

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 10-3-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Appropriation/Dues Discussion

Requested Meeting Date: 10-9-12 Estimated Presentation Time: _____

Presenter: Patrick Wussow, County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Worksheet

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Appropriation/Dues Discussion

DATE: October 3, 2012

Attached for your review is a 2011 Appropriations/Dues worksheet, which outlines expenditures made in 2011. The year 2011 was used in creating this worksheet as it is the most recent year in which a full year's data is available.

At the October 9, 2012 County Board meeting, staff suggests using this worksheet as a tool to discuss 2013 and beyond budget goals .

Please call me if you have any questions.

2011 Appropriations/Dues

2011	Dues - Appropriations	Commissioner Mileage	Lodging	Registration	Non-Comm Per Diems	Levy Dollars
AMC	9,150.00	1,238.19	2,898.41	3,265.00		
Arrowhead Counties	2,400.00	759.06	100.91			
MRCC	2,100.00	0.00				
NCLUCB	2,000.00	809.48				
Airport - Aitkin	7,107.00	0.00				
Airport - McGregor	13,900.00	65.52				
CMCC	141,376.00	813.39				
ECRL	226,163.00	78.54			910.00	
MHB	1,500.00	0.00				
Snake River Watershed	10,079.00	56.10				
Ag Society	10,000.00	0.00				
CARE	35,925.00	0.00				
HART	1,000.00	0.00				
Historical Society	15,000.00	0.00				
Kinship	7,000.00	0.00				
ARDC	49,665.00	0.00				
Committees:						
CJI		134.19				
DAC		84.69				
Forest/ATV		217.00			1,645.00*	
HHS Advisory		246.96				
HRA		357.63			1,435.00	
Joint Powers Board		623.40				
Extension		110.88			700.00	
Lakes & Pines		96.90				
Mille Lacs Watershed		244.65				
NEMOJET		487.56				
NEWAC		319.50				
Onanegozie		266.28			175.00	
Park Board		392.22			2,948.00*	
Planning & Zoning		47.94			4,210.00	
Tourism Advisory		44.73			280.00	20,000.00**
First Responders	15,000.00					

* Non-levy/property tax

** \$20,000 levy