

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS September 4, 2012 – BOARD AGENDA

- 9:00** 1) **J. Mark Wedel, County Board Chairperson**
A) **Call to Order**
B) **Pledge of Allegiance**
C) **Board of Commissioners Meeting Procedure**
D) **Approval of Agenda**
E) **Citizens' Public Comment***
- 2) **Consent Agenda**
A) **Correspondence File August 28, 2012 – September 3, 2012**
B) **Approve 8/28/12 County Board Minutes**
C) **Authorize Signatures on Audit Engagement Letter – Office of the State Auditor**
D) **Approve Resolution – Newlin-Root Repurchase Application**
E) **Approve Auditor Warrants – 2011 2nd Half Taconite Production Distributions**
- 9:05** 3) **John Welle, County Engineer**
A) **2013 Proposed Budget – Highway Department**
- 10:05** 4) **Kirk Peysar, County Auditor**
A) **Adopt Resolutions**
1. **2013 Unorganized Road & Bridge**
2. **2013 Unorganized Fire Protection**
3. **2013 Unorganized Cemetery**
- 10:20** **Break**
- 10:30** 5) **Scott Turner, County Sheriff**
A) **Approve Granite Electronics Proposal (part of ARMER radio conversion)**
B) **2013 Proposed Budget – Sheriff's Department**
- 11:45** 6) **Board Discussion**
Mark Wedel –
Laurie Westerlund – Park Board, LLCC Mgmt Mtg
Don Niemi –
Brian Napstad –
Anne Marcotte –
- 12:15** 7) **Adjourn**

* Comments from visitors must be informational in nature and not exceed five (5) minutes per person. The County Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**** Please note: all times, except public advertised hearings, are approximate and subject to change without notice.**

AITKIN COUNTY BOARD

August 28, 2012

The Aitkin County Board of Commissioners met this 28th day of August, 2012 at 11:35 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Patrick Wussow, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, to approve the August 28, 2012 amended agenda. Item 4A) Approve Resolution – Expedited Advertising will be heard first, and Item 6A) 2013 ECRL Funding Request will be heard second.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: August 14, 2012 – August 27, 2012; B) Approve County Board Minutes: August 14, 2012; C) Approve County Board Workshop Minutes: August 14, 2012; D) Approve Commissioner Warrants: General Fund \$596,097.08, Road & Bridge \$126,149.49, Health & Human Services \$1,095.27, Trust \$16,383.16, Forest Development \$21,338.80, Long Lake Conservation Center \$8,229.98 for a total of \$769,293.78; E) Accept POSSE Donation - \$250.00 from Aitkin County Agricultural Society; F) Accept STS Donation - \$100.00 from Disabled American Veterans; G) Approve Resolution – 2012 Federal Safety Enforcement Supplemental Agreement Grant Extension; H) Approve Temporary 3.2 Malt Liquor License – Park Rapids Eagles Club #870, I) Approve Temporary 3.2 Malt Liquor License – Finlayson-Giese Lions Club; J) Approve Resolution – Reappoint County Assessor; a) Approve Auditor Warrants – July Sales Tax: General Fund \$239.96, Road & Bridge \$2,232.92, State \$7,034.00, Trust \$360.37, Forest Development \$29.22, Long Lake Conservation Center \$147.34 for a total of \$10,043.81

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – 2012 Federal Safety Enforcement Supplemental Agreement Grant Extension:

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2012 Federal Boating Safety Enforcement Supplemental Agreement – Equipment/Supplies Grant Extension file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$49,500.00 for the term of July 1, 2012, through September 14, 2012

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the following Temporary **3.2 Malt Liquor License** for a period from August 31, 2012 through September 2, 2012.

ON Sale:

Park Rapids Eagles Club #870, d/b/a **Park Rapids Eagles Club #870** – Wagner Township (Howie's Mud Bog)

CALL TO ORDER

APPROVED
AGENDA

CONSENT
AGENDA

RESOLUTION
082812-089
2012 FEDERAL
SAFETY
ENFORCEMENT
SUPPLEMENTAL
AGREEMENT
GRANT
EXTENSION

3.2 MALT LIQUOR
LICENSE – PARK
RAPIDS EAGLES
CLUB #870

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the following Temporary **3.2 Malt Liquor License** for a period from September 1, 2012 through September 3, 2012.

ON Sale:

Finlayson-Giese Lions Club, d/b/a **Finlayson-Giese Lions Club** – Williams Township (White Pine Logging Show)

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Reappoint County Assessor:

WHEREAS, Minnesota Statute 273.061 requires that all of the county assessors in Minnesota serve four-year terms.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statute 273.061, the Aitkin County Board of Commissioners appoint Michael Dangers as Aitkin County Assessor commencing January 1, 2013.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting to approve resolution – Expedited Advertising:

WHEREAS, S.P. 001-601-019, S.P. 001-603-013, S.P. 001-603-015, S.P. 001-603-017, S.P. 001-604-011, S.P. 001-606-016, S.P. 001-606-018, S.P. 001-612-015, S.P. 001-612-017, S.P. 001-614-013, S.P. 001-622-008, S.A.P. 001-030-0003, and C.P. 001-090-024 are projects to repair flood damage on various Aitkin County State-Aid Highways and County Roads, and

WHEREAS, Minnesota Statute 160.17 requires a three-week advertisement period for road construction projects, with sealed bids being opened ten days after the last published advertisement, and

WHEREAS, Minnesota Statutes 375.21 and 375.22 allow counties to enter into emergency road repair contracts without advertising for bids upon authorization by the County Board.

NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Board hereby authorizes the aforementioned projects to be bid under a single contract with an expedited advertisement of two consecutive weeks, with bids being opened five days after the last published advertisement.

Barb Misselt, Director East Central Regional Library discussed the 2013 ECRL funding request with the Board.

3.2 MALT LIQUOR LICENSE – FINLAYSON-GIESE LIONS CLUB

RESOLUTION 082812-090 REAPPOINT COUNTY ASSESSOR

RESOLUTION 082812-091 EXPEDITED ADVERTISING

2013 ECRL FUNDING REQUEST

AITKIN COUNTY BOARD

August 28, 2012

<p>Sheriff Scott Turner gave a flood update to the Board, and additional flood related expenditures were presented to the Board.</p>	<p>FLOOD UPDATE & EXPENDITURES</p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to order to stay the establishment of a Lake Improvement District on Lake Minnewawa pursuant to Minnesota Statute 103B.545, until a referendum vote is taken in July or August of 2013. The Board also acknowledges that as a result of the stay, the Public Hearing scheduled for September 6, 2012 at McGregor Community Center has been cancelled.</p>	<p>LAKE MINNEWAWA LID ESTABLISHMENT STAYED</p>
<p>Mark Jacobs, Land Commissioner reviewed the 2013 proposed Aitkin County Land Department budget with the Board.</p>	<p>2013 PROPOSED LAND DEPT BUDGET</p>
<p>Mark Jacobs, Land Commissioner and Patrick Wussow, County Administrator discussed Maven Perspectives Phase II marketing proposal for Long Lake Conservation Center with the Board.</p>	<p>MAVEN PERSPECTIVES PHASE II - LLCC</p>
<p>Break: 12:48 p.m. to 1:36 p.m.</p>	<p>BREAK</p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad to approve purchase of mobile recording system - \$4,069.02, with additional upgrade. After further Board discussion the motion was withdrawn.</p>	<p>MOBILE RECORDING SYSTEM</p>
<p>Patrick Wussow, County Administrator discussed with the Board the Lakes & Pines Board of Director's Annual meeting scheduled for October 1, 2012 and the AMC Fall Policy Committee meetings scheduled for September 27 and 28, 2012.</p>	<p>LAKES & PINES ANNUAL MEETING AND AMC FALL POLICY MTG</p>
<p>Commissioner Anne Marcotte left at 3:11 p.m.</p>	<p>MARCOTTE LEFT</p>
<p>Bobbie Danielson, Human Resources Manager presented Personnel Committee recommendation to the Board.</p>	<p>PERSONNEL COMMITTEE</p>
<p>Patrick Wussow, County Administrator discussed the need to fill a recently opened, budgeted part-time Instructor/Naturalist position at Long Lake Conservation Center. Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (4-0 Marcotte absent), all members voting yes to approve filling the position.</p>	<p>PT INSTRUCTOR/ NATURALIST - LLCC</p>
<p>During the meeting the Board discussed: i) CMCC, ii) Kinship, iii) Personnel, iv) HRA, v) Snake River Watershed, vi) EQB, vii) MHB, viii) LLCC, ix) Joint Powers Board, x) Mold Seminar at Grace Lutheran Church, xi) BWSR Tour, xii) NCLUCB, xiii) Historical Society, ivx) Sobriety Court</p>	<p>BOARD DISCUSSION</p>

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 3:58 p.m. until Tuesday, September 4, 2012 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, County Administrator

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: August 28, 2012

Via: Patrick Wussow, County Administrator

From: Kirk Peysar, County Auditor

Title of Item:

Audit Engagement Letter signatures

Requested Meeting Date: September 4 Estimated Presentation Time: n/a

Presenter: Kirk Peysar

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Kirk Peysar
Aitkin County Auditor
Aitkin County Courthouse
209 2nd Street NW – Room 202
Aitkin, MN 56431
Phone: (218) 927-7354
Email: kpeysar@co.aitkin.mn.us

Date: August 28, 2012

To: Aitkin County Board of Commissioners

From: Kirk Peysar 

Re: Authorize Signatures on Audit Engagement Letter – Office of the State Auditor

At Tuesday's Board meeting, I will be requesting authorization for signatures on the audit engagement letter with the State Auditor's Office for the audit for the year ended December 31, 2011. The item will appear under the Consent Agenda.

If you have any questions prior to Tuesday's meeting, please give me a call.

Thank you.



REBECCA OTTO
STATE AUDITOR

STATE OF MINNESOTA

OFFICE OF THE STATE AUDITOR

SUITE 500
525 PARK STREET
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)
(651) 296-4755 (Fax)
state.auditor@state.mn.us (E-Mail)
1-800-627-3529 (Relay Service)

August 3, 2012

The Honorable Kirk Peysar
County Auditor
Aitkin County Courthouse
209 Second Street NW
Aitkin, Minnesota 56431

Board of Commissioners
County Administrator
Aitkin County

We are pleased to confirm our understanding of the services we are to provide pursuant to Minn. Stat. § 6.48 for Aitkin County for the year ended December 31, 2011. We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements, of Aitkin County as of and for the year ended December 31, 2011. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Aitkin County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Aitkin County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's discussion and analysis
- Budgetary presentations for the general and major special revenue funds and related notes

We have also been engaged to report on supplementary information other than RSI that accompanies Aitkin County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:



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- Combining and individual fund statements
- Budgetary presentations for other funds
- Schedule of intergovernmental revenue
- Ditch schedule
- Schedule of expenditures of federal awards

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of OMB Circular A-133; and the legal provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports and to report in conformity with the provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*. If our opinions on the financial statements or the Single Audit compliance opinion are other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs, for understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. In order to meet your responsibilities for the financial statements, notes, and schedule of expenditures of federal awards, you agree to have information completed and available for audit by the dates identified in a schedule of completion document provided to auditors. If you are unable to prepare the information needed for the financial statements,

notes, or schedule of expenditures of federal awards, or if the completion schedule varies significantly, we will, based on our staffing availability, provide the additional nonaudit services necessary to assist in the preparation of your draft financial statements, notes, and schedule of expenditures of federal awards based on management's chart of accounts and other information determined and approved by management. The County understands this will result in additional costs and agrees to pay for these services.

You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, notes, and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Aitkin County and the respective changes in financial position and, where applicable, cash flows in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings, if applicable, should be available for our review. You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any

presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those financial audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior consent to reproduce or use our report in bond offering official statements or other documents.

Audit Procedures--General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures--Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of

certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

Audit Procedures--Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Aitkin County's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Aitkin County's major programs. The purpose of those procedures will be to express an opinion on Aitkin County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Audit Administration and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. Additional copies of the reporting package may be required. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for your audit.

Aitkin County
August 3, 2012
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The audit documentation for this engagement will be retained, pursuant to our record retention plan, for a period of ten years after the date the auditor's report is issued. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact those contesting the audit finding for guidance prior to destroying the audit documentation. We will be available throughout the year to answer questions, provide assistance, or assist you in implementing any of our recommendations.

Our fees are based on standard hourly rates plus travel and any out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Progress billings will be mailed to you every four weeks. The condition of your records and the assistance you are able to provide us affects both the timeliness and cost of the audit.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2009 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Aitkin County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact me at (651) 282-2748 or Randy Vogt, who will be in charge of this audit, at (651) 284-4136. If you agree with the terms of our engagement as described in this letter, please sign where provided below and return it to us.

Sincerely,



Dianne Syverson, CPA
Audit Manager

Approved: This letter correctly sets forth the understanding of Aitkin County.

Chair, Board of County Commissioners

Date

County Auditor

Date

County Administrator

Date

Enclosure



National State Auditors Association

October 23, 2009

The Honorable Rebecca Otto
Minnesota Office of the State Auditor
525 Park Street, Suite 500
St. Paul, MN 55103

Dear Ms. Otto:

We have reviewed the system of quality control of the Minnesota Office of the State Auditor (the office) in effect for the period January 1, 2009 through September 30, 2009. A system of quality control encompasses the office's organizational structure and the policies adopted and procedures established to provide it with reasonable assurance of conforming with government auditing standards. The design of the system and compliance with it are the responsibility of the office. Our responsibility is to express an opinion on the design of the system, and the office's compliance with the system based on our review.

We conducted our review in accordance with the policies and procedures for external peer reviews established by the National State Auditors Association (NSAA). In performing our review, we obtained an understanding of the office's system of quality control for engagements conducted in accordance with government auditing standards. In addition, we tested compliance with the office's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the office's policies and procedures on selected engagements. The engagements selected represented a reasonable cross-section of the office's engagements conducted in accordance with government auditing standards. We believe that the procedures we performed provide a reasonable basis for our opinion.

Our review was based on selective tests; therefore it would not necessarily disclose all weaknesses in the system of quality control or all instances of lack of compliance with it. Also, there are inherent limitations in the effectiveness of any system of quality control; therefore, noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control of the Minnesota Office of the State Auditor in effect for the period January 1, 2009 through September 30, 2009 has been suitably designed and was complied with during the period to provide reasonable assurance of conforming with government auditing standards.

Team Leader
National State Auditors Association
External Peer Review Team

Concurring Reviewer
National State Auditors Association
External Peer Review Team

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 8/29/12

Via: Patrick Wussow, County Administrator

From: LAND DEPT

Title of Item:

Repurchase application Taxforfeited property

Requested Meeting Date: 9/4/12 Estimated Presentation Time: n/a

Presenter: M. JAMES - I recommend this application

Type of Action Requested (check all that apply)

- For info only, no action requested
- Approve under Consent Agenda
- For discussion only with possible future action
- Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Copy

Provide (1) copy of supporting documentation **NO LATER THAN Wednesday at Noon** to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items **WILL NOT** be placed on the Board agenda unless complete documentation is provided for the Board packets.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 4, 2012

By Commissioner: xx

090412-0xx

Newlin-Root Repurchase Application

WHEREAS, Linda Kae Newlin-Root, the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Sheshebe Point Third Addition Lot Thirty-two (32) Block Twenty-one (21)

and, **WHEREAS**, said applicant has set forth in his application that:

- a) a hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

I was careless and irresponsible toward paying the taxes on this property that has been in our family for many decades. The resulting hardship is that of an emotional and personal one for myself and family. While it may seem like just a silly little piece of property to some, it was ours. Every season I drive my mom and my kids (when they were little) up to McGregor simply to see it. Sometimes we tromp around...had a picnic once...pick a flower – I have a big rock from the property that acts as a doorstep in my home. Simply, it was “ours” and I ruined that feeling of “We own a little piece of northern Minnesota”. Please allow me to repurchase it on behalf of my family and I will pay my respect and pay the taxes on time. Thank you.

- b) that the repurchase of said land by me will promote and best serve the public interest, because it will remain a simple, serene piece of land. I have no interest in tearing down trees or digging up the earth...at the end of the day it’s just a wooded and green place for squirrels and birds and a place of nature to buffer the surrounding development.

and **WHEREAS**, this board is of the opinion that said application should be granted for such reasons.

NOW THEREFORE BE IT RESOLVED, that the application of Linda Kae Newlin-Root for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241 as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 4th day of September A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 4th day of September A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy



CASHIER'S CHECK

No. 110506623

93-38
929

DATE: AUGUST 27, 2012

PAY SIX HUNDRED TEN DOLLARS AND 58 CENTS

\$ 610.58

TO THE ORDER OF: AITKIN COUNTY

PURPOSE/REMITTER: LINDA NEWLIN-ROOT

Location: 110 SOUTH MINNEAPOLIS

U.S. Bank National Association
Minneapolis, MN 55480



[Handwritten Signature]
AUTHORIZED SIGNATURE

⑈0 1 105066 23⑈ ⑆092900383⑆ 150080235107⑈

SMH1
8/30/12 8:27AM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SMH1
8/30/12
12 Agency

8:27AM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
932 DEPT				Schools
1010 City Of Aitkin				
12- 932- 000- 0000- 2047		1,514.00		2011 Taconite - 2nd Half
1010 City Of Aitkin		1,514.00		1 Transactions
176 City Of Palisade				
12- 932- 000- 0000- 2047		101.00		2011 Taconite - 2nd Half
176 City Of Palisade		101.00		1 Transactions
393 Isd 1 Aitkin- Treasurer				
12- 932- 000- 0000- 2047		56,017.00		2011 Taconite - 2nd Half
393 Isd 1 Aitkin- Treasurer		56,017.00		1 Transactions
7000 Town Of Aitkin Treasurer				
12- 932- 000- 0000- 2047		1,451.00		2011 Taconite - 2nd Half
7000 Town Of Aitkin Treasurer		1,451.00		1 Transactions
7006 Town Of Farm Island Treasurer				
12- 932- 000- 0000- 2047		3,788.00		2011 Taconite - 2nd Half
7006 Town Of Farm Island Treasurer		3,788.00		1 Transactions
7007 Town Of Fleming Treasurer				
12- 932- 000- 0000- 2047		1,354.00		2011 Taconite - 2nd Half
7007 Town Of Fleming Treasurer		1,354.00		1 Transactions
7008 Town Of Glen Treasurer				
12- 932- 000- 0000- 2047		1,464.00		2011 Taconite - 2nd Half
7008 Town Of Glen Treasurer		1,464.00		1 Transactions
7010 Town Of Hazelton Treasurer				
12- 932- 000- 0000- 2047		2,685.00		2011 Taconite - 2nd Half
7010 Town Of Hazelton Treasurer		2,685.00		1 Transactions
7013 Town Of Kimberly Treasurer				
12- 932- 000- 0000- 2047		426.00		2011 Taconite - 2nd Half
7013 Town Of Kimberly Treasurer		426.00		1 Transactions
7014 Town Of Lakeside Treasurer				
12- 932- 000- 0000- 2047		178.00		2011 Taconite - 2nd Half
				Taconite Production Tax

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
7014 Town Of Lakeside Treasurer		178.00	1 Transactions	
7015 Town Of Lee Treasurer				
12- 932- 000- 0000- 2047		66.00	2011 Taconite - 2nd Half	Taconite Production Tax
7015 Town Of Lee Treasurer		66.00	1 Transactions	
7016 Town Of Libby Treasurer				
12- 932- 000- 0000- 2047		162.00	2011 Taconite - 2nd Half	Taconite Production Tax
7016 Town Of Libby Treasurer		162.00	1 Transactions	
7017 Town Of Logan Treasurer				
12- 932- 000- 0000- 2047		323.00	2011 Taconite - 2nd Half	Taconite Production Tax
7017 Town Of Logan Treasurer		323.00	1 Transactions	
7019 Town Of Malmo Treasurer				
12- 932- 000- 0000- 2047		925.00	2011 Taconite - 2nd Half	Taconite Production Tax
7019 Town Of Malmo Treasurer		925.00	1 Transactions	
7022 Town Of Morrison Treasurer				
12- 932- 000- 0000- 2047		297.00	2011 Taconite - 2nd Half	Taconite Production Tax
7022 Town Of Morrison Treasurer		297.00	1 Transactions	
7023 Town Of Nordland Treasurer				
12- 932- 000- 0000- 2047		2,624.00	2011 Taconite - 2nd Half	Taconite Production Tax
7023 Town Of Nordland Treasurer		2,624.00	1 Transactions	
7030 Town Of Spencer Treasurer				
12- 932- 000- 0000- 2047		726.00	2011 Taconite - 2nd Half	Taconite Production Tax
7030 Town Of Spencer Treasurer		726.00	1 Transactions	
7032 Town Of Verdon Treasurer				
12- 932- 000- 0000- 2047		19.00	2011 Taconite - 2nd Half	Taconite Production Tax
7032 Town Of Verdon Treasurer		19.00	1 Transactions	
7034 Town Of Waukenabo Treasurer				
12- 932- 000- 0000- 2047		1,104.00	2011 Taconite - 2nd Half	Taconite Production Tax
7034 Town Of Waukenabo Treasurer		1,104.00	1 Transactions	
7035 Town Of Wealthwood Treasurer				

SMH1
8/30/12
12 Agency

8:27AM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
12- 932- 000- 0000- 2047		897.00	2011 Taconite - 2nd Half	Taconite Production Tax
7035 Town Of Wealthwood Treasurer		897.00	1 Transactions	
7038 Town Of Workman Treasurer				
12- 932- 000- 0000- 2047		48.00	2011 Taconite - 2nd Half	Taconite Production Tax
7038 Town Of Workman Treasurer		48.00	1 Transactions	
932 DEPT Total:		76,169.00	Schools	21 Vendors 21 Transactions
12 Fund Total:		76,169.00	Agency	21 Transactions
Final Total:		76,169.00	21 Vendors	21 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	76,169.00	Agency
All Funds		76,169.00	Total

Approved by,

.....

.....

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 8-29-2012

Via: Patrick Wussow, County Administrator

From: John Welle

Title of Item:

2013 Budget

Requested Meeting Date: 9-4-12 Estimated Presentation Time: 30 minutes

Presenter: John Welle

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Routine Business
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Proposed 2013 budget

AITKIN COUNTY COMMISSIONER'S MEMO

TO: Aitkin County Commissioners
Patrick Wussow, County Administrator

FROM: John Welle

DATE: August 29, 2012

Regular Agenda Items:

1. 2013 Budget presentation

Enclosed is a copy of the proposed 2013 Highway Department Budget, which contains three components: Operations, Capital Equipment/Facilities, and Capital Infrastructure. From the front-page summary sheet, a total of \$2,397,920 of local property tax levy will be needed to fund the various expenditures listed in this budget. This figure, which is \$85,074 higher than the 2012 local levy for the Highway Department, represents a 3.68% increase in local property tax levy from 2012 to 2013. Following are comments regarding the budgeted numbers.

Operations Budget

The amount of local levy needed for the operations budget actually decreased 1.95% to \$1,317,420 in 2013 from \$1,343,596 in 2012. This is primarily due to anticipated increased state-aid revenue from the TH 232 turn-back as well as a reduced expenditure for aggregate surfacing material

As shown on the payroll cost sheet, a \$55,831 expenditure is being proposed to extend a temporary engineering technician position that was budgeted in 2012 to assist with additional workload due to the TH 232 turn-back projects. To offset this expenditure, as well as other engineering staff expenditures for these projects, I am also proposing to use \$100,000 of the \$8,900,000 of turn-back funds received earlier this year.

The potential to further reduce costs in the operations budget is very limited simply because we have very limited control over the cost of the various materials that we use to maintain roads. To make significant cost cuts, we would have to significantly change the services that we currently deliver. No substantial service changes are reflected in the proposed 2013 budget.

Capital Equipment/Facilities Budget

A total expenditure of \$473,500 is being proposed in the Capital Equipment/Facilities budget for equipment and facility capital improvements. This is a substantial increase from the 2012 amount of \$362,250, and is the primary reason for the 3.68% proposed budget

increase. The reason for this increase is two motor grader replacements that are budgeted in 2013 at a total cost of \$310,000. We have not purchased a motor grader for 24 years and, as shown on the 5-year capital equipment replacement plan, are entering a period that our fleet of eight motor graders will need to be replaced. Although this represents a significant expenditure increase in the short term, these expenditures are cost effective in the long term, as the new motor graders will likely remain in the fleet for the next 15 to 20 years. A short term cost saving option would be leasing these pieces of equipment, but it would cost more in the long term. Other proposed capital equipment replacements in 2013 include \$30,000 to replace the existing bituminous crack sealing machine, \$30,000 to replace the mechanic vehicle that was totaled in a crash earlier this year, and \$3,500 of computer replacements.

For facility improvements, \$70,000 is proposed for parking lot improvements at the Aitkin facility, along with \$30,000 of fence/gate improvements at the Aitkin, Palisade, and Swatara maintenance facilities.

Capital Infrastructure Budget

\$607,000 of local levy is again being proposed for county road construction projects, along with \$3,105,000 of other revenue for capital road improvement projects.

2013 Highway Department Budget Summary

Total Budget:

Revenue:

	2010 Actual	2011 Actual	Adopted 2012 Budget	2012 As of 6-30-12	Proposed 2013 Budget
Operating	3,494,637	3,609,342	3,625,736	1,152,892	3,595,700
Capital Equipment/Facilities	283,500	314,000	362,250	362,250	473,500
Capital Infrastructure	4,921,174	6,076,121	6,312,400	1,280,042	3,712,400
Total:	\$ 8,699,311	\$ 9,999,463	\$ 10,300,386	\$ 2,795,184	\$ 7,781,600

Expenditures:

Operating	3,600,273	3,612,659	3,677,116	1,853,516	3,695,700
Capital Equipment/Facilities	176,450	564,442	362,250	411,472	473,500
Capital Infrastructure	4,358,985	7,094,645	7,075,600	448,021	3,105,400
Total:	\$ 8,135,708	\$ 11,271,746	\$ 11,114,966	\$ 2,713,009	\$ 7,274,600

Local Levy Revenue:

	2010 Actual	2011 Actual	Adopted 2012 Budget	2012 As of 6-30-12	Proposed 2012 Budget
Operating	1,165,131	1,176,322	1,343,596	206,270	1,317,420
Capital Equipment/Facilities	283,500	314,000	362,250	362,250	473,500
Capital Infrastructure	607,000	607,000	607,000	607,000	607,000
Total:	\$ 2,055,631	\$ 2,097,322	\$ 2,312,846	\$ 1,175,520	\$ 2,397,920

% Increase Over Previous Year's Budget:

3.68%

Highway Department Operations Budget Fund 003

Revenue:

	2010 Actual	2011 Actual	Adopted 2012 Budget	2012 As of 6-30-12	Proposed 2013 Budget
5001 Taxes, Aids, etc.	1,165,131	1,176,322	1,343,596	206,270	1,317,420
5840 Misc. Refunds and Reimbursements	126,093	159,808	40,000	5,972	40,000
5846 State-aid: Town Bridge Funds	29,306	18,350	20,000		10,000
5850 State-aid: Regular Construction Funds	359,489	161,843	300,000	69,961	150,000
5851 State-aid: Municipal Construction Funds	-	-	-		
5852 State-aid: Regular Maintenance Funds	1,422,568	1,649,121	1,552,640	800,160	1,700,280
5853 State-aid: Municipal Maintenance Funds	44,994	82,999	57,000	31,003	55,000
5854 Township/City Receipts	312,388	344,269	290,000	27,059	300,000
5855 Individual Receipts	17,804	12,143	15,500	8,358	16,000
5857 Culverts (Individual) Receipts	880	435	5,000	2,814	5,000
5866 Auction Receipts	15,984	4,052	2,000	1,295	2,000
Total Revenue:	\$ 3,494,637	\$ 3,609,342	\$ 3,625,736	\$ 1,152,892	\$ 3,595,700

Highway Department Operations Budget Fund 003

Department 301 (Administration) Expenditures:

	2010 Actual	2011 Actual	Adopted 2012 Budget	2012 As of 6-30-12	Proposed 2013 Budget
6101 Salaries, Full Time	290,820	295,824	303,406	148,502	321,203
6102 Salaries, Part Time	-	533	-	132	-
6108 Meals Reimbursed	101	122	200	77	200
6109 Overtime	-	-	-	-	-
6124 Medicare - Employer (1.45%)	4,082	4,161	4,400	2,077	4,657
6149 Employer Deductible Contribution- HSA/VEBA	5,550	5,400	5,300	4,150	5,300
6150 Health Insurance - Employer	35,719	38,596	38,700	15,038	42,648
6152 Life Insurance - Employer	256	267	240	133	240
6154 Long Term Disability - Employer	841	922	1,183	595	1,253
6159 PERA - Employer	19,997	20,419	21,998	10,098	23,287
6165 FICA - Employer (6.2%)	17,455	17,789	18,811	8,881	19,914
6205 Postage	2,437	1,411	1,500	603	1,500
6208 Tuition Reimbursement	-	2,343	3,000	-	2,000
6234 Background Checks	-	-	-	-	-
6240 Dues	907	2,031	2,500	2,445	2,500
6241 Registration Fees/Prof. Serv./Printing	6,686	575	2,000	1,292	1,500
6250 Telephone	8,831	5,739	8,500	2,572	6,000
6296 Meeting Expenses	1,339	3,561	3,000	1,004	3,000
6300 Service Contracts	11,505	9,738	12,000	7,099	12,000
6330 Highway Travel	8,937	5,701	10,440	-	-
6352 Insurance	16,746	18,456	15,233	15,279	15,500
6353 Workers Compensation Insurance	1,880	1,219	1,159	1,758	1,200
6400 Supplies and Materials	8,183	6,036	7,000	4,506	7,000
Total Administration Expenditures:	\$ 442,272	\$ 440,843	\$ 460,570	\$ 226,241	\$ 470,902

Highway Department Operations Budget Fund 003

Department 302 (Engineering) Expenditures:

	2010 Actual	2011 Actual	Adopted 2012 Budget	2012 As of 6-30-12	Proposed 2013 Budget
6101 Salaries, Full Time	323812	300675	313,697	147,041	335,473
6102 Salaries, Part Time	6103	15032	6,094	9,197	6,094
6108 Meals Reimbursed	165	63	100	48	100
6109 Overtime	24311	41437	30,197	2,180	24,123
6124 Medicare - Employer (1.45%)	4814	4879	5,074	2,268	5,303
6149 Employer Deductible Contribution- VEBA	2000	2000	2,000	1,000	1,000
6150 Health Insurance - Employer	67919	55919	69,840	27,917	69,960
6151 Severance Pay	0	0	-	-	-
6152 Life Insurance - Employer	408	359	436	161	400
6154 Long Term Disability - Employer	184	184	225	119	229
6159 PERA - Employer	24214	25361	24,934	11,065	26,072
6165 FICA - Employer (6.2%)	20585	20864	21,700	9,699	22,674
6267 Unemployment Compensation	18810	(11301)	-	-	-
6296 Meeting Expense/Physicals	3206	6943	4,000	4,505	4,000
6353 Workers Compensation Insurance	4843	6789	5,199	3,519	5,200
6449 Engineering Supplies	10706	8212	8,000	5,834	8,000
6820 Health Insurance Fund	0	0	-	-	-
Total Engineering Expenditures:	\$ 512,079	\$ 477,416	\$ 491,496	\$ 224,553	\$ 508,628

Highway Department Operations Budget Fund 003

Department 303 (Road Maintenance) Expenditures:

	2010 Actual	2011 Actual	Adopted 2012 Budget	2012 As of 6-30-12	Proposed 2013 Budget
6101 Salaries, Full Time	841964	828031	865,188	420,301	864,927
6102 Salaries, Part Time	20764	21704	28,793	320	28,814
6108 Meals Reimbursed	0	32	100	23	100
6109 Overtime	36657	27158	33,871	10,891	36,561
6124 Medicare - Employer (1.45%)	12470	12221	13,452	6,175	13,488
6149 Employer Deductible Contribution- VEBA	3000	2000	2,000	2,000	2,000
6150 Health Insurance - Employer	164329	158399	180,240	95,560	191,220
6151 Severance Pay	0	0	-	-	-
6152 Life Insurance - Employer	1279	1249	1,239	631	1,239
6154 Long Term Disability - Employer	390	390	477	252	486
6159 PERA - Employer	61183	61477	65,180	30,749	65,358
6165 FICA - Employer (6.2%)	53320	52252	57,525	26,402	57,677
6231 Misc. Services, Equipment Rental, etc.	124789	13201	15,000	9,368	12,500
6250 Telephone	4474	3784	4,500	1,612	4,000
6254 Utilities	37085	37152	35,000	19,214	36,000
6267 Unemployment Compensation	0	0	-	-	-
6296 Meeting Expense/Physicals	2037	2591	2,000	886	2,000
6297 Shop Fuel	18267	26442	22,000	14,681	15,000
6298 Shop Maintenance	22624	9131	15,000	5,668	15,000
6352 Insurance	7004	5299	37,824	37,947	40,000
6353 Workers Compensation Insurance	117365	116583	92,986	85,217	95,000
6513 Motor Fuel and Lubricants	219742	329202	265,000	102,055	289,500
6514 Pavement Striping	29708	59640	48,300	54,725	53,500
6515 Culverts	56277	72525	52,000	18,825	52,000
6516 Signs and Posts	13095	25226	15,000	3,050	15,000
6517 Asphalt, Crack Sealant, Etc	36681	32338	30,000	-	30,000
6518 De-icing Salt	90298	119692	95,000	80,530	90,000
6519 Gravel & Royalty	153789	143063	200,000	-	120,000
6520 Calcium Chloride	233710	224966	252,375	219,728	266,800
6521 Maintenance Supplies	1963	2347	3,000	4,126	3,000
6522 Small Tools	742	1000	2,000	194	2,000
6523 Misc. Building and Shop Supplies	23058	30944	20,000	36,576	30,000
6524 Winter Sand	11671	19128	15,000	-	15,000
6590 Repair and Maintenance of Equipment	220190	224993	230,000	88,411	240,000
6820 Approach Deposit Refund	2053	5116	3,000	2,000	3,000
6825 Municipal Maintenance Agreements	23946	25124	22,000	24,605	25,000
Total Road Maintenance Expenditures:	\$ 2,645,922	\$ 2,694,400	\$ 2,725,050	\$ 1,402,722	\$ 2,716,170
Grand Total Operations Expenditures:	\$ 3,600,273	\$ 3,612,659	\$ 3,677,116	\$ 1,853,516	\$ 3,695,700

Highway Department Capital Equipment and Facilities Budget Fund 308

Revenue:

	2010 Actual	2011 Actual	Adopted 2012 Budget	2012 As of 6-30-12	Proposed 2013 Budget
5001 Taxes, Aids, etc.	283,500	314,000	362,250	362,250	473,500
Total Revenue:	\$ 283,500	\$ 314,000	\$ 362,250	\$ 362,250	\$ 473,500

Expenditures:

6600 Capital Outlay - Facilities	38,959	65,960	100,000	-	100,000
6600 Capital Outlay - Equipment	137,491	498,482	262,250	411,472	373,500
Total Expenditures:	\$ 176,450	\$ 564,442	\$ 362,250	\$ 411,472	\$ 473,500

Aitkin Area Maintenance Facility:

- constructed 1975
 - addition constructed in 2000

DESCRIPTION	PROJ LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Roof								-		
Windows								-		
Painting								-		
Flooring								-		
Lighting								-		
Heating				25,000				25,000	Property Tax Levy	2015 construction
Air Conditioning								-		
Office Renovation Addition				45,000	100,000	100,000	100,000	345,000	Property Tax Levy	2015 Construction
Salt Storage Building		90,000						90,000		
Relocate Fence			10,000					10,000	Property Tax Levy	
Lot resurfacing			70,000					70,000		
Total:		\$ 90,000	\$ 80,000	\$ 70,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 540,000		

\$160,000 budgeted in 2005 for salt shed

Jacobson Area Maintenance Facility

- constructed 1992

- \$106,741 construction cost

DESCRIPTION	PROJ LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Roof								-		
Windows								-		
Painting								-		
Flooring								-		
Lighting								-		
Heating								-		
Air Conditioning								-		
Salt Storage								-		
Electrical								-		
Cold Storage				30,000				30,000		
Total:		\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000		

McGregor Area Maintenance Facility

- constructed 1974
 - \$60,716 construction cost

DESCRIPTION	PROJ LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Roof (New Steel)								0		
Windows								0		
Painting								0		
Flooring								0		
Lighting								0		
Heating								0		
Air Conditioning								0		
Siding (New Steel)								0		
Electrical								0		
Insulate Walls								0		
office/bathroom renovation		10,000						10,000	Property Tax Levy	
Total		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000		

Palisade Area Maintenance Facility

- constructed 2004
 - \$390,865 construction cost

DESCRIPTION	PROJ LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Roof								0		
Windows								0		
Painting								0		
Flooring								0		
Lighting								0		
Heating								0		
Air Conditioning								0		
Entrance Gate			10000					10000		
Total		\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000		

Swatara Area Maintenance Facility

- constructed 2006

- \$408,807 construction cost

DESCRIPTION	PROJ LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Roof								-		
Windows								-		
Painting								-		
Flooring								-		
Lighting								-		
Heating								-		
Air Conditioning								-		
Diesel Fuel Tank								-		
Pave Lot								-		
Entrance Gate			10,000					10,000		
Total:		\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000		
Grand Total Capital Facilities:		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000		

Main Equipment

Atkin County Highway Department

DESCRIPTION	SERIAL # MILEAGE	AC. DATE	PROJ. LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Unit #010: Case 1840 Skidsteer	JAF 0046781 1,667 hours	\$ 14,320.00										
Unit #016: Slow VPC80E Plate Compactor	9301000 1,618.80	\$ 1,618.80	08									
Unit #017: Hyd. Truck Conveyor	1D03789126 4,622.10	\$ 4,622.10	05									
Unit #018: Graco Pavement Marker	3003 4,820-44017	\$ 6,704.18	08									
Unit #019: Roscoe SweepPro	1,257 hours 519025062	\$ 30,625.14	10									
Unit #020: Bobcat Skidsteer	1,330 hours 5FTDA292871027973	\$12,500										
Unit #028: Felling Trailer	15,819.88	\$ 15,819.88	8									
Unit #029: Felling Trailer	1F9F-S1425M1072074 9,400.00	\$ 9,400.00	08									
Unit #031: Survey Trailer	4P587121382160170 1,760.25	\$ 1,760.25	08									
Unit #032: Felling Trailer	5FTDA242321017075 11,988.88	\$ 11,988.88	08			15,000.0						
Unit #033: Homemade Culvert Trailer	DPWMN890722 -	\$ -	05							15,000		
Unit #034: Towmaster Trailer	2471 10,705.55	\$ 10,705.55	08									
Unit #035: Homemade 6X3 Trailer	DPSMN890723 100.00	\$ 100.00	08									
Unit #036: Towmaster Trailer	1241S 10,223.00	\$ 10,223.00	08									
Unit #039: Pothole Patch Trailer	SPH-1 3-51-LP 6,709.50	\$ 6,709.50	08			7,000				7,000		
Unit #040: Ray-Go Compactor	1380297G 5,500.00	\$ 5,500.00	10	25,000						25,000		
Unit #041: Cimline Cracksealer	01-320-300 1,744 hours	\$ 28,150.74	5		30,000							
Unit #042: Ingersoll Rand Compressor	327328UBM288 896 hours	\$ 11,762.93	5									
Total				\$ 25,000.00	\$ 30,000.00	\$ 22,000.00				\$ 77,000.00		

Main Equipment
Aitkin County Highway Department

DESCRIPTION	SERIAL # MILEAGE	AC. DATE AC. COST	PROJ. LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Unit #066 Honda Water Pump		8/15/2003 \$ 2,628.51	5									
Unit #067 Pul-type Pneumatic Roller	190604	11/15/2004 \$ 11,182.50	5									
Unit #096 All American Disk	105DH	12/11/95 \$ 4,473.00	07									
Unit #97 (pipe trailer) Home Made Trailer	DSPMN890724	03/10/89 \$ 694.34	08									
Unit #098 Ford Tandem Wheel Disc		07/25/88 \$ 1,600.00	04									
Unit #304 Ulrich Shoulder Mach		06/30/86 \$ 6,000.00	10									
Total:	Total: Main Equipment -----			\$ 25,000.00	\$ 30,000.00	\$ 22,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 77,000.00	R&B levy	

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AC. DATE	PROJ. LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL		FUNDING SOURCE	COMMENTS
										AG. COST	AG. COST		
Unit #125: (Palisade - Randy)	2FZHDJBB9YAB12880	10/22/99	08	\$ 89,024.09							189,250		acquired in 2011
2000 Ford Single Axle	71,996 miles												
Unit #126: (Swatara - Florian)	2FZHDJBB0YAB12881	10/22/99	08	\$ 89,105.34									
2000 Ford Single Axle	70,680 miles												
Unit #127: (Jacobson - Butch)	2FZHOJBB2YAB12882	10/22/99	08	\$ 93,834.69									
2000 Ford Single Axle	71,775 miles												
Unit #128: (Palisade - Jerry)	2FZHAZAS31AJ37253	04/17/01	08	\$ 110,632.06		190,000					190,000		acquire in 2015
2001 Sterling LT9511	225,775 miles												
Unit #129: (McGrath - Dan)	2FZHAZAS51AJ37254	04/17/01	08	\$ 109,972.82		65,000	125,000				190,000		acquire in 2015
2001 Sterling LT9511	221,318 miles												
Unit #130: (McGregor-vacant)	2FZHAZAS71AJ37255	04/17/01	08	\$ 109,972.82			140,000	50,000			190,000		acquire in 2015
2001 Sterling LT9511	215,696 miles												
Unit #131: (McGrath - Larry)	2FZHAZAS91AJ37256	04/17/01	08	\$ 109,972.80									
2001 Sterling LT9511	123,105 miles												
Unit #132: (Atkin - Rick)	1M2AG11C37M066989	12/13/2006	08	\$ 144,048.55					200,000		200,000		acquire in 2018
2007 Mack CV713	111,554 miles												
Unit #133: (Palisade - Don)	1M2AG11CX7M066990	12/13/2006	08	\$ 144,048.55									
2007 Mack CV713	106,838 miles												
Unit #134: (McGregor - Dave)	1MAG11C17M066991	12/13/2006	08	\$ 144,048.55									
2007 Mack CV713	111,206 miles												
Unit #135: (Atkin - Duane)	1HTGRSJTCJ634654	2/13/2012	8	\$ 180,115.33									
2012 International Tandem	8,285												
Unit #136: (Atkin - Randy)	1HTGRSJTCJ634655	2/13/2012	8	\$ 180,115.32									
2012 International Tandem	8,680												
Unit #137: (John - McGregor)	1HTGRSJTCJ634656	2/13/2012	8	\$ 181,528.21									
2012 International Tandem	5,449												
Unit #138: (Atkin - Al)	1HTGRSJTCJ634657	2/13/2012	8	\$ 181,837.07									
2012 International Tandem	9,036												
Unit 204: (Swatara)	72V9891:Rebuilt '99	06/11/87	5	\$ 145,782.64				200,000			200,000		acquire in 2016
Cat. 140G Motor Grader	18,275 hours												
Total:				\$ 189,250.00	\$ 265,000.00	\$ 255,000.00	\$ 265,000.00	\$ 250,000.00	\$ 200,000.00	#####	R&B view		

Major Equipment

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE	PROJ. LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL		FUNDING SOURCE	COMMENTS
										AQ. COST			
Unit #207: (McGrath - Dan)	72V9889;Rebuilt'02	05/15/87	5					85,000	115,000	200,000			acquire in 2016
Cat 140G Motor Grader	17,460 hours	\$ 123,985.00											
Unit #208: (McGregor-John)	72V9888;Rebuilt'99	05/15/87	5		190,000					190,000			acquire in 2013
Cat 140G Motor Grader	22,300 hours	\$ 144,222.64											
Unit #209: (Spare)	72V9886;Rebuilt'99	05/15/87	5										
Cat 140G Motor Grader	17,015 hours	\$ 151,794.91											
Unit #210: (Palisade)	72V11843; Rebuilt '08	04/19/89	7										
Cat 140G Motor Grader	17,557 hours	\$ 118,166.00											
Unit #211: (Jacobson)	72V11844; Rebuilt '06	04/19/89	7										
Cat 140G Motor Grader	12,892 hours	\$ 118,166.00											
Unit #212: (Aitkin)	72V11903;Rebuilt '04	04/19/89	7										
Cat 140G Motor Grader	16,534 hours	\$ 126,506.00											
Unit #216: (McGrath-Larry)	72V05992;Rebuilt '99	04/19/89	7										
1984 Cat 140G Motor Grader	22,316 hours	\$ 114,624.20			70,000					190,000			acquire in 2013
Unit #350 (Aitkin)	L06430H620378	4/19/2007	10										
John Deer Tractor/Mower	3,052 hours	\$ 75,268.00											
Unit #366:	456575	06/01/85	07										
John Deere Tractor-Loader	6,906 hours	\$ 27,895.00											
Unit #369	3TM01311	11/16/2004	5										
Self-propelled Steel Drum Roller	1,974 hours	\$ 43,665.00											
Unit #370	CB404594	1/22/2008	10										
Cat 312 Excavator	2,912 hours	\$ 119,667.30											
Unit #371 (Aitkin)	DW624J2620150	5/15/2008	10										
John Deere 624J Loader	1,155 hours	\$ 102,623.40											
Unit #385: (Swalara)	472A-1711CB	06/09/90	10										
Clark Michigan Loader	3,139 hours	\$ 40,596.00											
Unit #389: (Jacobson)	A428046	11/01/94	10			35,000							acquire loader/back
Ford Loader/Backhoe	2,789 hours	\$ 49,456.05											
Unit #391: (Palisade)	1KM02373	06/09/97	10										
Cat 938F Loader	3,960 hours	\$ 121,976.00											
Total:					\$ 310,000.00	\$ 105,000.00	\$ -	\$ 85,000.00	\$ 115,000.00	\$ 615,000.00			R&B levy

Major Equipment
Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Unit #300 PT100G Terex Track Brush Machine	ASVPT100LDWFR00338 349 hours	6/27/2011 \$ 71,832.83	10									
Unit 394: (Pallisade)	L06420H392431 4,010 hours	01/29/02 \$ 62,878.12	10				80,000		80,000			
John Deere Tractor/Mower	LO6420V324370 5,959 hours	01/29/02 \$ 62,736.12	10				75,000			75,000		
Unit #397 (McGrath)	T0310SG927807 1,505 hours	12/22/2003 \$ 45,382.85	12									
John Deere Loader/Backhoe	DW624JZ591593 1,586 hours	4/6/2004 \$ 114,444.90	12									
John Deere 624J Loader	ADK01236 2,208 hours	12/29/2004 \$ 107,649.54	12									
Caterpillar D5N LGP Dozer	1FTEF26N9GP886481 135,502 hours	02/20/96 \$ 5,872.50	05									
1986 Ford Pickup	Unit #436: (Spare) 124,885 hours	04/18/96 \$ 15,418.76	05	22,000						22,000		Keep temporarily
1986 Ford Pickup	Unit # 438: (spare) 160,809 hours	07/02/98 \$ 20,024.88	05									Auction
1998 Ford Pickup	1FTZX18W5WKC04985 182,381 hours	06/24/99 \$ 27,307.86	05									
1999 Ford Pickup	Unit #440: (Jacobson) 132,475 hours	07/14/99 \$ 10,264.00	05									
1996 Ford Pickup	1FTEF15Y0TLC06589											
1996 Ford Pickup												
Total:				\$ 22,000.00	\$	\$	\$ 75,000.00	\$	\$ 80,000.00	\$ 177,000.00	R&B Levy	

Office Equipment

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE	PROJ. LIFE	6 YEAR TOTAL						FUNDING SOURCE	COMMENTS		
				2012	2013	2014	2015	2016	2017				
Unit #621: (Sarah and Denise)		11/30/04											
Office Furniture		\$ 2,754.09	20										
Unit #625:	C4119A#ABA	03/12/98											
Hewlett Packard Laser Printer		\$ 1,295.04	8										
Unit #631: (John)		03/06/00											
Office Furniture		\$ 3,031.74	10										
Unit #632: (Mike)		03/06/00											
Office Furniture		\$ 2,323.78	10										
Unit #633: (Conrad)		03/06/00											
Office Furniture		\$ 2,126.53	10										
Unit #635		02/02/01											
Conference Room Furniture		\$ 2,642.74	10										
Unit #637: (Veenker)		1/31/2003											
Office Furniture		\$ 1,385.64	10										
Unit #644 (Brian)		04/26/06											
Computer		\$ 1,392.56	4										
Unit #645		11/26/2007											
Scanner		\$ 1,149.05											
Unit #646		11/27/2007											
Projector		\$ 1,261.73											
Unit #647: (Veenker)		8/13/2008											
Computer		\$ 1,222.63	4										
Unit #648		5/22/2008											
Technician Work Stations		\$ 2,896.81	5										
Unit #649		09/26/08											
Computer		\$ 957.43	4										
Unit #650		09/26/08											
Computer		\$ 1,165.53	4										
Unit #651 (Mike)		09/22/08											
Laptop Computer		\$ 1,902.96	4										
Unit #652 (John)		08/27/09											
Laptop Computer		\$ 1,793.58	4										
Unit #653 (Denise)		8/20/2010											
Computer		\$ 1,500.00	4										
Unit #654 (Sarah)		5/18/2012											
Computer		\$ 1,157.89	4										
Unit #655 (Conrad)		5/18/2012											
Computer		\$ 1,358.82	4										
Total:													

Total Office Equip:

\$ 6,560.00	\$ 2,000.00	\$ 2,000.00	\$ 750	\$ -	\$ 5,000	\$ 2,000.00	\$ 14,000.00	\$ 2,000	\$ 14,000.00	R&B Levy
6,560	2,000	2,000	750	-	5,000	2,000	14,000	2,000	14,000	

Engineering Equipment
 Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AC. DATE	PROJ. LIFE	2012						2013	2014	2015	2016	2017	2018	2019	2020	TOTAL	FUNDING SOURCE	COMMENTS
Unit #13	4XARH50A6B8070008	4/15/2011																		
2011 Polaris 500 Ranger ATV	154	\$ 9,894.94	08																	
Unit #708: Pin	4559086F	01/01/89	10																	
Finder Locator FT150		\$ 500.00																		
Unit #711: Concrete	P116	04/07/95	20																	
Air Tester		\$ 575.18																		
Unit #715:		12/06/96	10																	
Hewlett Packard Plotter	14165	\$ 6,306.93																		
Unit #718:		06/06/97	10																	
Laser Level		\$ 2,337.68																		
Unit #719:	612391	05/29/98	10																	
Automatic Level		\$ 1,094.74																		
Unit #720:	4XAAH2A2WB052100	05/19/98	8																	
1998 Polaris ATV		\$ 4,897.94																		
Unit #726:		06/19/01	5																	
Course Steve Shaker		\$ 3,522.26																		
Unit #727		03/27/02	5																	
Digital Scale		\$ 1,452.00																		
Unit #728:		1/17/2003	8																	
Hewlett Packard Color LaserJet		\$ 4,200.68																		
Unit #731		9-2-05/2008	10																	
One Office DataBase/Egram		15763.93 +5650																		
Unit #732	220394	4/19/2006	8																	
Leica Total Station		\$ 36,160.19																		
Unit #733, 734, 735, 736		12/7/2007	4																	
Tech IV Computers		\$ 7,084.80																		
Unit #737		12/20/2007	5																	
EaglePoint Software		\$ 6,304.82																		
Unit #769 (Brad)		9/21/2011	5																	
Panasonic Toughbook		\$ 1,757.03																		
Unit #770 (Paul)		9/21/2011	5																	
Panasonic Toughbook		\$ 1,757.02																		
Unit #771		7/30/2008	5																	
Three Panasonic Toughbooks		\$ 5,999.49																		
Unit #772 (Paul W.)		11/24/2008	4																	
Laptop Computer		\$ 2,428.50																		
Unit #773		2/20/2009	8																	
Trimble GPS		\$ 54,895.96																		
Unit #774		1/7/2009	8																	
Eaglepoint AutoCAD Map		\$ 22,562.89																		
Unit #775 (Paul)		5/13/2009	4																	
Computer		\$ 1,326.27																		
Unit #776 (Spare)		5/13/2009	4																	
Computer		\$ 1,326.27																		
Unit #777		6/3/2009	1																	
Nikon Auto Level		\$ 1,050.94																		
Unit #778		12/24/2009																		
E-TimeCard		\$ 9,570.00																		
NewRoads ACS Software																				
Total																				

Total Eng. Equipment -- \$11,000.00 \$1,500.00 \$6,000.00 \$2,000.00 \$0.00 \$0.00 \$20,500.00 R&B levy Budgeted \$10,000 in 2011

Shop Equipment
Atkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE	PROJ. LIFE	2012	2013	2014	2015	2016	2017	6 YEAR TOTAL		FUNDING SOURCE	COMMENTS
										AG. COST	TOTAL		
Unit #047:		08/01/83											
Stoux Steam Cleaner	038346	\$ 4,210.85	08										
Unit #01:		04/14/84											
Hydraulic Hoist		\$ 5,458.13	10										
Unit #02:		01/01/80											
Airco Welder Outfit	DH911005	\$ 1,758.88	10										
Unit #04: (Aitkin)		01/01/80											
Pressure Washer	118215	\$ 750.49	10										
Unit #06:		01/11/76											
John Deere Snowblower	TY0522A003004	\$ 800.00	10										
Unit #07:		03/17/95											
Sears Portable Generator		\$ 1,124.24	10										
Unit #09		1/12/2007											
Plasma Cutter		\$ 2,343.00	4										
Unit #910		5/27/2009											
Husqvarna Mower		\$ 4,260.00	4										
Sign Reflectorimeter				15,000									
Bhuminous/Concrete Saw				2,000									
Total:				8,500									

Total Shop Equipment - -

Grand Total Capital Equipment:	\$ 262,250	\$ 373,500	\$ 388,750	\$ 398,000	\$ 407,000	\$ 422,000	\$ 2,190,750	397,850.00
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Highway Department Capital Infrastructure Budget Fund 307

Revenue:

	2010 Actual	2011 Actual	Adopted 2012 Budget	2012 As of 6-30-12	Proposed 2013 Budget
5001 Taxes, Aids, etc.	607,000	607,000	607,000	607,000	607,000
5840 Misc. Receipts	486,205	797,616	-	-	
5841 Federal Transportation Funds	3,058,581	284,614	1,690,000	72,053	
5842 State Park Funds	3,020	257,390	75,000	-	
5844 State-aid Disaster Funds	-	-	-	-	
5846 Town Bridge Funds	54,805	261,905	-	-	
5848 State Bonding Funds	25,004	74,408	340,000	417,782	1,315,000
5849 LRIP (Local Road Improvement Funds)	23,400	-	-	-	
5850 State-aid Regular Construction Funds	469,582	3,702,670	1,810,200	183,207	910,400
5851 State-aid Municipal Construction Funds	192,396	90,518	85,000	-	
Trunk Highway Turnback					350,000
5854 Township/City/Private/Other Funds	1,181	-	1,705,200	-	530,000
Total Revenue:	\$ 4,921,174	\$ 6,076,121	\$ 6,312,400	\$ 1,280,042	\$ 3,712,400

Expenditures:

6230 Printing and Publishing	905	1,784	600	542	400
6260 Professional Services	59,292	54,066	25,000	81,206	150,000
6262 Contract Payments	4,140,680	6,933,261	6,955,000	356,221	2,705,000
6295 Utility Moves	58,440	18,780	75,000	-	
6362 Right of Way	99,668	86,754	20,000	10,052	250,000
6820 Refunds	\$ -		\$ -	\$ -	
Total Expenditures:	\$ 4,358,985	\$ 7,094,645	\$ 7,075,600	\$ 448,021	\$ 3,105,400

Notes: Revenue line item 5001 based on proposed 2007-2011 Capital Road Improvement Program average per year.

2013 Disbursements										2013 Receipts									
Project	Printing and Publishing	Professional Services	Contract Payments	Utility Moves	Right of Way	Property Tax Revenue	Federal Transportation Funds	State Park Funds	State-aid Disaster Funds	Town Bridge Funds	State Bond Funds	State-aid Regular Construction	State-aid Municipal Construction	Trunk Hwy Turnback	Township/City/State/Other Funds				
C.P. 01-080-02			\$ 575,000								\$ 575,000				Gen. Fund \$ 340,000				
C.P. 01-614-01			\$ 340,000												Gen. Fund \$ 190,000				
C.P. 01-636-01			\$ 190,000																
C.P. 01-53-02																			
C.P. 01-60-02																			
C.P. 01-77-01																			
C.P. 01-85-01																			
S.A.P. 01-603-12			\$ 200,000								\$ 200,000			\$ 350,000					
S.A.P. 01-603-13		\$ 100,000			\$ 250,000														
S.A.P. 01-604-10		\$ 35,000	\$ 580,000								\$ 270,000	\$ 345,000							
S.A.P. 01-605-09			\$ 170,000									\$ 170,000							
S.P. 01-610-22																			
S.A.P. 01-612-14																			
S.A.P. 01-615-07	\$ 200	\$ 15,000	\$ 500,000								\$ 200,000	\$ 315,200							
S.A.P. 01-628-13	\$ 200		\$ 150,000								\$ 70,000	\$ 80,200							
Totals:	\$ 400	\$ 150,000	\$ 2,705,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,315,000	\$ 910,400	\$ -	\$ 350,000	\$ 530,000				

Notes:
Total professional service expenditures for a given project are listed in first anticipated year of the expenditure.
Total right of way expenditures for a given project are listed in first anticipated year of the expenditure.
Total contract, utility move, and printing and publishing expenditures are all listed in anticipated year of contract letting.

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: August 23, 2012
Via: Patrick Wussow, County Administrator
From: Kirk Peysar, County Auditor

Title of Item:
Unorganized Township 2013 Levies

Requested Meeting Date: September 4 Estimated Presentation Time: 15 mins

Presenter: Kirk Peysar

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: 04.422-424.5001
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Unorganized Township Road & Bridge Fund

8/23/2012

Township	2011 Expense	2012 Levy	Current Balance	Proposed 2013
52-22	\$5,037.65	\$3,000	\$54,073.47	\$3,000
45-24	\$3,410.31	\$2,000	\$32,544.18	\$2,000
47-24	\$13,897.71	\$7,500	\$9,815.80	\$7,500
52-24	\$4,875.00	\$1,500	\$62,450.83	\$1,500
50-25	\$5,573.75	\$4,000	\$32,193.11	\$4,000
51-25	\$513.75	\$0	\$36,793.02	\$0
52-25	\$11,315.19	\$4,000	\$41,015.85	\$4,000
50-26	\$801.25	\$2,000	\$27,411.80	\$2,000
48-27	\$3,623.35	\$4,500	\$17,574.54	\$4,500
49-27	\$6,083.53	\$9,000	\$18,856.37	\$9,000
50-27	\$419.18	\$0	\$60,245.83	\$0
51-27	\$24,336.68	\$0	\$32,182.39	\$0
52-27	\$28,392.97	\$3,500	\$35,324.03	\$3,500
Totals:	\$108,280.32	\$41,000	\$460,481.22	\$41,000

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 4, 2012

By Commissioner: xx

090412-0xx

2013 Unorganized Road & Bridge

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2013 for Road and Bridge purposes:

Unorg Township	
52-22	\$3000
45-24	\$2000
47-24	\$7500
52-24	\$1500
50-25	\$4000
51-25	\$0
52-25	\$4000
50-26	\$2000
48-27	\$4500
49-27	\$9000
50-27	\$0
51-27	\$0
52-27	\$3500

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 4th day of September A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 4th day of September A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

Unorganized Township Levies-Fire Fund

August 22, 2012

<u>Served By</u>	<u>Township</u>	<u>2012 Prop Levy</u>	<u>Current Balance</u>	<u>2012 Expense</u>	<u>2013 Prop Levy</u>	<u>2013 Budget</u>
Jacobson	52-22	\$3,000	\$21,496.27	\$3,351.48	\$2,000	\$3,113.36
Jacobson	51-22	\$100	\$563.59	\$131.91	\$100	\$151.31
McGrath	45-24	\$300	\$426.49	\$385.64	\$400	\$385.64
McGregor	47-24	\$700	\$1,014.44	\$939.39	\$1,100	\$1,068.68
Jacobson	52-24	\$1,200	\$1,585.10	\$1,522.94	\$1,500	\$1,476.15
Palisade	50-25	\$1,275	\$1,112.45	\$1,275.00	\$1,400	\$1,400.00
Palisade	51-25	\$150	\$776.18	\$206.00	\$150	\$216.00
Hill City	52-25	\$2,000	\$1,828.05	\$2,424.98	\$2,500	\$2,430.58
Palisade	50-26	\$1,400	\$1,175.11	\$1,238.00	\$1,400	\$1,293.00
Aitkin	48-27	\$900	\$2,307.23	\$971.00	\$900	\$1,093.00
Palisade	49-27	\$4,000	\$2,362.39	\$4,060.00	\$4,500	\$4,209.00
Palisade	50-27	\$200	\$434.90	\$246.00	\$250	\$259.00
Hill City	51-27	\$2,100	\$1,089.94	\$1,882.87	\$2,100	\$1,857.91
Hill City	52-27	\$2,300	\$2,375.97	\$2,113.68	\$2,300	\$2,179.49
Total:		\$19,625	\$38,548.11	\$20,748.89	\$20,600	\$21,133.12

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 4, 2012

By Commissioner: xx

090412-0xx

2013 Fire Protection

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2013 for Fire Protection purposes:

Unorg Township	
52-22	\$2000
51-22	\$100
45-24	\$400
47-24	\$1100
52-24	\$1500
50-25	\$1400
51-25	\$150
52-25	\$2500
50-26	\$1400
48-27	\$900
49-27	\$4500
50-27	\$250
51-27	\$2100
52-27	\$2300

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 4th day of September A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 4th day of September A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 4, 2012

By Commissioner: xx

090412-0xx

2013 Cemetery

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2013 for Cemetery (Revenue):

Unorganized Township Cemetery:

Shovel Lake Cemetery

51-27 \$120

52-27 \$120

Hebron Cemetery

50-25 \$1,500

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 4th day of September A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 4th day of September A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 08/30/12

Via:

From: Sheriff Scott Turner

Title of Item: Granite Electronics (as part of ARMER radio conversion)

Requested Meeting Date: 09/04/2012 Est. Presentation Time: 15 minutes

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Routine Business
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list)
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? _____ Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Purchase recommendation from GeoCom, Granite Electronics proposal

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW
Aitkin, MN 56431

218-927-2138 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

To: Aitkin County Board of Commissioners Date: August 30, 2012

From: Sheriff Scott Turner Re: Radio System Upgrade

On May 22, 2012, Rey Freeman from GeoComm gave a presentation on the proposal from Motorola relative to this project. At that time we executed the contracts with Motorola for a dispatch counsel and end user radios for all of the disciplines.

At that time he also advised that there would be additional items necessary for the build out this VHF paging system and additional components of the 800 MHz. Attached is the recommendation from our project manager as well as copies of the proposal from Granite Electronics. Mr. Freeman will be at that September 4, 2012 meeting to go over the proposal with you. As you can see from his memo to me, dated August 28, 2012, this expenditure is within the budget previously approved by the board.

If you have any questions prior to the September 4, 2012 board meeting, please do not hesitate to call. Thank you.

GeoComm

Date: August 28, 2012

Aitkin County Sheriff's Office
217 – 2nd St NW
Aitkin, MN 56431

Attn: *Sheriff Scott Turner*

Subject: Granite Electronics VHF Equipment Purchase Recommendation

Dear Scott:

Aitkin County has received a proposal from Granite Electronics for the equipment and services needed for the remaining primary elements of the County's public safety radio communications system project.

All of these items and services were specifically not included in the initial project purchase from Motorola in an effort to reduce costs and expedite the installation of the associated equipment. All of this equipment, and related services, are typically outsourced from outside vendors by Motorola, and the work subcontracted from local vendors such as Granite. As Granite is the local vendor that was selected for the project, we felt it was better to work with them directly for these elements of the project.

GeoComm had prepared a list of requirements for this equipment, and submitted to Granite upon which the proposal(s) were based. The equipment and services included in this proposal are the following:

- Microwave radio equipment for Dispatch center, as well as Jacobson and Glen tower site connectivity
- VHF antennas and transmission line for the Paging and Interoperability repeaters at 8 tower sites
- Duplexers, associated hardware and installation for the Paging and Interop repeaters
- Tower crews to install the antenna, transmission line, grounding hardware, etc.
- 800 MHz antenna combining system, associated hardware and installation of equipment at the Sheriff's dispatch center in Aitkin
- Development of the database for the new 800 MHz mobile and portable radios
- Programming and new "out of the box" testing and alignment of the new 800 MHz mobile and portable radios

A summary of the equipment and pricing received from Granite Electronics is shown on the next page, along with the budgeted project costs:

Equipment & Services	Granite	Project Budget
Microwave Equipment & Services – Dispatch & Glen tower site	\$225,978	\$195,000
Microwave Equipment & Services – Jacobson tower site	\$ 57,142	\$ 45,000
Total Cost – Microwave Systems	\$283,120	\$240,000
Tower Site Equipment & Services		
Glen Tower (2 stations)	\$ 20,028	
GRE Tower	\$ 5,460	
Jacobson Tower	\$ 4,384	
Lawler Tower	\$ 11,446	
Logan Tower	\$ 11,908	
Quadna Tower (2 stations)	\$ 17,851	
Sandy Lake Tower	\$ 12,170	
White Pine Tower	\$ 10,643	
Tower Crew Services	\$ 69,726	
Total Cost – VHF Equipment & Services	\$163,616	\$230,000
800 MHz Antenna Hardware & Service for Dispatch Center	\$ 22,299	
Database Development & Programming for new 800 MHz Mobile & Portable Radios	\$ 12,400	
Total Cost – 800 Equipment & Services	\$ 34,699	\$ 40,000
Total Cost: Granite Equipment & Services	\$481,435	\$510,000

Refer to the Granite proposal documents for a more detailed review of the proposal costs. State of Minnesota Sales Tax has been included in each of the proposals, and is included in the amounts shown above.

Project Budget:

As shown, the amount budgeted in the revised budget of May 2012 for this element of the radio system project was approximately \$510,000. The proposed pricing from Granite is within the budgeted amount for the project. Note also that a grant has been received by Aitkin County towards the microwave system equipment in the amount of \$152,166 which will be used to reduce the overall project cost (but is not reflected above).

There are a few additional items that will be needed for the project and will be purchased in the near future, however these should have a total cost of less than \$100,000, and are again included as regular project budget items. Please also note that the project contingency of \$100,000 has not yet been utilized for the project.

Recommendation:

Granite Electronics has submitted to Aitkin County a proposal for equipment and services that meets the needs of the project, and the pricing of this proposal is within the budget established for the project. We recommend that Aitkin County approve this proposal and agreement with Granite for this equipment with the identified costs for this project.

Sincerely

A handwritten signature in cursive script, appearing to read "Roy Freeman". The signature is written in black ink and is positioned below the word "Sincerely".

Aitkin County VHF System Equipment - Granite Electronics			
August 27, 2012			
	Item/Description	Proposed Cost	Budgeted Cost
1.0	Microwave System Equipment & Services		
1.1	Links between PSAP, GRE Tower and Glen ARMER towers	\$ 225,978	\$ 195,000
1.2	Link between Jacobson and Sandy Lake towers	\$ 57,142	\$ 45,000
	Subtotal - Microwave Equipment & Services	\$ 283,120	\$ 240,000
2.0	VHF Tower Site Equipment & Services		
2.1	Glen tower site (2 stations)	\$ 20,028	
2.2	GRE tower site	\$ 5,460	
2.3	Jacobson tower site	\$ 4,384	
2.4	Lawler tower site	\$ 11,446	
2.6	Logan tower site	\$ 11,908	
2.6	Quadna tower site (2 stations)	\$ 17,851	
2.7	Sandy Lake tower site	\$ 12,170	
2.8	White Pine tower site	\$ 10,643	
2.9	Tower crews for the installation of all antennas, lines, grounding, etc at all tower sites (via Granite Electronics)	\$ 69,726	
	Subtotal - VHF Equipment & Services	\$ 163,616	\$ 230,000
3.0	Other 800 MHz Equipment & Services		
3.1	PSAP 800 MHz Hardware (for 800 MHz control stations)	\$ 22,299	
3.2	Database development and entry into ARMER system; programming of 200 mobile and portable radios	\$ 12,400	
	Subtotal - 800 MHz Equipment & Services	\$ 34,699	\$ 40,000
	800, Microwave & VHF Project Components - Total	\$ 481,435	\$ 510,000



Date : 8/14/2012
Quote #: mak81412m

Customer: Aitkin Sheriff Office	Granite Electronics 535 N 31st Ave St Cloud, MN 56303 Nextel: 320-980-1948 Office: 320-252-1887	Quoted By: Michael Kahl Email: MikeK@GraniteElectronics.com
Contact: Sheriff Scott Turner		
Project name: Console MW Connection		
Phone: 218-927-7435		

Item	Description:	Qty	Price Each	Total
1	Exalt 11 GHz IDU terminal, EX-i Series GigE 29dBm; 45 Mbps + 0xT1/E1 + 0xDS3 expandable to 252 Mbps +4x T1/E1+ 1xDS3,	8		\$167,261.60
2	EX-i Series GigE Monitored Hot Standby (MHS) Kit. Single endpoint	4		
3	Monitored Hot Standby (MHS) Cable Expansion Kit. Single endpoint	4		
4	EX-i Series GigE 11 GHz semi-rigid diplexer cabling kit for 1+1 MHS protection	4		
5	EX-i Series GigE 11 GHz Diplexer Filter H/L B1	4		
6	Upgrade Key 0xT1/E1 to 4xT1/E1, single terminal 11 GHz EX-i Series GigE	8		
7	SMA, (M), STRAIGHT, CNT-400	8		
8	Duracomm DRC-RM-548 5 Amp PS	8		
9	flex-twist hangers, WR90 CABLE MODEL, SPECIALTY	4		
10	CPR90 11 GHz waveguide flange adapter with N-type connector, UBR100 flange,	4		
11	900 MM (35"), WR90, FLEXIBLE TWIST, FLEX-TWIST, JUMPERS,	4		
12	190SE EW90 / EWP90 / EWP90S, FIXED-TUNED, CPR90G, WAVEGUIDE,	4		
13	3', 10.7-11.7 GHZ, 37.7 DBI GAIN, PARABOLIC DISH, CPR90G,	3		
14	4', 10.7-11.7 GHZ, 40.4 DBI GAIN, PARABOLIC DISH, CPR90G,	1		
15	EWP90107 PREMIUM, 10.7-11.7 GHZ, ELLIPTICAL WAVEGUIDE	665		
16	1-5/8", HOISTING GRIPS	3		
17	1-5/8", GROUND KITS	11		
18	Snap-in Hangers Package of 10	16		
19	waveguide flange adapter, N(F) CONNECTOR, UBR100 FLANGE, EX-I 11	4		
20	PRESSURE WINDOW, CPR90G, CPR90G, WAVEGUIDE COMPONENTS,	8		
21	DEHYDRATOR, 115/230V 50/60HZ, 1.2A 5PSI ANC-MOJAVE1	3		
22	DeHYDRATOR, Wall Shelf	3		
23	GAS DISTR MANIFOLD 2 PORT	3		
24	Fixed-tuned CPR137G for elliptical waveguide 52	4		
25	Panel Punch Block 10.5 Inch x 19 Inch	4		
26	Installation, Mounting and Grounding Hardware	4		
27	Non-Pen Antenna mount at LEC	1		
28	Equipment Rack at LEC with UPS	1		
TOTAL SITE EQUIPMENT PRICING				\$167,261.60
Services				
1	FCC Microwave license coordination services	4		\$44,180.00
2	Installation of 2 Microwave Links, test and optimization,	1		
3	Travel & Mileage			
4				
4	Tower Work	1	TBD	
TOTAL SERVICES				\$44,180.00
Sales Tax				\$14,536.61
TOTAL PACKAGE PRICE				\$225,978.21



Date : 8/21/2012

Quote #: mak82112a

Customer: Aitkin Sheriff Office	Granite Electronics	Quoted By: Michael Kahl Email: MikeK@GraniteElectronics.com
Contact: Sheriff Scott Turner	535 N 31st Ave	
Project name: Jacobson Paging Connection	St Cloud, MN 56303	
Phone: 218-927-7435	Nextel: 320-980-1948	
	Office: 320-252-1887	

Item	Description:	Qty	Price Each	Total
1	4.9 GHz 1DU terminal, 27 Mbps + 2xT1/E1	3		
	1-year warranty extension, single terminal	3		
	1-year advanced replacement & emergency support, single terminal. US only.	3		
2	0-6 GHz RF lightning protector. Two per side recommended.	4		
3	7/8 Transmission Line	506		
4	N Male Connectors for 7/8 cable	4		
5	3ft Jumpers with N-Male Connectors	2		
6	4ft dish, 4.9GHz, 32.6dBi	2		
7	Snap-In Hangers for 7/8 cable	14		
8	Grounding Kit	11		
9	Weatherproof Kit	4		
10	HOISTING GRIPS	2		
11	7' Rack with grd bar & cable management	1		
12	Panel Punch Block 10.5 Inch x 19 Inch	1		
13	Installation, Mounting and Grounding Hardware	1		
14	Cable Entrance Boots	2		
15	Stiff Arm Bracket for 4' Dish	2		
TOTAL SITE EQUIPMENT PRICING				\$35,466.00
Services				
2	Installation of Microwave Link, test and optimization,	1		
3	Travel & Mileage			
4	Tower Work	1	TBD	
TOTAL SERVICES				\$18,000.00
Sales Tax				\$3,675.79
TOTAL PACKAGE PRICE				\$57,141.79



Date : 8/28/2012
 Quote #: mak82812d

Customer: Aitkin Sheriff Office	Granite Electronics
Contact: Sheriff Scott Turner	535 N 31st Ave
Project name: Glen Site VHF Antenna Equipment	St Cloud, MN 56303
Phone: 218-927-7435	Nextel: 320-980-1948
	Office: 320-252-1887
	Quoted By: Michael Kahl
	Email: MikeK@GraniteElectronics.com

Item	Description:	Qty	Price	Total
1	6.1 DB VHF Antenna SC229SFXSNM (Paging & Inter-op)	2		
2	AVA5-50 Paging Antenna Transmission Line (Paging 349')	369		
3	AVA5-50 Interop Antenna Transmission Line (Inter-op 320')	340		
4	AVA5 -50 Connectors	4		
5	Antenna 6' Jumper (N female to N Male)	2		
6	6' Tower Side Mount Bracket (Inter-op)	1		
7	Ground Straps every 75' 1 top, 2 bottom	14		
8	Coax cable to tower clamps every 40"	200		
9	Lace-up Cable Hoisting Clamps with Tower Shackle	4		
10	Cable Entrance Boots	2		
11	Antenna Line Polyphasor	2		
12	Jumper Superflex from Polyphasor to Intermod Suppression Panel	40		
13	LDF4/Superflex Connectors	4		
14	Sinclair PC2213 Intermod Suppression Panel	2		
15	Jumper from Intermod to Duplexor	10		
16	Connectors	4		
17	MTR3000 Duplexor Minimum 1.5 Mhz Frequency Separation Rack Mount	1		
18	Sinclair - 132-174 MHz Duplexer Q2220 (Inter-Op)	0		
19	Pair of Duplexer Cables	2		
20	7' Rack with grd bar & cable management	1		
21	UPS System with Brackets for 2 Post Rack	1		
22	Cable Ties & Install Hardware	1		
23	Misc Grounding Hardware	1		
TOTAL SITE EQUIPMENT PRICING				\$15,575.00

Services				
1	Tower Work TBD	1		
2	Granite Installation assistance with Tower Crew	1		
3	Installation of Polyphasors, Duplexors and Filters	1		
4	Travel to Glen	2		
TOTAL SERVICES				\$3,165.00

				Sales Tax	\$1,288.38
TOTAL PACKAGE PRICE				\$20,028.38	



Date : 8/28/2012
 Quote #: mak82812c

Customer: Aitkin Sheriff Office	Granite Electronics 535 N 31st Ave St Cloud, MN 56303 Nextel: 320-980-1948 Office: 320-252-1887	Quoted By: Michael Kahl Email: MikeK@GraniteElectronics.com
Contact: Sheriff Scott Turner		
Project name: GRE/MLE VHF Antenna Equip		
Phone: 218-927-7435		

Item	Description:	Qty	Price	Total
1	Jumper Superflex from Polyphasor to Intermod Suppression Panel	20		
2	LDF4/Superflex Connectors	2		
3	Sinclair PC2213 Intermod Suppression Panel	1		
4	Jumper from Intermod to Duplexor	5		
5	Connectors	2		
6	MTR3000 Duplexer Minimum 1.5 Mhz Frequency Separation Rack Mount	1		
7	Pair of Duplexer Cables	1		
8	Cable Ties & Install Hardware	1		
9	Misc Grounding Hardware	1		
10	UPS System with Brackets for 2 Post Rack	1		
TOTAL SITE EQUIPMENT PRICING				\$4,023.75

Services				
1	Installation of Duplexer , UPS and Intermod panel	1		
2	Travel to Aitkin	1		
TOTAL SERVICES				\$1,085.00

		Sales Tax	\$351.23
TOTAL PACKAGE PRICE			\$5,459.98



Date : 8/14/2012
 Quote #: mak81412f

Customer: Aitkin Sheriff Office	Granite Electronics
Contact: Sheriff Scott Turner	535 N 31st Ave
Project name: Lawler VHF Antenna Equip	St Cloud, MN 56303
Phone: 218-927-7435	Nextel: 320-980-1948
	Office: 320-252-1887
	Quoted By: Michael Kahl Email: MikeK@GraniteElectronics.com

Item	Description:	Qty	Price	Total
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1	6.1 DB VHF Antenna SC229SFXSNM (Paging)	1		
2	AVA5-50 Paging Antenna Transmission Line (Paging 349')	300		
3	AVA5-50 Connectors	2		
4	Antenna 6' Jumper (N female to N Male)	1		
5	Ground Straps every 75' 1 top, 2 bottom	6		
6	Coax cable to tower clamps every 40"	78		
7	Lace-up Cable Hoisting Clamps with Tower Shackle	2		
8	Cable Entrance Boots	1		
9	Antenna Line Polyphasor	1		
10	Jumper Superflex from Polyphasor to Intermod Suppression Panel	20		
11	LDF4/Superflex Connectors	2		
12	Sinclair PC2213 Intermod Suppression Panel	1		
13	Jumper from Intermod to Duplexor	5		
14	Connectors	2		
15	MTR3000 Duplexor Minimum 1.5 Mhz Frequency Separation Rack Mount	1		
16	Pair of Duplexor Cables	1		
17	UPS System with Brackets for 2 Post Rack	1		
18	Cable Ties & Install Hardware	1		
19	Misc Grounding Hardware	1		

TOTAL SITE EQUIPMENT PRICING				\$7,956.00
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Services

1	Tower Work	1		
2	Granite Installation assistance with Tower Crew	1		
3	Installation of Polyphasors, Duplexors and Filters	1		
4	Travel to Lawler	2		

TOTAL SERVICES				\$2,754.00
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				Sales Tax	\$736.31
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TOTAL PACKAGE PRICE				\$11,446.31	
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Date : 8/14/2012

Quote #: mak81412d

Customer: Aitkin Sheriff Office	Granite Electronics
Contact: Sheriff Scott Turner	535 N 31st Ave
Project name: Logan VHF Antenna Equip	St Cloud, MN 56303
Phone: 218-927-7435	Nextel: 320-980-1948
	Office: 320-252-1887
	Quoted By: Michael Kahl
	Email: MikeK@GraniteElectronics.com

Item	Description:	Qty	Price	Total
1	6.1 DB VHF Antenna SC229SFXSNM (Paging)	1		
2	AVA5-50 Paging Antenna Transmission Line (Paging 349')	369		
3	AVA5-50 Connectors	2		
4	Antenna 6' Jumper (N female to N Male)	1		
5	Ground Straps every 75' 1 top, 2 bottom	7		
6	Coax cable to tower clamps every 40"	100		
7	Lace-up Cable Hoisting Clamps with Tower Shackle	2		
8	Cable Entrance Boots	1		
9	Antenna Line Polyphasor	1		
10	Jumper Superflex from Polyphasor to Intermod Suppression Panel	20		
11	LDF4/Superflex Connectors	2		
12	Sinclair PC2213 Intermod Suppression Panel	1		
13	Jumper from Intermod to Duplexor	5		
14	Connectors	2		
15	MTR3000 Duplexor Minimum 1.5 Mhz Frequency Separation Rack Mount	1		
16	Pair of Duplexor Cables	1		
17	UPS System with Brackets for 2 Post Rack	1		
18	Cable Ties & Install Hardware	1		
19	Misc Grounding Hardware	1		
TOTAL SITE EQUIPMENT PRICING				\$8,458.00
Services				
1	Tower Work TBD	1		
2	Granite Installation assistance with Tower Crew	1		
3	Installation of Polyphasors, Duplexors and Filters	1		
4	Travel to Logan	2		
TOTAL SERVICES				\$2,684.00
Sales Tax \$766.01				
TOTAL PACKAGE PRICE				\$11,908.01



Date : 8/28/2012
 Quote #: mak82812e

Customer: Aitkin Sheriff Office	Granite Electronics
Contact: Sheriff Scott Turner	535 N 31st Ave
Project name: Quadna Site VHF Antenna Equipment	St Cloud, MN 56303
Phone: 218-927-7435	Nextel: 320-980-1948
	Office: 320-252-1887
	Quoted By: Michael Kahl
	Email: MikeK@GraniteElectronics.com

Item	Description:	Qty	Price	Total
1	6.1 DB VHF Antenna SC229SFXSNM (Paging & Inter-op)	2		
2	AVA5-50 Paging Antenna Transmission Line (Paging 180')	200		
3	AVA5-50 Interop Antenna Transmission Line (Inter-op 160')	180		
4	AVA5-50 Connectors	4		
5	Antenna 6' Jumper (N female to N Male)	2		
6	6' Tower Side Mount Bracket (Inter-op)	1		
7	Ground Straps every 75' 1 top, 2 bottom	10		
8	Coax cable to tower clamps every 40"	114		
9	Lace-up Cable Hoisting Clamps with Tower Shackle	4		
10	Cable Entrance Boots	1		
11	Antenna Line Polyphasor	2		
12	Jumper Superflex from Polyphasor to Intermod Suppression Panel	40		
13	LDF4/Superflex Connectors	4		
14	Sinclair PC2213 Intermod Suppression Panel	2		
15	Jumper from Intermod to Duplexor	10		
16	Connectors	4		
17	MTR3000 Duplexor Minimum 1.5 Mhz Frequency Separation Rack Mount	1		
18	Sinclair - 132-174 MHz Duplexer Q2220 (Inter-Op)	0		
19	Pair of Duplexer Cables	2		
20	7' Rack with grd bar & cable management	1		
21	UPS System with Brackets for 2 Post Rack	1		
22	Cable Ties & Install Hardware	1		
23	Misc Grounding Hardware	1		
TOTAL SITE EQUIPMENT PRICING				\$13,294.00

Services				
1	Tower Work	1		
2	Granite Installation assistance with Tower Crew	1		
3	Installation of Polyphasors, Duplexors and Filters	1		
4	Travel to Quadna Mtn	2		
TOTAL SERVICES				\$3,409.00

				Sales Tax	\$1,148.33
TOTAL PACKAGE PRICE				\$17,851.33	



Date : 8/14/2012

Quote #: mak81412c

Customer: Aitkin Sheriff Office	Granite Electronics
Contact: Sheriff Scott Turner	535 N 31st Ave
Project name: Sandy Lake VHF Antenna Equip	St Cloud, MN 56303
Phone: 218-927-7435	Nextel: 320-980-1948
	Office: 320-252-1887
	Quoted By: Michael Kahl
	Email: MikeK@GraniteElectronics.com

Item	Description:	Qty	Price	Total
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1	6.1 DB VHF Antenna SC229SFXSNM (Paging)	1		
2	AVA5-50 Paging Antenna Transmission Line (Paging 349')	369		
3	AVA5-50 Connectors	2		
4	Antenna 6' Jumper (N female to N Male)	1		
5	Ground Straps every 75' 1 top, 2 bottom	7		
6	Coax cable to tower clamps every 40"	100		
7	Lace-upCable Hoisting Clamps with Tower Shackle	2		
8	Cable Entrance Boots	1		
9	Antenna Line Polyphasor	1		
10	Jumper Superflex from Polyphasor to Intermod Suppression Panel	20		
11	LDF4/Superflex Connectors	2		
12	Sinclair PC2213 Intermod Suppression Panel	1		
13	Jumper from Intermod to Duplexor	5		
14	Connectors	2		
15	MTR3000 Duplexor Minimum 1.5 Mhz Frequency Separation Rack Mount	1		
16	Pair of Duplexor Cables	1		
17	UPS System with Brackets for 2 Post Rack	1		
18	Cable Ties & Install Hardware	1		
19	Misc Grounding Hardware	1		

TOTAL SITE EQUIPMENT PRICING **\$8,458.00**

Services

1	Tower Work	1		
2	Granite Installation assistance with Tower Crew	1		
3	Installation of Polyphasors, Duplexors and Filters	1		
4	Travel to Sandy Lake	2		

TOTAL SERVICES **\$2,929.00**

Sales Tax **\$782.86**

TOTAL PACKAGE PRICE **\$12,169.86**



Date : 8/14/2012
 Quote #: mak81412e

Customer: Aitkin Sheriff Office	Granite Electronics
Contact: Sheriff Scott Turner	535 N 31st Ave
Project name: White Pine VHF Antenna Equip	St Cloud, MN 56303
Phone: 218-927-7435	Nextel: 320-980-1948
	Office: 320-252-1887
	Quoted By: Michael Kahl Email: MikeK@GraniteElectronics.com

Item	Description:	Qty	Price	Total
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1	6.1 DB VHF Antenna SC229SFXSNM (Paging)	1		
2	AVA5-50 Paging Antenna Transmission Line (Paging 349')	209		
3	AVA5-50 Connectors	2		
4	Antenna 6' Jumper (N female to N Male)	1		
5	Ground Straps every 75' 1 top, 2 bottom	7		
6	Coax cable to tower clamps every 40"	54		
7	Lace-upCable Hoisting Clamps with Tower Shackle	1		
8	Cable Entrance Boots	1		
9	Antenna Line Polyphasor	1		
10	Jumper Superflex from Polyphasor to Intermod Suppression Panel	20		
11	LDF4/Superflex Connectors	2		
12	Sinclair PC2213 Intermod Suppression Panel	1		
13	Jumper from Intermod to Duplexor	5		
14	Connectors	2		
15	MTR3000 Duplexor Minimum 1.5 Mhz Frequency Separation Rack Mount	1		
16	Pair of Duplexor Cables	1		
17	UPS System with Brackets for 2 Post Rack	1		
18	Cable Ties & Install Hardware	1		
19	Misc Grounding Hardware	1		

TOTAL SITE EQUIPMENT PRICING \$7,344.00

Services

1	Tower Work	1		
2	Granite Installation assistance with Tower Crew	1		
3	Installation of Polyphasors, Duplexors and Filters	1		
4	Travel to White Pine	2		

TOTAL SERVICES \$2,614.00

Sales Tax \$684.61

TOTAL PACKAGE PRICE \$10,642.61

Site Name	Antennas Installed at Site	Notes
County Sites		
Aitkin Water Tower	2 each 800 Mhz RF Control Stations PD10022 Antenna	Install one new AVA5-50 Cable, extend existing LDF5 cable with AVA5-50 to peak of tower.
MLEC/GRE Link to Glen	Microwave Radio Waves HP4-11(TR)	Install EPW90107 Elliptical Waveguide to base of antenna. Antenna, Stiff Arm, Ground Straps, Cable Straps, Hoisting Grips to be installed.
MLEC/GRE Link to Aitkin LEC	Microwave Radio Waves HP4-11(TR)	Install EPW90107 Elliptical Waveguide to base of antenna. Antenna, Stiff Arm, Ground Straps, Cable Straps, Hoisting Grips to be installed.
Jacobsen Link to Sandy Lake	Microwave Dish 4' Radio Waves SP4-4.7 with stiff arm	Install AVA5-50 cable to antenna, supply antenna mounting hardware. Antenna, Stiff Arm, Ground Straps, Cable Straps, Hoisting Grips to be installed.
State of MN Sites		
Glen Paging Antenna	Sinclair 6.1 DB VHF Antenna SC229SFXSNM	Install AVA5-50 cable to antenna, supply antenna mounting hardware. Antenna, Ground Straps, Cable Straps, Hoisting Grips to be installed.
Glen Inter-op Antenna	Sinclair 6.1 DB VHF Antenna SC229SFXSNM	Install AVA5-50 cable to antenna, supply antenna mounting hardware (3' side mount bracket). Antenna, Ground Straps, Cable Straps, Hoisting Grips to be installed.
Glen Link to GRE	Microwave Radio Waves HP4-11(TR)	Install EPW90107 Elliptical Waveguide to base of antenna. Antenna, Stiff Arm, Ground Straps, Cable Straps, Hoisting Grips to be installed.
Quadna Paging Antenna	Sinclair 6.1 DB VHF Antenna SC229SFXSNM	Install AVA5-50 cable to antenna, supply antenna mounting hardware (3' side mount bracket). Antenna, Ground Straps, Cable Straps, Hoisting Grips will be installed.
Quadna Interop Antenna	Sinclair 6.1 DB VHF Antenna SC229SFXSNM	Install AVA5-50 cable to antenna, supply antenna mounting hardware (3' side mount bracket). Antenna, Ground Straps, Cable Straps, Hoisting Grips will be installed.
Sandy Lake Link to Jacobson	Microwave Dish 4' Radio Waves SP4-4.7 with stiff arm	Install AVA5-50 cable to antenna, supply antenna mounting hardware. Antenna, stiff Arm, Ground Straps, Cable Straps, Hoisting Grips will be installed.
Sandy Lake Paging Antenna	Sinclair 6.1 DB VHF Antenna SC229SFXSNM	Install AVA5-50 cable to antenna, supply antenna mounting hardware. Antenna, Ground Straps, Cable Straps, Hoisting Grips will be installed.
Logan Paging Antenna	Sinclair 6.1 DB VHF Antenna SC229SFXSNM	Install AVA5-50 cable to antenna, supply antenna mounting hardware. Antenna, Ground Straps, Cable Straps, Hoisting Grips will be installed.
Lawler Paging Antenna	Sinclair 6.1 DB VHF Antenna SC229SFXSNM	Install AVA5-50 cable to antenna, supply antenna mounting hardware. Antenna, Ground Straps, Cable Straps, Hoisting Grips will be installed.
White Pine Paging Antenna	Sinclair 6.1 DB VHF Antenna SC229SFXSNM	Install AVA5-50 cable to antenna, supply antenna mounting hardware. Antenna, Ground Straps, Cable Straps, Hoisting Grips will be installed.
System Total		Antenna installation services including parts, labor, mobilization and MN Sales Tax \$69,725.50



Date : 8/21/2012
 Quote #: mak82112e

Customer: Aitkin Sheriff Office	Granite Electronics	Quoted By: Michael Kahl Email: MikeK@GraniteElectronics.com
Contact: Sheriff Scott Turner	535 N 31st Ave	
Project name: Aitkin LEC Equipment and Services	St Cloud, MN 56303	
Phone: 218-927-7435	Nextel: 320-980-1948 Office: 320-252-1887	

Item	Description:	Qty	Price	Total
1	DB Spectra 6 Channel 806-869 Combiner	1		
2	Superflex Jumpers	4		
3	Ant, Base Station 800 PD10022 (top of LEC)	1		
4	ALRRPV-50 Plenum	200		
5	LDF4 Connectors	2		
6	1/2" Ground Strap	4		
7	Antenna Line Polyphasor	2		
8	T1 Cable from Microwave to MCC7500	200		
9	T1 Extenders	4		
10	Ant, Base Station 800 PD10022 (top of water tower)	1		
11	LDF4-50 Console Antenna Transmission Line	200		
12	LDF4 -50 Connectors	2		
13	Grounding and installation hardware	1		
TOTAL SITE EQUIPMENT PRICING				\$13,915.00

Services				
1	Installation of Antenna, Coax, T1 Cable, Console Combiner System	1		
2	Travel to Aitkin	6		
3	Installation of Console in Water Tower Building	1		
4	Tower Work to Install 2 antennas on top of Water Tower (move existing to top using coax already in service)		TBD	
TOTAL SERVICES				\$6,950.00

			Sales Tax	\$1,434.47
TOTAL PACKAGE PRICE				\$22,299.47



535 North 31st Ave
St Cloud, MN 56303

Phone 320-252-1887
Fax 320-259-5997



MOTOROLA
SOLUTIONS
Radio Solutions Channel Partner

8/28/12

Sheriff Scott Turner
Aitkin County Sheriff's Office
217 2nd St NW
Aitkin, MN 56431

Scott;

The cost related to activating and programming your subscriber fleet would be as follows:

Initial database creation detailing the serial numbers, subscriber ID number, subscriber alias, destination of the equipment (Squad #, officer etc...) and codeplug to be installed into each subscriber unit will need to be coordinated with your staff to develop a spreadsheet. This spreadsheet is a live database that has room for growth for your departments and will be utilized to keep track of your system and give the required annual reports to the ARMER System Administrator. This database will be shared between the Aitkin County system administrator and the Granite Electronics technical system administrator.

Database creation cost: \$1800.00.

Once this database has been created, the information will need to be programming into the ARMER system UCM along with the talkgroup database that has already been created. An initial entry of this will take approximately 16 hours.

UCM database entry cost: \$1600.00.

For each talkgroup layout that is developed and maintained, there is a \$200 codeplug development charge. The personality of the radio in regards to button operation, talkgroups assign to zones, preferred tower affiliation, call list build, voice annunciation etc..., are all things that vary from mobile to portable, discipline to discipline and department to department. Currently there are five layouts for different entities developed, assuming mobiles and portables will be used, a total of ten codeplugs will be used for the initial rollout. If additional codeplug are requested we can adjust this number.

Codeplug development: \$2000.00

Once the codeplugs have been developed, they need to be programmed into the subscribers and checked out for proper operation. This programming and the power check, frequency deviation & error are checks that are performed on each radio. A \$35 fee is charged for this service, I believe there will be approximately 200 subscribers initially which would bring the charge to \$7000.00.

If you have questions on these charges, please feel free to contact me @ 320-980-1948.

Sincerely,

A handwritten signature in black ink that reads "Michael Kahl".
Michael Kahl, Sales Manager

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners

Date: 08/30/12

Via:

From: Sheriff Scott Turner

Title of Item: 2013 Proposed Budget – sheriff's Office

Requested Meeting Date: 09/04/2012 Est. Presentation Time: 1 hour

Presenter: Sheriff Scott Turner

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Routine Business
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list)

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? _____ Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) AS400 Budget reports, Fee Schedule

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW
Aitkin, MN 56431

218-927-2138 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

To: Aitkin County Board of Commissioners Date: August 30, 2012

From: Sheriff Scott Turner Re: 2013 Budget

Attached is a copy of the 2013 budget for all of the program areas currently under the auspices of Sheriff – Public Safety. They include: Corrections, Enforcement, Boat & Water, ATV, Snowmobile, Sentence to Serve, Emergency Management and Enhanced 911.

Following the unprecedented summer in which this office took the lead in the flood response, we are now just settling in to some of the 2012 projects. More came about because of the flood.

Nonetheless, the 2013 budget request is for a 1.75% increase over the 2012 budget.

No remarkable changes are represented in this budget request when compared to the 2012 budget. Wage increases were somewhat offset by decreases in insurances and overtime. Notable increases were proposed for gas and utilities.

If you have any questions relative to this budget prior to the September 4, 2012 board meeting, please do not hesitate to call.

Thank you.

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin MN 56431
218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

CIVIL PROCESS FEES:

FOR PAPER SERVICE \$100.00 DEPOSIT IS REQUIRED **

CHARGE PER PERSON SERVED / NOT FOUND	\$30.00
MILEAGE CHARGE PER ATTEMPT (ROUND TRIP)	\$.60 per mile
MILEAGE CHARGE FOR CITY OF AITKIN	\$1.00 each
CHARGE PER PHONE CALL	\$1.00
CHARGE FOR REAL ESTATE SALES	\$40.00
MECHANICS LIEN SALE	\$50.00 plus mileage
CANCELLED REAL ESTATE SALE WITH NO NOTIFICATION	\$40.00
REDEMPTION FEE ON REDEEMED REAL ESTATE + \$30 for each rescheduling of redemption date	\$250.00
POSTING THREE NOTICES OF SALE	\$45.00 plus mileage
CHARGE FOR SENDING A FAX	\$1.00
LEVY FEE ON A WRIT OF EXECUTION	\$20.00
COMMISSION ON WRIT \$ LEVIED UPON	5%
DEPUTY TIME:	\$30.00 plus mileage
STORAGE FEES	CAR: \$10.00 per day BOAT: \$1.00 per foot, per day SNOWMOBILE: \$5.00 per day
STORAGE FEES – FORFEITED VEHICLES:	Payment in full of Tow Bill plus \$50 per month for any portion of the month from in date through out date

SECURING AND SAFELY KEEPING PROPERTY IN REPLEVIN, ATTACHMENT OR AN EXECUTION \$ BASED
ON TIME SPENT AND HOURLY RATE OF PAY FOR DEPUTY EXECUTING THE PROCESS.

** IF THE ACTUAL FEE EXCEEDS THE AMOUNT OF DEPOSIT, YOU WILL BE BILLED FOR THE ADD'L
AMOUNT. WHEN THE ACTUAL AMOUNT OF THE FEE IS LESS THAN YOUR DEPOSIT CHECK, YOU WILL
RECEIVE A REFUND WITH YOUR AFFIDAVIT.
PLEASE CONTACT OUR OFFICE FOR WRIT OF EXECUTION INSTRUCTIONS.

IF YOU HAVE ANY QUESTIONS, PLEASE CALL THE SHERIFF'S OFFICE CIVIL DIVISION AT 218-927-7431.
THANK YOU.

Date: 10-11-10

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, Room 185
Aitkin MN 56431
218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

AITKIN COUNTY JAIL FEES

BOOKING FEE	\$10.00	set by statute
MEDICATION CO-PAY	\$ 5.00	
DOCTOR OR NURSE VISITS	\$ 5.00	
DENTIST VISIT	\$ 5.00	
TRANSPORT FEE FOR DOCTOR OR DENTIST VISIT	\$10.00	
OVER-COUNTER MEDICATION	\$.50 per tablet	
PAY TO STAY	\$20.00 per day	

Date: 10-11-10

Aitkin County



USER- SELECTED BUDGET REPORT

Options: 1 = Budget Amount, 2 = Yearly Amount, 3 = Dashed Lines, 4 = Estimated Page Break Option: 2 1 - Page Break by FUND
2 - Page Break by DEPT
3 - Page Break by PROGRAM

Column Selector 2 2 1 2 1

Column 2010 2011 ADOPTED 2012 PROPOSE
Headings: ACTUAL Actual 2012 Actual 2013 Line Spacing: 1 1 - Single Spaced
2 - Double Spaced

Year: 2010 2011 2012
Months: Thru Thru Thru

Print Subtotal By FUND Y
Print Subtotal By DEPT Y
Print Subtotal By PROGRAM N
Print Subtotal By Object Rang N

Report Basis: 1 1 - Cash
2 - Modified Accrual
3 - Full Accrual

Include on the Report 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget
Amts.
3 - Only G/L Accounts without
Budget Amt.
4 - Only Budget Accounts with
zero Amt.
5 - Only Active G/L Accounts

Include Zero Dollar Accts: Y
Save Report: N
Comment:

FUND Range From 1 Thru 1

DEPT Range From 200 Thru 280
X Include/eXclude 201, 206, 255, 256, 257

SMB1
 8/29/12 10:12AM
 01 FUND General Fund

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010</u> <u>ACTUAL</u> Mo. -	<u>2011</u> <u>Actual</u> Mo. -	<u>ADOPTED</u> <u>2012</u>	<u>2012</u> <u>Actual</u> Mo. -	<u>PROPOSED</u> <u>2013</u>
200 DEPT Enforcement						
01- 200- 000- 0000- 5307	Police State Aid	125,749-	126,391-	128,000-	0	128,000-
01- 200- 000- 0000- 5308	Police Officer Training	6,811-	7,196-	7,000-	0	7,000-
01- 200- 000- 0000- 5310	State Grants- Ot Grant	0	0	0	0	0
01- 200- 000- 0000- 5530	County Sheriff Fees	26,177-	21,978-	22,000-	21,240-	22,000-
01- 200- 000- 0000- 5531	County Sheriff From Welfare	10,147-	848-	1,000-	225-	1,000-
01- 200- 000- 0000- 5532	County Sheriff Mileage	13,892-	14,161-	15,000-	9,784-	16,000-
01- 200- 000- 0000- 5533	Alarm System	1,215-	2,785-	2,700-	1,850-	3,000-
01- 200- 000- 0000- 5613	Cost Of Restitution	3,876-	7,384-	7,000-	4,726-	7,000-
01- 200- 000- 0000- 5762	Gifts- Restricted	0	0	0	0	0
01- 200- 000- 0000- 5827	Cops Fast Reimb.	0	0	0	0	0
01- 200- 000- 0000- 5840	Misc Receipts	36,205-	26,893-	12,000-	42,282-	13,000-
01- 200- 000- 0000- 5842	Co Development Fund Transfer	60,000-	0	0	0	0
01- 200- 000- 0000- 5861	Insurance Proceeds/Reimbursemen	6,199-	107,184-	3,000-	6,121-	3,200-
01- 200- 000- 0000- 5866	Co Auction Proceeds	0	0	0	0	0
01- 200- 000- 0000- 6101	Salaries- Full Time	1,043,902	1,074,874	1,056,256	628,958	1,084,728
01- 200- 000- 0000- 6102	Salaries- - Part Time	0	237	3,000	253	3,000
01- 200- 000- 0000- 6108	Meals Reimbursed (Taxable)	119	94	500	64	500
01- 200- 000- 0000- 6109	Overtime- Salaries	40,932	26,105	50,000	26,584	45,000
01- 200- 000- 0000- 6110	Holiday Pay	49,700	48,035	54,000	28,435	56,000
01- 200- 000- 0000- 6124	Medicare- Employer 1.45%	15,104	15,240	16,867	9,658	15,761
01- 200- 000- 0000- 6149	Employer Deduct Contribution- Vet	2,000	2,000	2,000	2,000	2,000
01- 200- 000- 0000- 6150	Health Insurance- Employer	163,796	169,719	189,961	111,250	191,222
01- 200- 000- 0000- 6152	Life Insurance- Employer	1,303	1,247	1,500	807	1,279
01- 200- 000- 0000- 6154	Long Term Disability- Employer	409	409	375	352	416
01- 200- 000- 0000- 6155	Long Term Disability- Employee	0	0	0	0	0
01- 200- 000- 0000- 6159	Pera 14.4%	151,795	150,424	160,154	93,802	159,432
01- 200- 000- 0000- 6165	Fica- Employer 6.20%	6,234	6,323	6,377	4,007	6,492
01- 200- 000- 0000- 6205	Postage	2,079	2,435	2,500	1,202	2,200
01- 200- 000- 0000- 6211	Net 6 Drug Task Force	0	0	0	0	0
01- 200- 000- 0000- 6230	Printing, Publishing & Adv	931	1,555	1,500	2,215	1,500
01- 200- 000- 0000- 6231	Services & Labor (Incl Contracts)	3,506	15,193	14,000	19,817	17,000
01- 200- 000- 0000- 6240	Dues	3,085	3,907	3,800	6,948	6,000
01- 200- 000- 0000- 6241	Registration Fee	35	0	600	0	600
01- 200- 000- 0000- 6250	Telephone	16,208	13,853	18,000	11,777	18,000
01- 200- 000- 0000- 6254	Utilities	1,817	1,692	1,900	1,881	1,900

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010 ACTUAL Mo. -</u>	<u>2011 Actual Mo. -</u>	<u>ADOPTED 2012</u>	<u>2012 Actual Mo. -</u>	<u>PROPOSED 2013</u>
01-200-000-0000-6260	Professional Consulting	0	0	1,000	200	1,000
01-200-000-0000-6272	Physical Examinations	0	0	1,200	880	1,200
01-200-000-0000-6301	Rentals	0	0	0	0	0
01-200-000-0000-6302	Car Maintenance	35,192	32,102	34,000	20,858	34,000
01-200-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0	0
01-200-000-0000-6314	Radio Maint	12,641	1,373	10,000	8,810	12,000
01-200-000-0000-6330	Transportation & Travel & Parking	95	194	200	0	200
01-200-000-0000-6332	Hotels / Motels	0	0	1,000	0	1,000
01-200-000-0000-6340	Meals	0	0	300	0	300
01-200-000-0000-6352	Insurance	65,537	58,232	49,534	48,567	55,000
01-200-000-0000-6353	Workers Compensation Insurance	47,899	44,030	38,463	32,860	40,000
01-200-000-0000-6359	Wrecker Service	4,186	4,582	1,800	6,007	4,500
01-200-000-0000-6374	Auto & Trailer License	109	64	400	2,869	1,500
01-200-000-0000-6405	Office Supplies	5,174	10,044	7,000	4,766	7,000
01-200-000-0000-6409	Deputy Supplies	8,410	3,648	10,000	1,365	10,000
01-200-000-0000-6410	Clothing Allowance	2,275	2,988	6,000	2,692	6,000
01-200-000-0000-6511	Gas And Oil	70,446	84,947	90,000	57,869	95,000
01-200-000-0000-6590	Repair & Maintenance Supplies	0	176	0	0	0
01-200-000-0000-6610	Equipment & Radios	8,158	17,775	15,000	23,727	20,000
01-200-000-0000-6620	Auto, Trailers, Snowmobiles	79,857	80,742	123,000	109,202	127,000
01-200-000-0000-6625	Office Equipment	3,089	3,443	5,000	736	5,000
01-200-000-0000-6630	Miscellaneous- Capital Outlay	0	0	0	0	0
01-200-000-0000-6900	Transfer	0	0	0	0	0
01-200-003-0000-6108	Meals Reimbursed (Taxable)	0	0	0	0	0
01-200-003-0000-6200	Arlt- Sheriff Training	0	0	4,000	3,400	4,000
01-200-003-0000-6241	Registration Fee	1,510	8,140	6,000	3,290	6,000
01-200-003-0000-6330	Transportation & Travel & Parking	0	666	450	1,563	800
01-200-003-0000-6331	Law Enforcement Trning School	3,800	0	0	0	0
01-200-003-0000-6332	Hotels / Motels	1,200	1,972	2,000	3,258	2,500
01-200-003-0000-6340	Meals	298	210	0	498	500
01-200-003-0000-6511	Gas And Oil	0	0	100	68	100
01-200-019-0000-6231	Services, Labor, Contracts	154	601	0	0	0
01-200-019-0000-6240	Dues/Assoc Fees	40	100	0	0	0
01-200-019-0000-6241	Registration Fee	60	0	0	0	0
01-200-019-0000-6332	Hotel/Motel Lodging	77	0	0	0	0
01-200-019-0000-6340	Meals Reimbursed Non- Taxable	0	0	500	0	0

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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010 ACTUAL Mo. -</u>	<u>2011 Actual Mo. -</u>	<u>ADOPTED 2012</u>	<u>2012 Actual Mo. -</u>	<u>PROPOSED 2013</u>
01-200-019-0000-6409	Supplies	440	221	0	0	0
01-200-019-0000-6511	Gas And Oil	0	0	0	0	0
01-200-019-0000-6610	Equipment	0	0	0	0	0
01-200-020-0000-5840	Misc. Posse Receipts	300-	1,025-	0	300-	0
01-200-020-0000-6409	Posse Supplies/Training	215	3,018	1,000	0	2,000
01-200-030-0000-6332	Hotel / Motel Lodging	0	0	0	0	0
01-200-030-0000-6340	Meals Reimbursed Non- Taxable	0	0	0	0	0
01-200-030-0000-6511	Gas And Oil	0	0	0	0	0
01-200-039-0000-5517	Fees For Gun Permits	8,575-	10,605-	0	10,735-	0
01-200-039-0000-6425	Gun Permit Expenses	754	1,162	0	1,202	0
01-200-081-0000-6409	Dare Supplies	0	0	0	0	0
01-200-081-0000-6820	Refunds	0	0	0	0	0
01-200-200-0000-6208	Training/Education	0	0	0	0	0
DEPT 200	Enforcement					
	Revenue	299,146-	326,450-	197,700-	97,263-	200,200-
	Expend.	1,854,572	1,893,772	1,991,237	1,284,696	2,049,630
	Net	1,555,426	1,567,322	1,793,537	1,187,433	1,849,430

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 01 FUND General Fund

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010 ACTUAL Mo. -</u>	<u>2011 Actual Mo. -</u>	<u>ADOPTED 2012</u>	<u>2012 Actual Mo. -</u>	<u>PROPOSED 2013</u>
202 DEPT Boat & Water						
01- 202- 000- 0000- 5310	State Grants- B & W Ppl (Ot)	7,000 -	6,991 -	7,000 -	0	7,000 -
01- 202- 000- 0000- 5315	Boat & Water Grant	20,278 -	32,699 -	21,900 -	23,299 -	23,000 -
01- 202- 000- 0000- 5840	Misc Receipts	7,587 -	2,634 -	1,800 -	282 -	1,000 -
01- 202- 000- 0000- 5861	Insurance Proceeds/Reimbursemen	16,508 -	0	0	0	0
01- 202- 000- 0000- 6101	Salaries- Full Time	24,877	27,265	26,954	18,423	26,990
01- 202- 000- 0000- 6102	Salaries- - Part Time	11,190	10,263	10,000	7,683	10,000
01- 202- 000- 0000- 6109	Salaries- Overtime	5,641	8,577	7,200	3,265	7,200
01- 202- 000- 0000- 6110	Holiday Pay	0	1,182	974	649	1,020
01- 202- 000- 0000- 6124	Medicare- Employer 1.45%	605	672	627	428	640
01- 202- 000- 0000- 6150	Health Insurance- Employer	4,297	5,307	4,657	3,240	4,916
01- 202- 000- 0000- 6152	Life Insurance- Employer	35	41	0	24	0
01- 202- 000- 0000- 6159	Pera	4,298	5,251	4,918	3,106	4,925
01- 202- 000- 0000- 6165	Fica- Employer 6.20%	696	671	620	524	620
01- 202- 000- 0000- 6205	Postage	0	0	0	0	0
01- 202- 000- 0000- 6230	Printing, Publishing & Adv	97	209	225	207	225
01- 202- 000- 0000- 6231	Services & Labor (Incl Contracts)	278	968	2,800	714	2,800
01- 202- 000- 0000- 6241	Registration Fee	0	0	0	0	0
01- 202- 000- 0000- 6250	Telephone	118	332	400	241	400
01- 202- 000- 0000- 6254	Utilities	207	221	250	134	250
01- 202- 000- 0000- 6267	Unemployment Compensation	0	0	0	0	0
01- 202- 000- 0000- 6272	Physical Examinations	0	0	400	0	400
01- 202- 000- 0000- 6302	B&W Maintenance	4,060	3,519	3,000	3,009	3,000
01- 202- 000- 0000- 6312	Sales Tax Audit Adjustment	0	0	0	0	0
01- 202- 000- 0000- 6314	Radio Maint	260	0	250	599	500
01- 202- 000- 0000- 6332	Hotels / Motels	0	0	0	0	0
01- 202- 000- 0000- 6352	Insurance	1,199	1,384	1,305	1,317	1,600
01- 202- 000- 0000- 6353	Workers Compensation Insurance	379	451	431	1,380	1,400
01- 202- 000- 0000- 6359	Wrecker Service	128	0	0	224	0
01- 202- 000- 0000- 6374	Auto & Trailer License	1,436	686	200	181	200
01- 202- 000- 0000- 6405	Office Supplies	83	0	0	553	0
01- 202- 000- 0000- 6409	Field Supplies	1,584	402	1,200	4	1,200
01- 202- 000- 0000- 6410	Clothing Allowance	82	325	500	60	500
01- 202- 000- 0000- 6511	Gas And Oil	6,047	7,804	4,000	5,186	4,000
01- 202- 000- 0000- 6605	Building & Structures	0	0	100	0	0
01- 202- 000- 0000- 6610	Equipment	7,245	11,387	3,000	0	3,000

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 01 FUND General Fund

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2010 <u>ACTUAL</u> <u>Mo. -</u>	2011 <u>Actual</u> <u>Mo. -</u>	ADOPTED <u>2012</u>	2012 <u>Actual</u> <u>Mo. -</u>	PROPOSED <u>2013</u>
01- 202- 000- 0000- 6617	Radio Equipment	0	0	500	0	500
01- 202- 000- 0000- 6620	Auto, Trailers, Snowmobiles	21,338	0	0	0	0
01- 202- 000- 0000- 6630	Miscellaneous- Capital Outlay	0	13,224	0	0	0
01- 202- 003- 0000- 6241	Registration Fee	0	0	0	0	0
DEPT 202	Boat & Water					
	Revenue	51,372 -	42,324 -	30,700 -	23,581 -	31,000 -
	Expend.	96,180	100,142	74,511	51,151	76,286
	Net	44,808	57,818	43,811	27,570	45,286

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 01 FUND General Fund

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010 ACTUAL Mo. -</u>	<u>2011 Actual Mo. -</u>	<u>ADOPTED 2012</u>	<u>2012 Actual Mo. -</u>	<u>PROPOSED 2013</u>
203 DEPT Snowmobile						
01-203-000-0000-5315	Snowmobile Grant	6,727 -	6,727 -	6,727 -	6,362 -	6,400 -
01-203-000-0000-5840	Misc Receipts	91 -	56 -	30 -	10 -	30 -
01-203-000-0000-6101	Salaries- Full Time	17,179	18,619	18,750	16,244	19,629
01-203-000-0000-6109	Salaries- Overtime	323	762	0	1,078	0
01-203-000-0000-6110	Holiday Pay	1,604	1,437	1,622	1,298	1,699
01-203-000-0000-6124	Medicare- Employer 1.45%	249	291	300	263	309
01-203-000-0000-6150	Health Insurance- Employer	2,853	1,931	3,240	2,835	3,420
01-203-000-0000-6152	Life Insurance- Employer	23	16	20	21	20
01-203-000-0000-6159	Pera Co- Or 14.4%	2,422	2,993	2,934	2,681	3,007
01-203-000-0000-6231	Services, Labor, Contracts	0	0	500	182	500
01-203-000-0000-6250	Telephone	0	99	140	132	250
01-203-000-0000-6302	Car Maintenance	57	817	800	892	800
01-203-000-0000-6314	Radio Maint	0	0	0	412	250
01-203-000-0000-6352	Insurance	0	0	400	0	400
01-203-000-0000-6353	Workers Comp Insurance	0	0	0	260	0
01-203-000-0000-6359	Wrecker Service	0	0	200	0	0
01-203-000-0000-6374	Auto & Trailer License	0	0	30	0	30
01-203-000-0000-6405	Office & Computer Supplies	0	0	0	0	0
01-203-000-0000-6409	Field Supplies	0	0	300	0	300
01-203-000-0000-6410	Clothing Allowance	0	0	200	0	200
01-203-000-0000-6511	Gas And Oil	0	2,508	1,200	1,846	1,500
01-203-000-0000-6610	Equipment	0	0	0	0	0
01-203-000-0000-6617	Radio Equipment	0	0	0	0	0
01-203-000-0000-6620	Auto, Trailers, Snowmobiles	0	0	0	0	0
01-203-000-0000-6630	Misc- Capital Expense	0	9,091	0	0	0
DEPT 203 Snowmobile	Revenue	6,818 -	6,783 -	6,757 -	6,372 -	6,430 -
	Expend.	24,710	38,565	30,636	28,144	32,314
	Net	17,892	31,782	23,879	21,772	25,884

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010</u> <u>ACTUAL</u> Mo. -	<u>2011</u> <u>Actual</u> Mo. -	<u>ADOPTED</u> <u>2012</u>	<u>2012</u> <u>Actual</u> Mo. -	<u>PROPOSED</u> <u>2013</u>
204 DEPT ATV						
01- 204- 000- 0000- 5315	Atv Grant	13,607 -	14,165 -	14,165 -	10,000 -	14,165 -
01- 204- 000- 0000- 5840	Misc Receipts	0	0	0	0	0
01- 204- 000- 0000- 6101	Salaries- Full Time	9,576	10,521	10,546	2,163	11,041
01- 204- 000- 0000- 6109	Salaries- Overtime	0	400	0	0	0
01- 204- 000- 0000- 6110	Holiday Pay	945	950	974	0	1,019
01- 204- 000- 0000- 6124	Medicare- Employer 1.45%	139	166	167	30	175
01- 204- 000- 0000- 6150	Health Insurance Employer	1,582	1,909	1,822	405	1,923
01- 204- 000- 0000- 6152	Life Insurance- Employer	14	15	0	3	0
01- 204- 000- 0000- 6159	Pera	1,350	1,709	1,624	312	1,700
01- 204- 000- 0000- 6231	Services, Labor, Contracts	0	0	300	105	500
01- 204- 000- 0000- 6250	Telephone	0	56	78	40	80
01- 204- 000- 0000- 6302	Car Maintenance	72	521	1,500	462	1,500
01- 204- 000- 0000- 6314	Radio Maint	0	0	0	237	0
01- 204- 000- 0000- 6352	Insurance	0	0	400	0	400
01- 204- 000- 0000- 6353	Workers Compensation Insurance	0	436	342	200	0
01- 204- 000- 0000- 6374	Auto & Trailer License	0	0	75	0	75
01- 204- 000- 0000- 6409	Field Supplies	0	0	1,200	0	1,200
01- 204- 000- 0000- 6511	Gas And Oil	0	949	2,500	427	2,200
01- 204- 000- 0000- 6620	Trailers,Atv's	0	0	0	0	0
01- 204- 000- 0000- 6630	Misc- Capital Outlay	0	5,234	0	0	0
DEPT 204 ATV	Revenue	13,607 -	14,165 -	14,165 -	10,000 -	14,165 -
	Expend.	13,679	22,868	21,528	4,384	21,813
	Net	72	8,703	7,363	5,616 -	7,648

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 01 FUND General Fund

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010 ACTUAL Mo. -</u>	<u>2011 Actual Mo. -</u>	<u>ADOPTED 2012</u>	<u>2012 Actual Mo. -</u>	<u>PROPOSED 2013</u>
252 DEPT	Corrections					
01-252-000-0000-5001	Property Taxes - Current	0	0	1,748,780-	0	0
01-252-000-0000-5004	Property Taxes - Delinquent	0	0	0	0	0
01-252-000-0000-5064	Mobile Home - Delinquent	0	0	0	0	0
01-252-000-0000-5310	State Grants- Ream	0	0	0	0	0
01-252-000-0000-5317	Co Criminal Justice Aid(Part 1 Crir	0	0	0	0	0
01-252-000-0000-5530	Corrections Fees	4,533-	4,934-	5,000-	2,616-	5,000-
01-252-000-0000-5532	Transport Inmates	640-	3,757-	2,000-	1,053-	1,500-
01-252-000-0000-5534	Huber	0	0	0	0	0
01-252-000-0000-5535	Board Of Prisoners	674,690-	738,000-	300,000-	219,345-	300,000-
01-252-000-0000-5536	Inmate Medical (Boarding)	12,970-	8,222-	2,000-	7,613-	2,000-
01-252-000-0000-5541	Pay To Stay Incounty Boarding Mn6	13,722-	8,275-	11,000-	7,113-	12,000-
01-252-000-0000-5542	Pay To Stay Incounty Medical Mn64	0	0	0	0	0
01-252-000-0000-5549	Short Term Offender Fees	2,583-	0	0	0	0
01-252-000-0000-5840	Misc Receipts	2,711-	6,887-	3,000-	11,977-	3,000-
01-252-000-0000-5860	Jury Duty Reimb	0	0	0	0	0
01-252-000-0000-5861	Medical Co Pay From Inmates	922-	1,627-	1,400-	611-	1,200-
01-252-000-0000-5870	Prisoner Welfare Account	0	0	0	0	0
01-252-000-0000-5871	Pop Sales (Education Fund)	0	0	0	0	0
01-252-000-0000-6101	Salaries- Full Time	1,096,711	1,156,120	1,156,500	771,589	1,162,682
01-252-000-0000-6102	Salaries- - Part Time	43,520	35,596	35,000	22,576	46,000
01-252-000-0000-6108	Meals Reimbursed (Taxable)	0	17	0	10	0
01-252-000-0000-6109	Overtime- Salaries	69,705	62,008	50,000	30,176	38,000
01-252-000-0000-6110	Holiday Pay	45,124	46,835	52,000	31,132	54,000
01-252-000-0000-6124	Medicare- Employer 1.45%	17,409	18,164	18,400	12,097	18,500
01-252-000-0000-6149	Employer Deduct Contribution- Vel	4,000	4,000	4,000	3,000	4,000
01-252-000-0000-6150	Health Insurance- Employer	216,556	244,929	253,563	171,470	269,583
01-252-000-0000-6151	Sick Leave Accrual	0	0	100	0	100
01-252-000-0000-6152	Life Insurance- Employer	1,706	1,784	1,900	1,212	1,900
01-252-000-0000-6154	Long Term Disability- Employer	582	590	750	516	800
01-252-000-0000-6159	Pera 8.75%	107,690	112,340	9,100	74,538	9,400
01-252-000-0000-6164	Police & Fire (12)	0	0	109,400	0	107,750
01-252-000-0000-6165	Fica- Employer 6.20%	73,120	75,896	80,197	50,508	81,800
01-252-000-0000-6205	Postage	0	26	0	103	100
01-252-000-0000-6209	Sts Second Crew	0	0	0	0	0
01-252-000-0000-6230	Printing, Publishing & Adv	341	346	500	399	600

Aitkin County



USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2010 <u>ACTUAL</u> <u>Mo. -</u>	2011 <u>Actual</u> <u>Mo. -</u>	ADOPTED <u>2012</u>	2012 <u>Actual</u> <u>Mo. -</u>	PROPOSED <u>2013</u>
01- 252- 000- 0000- 6231	Services & Labor (Incl Contracts)	40,847	179,096	32,000	30,045	35,000
01- 252- 000- 0000- 6234	Huber- Electronic Monitor	0	0	1,000	0	1,000
01- 252- 000- 0000- 6240	Dues	40	40	300	40	300
01- 252- 000- 0000- 6241	Registration Fee	100	0	0	0	0
01- 252- 000- 0000- 6244	Pop(Employee Education Fund)	0	0	0	0	0
01- 252- 000- 0000- 6250	Telephone	3,961	3,378	4,000	2,645	4,000
01- 252- 000- 0000- 6254	Utilities & Heating	96,463	100,044	99,000	68,044	102,000
01- 252- 000- 0000- 6260	Prof Counseling - Inmates	0	0	1,000	0	1,000
01- 252- 000- 0000- 6262	Medical Expenses & Supplies - Inm:	48,848	56,334	54,000	22,635	54,000
01- 252- 000- 0000- 6267	Unemployment Compensation	0	519	2,000	93	1,000
01- 252- 000- 0000- 6271	Inspection Fees	0	725	300	0	300
01- 252- 000- 0000- 6272	Physical Examinations	165	1,072	500	198	500
01- 252- 000- 0000- 6302	Car Maintenance	3,328	1,919	2,500	1,929	2,500
01- 252- 000- 0000- 6312	Sales Tax Audit Adjustment	0	0	0	0	0
01- 252- 000- 0000- 6314	Radio Maint	0	271	0	0	0
01- 252- 000- 0000- 6330	Prisoner Transportation & Travel	6,499	6,733	0	4,250	0
01- 252- 000- 0000- 6332	Hotel / Motel Lodging	0	0	0	0	0
01- 252- 000- 0000- 6340	Meals	0	0	0	0	0
01- 252- 000- 0000- 6351	Board Of Prisoners	0	1,124	500	14,551	500
01- 252- 000- 0000- 6352	Insurance	1,031	1,041	925	888	1,200
01- 252- 000- 0000- 6353	Workers Compensation Insurance	40,304	36,601	32,120	28,883	32,000
01- 252- 000- 0000- 6359	Wrecker Service	0	0	0	0	0
01- 252- 000- 0000- 6374	Auto & Trailer License	0	18	0	32	50
01- 252- 000- 0000- 6405	Office & Computer Supplies	12,052	13,443	11,000	5,808	11,000
01- 252- 000- 0000- 6409	Jail Supplies	416	453	3,000	171	3,000
01- 252- 000- 0000- 6410	Clothing Allowance	4,315	3,336	5,000	2,178	5,500
01- 252- 000- 0000- 6418	Groceries	135,048	147,041	125,000	87,546	128,000
01- 252- 000- 0000- 6420	Kitchen Supplies	4,777	3,470	3,000	1,862	3,300
01- 252- 000- 0000- 6421	Laundry Supplies	245	0	2,000	64	0
01- 252- 000- 0000- 6422	Janitorial Supplies	28,310	31,885	17,000	18,272	22,000
01- 252- 000- 0000- 6424	Inmate Supplies	10,003	9,131	0	2,942	4,000
01- 252- 000- 0000- 6511	Gas And Oil	248	351	700	424	500
01- 252- 000- 0000- 6513	Fuel Oil	0	3,943	750	0	750
01- 252- 000- 0000- 6590	Repair & Maintenance Supplies	13,831	23,846	17,000	15,166	21,000
01- 252- 000- 0000- 6605	Building & Structures	0	0	2,000	0	2,000
01- 252- 000- 0000- 6610	Equipment	295	1,407	0	725	0

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 01 FUND General Fund

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010 ACTUAL Mo. -</u>	<u>2011 Actual Mo. -</u>	<u>ADOPTED 2012</u>	<u>2012 Actual Mo. -</u>	<u>PROPOSED 2013</u>
01- 252- 000- 0000- 6617	Radio Equipment	0	0	0	0	0
01- 252- 000- 0000- 6625	Office Equipment	4,138	2,685	2,500	254	3,000
01- 252- 000- 0000- 6630	Miscellaneous- Capital Outlay	144,007	0	0	0	0
01- 252- 000- 0000- 6820	Refunds	0	0	0	0	0
01- 252- 003- 0000- 6240	Dues/Assoc Fees	0	0	0	0	0
01- 252- 003- 0000- 6241	School Registration Fee	4,074	1,580	4,000	1,220	4,000
01- 252- 003- 0000- 6330	School Tran & Travel & Parking	462	591	500	208	500
01- 252- 003- 0000- 6332	School Hotels / Motels	2,627	1,837	3,500	518	2,500
01- 252- 003- 0000- 6340	Schooling Meals	676	581	800	153	500
01- 252- 003- 0000- 6511	Gas And Oil	300	310	300	89	300
01- 252- 030- 0000- 6351	Board Of Prisoners	0	0	0	0	0
01- 252- 252- 0000- 5870	Prisoner Welfare Account(Non Tax)	1,839 -	904 -	0	480 -	0
01- 252- 252- 0000- 5871	Tw Vending Prisoner Welfare(Non T	8,177 -	8,626 -	0	3,100 -	0
01- 252- 252- 0000- 5872	Phone Card Prisoner Welfare(Taxab	44,313 -	47,122 -	0	16,686 -	0
01- 252- 252- 0000- 5885	Commissary Sales Taxable	5,109 -	3,664 -	0	1,886 -	0
01- 252- 252- 0000- 6405	Prisoner Welfare	33,727	16,750	0	8,326	0
01- 252- 252- 0000- 6406	Phone Card Prisoner Welfare	32,496	31,271	0	17,458	0
01- 252- 252- 0000- 6407	Tw Vending Prisoner Welfare	0	0	0	0	0
01- 252- 252- 0000- 6408	Commissary Supplies	5,774	4,424	0	2,111	0
DEPT 252	Corrections					
	Revenue	772,210 -	832,019 -	2,073,180 -	272,481 -	324,700 -
	Expend.	2,355,868	2,445,900	2,199,605	1,509,056	2,242,415
	Net	1,583,658	1,613,882	126,425	1,236,574	1,917,715

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010</u> <u>ACTUAL</u> Mo. -	<u>2011</u> <u>Actual</u> Mo. -	<u>ADOPTED</u> <u>2012</u>	<u>2012</u> <u>Actual</u> Mo. -	<u>PROPOSED</u> <u>2013</u>
253 DEPT	Aitkin Co Community Corrections					
01-253-000-0000-5315	Grant Funding	0	7,270-	30,443-	16,976-	30,443-
01-253-000-0000-5840	Misc Receipts	0	19-	0	0	250-
01-253-000-0000-5872	Donations	260	2,801-	3,000-	2,100-	3,000-
01-253-000-0000-6101	Salaries- Full Time	0	36,824	78,980	52,058	82,600
01-253-000-0000-6102	Wages- Part Time	0	0	0	0	0
01-253-000-0000-6108	Meals (Not Overnight)	0	0	0	7	0
01-253-000-0000-6109	Salaries- Overtime	0	330	0	325	0
01-253-000-0000-6110	Holiday Pay	0	364	5,013	833	5,214
01-253-000-0000-6124	Medicare Employer	0	519	1,218	734	1,273
01-253-000-0000-6149	Employer Deduct Contribution- Vet	0	0	0	0	0
01-253-000-0000-6150	Health Insurance Employer	0	10,780	19,440	12,960	20,520
01-253-000-0000-6152	Life Insurance- Employer	0	85	147	98	147
01-253-000-0000-6154	Long Term Disability- Employer	0	0	0	122	0
01-253-000-0000-6155	Ltd S & P- Employee	0	0	0	0	0
01-253-000-0000-6159	Pera Co- Or	0	3,283	7,350	4,656	7,667
01-253-000-0000-6165	Fica- Employer	0	2,217	5,208	3,138	5,450
01-253-000-0000-6204	Juvenile Detention	8,864	18,932	30,000	5,614	0
01-253-000-0000-6205	Postage	0	0	0	0	0
01-253-000-0000-6209	Sts Second Crew	61,558	103,431	0	0	0
01-253-000-0000-6230	Printing, Publishing & Adv	0	43	0	0	0
01-253-000-0000-6231	Services, Labor, Contracts	0	37	0	25	250
01-253-000-0000-6240	Dues	0	0	0	0	0
01-253-000-0000-6250	Telephone	0	35	500	88	500
01-253-000-0000-6254	Utilities	0	0	1,200	0	1,200
01-253-000-0000-6260	Professional Consulting	0	0	0	0	0
01-253-000-0000-6266	Workers Comp Insurance	0	0	1,000	0	1,300
01-253-000-0000-6272	Physical Examinations	0	0	0	0	0
01-253-000-0000-6301	Rentals	0	0	0	0	0
01-253-000-0000-6302	Car Maintenance	0	2,429	3,000	2,348	3,000
01-253-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0	0
01-253-000-0000-6314	Radio Maint	0	0	0	0	0
01-253-000-0000-6330	Transportation/Travel/Parking (Ow	0	0	200	0	200
01-253-000-0000-6332	Hotel/Motel Lodging	0	0	250	0	250
01-253-000-0000-6340	Meals (Overnight)	0	0	50	0	50
01-253-000-0000-6350	Per Diem	0	0	0	0	0

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Aitkin County



USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2010 <u>ACTUAL</u> <u>Mo. -</u>	2011 <u>Actual</u> <u>Mo. -</u>	<u>ADOPTED</u> <u>2012</u>	2012 <u>Actual</u> <u>Mo. -</u>	<u>PROPOSED</u> <u>2013</u>	
01- 253- 000- 0000- 6352	Insurance	1,267	1,138	1,100	2,075	2,300	
01- 253- 000- 0000- 6353	Workers Comp Insurance	0	0	0	1,312	0	
01- 253- 000- 0000- 6359	Wrecker Service	0	0	0	0	0	
01- 253- 000- 0000- 6374	Auto & Trailer License	0	52	100	35	100	
01- 253- 000- 0000- 6405	Operating Supplies	0	1,639	1,200	2,233	2,000	
01- 253- 000- 0000- 6409	STS Project Supplies	0	1,013	2,000	648	2,500	
01- 253- 000- 0000- 6410	Clothing Allowance	0	0	300	0	300	
01- 253- 000- 0000- 6511	Gas And Oil	0	2,795	6,200	4,482	6,400	
01- 253- 000- 0000- 6590	Repair & Maintenance Supplies	0	0	1,500	24	1,500	
01- 253- 000- 0000- 6605	Building & Structures	0	0	0	0	0	
01- 253- 000- 0000- 6610	Equipment	0	0	1,500	975	1,500	
01- 253- 000- 0000- 6620	Auto, Trailers, Snowmobiles	0	0	0	0	0	
01- 253- 000- 0000- 6625	Office Equipment	0	0	500	0	500	
01- 253- 000- 0000- 6630	Miscellaneous- Capital Outlay	0	0	0	0	0	
01- 253- 000- 0000- 6800	Community Corrections Appropria	0	0	0	0	0	
01- 253- 000- 0000- 6823	County Allocation	213,175	141,376	141,376	94,251	128,689	
01- 253- 000- 0000- 6824	Cmjc Deficits	0	0	0	0	0	
01- 253- 003- 0000- 6200	Training	0	0	500	0	500	
01- 253- 003- 0000- 6241	Registration Fee	0	240	0	0	0	
01- 253- 003- 0000- 6330	Transportation/Travel/Parking	0	0	200	0	200	
01- 253- 003- 0000- 6331	Training School	0	0	0	0	0	
01- 253- 003- 0000- 6332	Hotel/Motel Lodging	0	0	0	0	0	
01- 253- 003- 0000- 6340	Meals (Overnight)	0	0	0	0	0	
01- 253- 003- 0000- 6511	Gas & Oil	0	0	0	0	0	
DEPT 253	Aitkin Co Community Corrections	Revenue	260	10,090-	33,443-	19,076-	33,693-
		Expend.	284,864	310,032	189,040	276,110	
		Net	285,124	317,470	276,589	169,964	242,417

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 01 FUND General Fund

Aitkin County

USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010 ACTUAL Mo. -</u>	<u>2011 Actual Mo. -</u>	<u>ADOPTED 2012</u>	<u>2012 Actual Mo. -</u>	<u>PROPOSED 2013</u>
254 DEPT	Enhanced 911 System					
01-254-000-0000-5310	State Grants- Enhanced 911	89,569 -	89,569 -	96,000 -	52,091 -	96,000 -
01-254-000-0000-5791	Interest Income	0	0	0	0	0
01-254-000-0000-5840	Misc Receipts	45,216 -	31,223 -	0	0	0
01-254-000-0000-6205	Postage	54	34	0	10	0
01-254-000-0000-6231	Services, Labor, Contracts	36,322	22,388	35,000	29,771	35,000
01-254-000-0000-6250	Telephone	136	18	500	0	500
01-254-000-0000-6332	Hotel / Motel Lodging	0	433	0	0	0
01-254-000-0000-6405	Office & Computer Supplies	595	1,372	1,500	211	1,500
01-254-000-0000-6409	Deputy Supplie	0	0	0	0	0
01-254-000-0000-6511	Gas And Oil	0	72	200	0	200
01-254-000-0000-6610	Equipment	257	13,266	5,000	12,166	5,000
01-254-000-0000-6625	E- 911 Equipment	1,021	160	0	0	0
01-254-000-0000-6630	Misc- Capital Expense	82,154	0	0	0	0
01-254-003-0000-6241	Registration Fee	125	850	0	50	0
01-254-003-0000-6332	Hotel	0	721	0	734	0
01-254-003-0000-6340	Meals	0	35	0	53	0
01-254-003-0000-6511	Gas & Oil	0	0	0	60	0
DEPT 254	Enhanced 911 System					
	Revenue	134,785 -	120,793 -	96,000 -	52,091 -	96,000 -
	Expend.	120,664	39,349	42,200	43,056	42,200
	Net	14,121 -	81,443 -	53,800 -	9,034 -	53,800 -

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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2010</u> <u>ACTUAL</u> Mo. -	<u>2011</u> <u>Actual</u> Mo. -	<u>ADOPTED</u> <u>2012</u>	<u>2012</u> <u>Actual</u> Mo. -	<u>PROPOSED</u> <u>2013</u>
280 DEPT	Emergency Management					
01-280-000-0000-5390	Emergency Service Grant	17,530-	20,819-	21,000-	17,414-	19,300-
01-280-000-0000-5840	Misc Receipts	556-	1,340-	0	0	0
01-280-000-0000-6101	Salaries- Full Time	32,925	34,061	39,900	22,548	38,784
01-280-000-0000-6108	Meals Reimbursed (Taxable)	0	5	0	0	0
01-280-000-0000-6109	Overtime- Salaries	0	0	0	0	0
01-280-000-0000-6124	Medicare- Employer 1.45%	475	276	578	190	562
01-280-000-0000-6150	Health Insurance- Employer	3,561	2,310	5,700	1,620	5,970
01-280-000-0000-6152	Life Insurance- Employer	35	18	16	12	20
01-280-000-0000-6159	Pera Co- Or 14.4%	4,642	2,805	4,483	1,923	3,880
01-280-000-0000-6165	Fica- Employer 6.20%	0	0	318	0	1,375
01-280-000-0000-6230	Printing, Publishing & Adv	0	0	100	0	100
01-280-000-0000-6231	Services, Labor, Etc	0	0	100	344	100
01-280-000-0000-6240	Dues	240	180	260	100	260
01-280-000-0000-6241	Registration Fee	0	0	750	0	750
01-280-000-0000-6250	Telephone	236	190	200	159	200
01-280-000-0000-6302	Car Maintenance	64	0	0	0	0
01-280-000-0000-6314	Radio Maint	0	0	0	0	0
01-280-000-0000-6330	Transportation & Travel & Parking	0	0	200	0	100
01-280-000-0000-6332	Hotel / Motel Lodging	0	0	600	0	0
01-280-000-0000-6340	Meals	0	0	200	0	200
01-280-000-0000-6352	Insurance	376	374	341	328	400
01-280-000-0000-6353	Workers Compensation Insurance	0	550	508	981	1,000
01-280-000-0000-6374	Auto & Trailer License	0	0	0	0	0
01-280-000-0000-6405	Office Supplies	0	348	500	15	500
01-280-000-0000-6409	Deputy Supplie	44	2,051	1,000	10	1,000
01-280-000-0000-6511	Gas And Oil	0	50	100	0	0
01-280-000-0000-6590	Repair & Maintenance Supplies	0	0	0	0	0
01-280-000-0000-6610	Equipment	1,606	0	2,000	0	2,000
01-280-000-0000-6617	Radio Equipment	0	0	0	0	0
01-280-000-0000-6625	Office Equipment	176	0	0	0	0
01-280-003-0000-6241	Registration Fee	375	435	200	725	200
01-280-003-0000-6330	Transporation	0	0	0	134	100
01-280-003-0000-6332	Hotel / Motel Lodging	156	295	0	426	600
01-280-003-0000-6340	Meals- Schooling	0	50	0	44	0
01-280-003-0000-6511	Gas & Oil	0	0	0	29	100

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 01 FUND General Fund

Aitkin County

USER- SELECTED BUDGET REPORT



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			<u>Mo. -</u>	<u>Mo. -</u>		<u>Mo. -</u>		
DEPT 280		Emergency Management	Revenue	18,086 -	22,159 -	21,000 -	17,414 -	19,300 -
			Expend.	44,911	43,999	58,054	29,588	58,201
			Net	26,824	21,840	37,054	12,174	38,901
FUND	01	General Fund	Revenue	1,295,765 -	1,374,783 -	2,472,945 -	498,278 -	725,488 -
			Expend.	4,795,448	4,912,155	4,727,803	3,139,115	4,798,969
			Net	3,499,683	3,537,373	2,254,858	2,640,838	4,073,481
Final Totals			Revenue	1,295,765 -	1,374,783 -	2,472,945 -	498,278 -	725,488
			Expend.	4,795,448	4,912,155	4,727,803	3,139,115	4,798,969
			Net	3,499,683	3,537,373	2,254,858	2,640,838	4,073,481