

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 9-4-12

Via: Patrick Wussow, County Administrator

From: Patrick Wussow, County Administrator

Title of Item:

Fund Transfer – Road & Bridge

Requested Meeting Date: 9-11-12 Estimated Presentation Time: n/a

Presenter: _____

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Patrick Wussow, Aitkin County Administrator

RE: Fund Transfer – Road & Bridge

DATE: September 4, 2012

Attached is a copy of the November 23, 2010 County Board minutes in which the County Board authorized a general fund transfer to Road & Bridge.

Only a portion of the transfer has been made, so at this time Staff is asking for the remainder of the funds to be transferred.

Please call me if you have any questions.

<p>WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and</p>	<p>FUNDING</p>
<p>WHEREAS, Clubs wish to contract with the County for maintaining these trails, and</p>	
<p>WHEREAS, These trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County.</p>	
<p>NOW THEREFORE, BE IT RESOLVED, That the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds in the amount of \$234,806.80 for All Terrain Vehicle Trail maintenance and grooming for the following trails:</p>	
<p>South Soo Line, North Soo Line, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, and Solana ATV trails.</p>	
<p>BE IT FURTHER RESOLVED, That the Aitkin County Trail Administrator be authorized to contract for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.</p>	
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to approve PSIC – Radio Control Station Grant agreement between the State of Minnesota Department of Public Safety, Emergency Communications Network and Aitkin County. This is funded entirely by grant and requires no County funding.</p>	<p>RADIO CONTROL STATION GRANT</p>
<p>Dan Larson, Administrator Minnesota Rural Counties Caucus (MRCC) discussed with the Board the potential ramifications due to the denial of Kittson County Board of Commissioners Petition for Supreme Court review of an appeals court decision concerning established roads. An MRCC update was also given to the Board.</p>	<p>MRCC</p>
<p>John Welle, County Engineer reviewed with the Board an amended 2007-2011 Capital Road Improvement Plan. Motion by Commissioner Napstad, seconded by Commissioner Tveit and carried, all members voting yes to approve adding CSAH 6 paving to the amended 2011 schedule.</p>	<p>CAPITAL ROAD IMPROVEMENT PLAN</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Tveit and carried, all members voting yes to approve the utilization of \$2,260,000.00 of general fund balance for road construction projects in 2011.</p>	
<p>Motion by Commissioner Wedel, seconded by Commissioner Napstad and carried, all members voting yes to approve the agreement extension for Operation of the McGregor Transfer Station.</p>	<p>MCGREGOR TRANSFER STATION</p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Tveit and carried, all members voting yes to approve the recycling agreement with J&H Transfer.</p>	<p>J&H TRANSFER</p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the recycling agreement with Garrison Disposal.</p>	<p>GARRISON DISPOSAL</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to appoint Robert Lake from District 1 for a three-year term to the Board of Adjustment.</p>	<p>BOARD OF ADJUSTMENT & PLANNING COMMISSION</p>
<p>Motion by Commissioner Tveit, seconded by Commissioner Napstad and carried, all members voting</p>	

By Commissioner: xx

091112-0000

Fund Transfer – Road & Bridge

WHEREAS, \$2,260,000 of general fund balance was approved at the November 23, 2010 County Board meeting to be used for additional construction projects to be constructed in 2011 and future years, and

WHEREAS, due to the delayed construction of several projects, \$750,000 of the anticipated \$2,260,000 amount was transferred in 2011, and

WHEREAS, the balance of that amount is needed at this time.

NOW, THEREFORE, BE IT RESOLVED, that \$1,510,000 is hereby authorized to be transferred from the General Fund reserves to the Road and Bridge Fund.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 11th day of September A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 11th day of September A.D. 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy