|------------------------|---------------------|-----------------|-----------------|
|                          |   |                        |                     | <u>Budget</u>   | <u>% of BDG</u> |
| 05-400-430-0403-6330     | Transportation/Travel/Parking           | 14.41                  | 14.41               | 60.00           | 24              |
| 05-400-430-0403-6405     | Supplies- Computer/Office/Meeting       | 144.02                 | 277.85              | 3,274.00        | 8               |
| 05-400-430-0407-6262     | Family Planning Approp                  | 575.31                 | 4,514.26            | 6,000.00        | 75              |
| ----- REVENUES -----     |   |                        |                     |                 |                 |
| 05-400-430-0408-5313     | LPH Grant                               | 12,352.00              | 24,703.00           | 24,699.00       | 100             |
| 05-400-430-0408-5422     | Federal Grants- Family Health           | 20,534.00              | 55,005.00           | 57,386.00       | 96              |
| 05-400-430-0408-5894     | Healthy Starts/Follow A Long            | 775.00                 | 1,112.00            | 0.00            | 0               |
| ----- EXPENDITURES ----- |   |                        |                     |                 |                 |
| 05-400-430-0408-6205     | Postage                                 | 238.00                 | 749.41              | 1,100.00        | 68              |
| 05-400-430-0408-6208     | Staff Development/Training              | 0.00                   | 0.00                | 200.00          | 0               |
| 05-400-430-0408-6330     | Transportation/Travel/Parking           | 406.15                 | 591.69              | 1,100.00        | 54              |
| 05-400-430-0408-6405     | Supplies- Computer/Office/Meeting       | 36.25                  | 804.63              | 1,000.00        | 80              |
| ----- REVENUES -----     |   |                        |                     |                 |                 |
| 05-400-440-0410-5325     | Pca Assessment- State                   | 192.75                 | 642.50              | 1,000.00        | 64              |
| 05-400-440-0410-5425     | Pca Assessment- Federal                 | 192.75                 | 642.50              | 1,000.00        | 64              |
| 05-400-440-0410-5500     | Pca Assessment- Third Party             | 903.36                 | 1,160.36            | 300.00          | 387             |
| 05-400-440-0410-5805     | Misc Revenue (Lcts)                     | 100.00                 | 250.00              | 5,000.00        | 5               |
| ----- EXPENDITURES ----- |   |                        |                     |                 |                 |
| 05-400-440-0410-6062     | Misc Expend. (Lcts)                     | 0.00                   | 0.00                | 500.00          | 0               |
| 05-400-440-0410-6101     | Gross Salary- Admin                     | 25,964.35              | 83,785.24           | 115,657.00      | 72              |
| 05-400-440-0410-6108     | Meals Reimbursed Taxable                | 14.80                  | 51.35               | 60.00           | 86              |
| 05-400-440-0410-6124     | Medicare Employer 1.45%                 | 356.85                 | 1,156.12            | 1,678.00        | 69              |
| 05-400-440-0410-6149     | Employer Deduct Contribution- Veba      | 202.50                 | 2,130.00            | 2,380.00        | 89              |
| 05-400-440-0410-6150     | Health Insurance Employer               | 4,431.06               | 13,293.18           | 17,038.00       | 78              |
| 05-400-440-0410-6152     | Life Insurance- Employer                | 37.29                  | 111.87              | 160.00          | 70              |
| 05-400-440-0410-6154     | Long Term Disability                    | 31.35                  | 94.05               | 100.00          | 94              |
| 05-400-440-0410-6159     | Pera Employer- Admin                    | 1,882.45               | 6,031.53            | 8,390.00        | 72              |
| 05-400-440-0410-6165     | Fica Employer 6.2%                      | 1,525.72               | 4,942.66            | 7,175.00        | 69              |
| 05-400-440-0410-6205     | Postage                                 | 126.02                 | 545.51              | 800.00          | 68              |
| 05-400-440-0410-6208     | Staff Development/Training              | 154.60                 | 404.10              | 1,600.00        | 25              |
| 05-400-440-0410-6231     | Services Or Contracts                   | 4,041.10               | 15,163.97           | 27,150.00       | 56              |
| 05-400-440-0410-6250     | Telephone                               | 574.20                 | 1,549.85            | 1,900.00        | 82              |
| 05-400-440-0410-6333     | Travel Expense                          | 794.92                 | 1,203.93            | 5,550.00        | 22              |
| 05-400-440-0410-6352     | Insurance- Vehicles/Equipment/Liability | 0.00                   | 2,118.00            | 2,382.00        | 89              |
| 05-400-440-0410-6353     | Workers Comp Insurance                  | 0.00                   | 8,404.71            | 7,128.00        | 118             |
| 05-400-440-0410-6405     | Supplies- Computer/Office/Meeting       | 1,157.62               | 2,985.81            | 3,700.00        | 81              |
| 05-400-440-0410-6625     | Furniture, Fixtures, Etc.               | 11,462.07              | 13,064.55           | 3,200.00        | 408             |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| Account Number           | Status                               | Quarter<br>To Date | Year<br>To Date | Percent of Year |                    |
|--------------------------|--------------------------------------|--------------------|-----------------|-----------------|--------------------|
|                          |                                      |                    |                 | Budget          | 75%<br>% of<br>BDG |
| 05-400-440-0411-6101     | Ph Staff Salaries                    | 63,008.64          | 197,496.67      | 274,711.00      | 72                 |
| 05-400-440-0411-6108     | Meals Reimbursed Taxable             | 18.79              | 29.95           | 100.00          | 30                 |
| 05-400-440-0411-6109     | Salaries- Overtime                   | 0.00               | 492.13          | 1,400.00        | 35                 |
| 05-400-440-0411-6124     | Medicare Employer - Ph Nurse         | 778.45             | 2,545.01        | 4,005.00        | 64                 |
| 05-400-440-0411-6149     | Employer Deduct Contribution- Veba   | 1,500.00           | 6,250.00        | 6,000.00        | 104                |
| 05-400-440-0411-6150     | Health Insurance Employer - Ph Nurse | 15,287.72          | 40,487.96       | 42,918.00       | 94                 |
| 05-400-440-0411-6152     | Life Insurance- Employer - Ph Nurse  | 91.50              | 274.50          | 375.00          | 73                 |
| 05-400-440-0411-6154     | Long Term Disablility                | 59.01              | 177.03          | 183.00          | 97                 |
| 05-400-440-0411-6159     | Pera Employer- Ph Staff              | 4,568.10           | 14,354.09       | 20,025.00       | 72                 |
| 05-400-440-0411-6165     | Fica Employer - Nurse                | 3,328.45           | 10,882.30       | 17,125.00       | 64                 |
| ----- REVENUES -----     |                                      |                    |                 |                 |                    |
| 05-400-450-0451-5313     | Lph Grant                            | 12,352.00          | 24,703.00       | 24,699.00       | 100                |
| 05-400-450-0451-5319     | Health Ed State Grants               | 13,920.19          | 20,600.38       | 0.00            | 0                  |
| 05-400-450-0451-5832     | Misc Health Ed Grants                | 0.00               | 24.00           | 0.00            | 0                  |
| ----- EXPENDITURES ----- |                                      |                    |                 |                 |                    |
| 05-400-450-0451-6205     | Postage                              | 6.90               | 30.23           | 300.00          | 10                 |
| 05-400-450-0451-6208     | Staff Development/Training           | 0.00               | 350.00          | 50.00           | 700                |
| 05-400-450-0451-6231     | Services Or Contracts                | 0.00               | 0.00            | 1,000.00        | 0                  |
| 05-400-450-0451-6330     | Transportation/Travel/Parking        | 55.85              | 217.53          | 250.00          | 87                 |
| 05-400-450-0451-6405     | Supplies- Computer/Office/Meeting    | 1,163.83           | 1,853.48        | 1,000.00        | 185                |
| 400 DEPT                 | Totals Public Health Department      |                    |                 |                 |                    |
|                          | Revenue                              | 102,223.21         | 481,194.32      | 674,321.00      | 71                 |
|                          | Expend.                              | 158,120.33         | 477,281.30      | 674,321.00      | 71                 |
|                          | Net                                  | 55,897.12          | 3,913.02        | 0.00            | 0                  |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| Account Number           | Status                                  | Quarter<br>To Date | Year<br>To Date | Percent of Year |             |
|--------------------------|---|--------------------|-----------------|-----------------|-------------|
|                          |   |                    |                 | Budget          | % of<br>BDG |
| 420 DEPT                 | Income Maintenance                      |                    |                 |                 |             |
| ----- REVENUES -----     |   |                    |                 |                 |             |
| 05-420-000-0000-5001     | All Current/Delinquent Taxes            | 0.00               | 335,142.12-     | 654,393.00-     | 51          |
| 05-420-600-0000-5205     | CPA And In- Lieu                        | 12,843.46-         | 13,203.48-      | 0.00            | 0           |
| 05-420-600-0000-5321     | State Grants- Admin                     | 96.30-             | 688.28-         | 1,150.00-       | 60          |
| 05-420-600-0000-5421     | Federal Grants- Admin                   | 11,733.00-         | 26,514.00-      | 30,350.00-      | 87          |
| 05-420-600-0000-5832     | Misc Recoveries                         | 13.50-             | 37.50-          | 20.00-          | 188         |
| ----- EXPENDITURES ----- |   |                    |                 |                 |             |
| 05-420-600-4800-6101     | Im O/Head Admin Salaries                | 54,253.17          | 176,891.52      | 244,785.00      | 72          |
| 05-420-600-4800-6108     | H & Hs Meals                            | 3.70               | 24.54           | 30.00           | 82          |
| 05-420-600-4800-6124     | Medicare Employer                       | 683.57             | 2,273.86        | 3,550.00        | 64          |
| 05-420-600-4800-6149     | Employer Deduct Contribution- Veba      | 1,092.50           | 5,817.50        | 6,800.00        | 86          |
| 05-420-600-4800-6150     | Im O/Head Admin Health Ins              | 13,920.66          | 38,943.16       | 46,732.00       | 83          |
| 05-420-600-4800-6152     | Im O/Head Admin Life Ins                | 88.80              | 257.25          | 360.00          | 71          |
| 05-420-600-4800-6154     | Long Term Disability                    | 156.33             | 468.99          | 470.00          | 100         |
| 05-420-600-4800-6159     | Pera Employer                           | 3,933.44           | 12,690.33       | 17,749.00       | 71          |
| 05-420-600-4800-6165     | Im O/Head Admin Fica                    | 2,922.83           | 9,722.52        | 15,179.00       | 64          |
| 05-420-600-4800-6205     | Postage                                 | 1,392.86           | 4,395.99        | 6,200.00        | 71          |
| 05-420-600-4800-6208     | Staff Development/Training              | 51.80              | 357.05          | 1,600.00        | 22          |
| 05-420-600-4800-6231     | Services Or Contracts                   | 96,562.07          | 112,294.23      | 32,850.00       | 342         |
| 05-420-600-4800-6250     | Telephone                               | 1,177.47           | 3,340.12        | 3,830.00        | 87          |
| 05-420-600-4800-6263     | Contract Legal Services- Fraud          | 63.75              | 318.75          | 3,600.00        | 9           |
| 05-420-600-4800-6265     | Sheriff - Fraud Investigation           | 274.00             | 499.00          | 6,000.00        | 8           |
| 05-420-600-4800-6330     | Transportation/Travel/Parking           | 193.45             | 592.81          | 7,500.00        | 8           |
| 05-420-600-4800-6333     | Travel Expense Im                       | 1,093.74           | 1,750.01        | 3,000.00        | 58          |
| 05-420-600-4800-6352     | Insurance- Vehicles/Equipment/Liability | 0.00               | 0.00            | 6,416.00        | 0           |
| 05-420-600-4800-6353     | Workers Comp Insurance                  | 0.00               | 1,870.66        | 2,408.00        | 78          |
| 05-420-600-4800-6405     | Supplies- Computer/Office/Meeting       | 1,793.27           | 6,510.90        | 8,000.00        | 81          |
| 05-420-600-4800-6625     | Office & Other Equipment                | 30,292.62          | 33,008.24       | 10,200.00       | 324         |
| 05-420-600-4800-6800     | Other Expenses - Direct Charge          | 300.00-            | 300.00-         | 600.00          | -50-        |
| 05-420-600-4820-6101     | Im Rms Salaries                         | 76,353.63          | 240,180.32      | 330,866.00      | 73          |
| 05-420-600-4820-6108     | Meals Reimbursed Taxable                | 0.00               | 0.00            | 40.00           | 0           |
| 05-420-600-4820-6109     | Salaries- Overtime                      | 0.00               | 0.00            | 1,200.00        | 0           |
| 05-420-600-4820-6124     | Medicare Employer                       | 1,058.58           | 3,336.94        | 4,798.00        | 70          |
| 05-420-600-4820-6148     | Employer Deduct Contribution- HSA       | 1,000.00           | 3,000.00        | 0.00            | 0           |
| 05-420-600-4820-6149     | Employer Deduct Contribution- Veba      | 2,000.00           | 6,000.00        | 9,000.00        | 67          |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                    | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                 |
|--------------------------|----------------------------------|------------------------|---------------------|-----------------|-----------------|
|                          |                                  |                        |                     | <u>Budget</u>   | <u>% of BDG</u> |
| 05-420-600-4820-6150     | Im Rms Health Insurance Employer | 19,475.12              | 59,675.36           | 67,500.00       | 88              |
| 05-420-600-4820-6152     | Im Rms Life Insurance- Employer  | 149.30                 | 460.10              | 622.00          | 74              |
| 05-420-600-4820-6159     | Pera Employer - Rms              | 5,535.54               | 17,412.72           | 23,991.00       | 73              |
| 05-420-600-4820-6165     | Im Rms Employer Fica             | 4,526.40               | 14,268.63           | 20,516.00       | 70              |
| ----- REVENUES -----     |                                  |                        |                     |                 |                 |
| 05-420-610-0000-5836     | Afdc/Mfip Recoveries- Maxis      | 464.00                 | 8,111.81            | 8,000.00        | 101             |
| ----- EXPENDITURES ----- |                                  |                        |                     |                 |                 |
| 05-420-610-4100-6011     | County Share- Afdc/Mfip          | 95.01                  | 6,030.88            | 4,560.00        | 132             |
| 05-420-610-4800-6800     | Program Expenses- Direct Charge  | 0.00                   | 0.00                | 100.00          | 0               |
| ----- REVENUES -----     |                                  |                        |                     |                 |                 |
| 05-420-620-0000-5322     | State Grants- Programs Ga        | 329.70                 | 976.10              | 579.00          | 169             |
| 05-420-620-0000-5832     | Ga Recoveries- Non Maxis         | 0.00                   | 50.00               | 0.00            | 0               |
| 05-420-620-0000-5836     | Ga Recoveries - Maxis            | 802.22                 | 1,152.22            | 436.00          | 264             |
| ----- EXPENDITURES ----- |                                  |                        |                     |                 |                 |
| 05-420-620-4100-6011     | County Share - Ga                | 50.00                  | 287.50              | 213.00          | 135             |
| 05-420-620-4400-6025     | State Share- GAMC                | 0.00                   | 37.45               | 0.00            | 0               |
| ----- REVENUES -----     |                                  |                        |                     |                 |                 |
| 05-420-630-0000-5421     | Federal Grants- Admin Fs         | 19,447.00              | 67,030.00           | 105,000.00      | 64              |
| 05-420-630-0000-5836     | Food Support Recoveries- Maxis   | 712.50                 | 2,074.00            | 2,500.00        | 83              |
| ----- EXPENDITURES ----- |                                  |                        |                     |                 |                 |
| 05-420-630-4100-6011     | County Share- Food Support       | 263.61                 | 1,002.21            | 1,250.00        | 80              |
| 05-420-630-4800-6801     | Bonus Bucks Expenditures         | 1,110.00               | 1,270.00            | 2,000.00        | 64              |
| ----- REVENUES -----     |                                  |                        |                     |                 |                 |
| 05-420-640-0000-5321     | State Grants- Admin lvd          | 29.30                  | 29.30               | 0.00            | 0               |
| 05-420-640-0000-5328     | State Incentives                 | 847.00                 | 3,368.65            | 4,600.00        | 73              |
| 05-420-640-0000-5421     | Federal Grants- Admin lvd        | 87,356.00              | 269,382.00          | 330,000.00      | 82              |
| 05-420-640-0000-5423     | Federal Incentives- lvd          | 8,700.00               | 25,198.00           | 39,150.00       | 64              |
| 05-420-640-0000-5832     | Recoveries Child Support         | 410.00                 | 1,175.00            | 1,200.00        | 98              |
| ----- EXPENDITURES ----- |                                  |                        |                     |                 |                 |
| 05-420-640-4800-6205     | Postage                          | 722.80                 | 2,169.96            | 3,250.00        | 67              |
| 05-420-640-4800-6208     | Staff Development/Training       | 700.00                 | 825.00              | 1,100.00        | 75              |
| 05-420-640-4800-6231     | Services Or Contracts            | 1,272.56               | 4,081.35            | 6,152.00        | 66              |
| 05-420-640-4800-6250     | Telephone                        | 381.57                 | 1,058.85            | 1,325.00        | 80              |
| 05-420-640-4800-6263     | Contract Legal Services Iv- D    | 7,055.00               | 21,462.50           | 27,000.00       | 79              |
| 05-420-640-4800-6270     | Aitkin Co Sheriff Fees Iv- D     | 150.00                 | 650.00              | 2,200.00        | 30              |
| 05-420-640-4800-6330     | Transportation/Travel/Parking    | 498.14                 | 574.77              | 1,400.00        | 41              |
| 05-420-640-4800-6379     | Other Iv- D Charges              | 939.31                 | 1,774.31            | 3,500.00        | 51              |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| Account Number           | Status                             | Quarter<br>To Date | Year<br>To Date | Percent of Year |              |    |
|--------------------------|------------------------------------|--------------------|-----------------|-----------------|--------------|----|
|                          |                                    |                    |                 | Budget          | % of<br>BDG  |    |
| 05-420-640-4800-6397     | Genetic Tests Iv- D                | 330.00             | 1,254.00        | 1,700.00        | 74           |    |
| 05-420-640-4800-6405     | Supplies- Computer/Office/Meeting  | 350.04             | 848.17          | 1,500.00        | 57           |    |
| 05-420-640-4800-6625     | Office & Other Equipment           | 0.00               | 1,113.06        | 3,600.00        | 31           |    |
| 05-420-640-4820-6101     | Gross Salary                       | 59,368.84          | 187,385.67      | 259,312.00      | 72           |    |
| 05-420-640-4820-6108     | Taxable Meals Iv- D                | 30.00              | 57.33           | 150.00          | 38           |    |
| 05-420-640-4820-6124     | Medicare Employer                  | 843.56             | 2,658.61        | 3,762.00        | 71           |    |
| 05-420-640-4820-6149     | Employer Deduct Contribution- Veba | 1,250.00           | 5,750.00        | 7,000.00        | 82           |    |
| 05-420-640-4820-6150     | Health Insurance Employer          | 10,741.50          | 33,638.54       | 50,418.00       | 67           |    |
| 05-420-640-4820-6152     | Life Insurance- Employer           | 100.50             | 307.70          | 430.00          | 72           |    |
| 05-420-640-4820-6154     | Long Term Disability               | 79.56              | 238.68          | 250.00          | 95           |    |
| 05-420-640-4820-6159     | Pera Employer                      | 4,304.22           | 13,585.41       | 18,811.00       | 72           |    |
| 05-420-640-4820-6165     | Fica Employer                      | 3,606.99           | 11,367.91       | 16,087.00       | 71           |    |
| ----- REVENUES -----     |                                    |                    |                 |                 |              |    |
| 05-420-650-0000-5322     | State Grants- Programs Ma          | 22,745.08          | 65,911.45       | 67,000.00       | 98           |    |
| 05-420-650-0000-5421     | MA Administration Aid              | 46,405.00          | 132,546.00      | 136,000.00      | 97           |    |
| 05-420-650-0000-5422     | MA Incentive Federal               | 19,468.14          | 55,088.11       | 67,000.00       | 82           |    |
| 05-420-650-0000-5832     | MA Recoveries                      | 35,660.23          | 82,728.68       | 75,000.00       | 110          |    |
| ----- EXPENDITURES ----- |                                    |                    |                 |                 |              |    |
| 05-420-650-4400-6020     | Medicare Premium Reimbursement     | 1,928.10           | 6,183.90        | 10,000.00       | 62           |    |
| 05-420-650-4400-6022     | MA CEHI Reimbursement              | 24,949.46          | 59,913.27       | 62,000.00       | 97           |    |
| 05-420-650-4400-6025     | State/Fed Share - MA               | 21,549.42          | 53,853.58       | 61,500.00       | 88           |    |
| 05-420-650-4400-6210     | Medical Assistance Access          | 16,243.91          | 53,124.18       | 60,000.00       | 89           |    |
| 05-420-650-4400-6212     | MA PMAP Access                     | 7,561.24           | 20,504.20       | 8,700.00        | 236          |    |
| 05-420-650-4800-6800     | Program Expenses Direct Charge Ffp | 13.00              | 13.00           | 0.00            | 0            |    |
| 05-420-650-4800-6810     | County Burials                     | 10,555.90          | 23,323.90       | 17,000.00       | 137          |    |
| ----- REVENUES -----     |                                    |                    |                 |                 |              |    |
| 05-420-660-0000-5836     | Msa Recoveries - Maxis             | 0.00               | 81.00           | 300.00          | 27           |    |
| ----- EXPENDITURES ----- |                                    |                    |                 |                 |              |    |
| 05-420-660-4100-6011     | County Share - Msa                 | 0.00               | 40.50           | 150.00          | 27           |    |
| ----- REVENUES -----     |                                    |                    |                 |                 |              |    |
| 05-420-680-0000-5421     | Refugee and Entrant Assistance     | 73.00              | 73.00           | 134.00          | 54           |    |
| 420 DEPT                 | Totals Income Maintenance          | Revenue            | 268,135.43      | 1,090,560.70    | 1,522,812.00 | 72 |
|                          |                                    | Expend.            | 496,792.84      | 1,272,447.89    | 1,522,812.00 | 84 |
|                          |                                    | Net                | 228,657.41      | 181,887.19      | 0.00         | 0  |

# Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u>  | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| ----- REVENUES -----   |               |                        |                     |                                  |                        |
| 430 DEPT Social Services                                     |               |                        |                     |                                  |                        |
| 05-430-000-0000-5001 All Current/Delinquent Taxes            |               | 0.00                   | 879,748.09-         | 1,725,788.00-                    | 51                     |
| 05-430-700-0000-5205 CPA And In- Lieu                        |               | 33,714.09-             | 34,659.14-          | 0.00                             | 0                      |
| 05-430-700-0000-5325 State Grants- CSSA/CCSA/VCAA            |               | 197,967.00-            | 197,967.00-         | 197,967.00-                      | 100                    |
| 05-430-700-0000-5421 MA SSTS Admin*54                        |               | 40,613.00-             | 129,902.00-         | 177,000.00-                      | 73                     |
| 05-430-700-0000-5426 TXX SS Block Grant*56                   |               | 29,889.00-             | 89,667.00-          | 119,555.00-                      | 75                     |
| 05-430-700-0000-5828 Mh Initiative                           |               | 21,000.00-             | 21,000.00-          | 15,000.00-                       | 140                    |
| 05-430-700-0000-5832 Ss Administrative Recoveries            |               | 512.85-                | 4,338.40-           | 4,600.00-                        | 94                     |
| 05-430-700-0000-5833 Mh Init- Housing                        |               | 6,359.00-              | 6,759.00-           | 8,000.00-                        | 84                     |
| 05-430-700-0000-5836 Mh Init- Employ Capacity                |               | 19,584.00-             | 19,584.00-          | 10,000.00-                       | 196                    |
| ----- EXPENDITURES -----                                     |               |                        |                     |                                  |                        |
| 05-430-700-4800-6101 Allocated Admin Salary                  |               | 32,291.67              | 108,836.86          | 162,095.00                       | 67                     |
| 05-430-700-4800-6108 Meals Reimbursed Taxable                |               | 4.90                   | 32.52               | 20.00                            | 163                    |
| 05-430-700-4800-6124 Medicare Employer                       |               | 398.64                 | 1,369.45            | 2,351.00                         | 58                     |
| 05-430-700-4800-6149 Employer Deduct Contribution- Veba      |               | 122.50                 | 3,725.00            | 4,160.00                         | 90                     |
| 05-430-700-4800-6150 Allocated Admin Health Ins              |               | 6,715.08               | 20,145.24           | 27,953.00                        | 72                     |
| 05-430-700-4800-6152 Allocated Admin Life Ins                |               | 44.85                  | 134.55              | 200.00                           | 67                     |
| 05-430-700-4800-6154 Long Term Disability                    |               | 109.68                 | 329.04              | 366.00                           | 90                     |
| 05-430-700-4800-6159 Pera Employer                           |               | 2,341.09               | 7,739.86            | 11,753.00                        | 66                     |
| 05-430-700-4800-6165 Allocated Admin Fica                    |               | 1,704.75               | 5,856.33            | 10,051.00                        | 58                     |
| 05-430-700-4800-6205 Postage                                 |               | 1,404.48               | 4,317.30            | 7,800.00                         | 55                     |
| 05-430-700-4800-6208 Staff Development/Training              |               | 753.56                 | 4,216.81            | 5,000.00                         | 84                     |
| 05-430-700-4800-6231 Services Or Contracts                   |               | 9,995.21               | 33,723.93           | 53,000.00                        | 64                     |
| 05-430-700-4800-6250 Telephone                               |               | 2,118.69               | 5,781.62            | 8,200.00                         | 71                     |
| 05-430-700-4800-6330 Transportation/Travel/Parking           |               | 7,578.01               | 22,688.12           | 50,000.00                        | 45                     |
| 05-430-700-4800-6333 Travel Expense                          |               | 1,448.49               | 2,318.82            | 4,400.00                         | 53                     |
| 05-430-700-4800-6352 Insurance- Vehicles/Equipment/Liability |               | 0.00                   | 16,220.70           | 9,532.00                         | 170                    |
| 05-430-700-4800-6353 Workers Comp Insurance                  |               | 0.00                   | 11,897.63           | 15,981.00                        | 74                     |
| 05-430-700-4800-6405 Supplies- Computer/Office/Meeting       |               | 2,638.00               | 9,321.92            | 14,000.00                        | 67                     |
| 05-430-700-4800-6625 Office & Other Equipment                |               | 40,117.25              | 44,679.08           | 16,600.00                        | 269                    |
| 05-430-700-4800-6800 Direct Charge Expenses Non Ffp          |               | 198.36                 | 5,432.36            | 5,300.00                         | 102                    |
| 05-430-700-4800-6801 Non Profit Allocations                  |               | 0.00                   | 7,000.00            | 7,000.00                         | 100                    |
| 05-430-700-4800-6802 Mh Init - Lac                           |               | 743.23                 | 1,259.66            | 1,400.00                         | 90                     |
| 05-430-700-4800-6803 Mh Int - Consumer Support               |               | 150.00                 | 1,330.56            | 11,000.00                        | 12                     |
| 05-430-700-4800-6804 Mh Init - Housing Expense               |               | 88.00                  | 1,563.00            | 5,000.00                         | 31                     |



# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u>                      | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDC</u> |
|-----------------------|------------------------------------|------------------------|---------------------|-------------------------------|---------------------|
| 05-430-700-4800-6809  | Mh Init - Employability            | 837.00                 | 3,115.50            | 5,000.00                      | 62                  |
| 05-430-700-4800-6810  | Mh Init - Flex                     | 1,244.66               | 1,434.13            | 2,500.00                      | 57                  |
| 05-430-700-4820-6101  | Direct Social Service Salaries     | 244,257.16             | 780,447.47          | 1,121,618.00                  | 70                  |
| 05-430-700-4820-6108  | Meals Reimbursed Taxable           | 101.50                 | 386.71              | 750.00                        | 52                  |
| 05-430-700-4820-6109  | Salaries- Overtime                 | 1,879.78               | 5,203.54            | 5,200.00                      | 100                 |
| 05-430-700-4820-6124  | Direct Soc Serv Medicare           | 3,415.20               | 10,895.70           | 16,350.00                     | 67                  |
| 05-430-700-4820-6149  | Employer Deduct Contribution- Veba | 5,000.00               | 19,750.00           | 27,000.00                     | 73                  |
| 05-430-700-4820-6150  | Direct Soc Serv Health Ins         | 40,462.68              | 127,956.86          | 190,009.00                    | 67                  |
| 05-430-700-4820-6152  | Direct Soc Serv Life Ins           | 316.70                 | 989.65              | 1,500.00                      | 66                  |
| 05-430-700-4820-6154  | Long Term Disability               | 74.16                  | 222.48              | 250.00                        | 89                  |
| 05-430-700-4820-6159  | Pera Employer                      | 17,844.98              | 56,673.95           | 81,749.00                     | 69                  |
| 05-430-700-4820-6165  | Direct Soc Serv Fica               | 14,602.53              | 46,587.34           | 69,909.00                     | 67                  |
| 05-430-700-4820-6267  | Unemployment Compensation          | 0.00                   | 120.43              | 0.00                          | 0                   |
| 05-430-700-4821-6101  | Direct Ph Salaries                 | 25,682.83              | 104,936.37          | 155,420.00                    | 68                  |
| 05-430-700-4821-6108  | Meals Reimbursed Taxable           | 6.60                   | 20.72               | 30.00                         | 69                  |
| 05-430-700-4821-6109  | Salaries Overtime                  | 135.27                 | 135.27              | 0.00                          | 0                   |
| 05-430-700-4821-6124  | Direct Ph Medicare                 | 374.49                 | 1,500.45            | 2,254.00                      | 67                  |
| 05-430-700-4821-6149  | Employer Deduct Contribution- Veba | 332.50                 | 1,827.50            | 2,660.00                      | 69                  |
| 05-430-700-4821-6150  | Direct Ph Health Ins               | 3,112.50               | 12,462.50           | 19,950.00                     | 62                  |
| 05-430-700-4821-6152  | Direct Ph Life Insurance           | 30.36                  | 121.58              | 200.00                        | 61                  |
| 05-430-700-4821-6159  | Pera Employer                      | 1,871.80               | 7,343.42            | 11,270.00                     | 65                  |
| 05-430-700-4821-6165  | Direct Ph Fica - Employer          | 1,601.11               | 6,415.53            | 9,638.00                      | 67                  |
| ----- REVENUES -----  |                                    |                        |                     |                               |                     |
| 05-430-710-0000-5321  | Relative Custody Asst S02          | 3,870.00-              | 13,499.00-          | 16,246.00-                    | 83                  |
| 05-430-710-0000-5323  | Family Response- State Share       | 0.00                   | 2,167.00-           | 3,022.00-                     | 72                  |
| 05-430-710-0000-5324  | State- Cadi/Tbi/Ltcc S01           | 1,391.26-              | 2,610.30-           | 5,500.00-                     | 47                  |
| 05-430-710-0000-5420  | Fed- Cadi/Tbi/Ltcc F06             | 1,391.33-              | 2,610.42-           | 5,500.00-                     | 47                  |
| 05-430-710-0000-5423  | Title IV- B2 Family Response*65    | 2,168.00-              | 3,016.00-           | 8,170.00-                     | 37                  |
| 05-430-710-0000-5429  | IV- E Self Grant*04                | 951.00-                | 1,919.00-           | 3,558.00-                     | 54                  |
| 05-430-710-0000-5441  | IV- E Foster Care*01               | 12,274.00-             | 47,134.00-          | 72,000.00-                    | 65                  |
| 05-430-710-0000-5442  | IV- E SSTS Admin*02                | 9,630.00-              | 35,298.00-          | 34,000.00-                    | 104                 |
| 05-430-710-0000-5453  | CW TCM Revenue                     | 43,364.99-             | 91,794.07-          | 165,000.00-                   | 56                  |
| 05-430-710-0000-5482  | IV- E Admin LCTS*07                | 5,184.00-              | 15,742.00-          | 65,000.00-                    | 24                  |
| 05-430-710-0000-5483  | MA Admin LCTS*07                   | 14,994.00-             | 37,653.00-          | 0.00                          | 0                   |
| 05-430-710-0000-5832  | Admin Foster Care Recoveries       | 18,410.29-             | 82,907.78-          | 120,000.00-                   | 69                  |
| 05-430-710-0000-5833  | IV- E Foster Care Recoveries       | 775.66-                | 9,797.00-           | 6,300.00-                     | 156                 |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                             | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                     |
|--------------------------|---|------------------------|---------------------|-----------------|---------------------|
|                          |   |                        |                     | <u>Budget</u>   | <u>75% % of BDG</u> |
| 05-430-710-0000-5840     | PSOP Grant - MLB                          | 2,066.43               | 9,005.97            | 0.00            | 0                   |
| ----- EXPENDITURES ----- |   |                        |                     |                 |                     |
| 05-430-710-3080-6020     | Family Assessment Response                | 0.00                   | 0.00                | 200.00          | 0                   |
| 05-430-710-3090-6027     | Concurrent Planning Assessment            | 0.00                   | 0.00                | 2,500.00        | 0                   |
| 05-430-710-3160-6020     | Transportation Child Serv                 | 1,259.53               | 2,229.76            | 4,000.00        | 56                  |
| 05-430-710-3160-6057     | Foster Care- Transportation               | 911.64                 | 3,980.68            | 10,000.00       | 40                  |
| 05-430-710-3180-6020     | Health- Related Services                  | 60.99                  | 600.93              | 300.00          | 200                 |
| 05-430-710-3180-6057     | Health Related Services- Foster Care      | 382.00                 | 382.00              | 500.00          | 76                  |
| 05-430-710-3181-6020     | Drug Testing - CMCC Juveniles             | 389.75                 | 915.04              | 0.00            | 0                   |
| 05-430-710-3190-6020     | Court Related Services & Activities       | 225.00                 | 290.75              | 8,500.00        | 3                   |
| 05-430-710-3410-6050     | Environment Access/Specialized Supplies   | 0.00                   | 0.00                | 500.00          | 0                   |
| 05-430-710-3410-6057     | Electronic Monitor/Specialize Supply- Ohp | 0.00                   | 352.00              | 2,000.00        | 18                  |
| 05-430-710-3440-6050     | Housing Services- Child                   | 500.00                 | 1,422.27            | 0.00            | 0                   |
| 05-430-710-3450-6020     | Social & Recreational/Hippo Therapy       | 0.00                   | 116.16              | 0.00            | 0                   |
| 05-430-710-3460-6065     | Self Funds - Adolescent Life Skills       | 23.52                  | 1,942.98            | 3,558.00        | 55                  |
| 05-430-710-3470-6020     | Independent Living Skills                 | 359.00                 | 818.00              | 0.00            | 0                   |
| 05-430-710-3560-6020     | Group Counseling                          | 0.00                   | 0.00                | 600.00          | 0                   |
| 05-430-710-3620-6020     | Family- Based Counseling Services         | 0.00                   | 0.00                | 1,000.00        | 0                   |
| 05-430-710-3630-6020     | Family- Based Life Mgmt Skills Services   | 32.50                  | 32.50               | 0.00            | 0                   |
| 05-430-710-3640-6020     | Family Assessment Response Services       | 573.30                 | 3,047.14            | 4,500.00        | 68                  |
| 05-430-710-3650-6027     | Serv For Concurrent Perm Plan             | 0.00                   | 0.00                | 3,000.00        | 0                   |
| 05-430-710-3660-6020     | Family Group Decision Making              | 0.00                   | 80.16               | 3,000.00        | 3                   |
| 05-430-710-3661-6020     | Triple P Activity                         | 0.00                   | 0.00                | 2,500.00        | 0                   |
| 05-430-710-3670-6020     | PSOP - Parent Support Outreach Services   | 440.29                 | 3,876.25            | 0.00            | 0                   |
| 05-430-710-3710-6050     | Shelter- Truancy Program                  | 0.00                   | 0.00                | 600.00          | 0                   |
| 05-430-710-3710-6053     | Shelter- Corrective                       | 4,191.60               | 6,150.80            | 5,000.00        | 123                 |
| 05-430-710-3710-6057     | Child Shelter                             | 0.00                   | 1,462.30            | 5,000.00        | 29                  |
| 05-430-710-3800-6057     | Treatment Foster Care                     | 23,971.51              | 64,854.92           | 130,000.00      | 50                  |
| 05-430-710-3810-6057     | Family Foster Care                        | 44,492.71              | 121,307.24          | 465,809.00      | 26                  |
| 05-430-710-3811-6057     | Family Foster Care- Correctional          | 0.00                   | 9,783.11            | 0.00            | 0                   |
| 05-430-710-3812-6057     | Family Foster Care- Icwa                  | 20,106.40              | 66,019.91           | 0.00            | 0                   |
| 05-430-710-3820-6040     | Relative Custody Assistance               | 3,819.16               | 12,216.42           | 24,000.00       | 51                  |
| 05-430-710-3830-6057     | Children's Group Residential Care         | 4,714.60               | 7,061.90            | 90,000.00       | 8                   |
| 05-430-710-3831-6057     | Group Residential Care- Correctional      | 3,428.80               | 43,317.20           | 0.00            | 0                   |
| 05-430-710-3832-6057     | Group Residential Care- Icwa              | 5,571.80               | 25,501.70           | 0.00            | 0                   |
| 05-430-710-3850-6057     | Correctional Facilities                   | 75,558.21              | 172,699.08          | 185,160.00      | 93                  |

# Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| Account Number           | Status                             | Quarter<br>To Date | Year<br>To Date | Percent of Year |                    |
|--------------------------|------------------------------------|--------------------|-----------------|-----------------|--------------------|
|                          |                                    |                    |                 | Budget          | 75%<br>% of<br>BDG |
| 05-430-710-3852-6057     | Correctional Facilities- Icwa      | 0.00               | 56,690.60       | 0.00            | 0                  |
| 05-430-710-3860-6057     | Detention Placement                | 0.00               | 199.60          | 0.00            | 0                  |
| 05-430-710-3890-6020     | Respite Care - Non Foster Care     | 231.80             | 301.34          | 300.00          | 100                |
| 05-430-710-3890-6057     | Respite Care- Foster Care          | 1,123.10           | 2,345.24        | 2,000.00        | 117                |
| 05-430-710-3930-6020     | General Case Management            | 127.28             | 231.28          | 500.00          | 46                 |
| 05-430-710-3960-6050     | Adoptions                          | 5,536.38           | 5,536.38        | 100.00          | 536                |
| 05-430-710-3970-6064     | Collaborative Grant                | 20,178.00          | 53,395.00       | 65,000.00       | 82                 |
| 05-430-710-3980-6020     | License & Resource Development     | 0.00               | 0.00            | 300.00          | 0                  |
| ----- REVENUES -----     |                                    |                    |                 |                 |                    |
| 05-430-720-0000-5322     | State- Employment Svs S11          | 6,303.00-          | 19,144.00-      | 21,500.00-      | 89                 |
| 05-430-720-0000-5326     | MFIP CC Admin S66                  | 1,107.00-          | 3,352.00-       | 3,500.00-       | 96                 |
| 05-430-720-0000-5370     | BSF Child Care Admin S08           | 844.00-            | 2,900.00-       | 4,194.00-       | 69                 |
| 05-430-720-0000-5426     | MFIP CC Admin*13                   | 1,085.00-          | 3,528.00-       | 4,800.00-       | 74                 |
| 05-430-720-0000-5432     | Employment & Train Serv - F14      | 55,869.00-         | 161,074.00-     | 190,684.00-     | 84                 |
| 05-430-720-0000-5470     | BSF Child Care Admin*15            | 1,435.00-          | 4,655.00-       | 6,560.00-       | 71                 |
| 05-430-720-0000-5832     | Misc Child Care Recoveries/Fees    | 825.01-            | 4,501.73-       | 5,000.00-       | 90                 |
| ----- EXPENDITURES ----- |                                    |                    |                 |                 |                    |
| 05-430-720-3020-6069     | Community Ed & Prevent/Advertlsing | 165.00             | 495.00          | 750.00          | 66                 |
| 05-430-720-3110-6069     | Bsf Child Care                     | 1,084.26           | 3,252.74        | 4,337.00        | 75                 |
| 05-430-720-3140-6020     | Other Child Care                   | 142.35             | 2,126.12        | 4,100.00        | 52                 |
| 05-430-720-3140-6057     | Day Care- Foster Care              | 0.00               | 0.00            | 1,000.00        | 0                  |
| 05-430-720-3370-6038     | Mfip- Employment Services          | 47,106.74          | 149,944.84      | 196,114.00      | 76                 |
| 05-430-720-3980-6020     | License And Resource Development   | 225.25             | 435.25          | 1,200.00        | 36                 |
| ----- REVENUES -----     |                                    |                    |                 |                 |                    |
| 05-430-730-0000-5321     | CDTF Fund Admin S17                | 1,854.36-          | 4,179.45-       | 12,198.00-      | 34                 |
| 05-430-730-0000-5421     | MA Rule 25 Admin SSTS*22           | 5,538.00-          | 18,302.00-      | 28,500.00-      | 64                 |
| 05-430-730-0000-5832     | Detox Recoveries                   | 3,630.00-          | 12,710.94-      | 27,000.00-      | 47                 |
| ----- EXPENDITURES ----- |                                    |                    |                 |                 |                    |
| 05-430-730-3170-6050     | Detox Transportation               | 404.88             | 713.16          | 0.00            | 0                  |
| 05-430-730-3590-6072     | Ccdtf County % State Billings      | 12,488.28          | 25,965.54       | 76,000.00       | 34                 |
| 05-430-730-3700-6080     | Commitment Costs - Alcoholism      | 0.00               | 0.00            | 13,000.00       | 0                  |
| 05-430-730-3710-6020     | Detoxification - Grand Rapids      | 4,550.00           | 19,175.00       | 48,000.00       | 40                 |
| 05-430-730-3710-6080     | Detoxification - Other             | 2,750.00           | 6,050.00        | 4,000.00        | 151                |
| 05-430-730-4800-6800     | Other Cd/Detox Fees                | 50.00              | 50.00           | 600.00          | 8                  |
| ----- REVENUES -----     |                                    |                    |                 |                 |                    |
| 05-430-740-0000-5351     | Child MH Combined S63              | 5,260.00-          | 16,786.00-      | 19,487.00-      | 86                 |
| 05-430-740-0000-5437     | IV- E MH Foster Care*28            | 550.00-            | 12,498.00-      | 0.00            | 0                  |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                            | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                 |
|--------------------------|--|------------------------|---------------------|-----------------|-----------------|
|                          |  |                        |                     | <u>Budget</u>   | <u>% of BDG</u> |
| 05-430-740-0000-5444     | MA Rule 5 Foster Care*66                 | 3,377.79-              | 21,781.94-          | 30,000.00-      | 73              |
| 05-430-740-0000-5450     | MA CMH TCM*64                            | 13,038.96-             | 26,089.58-          | 46,000.00-      | 57              |
| 05-430-740-0000-5500     | Insurance Company Revenue                | 25,155.00-             | 44,621.00-          | 16,000.00-      | 279             |
| 05-430-740-0000-5832     | Misc Child MH Recoveries                 | 20,205.48-             | 26,526.78-          | 5,000.00-       | 531             |
| ----- EXPENDITURES ----- |  |                        |                     |                 |                 |
| 05-430-740-3050-6020     | Child Outpat Assess/Psyc. Testing        | 2,013.73               | 9,450.02            | 9,000.00        | 105             |
| 05-430-740-3100-6020     | Child Level of Care Determination        | 0.00                   | 525.00              | 0.00            | 0               |
| 05-430-740-3300-6020     | Other Family Community Support Services  | 3.61                   | 70.50               | 500.00          | 14              |
| 05-430-740-3530-6020     | Child Outpatient Psychotherapy           | 0.00                   | 0.00                | 1,500.00        | 0               |
| 05-430-740-3620-6020     | Family Based Services Mh                 | 0.00                   | 835.80              | 0.00            | 0               |
| 05-430-740-3830-6057     | Rule 5- Children's Residential Trmt      | 19,249.59              | 99,575.24           | 100,000.00      | 100             |
| 05-430-740-3890-6020     | Child Mh Respite                         | 309.48                 | 995.88              | 2,500.00        | 40              |
| 05-430-740-3890-6057     | Mh Respite - Foster Care                 | 618.24                 | 3,647.56            | 5,000.00        | 73              |
| 05-430-740-3900-6020     | Child Rule 79 Case Mgmt                  | 720.00                 | 1,800.00            | 1,000.00        | 180             |
| ----- REVENUES -----     |  |                        |                     |                 |                 |
| 05-430-745-0000-5343     | Adult MH Rule 78 CSP S25                 | 37,642.00-             | 51,496.00-          | 50,894.00-      | 101             |
| 05-430-745-0000-5421     | MA Adult MH TCM*31                       | 19,793.44-             | 51,289.71-          | 83,000.00-      | 62              |
| 05-430-745-0000-5500     | Insurance Company Revenue                | 4,744.73-              | 13,743.73-          | 14,400.00-      | 95              |
| 05-430-745-0000-5832     | Adult MH - Misc Recoveries               | 0.00                   | 50.00-              | 450.00-         | 11              |
| ----- EXPENDITURES ----- |  |                        |                     |                 |                 |
| 05-430-745-3085-6020     | Adult Outpat Diagnostic Assess/Psyc      | 3,030.67               | 9,940.61            | 28,000.00       | 36              |
| 05-430-745-3090-6050     | Pre- Petition Screening/Hearing          | 658.32                 | 2,863.32            | 2,000.00        | 143             |
| 05-430-745-3160-6050     | Adult Transportation                     | 528.30                 | 1,159.05            | 1,800.00        | 64              |
| 05-430-745-3340-6071     | Pyschosocial Rehab/Ind Living Skills Csp | 720.00                 | 1,800.00            | 990.00          | 182             |
| 05-430-745-3430-6050     | Housing Subsidy                          | 500.00                 | 500.00              | 0.00            | 0               |
| 05-430-745-3520-6050     | Adult Outpatient Psychotherapy           | 0.00                   | 0.00                | 500.00          | 0               |
| 05-430-745-3720-6081     | State- Operated Inpatient - Rtc Or Cbhh  | 0.00                   | 32,822.12           | 20,000.00       | 164             |
| 05-430-745-3721-6081     | Commitment Costs - Poor Relief           | 15,280.25              | 59,575.15           | 61,000.00       | 98              |
| 05-430-745-3910-6020     | Adult Rule 79 Case Mgmt                  | 1,440.00               | 3,600.00            | 2,000.00        | 180             |
| ----- REVENUES -----     |  |                        |                     |                 |                 |
| 05-430-750-0000-5321     | State Share- DD Screening S37            | 170.08-                | 446.46-             | 600.00-         | 74              |
| 05-430-750-0000-5323     | State Share- DD Services S38             | 16,022.17-             | 49,121.32-          | 63,000.00-      | 78              |
| 05-430-750-0000-5341     | DD Family Support Grant*35               | 0.00                   | 0.00                | 1,000.00-       | 0               |
| 05-430-750-0000-5373     | DD SILS Program S34                      | 6,525.00-              | 10,150.00-          | 10,800.00-      | 94              |
| 05-430-750-0000-5420     | Fed Share- DD Services F38               | 16,022.18-             | 49,121.34-          | 63,000.00-      | 78              |
| 05-430-750-0000-5421     | Federal Share- DD Screening F40          | 170.08-                | 446.46-             | 600.00-         | 74              |
| 05-430-750-0000-5445     | MA VA/DD TCM*42                          | 4,224.84-              | 9,992.41-           | 18,000.00-      | 56              |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>                           | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|--------------------------|---|------------------------|---------------------|-------------------------------|---------------------|
| ----- EXPENDITURES ----- |   |                        |                     |                               |                     |
| 05-430-750-3160-6094     | Transportation - Waiver                 | 100.00                 | 200.00              | 360.00                        | 56                  |
| 05-430-750-3340-6073     | Semi-Independent Living Serv (Sils)     | 3,475.89               | 12,177.22           | 13,500.00                     | 90                  |
| 05-430-750-3350-6020     | Family Support Program                  | 1,191.39               | 1,191.39            | 1,000.00                      | 119                 |
| 05-430-750-3380-6050     | Extended Supported Employment           | 1,953.00               | 7,664.25            | 12,500.00                     | 61                  |
| 05-430-750-3410-6094     | Environment Access,Adapt,Special Supply | 0.00                   | 0.00                | 600.00                        | 0                   |
| 05-430-750-3660-6050     | Day Trng And Habilitation (Dac)         | 0.00                   | 0.00                | 8,179.00                      | 0                   |
| 05-430-750-3890-6020     | Respite Care                            | 0.00                   | 1,786.75            | 0.00                          | 0                   |
| 05-430-750-3950-6020     | Public Guardianship Dd                  | 2,145.40               | 6,976.69            | 15,000.00                     | 47                  |
| ----- REVENUES -----     |   |                        |                     |                               |                     |
| 05-430-760-0000-5320     | State Share - LTCC                      | 2,735.06-              | 7,062.36-           | 5,300.00-                     | 133                 |
| 05-430-760-0000-5322     | State Share - CADI/CAC S44              | 15,216.14-             | 44,122.21-          | 41,000.00-                    | 108                 |
| 05-430-760-0000-5323     | State Share - EW S44                    | 2,652.02-              | 7,231.31-           | 12,000.00-                    | 60                  |
| 05-430-760-0000-5324     | State Share - AC S45                    | 4,029.55-              | 13,829.36-          | 26,000.00-                    | 53                  |
| 05-430-760-0000-5325     | State Share - TBI S44                   | 2,034.20-              | 3,918.04-           | 7,000.00-                     | 56                  |
| 05-430-760-0000-5331     | State Share - RSC                       | 279.51-                | 2,756.37-           | 1,600.00-                     | 172                 |
| 05-430-760-0000-5415     | Title III- E Grant - Through ARDC       | 0.00                   | 4,931.00-           | 0.00                          | 0                   |
| 05-430-760-0000-5422     | Fed Share - CADI/CAC F47                | 15,216.70-             | 44,123.97-          | 41,000.00-                    | 108                 |
| 05-430-760-0000-5423     | Fed Share - EW F47                      | 2,652.56-              | 7,232.59-           | 12,000.00-                    | 60                  |
| 05-430-760-0000-5425     | Fed Share - TBI F47                     | 2,034.22-              | 3,918.11-           | 7,000.00-                     | 56                  |
| 05-430-760-0000-5432     | Federal Share - RSC                     | 279.57-                | 2,756.78-           | 1,600.00-                     | 172                 |
| 05-430-760-0000-5434     | Federal Share - LTCC                    | 2,735.08-              | 7,062.45-           | 5,300.00-                     | 133                 |
| 05-430-760-0000-5500     | Insurance Company Revenue               | 34,057.36-             | 92,109.64-          | 150,000.00-                   | 61                  |
| 05-430-760-0000-5810     | Co Share - Waivered Services            | 0.00                   | 250.00-             | 500.00-                       | 50                  |
| 05-430-760-0000-5832     | Misc Adult Service Recoveries           | 500.00-                | 1,557.25-           | 0.00                          | 0                   |
| 05-430-760-0000-5845     | LTCC Screening- Nursing Facility        | 9,756.75-              | 29,270.25-          | 31,643.00-                    | 93                  |
| ----- EXPENDITURES ----- |   |                        |                     |                               |                     |
| 05-430-760-3160-6050     | Transportation - Txx                    | 138.17                 | 791.79              | 1,200.00                      | 66                  |
| 05-430-760-3160-6075     | Waiver & Ac Transportation              | 0.00                   | 310.00              | 600.00                        | 52                  |
| 05-430-760-3190-6020     | Court Related Services & Activities     | 0.00                   | 210.00              | 0.00                          | 0                   |
| 05-430-760-3370-6050     | Employability - Txx                     | 735.00                 | 2,280.00            | 3,060.00                      | 75                  |
| 05-430-760-3410-6075     | Environment Access,Adapt,Special Supply | 591.07                 | 591.07              | 3,000.00                      | 20                  |
| 05-430-760-3440-6050     | Housing Services                        | 95.12                  | 95.12               | 500.00                        | 19                  |
| 05-430-760-3450-6050     | Social & Recreational Services          | 0.00                   | 60.00               | 0.00                          | 0                   |
| 05-430-760-3950-6020     | Guardianship/Conservatorship            | 2,294.09               | 6,355.33            | 9,000.00                      | 71                  |
| 05-430-760-3980-6020     | Licensing & Resource Development        | 0.00                   | 0.00                | 80.00                         | 0                   |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u>                  | <u>Quarter To Date</u>   | <u>Year To Date</u> | Percent of Year |                     |
|-----------------------|--------------------------------|--------------------------|---------------------|-----------------|---------------------|
|                       |                                |                          |                     | <u>Budget</u>   | <u>75% % of BDG</u> |
| 430 DEPT              | Totals Social Services         | Revenue<br>811,680.74-   | 2,629,417.71-       | 3,830,316.00-   | 69                  |
|                       |                                | Expend.<br>819,117.20    | 2,655,685.61        | 3,830,316.00    | 69                  |
|                       |                                | Net<br>7,436.46          | 26,267.90           | 0.00            | 0                   |
| 5 FUND                | Totals Health & Human Services | Revenue<br>1,182,039.38- | 4,201,172.73-       | 6,027,449.00-   | 70                  |
|                       |                                | Expend.<br>1,474,030.37  | 4,405,414.80        | 6,027,449.00    | 73                  |
|                       |                                | Net<br>291,990.99        | 204,242.07          | 0.00            | 0                   |

# Aitkin County



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## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

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7 FUND Ditch

Report Basis: Cash

| <u>Account Number</u>                | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | <u>75%<br/>% of<br/>BDG</u> |
|--------------------------------------|---------------|------------------------|---------------------|----------------------------------|-----------------------------|
| 350 DEPT Ditch 2 (Judicial)          |               |                        |                     |                                  |                             |
| ----- REVENUES -----                 |               |                        |                     |                                  |                             |
| 07-350-000-0000-5791 Interest Income |               | 1.76-                  | 4.69-               | 0.00                             | 0                           |
| 350 DEPT Totals Ditch 2 (Judicial)   | Revenue       | 1.76-                  | 4.69-               | 0.00                             | 0                           |
|                                      | Expend.       |                        |                     |                                  |                             |
|                                      | Net           | 1.76-                  | 4.69-               | 0.00                             | 0                           |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

7 FUND Ditch

Report Basis: Cash

| <u>Account Number</u>                | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Percent of Year</u> | <u>75%<br/>% of<br/>BDG</u> |
|--------------------------------------|---------------|------------------------|---------------------|---------------|------------------------|-----------------------------|
| 352 DEPT Ditch 30 (County)           |               |                        |                     |               |                        |                             |
| ----- REVENUES -----                 |               |                        |                     |               |                        |                             |
| 07-352-000-0000-5791 Interest Income |               | 4.06-                  | 10.79-              | 0.00          |                        | 0                           |
| 352 DEPT Totals Ditch 30 (County)    | Revenue       | 4.06-                  | 10.79-              | 0.00          |                        | 0                           |
|                                      | Expend.       |                        |                     |               |                        |                             |
|                                      | Net           | 4.06-                  | 10.79-              | 0.00          |                        | 0                           |



# Aitkin County



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## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

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7 FUND Ditch

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u>            | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|-----------------------|--------------------------|------------------------|---------------------|----------------------------------|------------------------|
| 373 DEPT              | Diversion Channel        |                        |                     |                                  |                        |
| ----- REVENUES -----  |                          |                        |                     |                                  |                        |
| 07-373-000-0000-5791  | Interest Income          | 3.01-                  | 8.01-               | 0.00                             | 0                      |
| 373 DEPT              | Totals Diversion Channel | Revenue                | 3.01-               | 8.01-                            | 0.00                   |
|                       |                          | Expend.                |                     |                                  | 0                      |
|                       |                          | Net                    | 3.01-               | 8.01-                            | 0.00                   |
| 7 FUND                | Totals Ditch             | Revenue                | 8.83-               | 23.49-                           | 0.00                   |
|                       |                          | Expend.                |                     |                                  | 0                      |
|                       |                          | Net                    | 8.83-               | 23.49-                           | 0.00                   |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u>   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 921 DEPT Co. Development                                      |               |                        |                     |                               |                     |
| ----- REVENUES -----  |               |                        |                     |                               |                     |
| 10-921-000-0000-5220 Concon Apport Ms 84 A 51 Intergovernment |               | 140,679.25-            | 140,679.25-         | 250,000.00-                   | 56                  |
| 10-921-000-0000-5251 In Lieu Apportionments & Receipts        |               | 46,492.54-             | 46,492.54-          | 40,000.00-                    | 116                 |
| 10-921-000-0000-5396 Trail Grants- State                      |               | 2,407.50-              | 2,894.49-           | 0.00                          | 0                   |
| 10-921-000-0000-5398 Trail Grants- Federal                    |               | 84,916.01-             | 84,916.01-          | 0.00                          | 0                   |
| 10-921-000-0000-5840 Misc Receipts                            |               | 525.00-                | 1,250.00-           | 2,000.00-                     | 63                  |
| ----- EXPENDITURES -----                                      |               |                        |                     |                               |                     |
| 10-921-000-0000-6101 Salaries- Full Time                      |               | 26,307.73              | 83,273.11           | 106,464.00                    | 78                  |
| 10-921-000-0000-6108 Meals (Not Overnight)                    |               | 3.42                   | 10.15               | 0.00                          | 0                   |
| 10-921-000-0000-6109 Overtime- Salaries                       |               | 41.35                  | 70.89               | 0.00                          | 0                   |
| 10-921-000-0000-6124 Medicare- Employer                       |               | 360.19                 | 1,142.88            | 1,544.00                      | 74                  |
| 10-921-000-0000-6149 Employer Deduct Contribution- Veba       |               | 300.00                 | 2,225.00            | 2,541.00                      | 88                  |
| 10-921-000-0000-6150 Health Insurance- Employer               |               | 4,395.03               | 13,185.09           | 19,287.00                     | 68                  |
| 10-921-000-0000-6152 Life Insurance- Employer                 |               | 36.60                  | 109.80              | 140.00                        | 78                  |
| 10-921-000-0000-6154 Long Term Disability- Employer           |               | 84.63                  | 253.89              | 151.00                        | 168                 |
| 10-921-000-0000-6159 Pera Co                                  |               | 1,910.30               | 6,042.41            | 7,186.00                      | 84                  |
| 10-921-000-0000-6165 Fica- Employer                           |               | 1,540.17               | 4,886.88            | 6,601.00                      | 74                  |
| 10-921-000-0000-6205 Postage                                  |               | 4.50                   | 12.60               | 0.00                          | 0                   |
| 10-921-000-0000-6208 Training/Education                       |               | 450.00                 | 533.00              | 400.00                        | 133                 |
| 10-921-000-0000-6231 Services, Labor, Contracts               |               | 6,135.44               | 58,747.63           | 75,000.00                     | 78                  |
| 10-921-000-0000-6240 Dues                                     |               | 115.00                 | 435.00              | 2,500.00                      | 17                  |
| 10-921-000-0000-6250 Telephone                                |               | 71.82                  | 195.87              | 0.00                          | 0                   |
| 10-921-000-0000-6332 Hotel/Motel Lodging                      |               | 0.00                   | 0.00                | 250.00                        | 0                   |
| 10-921-000-0000-6353 Workers Compensation Insurance           |               | 0.00                   | 761.95              | 500.00                        | 152                 |
| 10-921-000-0000-6356 License Fees                             |               | 0.00                   | 135.50              | 0.00                          | 0                   |
| 10-921-000-0000-6405 Office Supplies                          |               | 3,275.63               | 5,062.08            | 10,000.00                     | 51                  |
| 10-921-000-0000-6406 Field Supplies                           |               | 2,049.60               | 4,898.87            | 0.00                          | 0                   |
| 10-921-000-0000-6511 Gas And Oil                              |               | 0.00                   | 37.80               | 0.00                          | 0                   |
| 10-921-000-0000-6515 Culverts                                 |               | 9,691.08               | 9,691.08            | 15,000.00                     | 65                  |
| 10-921-000-0000-6590 Repair & Maintenance Supplies            |               | 989.36                 | 1,104.51            | 0.00                          | 0                   |
| 10-921-000-0000-6801 Appropriations                           |               | 18,511.00              | 33,011.00           | 200,000.00                    | 17                  |
| 10-921-000-0000-6802 Trail Grants                             |               | 25,018.79-             | 25,018.79-          | 0.00                          | 0                   |
| 10-921-000-0000-6820 Refunds                                  |               | 0.00                   | 25.00               | 0.00                          | 0                   |
| 921 DEPT Totals Co. Development                               |               | 275,020.30-            | 276,232.29-         | 292,000.00-                   | 95                  |
|   | Revenue       | 51,254.06              | 200,833.20          | 447,564.00                    | 45                  |
|   | Expend.       | 223,766.24-            | 75,399.09-          | 155,564.00                    | 48-                 |
|   | Net           |                        |                     |                               |                     |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u> |                                  | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|-----------------------|----------------------------------|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 922 DEPT              | Cons. Forfeited Tax Sales        |               |                        |                     |                                  |                        |
| ----- REVENUES -----  |                                  |               |                        |                     |                                  |                        |
| 10-922-000-0000-5253  | Conservation Forfeited Tax Sales |               | 15,375.00-             | 15,375.00-          | 0.00                             | 0                      |
| 922 DEPT              | Totals Cons. Forfeited Tax Sales | Revenue       | 15,375.00-             | 15,375.00-          | 0.00                             | 0                      |
|                       |                                  | Expend.       |                        |                     |                                  |                        |
|                       |                                  | Net           | 15,375.00-             | 15,375.00-          | 0.00                             | 0                      |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u>                                   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 923 DEPT Forfeited Tax Sales                            |               |                        |                     |                               |                     |
| ----- REVENUES -----                                    |               |                        |                     |                               |                     |
| 10-923-000-0000-5254 Forfeited Tax Sales                |               | 278,263.17-            | 856,692.99-         | 1,375,000.00-                 | 62                  |
| 10-923-000-0000-5840 Misc Receipts                      |               | 0.00                   | 0.00                | 1,000.00-                     | 0                   |
| 10-923-000-0000-5866 Co Auction Proceeds                |               | 0.00                   | 0.00                | 5,000.00-                     | 0                   |
| ----- EXPENDITURES -----                                |               |                        |                     |                               |                     |
| 10-923-000-0000-6101 Salaries- Full Time                |               | 81,724.91              | 258,793.65          | 353,734.00                    | 73                  |
| 10-923-000-0000-6102 Salaries- - Part Time              |               | 45.48                  | 45.48               | 0.00                          | 0                   |
| 10-923-000-0000-6108 Meals (Not Overnight)              |               | 1.70                   | 19.67               | 202.00                        | 10                  |
| 10-923-000-0000-6109 Overtime- Salaries                 |               | 346.93                 | 805.80              | 3,026.00                      | 27                  |
| 10-923-000-0000-6124 Medicare- Employer                 |               | 1,115.04               | 3,538.11            | 5,130.00                      | 69                  |
| 10-923-000-0000-6149 Employer Deduct Contribution- Veba |               | 1,250.00               | 8,350.00            | 8,442.00                      | 99                  |
| 10-923-000-0000-6150 Health Insurance- Employer         |               | 17,212.68              | 51,638.04           | 64,082.00                     | 81                  |
| 10-923-000-0000-6152 Life Insurance- Employer           |               | 120.81                 | 362.43              | 467.00                        | 78                  |
| 10-923-000-0000-6154 Long Term Disability- Employer     |               | 177.18                 | 531.54              | 538.00                        | 99                  |
| 10-923-000-0000-6159 Pera Co                            |               | 5,950.34               | 18,599.30           | 23,877.00                     | 78                  |
| 10-923-000-0000-6165 Fica- Employer                     |               | 4,767.32               | 15,126.91           | 21,931.00                     | 69                  |
| 10-923-000-0000-6205 Postage                            |               | 827.15                 | 1,592.68            | 2,000.00                      | 80                  |
| 10-923-000-0000-6208 Training/Education                 |               | 260.00                 | 278.00              | 2,500.00                      | 11                  |
| 10-923-000-0000-6230 Printing, Publishing & Adv         |               | 1,670.62               | 2,325.63            | 2,000.00                      | 116                 |
| 10-923-000-0000-6231 Services, Labor, Contracts         |               | 5,366.46               | 30,710.88           | 0.00                          | 0                   |
| 10-923-000-0000-6240 Dues                               |               | 0.00                   | 500.00              | 1,500.00                      | 33                  |
| 10-923-000-0000-6250 Telephone                          |               | 264.25                 | 695.40              | 500.00                        | 139                 |
| 10-923-000-0000-6254 Utilities                          |               | 273.75                 | 1,402.06            | 1,000.00                      | 140                 |
| 10-923-000-0000-6280 State Deed Forfeited Tax Sales     |               | 0.00                   | 250.00              | 250.00                        | 100                 |
| 10-923-000-0000-6282 State Deed Repurchase              |               | 0.00                   | 100.00              | 150.00                        | 67                  |
| 10-923-000-0000-6311 Sales Tax                          |               | 373.95                 | 442.99              | 500.00                        | 89                  |
| 10-923-000-0000-6330 Transportation & Travel            |               | 164.84                 | 390.79              | 250.00                        | 156                 |
| 10-923-000-0000-6332 Hotel / Motel Lodging              |               | 0.00                   | 0.00                | 250.00                        | 0                   |
| 10-923-000-0000-6352 Insurance                          |               | 0.00                   | 10,447.00           | 12,000.00                     | 87                  |
| 10-923-000-0000-6353 Workers Compensation Insurance     |               | 0.00                   | 977.05              | 4,500.00                      | 22                  |
| 10-923-000-0000-6374 Auto & Trailer License             |               | 0.00                   | 96.00               | 150.00                        | 64                  |
| 10-923-000-0000-6405 Office Supplies                    |               | 3,930.51               | 6,944.31            | 4,500.00                      | 154                 |
| 10-923-000-0000-6406 Field Supplies                     |               | 90.17                  | 90.17               | 500.00                        | 18                  |
| 10-923-000-0000-6590 Repair & Maintenance Supplies      |               | 4,239.17               | 7,784.51            | 12,000.00                     | 65                  |
| 10-923-000-0000-6818 Apportionments                     |               | 0.00                   | 730,881.97          | 745,021.00                    | 98                  |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>              | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |    |
|--------------------------|----------------------------|------------------------|---------------------|-------------------------------|---------------------|----|
| 10- 923- 000- 0000- 6820 | Refunds & Reimbursements   | 10,553.27              | 31,236.58           | 55,000.00                     | 57                  |    |
| 10- 923- 000- 0000- 6901 | Incidental Transfers       | 0.00                   | 50,955.20           | 55,000.00                     | 93                  |    |
| 923 DEPT                 | Totals Forfeited Tax Sales | Revenue                | 278,263.17-         | 856,692.99-                   | 1,381,000.00-       | 62 |
|                          |                            | Expend.                | 140,726.53          | 1,235,912.15                  | 1,381,000.00        | 89 |
|                          |                            | Net                    | 137,536.64-         | 379,219.16                    | 0.00                | 0  |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u>                 | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---------------------------------------|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 926 DEPT Law Library                  |               |                        |                     |                               |                     |
| ----- REVENUES -----                  |               |                        |                     |                               |                     |
| 10-926-000-0000-5548 Law Library Fees |               | 9,084.92-              | 30,199.43-          | 30,000.00-                    | 101                 |
| ----- EXPENDITURES -----              |               |                        |                     |                               |                     |
| 10-926-000-0000-6250 Telephone        |               | 29.00                  | 74.76               | 0.00                          | 0                   |
| 10-926-000-0000-6408 Law Books        |               | 7,065.80               | 18,029.15           | 30,000.00                     | 60                  |
| 926 DEPT Totals Law Library           | Revenue       | 9,084.92-              | 30,199.43-          | 30,000.00-                    | 101                 |
|                                       | Expend.       | 7,094.80               | 18,103.91           | 30,000.00                     | 60                  |
|                                       | Net           | 1,990.12-              | 12,095.52-          | 0.00                          | 0                   |

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## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

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10 FUND Trust

Report Basis: Cash

| <u>Account Number</u>    | <u>Status</u>         | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--------------------------|-----------------------|------------------------|---------------------|----------------------------------|------------------------|
| ----- REVENUES -----     |                       |                        |                     |                                  |                        |
| 10-927-000-0000-5840     | Missing Heirs Revenue | 0.00                   | 0.00                | 1,000.00-                        | 0                      |
| ----- EXPENDITURES ----- |                       |                        |                     |                                  |                        |
| 10-927-000-0000-6832     | Missing Heirs         | 0.00                   | 0.00                | 1,000.00                         | 0                      |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u>                                   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 929 DEPT Mn. Trust Insurance Fund                       |               |                        |                     |                                  |                        |
| ----- REVENUES -----                                    |               |                        |                     |                                  |                        |
| 10-929-000-0000-5840 Dividends And Misc Reimbursements  |               | 0.00                   | 0.00                | 25,000.00-                       | 0                      |
| ----- EXPENDITURES -----                                |               |                        |                     |                                  |                        |
| 10-929-000-0000-6625 Office Equipment & Other Equipment |               | 0.00                   | 0.00                | 65,000.00                        | 0                      |
| 929 DEPT Totals Mn. Trust Insurance Fund                | Revenue       | 0.00                   | 0.00                | 25,000.00-                       | 0                      |
|   | Expend.       | 0.00                   | 0.00                | 65,000.00                        | 0                      |
|   | Net           | 0.00                   | 0.00                | 40,000.00                        | 0                      |
| 10 FUND Totals Trust                                    | Revenue       | 577,743.39-            | 1,178,499.71-       | 1,729,000.00-                    | 68                     |
|   | Expend.       | 199,075.39             | 1,454,849.26        | 1,924,564.00                     | 76                     |
|   | Net           | 378,668.00-            | 276,349.55          | 195,564.00                       | 141                    |



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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u>  | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 924 DEPT Forest Resource   |               |                        |                     |                               |                     |
| ----- REVENUES -----   |               |                        |                     |                               |                     |
| 11-924-000-0000-5150 Sooline Rr Permits                          |               | 200.00-                | 750.00-             | 1,000.00-                     | 75                  |
| 11-924-000-0000-5222 L79C303 Ms 477- A- 11- 14 Intergovernmental |               | 141,922.14-            | 141,922.14-         | 141,000.00-                   | 101                 |
| 11-924-000-0000-5396, Trail Grants- State                        |               | 0.00                   | 3,788.10-           | 10,000.00-                    | 38                  |
| 11-924-000-0000-5840 Misc Receipts                               |               | 0.00                   | 0.00                | 1,000.00-                     | 0                   |
| ----- EXPENDITURES -----   |               |                        |                     |                               |                     |
| 11-924-000-0000-6101 Salaries- Full Time                         |               | 15,327.34              | 48,484.61           | 61,820.00                     | 78                  |
| 11-924-000-0000-6124 Medicare- Employer                          |               | 222.23                 | 702.97              | 896.00                        | 78                  |
| 11-924-000-0000-6149 Employer Deduct Contribution- Veba          |               | 400.00                 | 1,200.00            | 1,565.00                      | 77                  |
| 11-924-000-0000-6150 Health Insurance- Employer                  |               | 3,000.00               | 9,000.00            | 12,332.00                     | 73                  |
| 11-924-000-0000-6152 Life Insurance- Employer                    |               | 19.98                  | 59.94               | 81.00                         | 74                  |
| 11-924-000-0000-6159 Pera Co                                     |               | 1,111.26               | 3,515.22            | 4,482.00                      | 78                  |
| 11-924-000-0000-6165 Fica- Employer                              |               | 950.33                 | 3,006.15            | 3,833.00                      | 78                  |
| 11-924-000-0000-6208 Training/Education                          |               | 165.00-                | 127.00-             | 0.00                          | 0                   |
| 11-924-000-0000-6231 Services, Labor, Contracts                  |               | 0.00                   | 5,016.00            | 20,000.00                     | 25                  |
| 11-924-000-0000-6250 Telephone                                   |               | 154.76                 | 417.62              | 200.00                        | 209                 |
| 11-924-000-0000-6330 Transportation & Travel                     |               | 330.78                 | 814.19              | 1,000.00                      | 81                  |
| 11-924-000-0000-6350 Per Diem                                    |               | 525.00                 | 1,225.00            | 2,000.00                      | 61                  |
| 11-924-000-0000-6352 Insurance                                   |               | 0.00                   | 2,084.00            | 1,000.00                      | 208                 |
| 11-924-000-0000-6353 Workers Compensation Insurance              |               | 0.00                   | 916.00              | 2,000.00                      | 46                  |
| 11-924-000-0000-6374 Auto & Trailer License                      |               | 0.00                   | 16.00               | 0.00                          | 0                   |
| 11-924-000-0000-6405 Office Supplies                             |               | 48.63                  | 240.61              | 3,500.00                      | 7                   |
| 11-924-000-0000-6406 Field Supplies                              |               | 895.99                 | 3,819.01            | 5,000.00                      | 76                  |
| 11-924-000-0000-6590 Repair & Maintenance Supplies               |               | 218.14                 | 987.46              | 5,000.00                      | 20                  |
| 11-924-000-0000-6820 Refunds & Reimbursements                    |               | 0.00                   | 1,800.00            | 1,000.00                      | 180                 |
| 924 DEPT Totals Forest Resource                                  |               |                        |                     |                               |                     |
|  | Revenue       | 142,122.14-            | 146,460.24-         | 153,000.00-                   | 96                  |
|  | Expend.       | 23,039.44              | 83,177.78           | 125,709.00                    | 66                  |
|  | Net           | 119,082.70-            | 63,282.46-          | 27,291.00-                    | 232                 |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u>                                   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Percent of Year % of BDG</u> |
|---|---------------|------------------------|---------------------|---------------|---------------------------------|
| 925 DEPT Reforestation                                  |               |                        |                     |               |                                 |
| ----- REVENUES -----                                    |               |                        |                     |               |                                 |
| 11-925-000-0000-5150 Sooline Rr Permits                 |               | 0.00                   | 175.00              | 2,000.00-     | -9-                             |
| 11-925-000-0000-5252 Forf Tax Sales Apportionment       |               | 0.00                   | 191,913.07-         | 195,000.00-   | 98                              |
| 11-925-000-0000-5396 Trail Grants- State                |               | 4,820.11-              | 23,126.08-          | 100,000.00-   | 23                              |
| 11-925-000-0000-5840 Misc Receipts                      |               | 13.78-                 | 1,123.66-           | 1,000.00-     | 112                             |
| ----- EXPENDITURES -----                                |               |                        |                     |               |                                 |
| 11-925-000-0000-6101 Salaries- Full Time                |               | 29,277.54              | 89,626.40           | 118,230.00    | 76                              |
| 11-925-000-0000-6102 Salaries- - Part Time              |               | 14,365.82              | 22,592.48           | 6,933.00      | 326                             |
| 11-925-000-0000-6109 Overtime- Salaries                 |               | 346.88                 | 679.91              | 1,770.00      | 38                              |
| 11-925-000-0000-6124 Medicare- Employer 1.45%           |               | 594.53                 | 1,507.04            | 1,657.00      | 91                              |
| 11-925-000-0000-6149 Employer Deduct Contribution- Veba |               | 875.00                 | 2,500.00            | 3,157.00      | 79                              |
| 11-925-000-0000-6150 Health Insurance Employer          |               | 6,300.06               | 18,900.18           | 26,932.00     | 70                              |
| 11-925-000-0000-6152 Life Insurance- Employer           |               | 45.75                  | 137.25              | 193.00        | 71                              |
| 11-925-000-0000-6159 Pera Co- Or 7.25%                  |               | 2,147.74               | 6,547.16            | 8,700.00      | 75                              |
| 11-925-000-0000-6165 Fica- Employer 6.20%               |               | 2,542.50               | 6,445.09            | 7,086.00      | 91                              |
| 11-925-000-0000-6208 Training/Education                 |               | 390.00                 | 1,598.00            | 0.00          | 0                               |
| 11-925-000-0000-6230 Printing, Publishing & Adv         |               | 0.00                   | 313.50              | 0.00          | 0                               |
| 11-925-000-0000-6231 Services, Labor, Contracts         |               | 52,264.45              | 88,807.47           | 30,000.00     | 296                             |
| 11-925-000-0000-6267 Unemployment Compensation          |               | 183.00                 | 1,265.00            | 0.00          | 0                               |
| 11-925-000-0000-6272 Physical Examinations              |               | 0.00                   | 0.00                | 100.00        | 0                               |
| 11-925-000-0000-6273 Timber Improvement                 |               | 12,045.10              | 41,855.10           | 10,000.00     | 419                             |
| 11-925-000-0000-6312 Sales Tax Adjustment               |               | 0.05                   | 1.01                | 0.00          | 0                               |
| 11-925-000-0000-6330 Transportation & Travel            |               | 58.83                  | 107.06              | 0.00          | 0                               |
| 11-925-000-0000-6332 Hotel/Motel Lodging                |               | 0.00                   | 212.25              | 0.00          | 0                               |
| 11-925-000-0000-6352 Insurance                          |               | 0.00                   | 369.00              | 0.00          | 0                               |
| 11-925-000-0000-6353 Workers Compensation Insurance     |               | 0.00                   | 1,492.00            | 500.00        | 298                             |
| 11-925-000-0000-6361 Road Construction Service          |               | 10,189.00              | 13,419.00           | 10,000.00     | 134                             |
| 11-925-000-0000-6405 Office Supplies                    |               | 6.12                   | 446.00              | 2,000.00      | 22                              |
| 11-925-000-0000-6406 Field Supplies                     |               | 184.04                 | 9,448.27            | 20,000.00     | 47                              |
| 11-925-000-0000-6511 Gas And Oil                        |               | 16,546.71              | 16,546.71           | 25,000.00     | 66                              |
| 11-925-000-0000-6515 Culverts                           |               | 9,691.08               | 9,691.08            | 5,000.00      | 194                             |
| 11-925-000-0000-6590 Repair & Maintenance Supplies      |               | 11,513.16              | 40,397.24           | 10,000.00     | 404                             |
| 11-925-000-0000-6620 Auto, Trailers, Snowmobiles        |               | 8,033.20               | 31,460.42           | 0.00          | 0                               |
| 11-925-000-0000-6630 Miscellaneous- Capital Outlay      |               | 0.00                   | 24,086.46           | 50,000.00     | 48                              |
| 11-925-000-0000-6802 Trail Grants- State                |               | 108,495.61-            | 108,495.61-         | 0.00          | 0                               |

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## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

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11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u>            | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year |                 |
|-----------------------|--------------------------|------------------------|---------------------|-----------------|-----------------|
|                       |                          |                        |                     | <u>Budget</u>   | <u>% of BDG</u> |
| 11-925-000-0000-6820  | Refunds & Reimbursements | 500.00                 | 1,600.00            | 1,000.00        | 160             |
| 925 DEPT              | Totals Reforestation     | 4,833.89               | 215,987.81          | 298,000.00      | 72              |
|                       |                          | 69,604.95              | 323,555.47          | 338,258.00      | 96              |
|                       |                          | 64,771.06              | 107,567.66          | 40,258.00       | 267             |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u>                             | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 934 DEPT Memorial Forest                          |               |                        |                     |                                  |                        |
| ----- REVENUES -----                              |               |                        |                     |                                  |                        |
| 11-934-000-0000-5252 Forf Tax Sales Apportionment |               | 0.00                   | 91,173.49-          | 95,000.00-                       | 96                     |
| ----- EXPENDITURES -----                          |               |                        |                     |                                  |                        |
| 11-934-000-0000-6231 Services, Labor, Contracts   |               | 0.00                   | 0.00                | 35,000.00                        | 0                      |
| 11-934-000-0000-6273 Timber Improvement           |               | 6,082.33               | 6,082.33            | 50,000.00                        | 12                     |
| 11-934-000-0000-6361 Road Construction Service    |               | 0.00                   | 0.00                | 25,000.00                        | 0                      |
| 11-934-000-0000-6406 Supplies                     |               | 0.00                   | 0.00                | 5,000.00                         | 0                      |
| 934 DEPT Totals Memorial Forest                   | Revenue       | 0.00                   | 91,173.49-          | 95,000.00-                       | 96                     |
|   | Expend.       | 6,082.33               | 6,082.33            | 115,000.00                       | 5                      |
|   | Net           | 6,082.33               | 85,091.16-          | 20,000.00                        | 425-                   |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u>                               | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 935 DEPT Forest Road                                |               |                        |                     |                               |                     |
| ----- REVENUES -----                                |               |                        |                     |                               |                     |
| 11-935-000-0000-5301, Forest Road Grt Lw 1988Ch686  |               | 0.00                   | 20,028.45-          | 35,000.00-                    | 57                  |
| 11-935-000-0000-5396 Trail Grants- State            |               | 0.00                   | 0.00                | 10,000.00-                    | 0                   |
| 11-935-000-0000-5840 Misc Receipts                  |               | 0.00                   | 0.00                | 1,000.00-                     | 0                   |
| ----- EXPENDITURES -----                            |               |                        |                     |                               |                     |
| 11-935-000-0000-6102 Salaries- - Part Time          |               | 11,332.33              | 18,569.28           | 27,000.00                     | 69                  |
| 11-935-000-0000-6109 Overtime                       |               | 440.22                 | 440.22              | 0.00                          | 0                   |
| 11-935-000-0000-6124 Medicare- Employer             |               | 170.71                 | 275.66              | 500.00                        | 55                  |
| 11-935-000-0000-6165 Fica- Employer                 |               | 729.88                 | 1,178.55            | 2,100.00                      | 56                  |
| 11-935-000-0000-6208 Training/Education             |               | 0.00                   | 27.00               | 0.00                          | 0                   |
| 11-935-000-0000-6250 Telephone                      |               | 315.78                 | 729.10              | 650.00                        | 112                 |
| 11-935-000-0000-6272 Physical Examinations          |               | 0.00                   | 0.00                | 200.00                        | 0                   |
| 11-935-000-0000-6353 Workers Compensation Insurance |               | 0.00                   | 1,973.00            | 3,500.00                      | 56                  |
| 11-935-000-0000-6511 Gas And Oil                    |               | 4,857.46               | 6,534.67            | 0.00                          | 0                   |
| 11-935-000-0000-6590 Repair & Maintenance Supplies  |               | 9,363.60               | 17,258.60           | 10,000.00                     | 173                 |
| 935 DEPT Totals Forest Road                         |               | 0.00                   | 20,028.45-          | 46,000.00-                    | 44                  |
|   | Revenue       | 27,209.98              | 46,986.08           | 43,950.00                     | 107                 |
|   | Expend.       | 27,209.98              | 26,957.63           | 2,050.00-                     | 315-                |
|   | Net           |                        |                     |                               |                     |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u>                              | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|-------------------|
| 936 DEPT Gravel Pit                                |               |                        |                     |                               |                   |
| ----- REVENUES -----                               |               |                        |                     |                               |                   |
| 11-936-000-0000-5840 Misc Receipts                 |               | 0.00                   | 955.20-             | 1,000.00-                     | 96                |
| ----- EXPENDITURES -----                           |               |                        |                     |                               |                   |
| 11-936-000-0000-6406 Field Supplies                |               | 0.00                   | 32.05               | 0.00                          | 0                 |
| 11-936-000-0000-6590 Repair & Maintenance Supplies |               | 0.00                   | 76.90               | 0.00                          | 0                 |
| 936 DEPT Totals Gravel Pit                         | Revenue       | 0.00                   | 955.20-             | 1,000.00-                     | 96                |
|  | Expend.       | 0.00                   | 108.95              | 0.00                          | 0                 |
|  | Net           | 0.00                   | 846.25-             | 1,000.00-                     | 85                |
|  |               |                        |                     |                               |                   |
| 11 FUND Totals Forest Development                  | Revenue       | 146,956.03-            | 474,605.19-         | 593,000.00-                   | 80                |
|  | Expend.       | 125,936.70             | 459,910.61          | 622,917.00                    | 74                |
|  | Net           | 21,019.33-             | 14,694.58-          | 29,917.00                     | 49-               |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

12 FUND Agency

Report Basis: Cash

| <u>Account Number</u>                             | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 930 DEPT ARDC                                     |               |                        |                     |                                  |                        |
| ----- REVENUES -----                              |               |                        |                     |                                  |                        |
| 12-930-000-0000-5001 Property Taxes- Current      |               | 0.00                   | 23,977.31-          | 47,193.00-                       | 51                     |
| 12-930-000-0000-5004 Property Taxes- Delinquent   |               | 0.00                   | 666.68-             | 0.00                             | 0                      |
| 12-930-000-0000-5064 Mobile Home- Delinquent      |               | 0.00                   | 5.31-               | 0.00                             | 0                      |
| 12-930-000-0000-5065 Severed Mineral- Current     |               | 0.00                   | 34.99-              | 0.00                             | 0                      |
| 12-930-000-0000-5066 Severed Mineral- Delinquent  |               | 0.00                   | 0.08-               | 0.00                             | 0                      |
| 12-930-000-0000-5067 Industrial Minerals- Current |               | 0.00                   | 2.95-               | 0.00                             | 0                      |
| 12-930-000-0000-5216 Taconite Credit- Current     |               | 0.00                   | 0.51-               | 0.00                             | 0                      |
| ----- EXPENDITURES -----                          |               |                        |                     |                                  |                        |
| 12-930-000-0000-6801 Apportionments               |               | 24,715.03              | 27,803.28           | 96,386.00                        | 29                     |
| 930 DEPT Totals ARDC                              | Revenue       | 0.00                   | 24,687.83-          | 47,193.00-                       | 52                     |
|   | Expend.       | 24,715.03              | 27,803.28           | 96,386.00                        | 29                     |
|   | Net           | 24,715.03              | 3,115.45            | 49,193.00                        | 6                      |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

12 FUND Agency

Report Basis: Cash

| Account Number   | Status  | Quarter<br>To Date | Year<br>To Date | Percent of Year |                    |
|--|---------|--------------------|-----------------|-----------------|--------------------|
|  |         |                    |                 | Budget          | 75%<br>% of<br>BDG |
| 932 DEPT Schools                                       |         |                    |                 |                 |                    |
| ----- REVENUES -----                                   |         |                    |                 |                 |                    |
| 12-932-000-0000-5001 Property Taxes- Current           |         | 0.00               | 1,498,600.68-   | 0.00            | 0                  |
| 12-932-000-0000-5004 Property Taxes- Delinquent        |         | 0.00               | 58,326.55-      | 0.00            | 0                  |
| 12-932-000-0000-5064 Mobile Home- Delinquent           |         | 0.00               | 290.48-         | 0.00            | 0                  |
| 12-932-000-0000-5065 Severed Mineral- Current          |         | 0.00               | 2,467.68-       | 0.00            | 0                  |
| 12-932-000-0000-5066 Severed Mineral- Delinquent       |         | 0.00               | 1.68-           | 0.00            | 0                  |
| 12-932-000-0000-5067 Industrial Minerals- Current      |         | 0.00               | 222.76-         | 0.00            | 0                  |
| 12-932-000-0000-5071 Penalties & Interests- Delinquent |         | 0.00               | 26,676.18-      | 0.00            | 0                  |
| 12-932-000-0000-5216 Taconite Credit- Current          |         | 0.00               | 9.18-           | 0.00            | 0                  |
| 12-932-000-0000-5251 In Lieu Apportionments & Receipts |         | 187,572.34-        | 187,572.34-     | 0.00            | 0                  |
| 12-932-000-0000-5252 Forf Tax Sales Apportionment      |         | 0.00               | 127,941.75-     | 0.00            | 0                  |
| ----- EXPENDITURES -----                               |         |                    |                 |                 |                    |
| 12-932-000-0000-6801 Appropriations                    |         | 0.00               | 1,911,438.27    | 0.00            | 0                  |
| 932 DEPT Totals Schools                                | Revenue | 187,572.34-        | 1,902,109.28-   | 0.00            | 0                  |
|  | Expend. | 0.00               | 1,911,438.27    | 0.00            | 0                  |
|  | Net     | 187,572.34-        | 9,328.99        | 0.00            | 0                  |
| 12 FUND Totals Agency                                  | Revenue | 187,572.34-        | 1,926,797.11-   | 47,193.00-      | 083                |
|  | Expend. | 24,715.03          | 1,939,241.55    | 96,386.00       | 012                |
|  | Net     | 162,857.31-        | 12,444.44       | 49,193.00       | 25                 |



# Aitkin County



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## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

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15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u>                           | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 450 DEPT Collaborative- Aitkin School           |               |                        |                     |                                  |                        |
| ----- EXPENDITURES -----                        |               |                        |                     |                                  |                        |
| 15- 450- 000- 0000- 6231 Aitkin School Services |               | 0.00                   | 18,872.69           | 32,850.00                        | 57                     |
| 450 DEPT Totals Collaborative- Aitkin School    | Revenue       |                        |                     |                                  |                        |
|   | Expend.       | 0.00                   | 18,872.69           | 32,850.00                        | 57                     |
|   | Net           | 0.00                   | 18,872.69           | 32,850.00                        | 57                     |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u>                           | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 451 DEPT Collaborative- Hill City School        |               |                        |                     |                               |                     |
| ----- EXPENDITURES -----                        |               |                        |                     |                               |                     |
| 15-451-000-0000-6231 Hill City School Services  |               | 0.00                   | 25,000.00           | 25,000.00                     | 100                 |
| 451 DEPT Totals Collaborative- Hill City School | Revenue       |                        |                     |                               |                     |
|   | Expend.       | 0.00                   | 25,000.00           | 25,000.00                     | 100                 |
|   | Net           | 0.00                   | 25,000.00           | 25,000.00                     | 100                 |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u>                             | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>75% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 452 DEPT Collaborative- Mcgregor School           |               |                        |                     |                               |                     |
| ----- EXPENDITURES -----                          |               |                        |                     |                               |                     |
| 15- 452- 000- 0000- 6231 Mcgregor School Services |               | 0.00                   | 25,000.00           | 25,000.00                     | 100                 |
| 452 DEPT Totals Collaborative- Mcgregor School    | Revenue       |                        |                     |                               |                     |
|   | Expend.       | 0.00                   | 25,000.00           | 25,000.00                     | 100                 |
|   | Net           | 0.00                   | 25,000.00           | 25,000.00                     | 100                 |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u>                                   | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 453 DEPT Collaborative- Aitkin Co Hlth & Hmn Svs        |               |                        |                     |                                  |                        |
| ----- EXPENDITURES -----                                |               |                        |                     |                                  |                        |
| 15- 453- 000- 0000- 6231 Ach&Hs Services                |               | 0.00                   | 0.00                | 5,000.00                         | 0                      |
| 453 DEPT Totals Collaborative- Aitkin Co Hlth & Hmn Svs | Revenue       |                        |                     |                                  |                        |
|   | Expend.       | 0.00                   | 0.00                | 5,000.00                         | 0                      |
|   | Net           | 0.00                   | 0.00                | 5,000.00                         | 0                      |
| 15 FUND Totals Aitkin County Collaborative              | Revenue       |                        |                     |                                  |                        |
|   | Expend.       | 0.00                   | 68,872.69           | 87,850.00                        | 78                     |
|   | Net           | 0.00                   | 68,872.69           | 87,850.00                        | 78                     |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

18 FUND Environmental Trust Fund

Report Basis: Cash

| <u>Account Number</u>                    | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 937 DEPT Environmental Trust Fund        |               |                        |                     |                                  |                        |
| ----- REVENUES -----                     |               |                        |                     |                                  |                        |
| 18-937-000-0000-5791 Interest Income     |               | 7,315.28-              | 3,502.16-           | 10,000.00-                       | 35                     |
| ----- EXPENDITURES -----                 |               |                        |                     |                                  |                        |
| 18-937-000-0000-6900 Transfers           |               | 0.00                   | 0.00                | 10,000.00                        | 0                      |
| 937 DEPT Totals Environmental Trust Fund | Revenue       | 7,315.28-              | 3,502.16-           | 10,000.00-                       | 35                     |
|  | Expend.       | 0.00                   | 0.00                | 10,000.00                        | 0                      |
|  | Net           | 7,315.28-              | 3,502.16-           | 0.00                             | 0                      |
| 18 FUND Totals Environmental Trust Fund  | Revenue       | 7,315.28-              | 3,502.16-           | 10,000.00-                       | 35                     |
|  | Expend.       | 0.00                   | 0.00                | 10,000.00                        | 0                      |
|  | Net           | 7,315.28-              | 3,502.16-           | 0.00                             | 0                      |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

| Account Number           | Status                              | Quarter<br>To Date | Year<br>To Date | Percent of Year |                    |    |
|--------------------------|-------------------------------------|--------------------|-----------------|-----------------|--------------------|----|
|                          |                                     |                    |                 | Budget          | 75%<br>% of<br>BDG |    |
| 521 DEPT                 | LLCC Administration                 |                    |                 |                 |                    |    |
| ----- REVENUES -----     |                                     |                    |                 |                 |                    |    |
| 19-521-000-0000-5751     | Contributions- Unrestricted         | 640.00-            | 5,691.96-       | 3,500.00-       | 163                |    |
| 19-521-000-0000-5762     | Restricted Contributions            | 450.00-            | 450.00-         | 0.00            | 0                  |    |
| 19-521-000-0000-5840     | Misc Receipts                       | 45.00-             | 331.63-         | 1,888.00-       | 18                 |    |
| 19-521-000-0000-5884     | Commissary Sales Non Taxable        | 2,426.85-          | 12,819.45-      | 20,000.00-      | 64                 |    |
| 19-521-000-0000-5885     | Commissary Sales Taxable            | 3,118.97-          | 14,332.49-      | 25,000.00-      | 57                 |    |
| 19-521-000-0000-5892     | Overpayments                        | 0.00               | 248.50-         | 0.00            | 0                  |    |
| 19-521-000-0000-5896     | Phone/Postage/Mileage Reimbursement | 0.00               | 183.03-         | 0.00            | 0                  |    |
| ----- EXPENDITURES ----- |                                     |                    |                 |                 |                    |    |
| 19-521-000-0000-6101     | Salaries- Full Time                 | 9,734.75           | 30,630.93       | 75,700.00       | 40                 |    |
| 19-521-000-0000-6109     | Salaries- Overtime                  | 0.00               | 157.35          | 0.00            | 0                  |    |
| 19-521-000-0000-6124     | Medicare- Employer 1.45%            | 120.28             | 383.80          | 1,098.00        | 35                 |    |
| 19-521-000-0000-6149     | Employer Deduct Contribution- Veba  | 250.00             | 750.00          | 3,000.00        | 25                 |    |
| 19-521-000-0000-6150     | Health Insurance- Employer          | 1,875.00           | 5,625.00        | 22,958.00       | 25                 |    |
| 19-521-000-0000-6152     | Life Insurance- Employer            | 18.30              | 54.90           | 146.00          | 38                 |    |
| 19-521-000-0000-6155     | Long Term Disability- Employee      | 0.00               | 0.00            | 220.00          | 0                  |    |
| 19-521-000-0000-6159     | Pera Co- Or 7.00%                   | 705.76             | 2,232.13        | 6,010.00        | 37                 |    |
| 19-521-000-0000-6165     | Fica- Employer 6.20%                | 514.27             | 1,641.04        | 4,693.00        | 35                 |    |
| 19-521-000-0000-6205     | Postage                             | 186.95             | 1,235.58        | 1,600.00        | 77                 |    |
| 19-521-000-0000-6230     | Printing, Publ & Adv Promotion      | 66.48              | 1,602.55        | 1,950.00        | 82                 |    |
| 19-521-000-0000-6231     | Services, Labor, Contracts          | 10,164.70          | 34,742.51       | 10,000.00       | 347                |    |
| 19-521-000-0000-6234     | Background Check Fee                | 0.00               | 0.00            | 100.00          | 0                  |    |
| 19-521-000-0000-6240     | Dues/Assoc Fees                     | 0.00               | 35.00           | 180.00          | 19                 |    |
| 19-521-000-0000-6250     | Telephone                           | 1,540.71           | 4,844.44        | 6,000.00        | 81                 |    |
| 19-521-000-0000-6254     | Utilities                           | 7,207.50           | 35,670.50       | 42,500.00       | 84                 |    |
| 19-521-000-0000-6255     | Garbage                             | 341.49             | 895.77          | 1,200.00        | 75                 |    |
| 19-521-000-0000-6272     | Physical Examinations               | 0.00               | 0.00            | 250.00          | 0                  |    |
| 19-521-000-0000-6330     | Transportation/Travel/Parking       | 0.00               | 109.20          | 100.00          | 109                |    |
| 19-521-000-0000-6352     | Insurance                           | 4,098.00           | 15,645.00       | 13,000.00       | 120                |    |
| 19-521-000-0000-6353     | Workers Compensation Insurance      | 0.00               | 255.00          | 300.00          | 85                 |    |
| 19-521-000-0000-6400     | Commissary Items                    | 2,133.82           | 15,598.84       | 18,000.00       | 87                 |    |
| 19-521-000-0000-6405     | Office & Computer Supplies          | 120.61             | 381.47          | 600.00          | 64                 |    |
| 19-521-000-0000-6590     | Repair & Maintenance Supplies       | 0.00               | 0.00            | 250.00          | 0                  |    |
| 521 DEPT                 | Totals LLCC Administration          | Revenue            | 6,680.82-       | 34,057.06-      | 50,388.00-         | 68 |
|                          |                                     | Expend.            | 39,078.62       | 152,491.01      | 209,855.00         | 73 |
|                          |                                     | Net                | 32,397.80       | 118,433.95      | 159,467.00         | 74 |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

| Account Number           | Description                        | Status | Quarter To Date | Year To Date | Percent of Year |             |    |
|--------------------------|------------------------------------|--------|-----------------|--------------|-----------------|-------------|----|
|                          |                                    |        |                 |              | Budget          | % of BDG    |    |
| 522 DEPT                 | LLCC Education                     |        |                 |              |                 |             |    |
| ----- REVENUES -----     |                                    |        |                 |              |                 |             |    |
| 19-522-000-0000-5553     | Non School Groups                  |        | 19,905.60-      | 44,950.60-   | 69,271.00-      | 65          |    |
| 19-522-000-0000-5557     | Adventure Program Pkg Fees         |        | 30,269.00-      | 60,249.00-   | 73,000.00-      | 83          |    |
| 19-522-000-0000-5558     | School Program Pkg Fees            |        | 22,194.56-      | 249,576.69-  | 450,000.00-     | 55          |    |
| 19-522-000-0000-5892     | Overpayments                       |        | 0.00            | 560.21-      | 0.00            | 0           |    |
| ----- EXPENDITURES ----- |                                    |        |                 |              |                 |             |    |
| 19-522-000-0000-6101     | Salaries- Full Time                |        | 20,383.41       | 61,404.16    | 80,417.00       | 76          |    |
| 19-522-000-0000-6102     | Wages- Part Time                   |        | 10,447.77       | 44,628.29    | 59,450.00       | 75          |    |
| 19-522-000-0000-6124     | Medicare- Employer 1.45%           |        | 428.35          | 1,481.42     | 2,028.00        | 73          |    |
| 19-522-000-0000-6149     | Employer Deduct Contribution- Veba |        | 0.00            | 2,000.00     | 2,000.00        | 100         |    |
| 19-522-000-0000-6150     | Health Insurance- Employer         |        | 3,487.56        | 10,462.68    | 15,129.00       | 69          |    |
| 19-522-000-0000-6152     | Life Insurance- Employer           |        | 18.30           | 54.90        | 73.00           | 75          |    |
| 19-522-000-0000-6154     | Long Term Disability- Employer     |        | 59.04           | 177.12       | 0.00            | 0           |    |
| 19-522-000-0000-6155     | Long Term Disability- Employee     |        | 0.00            | 0.00         | 160.00          | 0           |    |
| 19-522-000-0000-6159     | Pera Co- Or 7.00%                  |        | 1,630.54        | 6,821.62     | 13,320.00       | 51          |    |
| 19-522-000-0000-6165     | Fica- Employer 6.20%               |        | 1,831.62        | 6,334.24     | 8,672.00        | 73          |    |
| 19-522-000-0000-6208     | Training/Education                 |        | 12.40           | 12.40        | 0.00            | 0           |    |
| 19-522-000-0000-6217     | Credit Card Fees                   |        | 810.08          | 1,265.86     | 900.00          | 141         |    |
| 19-522-000-0000-6224     | Permits/License/Field Trips        |        | 2,359.40        | 2,359.40     | 1,900.00        | 124         |    |
| 19-522-000-0000-6231     | Services, Labor, Contracts         |        | 0.00            | 298.00       | 0.00            | 0           |    |
| 19-522-000-0000-6240     | Dues/Assoc Fees                    |        | 725.00          | 725.00       | 700.00          | 104         |    |
| 19-522-000-0000-6241     | Registration Fee                   |        | 588.00          | 588.00       | 0.00            | 0           |    |
| 19-522-000-0000-6267     | Unemployment Compensation          |        | 0.00            | 426.97       | 1,500.00        | 28          |    |
| 19-522-000-0000-6330     | Transportation/Travel/Parking      |        | 49.40           | 139.86       | 0.00            | 0           |    |
| 19-522-000-0000-6353     | Workers Compensation Insurance     |        | 0.00            | 1,233.00     | 1,100.00        | 112         |    |
| 19-522-000-0000-6374     | Auto & Trailer License             |        | 0.00            | 75.00        | 25.00           | 300         |    |
| 19-522-000-0000-6405     | Office & Computer Supplies         |        | 0.00            | 28.54        | 300.00          | 10          |    |
| 19-522-000-0000-6416     | Education Supplies                 |        | 1,210.33        | 5,887.38     | 4,000.00        | 147         |    |
| 19-522-000-0000-6430     | Medical Supplies                   |        | 298.91          | 315.56       | 750.00          | 42          |    |
| 19-522-000-0000-6590     | Repair & Maintenance Supplies      |        | 161.49          | 206.49       | 250.00          | 83          |    |
| 19-522-000-0000-6820     | Refunds & Reimbursements           |        | 1,575.00        | 2,523.71     | 0.00            | 0           |    |
| 522 DEPT                 | Totals LLCC Education              |        | Revenue         | 72,369.16-   | 355,336.50-     | 592,271.00- | 60 |
|                          |                                    |        | Expend.         | 46,076.60    | 149,449.60      | 192,674.00  | 78 |
|                          |                                    |        | Net             | 26,292.56-   | 205,886.90-     | 399,597.00- | 52 |

# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

| Account Number  | Status  | Quarter<br>To Date | Year<br>To Date | Percent of Year |             |
|---|---------|--------------------|-----------------|-----------------|-------------|
|   |         |                    |                 | Budget          | % of<br>BDG |
| 523 DEPT LLCC Food                                      |         |                    |                 |                 |             |
| ----- REVENUES -----                                    |         |                    |                 |                 |             |
| 19-523-000-0000-5543 Special Milk Refunds               |         | 0.00               | 2,874.50-       | 3,522.00-       | 82          |
| ----- EXPENDITURES -----                                |         |                    |                 |                 |             |
| 19-523-000-0000-6101 Salaries- Full Time                |         | 10,422.22          | 32,762.08       | 40,205.00       | 81          |
| 19-523-000-0000-6102 Wages- Part Time                   |         | 3,156.90           | 16,256.39       | 27,207.00       | 60          |
| 19-523-000-0000-6109 Salaries- Overtime                 |         | 623.75             | 1,412.86        | 1,000.00        | 141         |
| 19-523-000-0000-6124 Medicare- Employer 1.45%           |         | 205.95             | 731.28          | 977.00          | 75          |
| 19-523-000-0000-6149 Employer Deduct Contribution- Veba |         | 250.00             | 750.00          | 1,000.00        | 75          |
| 19-523-000-0000-6150 Health Insurance- Employer         |         | 1,875.00           | 5,625.00        | 7,829.00        | 72          |
| 19-523-000-0000-6152 Life Insurance- Employer           |         | 18.30              | 54.90           | 73.00           | 75          |
| 19-523-000-0000-6159 Pera Co- Or 7.00%                  |         | 1,029.71           | 3,656.26        | 4,887.00        | 75          |
| 19-523-000-0000-6165 Fica- Employer 6.20%               |         | 880.58             | 3,126.75        | 4,180.00        | 75          |
| 19-523-000-0000-6245 State Wide Hospitality Fee         |         | 0.00               | 35.00           | 35.00           | 100         |
| 19-523-000-0000-6267 Unemployment Compensation          |         | 1,164.00           | 2,842.00        | 10,000.00       | 28          |
| 19-523-000-0000-6353 Workers Compensation Insurance     |         | 0.00               | 1,387.00        | 1,300.00        | 107         |
| 19-523-000-0000-6418 Groceries- Students                |         | 9,330.26           | 37,997.10       | 53,000.00       | 72          |
| 19-523-000-0000-6420 Food Service Supplies              |         | 187.62             | 1,192.03        | 2,500.00        | 48          |
| 19-523-000-0000-6590 Repair & Maintenance Supplies      |         | 143.00             | 1,329.32        | 1,500.00        | 89          |
| 523 DEPT Totals LLCC Food                               |         |                    |                 |                 |             |
|   | Revenue | 0.00               | 2,874.50-       | 3,522.00-       | 82          |
|   | Expend. | 29,287.29          | 109,157.97      | 155,693.00      | 70          |
|   | Net     | 29,287.29          | 106,283.47      | 152,171.00      | 70          |



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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

| Account Number           | Status                             | Quarter<br>To Date | Year<br>To Date | Percent of Year |                    |
|--------------------------|------------------------------------|--------------------|-----------------|-----------------|--------------------|
|                          |                                    |                    |                 | Budget          | 75%<br>% of<br>BDG |
| 524 DEPT                 | LLCC Maintenance                   |                    |                 |                 |                    |
| ----- EXPENDITURES ----- |                                    |                    |                 |                 |                    |
| 19-524-000-0000-6101     | Salaries- Full Time                | 10,138.52          | 27,886.05       | 35,283.00       | 79                 |
| 19-524-000-0000-6102     | Wages- Part Time                   | 866.30             | 6,020.66        | 12,121.00       | 50                 |
| 19-524-000-0000-6109     | Salaries- Overtime                 | 98.04              | 208.94          | 500.00          | 42                 |
| 19-524-000-0000-6124     | Medicare- Employer 1.45%           | 161.00             | 494.70          | 687.00          | 72                 |
| 19-524-000-0000-6149     | Employer Deduct Contribution- Veba | 250.00             | 750.00          | 1,000.00        | 75                 |
| 19-524-000-0000-6150     | Health Insurance- Employer         | 1,875.00           | 5,625.00        | 7,829.00        | 72                 |
| 19-524-000-0000-6152     | Life Insurance- Employer           | 18.30              | 54.90           | 73.00           | 75                 |
| 19-524-000-0000-6159     | Pera Co- Or 7.00%                  | 804.96             | 2,473.32        | 3,437.00        | 72                 |
| 19-524-000-0000-6165     | Fica- Employer 6.20%               | 688.38             | 2,115.13        | 2,939.00        | 72                 |
| 19-524-000-0000-6267     | Unemployment Compensation          | 288.00             | 1,313.00        | 4,500.00        | 29                 |
| 19-524-000-0000-6302     | Vehicle Maintenance                | 102.99             | 717.26          | 1,000.00        | 72                 |
| 19-524-000-0000-6353     | Workers Compensation Insurance     | 0.00               | 2,162.00        | 2,700.00        | 80                 |
| 19-524-000-0000-6374     | Auto & Trailer License             | 0.00               | 32.00           | 50.00           | 64                 |
| 19-524-000-0000-6404     | Grounds/Landscaping Materials      | 0.00               | 0.00            | 200.00          | 0                  |
| 19-524-000-0000-6422     | Janitorial Services/Supplies       | 827.30             | 4,922.55        | 8,000.00        | 62                 |
| 19-524-000-0000-6450     | Maintenance Small Tools            | 69.95              | 238.95          | 250.00          | 96                 |
| 19-524-000-0000-6511     | Gas And Oil                        | 503.35             | 1,290.98        | 1,500.00        | 86                 |
| 19-524-000-0000-6590     | Repair & Maintenance Supplies      | 810.90             | 5,273.01        | 5,000.00        | 105                |
| 524 DEPT                 | Totals LLCC Maintenance            |                    |                 |                 |                    |
|                          | Revenue                            |                    |                 |                 |                    |
|                          | Expend.                            | 17,502.99          | 61,578.45       | 87,069.00       | 71                 |
|                          | Net                                | 17,502.99          | 61,578.45       | 87,069.00       | 71                 |

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# Aitkin County



## REVENUES & EXPENDITURES BUDGET REPORT As of 09/2012

19 FUND Long Lake Conservation Center

Report Basis: Cash

| <u>Account Number</u>                                     | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year<br><u>Budget</u> | 75%<br><u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 525 DEPT LLCC Capital Improvement                         |               |                        |                     |                                  |                        |
| ----- REVENUES -----                                      |               |                        |                     |                                  |                        |
| 19- 525- 000- 0000- 5840 Capital Improvement Donations    |               | 0.00                   | 30,641.48-          | 0.00                             | 0                      |
| ----- EXPENDITURES -----                                  |               |                        |                     |                                  |                        |
| 19- 525- 000- 0000- 6601 Capital Outlay- Non Marcum House |               | 73,557.60              | 140,324.08          | 0.00                             | 0                      |
| ----- REVENUES -----                                      |               |                        |                     |                                  |                        |
| 19- 525- 050- 0000- 5840 Lccmr Grant Reimbursements       |               | 16,650.00-             | 106,353.05-         | 0.00                             | 0                      |
| 525 DEPT Totals LLCC Capital Improvement                  | Revenue       | 16,650.00-             | 136,994.53-         | 0.00                             | 0                      |
|   | Expend.       | 73,557.60              | 140,324.08          | 0.00                             | 0                      |
|   | Net           | 56,907.60              | 3,329.55            | 0.00                             | 0                      |
| 19 FUND Totals Long Lake Conservation Center              | Revenue       | 95,699.98-             | 529,262.59-         | 646,181.00-                      | 82                     |
|   | Expend.       | 205,503.10             | 613,001.11          | 645,291.00                       | 95                     |
|   | Net           | 109,803.12             | 83,738.52           | 890.00-                          | 409-                   |
| FINAL TOTALS 1,711 Accounts                               | Revenue       | 5,385,462.79-          | 26,298,912.89-      | 26,283,109.00-                   | 100                    |
|   | Expend.       | 11,939,692.27          | 27,552,144.06       | 31,948,323.00                    | 86                     |
|   | Net           | 6,554,229.48           | 1,253,231.17        | 5,665,214.00                     | 22                     |

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-16-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

2011 Aitkin County Audit

Requested Meeting Date: 10-23-12 Estimated Presentation Time: \_\_\_\_\_

Presenter: Patrick Wussow, County Administrator

**Type of Action Requested** (check all that apply)

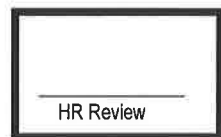
- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute \_\_\_\_\_
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) Let staff know whether or not to schedule exit conference

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget? Yes \_\_\_\_\_ No \_\_\_\_\_ (attach explanation)
- What type of expenditure is this?  Operating  Capital  Other (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.  Yes  No
- Applicable job description(s) may require revision.  Yes  No
- Item may impact a bargaining unit agreement or county work policy.  Yes  No
- Item may change the department's authorized staffing level.  Yes  No



**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

**Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.**

# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**

**FROM: Patrick Wussow, Aitkin County Administrator**

**RE: 2011 Aitkin County Audit**

**DATE: October 16, 2012**

Recently the Commissioners received a copy of the 2011 Aitkin County Audit. In previous years we have invited the State Auditor's Office to give a presentation at one of our Board meetings.

Staff needs to know if the Commissioners would like to schedule a State Auditor Exit Conference for the 2011 audit.