

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: August 23, 2012
Via: Patrick Wussow, County Administrator
From: Kirk Peysar, County Auditor

Title of Item:
Unorganized Township 2013 Levies

Requested Meeting Date: September 4 Estimated Presentation Time: 15 mins

Presenter: Kirk Peysar

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion only with possible future action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Other (attach explanation)
- Revenue line account # that funds this item is: 04.422-424.5001
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 8:00am to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

Unorganized Township Road & Bridge Fund

8/23/2012

Township	2011 Expense	2012 Levy	Current Balance	Proposed 2013
52-22	\$5,037.65	\$3,000	\$54,073.47	\$3,000
45-24	\$3,410.31	\$2,000	\$32,544.18	\$2,000
47-24	\$13,897.71	\$7,500	\$9,815.80	\$7,500
52-24	\$4,875.00	\$1,500	\$62,450.83	\$1,500
50-25	\$5,573.75	\$4,000	\$32,193.11	\$4,000
51-25	\$513.75	\$0	\$36,793.02	\$0
52-25	\$11,315.19	\$4,000	\$41,015.85	\$4,000
50-26	\$801.25	\$2,000	\$27,411.80	\$2,000
48-27	\$3,623.35	\$4,500	\$17,574.54	\$4,500
49-27	\$6,083.53	\$9,000	\$18,856.37	\$9,000
50-27	\$419.18	\$0	\$60,245.83	\$0
51-27	\$24,336.68	\$0	\$32,182.39	\$0
52-27	\$28,392.97	\$3,500	\$35,324.03	\$3,500
Totals:	\$108,280.32	\$41,000	\$460,481.22	\$41,000

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 4, 2012

By Commissioner: xx

090412-0xx

2013 Unorganized Road & Bridge

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2013 for Road and Bridge purposes:

Unorg Township	
52-22	\$3000
45-24	\$2000
47-24	\$7500
52-24	\$1500
50-25	\$4000
51-25	\$0
52-25	\$4000
50-26	\$2000
48-27	\$4500
49-27	\$9000
50-27	\$0
51-27	\$0
52-27	\$3500

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)**

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 4th day of September A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 4th day of September A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

Unorganized Township Levies-Fire Fund

August 22, 2012

<u>Served By</u>	<u>Township</u>	<u>2012 Prop Levy</u>	<u>Current Balance</u>	<u>2012 Expense</u>	<u>2013 Prop Levy</u>	<u>2013 Budget</u>
Jacobson	52-22	\$3,000	\$21,496.27	\$3,351.48	\$2,000	\$3,113.36
Jacobson	51-22	\$100	\$563.59	\$131.91	\$100	\$151.31
McGrath	45-24	\$300	\$426.49	\$385.64	\$400	\$385.64
McGregor	47-24	\$700	\$1,014.44	\$939.39	\$1,100	\$1,068.68
Jacobson	52-24	\$1,200	\$1,585.10	\$1,522.94	\$1,500	\$1,476.15
Palisade	50-25	\$1,275	\$1,112.45	\$1,275.00	\$1,400	\$1,400.00
Palisade	51-25	\$150	\$776.18	\$206.00	\$150	\$216.00
Hill City	52-25	\$2,000	\$1,828.05	\$2,424.98	\$2,500	\$2,430.58
Palisade	50-26	\$1,400	\$1,175.11	\$1,238.00	\$1,400	\$1,293.00
Aitkin	48-27	\$900	\$2,307.23	\$971.00	\$900	\$1,093.00
Palisade	49-27	\$4,000	\$2,362.39	\$4,060.00	\$4,500	\$4,209.00
Palisade	50-27	\$200	\$434.90	\$246.00	\$250	\$259.00
Hill City	51-27	\$2,100	\$1,089.94	\$1,882.87	\$2,100	\$1,857.91
Hill City	52-27	\$2,300	\$2,375.97	\$2,113.68	\$2,300	\$2,179.49
Total:		\$19,625	\$38,548.11	\$20,748.89	\$20,600	\$21,133.12

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 4, 2012

By Commissioner: xx

090412-0xx

2013 Fire Protection

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2013 for Fire Protection purposes:

Unorg Township	
52-22	\$2000
51-22	\$100
45-24	\$400
47-24	\$1100
52-24	\$1500
50-25	\$1400
51-25	\$150
52-25	\$2500
50-26	\$1400
48-27	\$900
49-27	\$4500
50-27	\$250
51-27	\$2100
52-27	\$2300

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 4th day of September A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 4th day of September A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 4, 2012

By Commissioner: xx

090412-0xx

2013 Cemetery

BE IT RESOLVED, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2013 for Cemetery (Revenue):

Unorganized Township Cemetery:

Shovel Lake Cemetery

51-27 \$120

52-27 \$120

Hebron Cemetery

50-25 \$1,500

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 4th day of September A.D., 2012

KIRK PEYSAR, County Auditor

BY _____, Deputy