

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 09-19-2012

Via: Patrick Wussow, County Administrator

From: Julie Hughes, Chief Deputy Treasurer

Title of Item:

Approve Duplicates of Lost Warrants outstanding checks

Requested Meeting Date: 10-02-2012 Estimated Presentation Time: Consent Agenda

Presenter: _____

Type of Action Requested (check all that apply)

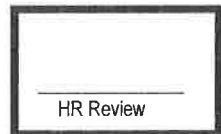
- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Affidavit for Duplicate of Lost Warrant

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Approve Duplicate of Lost Warrant from Treasurer's Office:

Commissioner Warrant # 24407 dated 09-1-2008 payable to Jeremy Paquette in the amount of \$ 146.26

Commissioner Warrant # 33300 dated 10-15-2010 payable to Michael Moriarty in the amount of \$ 5.60

Commissioner Warrant # 36474 dated 07-08-2011 payable to Pete Gansen in the amount of \$ 7.60

Commissioner Warrant # 37698 dated 10-28-2011 payable to Robert Kangas in the amount of \$ 13.84

Refund check # 6362 dated 01-28-2009 payable to Leslie Kinsworthy in the amount of \$ 20.00

Refund check # 6267 dated 11-01-2008 payable to Jeffrey Bunkert in the amount of \$120.00

Refund check # 6429 dated 06-17-2009 payable to Cecelia Locke in the amount of \$ 140.00

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Cecelia Locke
)

being duly sworn, on oath says; that (s)he is the owner of a certain Refund Check, dated
the Seventeenth day of June, 2009. Numbered 6429 issued by Aitkin County to Cecelia Locke
in the sum of \$ 140.00 which has been lost in the manner
("Lost" or "Destroyed")
following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her)
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be
approved, in the sum equal to double the amount of said Refund Check

Cecelia Locke

Subscribed and sworn to before me this 29 day of August, 2012

Ward Francis Johnson

Notary Public Itasca County, Minnesota

My Commission Expires Jan 31 2014



Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Jeremy Paquette
)

being duly sworn, on oath says; that (s)he is the owner of a certain Commissioner Warrant, dated
the Nineteenth Day of September 2008. Numbered 24407 issued by Aitkin County to James Paquette
in the sum of \$ 146.26 which has been LOST in the manner
("Lost" or "Destroyed")
following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her)
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be
approved, in the sum equal to double the amount of said Commissioner Warrant

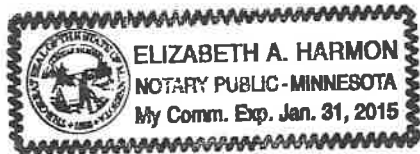
Jeremy M Paquette

Subscribed and sworn to before me this 17 day of August, 2012

Elizabeth A Harmon

Notary Public Aitkin County, Minnesota

My Commission Expires Jan 31 2015



Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Michael Moriarty
)

being duly sworn, on oath says; that (s)he is the owner of a certain Commissioner Warrant, dated the Fifteenth day of October, 2010. Numbered 33300 issued by Aitkin County to Michael Moriarty in the sum of \$5.60 which has been LOST in the manner ("Lost" or "Destroyed") following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said Commissioner Warrant

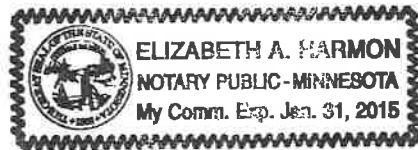
Michael Moriarty

Subscribed and sworn to before me this 17 day of August, 2012

Elizabeth A Harmon

Notary Public Aitkin County, Minnesota

My Commission Expires Jan 31 2015



Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Pete Gansen
)

being duly sworn, on oath says; that (s)he is the owner of a certain Commissioner Warrant, dated the Eighth day of July, 2011. Numbered 36474 issued by Aitkin County to ~~Edward Bigouette~~ Pete Gansen

in the sum of \$ 7.60 which has been Lost/Destroyed in the manner ("Lost" or "Destroyed")

following, to wit: Destroyed / Lost washing machine

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said Commissioner Warrant

Pete Gansen

Subscribed and sworn to before me this 21 day of August, 2012

Cathleen M. Olson

Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-2013



Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Robert Kangas
)

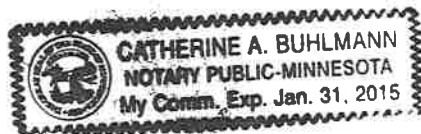
being duly sworn, on oath says; that (s)he is the owner of a certain Commissioner Warrant, dated the Twenty-eighth day of October 2011. Numbered 37698 issued by Aitkin County to Robert Kangas in the sum of \$ 13.84 which has been Lost in the manner ("Lost" or "Destroyed") following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her) according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be approved, in the sum equal to double the amount of said Commissioner Warrant

Subscribed and sworn to before me this 9th day of August, 2012

Catherine A. Buhlmann
Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-2015



Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin

)
) ss Jeffrey Bunkert
)

being duly sworn, on oath says; that (s)he is the owner of a certain Refund Check, dated

the First day of November, 2008. Numbered 6267 issued by Aitkin County to Jeffrey Bunkert

in the sum of \$ 120.00 which has been LOST in the manner
("Lost" or "Destroyed")

following, to wit:

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her)
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be
approved, in the sum equal to double the amount of said Refund Check

Jeffrey Bunkert

Subscribed and sworn to before me this 2nd day of AUGUST, 2012

Sara Joy Halvorson



Notary Public Hegepoh County, Minnesota
My Commission Expires January 31, 2014

Affidavit for Duplicate of Lost Municipal Order or Warrant

STATE OF MINNESOTA,

County of Aitkin)
) ss Leslie Kinsworthy
)

being duly sworn, on oath says; that (s)he is the owner of a certain Refund Check, dated
the Twenty-eighth day of January, 2009. Numbered 6362 issued by Aitkin County to Leslie Kinsworthy
in the sum of \$ 20.00 which has been lost in the manner
("Lost" or "Destroyed")
following, to wit:

Leslie A. Kinsworthy

and that (s)he makes this affidavit for the purpose of having a duplicate thereof issued to him (her)
according to law; and to that end herewith files his (her) indemnifying bond, with sureties to be
approved, in the sum equal to double the amount of said Refund Check

Leslie A. Kinsworthy

Subscribed and sworn to before me this 28th day of August, 2012

Feroze Khan



Notary Public Hennepin County, Minnesota

My Commission Expires 01-31-2017

