

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS October 9, 2012 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson
A) Call to Order
B) Pledge of Allegiance
C) Board of Commissioners Meeting Procedure
D) Approval of Agenda
E) Citizens' Public Comment*
- 2) Consent Agenda
A) Correspondence File October 2, 2012 – October 8, 2012
B) Approve 10/2/12 County Board Minutes
C) Approve Commissioner Warrants
D) Approve September Manual Warrants
E) Approve Soo Line Easement – City of Palisade
F) Approve Request to Sell County Property – Road & Bridge Dept.
G) Approve Request to Sell County Property – Sheriff's Dept.
- 9:05 3) Penny Harms, Veterans Service Officer
A) MNDVA Disaster Relief Program
- 9:10 4) Bobbie Danielson, Human Resources Manager
A) Approve 2013 Insurance Plans
- 9:20 5) Patrick Wussow, County Administrator
A) Approve 2012 MCIT Dividend Allocation
B) Appropriation/Dues Discussion
C) Schedule Closed Session with Labor Negotiations Attorney for
October 23, 2012

Note: Agenda items under 5) Patrick Wussow, County Administrator will pause for the 9:30 a.m. Public Hearing, and then continue.

- 9:30 6) Patrick Wussow, County Administrator
A) 9:30 Public Hearing – Potentially Dangerous Dog, Junior
- 10:15 Break
- 10:30 7) Board Discussion
Mark Wedel – Airport
Laurie Westerlund – MACCAC, Mille Lacs Watershed, P&Z, LTRC, DAC, HRA, LLCC, Park Board
Don Niemi – Economic Development, ECRL
Brian Napstad – MAC, NCLUCB
Anne Marcotte – Economic Development

Note: 2 Page Agenda

* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**** Please note: all times, except public advertised hearings, are approximate and subject to change without notice.**

- 11:30 **Break**
- 12:00 **8) John Welle, County Engineer**
 A) Closed Session Under MN Statute 13D.05, subd. 3(C)
- 12:30 **9) Adjourn**

* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**** Please note: all times, except public advertised hearings, are approximate and subject to change without notice.**

AITKIN COUNTY BOARD

October 2, 2012

The Aitkin County Board of Commissioners met this 2nd day of October, 2012 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and failed (2-3 Westerlund/Niemi/Wedel) to approve the October 2, 2012 agenda with two amendments: To move Item 6A2 Personnel Committee Recommendation for Health & Human Services Financial Worker to the first item on the regular agenda, and to remove Item 6A1 Personnel Committee Recommendation for Assistant County Attorney from the agenda until County Attorney Jim Ratz is able to give a presentation to the Board.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the October 2, 2012 amended agenda: Item 6A2 Personnel Committee Recommendation for Health & Human Services Financial Worker moved to the first item on the regular agenda.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: September 11, 2012 – October 1, 2012; B) Approve County Board Minutes: September 11, 2012; C) Approve Duplicates of Lost Warrants: #24407 – Jeremy Paquette \$146.26, #33300 – Michael Moriarty \$5.60, #36474 – Pete Gansen \$7.60, #37698 – Robert Kangas \$13.84, Refund Check #6362 – Leslie Kinsworthy \$20.00, #6267 – Jeffrey Bunkert \$120.00, #6429 – Cecelia Locke \$140.00; D) Acknowledge Posse Donation of \$100 – McGregor Area Chamber of Commerce; a) Approve Aitkin County's Support for Class Action against Fannie Mae and Freddie Mac; b) Acknowledge STS Donation of \$250 – Garrison Commercial Club; c) Approve Public Auction of Vehicles – Sheriff's Department; d) Approve Resolution – Parks & Trails Legacy Grant Application; e) Approve Auditor Warrants - August Sales & Use Tax: General Fund \$1,002.55, Road & Bridge \$2,234.54, Health & Human Services \$57.63, State \$7,631.50, Trust \$8.14, Forest Development \$2.16, Long Lake Conservation Center \$49.92 for a total of \$10,986.44; f) Approve Commissioner Warrants: General Fund \$111,927.30, Road & Bridge \$58,834.34, Health & Human Services \$997.49, State \$495.00, Trust \$1,158.79, Forest Development \$15,926.77, Long Lake Conservation Center \$3,487.51 for a total of \$192,827.20; g) Approve Health & Human Services Warrants: Fund Totals - \$6,856.62, \$11,021.65, \$66,615.87, \$2,611.51, \$88,472.04, \$18,318.14, \$5,723.76, and \$24,232.41.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve Aitkin County's support of Michael O. Freeman, Hennepin County Attorney, in Class Action - Minnesota Counties v. Fannie Mae and Freddie Mac.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve public auction of the following Aitkin County Sheriff's Office vehicles: 2008 Chevrolet Impala, (2) 2009 Chevrolet Impalas, 2003 Ford Taurus, 2002 Chevrolet Silverado; and vehicles seized under DWI forfeiture: 2001 Saturn, 1991 Buick Regal, 1998 Chevrolet Blazer, 1996 Ford Explorer, 2002 Jeep

CALL TO ORDER

**APPROVED
AGENDA**

**CONSENT
AGENDA**

**FANNIE MAE &
FREDDIE MAC**

**PUBLIC AUCTION
OF VEHICLES –
SHERIFF'S DEPT**

Cherokee, and 1997 Ford Pickup

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Parks & Trails Legacy Grant Application:

WHEREAS, the Aitkin County Board of Commissioners supports the grant application made to the Minnesota Department of Natural Resources for the Parks and Trails Legacy Grant Program. The application is to improve access and support facilities on the Northwoods ATV and the Mississippi River trails, and

WHEREAS, after seeking public input the Aitkin County Board of Commissioners adopted the Aitkin County Comprehensive Recreation Plan on the 3rd day of August 2010. From this plan, specific recommendations included:

- The need to improve and maintain water accesses to the river and
- Improved camping facilities along the trails may be a key strategy for supporting the further development of Aitkin County as a destination

WHEREAS, Aitkin County has the financial capability to meet the \$20,000 match and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

THEREFORE, BE IT RESOLVED, if Aitkin County is awarded the grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Bobbie Danielson, Human Resources Manager presented Personnel Committee recommendation to the Board.

Tom Burke, Health & Human Services Director discussed the concerns and need to fill an Income Maintenance position, which is vacant due to a resignation. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-1 Napstad), to approve filling the budgeted position, and in the event this position is filled from within, authorization is given to fill in behind that person.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve Ross Wagner, Economic Development & Forest Industry Coordinator's submission of (2) 2012 Outstanding County Economic Development Award applications after a few minor corrections are made: 1. Aitkin County Trail Towns, and 2. Aitkin County and Mille Lacs County Hawkins Sawmill Road Upgrade.

**RESOLUTION
092512-099
PARKS & TRAILS
LEGACY GRANT
APPLICATION**

**PERSONNEL
COMMITTEE**

**INCOME
MAINTENANCE
POSITION**

**2012
OUTSTANDING
COUNTY
ECONOMIC
DEVELOPMENT
AWARD APPS**

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve resolution – Hazard Mitigation Planning Grant:

WHEREAS, the County of Aitkin is participating in a hazard mitigation planning process as established under the Hazard Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a county hazard mitigation plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

WHEREAS, the plan must include a risk assessment including past hazards, hazards that threaten the county, maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and development trends; and

WHEREAS, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and

WHEREAS, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and

WHEREAS, approval of the all hazard mitigation will make the county eligible to receive Hazard Mitigation Assistance Program grants and other funding sources; and

WHEREAS, approval of the all hazard mitigation plan will make the county eligible to receive Hazard Mitigation Assistance Programs grants and other funding sources; and

NOW THEREFORE, BE IT RESOLVED, that Aitkin County enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance Programs for Development or update of the Aitkin County Mitigation plan. The Aitkin County Sheriff is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the plan on behalf of Aitkin County.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve purchase of 2011 Cat CB24 Bituminous Pavement Compactor for \$26,000.00 – Road & Bridge Department, and to authorize selling a used 30-inch wide Ray-Go compactor, model year unknown.

**RESOLUTION
100212-100
HAZARD
MITIGATION
PLANNING GRANT**

**BITUMINOUS
PAVEMENT
COMPACTOR –
ROAD & BRIDGE**

AITKIN COUNTY BOARD

October 2, 2012

<p>Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve purchase of 2012 3500 Chevrolet with a Palfinger 108D54VT service body and a Palfinger PSC 3216 4,000 lb. crane, at a cost of \$55,726.00 from Towmaster Truck Equipment in Litchfield, MN – Road & Bridge Department. This vehicle replaces the service vehicle involved in an accident on July 5, 2012. A \$32,465.00 reimbursement has been received by MCIT and will go towards the purchase.</p>	<p>MECHANIC SERVICE VEHICLE ROAD & BRIDGE</p>
<p>John Welle, County Engineer reviewed the 2012 Construction/Maintenance Project Update with the Board.</p>	<p>2012 CONSTRUCTION MAINTENANCE PROJECT UPDATE</p>
<p>Break: 10:19 a.m. to 10:29 a.m.</p>	<p>BREAK</p>
<p>John Welle, County Engineer presented the 2011 Aitkin County Highway Department Annual Report to the Board. Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to approve the 2011 Aitkin County Highway Department Annual Report.</p>	<p>2011 AITKIN COUNTY HIGHWAY DEPT ANNUAL REPORT</p>
<p>Break: 11:13 a.m. to 11:23 a.m.</p>	<p>BREAK</p>
<p>Patrick Wussow, County Administrator and Bobbie Danielson, Human Resources Manager presented Personnel Committee recommendations to the Board.</p>	<p>PERSONNEL COMMITTEE</p>
<p>Jim Ratz, County Attorney discussed the concerns and need to fill the Assistant County Attorney position which has been vacant due to a resignation since June. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (3-2 Napstad/Marcotte), to approve filling the budgeted position.</p>	<p>ASSISTANT COUNTY ATTORNEY POSITION</p>
<p>Patrick Wussow, County Administrator and Bill Thompson, Maintenance Supervisor discussed the concerns and need to fill a FT Courthouse Maintenance position due to a resignation. Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (3-2 Napstad/Marcotte), to approve filling this budgeted position.</p>	<p>COURTHOUSE MAINTENANCE CUSTODIAN</p>
<p>Lunch: 12:38 p.m. to 1:14 p.m.</p>	<p>LUNCH</p>
<p>During the meeting the Board discussed: i) CMCC, ii) Historical Society, iii) ARDC, iv) MHB, v) EQB, vi) Economic Development, vii) Grace Lutheran Church Community Appreciation, viii) Thief River Falls/Red River Board, ix) Diversion Channel, x) BWSR, xi) AMC Policy Committee Mtg, xii) Mississippi Northwoods, xiii) Round Lake, xiv) LID, xv) Township Mtg, xvi) Enbridge, xvii) Forest Advisory, xviii) ATV, xix) Ruttger's, xx) Long Lake, xxi) Lakes & Pines, xxii) Fairgrounds, xxiii) State Auditors Teleconference</p>	<p>BOARD DISCUSSION</p>

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 2:35 p.m. until Tuesday, October 9, 2012 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
785	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-	1,954.07	Claims	01-044-904-0000-6360		
						8/27/12	8/31/12
		Warrant # 785 Total	1,954.07	Date 9/6/12			
786	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-	150.46	Credit Card Fee	19-522-000-0000-6217		
		Warrant # 786 Total	150.46	Date 9/10/12			
787	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-	2,625.80	Claims	01-044-904-0000-6360		
		Warrant # 787 Total	2,625.80	Date 9/12/12		9/4/12	9/7/12
788	5462	Bremer Bank (Elan ACH) ELAN ACH AITKIN, MN 56431-	92.25	DP&C-Conf.Registration	05-400-400-0402-6208		
			120.00	Notary renewal-Speldrich	01-090-000-0000-6231	31029074	
						9/6/12	9/6/12
			90.00	MAAO Fall Conf.-D.Moore	01-043-000-0000-6208	9/25-26	
			90.00	MAAO Fall Conf.-K.Ladd	01-043-000-0000-6208	9/25-26	
			90.00	MAAO Fall Conf.-M.Dangers	01-043-000-0000-6208	9/25-26	
			60.98	iPad vehicle mount	01-043-000-0000-6405	Amazon	
						9/1/12	9/1/12
			30.99	Wireless keyboard & mouse	01-049-000-0000-6402	Amazon	
			94.77	Logitech iPad Cover	01-052-000-0000-6405	Amazon	
			108.93	test strips	01-252-000-0000-6262	Amazon	
						8/28/12	8/29/12
			20.00	controller battery-jail doors	01-252-000-0000-6590	Amazon	
			21.55	Comark digital thermometer	01-390-000-0000-6405	Amazon	
						8/31/12	8/31/12
			533.31	iPad w/ WiFi, Black	01-052-000-0000-6405	Apple Store	
			116.49	AMC Policy Mtg-Westerlund	01-001-000-0000-6332	Craguns	
						9/27/12	9/28/12

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			116.49	AMC Policy Mtg-A.Marcotte	01-001-000-0000-6332	Craguns	
						9/27/12	9/28/12
			116.49	AMC Policy Mtg-Napstad	01-001-000-0000-6332	Craguns	
						9/27/12	9/28/12
			125.00	Reg.deposit-Solid Waste Wrkshp	01-391-000-0000-6208	Craguns	
						9/12/12	9/14/12
			242.00	Hotel-Fall Conf.-Penny Harms	01-120-000-0000-6405	Grand View	
						9/10/12	9/11/12
			65.00	Mtg Packag-Fall Conf.-P. Harms	01-120-000-0000-6405	Grand View	
						9/11/12	9/12/12
			14.20	gas/car wash(Parade)#220	01-200-000-0000-6511	Holiday	
						8/25/12	8/25/12
			6.95	water for STS crew	01-253-000-0000-6405	Holiday	
						9/1/12	9/1/12
			89.37	Hotel-Grammer Trng-Visnovec	01-052-000-0000-6332	LaQuinta	
						8/22/12	8/22/12
			53.60	Laptop Backpack-M.Peterson	05-430-700-4800-6405	Lenovo	
			10.71	OTC Meds	01-252-000-0000-6262	Walmart	
						8/26/12	8/26/12
	Warrant #	788	Total	2,309.08	Date 9/13/12		
789	780	Bremer Bank MORTGAGE-DEED TAX AITKIN, MN 56431-					
			20,240.32	Aug. Deed Tax	09-000-000-0000-2025		
			22,882.85	Aug. Mortgage Reg.	09-000-000-0000-2026		
	Warrant #	789	Total	43,123.17	Date 9/17/12		
790	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-					
			176.20	Claims	01-044-904-0000-6360		
						9/10/12	9/12/12
	Warrant #	790	Total	176.20	Date 9/19/12		
791	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431-					
			2,545.87	Claims	01-044-904-0000-6360		
						9/17/12	9/21/12

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
	<u>Warrant #</u>			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	791		2,545.87	Date 9/26/12			
792		5462 Bremer Bank (Elan ACH)					
		ELAN ACH AITKIN, MN 56431-					
			98.85	(3) iPad screen protectors	01-043-000-0000-6405	Amazon 9/18/12	9/18/12
			29.99	iPad desktop stand	01-043-000-0000-6405	Amazon 9/18/12	9/18/12
			37.35	(3) Canon PG 35 ink cartridges	01-390-000-0000-6405	Amazon 9/12/12	9/12/12
			10.00	meal-MFWCAA conf.-Kelsey	05-420-600-4800-6330	Applebee's 9/19/12	9/19/12
			10.00	meal-MFWCAA conf.-Lamke	05-420-600-4800-6330	Applebee's 9/19/12	9/19/12
			10.00	meal-MFWCAA conf.-Tohm	05-420-600-4800-6330	Applebee's 9/19/12	9/19/12
			10.00	meal-MFWCAA conf.-Ganz	05-420-600-4800-6330	Applebee's 9/19/12	9/19/12
			25.00	monthly iPad date plan	01-049-000-0000-6231	AT&T 9/12/12	9/12/12
			30.00	critter food	19-522-000-0000-6416	BugCompany 9/17/12	9/17/12
			109.28	BF-Hotel @ conference	05-400-430-0408-6330	Country Inn 9/12/12	9/12/12
			29.50	meals-MSA Jail Conf-Hamilton	01-252-003-0000-6340	Craguns 9/12/12	9/13/12
			94.17	charge balance-SWAA conf.	01-391-000-0000-6208	Craguns 9/13/12	9/14/12
			689.94	Color Fun Pencil Pack	01-391-000-0000-6800	Crestline 8/20/12	8/20/12
			65.66	Hotel MCIT Workshop-Wussow	01-052-000-0000-6332	Days Inn 9/12/12	9/13/12
			53.69	OTC Meds	01-252-000-0000-6262	DollarTree 9/8/12	9/8/12
			244.47	Hotel & Meals-MH Conf.	05-430-700-4800-6330	Duluth 9/12/12	9/14/12
			99.97	Hand Wipes	01-252-000-0000-6424	Fastenal	

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>From Date</u>	<u>To Date</u>	<u>PO #</u>
			178.47	SSL Certificate			01-049-000-0000-6231	GoDaddy	9/20/12	9/20/12	
			30.65	Reflective window trim			01-252-000-0000-6590	Home Depot	9/10/12	9/10/12	
			33.39	gas & meal-MFWCAA conf.			05-420-600-4800-6330	J.Arnold	9/12/12	9/12/12	
			61.59	reflective window film			01-252-000-0000-6590	Menards	9/19/12	9/19/12	
			20.97	3 card readers for computers			01-200-000-0000-6405	NewEgg	9/14/12	9/14/12	
			124.40	blank journals			19-521-000-0000-6400	Raven Prod.	9/7/12	9/7/12	
			248.00	Saddle Stool Chair-S.D.			05-400-440-0410-6405	Source Medical	9/12/12	9/12/12	
			18.00	Postage			19-521-000-0000-6205	USPS	9/14/12	9/14/12	
			30.00	OTC Meds			01-252-000-0000-6262	Walmart	9/8/12	9/8/12	
			168.56	Groceries			01-252-000-0000-6418	Walmart	9/8/12	9/8/12	
			42.74	Jail supplies			01-252-000-0000-6424	Walmart	9/8/12	9/8/12	
			298.50	TV for jail			01-252-252-0000-6405	Walmart	9/15/12	9/15/12	
			12.50	commissary supplies			01-252-252-0000-6405	Walmart	9/15/12	9/15/12	
									9/15/12	9/15/12	
		Warrant # 792	Total	2,915.64	Date 9/28/12						
41336	88846	Dacotah Paper Company 3940 15TH AVE NW \ PO BOX 2727 FARGO, ND 58108-2727									
				2,299.95 - redeposit-Wrong Vendor			01-044-000-0000-6405				
		Warrant # 41336	Total	2,299.95 - Date 9/7/12							
44293	7050	Anderson Bros Construction Co PO BOX 668 BRAINERD, MN 56401-									
				966,780.32 Partial Payment			03-307-000-0000-6262	20122			
		Warrant # 44293	Total	966,780.32 Date 9/4/12							

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
44294	12200	Matta/Don Elmer 3393 Otherday Circle Shakopee, MN 55379-	62.00	22-0-012500 Adjust Per.2	13-943-000-0000-2001	Matta	
			60.00	22-0-012500 Adjust Per.2	13-943-000-0000-2004	Matta	
			66.00	22-0-012500 Adjust Per.2	13-943-000-0000-2004	Matta	
		Warrant # 44294	Total	188.00	Date 9/5/12		
44295	12121	Ulland Brothers, Inc. PO Box 340 Cloquet, MN 55720-	921,123.43	Partial Payment	03-307-000-0000-6262	001-603-012	
		Warrant # 44295	Total	921,123.43	Date 9/10/12		
44296	5748	Purchase Power PO BOX 371874 PITTSBURGH, PA 15250-	5,000.00	Postage	01-044-048-0000-6205		
		Warrant # 44296	Total	5,000.00	Date 9/13/12		
44297	8499	R.C. Habeck Excavating, LLC 3714 HWY 27 Wahkon, MN 56386-	396,192.01	Partial Payment	03-307-000-0000-6262	001-632-004	
		Warrant # 44297	Total	396,192.01	Date 9/20/12		
44298	10891	Roth Construction 22615 STATE HWY 65 MCGRATH, MN 56350-	83,200.11	Partial Payment	03-307-000-0000-6262	001-605-009	
		Warrant # 44298	Total	83,200.11	Date 9/20/12		
44299	2344	I.U.O.E. Local 49 Fringe Benefit Fund PO BOX 313 MINNEAPOLIS, MN 55440-313	1,884.00	Oct.&Nov. Premiums-Mickelson	03-303-000-0000-6150		
		Warrant # 44299	Total	1,884.00	Date 9/24/12		
44300	6160	MII - Veba ATTN: VEBA ADMINISTRATION PO BOX 64193 ST. PAUL, MN 55164-193					

Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		Warrant # 44300	Total	250.00	3rd Q.-Trysten Williamson	05-430-700-4820-6149	hired 9/17/12
				250.00	Date 9/24/12		
44301	9026	MII Life/Select Account P.O. BOX 64193 SAINT PAUL, MN 55164-193					
		Warrant # 44301	Total	294.63	Participant Fees-161	01-044-904-0000-6231	896722
				294.63	Date 9/26/12		
44302	12150	Eagle Construction Inc. 515 9th Avenue NW Little Falls, MN 56345-					
		Warrant # 44302	Total	176,007.72	Partial payment	03-307-000-0000-6262	001-090-002
				176,007.72	Date 9/27/12		
44303	7050	Anderson Bros Construction Co PO BOX 668 BRAINERD, MN 56401-					
		Warrant # 44303	Total	8,132.44	Partial payment	03-307-000-0000-6262	20122
				8,132.44	Date 9/27/12		
		Final Total...		2,612,553.00	74 Transactions		

Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	14,527.95	General Fund
3	2,553,320.03	Road & Bridge
5	1,070.99	Health & Human Services
9	43,123.17	State
13	188.00	Taxes & Penalties
19	322.86	Long Lake Conservation Center
	2,612,553.00	TOTAL

DKB1
10/8/12 4:05PM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated			
88880	Datacomm Computers & Networks Inc 01-000-000-0000-2551		929.81	New Computer	6261	Recorders Equip Fund-Carryover
88880	Datacomm Computers & Networks Inc		929.81	1 Transactions		
0	DEPT Total:		929.81	Undesignated	1 Vendors	1 Transactions
1	DEPT			Commissioners		
5398	CDW Government, Inc 01-001-000-0000-6625		61.40	Valcom One way wall speaker	Q222897	Office Equipment
5398	CDW Government, Inc		61.40	1 Transactions		
3473	NACO 01-001-000-0000-6241		400.00	2013 Dues	87373	Registration Fee
3473	NACO		400.00	1 Transactions		
9560	Wedel/Mark 01-001-000-0000-6330		224.22	MAY-SEPT MILEAGE	404@.555	Transportation & Travel & Parking
9560	Wedel/Mark		224.22	1 Transactions		
10294	Wussow/Patrick 01-001-000-0000-6405		7.77	film developing	Paulbecks	Office & Computer Supplies
10294	Wussow/Patrick		7.77	1 Transactions		
1	DEPT Total:		693.39	Commissioners	4 Vendors	4 Transactions
12	DEPT			Court Administration		
10138	Frey Law Offices, Ltd 01-012-000-0000-6232		165.00	Fees FX-04-636	847	Attorney Services
	01-012-000-0000-6232		33.30	Costs FX-04-636	847	Attorney Services
	01-012-000-0000-6232		97.50	Fees FX-06-690	848	Attorney Services
	01-012-000-0000-6232		82.50	Fees FX-10-986	849	Attorney Services
10138	Frey Law Offices, Ltd		378.30	4 Transactions		
11634	Gammello,Qualley & Pearson PLLC 01-012-000-0000-6232		837.00	Fees	01JV-09-1134	Attorney Services
	01-012-000-0000-6232		108.00	Costs	01JV-09-1134	Attorney Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11634	Gammello,Qualley & Pearson PLLC		945.00		2 Transactions	
10012	Horton III/Raymond T					
	01-012-000-0000-6232		72.00	FEES	01FA-10-48	Attorney Services
	01-012-000-0000-6232		102.00	FEES	01FA-11-851	Attorney Services
10012	Horton III/Raymond T		174.00		2 Transactions	
3699	O'Hara Jr., Ltd./William D.					
	01-012-000-0000-6232		330.00	FEES P5-94-464	17503	Attorney Services
	01-012-000-0000-6232		45.00	FEES PR-12-96	17504	Attorney Services
	01-012-000-0000-6232		180.00	FEES PR-11-1153	17505	Attorney Services
	01-012-000-0000-6232		15.00	FEES PR-11-1225	17917	Attorney Services
	01-012-000-0000-6232		30.00	COSTS P5-94-464	FEES P5-94-464	Attorney Services
3699	O'Hara Jr., Ltd./William D.		600.00		5 Transactions	
3578	Skaj/Karen					
	01-012-000-0000-6252		259.00	FEES 01CR-11-1134	2012-18	Witnesses
3578	Skaj/Karen		259.00		1 Transactions	
5176	Wetzel Law Firm					
	01-012-000-0000-6232		18.00	FEES 01PX-99-99	2012-0224	Attorney Services
5176	Wetzel Law Firm		18.00		1 Transactions	
12	DEPT Total:		2,374.30	Court Administration	6 Vendors	15 Transactions
40	DEPT			Auditor		
1457	CPS Technology Solutions, Inc					
	01-040-000-0000-6231		60.50	Sept.Printer Maintenance	360781	Services, Labor, Contracts
	01-040-000-0000-6231		26.40	Sept.Printer Maintenance	360781	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		86.90		2 Transactions	
88880	Datacomm Computers & Networks Inc					
	01-040-000-0000-6625		1,174.56	Computer for Liz	6262	Office Equipment
88880	Datacomm Computers & Networks Inc		1,174.56		1 Transactions	
2778	Landgren/Pamela J					
	01-040-021-0000-6330		90.09	mileage-Deputy Reg Mtg	198@.455	Transportation/Travel/Parking (Own Aut
2778	Landgren/Pamela J		90.09		1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86290	Mn Counties Information Systems					
	01-040-000-0000-6231		3,367.00	Payroll IFS 2012 Q4 support	483	Services, Labor, Contracts
	01-040-000-0000-6231		2,008.00	Payroll IFS 2010 Qtrly Adjust.	483	Services, Labor, Contracts
	01-040-000-0000-6231		221.00-	iSeries 400 2010 Qrtly Adjust	483	Services, Labor, Contracts
	01-040-000-0000-6231		811.00	iSeries 400 2012 Q4 support	483	Services, Labor, Contracts
	01-040-000-0000-6231		219.63	IFS Tech Support 2012 Q4	496	Services, Labor, Contracts
	01-040-000-0000-6231		90.00	IFS Golden Q4 Bill	496	Services, Labor, Contracts
86290	Mn Counties Information Systems		6,274.63	6 Transactions		
4233	S & T Office Products Inc					
	01-040-000-0000-6405		76.82	(12) 11x18 Data Binders	01PJ7618	Office & Computer Supplies
	01-040-000-0000-6405		4.69	Sealing Tape	01PJ7618	Office & Computer Supplies
4233	S & T Office Products Inc		81.51	2 Transactions		
40	DEPT Total:		7,707.69	Auditor	5 Vendors	12 Transactions
42	DEPT			Treasurer		
86235	Office Shop Inc/The					
	01-042-000-0000-6405		74.80	Numberer	261363-0	Office & Computer Supplies
	01-042-000-0000-6405		14.10	Pens & Pen Refill	2615118-0	Office & Computer Supplies
86235	Office Shop Inc/The		88.90	2 Transactions		
42	DEPT Total:		88.90	Treasurer	1 Vendors	2 Transactions
43	DEPT			Assessor		
1457	CPS Technology Solutions, Inc					
	01-043-000-0000-6231		46.20	Sept.Printer Maintenance	360781	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		46.20	1 Transactions		
86235	Office Shop Inc/The					
	01-043-000-0000-6405		160.44	binder clips & Toner	921539-0	Office, Film & Computer Supplies
	01-043-000-0000-6405		6.38	Mileage Logs	921684-0	Office, Film & Computer Supplies
86235	Office Shop Inc/The		166.82	2 Transactions		
4233	S & T Office Products Inc					
	01-043-000-0000-6405		14.86	Dustoff cleaner	01PJ7621	Office, Film & Computer Supplies
4233	S & T Office Products Inc		14.86	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6128	Tire Barn					
	01-043-000-0000-6511		41.21	oil change 2002 Escape	21904	Gas And Oil
	01-043-000-0000-6511		41.21	oil change 2004 Escape	21907	Gas And Oil
	01-043-000-0000-6511		45.00	oil change 2004 Trailblazer	21935	Gas And Oil
6128	Tire Barn		127.42	3 Transactions		
43	DEPT Total:		355.30	Assessor	4 Vendors	7 Transactions
44	DEPT			Central Services		
12211	Roberts/Robbie					
	01-044-000-0000-6231		2,600.00	cleanup McNutt property	555	Services, Labor, Contracts
12211	Roberts/Robbie		2,600.00	1 Transactions		
44	DEPT Total:		2,600.00	Central Services	1 Vendors	1 Transactions
45	DEPT			Motor Pool		
170	Aitkin Motor Company					
	01-045-000-0000-6302		45.82	check engine light-cleared	FOCS235400	Car Maintenance
170	Aitkin Motor Company		45.82	1 Transactions		
6128	Tire Barn					
	01-045-000-0000-6302		33.62	oil change #4 2010 Impala	21739	Car Maintenance
	01-045-000-0000-6302		41.21	oil change #1 '06 Ford 500	21841	Car Maintenance
6128	Tire Barn		74.83	2 Transactions		
45	DEPT Total:		120.65	Motor Pool	2 Vendors	3 Transactions
49	DEPT			Information Technologies		
675	Bistodeau/Cindy A.					
	01-049-000-0000-6330		103.74	mileage Auditor/Treas.Mtg	228@.455	Transportation & Travel & Parking
675	Bistodeau/Cindy A.		103.74	1 Transactions		
1457	CPS Technology Solutions, Inc					
	01-049-000-0000-6231		106.51	Sept.Printer Maintenance	360781	Programming, Services, Contracts
1457	CPS Technology Solutions, Inc		106.51	1 Transactions		
88880	Datacomm Computers & Networks Inc					
	01-049-000-0000-6405		18.17	Mounting Plate	6283	Office Supplies (Non Computer)

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
88880	Datacomm Computers & Networks Inc		18.17		1 Transactions	
10403	IEEE 01-049-000-0000-6208		123.00	2013 MEMBERSHIP	1-15EZB1A	Training/Education
10403	IEEE		123.00		1 Transactions	
11898	IT Savvy 01-049-000-0000-6402		372.33	Logear KVM switch	590713	Computer Supplies & Software
11898	IT Savvy		372.33		1 Transactions	
86290	Mn Counties Information Systems 01-049-000-0000-6231		5,593.00	Property Tax 2012 Q4 support	483	Programming, Services, Contracts
	01-049-000-0000-6231		156.00-	Property Tax 2010 Qrtly Adjust	483	Programming, Services, Contracts
	01-049-000-0000-6231		478.00-	Property Tax 2010 Qrtly Adjust	483	Programming, Services, Contracts
	01-049-000-0000-6231		15,537.00	Property Tax 2012 Q4 support	483	Programming, Services, Contracts
	01-049-000-0000-6231		117.00	Network 2012 Q4 support	483	Programming, Services, Contracts
	01-049-000-0000-6231		78.00-	Network 2010 Qrtly Adjustment	483	Programming, Services, Contracts
86290	Mn Counties Information Systems		20,535.00		6 Transactions	
4233	S & T Office Products Inc 01-049-000-0000-6405		5.02	office supplies	01PJ7620	Office Supplies (Non Computer)
4233	S & T Office Products Inc		5.02		1 Transactions	
49	DEPT Total:		21,263.77	Information Technologies	7 Vendors	12 Transactions
52	DEPT			Administration/Personnel Dept		
10293	Aitkin Co Human Resources 01-052-000-0000-6234		321.00	background checks reimb.		Background Check Fee
10293	Aitkin Co Human Resources		321.00		1 Transactions	
12198	IPMA-HR Minnesota 01-052-000-0000-6241		20.00	HR conference-Visnovec 09/20/2012 09/20/2012		Registration Fee
12198	IPMA-HR Minnesota		20.00		1 Transactions	
2946	Madden Galanter Hansen,LLP 01-052-000-0000-6232		1.05	LD phone charges 08/01/2012 08/31/2012		Attorney Services
	01-052-000-0000-6232		70.20	August Labor Relations	.6@117.00	Attorney Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2946	Madden Galanter Hansen,LLP		71.25	08/01/2012 08/31/2012 2 Transactions		
3334	MCIT 01-052-000-0000-6241		25.00	Risk Mgt Seminar-Wussow	005459	Registration Fee
3334	MCIT		25.00	1 Transactions		
3583	NPELRA 01-052-000-0000-6240		150.00	2013 dues for B.Danielson	30996	Dues & Subscriptions
3583	NPELRA		150.00	1 Transactions		
86235	Office Shop Inc/The 01-052-000-0000-6405		71.40	corr.tape,pens,labels,inserts	921007-0	Office & Computer Supplies
	01-052-000-0000-6405		5.70	inserts	921007-1	Office & Computer Supplies
	01-052-000-0000-6405		44.63	(4)CERTIFICATE HOLDERS	922316-0	Office & Computer Supplies
	01-052-000-0000-6405		7.04	MANILA FOLDERS	922364-0	Office & Computer Supplies
86235	Office Shop Inc/The		128.77	4 Transactions		
52	DEPT Total:		716.02	Administration/Personnel Dept	6 Vendors	10 Transactions
60	DEPT			Elections		
11372	DS Solutions,Inc 01-060-000-0000-6406		1,803.52	Premarked Test Deck Ballots	10608	Ballots & Programming
11372	DS Solutions,Inc		1,803.52	1 Transactions		
6098	Synergy Graphics Inc 01-060-000-0000-6406		16,051.43	11/06/12 Gen. Election Ballots	67304	Ballots & Programming
6098	Synergy Graphics Inc		16,051.43	1 Transactions		
60	DEPT Total:		17,854.95	Elections	2 Vendors	2 Transactions
90	DEPT			Attorney		
117	Aitkin County Sheriff 01-090-000-0000-6250		34.24	Cell bill-James Ratz	12-0280	Telephone
117	Aitkin County Sheriff		34.24	1 Transactions		
340	Anoka Co Sheriff 01-090-000-0000-6234		70.00	Subpoena 01CR11993	12005260	Co Sheriff Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
340 Anoka Co Sheriff		70.00	1 Transactions		
783 Canon Financial Services, Inc 01-090-000-0000-6405		364.09	Contract charges-015	12181515	Office & Computer Supplies
783 Canon Financial Services, Inc		364.09	1 Transactions		
12210 Carver County Attorney's Office 01-090-000-0000-6208		100.00	2012 Homicide Training-Trapp 10/17/2012 10/18/2012	26	Training/Education
12210 Carver County Attorney's Office		100.00	1 Transactions		
91131 Cook County Sheriff 01-090-000-0000-6234		90.00	subpoena 01CR11915	1240183	Co Sheriff Services
91131 Cook County Sheriff		90.00	1 Transactions		
2140 Hennepin County Sheriff's Office 01-090-000-0000-6234		70.00	Subpoena 01CR12318	12016575	Co Sheriff Services
01-090-000-0000-6234		70.00	subpoena 01CR11675	47070	Co Sheriff Services
2140 Hennepin County Sheriff's Office		140.00	2 Transactions		
2390 Itasca Co Sheriff 01-090-000-0000-6234		55.00	subpoena 20121492	2921	Co Sheriff Services
2390 Itasca Co Sheriff		55.00	1 Transactions		
3150 Mille Lacs Co Sheriff 01-090-000-0000-6234		44.30	subpoena 01CR11169	4340	Co Sheriff Services
3150 Mille Lacs Co Sheriff		44.30	1 Transactions		
5466 National Public Safety Informaton Bureau 01-090-000-0000-6406		144.00	2013 Nat'l Law Directory	91447	Law Publ. & Subscriptions
5466 National Public Safety Informaton Bureau		144.00	1 Transactions		
86235 Office Shop Inc/The 01-090-000-0000-6405		14.08	Fingertip Moistener	921559-0	Office & Computer Supplies
01-090-000-0000-6405		89.71	Letter size pocket files	921559-1	Office & Computer Supplies
01-090-000-0000-6405		83.72	day planners,desk calendars	922335-0	Office & Computer Supplies
86235 Office Shop Inc/The		187.51	3 Transactions		
8454 Ramsey County Sheriff					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-090-000-0000-6234		42.00	subpoena CR11-407		2012009070		Co Sheriff Services	
8454	Ramsey County Sheriff			42.00		1 Transactions				
4260	St Louis Co Sheriff's Office	01-090-000-0000-6234		46.00	subpoena 01CR10404		1204629		Co Sheriff Services	
4260	St Louis Co Sheriff's Office			46.00		1 Transactions				
90	DEPT Total:			1,317.14	Attorney		12 Vendors			15 Transactions
100	DEPT				Recorder					
4233	S & T Office Products Inc	01-100-000-0000-6405		162.37	office supplies		01PJ7619		Office & Computer Supplies	
4233	S & T Office Products Inc			162.37		1 Transactions				
100	DEPT Total:			162.37	Recorder		1 Vendors			1 Transactions
110	DEPT				Courthouse Maintenance					
1070	Aitkin True Value	01-110-000-0000-6422		7.65	single cut keys		A224939		Janitorial Supplies	
		01-110-000-0000-6422		30.98	PAINT		A225447		Janitorial Supplies	
		01-110-000-0000-6422		25.64	PAINT		A225773		Janitorial Supplies	
1070	Aitkin True Value			64.27		3 Transactions				
8239	Ameripride Linen & Apparel Services	01-110-000-0000-6422		42.62	mop & mop tool		2200291841		Janitorial Supplies	
		01-110-000-0000-6422		42.62	Mop		2200296948		Janitorial Supplies	
8239	Ameripride Linen & Apparel Services			85.24		2 Transactions				
1491	Dutch's Electric, Inc	01-110-000-0000-6231		122.28	change bulb-E. pole light		20131		Services, Labor, Contracts	
1491	Dutch's Electric, Inc			122.28		1 Transactions				
1754	Garrison Disposal Company, Inc	01-110-000-0000-6255		518.85	Waste Removal		8156863		Garbage	
1754	Garrison Disposal Company, Inc			518.85		1 Transactions				
2186	Hillyard Inc - Kansas City	01-110-000-0000-6422		58.47	extension wand for vacuum		600399969		Janitorial Supplies	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2186	Hillyard Inc - Kansas City		58.47		1 Transactions	
7525	Hometown Bldg Supply 01-110-000-0000-6422		70.14	supplies for Treas.Shelf	32475	Janitorial Supplies
7525	Hometown Bldg Supply		70.14		1 Transactions	
2340	Hyytinen Hardware Hank 01-110-000-0000-6422		36.78	DROP CLOTHS,MASKING TAPE	1063455	Janitorial Supplies
	01-110-000-0000-6422		9.60	DRYWALL SAND SCREE	1064939	Janitorial Supplies
	01-110-000-0000-6422		9.81	DRYWALL ROLLER	1066094	Janitorial Supplies
	01-110-000-0000-6422		2.82	NONSTK MAGNETIC	1066498	Janitorial Supplies
	01-110-000-0000-6422		8.97	FELT PAD 1-1/2 OATMEAL	1067337	Janitorial Supplies
2340	Hyytinen Hardware Hank		67.98		5 Transactions	
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		20.20	Courthouse Gas	4323328-7	Utilities & Heating
	01-110-000-0000-6254		14.26	LA Tool Bldg gas	4911601-5	Utilities & Heating
9692	Minnesota Energy Resources Corporation		34.46		2 Transactions	
3950	Public Utilities 01-110-000-0000-6254		2,710.55	Courthouse		Utilities & Heating
	01-110-000-0000-6254		32.12	old county garage		Utilities & Heating
	01-110-000-0000-6254		500.47	Jail West Annex		Utilities & Heating
	01-110-000-0000-6254		142.24	CH Bldg Coord.		Utilities & Heating
	01-110-000-0000-6254		112.63	Glarco		Utilities & Heating
	01-110-000-0000-6254		278.53	LA Tool Bldg		Utilities & Heating
3950	Public Utilities		3,776.54		6 Transactions	
110	DEPT Total:		4,798.23	Courthouse Maintenance	9 Vendors	22 Transactions
111	DEPT			Buildings		
10714	ACCT, Inc. 01-111-000-0000-6605		3,785.79	Abatement from carpet, tile	102633	Building & Structures
10714	ACCT, Inc.		3,785.79		1 Transactions	
9524	Hudrlik Carpet Service 01-111-000-0000-6605		2,199.47	flooring-chambers,offices,bath	11206	Building & Structures
9524	Hudrlik Carpet Service		2,199.47		1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
111 DEPT Total:		5,985.26	Buildings	2 Vendors 2 Transactions
120 DEPT			Service Officer	
10097 Harms Monroe/Penny 01-120-000-0000-6330		104.66	August mileage reimb.	230@.455 Transportation & Travel
10097 Harms Monroe/Penny		104.66		1 Transactions
4641 Holiday Credit Office 01-120-000-0000-6511		382.72	September Gas	1400000136034 Gas And Oil
4641 Holiday Credit Office		382.72		1 Transactions
2448 Janzen/Carroll Mark 01-120-000-0000-6350		50.00	drive van	St Cloud Per Diem
			09/07/2012 09/07/2012	
2448 Janzen/Carroll Mark		50.00		1 Transactions
10234 Miller/Conrad 01-120-000-0000-6350		50.00	Drive Van	Brainerd Per Diem
			09/06/2012 09/06/2012	
01-120-000-0000-6350		50.00	Drive Van	Mpls Per Diem
			09/27/2012 09/27/2012	
10234 Miller/Conrad		100.00		2 Transactions
11362 Roscoe/Bernie 01-120-000-0000-6350		50.00	Drive Van	Mpls Per Diem
			09/20/2012 09/20/2012	
11362 Roscoe/Bernie		50.00		1 Transactions
6097 Verizon Wireless 01-120-000-0000-6250		17.28	Vet Van cell phone	880690364 Telephone
6097 Verizon Wireless		17.28		1 Transactions
10882 Wark/Charles F. 01-120-000-0000-6350		50.00	Drive Van	Mpls Per Diem
			09/18/2012 09/18/2012	
01-120-000-0000-6350		50.00	Drive Van	Mpls Per Diem
			09/26/2012 09/26/2012	
10882 Wark/Charles F.		100.00		2 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6054	Willette/Richard Francis 01-120-000-0000-6350		50.00	Drive Van 09/13/2012 09/13/2012	St Cloud 1 Transactions	Per Diem
5960	Wilmo/Wesley S. 01-120-000-0000-6350		50.00	Drive Van 09/19/2012 09/19/2012	Brainerd 1 Transactions	Per Diem
9255	Witt/Warren 01-120-000-0000-6350		50.00	Drive Van 09/05/2012 09/05/2012	St Cloud 1 Transactions	Per Diem
9063	Workman/Jeff 01-120-000-0000-6350		50.00	Drive Van 09/14/2012 09/14/2012	Mpls 1 Transactions	Per Diem
120	DEPT Total:		1,004.66	Service Officer	11 Vendors	13 Transactions
121	DEPT			Housing & Redevelopment		
11113	Anderson/Edward 01-121-000-0000-6350 01-121-000-0000-6350 01-121-000-0000-6350		35.00 35.00 35.00	HRA Meeting HRA Meeting HRA Meeting	7/23/12 8/27/12 9/24/12	Per Diem Per Diem Per Diem
11113	Anderson/Edward		105.00		3 Transactions	
11353	Crane/Cheri L 01-121-000-0000-6350 01-121-000-0000-6350 01-121-000-0000-6350		35.00 35.00 35.00	HRA Meeting HRA Meeting HRA Meeting	7/23/12 8/27/12 9/24/12	Per Diem Per Diem Per Diem
11353	Crane/Cheri L		105.00		3 Transactions	
10549	Turner/Larry 01-121-000-0000-6350 01-121-000-0000-6350 01-121-000-0000-6350		35.00 35.00 35.00	HRA Meeting HRA Meeting HRA Meeting	7/23/12 8/27/12 9/24/12	Per Diem Per Diem Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
10549 Turner/Larry		105.00	3 Transactions	
10017 Tveit/Galen				
01-121-000-0000-6350		35.00	HRA Meeting 7/23/12	Per Diem
01-121-000-0000-6350		35.00	HRA Meeting 8/27/12	Per Diem
01-121-000-0000-6350		35.00	HRA Meeting 9/24/12	Per Diem
10017 Tveit/Galen		105.00	3 Transactions	
11355 Williams/Ihleen E				
01-121-000-0000-6350		35.00	HRA Meeting 7/23/12	Per Diem
01-121-000-0000-6350		35.00	HRA Meeting 8/27/12	Per Diem
01-121-000-0000-6350		35.00	HRA Meeting 9/24/12	Per Diem
11355 Williams/Ihleen E		105.00	3 Transactions	
121 DEPT Total:		525.00	Housing & Redevelopment 5 Vendors	15 Transactions
122 DEPT			Planning & Zoning	
12194 BWSR				
01-122-000-0000-6208		123.00	2012 Academy Reg.Fee-Sovde Craguns	Training/Education
			10/29/2012 10/31/2012	
12194 BWSR		123.00	1 Transactions	
799 Fuhrer/Joseph				
01-122-000-0000-6231		3,250.00	CONTRACT INSPECTIONS 10@325	Services, Labor, Contracts, Programming
			09/24/2012 10/05/2012	
799 Fuhrer/Joseph		3,250.00	1 Transactions	
11988 Harwarth/Robert				
01-122-038-0000-6330		48.84	mileage reimb. 88@.555	Boa/Pc Mileage
01-122-000-0000-6350		55.00	PC/Onsites 9/17/12	Per Diem
11988 Harwarth/Robert		103.84	2 Transactions	
8374 Lueck/Dale				
01-122-038-0000-6330		58.83	mileage reimb. 106@.555	Boa/Pc Mileage
01-122-000-0000-6350		55.00	PC/Onsites 9/17/12	Per Diem
8374 Lueck/Dale		113.83	2 Transactions	
3334 MCIT				
01-122-000-0000-6208		25.00	Risk mgmt seminar-Gansen 5485	Training/Education

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-122-000-0000-6208		25.00	09/20/2012 09/20/2012 Risk mgmt seminar-Ratz	5485	Training/Education
3334	MCIT		50.00	09/20/2012 09/20/2012 2 Transactions		
5516	Paquette/Jeremy M 01-122-000-0000-6350		10.00	Onsite-Floe		Per Diem
	01-122-000-0000-6350		35.00	PC Meeting	9/17/12	Per Diem
5516	Paquette/Jeremy M		45.00	2 Transactions		
4010	Rasley Oil Company 01-122-000-0000-6511		25.72	September gas	AITCOZOS	Gas And Oil
4010	Rasley Oil Company		25.72	1 Transactions		
10930	Tidholm Productions 01-122-000-0000-6230		354.99	(1000) 3-Part Zoning Apps	58953827	Printing, Publishing & Adv
10930	Tidholm Productions		354.99	1 Transactions		
6097	Verizon Wireless 01-122-000-0000-6250		39.81	monthly wireless charges	380690138	Telephone
6097	Verizon Wireless		39.81	1 Transactions		
10895	Westerlund/Laurie Ann 01-122-038-0000-6330		77.70	PC/Onsite mileage	140@.555	Boa/Pc Mileage
	01-122-000-0000-6350		55.00	PC/Onsites	9/17/12	Per Diem
10895	Westerlund/Laurie Ann		132.70	2 Transactions		
122	DEPT Total:		4,238.89	Planning & Zoning	10 Vendors	15 Transactions
123	DEPT			Coroner		
6105	National Medical Services 01-123-000-0000-6260		398.00	Services	12-1294	Autopsies--Pathologist, Xrays, Etc
6105	National Medical Services		398.00	1 Transactions		
3987	Ramsey County Medical Examiner 01-123-000-0000-6260		1,400.00	Services	12-1294	Autopsies--Pathologist, Xrays, Etc
3987	Ramsey County Medical Examiner		1,400.00	1 Transactions		
4192	Regions Hospital					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01-123-000-0000-6260		224.00	Services	12-1294 Autopsies--Pathologist, Xrays, Etc
4192 Regions Hospital		224.00	1 Transactions	
123 DEPT Total:		2,022.00	Coroner	3 Vendors 3 Transactions
200 DEPT			Enforcement	
12195 American Security Educators, Inc.				
01-200-000-0000-6231		362.95	neighborhood watch signs	1917 Services & Labor (Incl Contracts)
12195 American Security Educators, Inc.		362.95	1 Transactions	
11960 ASAP Towing				
01-200-000-0000-6359		232.46	tow '95 Olds Aurora 12-3823	1234 Wrecker Service
01-200-000-0000-6359		156.31	tow Polaris 4wheeler 12-3967	1243 Wrecker Service
11960 ASAP Towing		388.77	2 Transactions	
1339 Dennis Auto Body & Auto Sales				
01-200-000-0000-6359		225.52	tow Econoline Van-12-4022	9/30/12 Wrecker Service
1339 Dennis Auto Body & Auto Sales		225.52	1 Transactions	
10405 Digital Ally, Inc.				
01-200-000-0000-6610		42.75	#225 mic	1051232 Equipment & Radios
10405 Digital Ally, Inc.		42.75	1 Transactions	
10567 Lake Country Auto Center Of Aitkin				
01-200-000-0000-6302		65.19	oil change,rotate tires #212	12094 Car Maintenance
01-200-000-0000-6302		85.86	OIL CHANGE #209	12132 Car Maintenance
01-200-000-0000-6302		18.00	TIRE REPAIR #208	12195 Car Maintenance
01-200-000-0000-6302		74.99	Oil Chg,tire mount/rotate #208	12230 Car Maintenance
10567 Lake Country Auto Center Of Aitkin		244.04	4 Transactions	
4233 S & T Office Products Inc				
01-200-000-0000-6405		82.66	OFFICE SUPPLIES	01PK0910 Office Supplies
4233 S & T Office Products Inc		82.66	1 Transactions	
4681 Streichers				
01-200-000-0000-6610		272.41-	ammo return	CM258226 Equipment & Radios
01-200-000-0000-6610		323.19-	ammo return	CM258231 Equipment & Radios
01-200-000-0000-6610		800.00	ballistic vest,carrier Bennett	I959415 Equipment & Radios
01-200-000-0000-6610		239.99	winter jacket bennett	I959938 Equipment & Radios

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-200-000-0000-6302		607.01	squad speakers		1960099		Car Maintenance	
4681	Streichers			1,051.40		5 Transactions				
12186	Tracker Products LLC	01-200-000-0000-6625		4,270.59	evidence tracking software		14530		Office Equipment	
12186	Tracker Products LLC			4,270.59		1 Transactions				
200	DEPT Total:			6,668.68	Enforcement		8 Vendors		16 Transactions	
202	DEPT				Boat & Water					
3950	Public Utilities	01-202-000-0000-6254		16.26	Boat & Water				Utilities	
3950	Public Utilities			16.26		1 Transactions				
202	DEPT Total:			16.26	Boat & Water		1 Vendors		1 Transactions	
252	DEPT				Corrections					
5398	CDW Government, Inc	01-252-000-0000-6610		258.41	flat screen monitor		Q185996		Equipment	
		01-252-000-0000-6405		308.15	Acrobat Pro (Kramer)		Q703772		Office & Computer Supplies	
5398	CDW Government, Inc			566.56		2 Transactions				
163	Charter Communications	01-252-252-0000-6405		39.47	inmate cable TV		83523056600060		Prisoner Welfare	
163	Charter Communications			39.47		1 Transactions				
88628	Dalco	01-252-000-0000-6422		90.45	jail paper products		2511746		Janitorial Supplies	
88628	Dalco			90.45		1 Transactions				
2186	Hillyard Inc - Kansas City	01-252-000-0000-6422		464.93	janitorial supplies		600399985		Janitorial Supplies	
2186	Hillyard Inc - Kansas City			464.93		1 Transactions				
3170	Mille Lacs Messenger	01-252-252-0000-6405		30.00	Jail subscription #5181 (2)				Prisoner Welfare	
3170	Mille Lacs Messenger			30.00		1 Transactions				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
9692	Minnesota Energy Resources Corporation				
	01-252-000-0000-6254		17.10	STS gas	4058862-6 Utilities & Heating
	01-252-000-0000-6254		460.54	gas	4244670-8 Utilities & Heating
	01-252-000-0000-6254		20.20	gas	4334475-3 Utilities & Heating
9692	Minnesota Energy Resources Corporation		497.84	3 Transactions	
3789	Pan-O-Gold Baking Company				
	01-252-000-0000-6418		160.58	GROCERIES	010024226412 Groceries
	01-252-000-0000-6418		190.23	GROCERIES	010024227129 Groceries
3789	Pan-O-Gold Baking Company		350.81	2 Transactions	
3950	Public Utilities				
	01-252-000-0000-6254		63.83	sheriff's emerg.storage garage	Utilities & Heating
	01-252-000-0000-6254		1,776.54	New Jail	Utilities & Heating
	01-252-000-0000-6254		7,980.83	new jail 2	Utilities & Heating
3950	Public Utilities		9,821.20	3 Transactions	
84172	Riverwood Healthcare Center				
	01-252-000-0000-6262		238.50	medical care-Miller, S.	5694765 Medical Expenses & Supplies - Inmates
				05/17/2012 05/17/2012	
	01-252-000-0000-6262		378.90	medical care-Miller, S.	5743448 Medical Expenses & Supplies - Inmates
				06/14/2012 06/14/2012	
84172	Riverwood Healthcare Center		617.40	2 Transactions	
4233	S & T Office Products Inc				
	01-252-000-0000-6405		82.66	OFFICE SUPPLIES	01PK0910 Office & Computer Supplies
4233	S & T Office Products Inc		82.66	1 Transactions	
4761	Sysco Minnesota Inc				
	01-252-000-0000-6418		2,066.05	GROCERIES	209201966 Groceries
	01-252-000-0000-6420		67.83	KITCHEN SUPPLIES	209270939 Kitchen Supplies
	01-252-000-0000-6418		2,529.14	GROCERIES	209271409 Groceries
4761	Sysco Minnesota Inc		4,663.02	3 Transactions	
252	DEPT Total:		17,224.34	Corrections	11 Vendors 20 Transactions
253	DEPT			Aitkin Co Community Corrections	
	6072 North Homes Inc				
	01-253-000-0000-6204		598.80	Secure Aug 6-8	IJC12951 Juvenile Detention

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-253-000-0000-6204		Secure Aug 6-8	IJC12952	Juvenile Detention
	01-253-000-0000-6204		Secure Aug 26-27	IJC13053	Juvenile Detention
6072	North Homes Inc				3 Transactions
6123	Port Group Homes				
	01-253-000-0000-6204		3 days Detention		Juvenile Detention
			08/25/2012	08/27/2012	
6123	Port Group Homes				1 Transactions
253	DEPT Total:				
		2,064.80	Aitkin Co Community Corrections	2 Vendors	4 Transactions
257	DEPT				
86116	Mckanna/Richard				
	01-257-022-0000-6406		July cell phone reimb.	218-330-4096	Sobriety Crt Expenses
		119.23	07/05/2012	08/04/2012	
	01-257-022-0000-6406		1 time activation fee reimb.	2184291942	Sobriety Crt Expenses
	01-257-022-0000-6406		Monthly pre-paid plan	2184291942	Sobriety Crt Expenses
		50.00	09/17/2012	09/17/2012	
86116	Mckanna/Richard				3 Transactions
6146	RS Eden				
	01-257-022-0000-6406		Drug Testing	42872	Sobriety Crt Expenses
6146	RS Eden				1 Transactions
257	DEPT Total:				
		446.24	Sobriety Court	2 Vendors	4 Transactions
391	DEPT				
3334	MCIT				
	01-391-000-0000-6208		Risk mgmt seminar-Neff	5485	Training/Education
		25.00	09/20/2012	09/20/2012	
3334	MCIT				1 Transactions
4010	Rasley Oil Company				
	01-391-000-0000-6511		September gas	AITCOZOS	Gas And Oil
4010	Rasley Oil Company				1 Transactions
4370	Science Museum Of Minnesota				
	01-391-036-0000-6416		LLCC-Envir.Edu days	12-0056	EED Expenses/Supplies
		1,610.00			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4370	Science Museum Of Minnesota		1,610.00		1 Transactions	
391	DEPT Total:		1,690.29	Solid Waste	3 Vendors	3 Transactions
392	DEPT			Water Wells		
405	A.W. Research Laboratories, Inc. 01-392-000-0000-6231		40.00	water tests	8398	Services, Labor, Contracts
	01-392-000-0000-6231		40.00	water tests	8419	Services, Labor, Contracts
405	A.W. Research Laboratories, Inc.		80.00		2 Transactions	
9092	Mn Dept Of Health 01-392-000-0000-6240		2,400.00	Water Lab Accreditation	447393	Dues
9092	Mn Dept Of Health		2,400.00		1 Transactions	
392	DEPT Total:		2,480.00	Water Wells	2 Vendors	3 Transactions
520	DEPT			Parks		
1754	Garrison Disposal Company, Inc 01-520-000-0000-6254		263.25	Garbage pickup per quote	8156864	Utilities
1754	Garrison Disposal Company, Inc		263.25		1 Transactions	
1880	Gravelle Plumbing & Heating, Inc 01-520-000-0000-6590		23.00	parts for Jacobson Park	62327	Repair & Maintenance Supplies
	01-520-000-0000-6590		269.03	backflow preventers	62390	Repair & Maintenance Supplies
1880	Gravelle Plumbing & Heating, Inc		292.03		2 Transactions	
2340	Hyytinen Hardware Hank 01-520-000-0000-6590		21.50	bulbs	1062810	Repair & Maintenance Supplies
	01-520-000-0000-6590		8.54	WD40	1064133	Repair & Maintenance Supplies
	01-520-000-0000-6590		4.16	staples	1064282	Repair & Maintenance Supplies
	01-520-000-0000-6590		5.55	ball pein hammer	1065260	Repair & Maintenance Supplies
	01-520-000-0000-6590		17.09	ratchet tie downs	1067290	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		56.84		5 Transactions	
3950	Public Utilities 01-520-000-0000-6254		202.30	Land Dept		Utilities
	01-520-000-0000-6254		125.16	Miss. Landing		Utilities

DKB1
 10/8/12 4:05PM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3950	Public Utilities		327.46		2 Transactions	
520	DEPT Total:		939.58	Parks	4 Vendors	10 Transactions
601	DEPT			Extension		
11187	Regents Of The University of Minnesota 01-601-000-0000-6262		12,168.75	July-Sept.MOA billing-Strande	0300008072	Univ Of Minn Contracts
11187	Regents Of The University of Minnesota		12,168.75		1 Transactions	
601	DEPT Total:		12,168.75	Extension	1 Vendors	1 Transactions
1	Fund Total:		118,457.27	General Fund		217 Transactions

DKB1
 10/8/12 4:05PM
 3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
11605	Shred Right 03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION	091712 133040	Supplies And Materials
11605	Shred Right		30.00		1 Transactions	
6097	Verizon Wireless 03-301-000-0000-6250		72.83	JOHN	092412 2800276887	Telephone
6097	Verizon Wireless		72.83		1 Transactions	
301	DEPT Total:		102.83	R&B Administration	2 Vendors	2 Transactions
302	DEPT			R&B Engineering/Construction		
12136	Aitkin Rental Center 03-302-000-0000-6296		80.16	PLINY PIT GATES	092512 36014	Meeting Expense/Physicals
12136	Aitkin Rental Center		80.16		1 Transactions	
8544	Brock White Construction Materials 03-302-000-0000-6296		64.43	PLINY PIT	092712 12255874	Meeting Expense/Physicals
8544	Brock White Construction Materials		64.43		1 Transactions	
2340	Hyytinen Hardware Hank 03-302-000-0000-6449		34.18	KNEE PADES	100112 1065093	Rd/Br Engr. Supplies
2340	Hyytinen Hardware Hank		34.18		1 Transactions	
9802	Kragness/Conrad 03-302-000-0000-6296		100.00	EXAM COST	100212	Meeting Expense/Physicals
	03-302-000-0000-6296		217.01	MILEAGE	100212	Meeting Expense/Physicals
9802	Kragness/Conrad		317.01		2 Transactions	
302	DEPT Total:		495.78	R&B Engineering/Construction	4 Vendors	5 Transactions
303	DEPT			R&B Highway Maintenance		
50	Aitkin Body Shop, Inc 03-303-000-0000-6590		995.50	PAINT AND MATERIALS	090512 55672	Repair & Maintenance Supplies
50	Aitkin Body Shop, Inc		995.50		1 Transactions	
170	Aitkin Motor Company 03-303-000-0000-6590		706.21	SENDER	090512 235191	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
				Paid On Bhf #		
	03-303-000-0000-6590		179.65	COIL ASSY 090512	235243	Repair & Maintenance Supplies
170	Aitkin Motor Company		885.86			2 Transactions
195	Aitkin Tire Shop					
	03-303-000-0000-6590		16.00	LABOR 091112	51049	Repair & Maintenance Supplies
	03-303-000-0000-6590		25.00	LABOR 091112	51118	Repair & Maintenance Supplies
195	Aitkin Tire Shop		41.00			2 Transactions
8239	Ameripride Linen & Apparel Services					
	03-303-000-0000-6523		31.11	SHOP LAUNDRY 092512	2200294400	Misc Bldg & Shop Supplies
8239	Ameripride Linen & Apparel Services		31.11			1 Transactions
86467	Auto Value Aitkin					
	03-303-000-0000-6590		103.66	ALTERNATOR 092412	40011753	Repair & Maintenance Supplies
	03-303-000-0000-6590		121.83	STARTER 092412	40012562	Repair & Maintenance Supplies
86467	Auto Value Aitkin		225.49			2 Transactions
8265	Centurylink					
	03-303-000-0000-6250		47.11	PHONE - HILL CITY 100212	301226554	Telephone
8265	Centurylink		47.11			1 Transactions
178	City Of Tamarack					
	03-303-000-0000-6820		227.95	OVERPAYMENT 100212		Approach & Misc Refunds
178	City Of Tamarack		227.95			1 Transactions
1200	Cummings Oil, Inc					
	03-303-000-0000-6513		1,787.50	DIESEL 091712	29564	Motor Fuel & Lubricants
	03-303-000-0000-6513		2,145.00	DIESEL 091712	29564	Motor Fuel & Lubricants
1200	Cummings Oil, Inc		3,932.50			2 Transactions
11838	DLL Excavating, Inc.					
	03-303-000-0000-6231		3,780.00	DOZER WORK 100212	2148	Services,Equip.Rental Etc.
	03-303-000-0000-6519		68,595.56	CLASS 5 PLINY 100212	2148	Gravel & Royalties
	03-303-000-0000-6519		93,408.48	CLASS 5 GUN LAKE 100212	2148	Gravel & Royalties
	03-303-000-0000-6519		18,312.00	ROCK GUN LAKE 100212	2148	Gravel & Royalties
11838	DLL Excavating, Inc.		184,096.04			4 Transactions
7935	East Central Energy					
	03-303-000-0000-6254		108.28	POWER - MCGRATH 092812	70415419	Utilities

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
7935 East Central Energy		108.28	1 Transactions		
9368 Firstlab					
03-303-000-0000-6296		119.85	RANDOM 091412	565213	Meeting Expense/Physicals
9368 Firstlab		119.85	1 Transactions		
8622 Frontier					
03-303-000-0000-6250		133.43	MCGREGOR 100112	2187684481	Telephone
8622 Frontier		133.43	1 Transactions		
1880 Gravelle Plumbing & Heating, Inc					
03-303-000-0000-6298		343.05	SEWER 090512	62389	Shop Maintenance
03-303-000-0000-6298		6.49	DUCT CAP 090512	62415	Shop Maintenance
1880 Gravelle Plumbing & Heating, Inc		349.54	2 Transactions		
4641 Holiday Credit Office					
03-303-000-0000-6513		690.13	GASOLINE 100412		Motor Fuel & Lubricants
4641 Holiday Credit Office		690.13	1 Transactions		
2340 Hyytinen Hardware Hank					
03-303-000-0000-6523		84.70	RACK 100112	1063586	Misc Bldg & Shop Supplies
03-303-000-0000-6590		4.80	STRAPPING 100112	1063694	Repair & Maintenance Supplies
03-303-000-0000-6523		6.18	CAPS 100112	1064850	Misc Bldg & Shop Supplies
03-303-000-0000-6523		27.77	PHONE 100112	1065904	Misc Bldg & Shop Supplies
03-303-000-0000-6523		121.39	TOILET PAPER 100112	1066226	Misc Bldg & Shop Supplies
03-303-000-0000-6523		4.08	PINS 100112	1066286	Misc Bldg & Shop Supplies
03-303-000-0000-6523		2.66	VANITY 100112	1067596	Misc Bldg & Shop Supplies
03-303-000-0000-6523		47.50	ANCHORS 100112	1067882	Misc Bldg & Shop Supplies
2340 Hyytinen Hardware Hank		299.08	8 Transactions		
11177 Industrial Fluid Technologies					
03-303-000-0000-6523		2,772.77	PUMPS 092612	2110275	Misc Bldg & Shop Supplies
11177 Industrial Fluid Technologies		2,772.77	1 Transactions		
8775 Itasca Co Highway Dept					
03-303-000-0000-6825		1,716.00	BLADING 092712		Municipal Maintenance Agreements
03-303-000-0000-6825		1,914.00	PLOWING 092712		Municipal Maintenance Agreements
8775 Itasca Co Highway Dept		3,630.00	2 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2763	J & H Transfer Station-Lakes Sanitary 03-303-000-0000-6254		93.89	GARBAGE - AITKIN 100312	54355	Utilities
	03-303-000-0000-6254		57.65	GARBAGE - PALISADE 100312	54356	Utilities
2763	J & H Transfer Station-Lakes Sanitary		151.54	2 Transactions		
7930	Lacal Equipment, Inc 03-303-000-0000-6590		1,840.00	MOWER BLADES 091412	160812	Repair & Maintenance Supplies
7930	Lacal Equipment, Inc		1,840.00	1 Transactions		
91187	Lake Country Power 03-303-000-0000-6254		40.89	CSAH 14 100112	141979801	Utilities
	03-303-000-0000-6254		55.12	CSAH 6 100112	141979901	Utilities
91187	Lake Country Power		96.01	2 Transactions		
2960	MacDonald Wold Inc 03-303-000-0000-6590		16.08	PATCH 082812	C196032	Repair & Maintenance Supplies
2960	MacDonald Wold Inc		16.08	1 Transactions		
2991	Malmo Market 03-303-000-0000-6513		58.14	GASOLINE 100112	11054	Motor Fuel & Lubricants
	03-303-000-0000-6513		84.83	GASOLINE 100112	12792	Motor Fuel & Lubricants
	03-303-000-0000-6513		98.79	GASOLINE 100112	15361	Motor Fuel & Lubricants
	03-303-000-0000-6513		53.29	GASOLINE 100112	17188	Motor Fuel & Lubricants
	03-303-000-0000-6513		59.50	GASOLINE 100112	19224	Motor Fuel & Lubricants
2991	Malmo Market		354.55	5 Transactions		
10824	Maney International Inc 03-303-000-0000-6590		50.47	GUARD 091712	613362	Repair & Maintenance Supplies
	03-303-000-0000-6590		290.77	KIT 091712	614775	Repair & Maintenance Supplies
10824	Maney International Inc		341.24	2 Transactions		
5917	Mike's Bobcat Service 03-303-000-0000-6825		200.00	BLADING 092512		Municipal Maintenance Agreements
5917	Mike's Bobcat Service		200.00	1 Transactions		
12206	Montague/James 03-303-000-0000-6820		500.00	APPROACH REFUND 100212		Approach & Misc Refunds
12206	Montague/James		500.00	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8436	Northland Parts 03-303-000-0000-6590		14.41	FORMA 092612	248304	Repair & Maintenance Supplies
8436	Northland Parts		14.41	1 Transactions		
3660	Northwood Equipment 03-303-000-0000-6590		331.93-	PAD 2X 072412	P08045	Repair & Maintenance Supplies
	03-303-000-0000-6590		90.87	FILTERS 072412	P09950	Repair & Maintenance Supplies
	03-303-000-0000-6590		22.45	SWITCH 072412	P09950	Repair & Maintenance Supplies
	03-303-000-0000-6590		208.79	ELEMENT 072412	P10628	Repair & Maintenance Supplies
	03-303-000-0000-6590		274.38	ELEMENT 072412	P10782	Repair & Maintenance Supplies
3660	Northwood Equipment		264.56	5 Transactions		
10720	Nuss Truck & Equipment 03-303-000-0000-6590		1,608.89	CORE 092012	3100590P	Repair & Maintenance Supplies
	03-303-000-0000-6590		235.86	FAN BELT 092012	3100796P	Repair & Maintenance Supplies
10720	Nuss Truck & Equipment		1,844.75	2 Transactions		
3760	Palisade Cooperative Oil Assoc 03-303-000-0000-6513		60.10	GASOLINE 093012	228807	Motor Fuel & Lubricants
	03-303-000-0000-6513		89.00	GASOLINE 093012	228920	Motor Fuel & Lubricants
	03-303-000-0000-6513		40.07	GASOLINE 093012	228977	Motor Fuel & Lubricants
	03-303-000-0000-6513		79.00	GASOLINE 093012	229321	Motor Fuel & Lubricants
3760	Palisade Cooperative Oil Assoc		268.17	4 Transactions		
8537	Powerplan OIB 03-303-000-0000-6590		854.56	O RING 100312	561338	Repair & Maintenance Supplies
	03-303-000-0000-6590		405.59-	MILEAGE 100312	577074	Repair & Maintenance Supplies
8537	Powerplan OIB		448.97	2 Transactions		
3950	Public Utilities 03-303-000-0000-6254		59.81	AITKIN SHOP 100112		Utilities
	03-303-000-0000-6254		32.55	HWY 210 AND CSAH 28 100112	0200059455006	Utilities
	03-303-000-0000-6254		31.56	HWY 210 AND CSAH 12 100112	0200063388000	Utilities
	03-303-000-0000-6254		41.64	HWY 47 AND CSAH 12 100112	0200064092005	Utilities
3950	Public Utilities		165.56	4 Transactions		
4010	Rasley Oil Company 03-303-000-0000-6513		59.74	100112	1122	Motor Fuel & Lubricants
	03-303-000-0000-6513		71.00	GASOLINE 100112	1122	Motor Fuel & Lubricants

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
03-303-000-0000-6513		26.40	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		78.24	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		64.25	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		60.30	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		42.10	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		49.42	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		12.86	GASOLINE 100112	Motor Fuel & Lubricants
03-303-000-0000-6513		62.48	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		48.04	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		34.38	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		52.44	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		61.61	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		18.63	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		26.74	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		50.52	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		74.86	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		45.18	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		66.98	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		46.62	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		98.86	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		85.28	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		105.45	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		43.87	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		36.87	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		54.73	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		27.97	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		66.03	100112	Motor Fuel & Lubricants
03-303-000-0000-6513		51.89	GASOLINE 100112	Motor Fuel & Lubricants
03-303-000-0000-6513		56.83	GASOLINE 100112	Motor Fuel & Lubricants
03-303-000-0000-6513		96.59	GASOLINE 100112	Motor Fuel & Lubricants
03-303-000-0000-6513		80.49	GASOLINE 100112	Motor Fuel & Lubricants
03-303-000-0000-6513		32.66	GASOLINE 100112	Motor Fuel & Lubricants
03-303-000-0000-6513		57.29	GASOLINE 100112	Motor Fuel & Lubricants
03-303-000-0000-6513		58.47	GASOLINE 100112	Motor Fuel & Lubricants
4010 Rasley Oil Company		2,006.07	36 Transactions	
4070 Riley Auto Supply				
03-303-000-0000-6590		21.54	FITTING 100112	Repair & Maintenance Supplies
03-303-000-0000-6590		254.76	CABLE 100112	Repair & Maintenance Supplies

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
03-303-000-0000-6523		30.84	FITTING 100112	527117 Misc Bldg & Shop Supplies
03-303-000-0000-6523		128.24	REFLECT TAPE 100112	527763 Misc Bldg & Shop Supplies
03-303-000-0000-6590		64.04	GRINDING WHEEL 100112	5277774 Repair & Maintenance Supplies
03-303-000-0000-6590		4.27	DDRIVE IN 100112	527796 Repair & Maintenance Supplies
03-303-000-0000-6590		376.16	BRAKE DRUM 100112	527931 Repair & Maintenance Supplies
03-303-000-0000-6590		18.69	SOCKET 100112	527943 Repair & Maintenance Supplies
03-303-000-0000-6590		204.92	FITTING 100112	527981 Repair & Maintenance Supplies
03-303-000-0000-6523		100.16	OIL DRY 100112	528031 Misc Bldg & Shop Supplies
03-303-000-0000-6590		34.48	FITTING 100112	528037 Repair & Maintenance Supplies
03-303-000-0000-6590		29.79	FITTING 100112	528277 Repair & Maintenance Supplies
03-303-000-0000-6590		17.09	HIOSE 100112	528323 Repair & Maintenance Supplies
03-303-000-0000-6590		10.45	FILTER 100112	528386 Repair & Maintenance Supplies
03-303-000-0000-6590		288.52	SPRING BRKAE 100112	528412 Repair & Maintenance Supplies
03-303-000-0000-6590		387.57	BRAKE KIT 100112	528447 Repair & Maintenance Supplies
03-303-000-0000-6590		122.00	HOSE 100112	528518 Repair & Maintenance Supplies
4070 Riley Auto Supply		2,093.52	17 Transactions	
8208 Royal Tire, Inc				
03-303-000-0000-6590		246.40	TIRES 092512	M170006140 Repair & Maintenance Supplies
8208 Royal Tire, Inc		246.40	1 Transactions	
7888 Ruffridge Johnson Equip.Co,Inc.				
03-303-000-0000-6590		369.76	NOZZLE 092612	C61989 Repair & Maintenance Supplies
7888 Ruffridge Johnson Equip.Co,Inc.		369.76	1 Transactions	
10257 Sadie Llama Designs				
03-303-000-0000-6516		68.40	DECALS 100112	823665010 Signs & Posts
10257 Sadie Llama Designs		68.40	1 Transactions	
8605 Wayne's Sanitation Llc				
03-303-000-0000-6254		26.25	GARBAGE - MCGRATH 092812	225450 Utilities
8605 Wayne's Sanitation Llc		26.25	1 Transactions	
12207 Webb/James				
03-303-000-0000-6820		500.00	APPROACH REFUND 100212	Approach & Misc Refunds
12207 Webb/James		500.00	1 Transactions	
8279 Winzer Corporation				
03-303-000-0000-6523		778.05	SHOP SUPPLIES 072312	4366718 Misc Bldg & Shop Supplies

DKB1
 10/8/12 4:05PM
 3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
8279 Winzer Corporation		778.05	1 Transactions	
5295 Ziegler Inc				
03-303-000-0000-6590		109.71	CYLINDER 092812	PC190024236 Repair & Maintenance Supplies
5295 Ziegler Inc		109.71	1 Transactions	
303 DEPT Total:		211,289.64	R&B Highway Maintenance	40 Vendors 126 Transactions
307 DEPT			R&B Capital Infrastructure	
12205 Pashina/Robbie & Donna				
03-307-000-0000-6362		750.00	TEMP EASEMENT 092712	ROW PLAT 13 Right Of Way
12205 Pashina/Robbie & Donna		750.00	1 Transactions	
307 DEPT Total:		750.00	R&B Capital Infrastructure	1 Vendors 1 Transactions
308 DEPT			R&B Equipment & Facilities	
12032 Nelson's Agri Structures				
03-308-000-0000-6600		23,333.00	1/3 ON DELIVERY OF MATER100212	22175 Capital Outlay-Facilities
12032 Nelson's Agri Structures		23,333.00	1 Transactions	
308 DEPT Total:		23,333.00	R&B Equipment & Facilities	1 Vendors 1 Transactions
3 Fund Total:		235,971.25	Road & Bridge	135 Transactions

DKB1
 10/8/12 4:05PM
 5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
400 DEPT		Public Health Department		
1457 CPS Technology Solutions, Inc 05-400-440-0410-6231		Sept.Printer Maintenance	360781	Services Or Contracts
1457 CPS Technology Solutions, Inc		1 Transactions		
400 DEPT Total:		Public Health Department	1 Vendors	1 Transactions
420 DEPT		Income Maintenance		
1457 CPS Technology Solutions, Inc 05-420-600-4800-6231		Sept.Printer Maintenance	360781	Services Or Contracts
05-420-640-4800-6231		Sept.Printer Maintenance	360781	Services Or Contracts
1457 CPS Technology Solutions, Inc		2 Transactions		
420 DEPT Total:		Income Maintenance	1 Vendors	2 Transactions
430 DEPT		Social Services		
1457 CPS Technology Solutions, Inc 05-430-700-4800-6231		Sept.Printer Maintenance	360781	Services Or Contracts
1457 CPS Technology Solutions, Inc		1 Transactions		
430 DEPT Total:		Social Services	1 Vendors	1 Transactions
5 Fund Total:		Health & Human Services		4 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
921	DEPT			Co. Development		
1070	Aitkin True Value 10-921-000-0000-6406		17.09	handle	225480	Field Supplies
1070	Aitkin True Value		17.09	1 Transactions		
5972	Dovetail Partners, Inc 10-921-000-0000-6231		749.35	N.Woods ATV Trl Mtg-9/25/12	AC3679	Services, Labor, Contracts
5972	Dovetail Partners, Inc		749.35	1 Transactions		
5845	Goble Portable Toilets 10-921-000-0000-6231		102.00	May Porta toilets-Swatara	14853	Services, Labor, Contracts
	10-921-000-0000-6231		102.00	June Porta toilets-Swatara	14853	Services, Labor, Contracts
	10-921-000-0000-6231		102.00	July Porta toilets-Swatara	14853	Services, Labor, Contracts
	10-921-000-0000-6231		102.00	Aug. Porta toilets-Swatara	14853	Services, Labor, Contracts
	10-921-000-0000-6231		102.00	Sept. Porta toilets-Swatara	14853	Services, Labor, Contracts
5845	Goble Portable Toilets		510.00	5 Transactions		
921	DEPT Total:		1,276.44	Co. Development	3 Vendors	7 Transactions
923	DEPT			Forfeited Tax Sales		
11187	Regents Of The University of Minnesota 10-923-000-0000-6240		875.00	2013 Dues-Sustain.Forest Educ	230006677	Dues
11187	Regents Of The University of Minnesota		875.00	1 Transactions		
6128	Tire Barn 10-923-000-0000-6590		43.11	LOF #452	21948	Repair & Maintenance Supplies
	10-923-000-0000-6590		41.21	LOF #395	21967	Repair & Maintenance Supplies
6128	Tire Barn		84.32	2 Transactions		
923	DEPT Total:		959.32	Forfeited Tax Sales	2 Vendors	3 Transactions
926	DEPT			Law Library		
5173	West Payment Center 10-926-000-0000-6408		1,005.64	Information charges 08/01/2012 08/31/2012	825579945	Law Books
5173	West Payment Center		1,005.64	1 Transactions		

DKB1
10/8/12 4:05PM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
926 DEPT Total:		1,005.64	Law Library	1 Vendors	1 Transactions
10 Fund Total:		3,241.40	Trust		11 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
86467	Auto Value Aitkin 11-924-000-0000-6406		285.02	Cut off saw	40011300	Field Supplies
86467	Auto Value Aitkin		285.02	1 Transactions		
924	DEPT Total:		285.02	Forest Resource	1 Vendors	1 Transactions
925	DEPT			Reforestation		
4641	Holiday Credit Office 11-925-000-0000-6511		753.86	August Gas	1400000134961	Gas And Oil
4641	Holiday Credit Office		753.86	1 Transactions		
2340	Hyytinen Hardware Hank 11-925-000-0000-6406		3.61	hitch pin	1062809	Field Supplies
	11-925-000-0000-6406		6.39	hardware	1063041	Field Supplies
	11-925-000-0000-6406		11.20	roller	1064477	Field Supplies
	11-925-000-0000-6406		2.59	storage bags	1067693	Field Supplies
	11-925-000-0000-6406		5.88	rollers	1067696	Field Supplies
2340	Hyytinen Hardware Hank		29.67	5 Transactions		
4010	Rasley Oil Company 11-925-000-0000-6511		1,723.64	SEPTEMBER GAS	AITCOL&PS	Gas And Oil
4010	Rasley Oil Company		1,723.64	1 Transactions		
4070	Riley Auto Supply 11-925-000-0000-6590		7.47	oval light	528500	Repair & Maintenance Supplies
4070	Riley Auto Supply		7.47	1 Transactions		
925	DEPT Total:		2,514.64	Reforestation	4 Vendors	8 Transactions
934	DEPT			Memorial Forest		
11096	Carlson's Gravel 11-934-000-0000-6361		4,855.00	Road Work	9/25/12	Road Construction Service
11096	Carlson's Gravel		4,855.00	1 Transactions		
5511	Milbradt/Kris 11-934-000-0000-6273		1,283.50	release spruce 25-47-22	10/02/12	Timber Improvement

DKB1
 10/8/12 4:05PM
 11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5511	Milbradt/Kris		1,283.50		1 Transactions	
934	DEPT Total:		6,138.50	Memorial Forest	2 Vendors	2 Transactions
935	DEPT			Forest Road		
2340	Hyytinen Hardware Hank 11-935-000-0000-6406		7.57	cleaner, towels	1063026	Field Supplies
	11-935-000-0000-6406		1.00	bolts	1064160	Field Supplies
2340	Hyytinen Hardware Hank		8.57		2 Transactions	
8436	Northland Parts 11-935-000-0000-6406		38.68	cotter pins,grease,wheel	247236	Field Supplies
8436	Northland Parts		38.68		1 Transactions	
3760	Palisade Cooperative Oil Assoc 11-935-000-0000-6511		848.80	SEPT. GAS FOR GRADER	ACPARKS	Gas And Oil
3760	Palisade Cooperative Oil Assoc		848.80		1 Transactions	
4070	Riley Auto Supply 11-935-000-0000-6590		38.54	fuel filters	527665	Repair & Maintenance Supplies
4070	Riley Auto Supply		38.54		1 Transactions	
935	DEPT Total:		934.59	Forest Road	4 Vendors	5 Transactions
11	Fund Total:		9,872.75	Forest Development		16 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
943	DEPT			Taxes And Penalties		
11452	Bac Tax Service Corporation 13-943-000-0000-2001		249.00	22-0-037300 overpay Per 2	Swedberg	Cur - Property Taxes
11452	Bac Tax Service Corporation		249.00	1 Transactions		
9341	Carpenter/Joan 13-943-000-0000-2001		24.63	06-0-016300 overpay Per 2	Carpenter	Cur - Property Taxes
9341	Carpenter/Joan		24.63	1 Transactions		
11472	Corelogic Real Estate Tax Service 13-943-000-0000-2001		792.00	07-0-028505 overpay Per 2	J.Bell	Cur - Property Taxes
	13-943-000-0000-2001		617.00	26-0-013100 overpay Per 2	J.Buttler	Cur - Property Taxes
	13-943-000-0000-2001		912.00	29-0-013713 overpay Per 2	J.Steen	Cur - Property Taxes
	13-943-000-0000-2001		231.00	56-1-097700 overpay Per 2	K.Conner	Cur - Property Taxes
	13-943-000-0000-2001		571.00	07-1-127800 overpay Per 2	Stevens	Cur - Property Taxes
	13-943-000-0000-2001		682.00	08-0-015607 overpay Per 2	Tim Sinks	Cur - Property Taxes
11472	Corelogic Real Estate Tax Service		3,805.00	6 Transactions		
12202	Dold/Thomas 13-943-000-0000-2001		20.40	08-0-047302 overpay Per 2	Dold	Cur - Property Taxes
12202	Dold/Thomas		20.40	1 Transactions		
12196	Evensen/Kendall 13-943-000-0000-2001		70.00	29-0-053100 overpay Per 2	Evenson	Cur - Property Taxes
12196	Evensen/Kendall		70.00	1 Transactions		
12171	Hand Construction/Duwayne 13-943-000-0000-2001		174.00	26-0-007000 overpay Per 2	Hand Construct	Cur - Property Taxes
12171	Hand Construction/Duwayne		174.00	1 Transactions		
12197	Huhta/Leo 13-943-000-0000-2001		14.40	26-0-019100 overpay Per 2	Huhta	Cur - Property Taxes
12197	Huhta/Leo		14.40	1 Transactions		
11706	Members Coop Credit Union 13-943-000-0000-2001		78.00	08-0-041100 overpay Per 2	Butcher	Cur - Property Taxes
	13-943-000-0000-2001		68.00	31-0-061201 overpay Per 2	Davis	Cur - Property Taxes
11706	Members Coop Credit Union		146.00	2 Transactions		

DKB1
 10/8/12 4:05PM
 13 Taxes & Penalties

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12203	Northview Bank 13-943-000-0000-2001		184.00	29-0-023704 overpay Per 2	Northview	Cur - Property Taxes
12203	Northview Bank		184.00	1 Transactions		
12199	Rockne/Bruce 13-943-000-0000-2001		79.02	36-0-035304 overpay Per 2	Rockne	Cur - Property Taxes
12199	Rockne/Bruce		79.02	1 Transactions		
12208	Watson/Robert 13-943-000-0000-2001		12.00	02-1-075700 overpay Per 2	Watson	Cur - Property Taxes
12208	Watson/Robert		12.00	1 Transactions		
5708	Wells Fargo Real Estate 13-943-000-0000-2001		319.00	57-1-035200 overpay Per 2	Wells Fargo	Cur - Property Taxes
5708	Wells Fargo Real Estate		319.00	1 Transactions		
943	DEPT Total:		5,097.45	Taxes And Penalties	12 Vendors	18 Transactions
13	Fund Total:		5,097.45	Taxes & Penalties		18 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521 DEPT		LLCC Administration		
5998 Appert's Foodservice 19-521-000-0000-6400		popcorn	1797509	Commissary Items
5998 Appert's Foodservice		13.01		
8622 Frontier 19-521-000-0000-6250 19-521-000-0000-6600		Service & LD New Phone System	2187684653 7/24/12 Board	Telephone Capital Outlay
8622 Frontier		516.06 9,080.44		
9270 Gray Freshwater Center 19-521-000-0000-6400		(12) Weatherguide calendars	92082	Commissary Items
9270 Gray Freshwater Center		107.54		
86235 Office Shop Inc/The 19-521-000-0000-6231 19-521-000-0000-6590		COPIER MAINTENANCE COPIER REPAIR	261456-0 921726-0	Services, Labor, Contracts Repair & Maintenance Supplies
86235 Office Shop Inc/The		175.35 802.10		
5750 Sam's Club 19-521-000-0000-6400 19-521-000-0000-6405		COMMISSARY SUPPLIES OFFICE SUPPLIES	9/23/12 9/23/12	Commissary Items Office & Computer Supplies
5750 Sam's Club		355.75 19.37		
4425 Shirts Plus 19-521-000-0000-6400 19-521-000-0000-6400		54 T'S, 40 HOODED SWEATS 18 BEANIES	50508 50509	Commissary Items Commissary Items
4425 Shirts Plus		1,313.30 215.10		
4761 Sysco Minnesota Inc 19-521-000-0000-6400		GROCERIES	209201970	Commissary Items
4761 Sysco Minnesota Inc		70.59		
9431 Waterford Press, Inc 19-521-000-0000-6400		(150) POCKET GUIDES	27234	Commissary Items
9431 Waterford Press, Inc		470.79		
521 DEPT Total:		13,139.40	8 Vendors	12 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
522	DEPT				LLCC Education		
116	Aitkin Feed & Farm Supply Inc						
	19-522-000-0000-6416			22.99	Critter food	92438	Education Supplies
116	Aitkin Feed & Farm Supply Inc			22.99		1 Transactions	
522	DEPT Total:			22.99	LLCC Education	1 Vendors	1 Transactions
523	DEPT				LLCC Food		
5998	Appert's Foodservice						
	19-523-000-0000-6418			1,336.58	Groceries	1797509	Groceries-Students
	19-523-000-0000-6420			77.20	Food svc supplies	1797509	Food Service Supplies
	19-523-000-0000-6418			639.24	Groceries	1805663	Groceries-Students
	19-523-000-0000-6420			15.22	Sandwich bags	1805663	Food Service Supplies
5998	Appert's Foodservice			2,068.24		4 Transactions	
5662	McGregor Dairy, Inc						
	19-523-000-0000-6418			170.00	Groceries	19605	Groceries-Students
	19-523-000-0000-6418			206.45	Groceries	19671	Groceries-Students
	19-523-000-0000-6418			255.64	Groceries	19703	Groceries-Students
5662	McGregor Dairy, Inc			632.09		3 Transactions	
4761	Sysco Minnesota Inc						
	19-523-000-0000-6418			586.95	GROCERIES	209201970	Groceries-Students
	19-523-000-0000-6420			67.18	GROCERIES	209201970	Food Service Supplies
4761	Sysco Minnesota Inc			654.13		2 Transactions	
523	DEPT Total:			3,354.46	LLCC Food	3 Vendors	9 Transactions
524	DEPT				LLCC Maintenance		
5998	Appert's Foodservice						
	19-524-000-0000-6422			91.38	Toilet tissue	1797509	Janitorial Services/Supplies
	19-524-000-0000-6422			69.84	(6) Mop heads	1805663	Janitorial Services/Supplies
5998	Appert's Foodservice			161.22		2 Transactions	
4641	Holiday Credit Office						
	19-524-000-0000-6511			37.46	gas for van	1400012578652	Gas And Oil
4641	Holiday Credit Office			37.46		1 Transactions	

DKB1
 10/8/12 4:05PM
 19 Long Lake Conservation C

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
9618	Perish/Ryan	19-524-000-0000-6511		39.44	GASOLINE FOR VAN		10/01/12		Gas And Oil	
9618	Perish/Ryan			39.44		1 Transactions				
524	DEPT Total:			238.12	LLCC Maintenance		3 Vendors			4 Transactions
19	Fund Total:			16,754.97	Long Lake Conservation Center					26 Transactions
	Final Total:			389,500.69		221 Vendors				427 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	118,457.27	General Fund	
	3	235,971.25	Road & Bridge	
	5	105.60	Health & Human Services	
	10	3,241.40	Trust	
	11	9,872.75	Forest Development	
	13	5,097.45	Taxes & Penalties	
	19	16,754.97	Long Lake Conservation Center	
	All Funds	389,500.69	Total	Approved by,
			
			

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10/2/12

Via: Patrick Wussow, County Administrator

From: LAND Dept

Title of Item: 500 LINE easement - City of POUSSAHOE

Requested Meeting Date: 10/9/12 Estimated Presentation Time: n/a

Presenter: MARK JARVIS

Type of Action Requested (check all that apply)

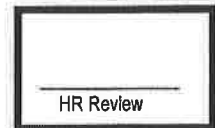
- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) map of easement, easement application

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

Mark Jacobs

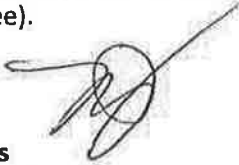
From: Mark Jacobs [mjacobs@co.aitkin.mn.us]
Sent: Tuesday, October 02, 2012 4:30 PM
Cc: 'Mark Jacobs'
Subject: Palisade Soo Line road/utility easement

To: County Board
CC: County Administrator

The City of Palisade is requesting an easement for utilities and access road to their industrial park. A survey discovered that the existing access road is in the Soo Line ROW and not on the city property, thus the need for the easement. The location should not impact recreational use of the Soo Line Trail.

The easement involves .61 acres and I recommend approval contingent on the fees being paid (\$1006.50 + \$46 recording fee).

Thank you.



Mark Jacobs
Land Commissioner
Aitkin County Land Department
209 2nd St. NW Room #206
Aitkin, MN 56431
P: 218-927-7367
F: 218-927-7249

This transmission (the e-mail and all attachments) is confidential and intended solely for the use of the addressee(s). If you have received this transmission in error, please notify the sender by reply and delete this transmission immediately. Any unauthorized distribution, or copying of this transmission, or misuse or wrongful disclosure of information contained in it, is strictly prohibited. The information contained in this document is provided on an as-is basis and does not constitute a binding legal contract or receipt for services.



Request for Access Across Tax-Forfeited Lands In Aitkin County

August 29, 2006

Before completing this request, read the accompanying instructions to determine the type of easement that you are requesting. Please attach a map showing the proposed easement that you are requesting. A non-refundable application fee of \$400.00 must accompany this application. If approved, the application fee will be applied to the easement fee.

① Easement:

- Utility easement only
- Recreational road easement – no utilities are allowed, for recreation use only
- Residential road easement – includes utility easement, for year round use

See the instruction sheet for better definitions of the types of easements

② Applicant Information (please print or type)

Name of applicant <u>Gaylene Spolovich, Clerk/Treasurer</u>		Company name <u>City of Palisade</u>	
Mailing address <u>P.O. Box 144</u>	City <u>Palisade</u>	State <u>MN</u>	Zip Code <u>56469</u>
Daytime phone number <u>(218) 845-2051</u>	E-mail address <u>city@frontiernet.net</u>		

③ Please answer the following with regards to **YOUR** parcel being accessed: Sketch & Description provided

Tax Parcel Number _____ Acreage _____

Location of Parcel: Legal Description: _____

Section _____ Township _____ Range _____

Do you own the property? yes no fee owner contract for deed purchaser

Do you have any other access into this property? yes no

Will the proposed easement route cross property other than Aitkin County tax forfeited lands?: yes no

If yes, has legal access been acquired from these other properties? yes no

④ Please write a brief note on why you are requesting an easement:

The city of Palisade is constructing Sanitary Sewer and water improvements to Industrial Boulevard. A portion of the south end of this existing city street is located on Aitkin County land.

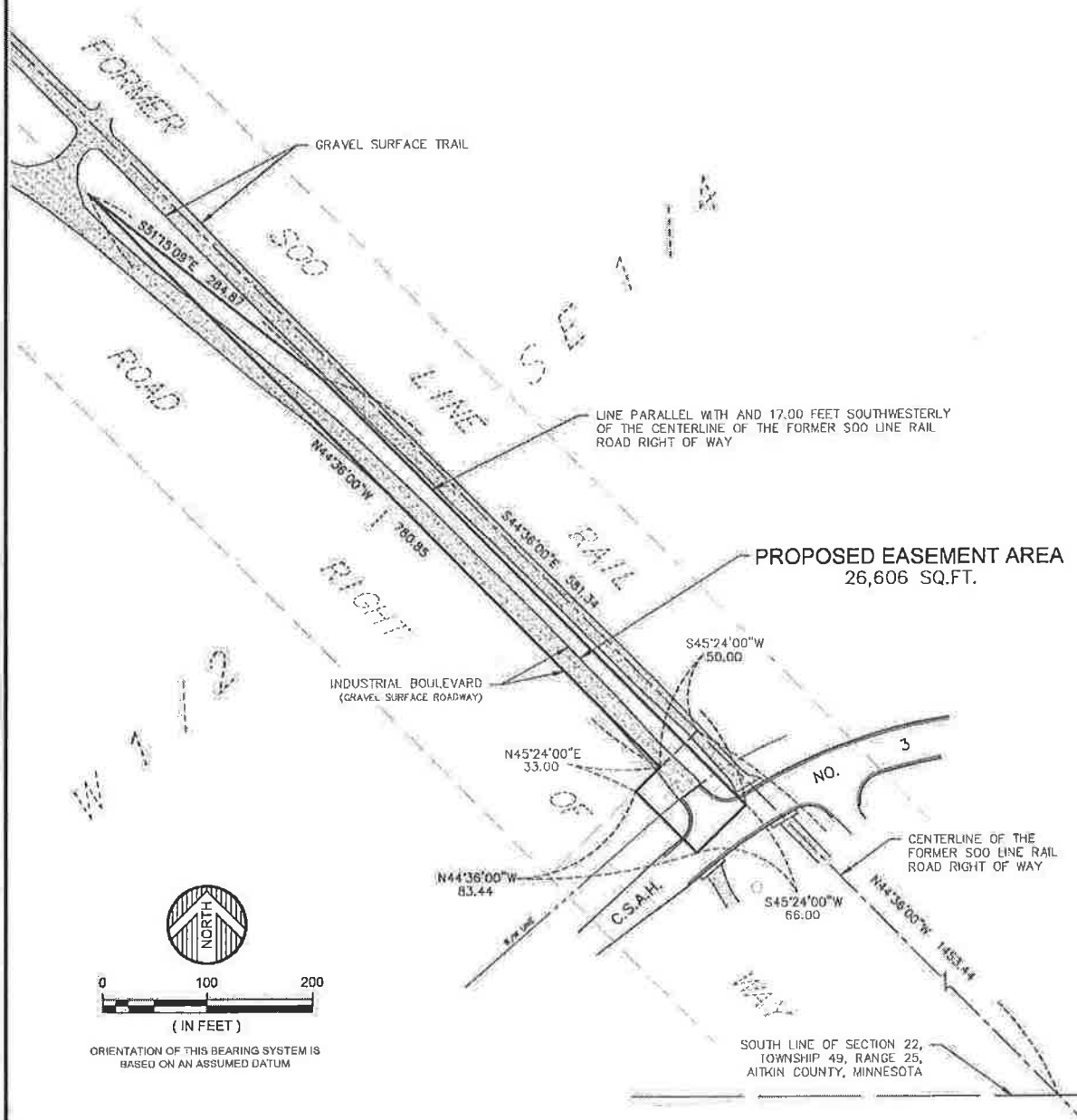
⑤ Signature of applicant or authorized representative

Michael Rude, Engineer
Date 10/2/06

⑥ Please return the completed form, and map along with the nonrefundable application fee of \$400.00 to:
Aitkin County Land Department
209 2nd St. NW Room 206
Aitkin, Mn. 56431
218-927-7364

SKETCH AND DESCRIPTION

PART OF THE WEST HALF OF THE SOUTHEAST QUARTER,
SECTION 22, TOWNSHIP 49, RANGE 25,
AITKIN COUNTY, MINNESOTA



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON AN ASSUMED DATUM

PROPOSED EASEMENT AREA:

That part of the former Soo Line Rail Road right of way which lies in the West half of the Southeast Quarter, Section 22, Township 49, Range 25, Aitkin County, Minnesota, described as follows: Commencing at the intersection of the south line of said Section 25 and the centerline of said former Soo Line Rail Road right of way; thence North 44 degrees 36 minutes 00 seconds West, assumed bearing, 1453.44 feet along said centerline; thence South 45 degrees 24 minutes 00 seconds West 50.00 feet to the point of beginning of the tract to be described; thence North 44 degrees 36 minutes 00 seconds West 780.85 feet; thence South 51 degrees 15 minutes 09 seconds East 284.87 feet to the line which lies parallel to and 17.00 feet southwesterly of said centerline; thence South 44 degrees 36 minutes 00 seconds East 581.34 feet along said parallel line; thence South 45 degrees 24 minutes 00 seconds West 66.00 feet; thence North 44 degrees 36 minutes 00 seconds West 83.44 feet to the line which bears South 45 degrees 24 minutes 00 seconds West from the point of beginning; thence North 45 degrees 24 minutes 00 seconds East 33.00 feet to the point of beginning.

DATE	OCTOBER 1, 2013	DATE		AMENDMENTS	BY	PREPARED FOR	CITY OF PALISADE	
SCALE	AS SHOWN					<small>I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.</small>		
DRAWN BY	RMT							
CHECKED BY	CMC					<small>DATE: 10-01-2013 13:15:00 4900</small>		
FILE NUMBER	27080610							<small>REGISTERED PROFESSIONAL ENGINEER NO. 14564 MN REGISTERED PROFESSIONAL LAND SURVEYOR NO. 14564 MN REGISTERED PROFESSIONAL SURVEYOR NO. 14564 MN</small>

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-2-12

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Approval to Sell County Property

Requested Meeting Date: 10-9-12 Estimated Presentation Time: Consent Agenda

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

AITKIN COUNTY COMMISSIONER'S MEMO

TO: Aitkin County Commissioners
Patrick Wussow, County Administrator

FROM: John Welle

DATE: October 2, 2012

Consent Agenda Item:

Approval to sell County Property

Summary:

Board authorization is requested to sell the following property either by sealed bids or on the the MnBID auction site.

Unit 436 – 1996 Ford Pickup Truck

Unit 438 – 1998 Ford Pickup Truck

Miscellaneous dimensions of used timber bridge material

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-4-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Request to Sell Vehicle – Sheriff's Department

Requested Meeting Date: 10-9-12 Estimated Presentation Time: n/a

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners
FROM: Patrick Wussow, Aitkin County Administrator
RE: Request to Sell Vehicle – Sheriff’s Department
DATE: October 4, 2012

Staff is requesting approval to sell the following vehicle:

- 2003 Chevrolet Impala

Please contact me if you have any questions.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: _____

Via: Patrick Wussow, County Administrator

From: Penny Harms, Veterans Service Officer

Title of Item:

Veterans Service Office Report

Requested Meeting Date: 10-09-12 Estimated Presentation Time: 5 minutes

Presenter: Penny Harms, Veterans Service Officer

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Report

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY VETERAN SERVICES

Penny Harms
Veterans Service Officer
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7320
888-404-7320
Fax: 218-927-7374

To: Aitkin County Board of Commissioners

From: Penny Harms, VSO

RE: MNDVA Disaster Relief Program

Date: October 3, 2012

I would like to present an summary on the MN State Department of Veterans Affairs Disaster Relief Grant at the October 9, 2012 Aitkin County Board Meeting.

Sincerely,



Penny Harms
Veterans Service Officer

Encl

Aitkin County Veterans Office

Disaster Relief Grant Summary 2012

The Minnesota Department of Veterans Affairs offered Disaster Relief Grants of up to \$750 for reimbursable expenditures due to flood, wind or storm damage. The grants were available to veterans and their families residing in Aitkin, Carlton, Cook, Dakota, Goodhue, Lake, Rice and St. Louis County per the Governor's Emergency Executive Order 12-09. The reimbursement was for expenditures dated no earlier than June 13, 2012 and no later than September 30, 2012.

The Aitkin County Veterans Office submitted applications for 56 veterans in amounts ranging from \$87 to \$750. Five of these applications were for widows of veterans. Payments were received within 2 – 3 weeks from the date of application.

The most common items reimbursed through this grant were 6 dehumidifiers, 6 sump pumps, 2 well pumps, 9 water heaters, 5 washer/dryers, 3 generators and 6 road repair expenses. Other items included basement flooring, clean up costs, yard repair, sheet rock, furnace repair, tree removal, porta potty rental, and electric repair.

Reimbursements to date for the Disaster Relief Grant equal \$25,370. The total reimbursements expected will be \$37,297.87.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10/3/2012

Via: Patrick Wussow, County Administrator

From: Bobbie Danielson, HR Manager *Bobbie Danielson*

Title of Item:
2013 Insurance Benefits

Requested Meeting Date: 10/9/2012 Estimated Presentation Time: _____

Presenter: Bobbie Danielson

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: various, ... -6150 through -6154

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) LTC flyers

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY HUMAN RESOURCES

Bobbie Danielson, HR Manager
bobbie.danielson@co.aitkin.mn.us
Nicole Visnovec, HR Specialist
nicole.visnovec@co.aitkin.mn.us

Phone 218-927-7306
Job Hotline 218-927-7393
Fax 218-927-7374
www.co.aitkin.mn.us

To: County Commissioners

From: Bobbie Danielson, HR Manager



Date: October 3, 2012

Subject: 2013 Insurance Benefits

Following is a summary of 2013 insurance benefits, including total monthly premiums.

Health Insurance, retain Blue Cross Blue Shield, 5% premium increase 1/1/2013.

	<u>Single</u>	<u>Family</u>
VEBA 100	\$656.50	\$1,969.00
VEBA 80	\$564.50	\$1,692.50
HDHP	\$478.50	\$1,434.30

Dental Insurance (new), Delta Pathfinder w/Ortho, voluntary plan, 20% minimum participation requirement. \$100 lifetime deductible per person for all services. \$1,000 annual maximum benefit. Orthodontics has a separate \$1,000 lifetime maximum. 6 month waiting period for oral surgery and 12 months for crowns/inlays/onlays, endodontic services, periodontal services, prosthetic services and orthodontics. Comprehensive network and includes dentists in Aitkin. 2 year rate guarantee.

Single	\$ 26.72
Single + Spouse	\$ 54.78
Employee + Child(ren)	\$ 72.30
Family	\$105.02

Life Insurance, retain Minnesota Life, 0% premium increase 1/1/2013 with a one-time initial open enrollment without evidence of insurability, up to the guarantee issue limit of \$100,000 for all employees and up to \$25,000 for spouses. 3 year rate guarantee. Rates for \$15k basic equate to \$3.00/month. Supplemental premium rates vary based on applicable age category from \$.08 to \$2.09 per \$1,000 Life & AD&D.

Long Term Disability Insurance, switch carriers from Assurant to NIS through Madison National 1/1/2013. Assurant estimated a 19% increase to the voluntary plan (employee paid), county solicited bids. Madison National offered savings on both the County-paid Core LTD and the Voluntary LTD. They are able to match the current benefits of the Assurant contract. Recommending carrier switch to NIS through Madison National 1/1/2013. Rates vary based on coverage selected.

Short Term Disability Insurance (new), Dearborn, voluntary plan, 20% minimum participation requirement. 14 day waiting period. The maximum benefit period is 11 weeks. Scheduled benefit amount is 60% of earnings up to \$1,000 per week. 2 year rate guarantee. Monthly rates vary based on age from \$0.447 to \$0.692 per \$10 of benefit. Example: A 35 year old electing up to \$1,000 per week STD insurance would pay \$38.30 per month.

Long Term Care Insurance (new), The Municipal Pool/CNA, voluntary plan, no minimum participation requirement. Rates vary based on age and benefit choices selected. Informational flyers attached.

SelectAccount will continue to provide FSA, VEBA, and HSA account administration.

2-week Annual Open Enrollment Period, 10/15/2012 through 10/26/2012. All benefit elections made during this 2-week period will become effective on 1/1/2013.

On-site Open Enrollment Meetings, 10/18/2012

Action Requested

Motion to authorize the above insurance plans 1/1/2013 and to authorize staff to sign contracts following County Attorney review. (Plans include BCBS health insurance, Delta Pathfinder w/Ortho for dental, Minnesota Life, NIS through Madison National for LTD, Dearborn for STD, and The Municipal Pool/CAN for LTC.)

Long Term Care (LTC) Plan Summary

The following is an overview of the group long term care insurance plan.

For more information and rates:

- Ask your employer for an enrollment kit
- Call CNA's Customer Service Center at: (888) 825-0686
- Visit the website at: www.ltcbenefits.com (Password: munipool)

What is Long Term Care?

Long Term Care is the extended personal care required when, because of a chronic illness, old age, or a cognitive impairment such as Alzheimer's, a person needs help with basic activities such as dressing, bathing and eating. Such care can be provided in a variety of settings such as home health care, adult day care, assisted living facilities, nursing homes and more.

Who pays (or doesn't pay) for Long Term Care?

- Medicare and private health insurance, including Medicare supplement policies, **do not pay** for custodial long term care services.
- Disability coverage replaces lost wages if you are no longer able to work, however it would not be enough to cover normal living expenses and pay for someone to take care of you. Also, disability benefits typically end when a person reaches their Social Security retirement age.
- Medicaid/Medical Assistance does provide benefits for long term care; however it is only available to persons who have become impoverished.

Why do people purchase Long Term Care insurance?

- They don't want to burden children or family.
- They want to protect their home and assets.
- They want to have access and freedom to choose quality long term care.
- They want to avoid government-approved care (Medicaid).
- For peace of mind, control, and independence.

Who is eligible to enroll?

Employees, spouses of employees, parents, parents-in-law, grandparents, grandparents-in-law of employees, retirees and their spouses are all independently eligible to apply.

Is proof of good health required?

During an employer's initial group enrollment and at the time of hire, employees qualify, with no health questions asked, as long as they are actively at work on the effective date of coverage. After the initial enrollment period, employees must complete a short form application in regards to their medical history. Spouses must complete a short form application at all times. Retirees and their spouses, parents, parents-in-law, grandparents and grandparents-in-law must complete a long form application at all times.

What happens when employment ends?

An employee may continue coverage if he/she retires or leaves employment for any reason. The policy and rates remain the same.

What is the Minnesota Tax Credit?

Minnesota residents electing coverage with the Municipal Pool Long Term Care Program may be eligible for Minnesota state tax filing credits. For more information and to obtain the appropriate tax forms, please consult your tax advisor or tax professional.

Benefits Options Available to You

When you enroll in the Municipal Pool Long Term Care Insurance Plan, you can choose one of several benefit levels. This table shows the options available to you.

	Option 1	Option 2	Option 3	Option 4
Lifetime Maximum Benefit (Choose one)				
Choice A – 730 days (minimum 2 years* of coverage)	\$87,600	\$109,500	\$146,000	\$182,500
Choice B – 1,250 days (minimum 3.4 years* of coverage)	\$150,000	\$187,500	\$250,000	\$312,500
Choice C – 1,825 days (minimum 5 years* of coverage)	\$219,000	\$273,750	\$365,000	\$456,250
Daily Nursing Home/Alternate Care Facility Benefit	\$120	\$150	\$200	\$250
Daily Assisted Living Facility Benefit**	\$96	\$120	\$160	\$200
Monthly Community Based Care Benefit	\$2,700	\$3,390	\$4,500	\$5,640
Inflation Protection: There are two choices for inflation protection available for all options.				
Choice #1: Guaranteed Benefit Increase Option (GBI)				
Choice #2: Lifetime Automatic Benefit Increase (ABI): This choice is Minnesota LTC Partnership qualified.				

Lifetime Maximum Benefit – Your Lifetime Maximum Benefit is the total amount of insurance you purchase. It is the total available pool of money you can use to pay for long term care services.

Daily Nursing Home/Alternate Care Facility Benefit – Pays the actual cost of services you receive for care in Nursing Homes, Alternate Care and Hospice Facilities, up to the amount shown in the table.

Monthly Community Based Care Benefit – Pays the actual cost of services you receive for care in your own home or an Adult Day Care facility, up to the amount shown in the table.

Inflation Protection (Standard) - Guaranteed Benefit Increase Opportunity – Every three years, CNA will offer you the chance to increase your benefits to help you keep up with inflation. Premiums for increased coverage will be based on your age on the effective date of the offer, and the benefit increase will be at least equal to a compound 5% rate of increase.

Inflation Protection (Optional) - Lifetime Compound Automatic Benefit Increase – There is an extra cost for this feature. This feature automatically increases your benefits by 5% compounded each year without increasing your premiums. *(Electing the Lifetime Compound Automatic Benefit Increase in your plan will deem your coverage as Minnesota Long Term Care Partnership qualified.)*

Benefit Account (Optional Non-Forfeiture) – There is an extra cost for this feature. If you stop paying premiums after having coverage for at least three years, Benefit Account keeps your daily benefits the same but reduces your Lifetime Maximum Benefit. Your reduced Lifetime Maximum Benefit equals the total premiums paid or 30 times your Daily Nursing Home Benefit, whichever is higher, less any benefits paid.

World Wide Coverage – Reimbursement will be based on a fixed daily cash payment when you receive care while living or traveling outside the United States. The reimbursement will equal 75% of the maximum daily benefit shown in your Certificate Schedule.

* 2 years, 3.4 years or 5 years, depending on the plan you select is the minimum length of time your lifetime maximum benefit will last if you use the full Daily Nursing Home/ Alternate Care Facility benefit every day. Your lifetime Maximum Benefit could last longer than 2, 3.4, or 5 years if your actual expenses are less than the maximum benefit for Nursing Home/Alternate Facility Care.

** Benefits payable for assisted living facilities reduce the monthly maximum for community-based care.



Continental Casualty Company provides the products and/or services described. The information is intended to present a general overview for illustrative purposes only. It is not intended to constitute a binding contract. Please remember that only the relevant insurance policy can provide the actual terms, coverages, amounts, conditions, and exclusions for an insured. All products and services may not be available in all states and may be subject to change without notice. CNA is a registered trademark of CNA Financial Corporation. © 2011 CNA. All rights reserved.

Group Long Term Care

CNA Minnesota Group Long Term Care Clients

I) The Municipal Pool

- AFSCME COUNCIL #5
- BELTRAMI COUNTY
- BENTON COUNTY
- BIG STONE COUNTY
- CARVER COUNTY
- CHISAGO COUNTY
- CITY OF APPLE VALLEY
- CITY OF BLUE EARTH
- CITY OF BROOKLYN CENTER
- CITY OF CENTERVILLE
- CITY OF CHASKA
- CITY OF CHISHOLM
- CITY OF COLUMBIA HEIGHTS
- CITY OF ELK RIVER
- CITY OF GOLDEN VALLEY
- CITY OF GOODVIEW
- CITY OF HAM LAKE
- CITY OF HANOVER
- CITY OF HASTINGS
- CITY OF HOYT LAKES
- CITY OF MAPLE GROVE
- CITY OF MAPLEWOOD
- CITY OF MINNETONKA
- CITY OF MONTGOMERY
- CITY OF MOORHEAD
- CITY OF MOUND
- CITY OF NEW AUBURN
- CITY OF NEW ULM
- CITY OF NORTHFIELD
- CITY OF NORWOOD YOUNG AMERICA
- CITY OF OAKDALE
- CITY OF OLIVIA
- CITY OF ORONO
- CITY OF PLAINVIEW
- CITY OF PRIOR LAKE
- CITY OF REDWOOD FALLS
- CITY OF ROSEMOUNT
- CITY OF ST. LOUIS PARK
- CITY OF ST. MICHAEL
- CITY OF SAVAGE
- CITY OF WAITE PARK
- CITY OF WASECA
- CITY OF WINONA
- CLAY COUNTY
- DAKOTA COUNTY
- DOUGLAS COUNTY
- EDVISIONS COOPERATIVE, INC.
- FARIBAULT COUNTY
- FREEBORN COUNTY
- GREAT RIVER REGIONAL LIBRARY
- HOUSTON COUNTY
- HUMAN SERVICES, INC.
- HUMAN SERVICES OF FARIBAULT & MARTIN COUNTIES
- JACKSON COUNTY
- KANABEC COUNTY
- KANDIYOHI COUNTY
- KITSON COUNTY
- LAC QUI PARLE COUNTY
- LAKE OF THE WOODS COUNTY
- LE SUEUR COUNTY
- LEAGUE OF MINNESOTA CITIES OFFICE
- LOGIS ASSOCIATION
- MARSHALL COUNTY
- MCLEOD COUNTY
- MILLE LACS COUNTY
- MEEKER COUNTY
- MORRISON COUNTY
- MURRAY COUNTY
- NOBLES COUNTY
- POLK COUNTY
- POPE COUNTY
- RAMSEY COUNTY
- RED LAKE COUNTY
- REDWOOD COUNTY
- REGIONS HOSPITAL
- RENVILLE COUNTY
- ROSEAU COUNTY
- ST. ANTHONY VILLAGE
- SHERBURNE COUNTY
- SIBLEY COUNTY
- SOUTH COUNTRY HEALTH ALLIANCE
- STEELE COUNTY
- STEVENS COUNTY
- TODD COUNTY
- TRAVERSE COUNTY
- TRI COUNTY COMMUNITY ACTION
- WADENA COUNTY
- WASECA COUNTY
- WATONWAN COUNTY
- WEST HENNEPIN JOINT POWERS
- WILKIN COUNTY

II) Additional CNA Long Term Care Clients

- STATE OF MINNESOTA
- 3M
- WELLS FARGO
- CARLSON COMPANIES
- HB FULLER
- MAYO CLINIC
- ALLINA HEALTH SYSTEMS

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-3-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

MCIT Dividend Allocation

Requested Meeting Date: 10-9-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) MCIT Letter to County Auditor

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Minnesota Counties Intergovernmental Trust Dividend Allocation

DATE: October 3, 2012

Attached is correspondence from Minnesota Counties Intergovernmental Trust (MCIT) relating to Aitkin County's insurance dividend in the amount of \$344,502. In past years the County has put the dividend amount into a variety of different funds including County Insurance Trust, Building Construction, General fund, and Road and Bridge. The County Board, at times, has taken formal action to return a portion of the dividend to specific funds (General, and Road and Bridge).

Based on discussions and action taken in previous years, staff proposes returning a portion of the 2012 MCIT dividend to the following funds – Sheriff's Department, Road and Bridge Department, and Long Lake Conservation Center (LLCC).

Staff is recommending transferring the MCIT dividend in the following amounts based upon the percentage of combined insurance premium dollars paid:

Road and Bridge	47%	= \$160,527
Sheriff's Dept.	29%	= \$ 99,715
LLCC	4%	= \$ 15,645
General	<u>20%</u>	<u>= \$ 68,615</u>
	Total	= \$344,502

Please contact me if you have questions after reviewing the memo.

Patrick



Minnesota Counties Intergovernmental Trust

100 Empire Drive, Suite 100
St. Paul, MN 55103-1885
www.mcit.org

Phone: 651-209-6400
Toll Free: 866-547-6516
Fax: 651-209-6496

July 30, 2012

BOARD OF DIRECTORS

Dennis Hegberg
Trust Chair
Washington County
Commissioner

Sharon K. Anderson
Vice Chair
Cass County
Auditor/Treasurer

Scott Sanders
Secretary/Treasurer
Watonwan County
Commissioner

Graylen Carlson
Lac qui Parle County
Commissioner

Donald Diedrich
Polk County
Commissioner

Dan Kuhns
Waseca County
Commissioner

Felix Schmiesing
Sherburne County
Commissioner

John Hoscheid
Lake of the Woods County
Auditor

Charles Enter
Brown County
Administrator

Kirk Peysar
Auditor
Aitkin County
209 2nd St NW Rm 202
Aitkin, MN 56431

RE: 2012 DIVIDEND NOTICE

Dear Kirk Peysar,

Results of the Minnesota Counties Intergovernmental Trust 2011 coverage year are in and the Board of Directors is pleased to announce they have declared the organization's 22nd consecutive annual dividend to members. The financial audit conducted by Eide Bailly LLP and the analysis performed by Actuarial Advisors affirmed the soundness of the MCIT program and the fact that funds were available for dividend distribution. **This year's dividend totals \$29.9 million.** Positive performance in the workers' compensation division produced \$13.7 million of the dividend and \$16.2 million results from similar performance in the property/casualty division.

Your 2012 Dividend is \$344,502 allocated as follows:

- Workers' Compensation \$167,489
- Property/Casualty \$177,013

Fund balance is available for distribution due to conservative fiscal management, higher than expected investment yield and better than expected claims development on a pool wide basis resulting from members' dedication to risk management and loss control.

Dividends are a reflection of MCIT's past performance. Nothing guarantees ongoing positive performance. Each year the MCIT Board of Directors cautions members not to plan on dividends. They remain committed to the fiscal health of the organization and will continue to annually evaluate the merits of returning fund balance.

We are providing this letter to you for purposes of 2013 planning. The actual dividend payment will be mailed to you in mid-November of this year. We are once again offering Counties the option of having their dividend deposited directly into their bank account. Please contact Mary Frank at 651.209.6415 if you would like to exercise this option or if you have any questions.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-3-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Appropriation/Dues Discussion

Requested Meeting Date: 10-9-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Worksheet

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Appropriation/Dues Discussion

DATE: October 3, 2012

Attached for your review is a 2011 Appropriations/Dues worksheet, which outlines expenditures made in 2011. The year 2011 was used in creating this worksheet as it is the most recent year in which a full year's data is available.

At the October 9, 2012 County Board meeting, staff suggests using this worksheet as a tool to discuss 2013 and beyond budget goals .

Please call me if you have any questions.

2011 Appropriations/Dues

2011	Dues - Appropriations	Commissioner Mileage	Lodging	Registration	Non-Comm Per Diems	Levy Dollars
AMC	9,150.00	1,238.19	2,898.41	3,265.00		
Arrowhead Counties	2,400.00	759.06	100.91			
MRCC	2,100.00	0.00				
NCLUCB	2,000.00	809.48				
Airport - Aitkin	7,107.00	0.00				
Airport - McGregor	13,900.00	65.52				
CMCC	141,376.00	813.39				
ECRL	226,163.00	78.54			910.00	
MHB	1,500.00	0.00				
Snake River Watershed	10,079.00	56.10				
Ag Society	10,000.00	0.00				
CARE	35,925.00	0.00				
HART	1,000.00	0.00				
Historical Society	15,000.00	0.00				
Kinship	7,000.00	0.00				
ARDC	49,665.00	0.00				
Committees:						
CJI		134.19				
DAC		84.69				
Forest/ATV		217.00			1,645.00*	
HHS Advisory		246.96				
HRA		357.63			1,435.00	
Joint Powers Board		623.40				
Extension		110.88			700.00	
Lakes & Pines		96.90				
Mille Lacs Watershed		244.65				
NEMOJET		487.56				
NEWAC		319.50				
Onanegozie		266.28			175.00	
Park Board		392.22			2,948.00*	
Planning & Zoning		47.94			4,210.00	
Tourism Advisory		44.73			280.00	20,000.00**
First Responders	15,000.00					

* Non-levy/property tax

** \$20,000 levy

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-3-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Schedule Closed Session for Union Negotiations

Requested Meeting Date: 10-9-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

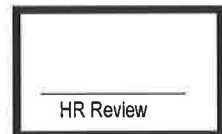
- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Schedule Closed Session for Union Negotiations

DATE: October 3, 2012

During the regular Board meeting date of October 23, 2012 staff would like to hold a closed session to discuss/update union negotiations and the County's strategy.

The last time the County Board met with the labor attorney was in February 2012. Since then a variety of meetings have been held with the unions and meet and confer groups. Staff feels it is appropriate to provide an update to the County Board at this time.

We are proposing a scheduled time of 1:00 p.m. to 4:00 p.m.

Please contact me if you have any questions.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 09/24/12

Via:

From: Undersheriff John Drahota

Title of Item: Potentially Dangerous Dog hearing

Requested Meeting Date: 10/09/12 Est. Presentation Time: 9:30

Presenter: Undersheriff John Drahota

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Routine Business
 For discussion only with possible future action Adopt Ordinance Revision
 Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
 Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
 Authorize filling vacant staff position
 Request to schedule public hearing or sale Other (please list) **Approve or Rescind Potentially Dangerous Dog Notice**
 Request by member of the public to be heard
 Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

Is this item in the current approved budget? Yes No (attach explanation)

What type of expenditure is this? Operating Other (attach explanation)

Revenue line account # that funds this item is: _____

Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

Duties of a department employee(s) may be materially affected. Yes No

Applicable job description(s) may require revision. Yes No

Item may impact a bargaining unit agreement or county work policy. Yes No

Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
 Copy of applicable county policy and/or ordinance (excerpts acceptable)
 Copy of applicable state/federal statute/regulation (excerpts acceptable)
 Copy of applicable contract and/or agreement
 Original bid spec or quote request (excluding complex construction projects)
 Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
 Bid/quote comparison worksheet
 Draft County Board resolution
 Plat approval check-list and supporting documents
 Copy of previous minutes related to this issue
 Other supporting document(s) (please list) Police Report, Statement

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

**RE: Request for Hearing to Remove Potentially Dangerous Dog
Designation- Dog Named Junior**

DATE: October 1, 2012

Attached you will find a request from Joel Ellis, 38929 610th Street, Swatara, MN to contest the designation of Potentially Dangerous Dog for his dog named Junior. Staff will mail the agenda and related packet information to Mr. Ellis, and to his attorney, Chad B. Sterle, 502 NW 5th Ave., Grand Rapids, MN 55744.

Undersheriff Drahota and members of the Aitkin County Sheriff's Department will be at the hearing to present and answer any questions relating to their information contained as part of this packet.

The County Board will need to determine if the dog named Junior is potentially dangerous as defined by Mn. Statute.

Please note that the complainant has been notified of the hearing and been invited to speak.

Sue Bingham

From: joell@netscape.com
Sent: Monday, October 08, 2012 10:58 PM
To: Sue Bingham
Cc: anne.marcotte@co.aitkin.mn.us; brian.napstad@co.aitkin.mn.us; don.niemi@co.aitkin.mn.us; mark.wedel@co.aitkin.mn.us; laurie.westerlund@co.aitkin.mn.us; jdrahota@co.aitkin.mn.us; jratz@co.aitkin.mn.us; patrick.wussow@co.aitkin.mn.us
Subject: Re: Response to Atty Chad Sterle

Letter to Ann forgot to send. This is the last you will hear from me.

Hi Ann 10/8/2012

I am full of Questions About Interpretation of the law pertaining to this case by non law background board members.

Who interprets the law?

Is there rule for interpreting the Law ?(in a court hearing there is a defense lawyer and a prosecutor with a judge to Interpret the law and make a ruling.)This hearing that also is a sentence hearing on a pet family member has a prosecutor and a jury. No judge. No defense lawyer. Who interprets the law and delivers sentence? Is it Mr. Ratz? Is it the jury? Who states what constitutes facts? Mr. Ratz?

When a court administrator and a cop tell you, you don't need a lawyer when a family member could be sentenced to death you are being set up by a lynch mop.

Do you see my dilemma.

So I sent you my statement, You can have my wife's statement, you have the Nurse's Statement

There is one witness to the scratch. There was no non provoked attack infact no attack. It was in my home. There is no one who saw a bite. I treated a scratch, Sandy saw a scratch, Roxanne treated a scratch, the nurse treated a scratch.

This was a miner scratch have you been scratched by a branch it leaves a redline if the skin is broken there is blood. If a kid pushed a kid down on the playground and the kid scratched his butt and got a bruise the nurse would have treated the scratch with Hydrogen peroxide put Ice on the bruise, sent him back to class and you nor I nor the police or the parents would have been called. I am an adult I know what is a simple scratch and it is not a bite. JUST ONE WORD TURNED A SCRATCH INTO A BITE.

Mr. Novotny lied, almost convinced me to shoot my best bud. Got pissed off when I didn't. That was the only thing I did not cooperate with him on. Bullying Roxanne and using fear to intimidate her to bring a complaint which she refused because it was just a scratch.. By the way there is no complaints on my dogs.

So has he done this before said that someone wouldn't cooperate and used it in his statement as proof?

I know you are an attorney do you think **Mr. Sterle The Hearing Officer Of Itasca Co. Dog Citations (for board members who may not know what this Title means Mr. Sterle Interprets the law, Pass's Judgments and sentences Dog citations for all of Itasca County.)** would be defending me if he for one second thought there was any merit to this case. You know Mr. Sterle. He speaks very respectfully of you.

So anyway why is this hearing even taking place?

Because of these questions I am leaning toward postponing this hearing.

I will be contacting the Attorney General of MN. on this and get the facts that apply to the Interpretation and Rule of Law by Co. Officials. What is the Rule for Court Officers and police Officers in regards to saying you need no Attorney?. I always thought that was in our civil and Miranda rights

I will Have Mr. Sterle contact the court Admin by 3:30 pm Monday with how I want to proceed with this hearing. I already said I would chip my dog. I feel very uncomfortable with no representation at this hearing.

Any assistance you could offer would be greatly appreciated.

Joel

--- sue.bingham@co.aitkin.mn.us wrote:

From: "Sue Bingham" <sue.bingham@co.aitkin.mn.us>

To: "Marcotte, Anne" <anne.marcotte@co.aitkin.mn.us>, <brian.napstad@co.aitkin.mn.us>, "Niemi, Don"

<don.niemi@co.aitkin.mn.us>, <mark.wedel@co.aitkin.mn.us>, <laurie.westerlund@co.aitkin.mn.us>

Cc: "John Drahota" <jdrahota@co.aitkin.mn.us>, <joell@netscape.com>, "Jim Ratz" <jratz@co.aitkin.mn.us>, "Patrick

Wussow" <patrick.wussow@co.aitkin.mn.us>

Subject: Response to Atty Chad Sterle

Date: Fri, 5 Oct 2012 12:21:09 -0500

To: Aitkin County Board of Commissioners

From: Sue Bingham, Administrative Assistant

Date: October 5, 2012

Re: Potentially Dangerous Dog Hearing, Dog Named Junior

Attached is a letter that has been faxed to Attorney Chad Sterle in response to the October 4, 2012 letter sent to you. All of this recent correspondence will be added to the Potentially Dangerous Dog board packet.

Thank you.

Sue Bingham

Administrative Assistant

Aitkin County Administration

217 - 2nd Street NW, Room 134

Aitkin, MN 56431

218-927-7276

Netscape. Just the Net You Need.

Sue Bingham

From: joelell@netscape.com
Sent: Monday, October 08, 2012 2:18 PM
To: Sue Bingham
Cc: anne.marcotte@co.aitkin.mn.us; brian.napstad@co.aitkin.mn.us; don.niemi@co.aitkin.mn.us; mark.wedel@co.aitkin.mn.us; laurie.westerlund@co.aitkin.mn.us; jdrahota@co.aitkin.mn.us; jratz@co.aitkin.mn.us; patrick.wussow@co.aitkin.mn.us
Subject: Re: Response to Atty Chad Sterle

Hi all
I have chose to postpone this hearing until Nov 6 unless a more convenient time can be Arranged. I have set up an appointment For Junior, George and Cleo to be micro chipped and shots updated. For Thursday 10/12/2012. I am awaiting information from the MN Attorney General and My attorney. I just do not feel confident in the process put forward by Aitkin for these hearings. I want to be sure our Board members know they are making decisions on peoples family members and I am sure none would want to intentionally harm anyone without knowing they were absolutely right and not being told what the laws states, but know what the law states. I have every bit of confidence in our county board none of my inquiry in any way is toward them. I am sure not one of them would allow anyone in their family have a sentenced passed without knowing they were properly represented and fairly judged.

Kindest Regards
Mr. Joel Ellis

--- sue.bingham@co.aitkin.mn.us wrote:

From: "Sue Bingham" <sue.bingham@co.aitkin.mn.us>
To: "'Marcotte, Anne'" <anne.marcotte@co.aitkin.mn.us>, <brian.napstad@co.aitkin.mn.us>, "'Niemi, Don'" <don.niemi@co.aitkin.mn.us>, <mark.wedel@co.aitkin.mn.us>, <laurie.westerlund@co.aitkin.mn.us>
Cc: "John Drahota" <jdrahota@co.aitkin.mn.us>, <joelell@netscape.com>, "'Jim Ratz'" <jratz@co.aitkin.mn.us>, "'Patrick Wussow'" <patrick.wussow@co.aitkin.mn.us>
Subject: Response to Atty Chad Sterle
Date: Fri, 5 Oct 2012 12:21:09 -0500

To: Aitkin County Board of Commissioners

From: Sue Bingham, Administrative Assistant

Date: October 5, 2012

Re: Potentially Dangerous Dog Hearing, Dog Named Junior

Attached is a letter that has been faxed to Attorney Chad Sterle in response to the October 4, 2012 letter sent to you. All of this recent correspondence will be added to the Potentially Dangerous Dog board packet.

Thank you.

Sue Bingham

Administrative Assistant

Aitkin County Administration

217 - 2nd Street NW, Room 134

Aitkin, MN 56431

218-927-7276

Netscape. Just the Net You Need.

Sue Bingham

From: joeell@netscape.com
Sent: Friday, October 05, 2012 5:46 PM
To: Sue Bingham
Cc: anne.marcotte@co.aitkin.mn.us; brian.napstad@co.aitkin.mn.us; don.niemi@co.aitkin.mn.us; mark.wedel@co.aitkin.mn.us; laurie.westerlund@co.aitkin.mn.us; jdrahota@co.aitkin.mn.us; jratz@co.aitkin.mn.us; patrick.wussow@co.aitkin.mn.us
Subject: Re: Response to Atty Chad Sterle

Dear Board members, Mr. Drahota, Mr. Ratz, Mr. Wussow

I am responding in regards to the attached letter. I thank you for making an attempt to see My family receives proper representation in regards to this issue. Mr. Sterle is out of the office on Fridays which is Oct 5 2012. So I have not been able to consult with him Monday is a Holiday but I believe Brenda Mr. Sterle's Para-Legal said they would be open. I have no problem with Micro Chipping junior as I have told the Board I intend to anyway. in regards to the Hearing Date of Nov 6 2012. I reviewed Mr. Sterles Letter as of yesterday and it was very specific that he would be available Oct 30 2012 and Nov 27 2012 it is because you meet only on Tuesdays that it is difficult to workout. So I may choose to go ahead with this hearing on Tuesday. I am in hopes all of you will have had a chance to review my statement, and research the statutes as to what constitutes a Dangerous Dog. I would like to thank Mr. Drahota for taking the time to hear my concerns and providing Mr. Novotny's report I found it vary eye opening. I left a message with the court Administer to provide me with a list of programs available for Aitkin County for aiding in getting this Micro chip. Like I said the Micro Chip is not a problem it adds safety for my dog. I will let you Know sometime Monday if I choose to delay this hearing. The longer it takes the more it cost and redeeming that lose cost more and takes longer.

Thanks for attempting to cooperate.

Kind Regards

Mr. Joel Ellis

--- sue.bingham@co.aitkin.mn.us wrote:

From: "Sue Bingham" <sue.bingham@co.aitkin.mn.us>
To: "'Marcotte, Anne'" <anne.marcotte@co.aitkin.mn.us>, <brian.napstad@co.aitkin.mn.us>, "'Niemi, Don'" <don.niemi@co.aitkin.mn.us>, <mark.wedel@co.aitkin.mn.us>, <laurie.westerlund@co.aitkin.mn.us>
Cc: "John Drahota" <jdrahota@co.aitkin.mn.us>, <joeell@netscape.com>, "'Jim Ratz'" <jratz@co.aitkin.mn.us>, "'Patrick Wussow'" <patrick.wussow@co.aitkin.mn.us>
Subject: Response to Atty Chad Sterle
Date: Fri, 5 Oct 2012 12:21:09 -0500

To: Aitkin County Board of Commissioners

From: Sue Bingham, Administrative Assistant

Date: October 5, 2012

Re: Potentially Dangerous Dog Hearing, Dog Named Junior

Attached is a letter that has been faxed to Attorney Chad Sterle in response to the October 4, 2012 letter sent to you. All of this recent correspondence will be added to the Potentially Dangerous Dog board packet.

Thank you.

Sue Bingham

Administrative Assistant

Aitkin County Administration

217 - 2nd Street NW, Room 134

Aitkin, MN 56431

218-927-7276

Netscape. Just the Net You Need.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

Fax: 218-326-9647

October 5, 2012

Mr. Chad Sterle, Attorney at Law
502 NW 5th Ave.
Grand Rapids, MN 55744

Re: Joel Ellis Potentially Dangerous Dog Citation
ICR No. 12-3668

Dear Mr. Sterle:

I am in receipt of your letter to the Aitkin County Board of Commissioners dated October 4, 2012.

If we receive notification by Monday, October 8, 2012 that Mr. Ellis will have his dog Junior microchipped by Friday, October 12, 2012, and provide documented proof as well by that date, we will reschedule the Potentially Dangerous Dog Hearing to November 6, 2012. We are unable to delay the hearing any longer than that.

If we do not hear anything further by Monday, the Potentially Dangerous Dog Public Hearing will be held as scheduled at 9:30 a.m. on October 9, 2012.

If you have any questions, please contact me at 218-927-7276.

Thank you,



Patrick Wussow
Aitkin County Administrator

cc: Sheriff
Joel Ellis
Commissioners

TRANSMISSION VERIFICATION REPORT

TIME : 10/05/2012 12:14
NAME : AITKIN COUNTY ADMIN
FAX : 218-927-7374
TEL : 218-927-7276
SER.# : BROL4J142375

DATE, TIME	10/05 12:14
FAX NO./NAME	912183269647
DURATION	00:00:16
PAGE(S)	01
RESULT	OK
MODE	STANDARD ECM

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

Fax: 218-326-9647

October 5, 2012

Mr. Chad Sterle, Attorney at Law
502 NW 5th Ave.
Grand Rapids, MN 55744

Re: Joel Ellis Potentially Dangerous Dog Citation
ICR No. 12-3668

Dear Mr. Sterle:

I am in receipt of your letter to the Aitkin County Board of Commissioners dated October 4, 2012.

If we receive notification by Monday, October 8, 2012 that Mr. Ellis will have his dog Junior microchipped by Friday, October 12, 2012, and provide documented proof as well by that date, we will reschedule the Potentially Dangerous Dog Hearing to November 6, 2012. We are unable to delay the hearing any longer than that.

If we do not hear anything further by Monday, the Potentially Dangerous Dog Public Hearing will be held as scheduled at 9:30 a.m. on October 9, 2012.



CHAD B. STERLE

LAW OFFICE

October 4, 2012

Aitkin County Board of Commissioners

Re: Joel Ellis Potentially Dangerous Dog Citation
ICR No. 12-3668

Dear Commissioners:

I was retained by Joel Ellis to represent him in this matter. I requested a hearing on the dangerous dog citation and received a notice scheduling the hearing for October 9, 2012.

Upon receipt of the notice I immediately faxed and mailed a request to reschedule the hearing. I am a Public Defender for the Ninth Judicial District and am frequently in court on Tuesdays. It's my understanding your dangerous dog hearings are only scheduled every other Tuesday.

Patrick Wussow, the County Administrator, called my office and spoke to my paralegal to reschedule the hearing. My paralegal gave him the next available date on my schedule, which was October 30, but she was informed that the Board did not meet on that date. My next available Tuesday would be November 27. Mr. Wussow informed her that that because of the delay, he would not reschedule the hearing beyond October 9. He also informed her that attorneys never attend these informal hearings. I am the hearing officer for dangerous dog citations in Itasca County and find that it is not uncommon for attorneys to attend these hearings.

Please be advised that my client is entitled to legal representation. Should he be required to attend the hearing without representation, I will be immediately appealing the decision if the dog is determined to be dangerous. My client has informed me that he has received reports from other individuals in Aitkin County stating that dogs are determined to be dangerous on very little evidence, and have been destroyed while appeals have been pending. He is understandably very concerned about his family pet.

Sincerely,

Chad B. Sterle
Attorney at Law

CBS/bkm

cc: Joel Ellis

Sue Bingham

From: J. Mark Wedel [jmarkwedel@yahoo.com]
Sent: Friday, October 05, 2012 10:02 AM
To: sue.bingham@co.aitkin.mn.us
Subject: Fw: Potentially Dangerous Dog

Sue -- Per your request -- Mark

--- On Thu, 10/4/12, joelell@netscape.com <joelell@netscape.com> wrote:

> From: joelell@netscape.com <joelell@netscape.com>
> Subject: Potentially Dangerous Dog
> To: mark.wedel@co.aitkin.mn.us, laurie.westerlund@co.aitkin.mn.us,
> don.niemi@co.aitkin.mn.us, brian.napstad@co.aitkin.mn.us,
> anne.marcotte@co.aitkin.mn.us
> Date: Thursday, October 4, 2012, 3:26 PM
>
> Statement Joel Ellis
> Dear Commissioners
> On Thursday Sept 6 2011 Nick Meyers my great Nephew came over to our
> home. We have rules for Nick and his brothers and sisters. I sold
> David and Roxanne Meyers the home next door. I and my wife do not want
> the kids coming over at random thus the reason for the rules. These
> rules have been in effect since Dec 1 of 2011
> Rules:
> 1 Call before you come over. (Nick came over without
> calling)
> 2 Do not just knock on the door and walk in wait for one of us to let
> you in.(Nick did not wait for us to open the door)
> 3 Do not feed the dogs (nick took dog treats off the table as soon as
> he came in and was giving them to the dogs the reason we don't allow
> this is because they get jealous. We told those kids if they want to
> take treats to their dog do it when they leave.)
> 4 Particularly for Nick LEAVE JUNIOR ALONE. (Nick loves Junior and
> thinks that he is training him by pointing his finger at Junior and
> stomping his foot on the floor in an aggressive manor Junior is
> frightened of loud noises and fast movements thus the rule. My wife
> and I have repeatedly told Nick do not do that in fact my wife had
> told him before junior SCRATCHED him.) So Nick broke every rule on
> this day.
> It was around 4:30 PM when Nick came over. We were in the dinning
> room. Nick was telling my wife about school Nick grabbed treats off
> the table gave one to George one to Cleo Junior would not take one and
> was hiding under the table I instantly as my wife said Nick don't feed
> the dogs leave Junior alone. Then Junior came out was sitting by me
> Nick turned around pointed stomped his foot and told Junior I'm going
> to train you my wife said Nick stop it. My wife and Nick went into the
> living room I was not really paying attention. I heard My wife say
> Nick stop it again then I heard the dogs raising a fuss and nick start
> Crying. I ran into the living room Junior had Nick's sweat pants in
> his front teeth barely a hold of them.(There is no tear or holes where
> Junior had a hold on Nicks sweats) My wife said Its just a Scratch
> Junior pushed him . I instantly said no it had to be a bite or nip
> because Junior had him by the pants.
> This is how a scratch becomes a bite. I instantly cleaned Nick's

> scratch and put some antibiotic cream on it. The scratch was maybe a
> three inch red line with a drop of blood on the bottom on his butt
> cheek. I noticed a horizontal red line scratch on his waistline also
> but barely visible I treated that also. There was no puncture No sign
> of a bite or a Nip.
> Nick was not crying I was arguing with my wife about it being a Nip
> she repeated I WAS SITTING RIGHT THERE JUNIOR PUSHED NICK AND SCATCHED
> HIM.
> I am very opinionated and bull headed my wife finally just ignored me.
> I have had many training courses in CPR and injuries. I worked in the
> tourism industry in Alaska over the past several years it is a
> requirement for my supervisory position. This was a "SCRATCH" I
> treated the scratch "I ASSUMED THE SCATCH WAS FROM THE THEETH". The
> only thing that made this SCATCH A BITE was my ASSUMTION.
>
>
>
>
> I treated a SCATCH, Roxanne treated a SCATCH, The school Nurse TREATED
> A SCATCH. I said it was a bite so Nick said it was a bite and Roxanne
> said it was a bite ALL BASED UPON MY ASSUMTION even though there was
> no sign of a BITE no sign of a NIP just a SCATCH. I saw Junior with
> Nicks baggy sweats in his mouth and made an ASSUMTION. I did not see
> what happened MY WIFE DID SHE WAS RIGHT THERE WITH NICK.
> It was not until I picked up Mr. Novotney's report from Mr. John
> Drahota that I realized I was wrong my wife was right. IMAGINE THAT!
> Until I saw the statement from the nurse where Mr. Novotny asked can
> you determine if the scratch was from a bite or a paw scratch.
> INSTANTLY I THOUGHT OF WHAT MY WIFE INIALLY SAID THE DOG PUSHED NICK
> AND SCRATCHED HIM. Until that moment I never even considered it being
> a scratch from a PAW. After seeing the report the SCRATCH finally made
> sense I could not figure out where the horizontal red line came from
> now with it coming from a paw and not the teeth I can see how a paw
> would have made the horizontal red line Scratch on his waistline the 3
> inch scratch was on his butt cheek, think about it how could a tooth
> make that scratch.
> So the bottom line is this was not a serious injury JUST A SCATCH. All
> of you have been scratched by a cat, dog, person, fall, stick ... A
> scratch is a scratch.
> I do not want you to think that I excuse Junior for his behavior. I
> punished him. However I do not excuse Nick either he did not follow
> the rules. Now I have a new rule Roxanne or David must accompany their
> kids if they come over.
> However there is more to this then that scratch. Mr.
> Novotny made this scratch into a serious issue. On Friday Sept 7 2012
> less then 24 hours of the scratch I received a phone message from
> David Meyers asking me to go see Roxanne as she was quite upset. I
> went over instantly. Roxanne was crying and said she just had a huge
> argument with Mr.
> Novotny She said it was because Mr. Novotny was trying to get her to
> bring charges she did not think it was SERIOUS ENOUGH TO DO ANYTHING.
> I instantly got Mr. Novotny's phone number from her and went home and
> called Mr. Novotny I was under the Assumption that I had missed
> something there must have been more wounds I did not see. I was still
> assuming my dog nipped Nick. I was upset Mr. Nonvotny had me convinced
> my dog was so vicious he was going to get out of his pen and attack
> and tear apart the kids in the neighborhood. I was convinced I had to

> shoot my dog for this SCATCH.
> It was not until I went back over to Roxanne's and she told me no
> there was no further injury JUST A SCRATCH AND A BRUISE! Then she told
> me About her conversation with Novotny he was telling her my dog was
> going to get out and tear her kids face off. IS THIS SANE!!! She was
> so upset she was crying when I first came down not because she was
> worried about Nick or the dog but because of the cruel way Mr. Novotny
> treated her. Acting like she was not a responsible parent because she
> would not make a big deal out of a scratch.
>
>
> On Monday Sept 10 2012 I called Mr. Novotny again I said that I had no
> intentions of putting my dog down that I and my wife would be gone on
> Monday. (My wife has Mondays off that is our business day)He instantly
> got angry I was trying to give him more information he didn't want to
> hear it. I said my wife witnessed what happen he didn't want to talk
> to her so I handed my wife the phone and he commenced yelling at her
> and telling her I was yelling him my wife was trying to tell him what
> happen and he refused to hear what she was saying. IS THIS
> COOPERATION, INVESTIGATION OR OBSTRUCTION?
> It is inexcusable the way NOVOTNY handled this SCATCH.
> He never asked for a statement, never asked to come over and see the
> dog never went to see Roxanne or Nick. Then in his report he lies and
> says I and my wife refused too give a statement. I CALLED HIM TWICE I
> ASKED HIM TO TALK WITH MY WIFE THE ONLY EYEWITNESS AND HE REFUSED.
> Mr. Novotny never contacted me or my wife. I contacted him. I and my
> wife wanted to give statements wanted him to meet Junior wanted him to
> see that our dogs are not only kept contained but are not dangerous he
> refused. (By the way the reason we keep our dogs contained in the
> house and the fence is for their safety. I have had dogs run over,
> shot and stolen in Swatara. It is for their safety not because we are
> afraid they will attack someone.) When he sent the dangerous dog
> decision he never had a complaint, never sent a copy of the report. I
> called the sheriff office and went in sat down with Mr. John Drahota
> Sept 13 2012 and had a very nice discussion. I told him about Mr.
> Novotny's Abuse toward Roxanne, Myself and my wife.
> Before I even saw the report I said Mr. Novotny told me Monday that I
> and my wife was not willing to give a statement I said we are more
> then willing and he hung up on me.
> This was before I even knew he put that lie in his report. I believe
> they call this filing a false report.
> Ask the girls in records if I was uncooperative. Ask Mr. John Drahota
> If I was uncooperative?
> It was NOVOTNY WHO WAS UNCOOPERTIVE! I called Novotny twice the second
> to have him hear my wife's side does that sound uncooperative. He
> contacted me never!
> That is I why I hired Mr. Sterle. This attitude displayed and the
> false report is not acceptable.
> The Nurse in her Statement says she treated the scratch with hydrogen
> peroxide and Ice for the bruise sent Nick back to class. When Nick
> left our home the afternoon before I saw him running and playing for
> hours outside not slowed down one bit. He had a scratch on his butt
> cheek I am sure sitting on it in a school desk was uncomfortable.
>
>
>
>

>
> There will be other signed statements from my Wife and Roxanne when I
> attend the hearing Tuesday. I received a call from my attorney Mr.
> Sterle Oct. 11 2012 stating that Ann Marcotte had contacted him in
> regards to postponing the hearing as he could not be there to
> represent Us. He said Ann had talked with the Co. Attorney and they
> would postpone the hearing if I would have my dog Micro Chipped by the
> hearing date. There is one workday between the hearing and now so it
> is not even possible. However just so you are aware that I love my
> dogs as much as my kids. I intend in the next month to have them all
> micro chipped not because Of demands but because we feel it is a good
> way to keep their records and track them if they should wander off or
> be stolen. Like their Fence it is for their safety.
> Thank You
> Mr. Joel Ellis
>
> Netscape. Just the Net You Need.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

September 26, 2012

Mr. Chad Sterle, Attorney at Law
502 NW 5th Ave.
Grand Rapids, MN 55744

Re: Joel Ellis Potentially Dangerous Dog Citation
ICR No. 12-3668

Dear Mr. Sterle:

I am in receipt of your fax dated September 24, 2012 requesting to reschedule the 9:30 a.m. October 9, 2012 hearing date. I contacted your office on September 25th and left a voice mail. I did not receive a response to my message, so I called a second time at the end of the day and spoke with your paralegal. She assured me I would hear from you today.

As I have not yet heard from you, and this needs to be presented to the County Board in a timely manner, the hearing time and place will not be changed.

If you have any questions, please contact me at 218-927-7276.

Thank you,



Patrick Wussow
Aitkin County Administrator

cc: Sheriff
Joel Ellis



CHAD B. STERLE

LAW OFFICE

September 24, 2012

*VIA FACSIMILE AND US MAIL
(FAX NO. 218-927-7374)*

SEP 24 2012

Mr. Patrick Wussow
Aitkin County Administrator
217 Second St. N.W.
Aitkin, MN 56431

Re: Joel Ellis Potentially Dangerous Dog Citation
ICR No. 12-3668

Dear Mr. Wussow:

I'm in receipt of your notice scheduling this hearing for October 9 at 9:30 a.m. However, I am a Public Defender for the Ninth Judicial District and am scheduled to appear in Itasca County District Court on that date.

If possible, I would appreciate it if someone from your office would call my paralegal, Brenda, to coordinate a hearing date to avoid any further delay.

Thank you for your assistance.

Sincerely,

Chad B. Sterle
Attorney at Law

CBS/bkm

cc: Joel Ellis

AITKIN COUNTY ADMINISTRATION

Patrick Wussow, County Administrator

Aitkin County Courthouse

217 Second Street N.W.

Aitkin, MN 56431

218-927-7276

Fax: 218-927-7374

September 21, 2012

Chad B. Sterle
Attorney at Law
502 NW 5th Ave.
Grand Rapids, MN 55744

Re: Joel Ellis Potentially Dangerous Dog Citation
ICR No. 12-3668

Dear Mr. Sterle:

As requested, we are notifying you of the hearing scheduled to contest the above-mentioned potentially dangerous dog citation.

A hearing will be held on Tuesday, October 9, 2012 at 9:30 a.m. in the Aitkin County Boardroom. At that time the Aitkin County Board, as the Animal Control Authority, will hear your arguments. The complainant will also be invited to attend the hearing.

If you have any questions, please feel free to call me.

Sincerely,

Patrick Wussow
County Administrator

cc: Sheriff
Joel Ellis

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin, MN 56431

Telephone: 218-927-2138
Toll Free: 1-888-900-2138
Fax: 218-927-7359

September 21, 2012

Roxanne Meyers
60387 410th Ave.
Swatara MN 55785

RE: Potentially Dangerous Dog hearing, ICR 12-3668.

Dear Ms. Meyers,

On 9/7/2012, our office received information that your son had been bitten by your neighbor's dog. Based on the information provided to Deputy John Novotny regarding the incident, the dog's owner, Joel Ellis, was issued a Potentially Dangerous Dog notice, which determined his dog, "Junior", to be a potentially dangerous dog.

As part of due process, the owner has requested a hearing on this matter to challenge/contest the Potentially Dangerous Dog determination. This letter is to inform you that a hearing date and time has been set before the Aitkin County Board, who is the hearing authority. The hearing date is Tuesday, October 9, 2012 at 9:30 a.m. in the Board Room of the Aitkin County Courthouse.

Your presence is not required but I encourage you to attend and provide personal input to the County Board in order to aid them in making their decision on this matter. Without personal input from the victim(s), the Board must rely upon testimony presented by the dog owner and the police report(s) and statement(s). I would ask that you contact me prior to the hearing date to let me know whether you plan on attending. I can also answer any questions you may have. I can be reached direct by calling 218-927-7423.

Sincerely,

John Drahota
Undersheriff
ACSO



CHAD B. STERLE

LAW OFFICE

September 17, 2012

SEP 19 2012

*VIA CERTIFIED MAIL
Return Receipt Requested*

Aitkin County Administrator's Office
217 Second St. NW, Room 130
Aitkin, MN 56431

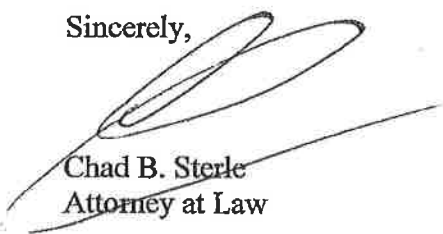
Re: Joel Ellis Potentially Dangerous Dog Citation
ICR No. 12-3668

Dear Administrator:

I have been retained to represent Mr. Ellis regarding the above-captioned dangerous dog citation.

Enclosed please find the Declaration of Ownership and Request for Hearing. I would appreciate it if you would contact my office to arrange a hearing date.

Sincerely,



Chad B. Sterle
Attorney at Law

CBS/bkm
Enc.

cc (w/enc.): Joel Ellis

SEP 19 2012

Aitkin County Sheriff's Office
Animal Care and Control Program

Date: 9-17-12

ICR # 12-3668

DECLARATION OF OWNERSHIP AND REQUEST FOR HEARING

I Certify that I am the owner or person claiming an interest in the animal(s) described on the Notice, and

- 1) I request a hearing to contest the determination of a Potentially Dangerous or a Dangerous Dog.
- 2) My animal has been impounded and I request a hearing for the determination of whether reasonable grounds for the impoundment exist.
- 3) My animal has been impounded and I relinquish ownership of the impounded animal described on the Impoundment Notice to the Aitkin County Sheriff's Office for appropriate disposition by Animal Control. I hereby release the Aitkin County Sheriff's Office, its employees, agents and Animal Control employees and agents from any and all liability arising from the acceptance and disposition of the animal(s).

To the best of my knowledge the animal(s) has _____, has not (check one) bitten any persons or animals ~~in the past fourteen (14) days.~~ Ever

SIGNATURE: Joel A Ellis Date: _____

PRINTED NAME: Joel A Ellis

ADDRESS: 38929 610th st Swatara
MN 55785

PHONE: HOME: 218-697-2382 WORK: _____

DRIVER'S LICENSE #: D054086643109

THIS NOTICE MUST BE RETURNED BY PERSONAL DELIVERY OR MAIL AND RECEIVED BY THE AITKIN COUNTY ADMINISTRATOR'S OFFICE WITHIN FOURTEEN (14) DAYS FROM THE DATE LISTED ABOVE TO RECEIVE A HEARING BEFORE THE ANIMAL CONTROL AUTHORITY.

Aitkin County Administrator's Office
217 2nd Street NW, RM# 130
Aitkin, MN 56431
Phone: 218-927-7276

ICR# 12-3668

**AITKIN COUNTY SHERIFF'S OFFICE
ANIMAL CARE AND CONTROL PROGRAM**

NOTICE OF DETERMINATION

OF

POTENTIALLY DANGEROUS DOG

TO: Name: Joel Ellis
Address: 38929 610th St Swatara, MN 55785
Phone#: 218-929-1903

Your dog, a Shepard Mix "Junior", has been determined to be
(description)
a potentially dangerous dog within the meaning of Minnesota Statutes 347.50 Subd 3.

The owner of a dangerous or potentially dangerous dog must have a microchip implanted in the dog for identification pursuant to Minnesota Statute 347.515. The name of the microchip manufacturer and the identification number of the microchip must be provided to the animal control authority within 30 days of this notice.

Failure to comply with the microchip requirement is a misdemeanor and may be punished by up to 90 days in jail and/or a fine of \$1000.00.

9-10-12
Date

[Signature]
Deputy

I have read and understand the contents of this notice and acknowledge receipt of a copy thereof.

Mailed Cert Mail
Date Owner or Caretaker

[] Check if owner refused to sign

White Copy: Deputy

Yellow Copy: Owner



Aitkin County Sheriff's Office
 217 Second Street NW, Room 185
 Aitkin, MN 56431
 (218) 927-7435

Incident Detail Report

Printed On: Fri, Sep 21, 2012

Case Number: 2012003668 **NCIC:** MN0010000 **Status:** CAD Import **Status By:**
Juvenile: No **Protected:** No **Case Hold:** No **Additional Reports:** Yes **Status Date Time:** 09/07/2012 13:10

Call For Service
Date Reported: 9/7/2012 **Friday** **11:28** **Date Committed Start:** 9/7/2012 **11:28** **Date Committed End:**
Received By: 338 **How Received:** CAD
Description: Animal Complaint **CAD Seq Nbr:** ACSO:2012:4660
Event Type: **CAD Agency:** Aitkin County
Case Status: **Case Disposition:**

Scene
Location:
Business Name:
Low House Nbr: 60401 **High House Nbr:** **Community Code:**
Street: 410TH AVE
Unit Nbr/Type: **Intersection Street:**
City/State/Zip: SWATARA, MN 55785 **Address:**
LGN: 5324 **GEO Code:** **Weather Conditions:**
Place Committed: 60401 410TH AVE (605TH ST/)

Officer Information

<u>Officer</u>	<u>Dt/Tm Dispatched</u>	<u>Dt/Tm Assigned</u>	<u>Dt/Tm Arrived</u>	<u>Dt/Tm Cleared</u>	<u>Role</u>
210	9/7/2012 11:37	9/7/2012 11:37	9/7/2012 12:33	9/7/2012 12:59	Primary
216	9/7/2012 11:34				

Offense Detail
ISN: 01 **Offense Code:** 7818 **Literal:** potentially dang dog/dang dog
Statute: **Status:** Exceptionally cleared **Status Date:** 09/07/2012 **Criminal Activity:**
Counts: **Larceny Type:** **Campus Code:** **Offense Level:**
CAD Offense Code: **CAD Literal:** Animal Complaint
CAD Disposition: Cleared
Remark:
Disposition:

Aitkin County Sheriff's Office
Case Number 2012003668 (MN0010000)

Incident Detail Report

Printed On: Fri, Sep 21, 2012

Associations

Name: Ellis, Joel Anthony *Driver License:*
Role: Mentioned In Report *Resident:*
Phone: (218)859-1903 *DOB:* 5/20/1959 *Age (Range):* 53 *Organization Type:*
Address: 38929 610th, swatara, MN 55785 *LGN:*
Sex: Male *Race:* *Disability:*
Eye Color: Blue *Hair Color:* *Height:* 5'11" *Weight:* 220 lbs.

Name: Ellis, Sandra Marie *Driver License:*
Role: Mentioned In Report *Resident:*
Phone: (218)697-2382 *DOB:* 7/17/1963 *Age (Range):* 49 *Organization Type:*
Address: 38929 610th st, swatara, MN *LGN:*
Sex: Female *Race:* White *Disability:*
Eye Color: Hazel *Hair Color:* Unknown *Height:* 5'03" *Weight:* 120 lbs.

Name: [REDACTED] *Driver License:*
Role: Mentioned In Report *Resident:*
Phone: *DOB:* *Age (Range):* *Organization Type:*
Address: 60387 410th Ave, Swatara, MN 55785 *LGN:*
Sex: *Race:* *Disability:*
Eye Color: *Hair Color:* *Height:* *Weight:*

Name: Meyers, Roxanne Marie *Driver License:* W663275549415
Role: Mentioned In Report *Resident:*
Phone: (218)256-1956 *DOB:* 12/7/1971 *Age (Range):* 40 *Organization Type:*
Address: 407 6th ave ne a, grand rapids, MN 55744 *LGN:*
Sex: Female *Race:* *Disability:*
Eye Color: Blue *Hair Color:* *Height:* 5'03" *Weight:* 160 lbs.

Name: Showen, Sheina Elizabeth *Driver License:* C253049425610
Role: Other *Resident:*
Phone: *DOB:* 1/28/1981 *Age (Range):* 31 *Organization Type:*
Address: Hill City School Nurse, Hill City, MN 55748 *LGN:*
Sex: Female *Race:* *Disability:*
Eye Color: Blue *Hair Color:* *Height:* 5'04" *Weight:* 145 lbs.

Media

<u>Date</u>	<u>Identification</u>	<u>Narrative</u>
9/13/2012	12-3668	Data Request
9/12/2012	12-3668	Notice of Determination of Potentially Dangerous Dog

Incident Detail Report

Narrative

R: LGN 5324 Dog Bite

R: Sheina, the Hill City School nurse reports a child who was bit by a dog.

R: Occurred at uncles property in Swatara

ADDITIONAL PERSON

Name Type: Individual Implication: Other

Name:



Aitkin County Sheriff's Office
217 Second Street NW, Room 185
Aitkin, MN 56431
(218) 927-7435

2012003668 002 NTE 210 rpt

Supplemental Reports

Printed On: Fri, Sep 21, 2012

Description: 210 rpt

Sequence: 002

Report Date: 09/10/2012

Case Number: 2012003668

N C I C: MN0010000

Off Cd: 7818

Report Type: Notes

Officer: 210

Approval Process:

Secured: No

CSI Status:

Status By:

Status D/Tm: 09/10/2012 16:23

Notes

AITKIN COUNTY SHERIFF'S DEPARTMENT
INVESTIGATIVE REPORT

INV. REPORT BY: Deputy Novotny 210 CASE: 12-3668

NATURE OF CASE: Dog bite

LOCATION:

SUMMARY:

was bit by Joe Ellis's

PERSONS MENTIONED:

MENTIONED: Name/DOB: Roxanne Marie Meyers/12-7-71
Address: 60387 410th Ave, Swatara, MN 55785
Telephone: (H/W): 218-256-1956

MENTIONED: Name/DOB:
Address: 60387 410th Ave, Swatara, MN 55785
Telephone (H/W):

MENTIONED: Name/DOB: Joel Anthony Ellis/5-20-59
Address: 38929 610th St., Swatara, MN 55785
Telephone (H/W): 218-929-1903

MENTIONED: Name/DOB: Sandra Marie Ellis/7-17-63
Address: 38929 610th St., Swatara, MN 55785
Telephone:

Notes

MENTIONED: Name/DOB: Sheina Elizabeth Showen
Address: Hill City School
Telephone (H/W): 218-697-2394

TYPE OF EVIDENCE AND LOCATION (BIN, LOCKER, and GARAGE):

DATE AND TIME OCCURRED: 9-6-12

DETAILS:

On 9-7-12, I responded to the Hill City School nurse's office in reference to a dog bite. Sheina Showen stated that [redacted] was complaining about pain on his hip/buttocks area. Sheina stated that there was a bruise and two scratches which were consistent with a dog bite or dog scratch. The scratches broke open the skin. Sheina stated that she spoke to [redacted] mother Roxanne and was told that he got bit over at Joel Ellis's house. On 9-10-12 I took a taped statement from Sheina. See statement for more details. I did not photograph the injury because of the victim's age and the lack of parental consent.

On 9-7-12, I spoke to Roxanne on the phone. She stated that [redacted] got bit the night before over at Joel Ellis's house. She stated that she is scared of the dogs and [redacted] no longer allowed to visit over there. She was unwilling to pursue the matter any farther because Joel is the only family in the area to help her out.

On 9-7-12, I spoke to Joel Ellis on the phone. He stated that he was concerned about the safety of the kids at his house. He stated that the dog does not like kids and has showed aggression towards kids in the past. Joel was aware of the dog biting [redacted]. Joel stated that it occurred inside his house. At this time, Joel was thinking about putting the dog down. He asked if there was anyone at the Sheriff's Office that would do it for him. I told him that it is best to take the dog to a veterinarian's office, if he chooses to take that option.

On 9-10-12 I spoke on the phone with both Joel and Sandra. Joel informed me that he was keeping the dog and he didn't feel it was a threat to anyone. He stated that the dog didn't bite [redacted], the dog only "nipped" him. Sandra stated that she witnessed it. She stated that [redacted] agitated the dog. She described it in this way, [redacted] was stomping his feet and pointing at the dog. The dog then nipped [redacted] before she could get a hold of him.

The dog is a 2 year old Sheppard mix named Junior. I mailed potentially dangerous dog paperwork to the Ellis's. I was going to take a statement from Roxanne, Joel and Sandra, but I found them to be less than fully cooperative.

Exceptionally cleared

Deputy Novotny 210
ACSO
9-10-12

Notes



Aitkin County Sheriff's Office
217 Second Street NW, Room 185
Aitkin, MN 56431
(218) 927-7435

2012003668 003 NTE Statement: Showen, Sheina

Supplemental Reports

Printed On: Fri, Sep 21, 2012

Description: Statement: Showen, Sheina Sequence: 003 Report Date: 09/11/2012
Case Number: 2012003668 N C I C: MN0010000 Off Cd: 7818 Report Type: Notes
Officer: 980 Approval Process: Secured: No
CSI Status: Status By: Status Dt/Tm: 09/11/2012 09:59

Notes

AITKIN COUNTY SHERIFF'S OFFICE
VOLUNTARY STATEMENT

THIS STATEMENT GIVEN VOLUNTARILY BY: SHEINA SHOWEN
STATEMENT IS IN REFERENCE TO ICR #: 12-3668
DEPUTY TAKING STATEMENT: DEPUTY JOHN NOVOTNY
DATE OF STATEMENT: SEPTEMBER 10, 2012

Q THIS IS A TAPED STATEMENT OF UH, SHEINA SHOWEN. A SCHOOL NURSE AT THE HILL CITY SCHOOL. AND THE DATE IS SEPTEMBER 10 TH, 2012 AT UH, 10:46. THIS IS AN ICR REFERENCE TO ICR 12-3668. UH, SHEINA, ON FRIDAY I WAS UP THERE AT THE THE HILL CITY SCHOOL AND I WAS TALKIN' TO YOU ABOUT UH, [REDACTED] S.

A YES.

Q AND YOU HAD ACTUALLY CALLED US IN REFERENCE TO A DOG BITE. AND I'LL JUST KINDA LET YOU UH, I'LL JUST KINDA OPEN THE MIKE TO YA AND IF YOU COULD JUST KINDA TELL ME WHAT YOU KNOW ABOUT IT AND WHAT YOU OBSERVED AND AND EVERYTHING THAT YOU GOT ON THIS INCIDENT.

A O.K. UM, WELL I WAS UH, STUDENT [REDACTED], 2ND GRADER, WAS SENT TO MY OFFICE UM, BY HIS TEACHER FOR A DOG BITE. AND UM, HE HAD BEEN COMPLAINING OF PAIN IN THE SITE. UM, HE TOLD ME THAT HIS UNCLE'S DOG HAD BIT HIM THE NIGHT BEFORE. AND I NOTED THAT HE HAD A BRUISE ON HIS RIGHT HIP BUTTOCK AREA. IT WAS APPROXIMATELY 4 TO 5 INCHES IN DIAMETER. AND THERE WERE ALSO TWO SMALL SCRATCHES APPROXIMATELY 2 INCHES ACROSS WITH SCABBING ON ONE END OF THE SCRATCH. AND I APPLIED SOME HYDROGEN

Notes

PEROXIDE TO THE SCRATCH AND THEN GAVE AN ICE PACK FOR HIM TO USE IN CLASS. UM, AND THEN HE WENT BACK TO CLASS AT THAT TIME. UM, LATER I DID SPEAK TO HIS MOM WHEN SHE WAS AT THE SCHOOL. AND SHE HAD CONFIRMED THAT [REDACTED] HAD BEEN BIT THE EVENING BEFORE WHEN HE WAS AT HER UNCLE JOE'S HOUSE NEXT DOOR TO THEIR HOME. UM, SHE STATED THAT THE KIDS AND THE DOGS WERE IN JOE'S HOUSE AT THE TIME AND THAT NORMALLY THE DOGS ARE EITHER IN THE PEN OR IN THE HOUSE. AND SHE ALSO HAD SAID THAT THE DOG THAT BIT [REDACTED] IS MEAN AND DOES NOT LIKE KIDS. UM, SHE STATED THAT [REDACTED] WAS SCARED AT THE TIME AND THAT THE KIDS ARE NOT ALLOWED TO BE AROUND THOSE DOGS ANY MORE. SHE ALSO STATED THAT UM, THE DOGS HAVE HAD THEIR RABIES SHOTS. AND AT THAT TIME I WENT AHEAD AND NOTIFIED THE AITKIN COUNTY SHERIFF'S OFFICE.

Q UM, SHE SAID THE DO THE BOY GOT BIT THE NIGHT BEFORE. 'CAUSE WE, YOU AND I WERE TALKIN' ON THE 7TH. AND THEN SHE SAID THE DOG GOT OR THE BOY GOT BIT THE DAY BEFORE THAT.

A YES.

Q O.K., SO IT'D BE ON THE 6TH.

A ON THE 6TH.

Q THURSDAY EVENING.

A CORRECT.

Q UM, AND THEN WHEN YOU SAY SCRATCHED AND WITH THE BRUISING, I MEAN YOU MUST HAVE SOME FAMILIAR FAMILIARITY WITH UH, DOG BITES. WAS IT CONSISTENT WITH A DOG BITE OR WOULD IT BE MORE CONSISTENT WITH LIKE A SCRATCH FROM PAW? OR.

A IT, I DIDN'T ACTUALLY SEE A PUNCTURE. IT, LIKE I SAID THE THE TWO ENDS OF IT HAD SOME SCABBING. UM, IT IT WAS KIND OF HARD FOR ME TO TELL IF IT IF THAT SCRATCH WAS FROM A BITE OR IF IT WOULD'VE BEEN JUST A SCRATCH FROM A PAW.

Q BUT IT WAS DEFINITELY FRESH.

A YES.

Q ALL RIGHT. ANYTHING MORE THAT UH, YOU THINK WOULD BE PERTINENT TO THIS STATEMENT?

A UM, NO I THINK THAT'S IT.

Notes

Q K. I THINK WHAT WE'LL DO IS WE'LL TERMINATE THIS STATEMENT AT 10:50.

WITNESS

PERSON MAKING STATEMENT

DATE

WITNESS

I HAVE RECEIVED COPY

DATE

I HEREBY CERTIFY THIS IS AN ACCURATE REPRODUCTION OF ALL QUESTIONS ASKED AND ANSWERED AS BEST I COULD TRANSCRIBE OF THE TAPED STATEMENT TAKEN ON SEPTEMBER 10, 2012, BY DEPUTY JOHN NOVOTNY OF SHEINA SHOWEN.

2011 Minnesota Statutes

Regulation of Dangerous Dogs

347.50 DEFINITIONS.

Subdivision 1. Terms.

For the purpose of sections 347.50 to 347.56, the terms defined in this section have the meanings given them.

Subd. 2. Dangerous dog.

"Dangerous dog" means any dog that has:

- (1) without provocation, inflicted substantial bodily harm on a human being on public or private property;
- (2) killed a domestic animal without provocation while off the owner's property; or
- (3) been found to be potentially dangerous, and after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

Subd. 3. Potentially dangerous dog.

"Potentially dangerous dog" means any dog that:

- (1) when unprovoked, inflicts bites on a human or domestic animal on public or private property;
- (2) when unprovoked, chases or approaches a person, including a person on a bicycle, upon the streets, sidewalks, or any public or private property, other than the dog owner's property, in an apparent attitude of attack; or
- (3) has a known propensity, tendency, or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

Subd. 4. Proper enclosure.

"Proper enclosure" means securely confined indoors or in a securely enclosed and locked pen or structure suitable to prevent the animal from escaping and providing protection from the elements for the dog. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the dog to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only obstacles that prevent the dog from exiting.

Subd. 5.Owner.

"Owner" means any person, firm, corporation, organization, or department possessing, harboring, keeping, having an interest in, or having care, custody, or control of a dog.

Subd. 6.Substantial bodily harm.

"Substantial bodily harm" has the meaning given it under section 609.02, subdivision 7a.

Subd. 6a.Great bodily harm.

"Great bodily harm" has the meaning given it under section 609.02, subdivision 8.

Subd. 7.Animal control authority.

"Animal control authority" means an agency of the state, county, municipality, or other governmental subdivision of the state which is responsible for animal control operations in its jurisdiction.

Subd. 8. Provocation.

"Provocation" means an act that an adult could reasonably expect may cause a dog to attack or bite.

History:

1988 c 711 s 1; 1989 c 37 s 3-5; 1994 c 550 s 1; 1Sp2001 c 8 art 8 s 14,15; 2008 c 325 s 2

347.51 DANGEROUS DOGS; REGISTRATION.

Subdivision 1.Requirement.

No person may own a dangerous dog in this state unless the dog is registered as provided in this section.

Subd. 2. Registration.

An animal control authority shall issue a certificate of registration to the owner of a dangerous dog if the owner presents sufficient evidence that:

- (1) a proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign that there is a dangerous dog on the property, including a warning symbol to inform children;
- (2) a surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the animal control authority in the sum of at least \$300,000, payable to any person injured by the dangerous dog, or a policy of liability insurance

issued by an insurance company authorized to conduct business in this state in the amount of at least \$300,000, insuring the owner for any personal injuries inflicted by the dangerous dog;

(3) the owner has paid an annual fee of not more than \$500, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section; and

(4) the owner has had microchip identification implanted in the dangerous dog as required under section 347.515.

Subd. 2a. Warning symbol.

If an animal control authority issues a certificate of registration to the owner of a dangerous dog pursuant to subdivision 2, the animal control authority must provide, for posting on the owner's property, a copy of a warning symbol to inform children that there is a dangerous dog on the property. The warning symbol must be the uniform symbol provided by the commissioner of public safety. The commissioner shall provide the number of copies of the warning symbol requested by the animal control authority and shall charge the animal control authority the actual cost of the warning symbols received. The animal control authority may charge the registrant a reasonable fee to cover its administrative costs and the cost of the warning symbol.

Subd. 3. Fee.

The animal control authority may charge the owner an annual fee, in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under this section.

Subd. 3a. Dangerous dog designation review.

Beginning six months after a dog is declared a dangerous dog, an owner may request annually that the animal control authority review the designation. The owner must provide evidence that the dog's behavior has changed due to the dog's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the animal control authority finds sufficient evidence that the dog's behavior has changed, the authority may rescind the dangerous dog designation.

Subd. 4. Law enforcement; exemption.

The provisions of this section do not apply to dangerous dogs used by law enforcement officials for police work.

Subd. 5. Exemption.

Dogs may not be declared dangerous if the threat, injury, or damage was sustained by a person:

- (1) who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the dog;
- (2) who was provoking, tormenting, abusing, or assaulting the dog or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the dog; or
- (3) who was committing or attempting to commit a crime.

Subd. 6.

[Repealed, 1Sp2001 c 8 art 8 s 30]

Subd. 7. Tag.

A dangerous dog registered under this section must have a standardized, easily identifiable tag identifying the dog as dangerous and containing the uniform dangerous dog symbol, affixed to the dog's collar at all times.

Subd. 8. Local ordinances.

A statutory or home rule charter city, or a county, may not adopt an ordinance regulating dangerous or potentially dangerous dogs based solely on the specific breed of the dog. Ordinances inconsistent with this subdivision are void.

Subd. 9. Contracted services.

An animal control authority may contract with another political subdivision or other person to provide the services required under sections 347.50 to 347.565. Notwithstanding any contract entered into under this subdivision, all fees collected under sections 347.50 to 347.54 shall be paid to the animal control authority and all certificates of registration must be issued in the name of the animal control authority.

History:

1988 c 711 s 2; 1989 c 37 s 6-10; 1991 c 195 s 1; 1994 c 550 s 2; 1997 c 187 art 3 s 32; 1Sp2001 c 8 art 8 s 16-18; 2008 c 325 s 3-7

347.515 MICROCHIP IDENTIFICATION.

The owner of a dangerous or potentially dangerous dog must have a microchip implanted in the dog for identification, and the name of the microchip manufacturer and identification number of the microchip must be provided to the animal control authority. If the microchip is not implanted by the owner, it may be implanted by the animal control authority. In either case, all costs related to purchase and implantation of the microchip must be borne by the dog's owner.

347.52 DANGEROUS DOGS; REQUIREMENTS.

(a) An owner of a dangerous dog shall keep the dog, while on the owner's property, in a proper enclosure. If the dog is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash and under the physical restraint of a responsible person. The muzzle must be made in a manner that will prevent the dog from biting any person or animal but that will not cause injury to the dog or interfere with its vision or respiration.

(b) An owner of a dangerous dog must renew the registration of the dog annually until the dog is deceased. If the dog is removed from the jurisdiction, it must be registered as a dangerous dog in its new jurisdiction.

(c) An owner of a dangerous dog must notify the animal control authority in writing of the death of the dog or its transfer to a new location where the dog will reside within 30 days of the death or transfer, and must, if requested by the animal control authority, execute an affidavit under oath setting forth either the circumstances of the dog's death and disposition or the complete name, address, and telephone number of the person to whom the dog has been transferred or the address where the dog has been relocated.

(d) An animal control authority shall require a dangerous dog to be sterilized at the owner's expense. If the owner does not have the animal sterilized within 30 days, the animal control authority shall seize the dog and have it sterilized at the owner's expense.

(e) A person who owns a dangerous dog and who rents property from another where the dog will reside must disclose to the property owner prior to entering the lease agreement and at the time of any lease renewal that the person owns a dangerous dog that will reside at the property.

(f) A person who transfers ownership of a dangerous dog must notify the new owner that the animal control authority has identified the dog as dangerous. The current owner must also notify the animal control authority in writing of the transfer of ownership and provide the animal control authority with the new owner's name, address, and telephone number.

History:

1988 c 711 s 3; 1Sp2001 c 8 art 8 s 20; 2008 c 325 s 8

347.53 POTENTIALLY DANGEROUS AND DANGEROUS DOGS.

Any statutory or home rule charter city, or any county, may regulate potentially dangerous and dangerous dogs. Except as provided in section 347.51, subdivision 8, nothing in sections 347.50 to 347.565 limits any restrictions that the local jurisdictions may place on owners of potentially dangerous or dangerous dogs.

History:

1988 c 711 s 4; 1989 c 37 s 11; 2008 c 325 s 9

347.54 CONFISCATION.

Subdivision 1. Seizure.

(a) The animal control authority having jurisdiction shall immediately seize any dangerous dog if:

- (1) after 14 days after the owner has notice that the dog is dangerous, the dog is not validly registered under section 347.51;
- (2) after 14 days after the owner has notice that the dog is dangerous, the owner does not secure the proper liability insurance or surety coverage as required under section 347.51, subdivision 2;
- (3) the dog is not maintained in the proper enclosure;
- (4) the dog is outside the proper enclosure and not under physical restraint of a responsible person as required under section 347.52; or
- (5) the dog is not sterilized within 30 days, pursuant to section 347.52, paragraph (d).

(b) If an owner of a dog is convicted of a crime for which the dog was originally seized, the court may order that the dog be confiscated and destroyed in a proper and humane manner, and that the owner pay the costs incurred in confiscating, confining, and destroying the dog.

Subd. 2.Reclaimed.

A dangerous dog seized under subdivision 1 may be reclaimed by the owner of the dog upon payment of impounding and boarding fees, and presenting proof to the appropriate animal control authority that the requirements of sections 347.51 and 347.52 will be met. A dog not reclaimed under this subdivision within seven days may be disposed of as provided under section 35.71, subdivision 3, and the owner is liable to the animal control authority for costs incurred in confining and disposing of the dog.

Subd. 3. Subsequent offenses; seizure.

If a person has been convicted of a misdemeanor for violating a provision of section 347.51, 347.515, or 347.52, and the person is charged with a subsequent violation relating to the same dog, the dog must be seized by the animal control authority having jurisdiction. If the owner is convicted of the crime for which the dog was seized, the court shall order that the dog be destroyed in a proper and humane manner and the owner pay the cost of confining and destroying the animal. If the owner is not convicted and the dog is not reclaimed by the owner within seven days after the owner has been notified that the dog may be reclaimed, the dog may be disposed of as provided under section 35.71, subdivision 3.

History:

1988 c 711 s 5; 1989 c 37 s 12; 2008 c 325 s 10,11

347.541 DISPOSITION OF SEIZED ANIMALS.

Subdivision 1. Hearing.

The owner of any dog declared dangerous has the right to a hearing by an impartial hearing officer.

Subd. 2. Security.

A person claiming an interest in a seized dog may prevent disposition of the dog by posting security in an amount sufficient to provide for the dog's actual cost of care and keeping. The security must be posted within seven days of the seizure inclusive of the date of the seizure.

Subd. 3. Notice.

The authority declaring the dog dangerous shall give notice of this section by delivering or mailing it to the owner of the dog, or by posting a copy of it at the place where the dog is kept, or by delivering it to a person residing on the property, and telephoning, if possible. The notice must include:

- (1) a description of the seized dog; the authority for and purpose of the dangerous dog declaration and seizure; the time, place, and circumstances under which the dog was declared dangerous; and the telephone number and contact person where the dog is kept;
- (2) a statement that the owner of the dog may request a hearing concerning the dangerous dog declaration and, if applicable, prior potentially dangerous dog declarations for the dog, and that failure to do so within 14 days of the date of the notice will terminate the owner's right to a hearing under this section;
- (3) a statement that if an appeal request is made within 14 days of the notice, the owner must immediately comply with the requirements of section 347.52, paragraphs (a) and (c), and until such time as the hearing officer issues an opinion;
- (4) a statement that if the hearing officer affirms the dangerous dog declaration, the owner will have 14 days from receipt of that decision to comply with all other requirements of sections 347.51, 347.515, and 347.52;
- (5) a form to request a hearing under this subdivision; and
- (6) a statement that all actual costs of the care, keeping, and disposition of the dog are the responsibility of the person claiming an interest in the dog, except to the extent that a court or hearing officer finds that the seizure or impoundment was not substantially justified by law.

Subd. 4. Right to hearing.

Any hearing must be held within 14 days of the request to determine the validity of the dangerous dog declaration. The hearing officer must be an impartial employee of the local government or an impartial person retained by the local government to conduct the

hearing. In the event that the dangerous dog declaration is upheld by the hearing officer, actual expenses of the hearing up to a maximum of \$1,000 will be the responsibility of the dog's owner. The hearing officer shall issue a decision on the matter within ten days after the hearing. The decision must be delivered to the dog's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the animal control authority.

History:

2008 c 325 s 12

347.542 RESTRICTIONS.

Subdivision 1. Dog ownership prohibited.

Except as provided in subdivision 3, no person may own a dog if the person has:

- (1) been convicted of a third or subsequent violation of section 347.51, 347.515, or 347.52;
- (2) been convicted of a violation under section 609.205, clause (4);
- (3) been convicted of a gross misdemeanor under section 609.226, subdivision 1;
- (4) been convicted of a violation under section 609.226, subdivision 2; or
- (5) had a dog ordered destroyed under section 347.56 and been convicted of one or more violations of section 347.51, 346.515, 347.52, or 609.226, subdivision 2.

Subd. 2. Household members.

If any member of a household is prohibited from owning a dog in subdivision 1, unless specifically approved with or without restrictions by an animal control authority, no person in the household is permitted to own a dog.

Subd. 3. Dog ownership prohibition review.

Beginning three years after a conviction under subdivision 1 that prohibits a person from owning a dog, and annually thereafter, the person may request that the animal control authority review the prohibition. The animal control authority may consider such facts as the seriousness of the violation or violations that led to the prohibition, any criminal convictions, or other facts that the animal control authority deems appropriate. The animal control authority may rescind the prohibition entirely or rescind it with limitations. The animal control authority also may establish conditions a person must meet before the prohibition is rescinded, including, but not limited to, successfully completing dog training or dog handling courses. If the animal control authority rescinds a person's prohibition and the person subsequently fails to comply with any limitations imposed by the animal control authority or the person is convicted of any animal violation involving unprovoked bites or dog attacks, the animal control authority may permanently prohibit the person from owning a dog in this state.

History:

2008 c 325 s 13

347.55 PENALTY.

(a) A person who violates a provision of section 347.51, 347.515, or 347.52 is guilty of a misdemeanor.

(b) It is a misdemeanor to remove a microchip from a dangerous or potentially dangerous dog, to fail to renew the registration of a dangerous dog, to fail to account for a dangerous dog's death or change of location where the dog will reside, to sign a false affidavit with respect to a dangerous dog's death or change of location where the dog will reside, or to fail to disclose ownership of a dangerous dog to a property owner from whom the person rents property.

(c) A person who is convicted of a second or subsequent violation of paragraph (a) or (b) is guilty of a gross misdemeanor.

(d) An owner who violates section 347.542, subdivision 1, is guilty of a gross misdemeanor.

(e) Any household member who knowingly violates section 347.542, subdivision 2, is guilty of a gross misdemeanor.

History:

1988 c 711 s 7; 1Sp2001 c 8 art 8 s 21; 2008 c 325 s 14

347.56 DESTRUCTION OF DOG IN CERTAIN CIRCUMSTANCES.

Subdivision 1. Circumstances.

Notwithstanding sections 347.51 to 347.55, a dog may be destroyed in a proper and humane manner by the animal control authority if the dog:

- (1) inflicted substantial or great bodily harm on a human on public or private property without provocation;
- (2) inflicted multiple bites on a human on public or private property without provocation;
- (3) bit multiple human victims on public or private property in the same attack without provocation; or
- (4) bit a human on public or private property without provocation in an attack where more than one dog participated in the attack.

Subd. 2. Hearing.

The animal control authority may not destroy the dog until the dog owner has had the opportunity for a hearing before an impartial decision maker. The definitions in section 347.50 and the exemptions under section 347.51, subdivision 5, apply to this section.

History:

1Sp2001 c 8 art 8 s 22; 2008 c 325 s 15

347.565 APPLICABILITY.

Sections 347.50 to 347.56 must be enforced by animal control authorities or law enforcement agencies, whether or not these sections have been adopted into local ordinance.

History:

2008 c 325 s 16

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-2-12

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

Closed Meeting – Property Acquisition 08-0-024300

Requested Meeting Date: 10-9-12 Estimated Presentation Time: 30 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Routine Business
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Will be mailed - Confidential